

Assessment User Guide



The Edupoint software and any form of supporting documentation are proprietary and confidential. Unauthorized reproduction or distribution of the software and any form of supporting documentation is strictly prohibited and may result in severe civil and criminal penalties.

Information in this document is provided in connection with Edupoint Educational Systems, LLC. products. No license to any intellectual property rights is granted by this document.

The screens, procedural steps, and sample reports in this manual may be slightly different from the actual software due to modifications in the software based on state requirements and/or school district customization.

The data in this document may include the names of individuals, schools, school districts, companies, brands, and products. Any similarities to actual names and data are entirely coincidental.

Copyright © 2015-2019 Edupoint Educational Systems, LLC.

Edupoint, Synergy Student Information System, Synergy Special Education, Synergy Assessment, TeacherVUE, LessonVUE, StudentVUE, and ParentVUE are registered trademarks of Edupoint Educational Systems. Inspect is a registered trademark of Key Data Systems. Google and the Google logo are registered trademarks of Google Inc. Apple and iPad Pro are trademarks of Apple Inc. Microsoft and OneDrive are trademarks of the Microsoft group of companies.

Other names and brands may be claimed as the property of others.

About This Manual

Edupoint Educational Systems, LLC. develops software with multiple release dates for the software and related documentation. The documentation is released in multiple volumes to meet this commitment.

This document serves as a reference for Edupoint's recommendations and Best Practices for Synergy processes. Due to the complex nature and myriad configurations possible within the Synergy software, it is not feasible to include every possible scenario within this guide.

Conventions Used in This Manual

- **Bold** indicates user interactions such as a button or field on the screen.
- *Italics* indicate the option to select or text to enter.
- Notes, Tips, References, and Cautions appear in the margin to provide additional information.



Notes provide additional information about the subject.



Tips suggest advanced options or other ways of approaching the subject.



References list another source of information, such as another manual or website.



Cautions warn of potential problems. Take special care when reading these sections.

Before You Begin

Before installing any of the Edupoint family of software products, be sure to review the system requirements and make sure the district's computer hardware and software meet the minimum requirements.

Software and Document History

Document Version	Release Date	Software Release	Description
7.0	May 2017	2018	<p>Updates:</p> <ul style="list-style-type: none">• Creating Assessments<ul style="list-style-type: none">• Updated the Settings information• Updated Assessment Items information• Creating Items - Added Item Types• Scheduling an Assessment:<ul style="list-style-type: none">• Updated Instance Settings• Updated Grade Book Settings• Viewing Student Assessment Results<ul style="list-style-type: none">• Added instructions for overriding a student's score• Added Exporting Student Results• Added Exporting Student Responses to Constructed Response Items.• Previewing Assessments - Added Print Options.• Passages - Added filters.

Document Version	Release Date	Software Release	Description
8.0	Dec 2017	2018.01	<p>Updates:</p> <ul style="list-style-type: none"> • Reorganized order of chapters and topics. • Updated <i>Creating Assessments</i> for Assessment Info, Sharing, Settings, Accommodations, and Attributes • Updated <i>Scheduling an Assessment</i> for Accommodations, Item Detail Options to exclude student responses, and unlocking an assessment marked complete • Updated <i>Formatting Window</i> with new functionality • Updated <i>Viewing Assessment Results</i> • Updated <i>Viewing Student Assessment Results</i> including additional print options when printing student results and SBAC Claims and Targets • Updated <i>Viewing Teacher Assessment Results</i> including SBAC Claims and Targets • Updated <i>Viewing School Assessment Results</i> including SBAC Claims and Targets • Updated <i>Creating Items</i> and <i>Adding Items to an Assessment</i> with a note about how Assessment handles previous standards. • Added using custom attributes to <i>Creating Items</i> • Added Quick Assessments to <i>Creating Assessments</i> • Updated <i>Working with Responses</i> for Constructed Response items • Added <i>Taking Assessments</i>

Document Version	Release Date	Software Release	Description
9.0	Jun 2018	2019	<p>Updates:</p> <ul style="list-style-type: none"> • Added Logging into Assessment and updated topics with the Synergy SIS navigation to Assessment screens for support staff • Updated Taking Assessments for <i>Launching Assessments in Chromebooks</i> and Full Feedback in <i>Viewing Assessment Results and History</i> • Updated Scoring Constructed Responses for new layout • Added Test History Analysis • Updated Creating Items with new functionality and removed Short Answer • Moved Item Bank filters from Creating an Item Bank to Assessment Filters • Added <i>Previewing Items in a Bank</i> in About Item Banks • Updated Working with Responses and Viewing Student Assessment Results for additional Print Options. • Added Assessments • Added Viewing Test History • Added <i>Moving Assessments to a Bank</i> to Creating a Bank • Added <i>Piloting Items</i> in Creating Assessments

Document Version	Release Date	Software Release	Description
10.0	Dec 2018	2019.01	<p>Updates:</p> <ul style="list-style-type: none"> • Added functionality to Working with Transferred Students • Added teacher and school functionality to Analysis Basics • Added gap functionality to Analysis Basics • Added functionality to Viewing Assessments • Added Score Lock functionality to Text Entry and Inline Choice • Added Underscript to Formatting Window • Added Passage options to Printing Student Results • Added Link Assessments to Grade Book Assignments functionality to Pushing Scores to Grade Book • Added Connecting Assessment Scores to Assignments to Viewing Student Assessment Results • Added filter functionality and new display functionality to Using the Assessments Screen • Added Using the Student Activity Log to Working with Responses • Added Editing Bank Details Using View All to Using Item Banks (renamed from Creating an Item Bank) • Added Using View All or View Just Mine • Added Using Scoring Bands • Added Preferred Score Type to Viewing Scheduled Assessments, Viewing School Assessment Results (District Users Only), Viewing Student Assessment Results, and Viewing Teacher Assessment Results (District Users Only) • Added Text Drag and Drop and Key Data Systems Integration to Creating Items • Added additional detail options to the Assessment Results screen in Viewing Assessment Results • Added Connecting to Test History to Test History Analysis • Added Reports chapter

Document Version	Release Date	Software Release	Description
11.0	Jun 2019	2020	<p>Updates:</p> <ul style="list-style-type: none">• Updated Viewing Assessment Items• Added a tip to Viewing Passages• Updated Graphic Drag and Drop• Updated Hot Spot• Updated Creating Quick Assessments and added Student Testing• Added a note about Text-to-Speech functionality in Creating Full Assessments• Added Alternate Pronouncing to Formatting Window• Updated Student Access in District Users

Table of Contents

About This Manual	3
Conventions Used in This Manual	3
Before You Begin	3
Software and Document History	4
Table of Contents	9
Chapter 1: Overview	14
Overview of Synergy Assessment	15
Logging in to Assessment	16
Staff without TeacherVUE Access	16
Assessment Filters	17
Item Filters	17
Other Filters	18
Chapter 2: Create Item Banks	20
About Banks	21
Previewing Items in a Bank	21
Using Item Banks	23
Creating a Bank	23
Moving Assessments to a Bank	26
Editing Bank Details Using View All	27
Deleting a Bank	29
Chapter 3: Create Items	31
About Items	32
Item Details	32
Display Mode	32
All	33
Simple	33
Creating Items	33
Important Settings	34
Item Stem	39
Other Properties	72
Rubrics for Constructed Response Items	75
Standards	78
Passages	79

Creating Passages	79
Viewing Passages	81
Archiving Passages	84
Formatting Window	86
Promoting Items for District Use	89
Submitting Items for Promotion	89
Approving Items for Promotion (District Users Only)	90
Resubmitting Items for Promotion	92
Copying Items in the Item Bank	93
Archiving Items from the Item Bank	94
Scheduling Assessments with Archived or Omitted Items	94
Archiving Items	95
Chapter 4: Create Assessments	96
Assessments	97
Using the Assessments Screen	97
Sharing Multiple Assessments	101
Creating Assessments	102
Creating Full Assessments	102
Creating Quick Assessments	116
Piloting Items in an Assessment	119
Adding Items to an Assessment	121
Adding Items from an Item Bank	121
Adding Items from Standards	123
Editing Items in an Assessment	129
Using Scoring Bands	134
Previewing Assessments	137
Using View All or View Just Mine	139
Promoting Assessments for District Use	143
Submitting Assessments for Promotion	143
Approving Assessments for Promotion (District Users Only)	144
Resubmitting Assessments for Promotion	145
Chapter 5: Schedule Assessments	147
Scheduling an Assessment	148
Working with Transferred Students	148

Scheduling Assessments with Archived or Omitted Items	148
Instance Settings	151
Accommodations	155
Attributes	155
Grade Book Settings	156
Availability and Targeting Settings	158
Student Access	161
Pushing Scores to Grade Book	164
Chapter 6: Using Assessments	168
Taking Assessments	169
Launching Assessments in Chromebooks	169
Accessing Assessments	170
Item Types	173
Viewing Assessment Results and History	184
GradeCam	188
Using GradeCam	188
Bulk Scanning Bubble Sheets (District Users Only)	191
Viewing Scheduled Assessments	192
Viewing Assessments	192
Viewing Live Details of an Assessment	196
Canceling an Assessment	198
Archiving an Assessment	199
Pausing or Resuming an Assessment	201
Changing Access to an Assessment	203
Working with Responses	204
Rescoring Assessment	204
Scoring Constructed Responses	205
Manual Entry of Assessment Responses	209
Using the Student Activity Log	212
Chapter 7: View Assessment Results	218
Analysis Basics	219
Why analyze the results?	219
Who can view assessments?	219
Viewing Assessment Results	221

Filtering Results	228
Sorting Results	231
Grouping Results	232
Comparing Student Results	233
Creating Favorites	234
Viewing Assessment Items	237
Overriding Scores	238
Viewing Student Assessment Results	240
Viewing Item Assessment Results	262
Viewing Teacher Assessment Results (District Users Only)	265
Viewing School Assessment Results (District Users Only)	272
Test History Analysis	276
Viewing Test History on the Assessment Grid	276
Pushing Assessments to Test History (District Users Only)	277
Connecting to Test History	278
Viewing Test Group Analysis	280
Viewing Test History (District Users Only)	281
Chapter 8: Analysis Tools	283
Using the Analysis Dashboard	284
Admin Reports	288
Chapter 9: Reports	295
Assessment Reports Overview	296
ASMT201 – Student Assessment Result	299
ASMT401 – Class Assessment Results	301
ASMT402 – Class Student Band Breakdown	303
ASMT403 – Assessment (Class) Summary by Item Type	305
ASMT404 – Performance Level Distribution	307
ASMT406 – Item Standards Analysis for Teachers	308
ASMT407 – Standards Analysis by District, School and Teacher	309
ASMT407 Alt – Standards Analysis by District, School and Teacher	310
ASMT601 – School Results	311
ASMT602 – School Schedule Instance By Class	313
ASMT603 – School Scheduled Instance By Teacher	315
ASMT604 – Teacher Overall Performance	318

ASMT605 – Site Assessment Standards	319
ASMT606 – Assessment Summary by Item Type	321
ASMT701 – District Scheduled Instance	323
ASMT702 – District Scheduled Instance By School	325
ASMT703 – District Scheduled Instance By Teacher	328
ASMT704 – Teacher Overall Performance	331
ASMT705 – Student Overall Performance	333
ASMT707 – Synergy Assessment Blueprint	335
ASMT708 – Assessment (District) Summary by Item Type	338
ASMT708 Alt1 – Assessment (District) Summary by Item Type	340
ASMT708 Alt2 – Assessment (District) Summary by Item Type	342

Chapter 1: Overview

Overview of Synergy Assessment	15
Logging in to Assessment	16
Assessment Filters	17

Overview of Synergy Assessment

Synergy Assessment allows school administrators and teachers to build, manage, and deliver formative and summative classroom assessments online.

You can:

- Create new assessments with standards-aligned items such as True/False, multiple-choice, single answer, and essay items. Answers to short answer items can be scored automatically; however, the teacher or admin user scores constructed response items.
- Monitor assessments, schedule future assessments, and access real-time performance data from the Assessment Dashboard.
- Create breakout groups directly from the Assessment Results screen.

Because Synergy Assessment is fully integrated across the Synergy Education Platform, assessments are built directly from Grade Book, delivered to students within the StudentVUE module, and centrally stored for district-wide access.

You can view assessment scores in the Grade Book alongside assignments, quizzes, and tests, making it easier to recognize performance patterns and adjust instruction to meet your student's needs. Assignment scores are available in ParentVUE and StudentVUE.

The main functions within Synergy Assessment are:

- Dashboard – Allows the user to view a list of scheduled assessments to be taken by students and view more details about an assessment. It also reports overall data on completion of the assessment.
- Assessments – Allows the user to view or schedule assessments available to them and to create or edit assessments.
- Items – Allows the user to view items (questions) available to them and to create new or edit items.
- Passages – Allows the user to view passages available to them and to create new passages.
- Item Banks – Allows the user to view item banks visible to them and to create new item banks.
- Item Grading – Allows the grading of Constructed Response items answered by students.

The focus selector is not used with Synergy Assessments.



TeacherVUE Screen

Each module has filters to locate assessment items and information easily.



The filters remain set while the user is logged in.

Logging in to Assessment

How you log in to Assessment depends on your role.

- Teachers and Staff with TeacherVUE access – Log in to Assessment through TeacherVUE.



See the *Synergy SIS - TeacherVUE User Guide* for login instructions.

- Support staff who do not have TeacherVUE access – Log in to Assessment through Synergy SIS.

Staff without TeacherVUE Access

1. Enter your **Login Name** and **Password**.
2. Click **Login**.

Demo School District
Excellence In Education

Please enter your login name and password below to access the application.

Login Name

Password

Login

[Substitute Teacher Login](#)

Synergy Education Platform

Contact Us | Check For Popup | Add This Page to My Favorites
Copyright © 2002-2019 Edupoint Educational Systems. All rights reserved.

Edupoint

Synergy Log In Screen

3. Navigate to **Synergy SIS > Assessment > Assessments** to view the Assessment screen.

Assessment Filters

Item Filters

To help manage finding items that are in the Item Bank, use filters for selecting a item in the Item Bank or an Assessment. Some screens have a different filtering look, but the method is the same. When you select filters on one screen, they remain selected on other screens.

Apply Filters Clear Filters

System

Bank ✖ Grade ✖
Click to Search Click to Search

Depth Of Knowledge ✖ Paper/Web ✖
Click to Search Click to Search

Audio/Video ✖ Item ID ✖
Click to Search Exact Match

Import ID ✖ Item Type ✖
Exact Match Click to Search

Status ✖ Course ✖
Click to Search Click to Search

Subject ✖ Passage Title ✖
Click to Search Contains

Standard Code ✖ Standard Tree ✖
Contains Select One or More

Item Preview ✖ Promotion Status ✖
Contains Click to Search

Equation Tool ✖
Click to Search

District Created

Level ✖ Text Property ✖
Click to Search Click to Search

Bank Screen

Apply Filters Clear Filters

System ⚙

Bank ID ✖
Exact Match

Bank Name ✖
Contains

Assessment ID ✖
Exact Match

Assessment Name ✖
Contains

Assessment Creator ✖
Contains

Schedule Status ✖
Click to Search

Reserve Items ✖
Click to Search

Imported ✖
Click to Search

Shared ✖
Click to Search

Subject ✖
Click to Search

Grade ✖
Click to Search

Course ✖
Click to Search

Assessments Screen

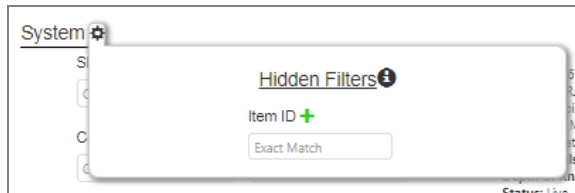


District Created filters are functional when users [have defined District Properties for items](#).

Imported filters are functional when you are using an imported item bank.

- Select a filter and drag it to a new location
- Click ✖ to hide the filter. You can still search using the hidden filters and any selections made from hidden filters show at the top of the list.
- Click ✖ to clear a filter.

- Click  to view the Hidden Filters. Click  to return the filter to the list.



Item Bank Screen

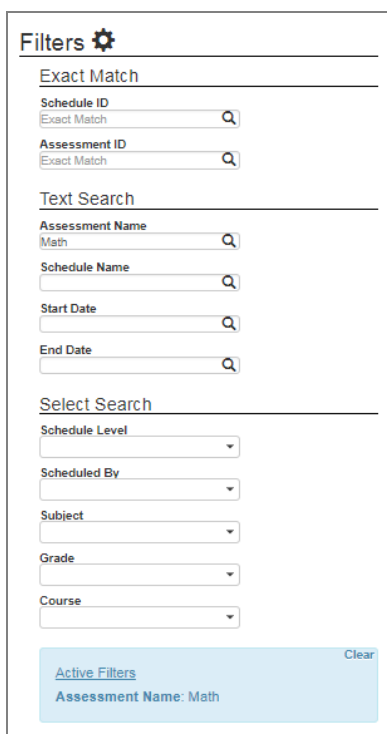
- The Smarter Balanced Assessment Consortium (SBAC) filters display if the district uses INSPECT Item Bank:
 - SBAC Claims** – One overall claim encompasses the entire content area and specific content claims at each grade level within mathematics and ELA/literacy.
 - SBAC Content Categories** – Sub categories to SBAC Claims.
 - SBAC Targets** - Maps Common Core State Standards onto assessment evidence that is required to support the SBAC Claims and Content Categories.



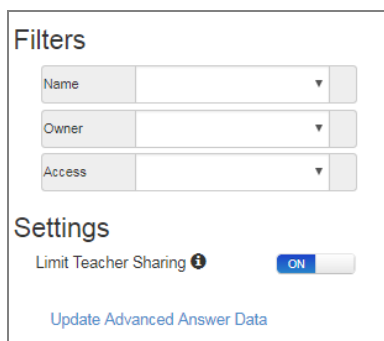
You can filter INSPECT items by Subject and Grade.

Other Filters

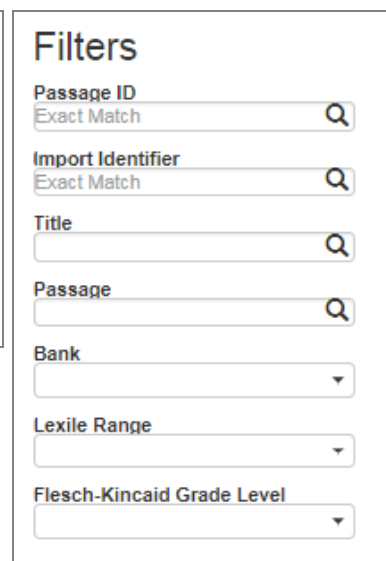
Assessment filters help you narrow results when viewing assessments in the Assessment Dashboard screen.




Dashboard Screen

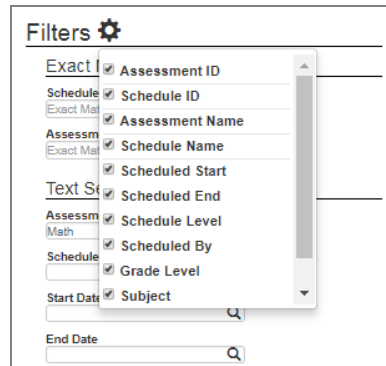


Item Bank Management





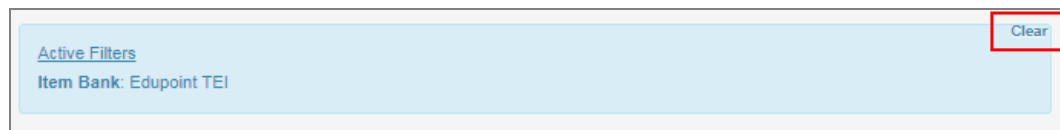
Assessment Passages Screen

- Click  to define the filters that display by selecting the options.



Dashboard Screen

- Select the filters to use and click . The list automatically updates when the filter is applied.
- Clear the field and click  to remove the search criteria.
- Clear all filters by clicking **Clear** in the blue filter box above the list.



Assessment Items



You can filter INSPECT items by Subject and Grade.

Chapter 2: Create Item Banks

About Banks	21
Using Item Banks	23

About Banks

Assessment items, passages, and assessments are stored in banks. Multiple banks may be available for the district for each type of item that is stored. For example, the district may have:

- Purchased banks
- District created banks
- Teacher created banks

Items can be associated to standards that your state uses. These standards are imported to Grade Book by the district. You can associate assessment items with specific courses and assignments that pertain to specific academic standards.

When working with a purchased banks, you cannot change the imported items except to link standards to the item. However, you can add and change items to the banks that you create.

Previewing Items in a Bank

When you view a bank, the items display in a locked item preview with the correct response indicated by:

- A gray highlight for simpler items

Form 3 Question 1

☐ A Answer A

☒ B Answer B

☐ C Answer C

☐ D Answer D

Item Bank Screen

- A green checkmark for more enhanced items

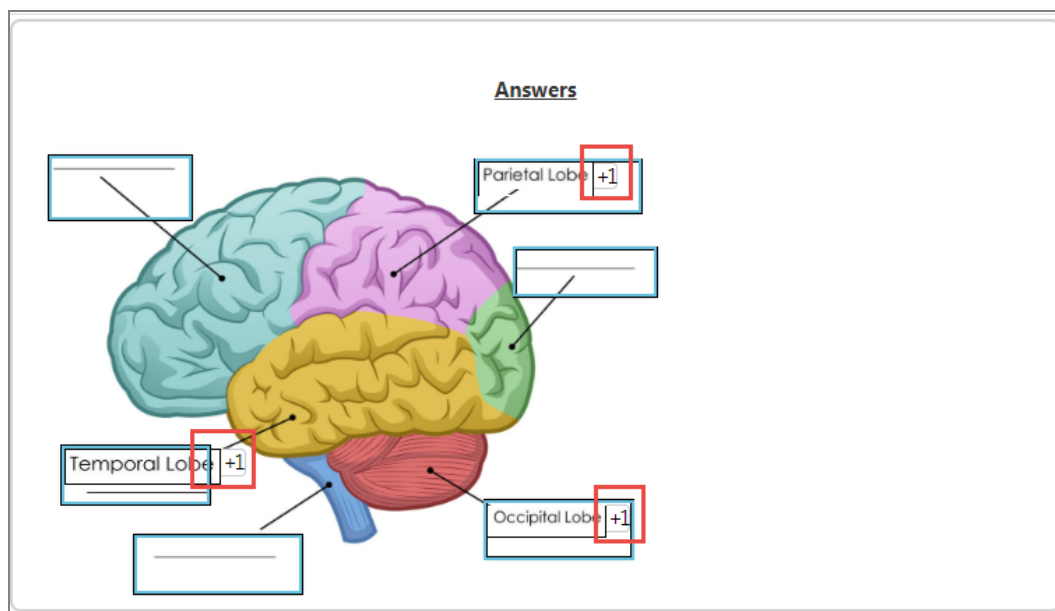
Title	Yes	No
Cats	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Dogs	<input checked="" type="checkbox"/>	<input type="checkbox"/>

A factored form of the function $f(x)$ is $f(x) = 3(x - 2)(x + 4)$. What are the zeros of $f(x)$?

☒ -3 ☒ 0 ☐ -2 ☐ -1 ☐ 1 ☐ 2 ☐ 3 ☐ 4

Item Bank Screen

- Boxes with point values for *Graphic Drag and Drop Item Types*



Item Bank Screen

- Yellow boxes with point values for items with advanced scoring that are not *Graphic Drag and Drop Item Types*

Match the dog name to the owner

	Leia	Maizey	Milo
Ryan	1	0	0
Jason	0	0	1
Travis	0	1	0

Item Bank Screen

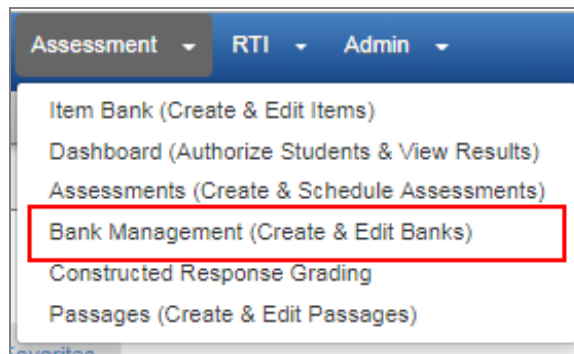
Using Item Banks

Banks are repositories for items, assessments, or passages.

Creating a Bank

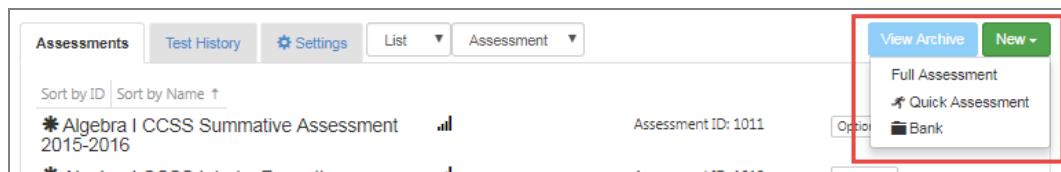
1. Access the Bank Details screen.

- From the **Assessment** menu
 - a. Select *Bank Management (Create & Edit Banks)* from the **Assessment** menu or navigate to **Synergy SIS > Assessment > Assessment Banks**.



Assessment Menu

- b. Click **+NEW**.
- From the Assessments screen, select *Bank* from **New**.



Assessments Screen

2. Enter an Item Bank **Name** and **Description**.
3. Select Visibility. (District Users Only)
 - *Private* – Visible only to the person who created the bank.
 - *Public* – Visible to all users with access to Synergy Assessment.
4. Select if the District Item Bank is shared so **All District Admin users are treated as owners of the bank**. (District Users Only)



This option does not display for imported Item Banks.

Bank Details

Banks are storage containers for assessments, items and passages. Here you can create, edit, and share banks.

Date Created: Created before date tracking
Date Modified: Last modified before date tracking
Advanced Data Run: No advanced data available

Name

Display Name

Description

Visibility

Private ▾

District Admin Bank

☐ All District Admin users will be treated as owners of this bank.

Sharing

To share this with other people in your district start by typing a keyword into the search box below. Results will appear based on the keyword you enter. Click the result or results that correspond to the group you would like to share with. The groups for school and grade level will be treated as filters when other types are added. For example, if you want to share your page with the entire English department at your school site only, you would type english in the search box, click English department from the results. Then type the first name of your school site in the search box and select it from the results area.

Sharing Search

Search ⓘ

Search for Schools, Grades, Courses, Subjects, User Groups, Student Groups, and Users

Shared With

▼ ×

⚙

Item Bank Details Screen For District Users

Bank Details

Banks are storage containers for assessments, items and passages. Here you can create, edit, and share banks.

Date Created: Created before date tracking
Date Modified: Last modified before date tracking
Advanced Data Run: No advanced data available

Name

Display Name

Description

Sharing

To share this with other people in your district start by typing a keyword into the search box below. Results will appear based on the keyword you enter. Click the result or results that correspond to the group you would like to share with. The groups for school and grade level will be treated as filters when other types are added. For example, if you want to share your page with the entire English department at your school site only, you would type english in the search box, click English department from the results. Then type the first name of your school site in the search box and select it from the results area.

Sharing Search

Search ⓘ

Search for Schools, Grades, Courses, Subjects, User Groups, Student Groups, and I


Shared With

▼ ×

⚙

Item Bank Details Screen For Teachers

5. Set Sharing options:


- a. Enter **Search** criteria. The list is filtered.
- b. Make a selection.
- c. Click  to set options that are available to user who have access to the shared Item Bank:
 - **Allow Editing** – Users can edit the items already existing in the bank
 - **Allow Adding** – Users can add new items to the item bank

Sharing


To share this bank with other people, start by typing a keyword into the search box below. Selectable results will appear based on the keyword you enter. Click the result or results you would like to share with. The groups for school and grade level will be treated as filters they are added. For example, if you want to share your bank with an entire department at your school site only, you would type in the name of the department and then click that department from the results. Then search for and select your school from the results area.

You may also grant each shared group or person editing and adding privileges to the bank. These groups will be able to add items to, edit items within, and archive items within this bank. You may change this access at any time.


Sharing Search

Search 

Shared With

Government 

Government Shared

☐ Allow Editing 

☐ Allow Adding

Item Bank Details

Allow users to share by the following options in Banks:

- School
- User Group
- User Role
- Grade Level
- Individual User

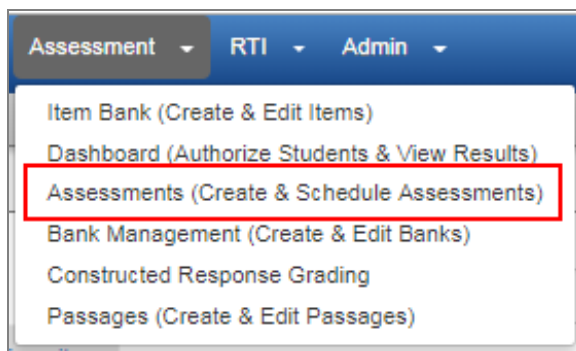
You can also [share multiple assessments](#) at the same time.

6. Click **Save**.

Copyright 2015-2019 Edupoint Educational Systems, LLC

Moving Assessments to a Bank

1. Select *Assessments (Create & Schedule Assessments)* from the **Assessment** menu or navigate to **Synergy SIS > Assessment > Assessments**.



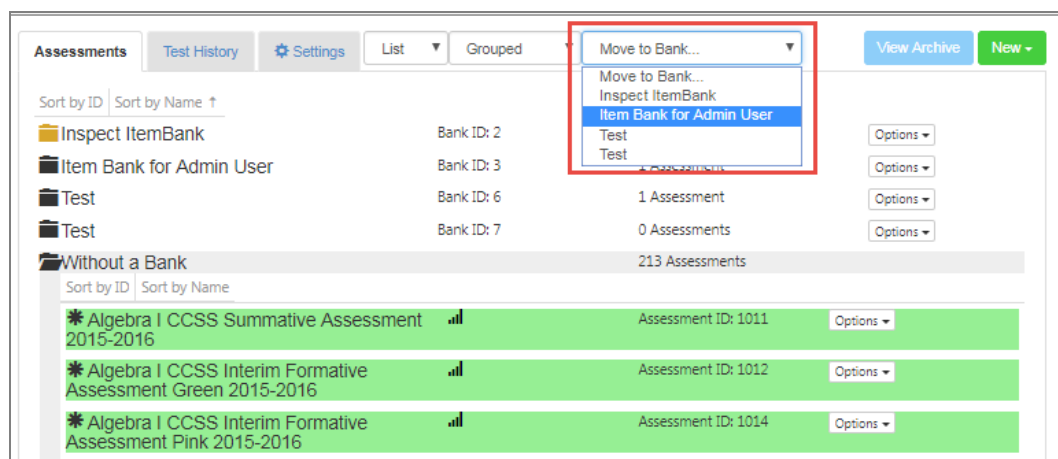
Assessment Menu

2. Select List and Grouped.
3. Select a Bank to view the assessments in the bank.
4. Move the assessment.




You can only move assessments that are in folders that you own (📁).

- Use **Move to Bank** to move one or more assessments at one time.
 - a. Select the assessments to move in a folder. The selected assessments highlight in green.
 - b. Select the bank to move the assessments to in **Move to Bank**. The assessments move immediately into the selected bank.



Assessments Screen

- Use drag and drop to move one assessment at a time.
 - a. Hover over the  for the assessment you want to move.
 - b. Drag and drop the assessment into a bank. The bank displays a green box

Assessments

Test History

Settings

List

Grouped

View Archive

New

Sort by ID

Sort by Name

Inspect ItemBank

Item Bank for Admin User

Algebra I End-of-Year Assessment 2015-2016

Assessment ID: 1015

Options

Without a Bank

Bank ID: 2

Bank ID: 3

Bank ID: 6

Bank ID: 7

1 Assessment

1 Assessment

4 Assessment

0 Assessments

210 Assessments

Options

Options

Options

Options

Assessments Screen

Editing Bank Details Using View All

Use this functionality when the **All District Admin users will be treated as owners of this bank** option is not selected for the Bank.



Bank Details

Banks are storage containers for assessments, items and passages. Here you can create, edit, and share banks.

Date Created: Created before date tracking
Date Modified: Last modified before date tracking
Advanced Data Run: No advanced data available

Name

Display Name

Description

Visibility

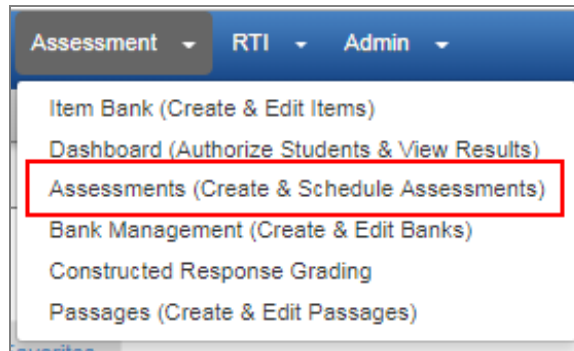
Private

District Admin Bank

☐ All District Admin users will be treated as owners of this bank.

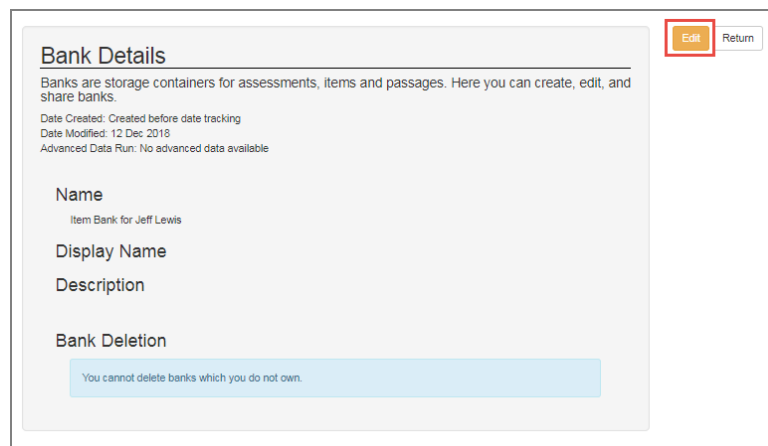
Bank Details Screen

1. Log in as an administrator.
2. Select *Assessments (Create & Schedule Assessments)* from the **Assessment** menu or navigate to **Synergy SIS > Assessment > Assessments**.



Assessment Menu

3. Click **View All** to have access to assessments and banks based on applied security settings.
4. Navigate to a user with banks created.
5. Select the **Bank Name** to open the Bank Details.
6. Click **Edit** to modify the details of the bank viewed.



Bank Details Screen

7. Edit the **Name**, **Display Name**, or **Description**, if needed
8. Select a **Bank Owner** to assign a different user.



All Items, Assessments, and Passages remain in the bank.

Bank Details Screen

9. Click **Save** to save the changes or click **Return** to go back to the Assessments screen.

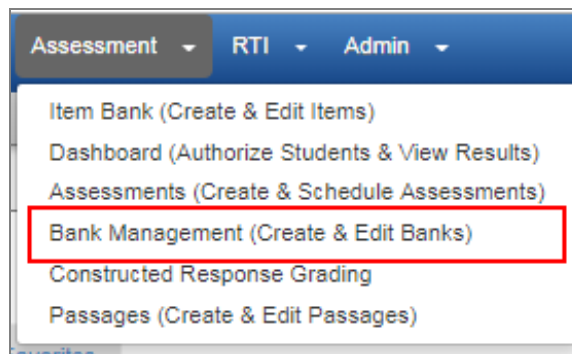
Deleting a Bank

Deleting an Item Bank completely removes it from the database and removes any shared access. If the Bank contains any items, they must be moved to another Bank before you can delete the Bank.



Only the owner of the Bank may delete it.

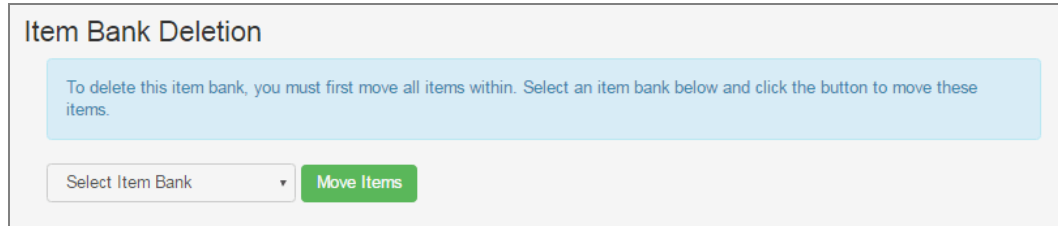
1. Select *Bank Management (Create & Edit Banks)* from the **Assessment** menu or navigate to **Synergy SIS > Assessment > Assessment Banks**.



Assessment Menu

2. Select the Bank to delete.

3. Move items, if needed.
 - a. **Select Item Bank** to move the items to another Item Bank.
 - b. Click **Move Items**.



Item Bank Deletion

To delete this item bank, you must first move all items within. Select an item bank below and click the button to move these items.

Select Item Bank ▼ **Move Items**

Item Bank Screen

4. Click **Delete this Item Bank**.

Chapter 3: Create Items

About Items	32
Display Mode	32
Creating Items	33
Passages	79
Formatting Window	86
Promoting Items for District Use	89
Copying Items in the Item Bank	93
Archiving Items from the Item Bank	94

About Items

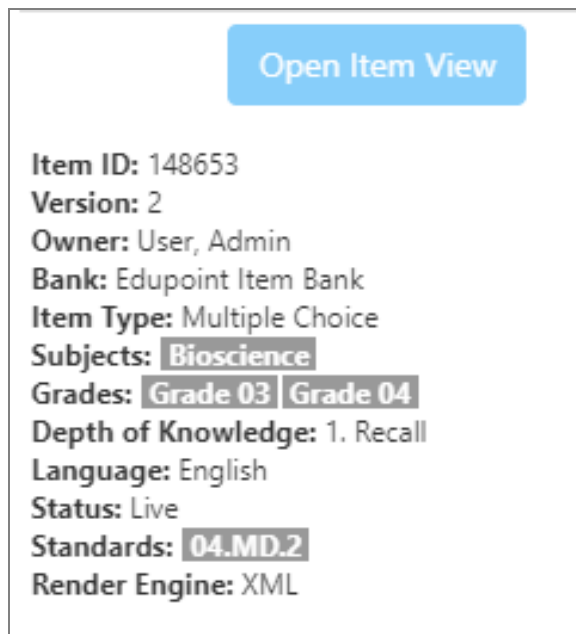
District users can create assessment items (questions).

- The district has the option of making the items available for use in assessments created by teachers.
- The district can choose to not make the items available to teachers. Not allowing teachers to view or use the items prevents the students from previewing district assessments.
- Any district staff with editing permission may change district created assessment items.

Teachers can create items that are different from the district items to use in their assessments. Teacher can make their item banks visible to only them or to other teachers.

Item Details

When viewing items in an Item Bank, the Item Details provide information about the item.



A screenshot of the 'Item Bank Screen' showing a list of item details. At the top right is a blue button labeled 'Open Item View'. Below it, the following details are listed: Item ID: 148653, Version: 2, Owner: User, Admin, Bank: Edupoint Item Bank, Item Type: Multiple Choice, Subjects: Bioscience, Grades: Grade 03, Grade 04, Depth of Knowledge: 1. Recall, Language: English, Status: Live, Standards: 04.MD.2, and Render Engine: XML.

Item ID:	148653
Version:	2
Owner:	User, Admin
Bank:	Edupoint Item Bank
Item Type:	Multiple Choice
Subjects:	Bioscience
Grades:	Grade 03 Grade 04
Depth of Knowledge:	1. Recall
Language:	English
Status:	Live
Standards:	04.MD.2
Render Engine:	XML

Item Bank Screen

Display Mode

There are two display modes in Synergy Assessment: *All* and *Simple*. Each uses different methods of navigation to move through the following sections to create an item:

Use the toggle switch on the right side of the screen to switch between display modes.



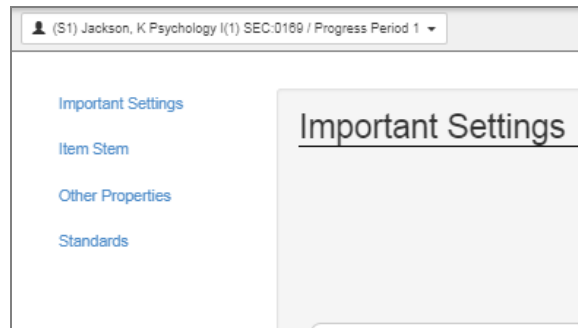
A screenshot of the 'Assessment Item Creation Screen' showing two toggle switches for 'Display Mode'. The first toggle is labeled 'All' and is currently selected. The second toggle is labeled 'Simple' and is currently unselected. The word 'OR' is placed between the two toggles.

Display Mode: ☒ All ☐ Simple OR Display Mode: ☐ All ☒ Simple

Assessment Item Creation Screen

All

The All display mode allows the user to scroll through all of the components to create an item or assessment. Navigation is available on the left hand side to jump to the various sections of an item.



Assessment Item Creation Screen

Simple

The Simple display mode allows the user to page through the components to create an item. There is a separate screen for each section. The sections include buttons to move sequentially through the creation components.

Creating Items

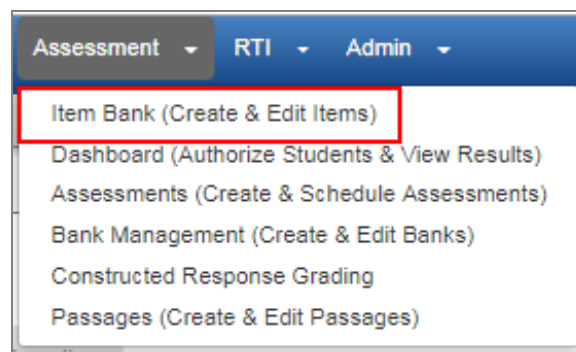
You can create items in an Item Bank or when creating assessments.



If the teacher does not have an Item Bank when creating items, one is created automatically.

The Assessment Item window displays in [Simple display](#) mode when creating items from an assessment. Click **Add/New** when you are finished entering the item.

1. Select *Item Bank (Create & Edit Items)* from the **Assessment** menu.



Assessment Menu

2. Click **NEW**.

- Complete the sections based on the information below.
- Click **Save** when all sections are complete.

Important Settings

The screenshot shows the 'Important Settings' section of the 'Assessment Item Creation Screen'. It contains four main settings:

- Item Type:** A dropdown menu set to 'Multiple Choice' with an information icon.
- Bank:** A dropdown menu set to 'Item Bank for Admin User'.
- Status:** A dropdown menu set to 'Live (Available for Use)'.
- Advanced Scoring:** A toggle switch labeled 'Use Advanced Scoring' with a red 'X' icon, currently turned off.
- Total Points:** A numeric input field set to '1'.

Assessment Item Creation Screen

- Select the **Item Type** you are creating.



When a district creates the item, the district chooses whether the teacher or district scores the response.

Some Item Types are only for online assessments. A note displays in the description.

An **Equation Tool** selection tile displays when you select *Constructed Response* and *Text Item* where you can select the default Equation Tool that displays and you can **Edit Equation Tools**.

- Constructed Response* – The student enters a short essay answer that a person scores.
- Evidence-Based Selected-Response* – EBSR items consist of two parts. where the first item leads the student into the second.



Scoring for EBSR is unique in that if the student misses the first part, the entire item is scored as incorrect. Create EBSR items using Multiple Choice, Multiple Select, and True/False items.

- Graphic Drag and Drop* – The student organizes items into Hot Spots. (Online assessments only)
- Hot Spot* – The student selects from spots on an image to answer the item. (Online assessments only)
- Hot Text* – The student is presented a writing sample where they are tasked with selecting sentences or words based on a prompt you provide. (Online assessments only)

- *Inline Choice* – The student is presented a writing sample where they can make drop-down selections from within the text. (Online assessments only)
- *Matching* – The student matches multiple responses to multiple statements.
- *Multiple Choice* – The student selects an answer from multiple possible answers.
- *Multiple Select* – The student selects all correct responses from multiple possible answers.
- *Multi-Part* – Consists of two or more assessment items that are combined into a single item.
 - Use existing items from your item bank or construct new items.
 - Each part can be assigned a different point value.
 - Scores are combined for an overall score.
 - Use this option to tied multiple items to a passage.

The assessment module defaults to a binary scoring structure. As a result, Multi-Part items score as Correct or Not Correct. If the student answers one part of the item incorrectly, the entire Multi-Part item is marked wrong.



The district may enable partial credit scoring where you score each part of a Multi-Part item independently.

If the student did not answer correctly, all parts and the full item highlight in red. If the student receives full points, all parts and the full item highlight in green. If the student answers only some parts correctly, those highlight in green, the rest highlight in red, and the full item has a gray highlight.

- *Number Line* – The student interacts with a Number Line or plots points to create a Line Plot. (Online assessments only)
 - *Select Point* – The student selects a point on an uploaded image, selects points on a coordinate plane, or creates lines, segments, rays, or shapes. (Online assessments only)
 - *Text Drag and Drop* – The student drags interactive text items into a sentence or phrase. (Online assessments only)
 - *Text Entry* – The student is shown blank spaces to complete. (Online assessments only)
 - *True/False* – The student selects if the statement is true or false.
2. Select a **Bank** to contain the question.
 3. Select a **Status**.
 - *Live* – Available for use in assessments (Default setting)
 - *Draft* – Not available for use in assessments
 - *Archive* – Not available for use because they were intentionally disabled
 4. Select **Use Advanced Scoring** to customize the point value for the possible responses.

5. Enter the **Total Points** for the item. The default is 1.

You can change the Points for a item when [adding existing items to an assessment](#).



Total Points is available for *Multiple Choice*, *Multiple Select*, *True/False*, *Multi-Part*, *Text Entry*, *Hot Spot*, *Hot Text*, or *EBSR Item Types*.

Select **Use Advance Scoring**, if needed. Total Points no longer displays. See [Advanced Scoring](#) for more information.

6. Select the **Equation Tool** students use to answer.

Defining Equation Tools

There are seven default Equation Tools with basic functionality. You cannot edit those default tools, but you can create a copy and edit the tool.

1. Select an Equation Tool.
2. Click **Edit Equation Tool**.

Equation Tool ⓘ

Grade 3 ▼

Add Some Variable Buttons

+

7	8	9	÷	$\frac{\Box}{\Box}$
4	5	6	×	()
1	2	3	+	
0		.	-	
>		=	<	

Edit Equation Tools

Assessment Item Creation Screen

3. Click **Create a New Equation Tool based on this tool.**

Equation Tool Setup

Equation Tool
Grade 3 ▼

Equation Tool "Grade 3"

[Input Preview](#)

Equation Tool

Primary

7	8	9	÷	√
4	5	6	×	()
1	2	3	+	
0	.	-		
>	=	<		

Edit this equation tool. 🔒

Create a new equation tool based on this tool.

Browse/Edit Button Functions Browse/Edit Key Bindings

Assessment Item Creation Screen

4. Modify the Equation Tool.



After you copy an equation tool, you click **Edit this equation tool** to modify the copy of the tool.

- Change the **Equation Tool** name, if needed.
- Drag the desired **Available Buttons** to a key location.
- Use the and to add and remove rows and columns as needed.
- Hover and use to remove keys.
- Click **Browse/Edit Button Functions** and **Browse/Edit Key Bindings** for more information.

Assessment Item Creation Screen

5. Click **Save**.

Item Stem

Enter the **Prompt** under the Item Stem.



The options depend on the [Item Type](#) selected.

Item Stem

Define your Multiple Choice Item.

Prompt

How many columns for the answers?

One Two Four

A Answer 1

B Answer 2

C Answer 3


D Answer 4

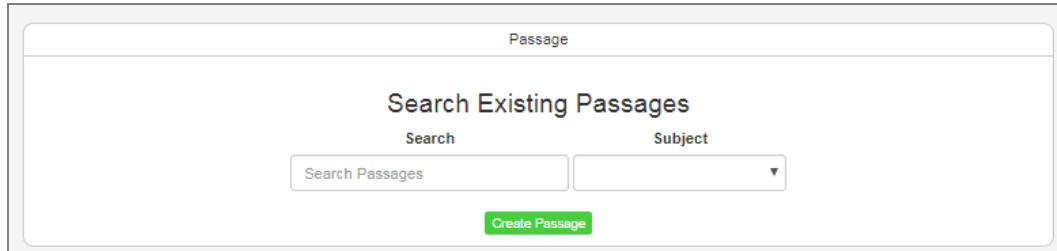
+ Add Choice

Assessment Item Screen


Optional Features

Adding Passages

1. Click  to access the Optional Features.
2. Click **+Add a Passage**.



Assessment Item Creation Screen

3. Click **Create Passage** to create a new passage or select an existing passage.
 - Enter **Search** criteria to search for an existing relevant passage.
-  Select a **Subject** to filter the passages.
Clear the **Search** fields to hide search results.
- Click **Remove Passage** to delete the selected passage from the item.
 - Click **Show Passage** to toggle whether the passage shows or hides in Item view. The full passage displays to the students when taking an assessment.



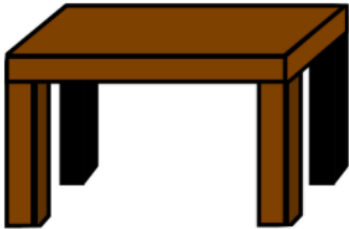
See [Passages](#) for more information.

Adding Verbal Instructions


Using Verbal Instructions in an item is optional. For example for emerging readers or ELL students.


Select the picture that has the same short a sound as map.

A



B



1. Click  to access the Optional Features.
2. Click **+Add Some Instructions**.
3. Enter and [format](#) the instructions.

Instructions

Select the picture that has the same short a sound as map.

Assessment Item Creation Screen

Advanced Scoring

You can use Advanced Scoring for these Item Types.


- Graphic Drag and Drop
- Hot Spot
- Hot Text
- Inline Choice
- Matching
- Multiple Choice
- Multiple Select
- Text Entry

Each response can have a customized point value applied. This allows users to customize the Max Points possible and the Min Point to allow for penalties when students guess.

When using Advanced Scoring each response has its own point value.

1. Select the option to **Use Advanced Scoring**.

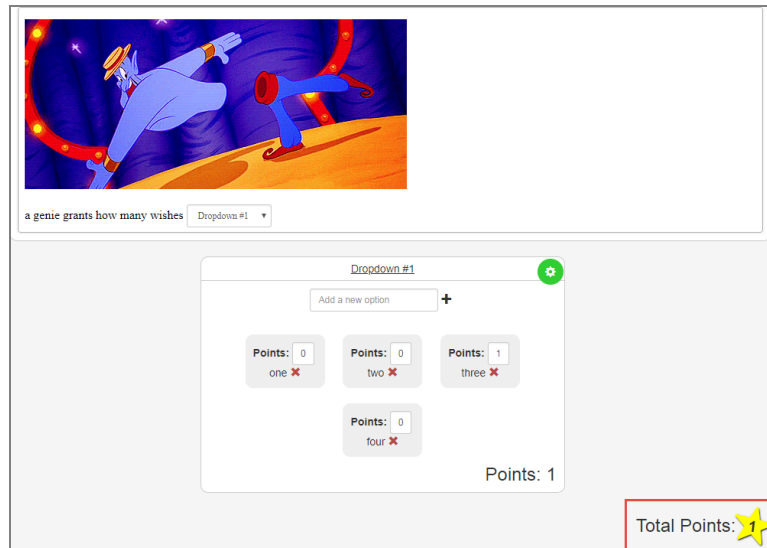
Assessment Item Creation Screen

2. Select  to modify the **Max Points**, **Min Points**, or **Default Points**.
 - **Max Points** – The highest point value that a student can earn for the item. This can be different from the calculated total points and can be a scalar value.
 - **Min Points** – The lowest point value that a student can earn for the item.
 - **Default Points** – The value applied to incorrect responses on *Graphic Drag and Drop* Item Types.

Assessment Item Creation Screen

Advanced Scoring Display

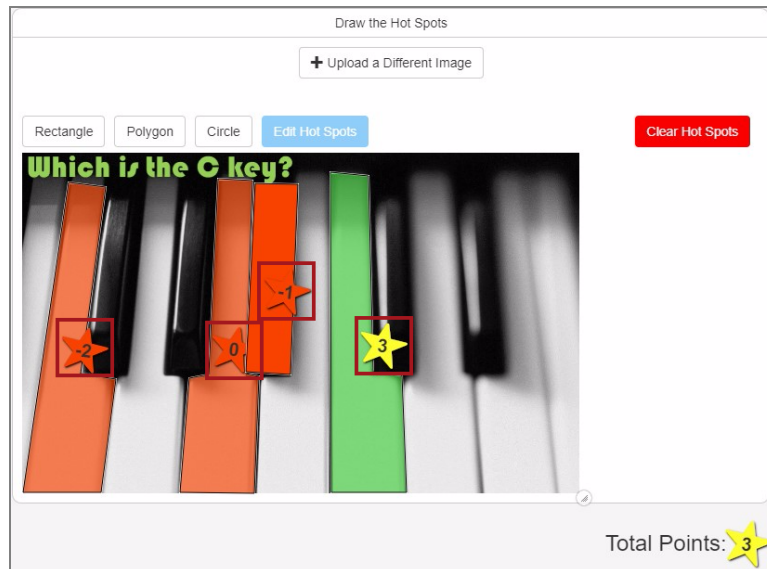
- A yellow star indicates the Total Points for correct responses.



The screenshot shows the 'Assessment Item Creation Screen' for a dropdown question. At the top, there is a preview image of a genie and a question: 'a genie grants how many wishes'. Below the question is a 'Dropdown #1' menu. The menu contains four options: 'one', 'two', 'three', and 'four'. Each option has a 'Points' field next to it. The 'Points' field for 'one' is 0, for 'two' is 0, for 'three' is 1, and for 'four' is 0. A red star is next to each option. At the bottom right, there is a 'Total Points' field with a yellow star and the number 1.

Assessment Item Creation Screen

- Item Types, such as Hot Spot, that have correct and incorrect responses use yellow stars for correct response point values and the red stars for incorrect response point values.



The screenshot shows the 'Assessment Item Creation Screen' for a hot spot question. At the top, there is a preview image of a piano keyboard with the question: 'Which is the C key?'. Below the question is a 'Draw the Hot Spots' section. This section contains a 'Rectangle' button, a 'Polygon' button, a 'Circle' button, and an 'Edit Hot Spots' button. There is also a 'Clear Hot Spots' button. The piano keyboard image has four hot spots marked with stars: a red star with a 2 on the first orange key, a red star with a 0 on the second orange key, a red star with a 1 on the third orange key, and a yellow star with a 3 on the green key. At the bottom right, there is a 'Total Points' field with a yellow star and the number 3.


Assessment Item Creation Screen

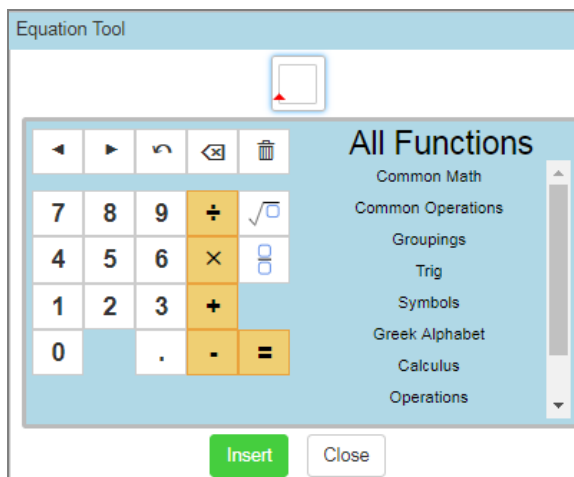
Item Definition

Define the Item Content:

- [Constructed Response](#)
- [Evidence-Based Selected-Response](#)
- [Text Entry](#)
- [Graphic Drag and Drop](#)
- [Hot Spot](#)
- [Hot Text](#)
- [Inline Choice](#)
- [Matching](#)
- [Multiple Choice](#)
- [Multiple Select](#)
- [Multi-Part](#)
- [Number Line](#)
- [Select Point](#)
- [True/False](#)

Constructed Response

1. Enter and [format](#) the item.
2. Select **Spell Check** to enable for the student.
3. Select  in the formatting toolbar to insert an equation into the Prompt, if needed.

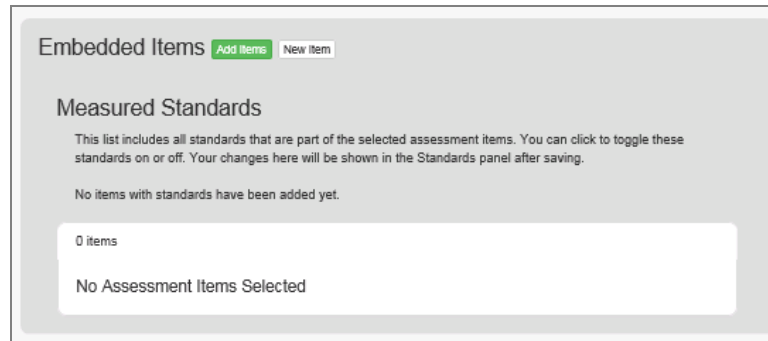


Assessment Item Creation Screen



You select the **Equation Tool** the student uses in Important Settings.

Evidence-Based Selected-Response or Multi-Part



Assessment Item Creation Screen

1. Select Embedded Items:

- To add existing items from the item bank:



If you selected to use an existing passage, only items associated to that passage display for selection.

- For Multi-Part Items:
 - Click **Add Items**.
 - Enter the search criteria and **select two or more items** to embed.
 - Click **Done Selecting Items**.
- For EBSR Items:
 - Click **Add Items**.
 - Enter the search criteria and **select two items** to embed.
 - Click **Done Selecting Items**.



You can only use Multiple Choice, Multiple Select, and True/False Item types for EBSR Items.

- To create new items:
 - Click **New Item**.
 - Create the new item.
 - Click **Done Adding Items**.

2. Select Measured Standards, if needed.




Standards highlighted in green are assessed, those in red are not.

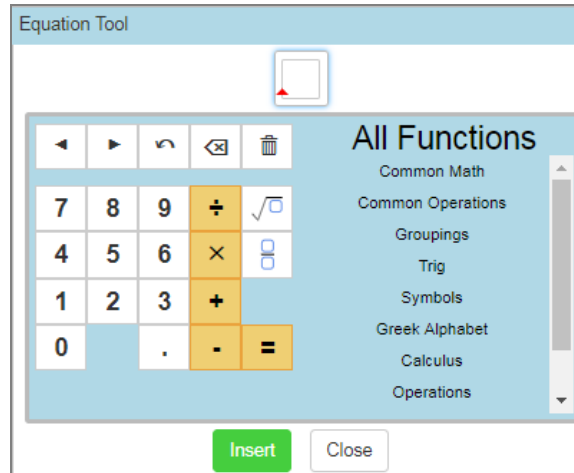
- Click  to edit the **Point Value** or **Sequence** of selected items, if needed.

Text Entry



Works best for items that have exact matches.

1. Enter and [format](#) the item.
2. Click **Text Entry** to insert a blank in the item.
3. Select  in the formatting toolbar to insert an equation into the Prompt, if needed.




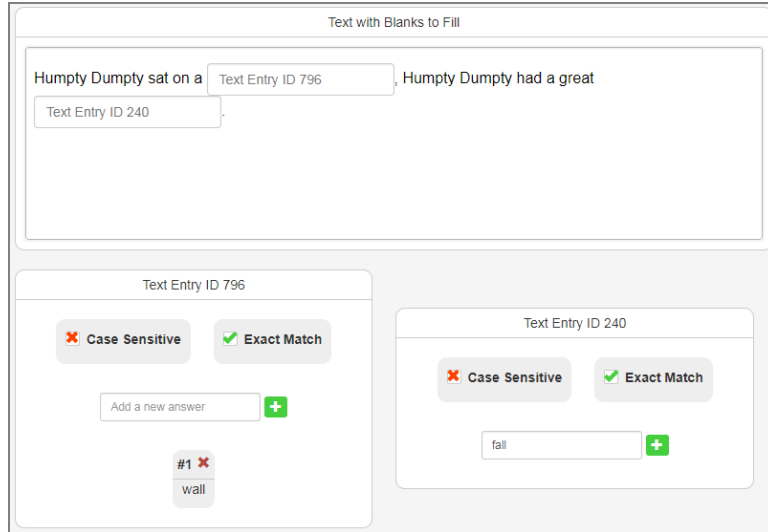
Assessment Item Creation Screen




You select the **Equation Tool** the student uses in Important Settings.

4. Enter the correct answers for the **Text Entry**.

- Clear **Exact Match** to allow any of the listed answers.
- Click  to add another answer.



Assessment Item Creation Screen

- Select  and create the equations students select as the correct answer, if you [selected an Equation Tool in Important Settings](#).



Assessment Item Creation Screen



Text Entry items have Score Lock applied if an item was presented to students. This Score Lock prevents editing the Prompt of Text Entry items.

Graphic Drag and Drop

1. Enter and [format](#) the **Prompt**.
2. Select **Show Max Uses to Student**, if needed.



When enabled, if set to more than zero (0), the information displays to the student.

Prompt

Rich text editor toolbar with options for Bold, Italic, Underline, Strikethrough, Text Color, Background Color, Bulleted List, Numbered List, Indent, Outdent, Link, Unlink, and others. Below the toolbar are dropdowns for Styles, Normal, Arial, Size, and Spacing, along with font color and background color buttons.

Drag the parts of the spider onto the correct spot on the picture.

Graphic Drag and Drop Options

☒ Show Max Uses to Student ⓘ

Assessment Item Creation Screen

3. Click **First Upload an Image** to select the Primary Graphic.
4. Define the **Hot Spots** using the **Rectangle**, **Polygon**, and **Circle** options that act as the drop area for students to place their answers.
 - Click **Edit Hot Spots** to resize, copy, move, or delete a hot spot.
 - Use **Clear Hot Spots** to remove all Hot Spots.
 - Enter a **HotSpot Name** and a define **How many items can be dropped here (0 for no limit)**.



This text displays with the student response on the Data Table and in the Database.



Assessment Item Creation Screen

5. Upload the Draggable images.
6. Enter a **Draggable Name**.



This text displays with the student response on the Data Table and in the Database.

7. Define the **Max Uses**.



The default **Max Uses** is set to 1 which allows the student to use the draggable once. There is no limit to the number of times the student can use the draggable item If you enter 0.

8. Define the **Min Uses**.

Draggable Name

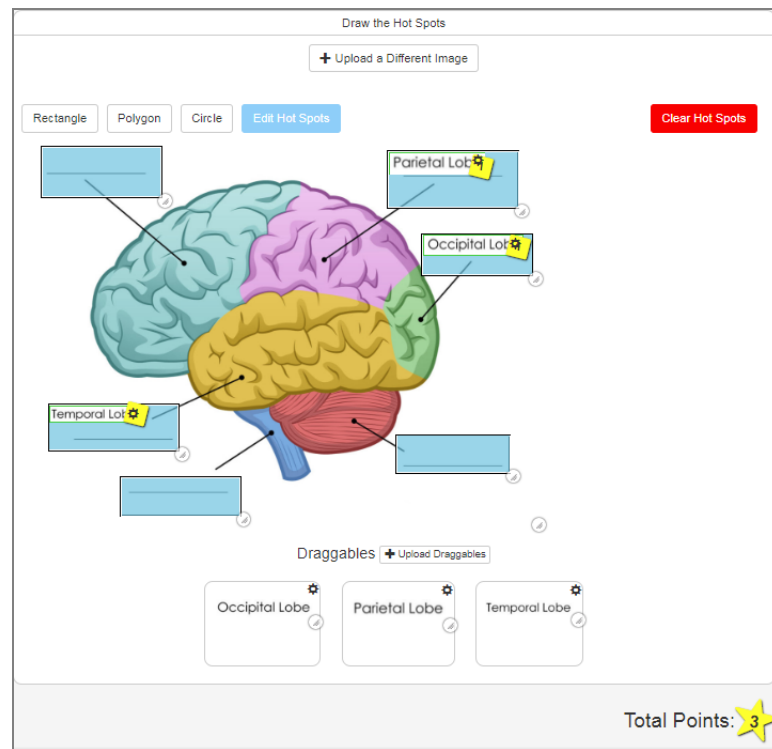
Max Uses

Min Uses

Delete

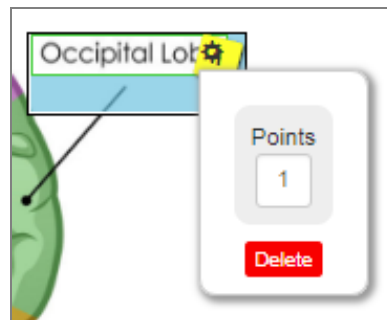
Assessment Item Creation Screen

9. Define the correct answers by dragging the images to the correct hot spot location.



Assessment Item Creation Screen

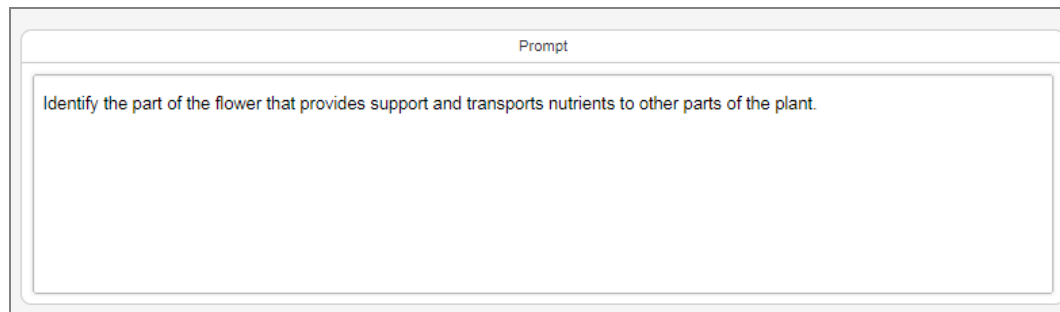
10. Click  to define the **Points** for the correct answer.



Assessment Item Creation Screen

Hot Spot

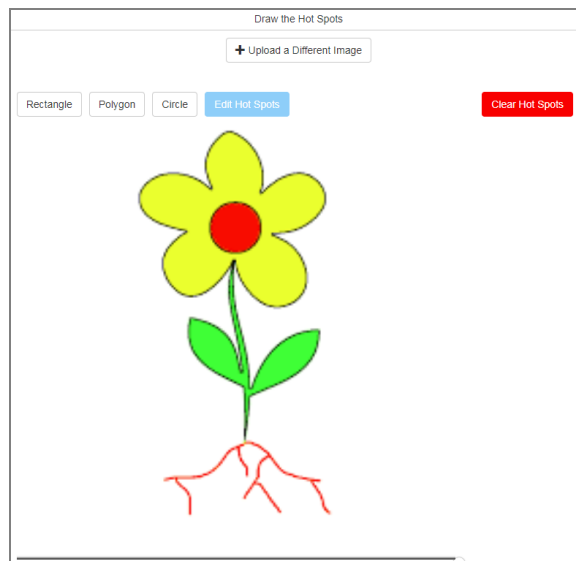
1. Enter and [format](#) the **Prompt**.



The screenshot shows a window titled "Prompt" with a text area containing the text: "Identify the part of the flower that provides support and transports nutrients to other parts of the plant."

Assessment Item Creation Screen

2. Click **First Upload an Image** to select the Primary Graphic.
3. Define the hot spots using the **Rectangle**, **Polygon**, and **Circle** options.



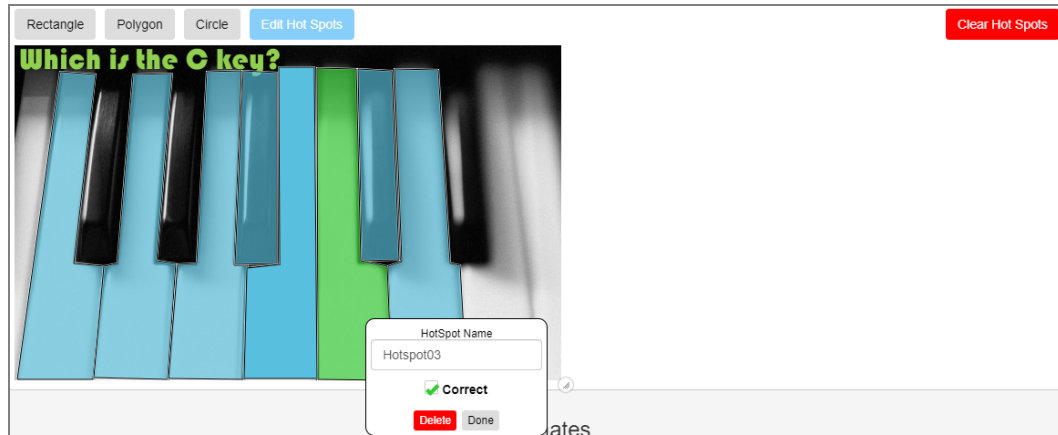
Assessment Item Creation Screen

- Click **Edit Hot Spots** to resize, copy, move, or delete a hot spot.
- Click the correct hotspot to enter a **HotSpot Name** and select **Correct**.



This text displays with the student response on the Data Table and in the Database.

- Use **Clear Hot Spots** to remove all Hot Spots.



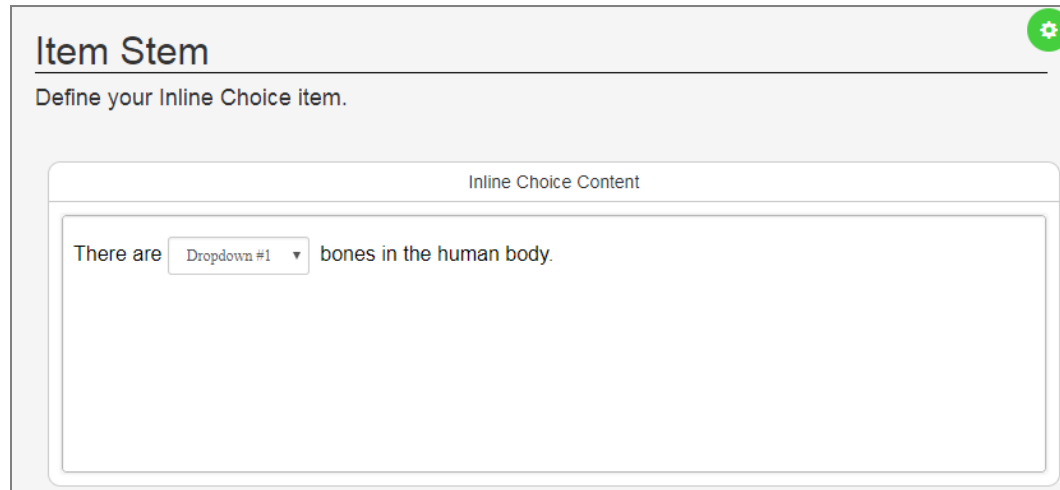
Assessment Item Creation Screen



You can select multiple hot spots.
Select the hot spot again to clear the selection.


Inline Choice

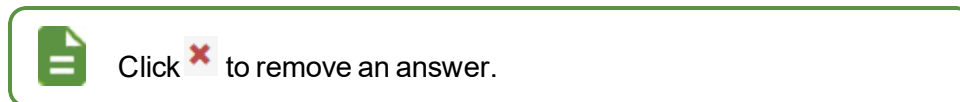
1. Enter and [format](#) the item.
2. Click **Inline Choice** to insert a drop-down in the item.




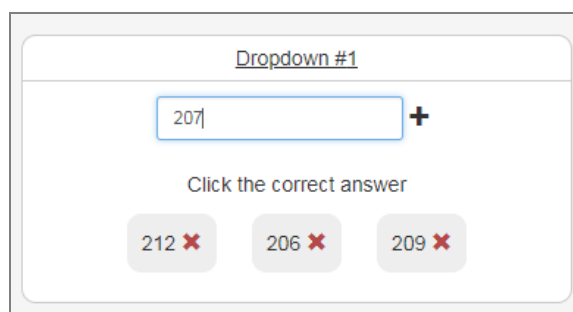
The screenshot shows the 'Item Stem' editor interface. At the top, it says 'Item Stem' with a settings gear icon. Below that, it says 'Define your Inline Choice item.' There is a text area containing the sentence 'There are Dropdown #1 bones in the human body.' The dropdown menu is currently set to 'Dropdown #1'.

Assessment Item Creation Screen

3. Define the drop-down lists:
 - a. Enter the answer selections for the **Dropdown**.
 - b. Click  or press **Enter** to add additional selections.



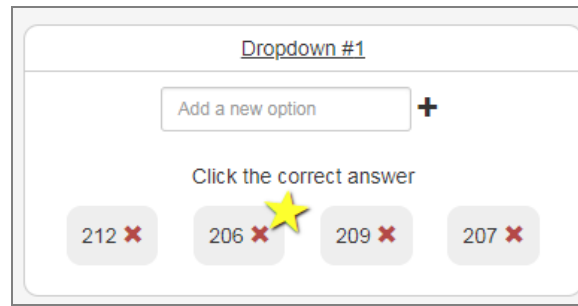
A green-bordered callout box containing a document icon and the text: 'Click  to remove an answer.'



The screenshot shows the 'Dropdown #1' editor. It has a text input field with '207' and a plus icon to its right. Below the input field, it says 'Click the correct answer'. There are three buttons below: '212' with a red X, '206' with a red X, and '209' with a red X.

Assessment Item Creation Screen

4. Select the correct answer. A yellow star displays.



The screenshot shows a web interface for creating an assessment item. At the top, there is a label "Dropdown #1". Below it is a text input field with the placeholder "Add a new option" and a plus sign icon. Underneath the input field is the instruction "Click the correct answer". Below this instruction are four buttons, each containing a number and a red 'X' icon: "212 X", "206 X", "209 X", and "207 X". A yellow star is positioned over the "206 X" button, signifying it as the correct answer.

Assessment Item Creation Screen



Inline Choice items have Score Lock applied if an item was presented to students. This Score Lock prevents editing the Prompt of Inline Choice items. Inline Choice items include a Partial Lock on responses which allow for altering the correct response but prevents the removal of responses.

Matching

1. Enter and [format](#) the **Prompt**.
2. Select **Show Max Uses to Student**, if needed.



When enabled, if you set max values to more than 0, this information displays to the student.

Item Stem

Define your Matching item.

Prompt

Identify the polygons in the chart.

☒ Show Max Uses to Student ⓘ

Create the Interaction

Click to Edit	Click to Edit	Click to Edit
Click to Edit		

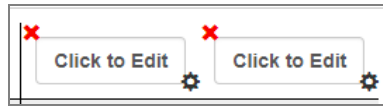
Add Item

Add Choice


Assessment Item Creation Screen

3. Create the Interaction.

- Select **Click to Edit** to enter Matching Items and Answer Choices.
- Use the editing tool to [format](#) text, insert images, equations, etc.



Editing For Answer Choices

- Click **Add Item** to insert additional matching items.
- Click **Add Choice** to insert additional answer choices.
- Define your answers by selecting the correct responses as a student would.
- Click  to enter Max Uses for the Items and Answer Choices.




The default Max Use is set to 0, that places no limit on the number of times the student can use the choice. For example, if you enter 1, the student can use the choice once.

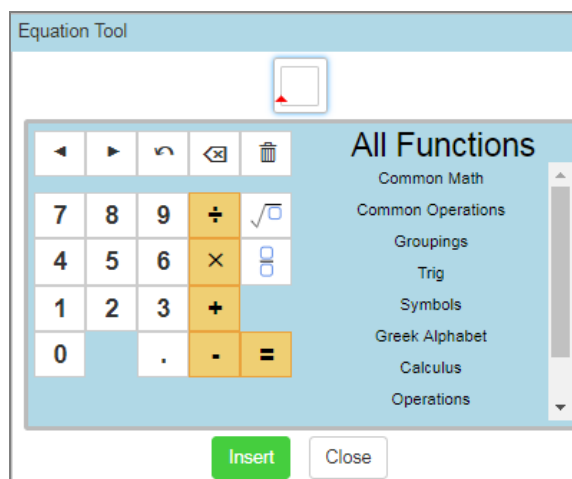
Multiple Choice

By default, Assessment creates four available choices.



- Click **Add Choice** to add another answer.
- Select the answer and click **Delete** to remove an answer.

1. Enter and [format](#) the item.
2. Select  in the formatting toolbar to insert an equation into the Prompt, if needed.



Assessment Item Creation Screen



You select the **Equation Tool** the student uses in Important Settings.

3. Select the number of columns to display the answers.

The screenshot shows the 'Item Stem' form for creating a Multiple Choice item. At the top, there is a title 'Item Stem' and a subtitle 'Define your Multiple Choice item.' Below this is a large text area for the 'Prompt'. Under the prompt area, there is a section titled 'How many columns for the answers?' with three buttons: 'One' (highlighted in green), 'Two', and 'Four'. Below this, there are two answer options, 'A' and 'B', each with a text input field. At the bottom, there is a green button labeled '+ Add Choice'.

Assessment Item Creation Screen

4. Enter the possible answers.
5. Select correct response.

The screenshot shows the 'Assessment Item Creation Screen' with the 'Correct Answer' section. The 'Answer 1' text input field is highlighted. Below the input fields, there is a green checkmark icon and the text 'Correct Answer'. A red button labeled 'Remove Answer' is also visible. At the bottom, there is a 'Rationale' section with a text input field.

Assessment Item Creation Screen

Multiple Select

By default, Assessment creates four available choices.



- Click **Add Choice** to add another answer.
- Select the answer and click **Delete** to remove an answer.

1. Enter and [format](#) the item.
2. Select the number of columns to display the answers.

Assessment Item Creation Screen

3. Enter the possible answers.

4. Select correct response.

The screenshot shows a form for creating an assessment item. On the left, there are two blue circular buttons labeled 'A' and 'B'. The main area has a large text input field labeled 'Answer 1'. Below this field, there is a green checkmark icon followed by the text 'Correct Answer'. To the right of this text is a red button labeled 'Remove Answer'. Below the 'Correct Answer' section is a text input field labeled 'Rationale'.

Assessment Item Creation Screen

Number Line

1. Enter and [format](#) the Prompt.
2. Select an Interaction Style.
 - *Points on a Line* – Allow students to plot on a Number Line
 - *Line Plot* – Allow students to create a Line Plot

The screenshot shows the 'Number Line Options' screen. At the top, there is a green checkmark icon followed by the text 'Snap to Line'. Below this, there are two main sections: 'Interaction Style' and 'Maximum Points on Line'. The 'Interaction Style' section has a dropdown menu with 'Line Plot' selected. Below this are three input fields: 'Line Width' (600), 'Step Distance' (1), and 'Label Distance' (1). The 'Maximum Points on Line' section has a text input field with '0' entered. Below this are three input fields: 'Title' (Your Line Title), 'Starting Value' (-10), and 'Ending Value' (10). To the right of these fields is a red button labeled 'Clear All'. At the bottom of the screen is a horizontal number line with tick marks from -10 to 10. Below the number line is a text input field labeled 'Your Line Title'.

Assessment Item Creation Screen

3. Make selections for the settings of the Number Line:

- **Snap to Line** – When enabled, students can only plot on specific line values as defined.
- **Maximum Points on Line** – When a value is entered, students can only create that number of points or plots on the line, 0 is the default and acts as no limit.
- **Line Width** – Determines the width of the line in pixels.
- **Title** – Creates a title for the number line. Leave blank if you do not want a title.
- **Step Distance** – Determines the values students can select as defined on the number line.
- **Starting Value** – Determines the starting value or smallest number displayed on the number line.
- **Label Distance** – Determines the values displayed on the number line points.
- **Ending Value** – Determines the ending value or largest number displayed on the number line.

Select the values that make the statement true

$x = |-2|$

Number Line Options

✓ Snap to Line ①

Interaction Style

Points on a Line ▾

Line Width ① 600

Step Distance ① 2

Label Distance ① 2

Maximum Points on Line (0 for no limit)

2

Title ① Number Line with even values

Starting Value ① -10

Ending Value ① 10

Clear All

-10 -8 -6 -4 -2 0 2 4 6 8 10


Number Line with even values

Assessment Item Creation Screen

4. Interact with the **Number Line** to create the correct Responses.



Use **Clear All** to remove all points.

Select existing points and an  displays to remove individual responses.

Jane recorded the laps she did around the track. Represent this data on the line plot below

Day	Laps
Monday	3
Tuesday	4
Wednesday	2
Thursday	4
Friday	4

Number Line Options

☒ Snap to Line

Interaction Style: Line Plot

Line Width: 600

Step Distance: 1

Label Distance: 1

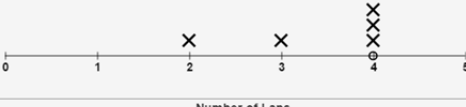
Maximum Points on Line (0 for no limit): 0

Title: Number of Laps

Starting Value: 0

Ending Value: 5

[Clear All](#)



Assessment Item Creation Screen

5. Enter a **Tolerance** in pixels to determine how correct a student's plot position must be in order to be marked correct.

Scoring Options

Determine what criteria are used for scoring a response.

Tolerance

If you are using Snap to Line these settings are less important, but should still be used for tiny differences. Without Snap to Line, the larger the numbers on your graph the higher the tolerance should be.

Tolerance: 0.25

Assessment Item Creation Screen



Use this setting when you do not enable **Snap to Grid**.

- With Snap to Grid, these setting are less important, but should use for tiny differences.
- Without **Snap to Grid**, the larger the numbers on the graph, the higher these numbers should be.

Select Point

1. Enter and [format](#) the **Prompt**.
2. Select an Interaction Style.
 - *Points on an Image* – Allow students to select specified points on an uploaded image.
 - *Points on a Graph* – Allow students to plot specified points on a coordinate plane.
 - *Lines on a Graph* – Allow students to plot specified graphing tools on a coordinate plane.
3. Enter the **Maximum Choices** the student can select and still be correct.
4. Make selections for the settings:
 - *Points on an Image*:
 - a. Click **First Upload an Image** to select the Primary Graphic.
 - b. Define the points using the **Rectangle**, **Polygon**, and **Circle** options that define the area where students must select the correct answer.



Click **Edit Hot Spots** to resize, copy, move or delete a hot spot. Select the created shape to view options specific to that hot spot.

Use **Clear Hot Spots** to remove all Hot Spots.

Options

Interaction Style: Points on an Image

Maximum Choices: 1 (0 for no limit)

Draw the Hot Spots

+ Upload a Different Image

Rectangle Polygon Circle Edit Hot Spots Clear Hot Spots

Assessment Item Creation Screen

- *Points on a Graph:*

- a. Select the options:

- **Maximum Points** – Enter a value to define the number of points on the graph the student creates. The default is zero (0) and acts as no limit.
- **Snap to Grid** – When enabled, students can only plot on specific points as defined on the grid.
- **Graph Width/Height** – Determines the width/height of the graph as defined in pixels.
- **Starting X/Y Value** – Determines the starting value or the smallest value displayed on the horizontal and vertical axis.
- **Ending X/Y Value** – Determines the ending values or the largest value displayed on the horizontal and vertical axis.
- **X/Y- Axis Step Distance** – Determines the values the student selects on the graph.
- **X/Y- Axis Label Distance** – Determines the values displayed on the graph.
- **X/Y- Axis Title** – Creates a title for the horizontal/vertical axis. Leave blank to not display a title.

Graphing Interaction Options

Determine how the student interacts with your graph.

☒ Snap to Grid ⓘ

Configure Graph

Choose the options for drawing your graph. You also define your acceptable answers using graphing tools.


Graph Width ⓘ	<input type="text" value="600"/>	Graph Height ⓘ	<input type="text" value="600"/>
Starting X Value ⓘ	<input type="text" value="-10"/>	Starting Y Value ⓘ	<input type="text" value="-10"/>
Ending X Value ⓘ	<input type="text" value="10"/>	Ending Y Value ⓘ	<input type="text" value="10"/>
X-Axis Step Distance ⓘ	<input type="text" value="1"/>	Y-Axis Step Distance ⓘ	<input type="text" value="1"/>
X-Axis Label Distance ⓘ	<input type="text" value="2"/>	Y-Axis Label Distance ⓘ	<input type="text" value="2"/>
X-Axis Title ⓘ	<input type="text" value="X"/>	Y-Axis Title ⓘ	<input type="text" value="Y"/>

Define Answers

Answer your prompt as you expect the students to answer.

[Clear All](#)

Assessment Item Creation Screen


- b. Interact with the Graph to create the correct Responses.
 - Use **Clear All** to remove all points.
 - Select existing points and an  displays to remove individual responses.
- c. Enter a **Tolerance** in pixels to determine how correct a student's plot position must be in order to be marked correct.


Scoring Options

Determine what criteria are used for scoring a response.

Tolerance

If you are using Snap to Grid these settings are less important, but should still be used for tiny differences. Without Snap to Grid, the larger the numbers on your graph the higher these numbers should be. Slope and intercept calculations can easily be significantly different without Snap to Grid.

X Tolerance :

Y Tolerance :

Assessment Item Creation Screen

Use this setting when you do not enable **Snap to Grid**.

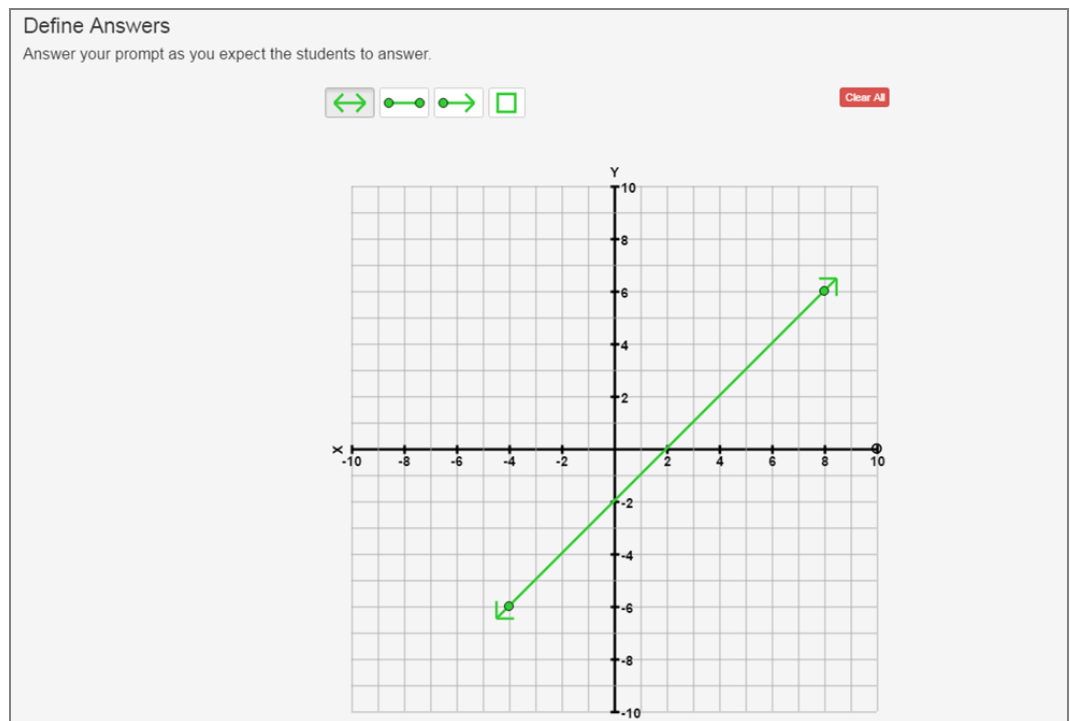


- With Snap to Grid, these setting are less important, but should use for tiny differences.
- Without **Snap to Grid**, the larger the numbers on the graph, the higher these numbers should be.

Slope and intercept calculations can be significantly different without **Snap to Grid**.

- **Lines on a Graph:**
 - a. Select the options:
 - **Maximum Lines/ Shapes** – Enter a value to define the number of lines/shapes on the graph the student creates. The default is zero (0) and acts as no limit.
 - **Snap to Grid** – When enabled, students can only plot on specific points as defined on the grid.
 - **Use Line Tool** – When enabled, students plot a Line. This is the default tool.
 - **Use Ray Tool** – When enabled, students plot a Ray.
 - **Use Line Segment Tool** – When enabled, students plot a Line Segment.
 - **Use Shape Tool** – When enabled, students plot a multi-sided shape.
 - **Graph Width/Height** – Determines the width/height of the graph in pixels.
 - **Starting X/Y Value** – Determines the starting value or the smallest value displayed on the horizontal and vertical axis.

- **Ending X/Y Value** – Determines the ending values or the largest value displayed on the horizontal and vertical axis.
- **X/Y- Axis Step Distance** – Determines the values the student selects on the graph.
- **X/Y- Axis Label Distance** – Determines the values displayed on the graph.
- **X/Y- Axis Title** – Creates a title for the horizontal/vertical axis. Leave blank to not display a title.




Assessment Item Creation Screen

- b. Interact with the graph to create the correct Responses.



Use **Clear All** to remove all points.

Select existing points and an  displays to remove individual responses.

c. Select desired Line Scoring Methods

- **Score on exactness of point placement** – The student's response must match exactly the starting and ending points to the defined answer.
- **Score on correctness of the intercepts and slope** – The student's response must match the slope and intercept of the defined answer.
- Enter a **Tolerance** in pixels to determine how correct a student's plot position must be in order to be marked correct.

Scoring Options

Determine what criteria are used for scoring a response.

Line Scoring Methods

☒ Score on exactness of point placement ⓘ
☐ Score on correctness of the intercepts and slope ⓘ

Tolerance

If you are using Snap to Grid these settings are less important, but should still be used for tiny differences. Without Snap to Grid, the larger the numbers on your graph the higher these numbers should be. Slope and intercept calculations can easily be significantly different without Snap to Grid.

X Tolerance ⓘ: 0.25

Y Tolerance ⓘ: 0.25

Assessment Item Creation Screen



Enter a Tolerance when you do not enable **Snap to Grid**.

Text Drag and Drop

1. Select **Show Max Uses to Student** to allow students to see the maximum number of times a response can be used.
2. Enter the Text Drag and Drop content in the **Text Drag and Drop Content** field.
3. Use the editing tool to enter text, insert images, equations and to add the **Drag and Drop Blank** space to which students will drag their response.

☒ Show Max Uses to Student ⓘ

B I U S x₂ x² x₂ T_x A₋ A₊

DD Blank

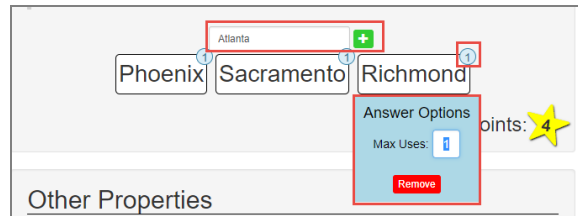
Styles Normal Font Size Spacing

Arizona
 California
 Virginia
 Georgia

Assessment Item Creation Screen

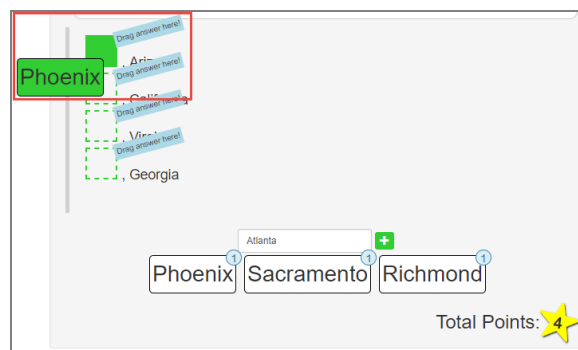
4. Define the text responses for students to drag into the sentence.
 - a. Type the response in the text area and press Enter or select the button to add the response.

- Hover over the response to add **Max Uses** for the response.



Assessment Item Creation Screen

5. Drag the responses to the corresponding Drag and Drop Blank to mark the correct responses. The drag and drop blank area appears green when selected.
- Hover over the response to set the point value for the response.



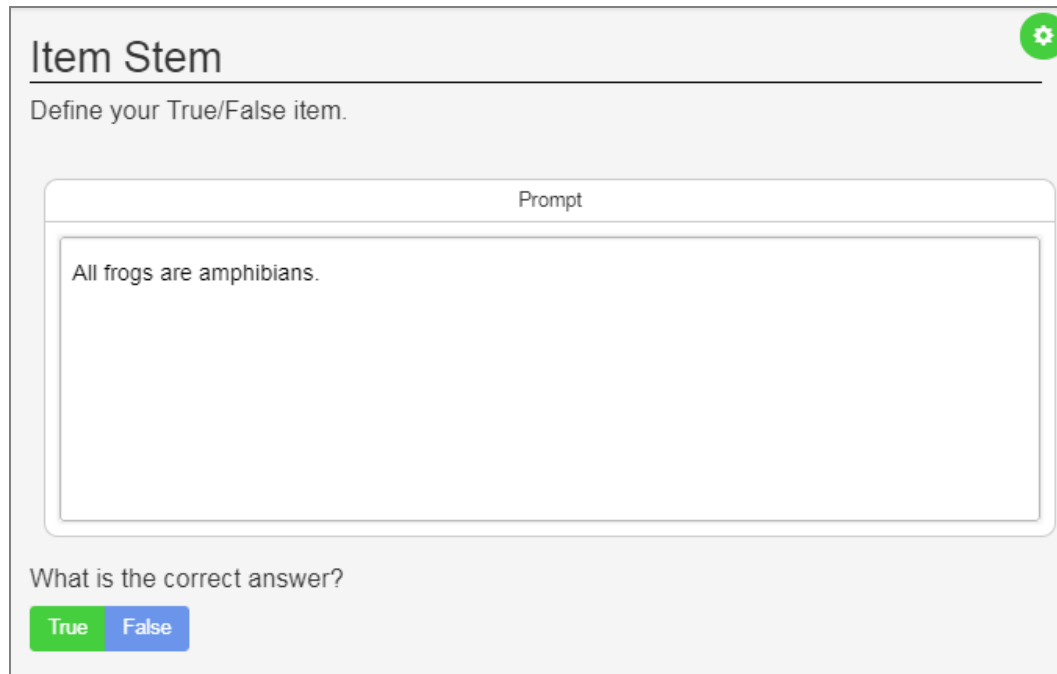
Text Drag And Drop Content Window



If using **Advanced Scoring**, total points appear next to **Total Points**.

True/False

1. Enter and [format](#) the item.
2. Select the correct response. The correct answer is shown in a green.



Assessment Item Creation Screen

Key Data Systems Integration

Users can create item alternates, browse for alternates, and select alternates when creating assessments. Three different alternate types are available:

- **Language** alternates provide the same item in a different language.
- **Modified** alternates provide the same item with modified language in the question stem.
- **Randomizer** alternates provide randomized alternates of the same item.



Users can also provide feedback to Admin users and to Key Data Systems on items.

Creating Alternate Items

You can create alternate items on the Item Creation screen for items you own.

1. Create a new item.
2. Below Item Stem, choose [+ Add an Alternate Item](#).
3. Define the Item type settings.
4. Enter an **Alternate Name**.

5. Select the **Alternate Type**.

- a. If selecting *Language*, enter the **Language Name**.

Alternate Type

Language

Language

Modified

Randomizer

Custom

Alternate Name

Polynomials

Available as You will

for students. guage is.

Assessment Item Screen

6. Click **Open Parent Item** to return to the parent item.

Alternate Item

Open Parent Item

Import Lock

Assessment Item Screen



Alternate items appear on the Data Table only when a student submits a response for the alternate.

Viewing Alternate Items

You can view alternate items below the original item stem on the Items screen.

1. Click on the Item ID bar to open the Alternate item.

statement is true?

A John's car uses 37.6 gallons of gas to drive 1 mile in the city.

B John's car uses 1 gallon of gas to drive 37.6 miles in the city.

C John's car uses 42.3 gallons of gas to drive 37.6 miles on the highway.

D John's car uses 37.6 gallons of gas to drive 42.3 miles on the highway.

Alternates

Item ID: 72352
Import ID: 605550
Type: Modified

Teacher Instructions

TEACHER READS:

Read the question to yourself and select the best answer.

Item Body

John's car gets 42.3 miles per gallon of gas

Item ID: 141179
Import ID: 577882
Type: Modified

Teacher Instructions

TEACHER READS:

Read the question to yourself and select the best answer.

Item Body

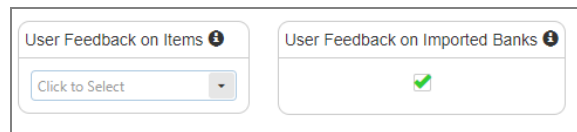
John's car gets 37 miles per gallon of gas in the

Assessment Item Screen

Enabling User Feedback on Items (District Users Only)

Admin users can allow all users to provide feedback on items created by the admin user and on Key Data Systems items. Feedback on imported items is submitted to the provided email from the import partner.

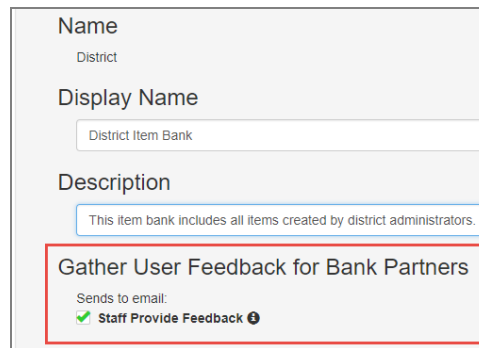
1. Log in as an Admin user.
2. Navigate to **Synergy SIS > Assessment > Assessments**.
 - a. Select the **Settings** tab.
 - Select the users allowed to give feedback on items.
 - Allow users to give feedback on imported items.



The screenshot shows two settings panels. The first panel, titled 'User Feedback on Items', has a dropdown menu with 'Click to Select' and a downward arrow. The second panel, titled 'User Feedback on Imported Banks', has a green checkmark icon.

Assessments Screen (Admin User)

3. Navigate to **Synergy SIS > Assessment > Assessment Banks**.
 - a. Select the **Settings** tab.
 - b. Select **Staff Provide Feedback** to enable it.



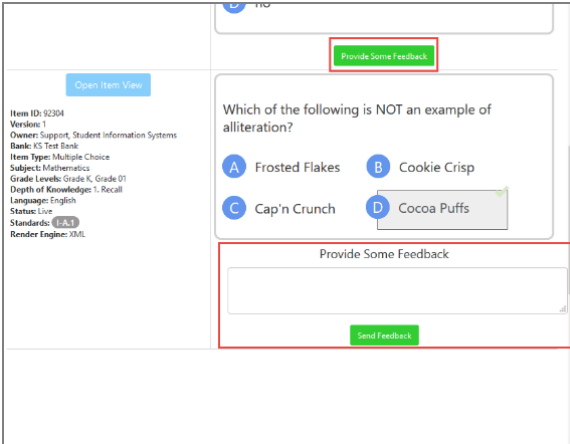
The screenshot shows a form for creating an assessment bank. It includes fields for 'Name' (with 'District' as a sub-label), 'Display Name' (with 'District Item Bank' as a sub-label), and 'Description' (with 'This item bank includes all items created by district administrators.' as a sub-label). At the bottom, there is a section titled 'Gather User Feedback for Bank Partners' which includes a green checkmark icon and the text 'Staff Provide Feedback'.

Assessments Bank Screen (Admin User)

Teachers see the Provide Feedback button and a text field to enter feedback.

Feedback for admin users is visible on the Items screen.

Feedback to import partners is submitted to the provided email from the import partner.



The screenshot shows the 'Items Screen (Teacher User)' interface. On the left, there is a sidebar with item details: Item ID: 92304, Version: 1, Owner: Support, Student Information Systems, Bank: KS Test Bank, Item Type: Multiple Choice, Subject: Mathematics, Grade Levels: Grade K, Grade 01, Depth of Knowledge: 1: Recall, Language: English, Status: Live, Standards: 1.1.1, and Render Engine: XML. The main content area displays a question: 'Which of the following is NOT an example of alliteration?' with four options: A Frosted Flakes, B Cookie Crisp, C Cap'n Crunch, and D Cocoa Puffs. A red box highlights a 'Provide Some Feedback' button at the top right of the question area. Below the question, another red box highlights a 'Provide Some Feedback' text field and a 'Send Feedback' button.

Items Screen (Teacher User)

Other Properties



Completing the properties in this section is optional. It helps with classification, organization, and filtering of the items.

1. Select the **Grade Levels** for this item.
2. Select a **Subject**.
3. Select the **Course**.
 - a. Enter a keyword.
 - b. Select from the options displayed.

4. Enter the **Depth of Knowledge** for this item:

- **1. Recall** – The student demonstrates that they can recall a fact, information, or procedure.
- **2. Skill/Concept** – The student demonstrates that they can respond using information or conceptual knowledge.
- **3. Strategic Thinking** – The student demonstrates that they can reason and define the answer by developing a plan or sequence of steps. In some cases, more than one answer may be correct.
- **4. Extended Thinking** – The student demonstrates that they can investigate and use complex reasoning to plan or develop an answer.

Other Properties
Additional information used for organization, and filtering.

System

Grade Level Select One or More	Subject Select One	Course Select One	Depth of Knowledge None
-----------------------------------	-----------------------	----------------------	----------------------------

District Created

Rich Text <div></div>	Text Entry <div></div>	Text Entry Multi <div></div> +	Drop Down Select One
--------------------------	---------------------------	-----------------------------------	-------------------------

Drop Down Multi Select
Select One or More

Assessment Item Creation Screen

5. Select District Created properties.




Your district might require you to set the District Created properties. These custom properties display after the System Properties.

- **Rich Text** – Enter and [format](#) complex details for the item.

Assessment Item Creation Screen

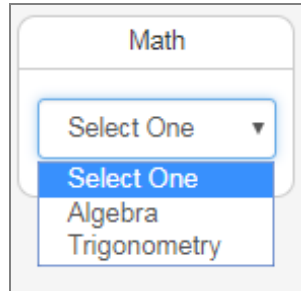
- **Text Entry** – Input simple text details, such as keywords, for the item.

Assessment Item Creation Screen

- **Text Entry Multi** – Input multiple keywords for the item. Press Enter or click  to create another entry.

Assessment Item Creation Screen

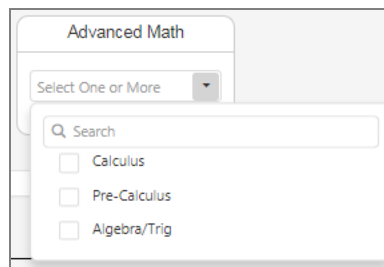
- **Drop Down** – Select from the provided options.



The screenshot shows a form titled 'Math'. Below the title is a dropdown menu labeled 'Select One'. The dropdown is open, showing three options: 'Select One' (highlighted in blue), 'Algebra', and 'Trigonometry'.

Assessment Item Creation Screen

- **Drop Down Multi Select** – Select from the provided options.



The screenshot shows a form titled 'Advanced Math'. Below the title is a dropdown menu labeled 'Select One or More'. Below the dropdown is a search bar with a magnifying glass icon and the text 'Search'. Below the search bar are three checkboxes with labels: 'Calculus', 'Pre-Calculus', and 'Algebra/Trig'.

Assessment Item Creation Screen

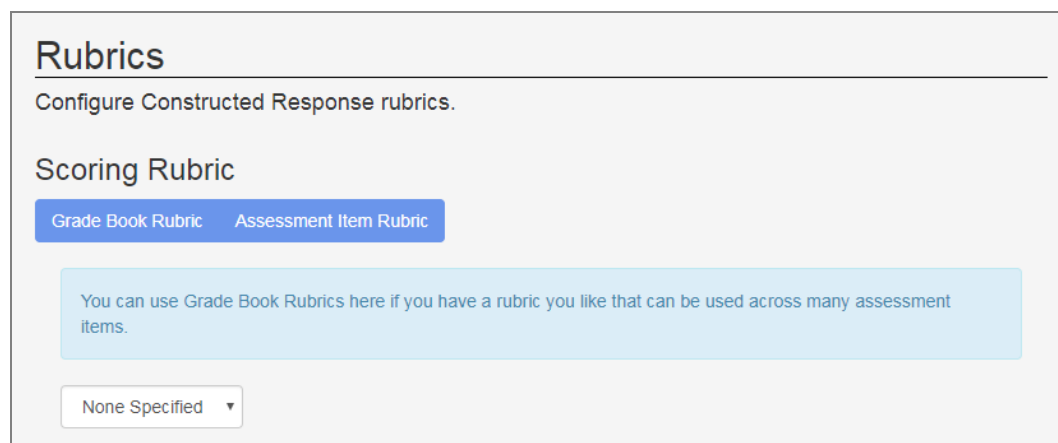
Rubrics for Constructed Response Items

Constructed Response items use rubrics for scoring.

- **Assessment Item Rubric** – This rubric is created during the item creation process. They apply to the item they were created for and cannot be used with any other item.
- **Grade Book Rubrics** – These rubrics are created in Grade Book.



Grade Book Rubrics are view-only and cannot be edited.



The screenshot shows a section titled 'Rubrics' with the subtitle 'Configure Constructed Response rubrics.' Below this is a section titled 'Scoring Rubric' with two tabs: 'Grade Book Rubric' (selected) and 'Assessment Item Rubric'. Below the tabs is a light blue box containing the text: 'You can use Grade Book Rubrics here if you have a rubric you like that can be used across many assessment items.' At the bottom is a dropdown menu with the text 'None Specified' and a downward arrow.

Assessment Item Creation Screen

1. Select a Scoring Rubric.

- **Grade Book Rubric** – Select a rubric from the available Grade Book Rubrics. The Grade Book Rubric displays.

Rubrics

Configure Constructed Response rubrics.

Scoring Rubric

Grade Book Rubric Assessment Item Rubric

You can use Grade Book Rubrics here if you have a rubric you like that can be used across many assessment items.

Debate Rubric ▾

Factual Information

Used many facts to support all arguments.	Score: 4
Used some facts to support all arguments.	Score: 3
Used few facts to support arguments.	Score: 2
Did not present facts to support arguments.	Score: 1

Comprehension

Demonstrated thorough understanding of information.	Score: 4
Demonstrated accurate understanding of important information.	Score: 3
Demonstrated minimal understanding of information.	Score: 2
Demonstrated misunderstanding of the information	Score: 1

Assessment Item Creation Screen

- **Assessment Item Rubric** – Enter the rubric **Criteria Name**, **Rating Description**, and **Score**.



Assessment Item rubrics are **ONLY** for the item they are created with and cannot be used again

- Click **New Rating** to add a rating to the criteria.
- Click **New Criteria** to add criteria to the rubric.

Rubrics

Configure Constructed Response rubrics.

Scoring Rubric

Grade Book Rubric
Assessment Item Rubric

By creating a rubric here, this item will have a rubric that you can modify at any time without changing any others, making it unique to this assessment item.

X
Sample Criteria Name

X
Sample Rating Description

Score:
0

X
Sample Rating Description

Score:
0

New Rating
New Criteria

Assessment Item Creation Screen



Constructed Response Items that have a rubric attached display the rubric in a condensed version when viewing the items in the Item Bank.

2. Enter the **Total Points**.



The **Total Points** of the item must match the values of the Scoring Rubric.

Standards

Completing this section is optional, but highly recommended.



After updating standards in Synergy SIS, previous standards, whether assigned by import or selected by users, are visible. Any new imported standards automatically align and are visible on each item without user input.

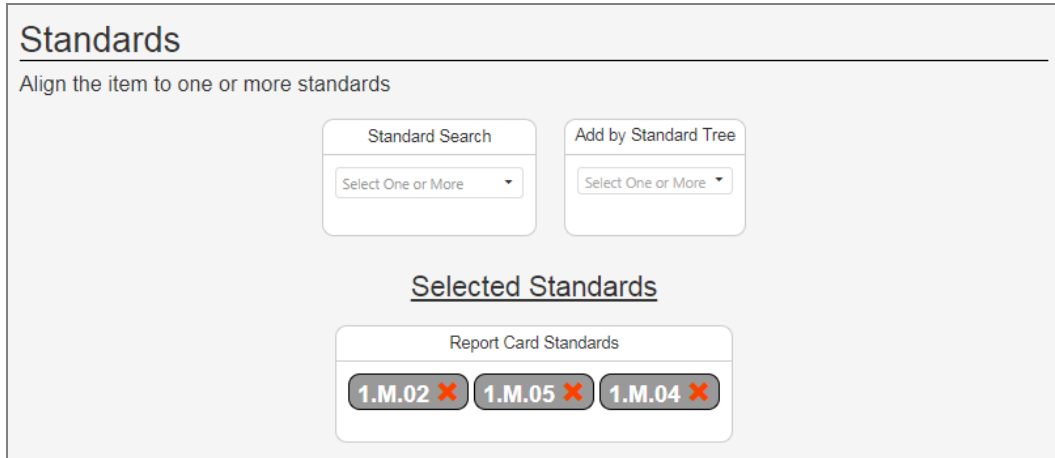
Select standards using the **Standards Search** by keyword or **Add by Standard Tree**.

Assessment Item Creation Screen

The selected standards display.

Assessment Item Creation Screen

Click  to remove the standard.



Assessment Item Creation Screen

Passages

You can do the following things with Passages:

- Create new passages from items or from the Passage Bank.
- You can select multiple items for a Passage.
- Edit existing passages from the Passage Bank. Creators can only edit passages that they created.

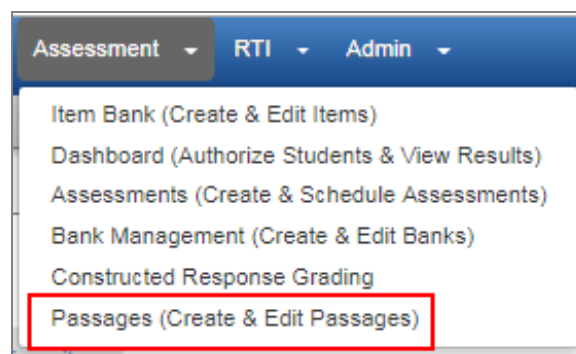


Administrators can edit all passages in the District Passage Bank.

Creating Passages

From the Passage Bank

1. Select *Passages (Create & Edit Passages)* from the **Assessment** menu or navigate to **Synergy SIS > Assessment > Assessment Passages**.



Assessment Menu

2. Click **NEW**.

View Archive

Assessment Passages

1 to 10 of 1,257

+ NEW

Details	Passage
Passage ID: 5 Inspect ID: Item Owner: Imported Item Bank: Inspect ItemBank Flesch-Kincaid: -0.6 Word Count: 78 Syllable Count: 81 Sentence Count: 11	Read the passage and answer the question(s) that follow. Matt had a dog named Bud. Bud was a fun dog. He came every time Matt said to come. One day, Matt took Bud to the pet shop to get a bath. Bud did not like the bath. The next day, Bud did not come when Matt called. He hid in his doghouse. Matt did not like it when Bud hid. He threw the ball for Bud. Bud liked to play ball. Bud and Matt played all day.

Passage Bank Screen




3. Enter and format the **Passage Title**.
4. Enter and format the **Passage**.
5. Select a **Status**.
 - *Live* – Available for use in assessments (Default setting)
 - *Draft* – Not available for use in assessments
 - *Archive* – Not available for use because they were intentionally disabled
6. Select the **Bank** to contain this passage.



If you do not have an Item Bank available to you, the passage is placed in a new bank.

7. Select a **Subject**.
8. Click **Save**.

From an Item

1. Click  to access the Optional Features.
2. Click .
3. Click .
4. Enter a passage **Title**.
5. Select an **Item Bank**.
6. Select a **Subject**.

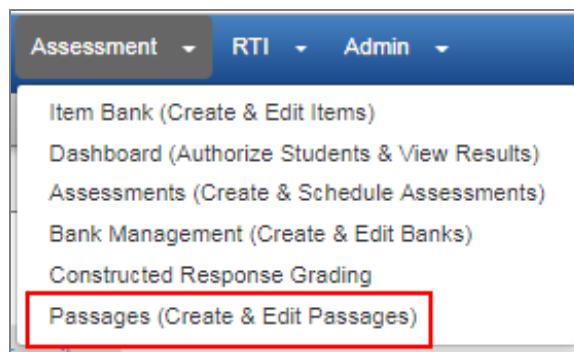
7. Enter and [format](#) the passage.
8. Click **Create**.

The screenshot shows a web form titled 'Item Stem' with the subtitle 'Define your Constructed Response Item.' The form is divided into two main sections. The top section, 'Create a Passage', contains three input fields: 'Title' (a text box), 'Bank' (a dropdown menu with 'District' selected), and 'Subject' (a dropdown menu with 'Social Studies' selected). Below these is a large text area labeled 'Body' for entering the passage text. At the bottom of the form are two buttons: a green 'Create' button and a red 'Cancel' button.

New Assessment Item Screen

Viewing Passages

1. Select *Passages (Create & Edit Passages)* from the **Assessment** menu or navigate to **Synergy SIS > Assessment > Assessment Passages**.



Assessment Menu

- Use the filters to display the passages based on the selections made.

You can search by **Passage ID** number. The **Passage ID** number displays on the passage **Details**.



Details	Passage
Passage ID: 1967 Import ID: Item Owner: Imported Bank: Cerebra Item Bank Flesch-Kincaid: 42.9 Word Count: 100 Syllable Count: 165 Sentence Count: 1	The Wren by Barbara McCauley he was small not ready yet frantic under the hedge I caught him took him home 5 my father wasn't sure wild birds he said we've tried so many times but he ate what we made for him 10 and in three days could fly around the living room it's time my father said you have to let him go

Passage ID Number On Passage Details

- Select the passage you want to view.

- Imported passage preview

Return

1

This is an imported passage and cannot be edited.

2

Stats


Items Using 16

Preview

Matt and Bud

Read the passage and answer the question(s) that follow.

Matt had a dog named Bud. Bud was a fun dog. He came every time Matt said to come. One day, Matt took Bud to the pet shop to get a bath. Bud did not like the bath. The next day, Bud did not come when Matt called. He hid in his doghouse. Matt did not like it when Bud hid. He threw the ball for Bud. Bud liked to play ball. Bud and Matt played all day.



Selected Options 3

Status

Live

Item Bank

Inspect ItemBank

Inspect ItemBank

Subject

English Language Arts

Passage Preview Screen

The imported passage screen displays:

- The owner of the passage. ❶
 - The number of items using the passage. ❷
 - The information for the passage. ❸
- Created passage preview, click **Preview**.

Preview

Kara's Talent Show

Kara's neighborhood was filled with many children her age. She new everyone on her street. She also knew how taleted many of them were.

She could hear her neighborJoanne playing her guitar every afternoon when they got home from school. Kara loved it when Joanne played her favorite country song.

Stats

Items Using 0

Selected Options

Status
Live


Item Bank

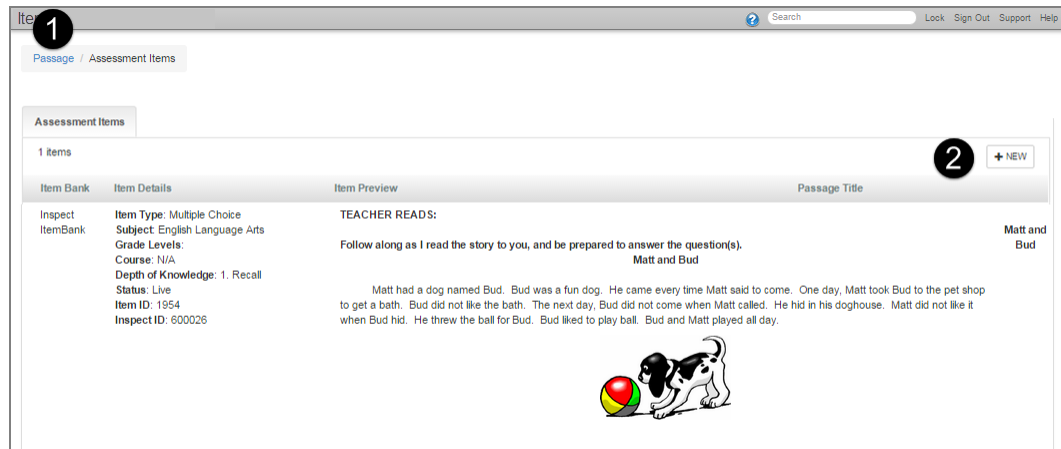
Subject
Reading

Imported Passage Preview Screen

The screen displays:

- Click **Edit** to make changes. ❶
- The number of items using the passage. ❷
- The information for the passage. ❸

4. Click  to view items that use the passage.
 - Click **Passage** to see a preview of the passage. ❶
 - Click **NEW** to associate the passage with a [new item](#). ❷
- The Assessment Item screen opens with the passage section populated.



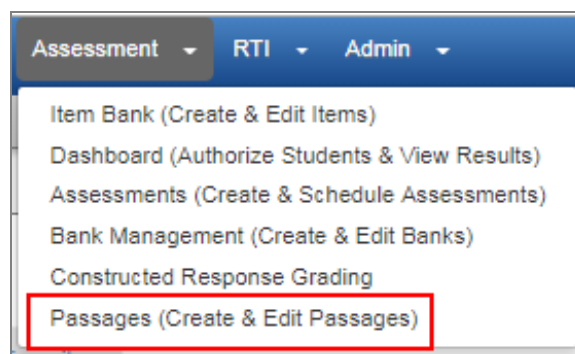
Passage Screen

Archiving Passages




Passages are not deleted; they move to the Archive section where they continue to display. You cannot edit or copy passages once they are archived.

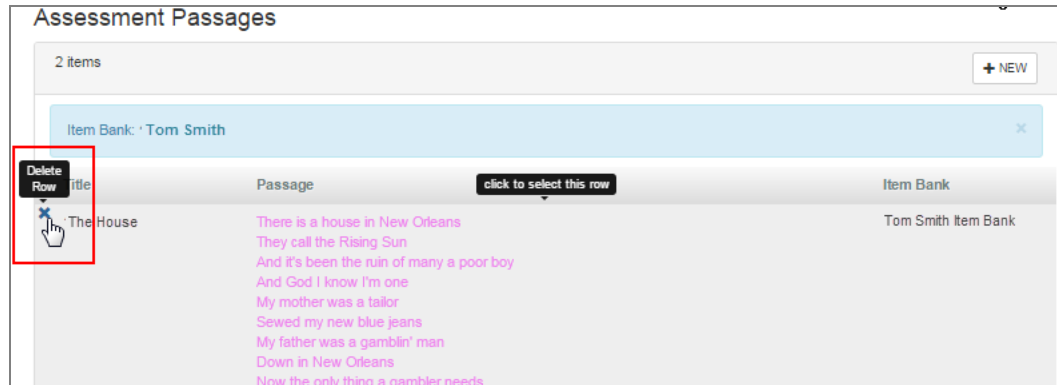
1. Select *Passages (Create & Edit Passages)* from the **Assessment** menu or navigate to **Synergy SIS > Assessment > Assessment Passages**.




Assessment Menu

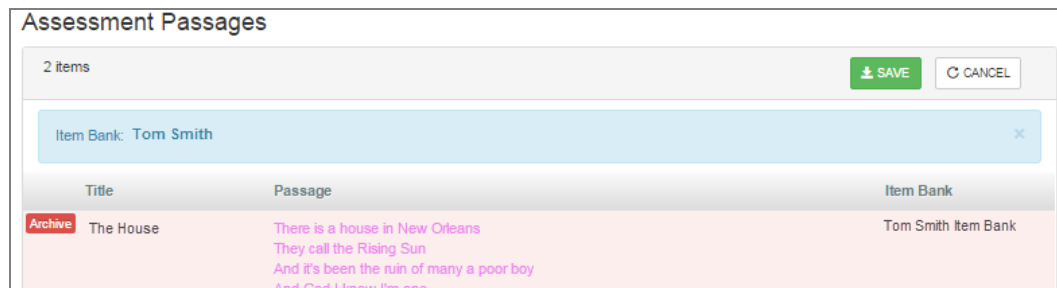
2. Use the filters to display the passages based on the filters.

- Click  on the row of the passage to archive.



Passage Bank Screen

- The  icon displays on the row.



Passage Bank Screen

- Click **Save**. A confirmation message displays.
- Click **OK**. The passage is archived.



Click **View Archive** in the Passage Bank to view archived passages.

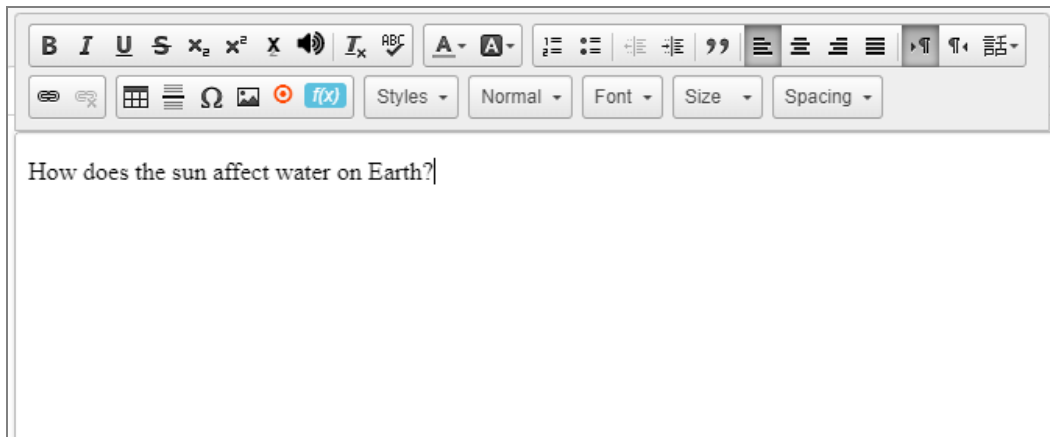
Click **View Current** to return to the active assessments.

Formatting Window

This section describes the formatting window used to create assessment items. It is used to create teacher instructions, items, answers, and passages.



The formatting tool bar displays when you click inside the text entry box.



Formatting Window

The formatting and editing tools available are:














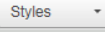
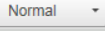
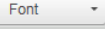

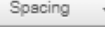




- **B I U S** **Bold, Italic, Underline, or Strikethrough** – Formats the selected text as bold, italic, underline, or strikethrough
- **x₂ x² x** **Subscript, Superscript, or Underscript** – Inserts subscript, superscript, or underscript text




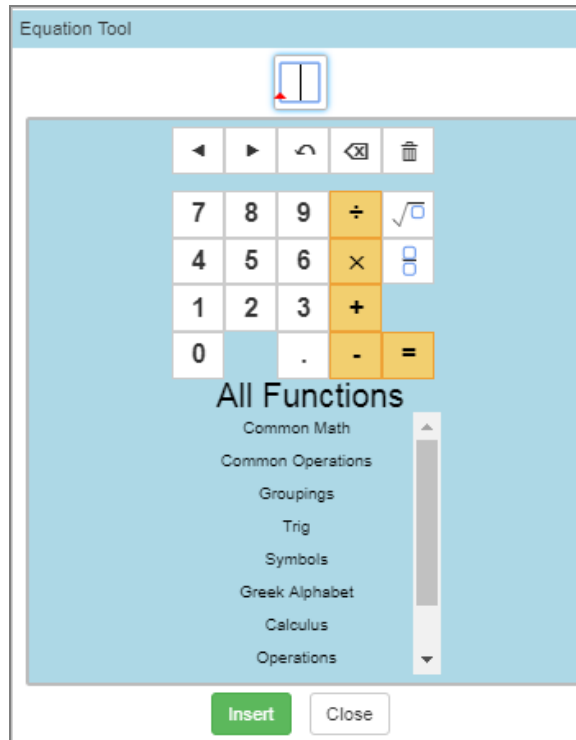
The underscript option has a gray bubble that you can type in to make the field visible during editing. The text displays to users in a default gray color. You can modify this text color using the editor.

Underscript is best used with the Line Spacing feature, which increases the amount of space between lines of paragraphs. The default spacing allows you to use this feature but is more difficult to read. You can hover over the annotated word to get a large view of the text, independent of the spacing.

- **Tx** **Remove Format** – Clears all formatting for the selected text
- **Speaker icon** **Alternate Pronouncing** – Inserts alternate text to be read with Text-to-Speech
- **1= 2=** **Insert/Remove Numbered or Bulleted List** – Formats the selected paragraphs as numbers or bullets
- **+|E -|E** **Increase or Decrease Indent, Outdent** – Indents or outdents the selected paragraph

-  **Blockquote** – Indents the paragraph on both sides
-     **Align Left, Center, Align Right, or Justify** – Aligns text per the setting
-   **Text Direction From Left to Right or Right to Left** – Aligns text per the setting
-   **Insert Hyperlink or Remove Hyperlink** – Inserts or remove a link to a website or email address
-  **Table** – Inserts a table
-  **Insert Horizontal Line** – Inserts a horizontal line
-  **Insert Special Character** – Inserts a special character such as a copyright mark or currency symbol
-  **Image** – Inserts a picture from a file
-  **Text Style** – Selects a built-in format for the selected text
-  **Paragraph Style** – Selects a built-in format for the selected paragraph
-  **Font** – Selects a font for selected content
-  **Size** – Selects a font size for selected content
-  **Spacing** – Selects single, double, or triple spacing
-  **Text Color** – Applies the selected color to the text
-  **Background Color** – Highlights the text with the selected color
-  **Record Audio** – Records audio using your device's microphone. Click  to stop the recording.

-  **Equation Tool** – Opens an equation tool



Promoting Items for District Use

If the district allows teachers to promote Items or Passages for district use, the **Nominate to District** field displays on the screen.

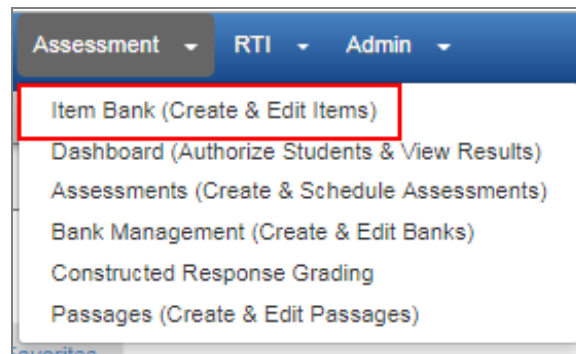


The item or passage must be saved before the **Nominate to District** is a link.

Submitting Items for Promotion

Teachers submit items for promotion.

1. Select *Item Bank (Create & Edit Items)* from the **Assessment** menu.

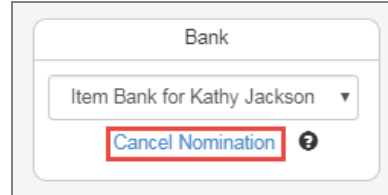


Assessment Menu

2. Select an item.
3. Click **Nominate to District**. A success message displays.

Items Screen

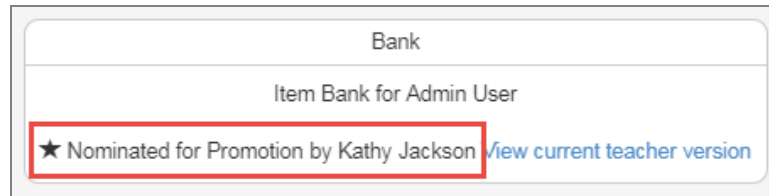
Click **Cancel Nomination** to remove the item from district consideration.



Items Screen



Open the item to see if the Item was approved in the Important Settings.

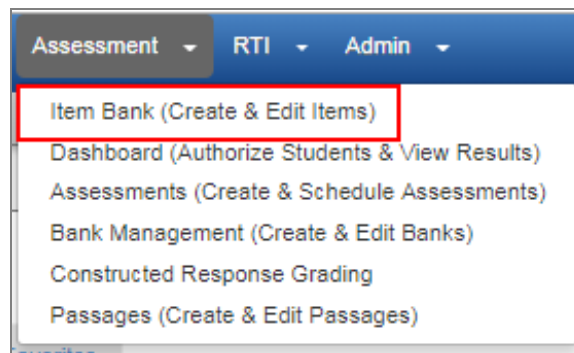


Items Screen

Approving Items for Promotion (District Users Only)

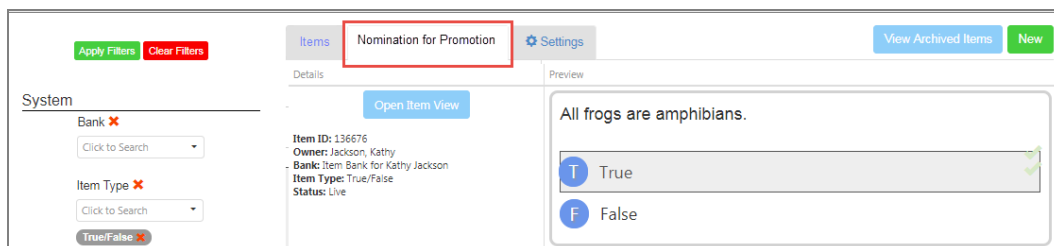
The **Nomination for Promotion** tab displays on the Items screen of district users when Items are nominated for district use.

1. Select *Item Bank (Create & Edit Items)* from the **Assessment** menu.



Assessment Menu

2. Select the **Nomination for Promotion** tab.



Items Screen

3. Select and review the item.

- To approve the item:
 - a. Select the Item Bank.
 - b. Select **Approve**. **1** A copy of the item or passage is created in the selected Item Bank.
- To deny the item:
 - a. Provide an explanation for the denial. **2**
 - b. Select **Deny**. **3**

Important Settings

Item Type

True/False

Bank

Item Bank for Kathy Jackson

This item has been nominated for promotion by Kathy Jackson to a district-level item bank. If you choose to approve, select an item bank to copy this item to. If the item needs corrections before you can approve, or you cannot approve for other reasons, provide feedback to the user using the text field below.

Item Bank for Admin User

Approve **1**

If denying the request, please provide a reason below.

This question needs more detail |

2

Deny **3**

Status

Live (Available for Use)

Total Points

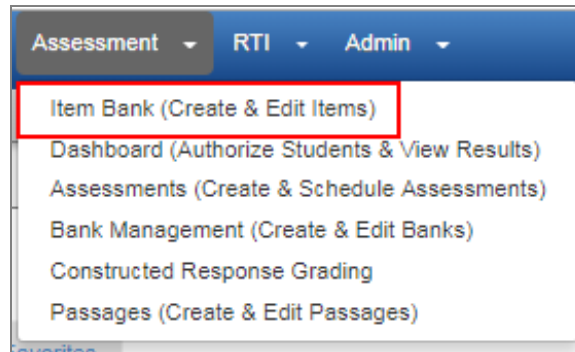
1

Items Screen

Resubmitting Items for Promotion

If an item is denied, the teacher can modify the item and resubmit for approval.

1. Select *Item Bank (Create & Edit Items)* from the **Assessment** menu.



Assessment Menu

2. Select the **Nomination for Promotion** tab.
3. Select the item.

A screenshot of the 'Items Screen' in a web application. The screen is titled 'Important Settings'. It contains several form elements: an 'Item Type' dropdown set to 'True/False', a 'Bank' dropdown set to 'Item Bank for Kathy Jackson', and a 'Re-submit to District' button highlighted with a red box and a circled '2'. Below these is a light blue feedback box with the text: 'You have received feedback for your nomination. If desired, you may make changes and re-submit for approval. District says: This question needs more detail'. The feedback text is highlighted with a red box and a circled '1'. At the bottom, there is a 'Status' dropdown set to 'Live (Available for Use)' and a 'Total Points' input field set to '1'.

Items Screen

4. Review the reason for denial. ❶
5. Make the requested changes.
6. Click **Re-submit to District**. ❷

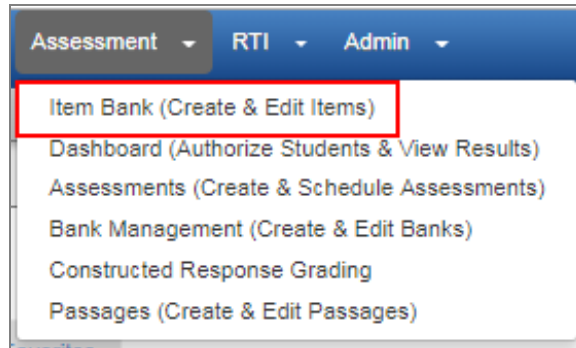
Copying Items in the Item Bank



This option is not available for imported Item Banks.

Items can be copied from Items or the Archive.

1. Select *Item Bank (Create & Edit Items)* from the **Assessment** menu.



Assessment Menu

2. Select the item to copy.
3. Click **Copy assessment item**. The copy of the item displays with a copy successful message.

Assessment Item Creation Screen

4. [Edit the item](#) if required.
5. Click **Save**. The copied item stores in the selected item bank.

Archiving Items from the Item Bank

Scheduling Assessments with Archived or Omitted Items

The ability to schedule assessments with archived or omitted items is restricted.

Archived items used in assessments:



- Display a message on the assessment preview and on the assessment.
- Are highlighted in red on tests and on the Assessment screen.

The schedule button does not display on the assessment preview. You can override the setting and schedule the assessment.

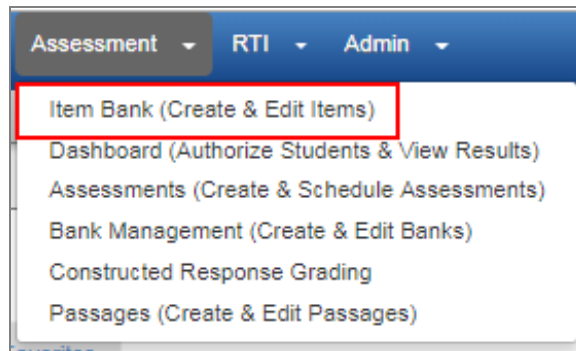
Before using an assessment that uses archived or omitted items, modify the assessment by one of these methods:



- Change the point value of the archived or omitted items to 0.
- Remove the items:
 1. Make a copy of the assessment.
 2. Remove the archived or omitted items.
 3. Use replacement items if needed for future testing.

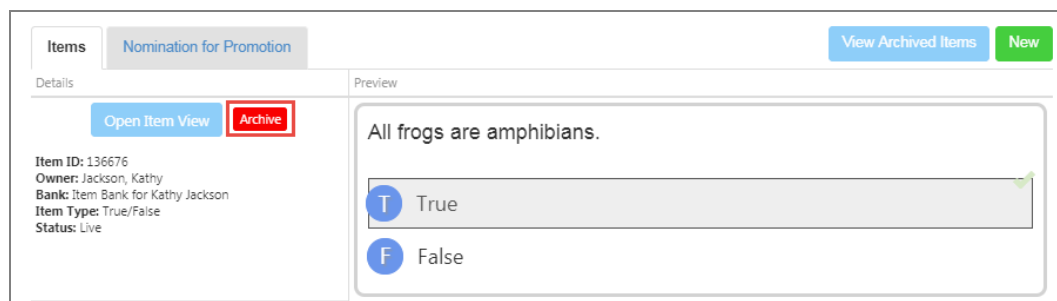
Archiving Items

1. Select *Item Bank (Create & Edit Items)* from the **Assessment** menu.



Assessment Menu

2. Click **Archive**.



Assessment Item Bank Screen

3. Click **OK**. The item moves to the item bank archive.



Only owners can move their items to the archive for teacher created items.

District staff can move all district created items to the archive.

Click **View Archived Items** to view the item bank archive.

To use a item from the archive, make a copy of the item to save it to the item bank.













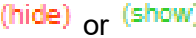
Chapter 4: Create Assessments

Assessments	97
Creating Assessments	102
Adding Items to an Assessment	121
Editing Items in an Assessment	129
Using Scoring Bands	134
Previewing Assessments	137
Using View All or View Just Mine	139
Promoting Assessments for District Use	143

Assessments

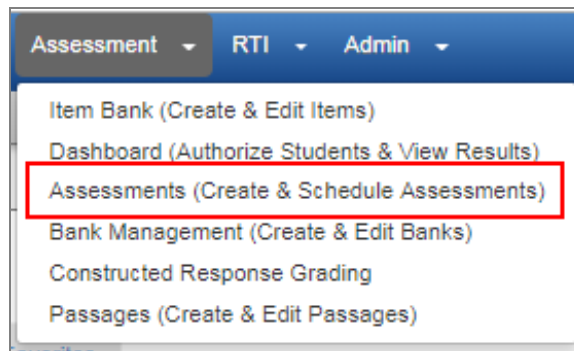
You access assessments from the Assessments screen. Use the tabs and drop-downs to change what displays on the screen.

The assessment screens use these icons:

-  – Online only assessment
-  – Quick Assessment
-  – Test history
-  – Use to drag and drop assessments
-  – Bank you own
-  – Hides a filter or indicates a denied promotion
-  – Bank you do not own (shared or imported)
-  – Add filter to filters list
-  – Imported assessment
-  – Assessment promoted to District
-  – Paper only assessment
-  – Assessment approved for promotion to district
-  – Hides or displays filters

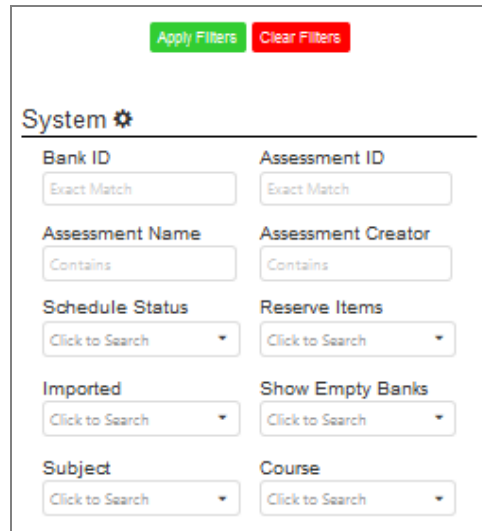
Using the Assessments Screen

1. Select *Assessments (Create & Schedule Assessments)* from the **Assessment** menu or navigate to **Synergy SIS > Assessment > Assessments**.



Assessment Menu

2. Change the filters as needed.



The screenshot shows the 'Assessments Screen' with a filter section. At the top, there are two buttons: 'Apply Filters' (green) and 'Clear Filters' (red). Below these is a 'System' header with a gear icon. The filter section is organized into two columns. The left column contains: 'Bank ID' with a dropdown menu showing 'Exact Match'; 'Assessment Name' with a dropdown menu showing 'Contains'; 'Schedule Status' with a dropdown menu showing 'Click to Search'; 'Imported' with a dropdown menu showing 'Click to Search'; and 'Subject' with a dropdown menu showing 'Click to Search'. The right column contains: 'Assessment ID' with a dropdown menu showing 'Exact Match'; 'Assessment Creator' with a dropdown menu showing 'Contains'; 'Reserve Items' with a dropdown menu showing 'Click to Search'; 'Show Empty Banks' with a dropdown menu showing 'Click to Search'; and 'Course' with a dropdown menu showing 'Click to Search'.

Assessments Screen



Hidden filters no longer display in the search results.

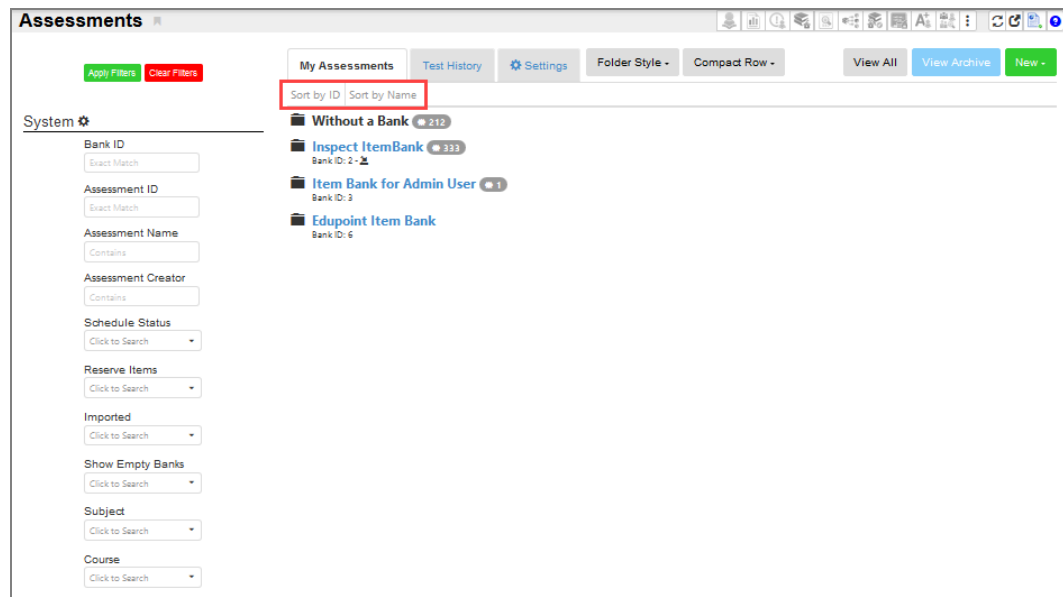
An alert is available to indicate that filters are in use when you click **Apply Filters**. This alert also indicates how many Active Filters are in use.

3. Click a Sort option.

- Sort by ID – Select to sort the assessments by the Assessment ID number in ascending or descending order.
- Sort by Name – Select to sort the assessments by Name alphabetically in ascending or descending order.



When sorting by ascending, assessments with numerical numbers or spaces prior to the name of the assessment display first.



Assessments Screen

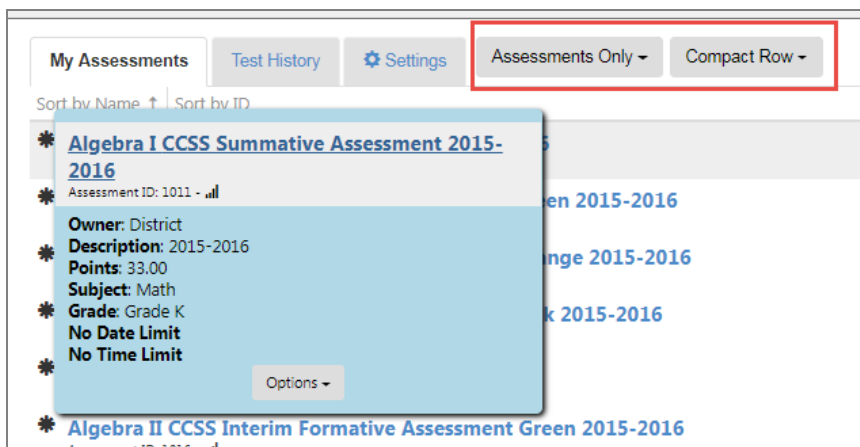
4. Change what and how information displays on the **Assessments** or **Test History** tabs.

a. Select to arrange Assessments by *Folder Style*, *Banks Only*, or *Assessments Only*.

- *Folder Style* – Displays the organization of assessments in banks
- *Banks Only* – Displays available assessment banks
- *Assessments Only* – Displays all available assessments

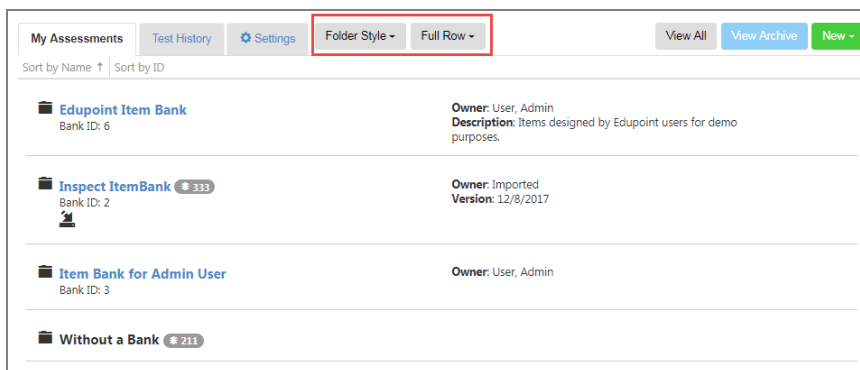
b. Select to display Assessments as *Compact Row*, *Full Row*, or *Tile*.

- *Compact Row* – Displays the most amount of information with space-saving details. You can hover over the row to view additional details.



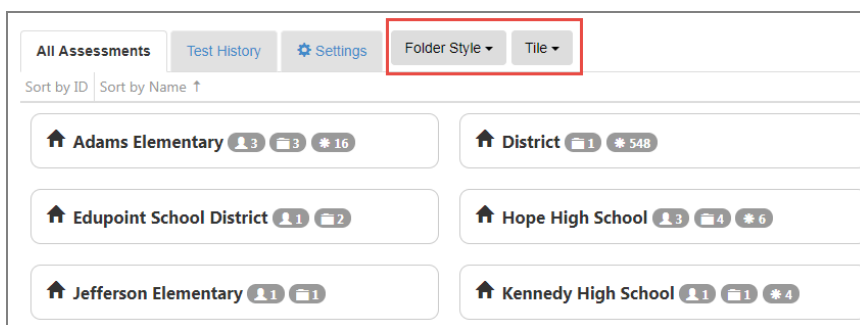
Assessments Screen

- *Full Row* – Displays all the information in a larger area



Assessments Screen

- *Tile* – Displays all the information in a smaller space

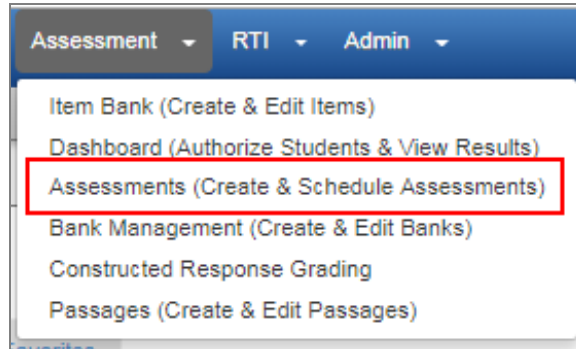


Assessments Screen


5. Use **Options** to select Actions and Views for the *Assessment*, *Bank*, or *Group*.

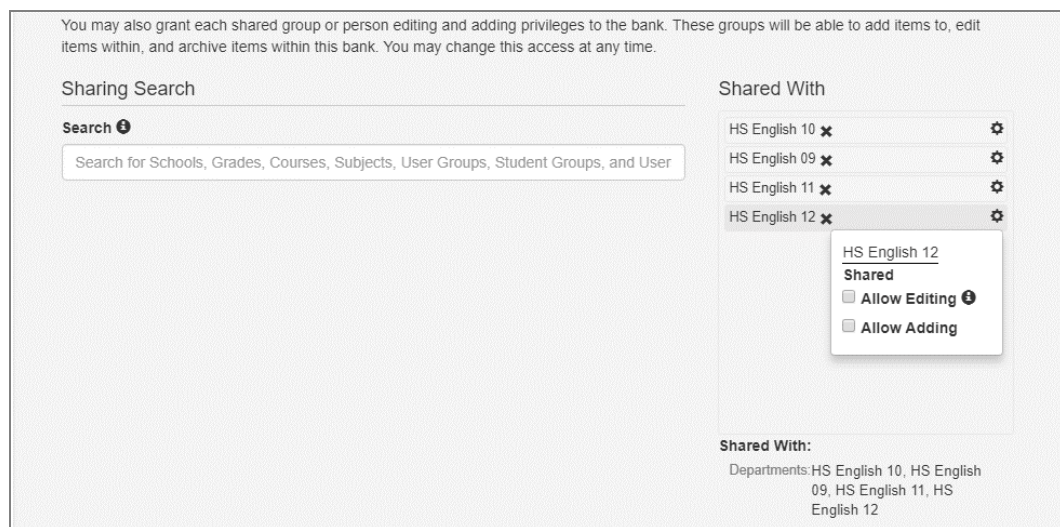
Sharing Multiple Assessments

1. Select *Assessments (Create & Schedule Assessments)* from the **Assessment** menu or navigate to **Synergy SIS > Assessment > Assessments**.



Assessment Menu

2. Select an assessment bank.
3. Select *Bank Details* in **Options**.
4. Set the Sharing options.
 - a. Enter the search criteria
 - b. Make a selection.
 - c. Click  to set options available to the users who have access to the shared assessment.

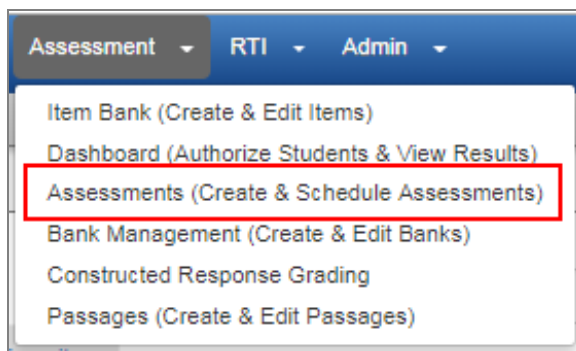


Bank Details Screen

5. Click **Save**.

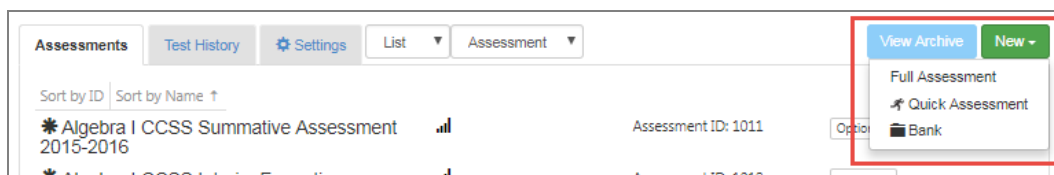
Creating Assessments

1. Select *Assessments (Create & Schedule Assessments)* from the **Assessment** menu or navigate to **Synergy SIS > Assessment > Assessments**.



Assessment Menu

2. Click **NEW** to select an assessment type.



Assessment Grid Screen

Creating Full Assessments

1. Select *Full Assessment* from **New**.
2. Enter the assessment **Name** for the student under Assessment Info.



The Assessment Creation screen has two [display modes](#).



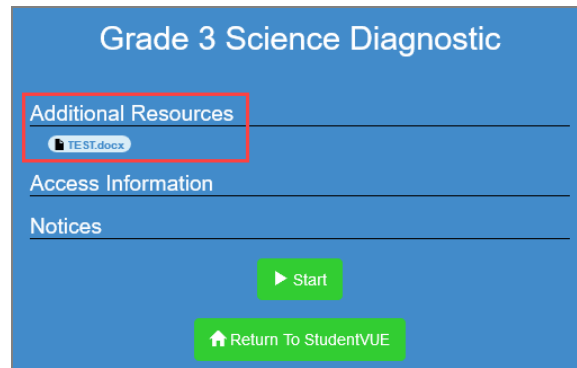
- Define a naming convention for assessments to use across the district to identify district created assessments in contrast to teacher created assessments.
- Enter instructions for the assessment. For example:
Read each question carefully. Each question has 4 answer choices. You may need to scroll to see all 4 answer choices. Diagrams are not drawn to scale.

3. Select a **Status**.

- *Live* – Available for use in assessments (Default setting)
- *Draft* – Not available for use in assessments
- *Archive* – Not available for use because they were intentionally disabled

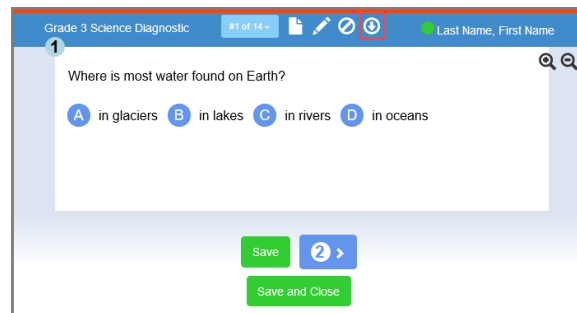
4. Click **Upload a file for students** to add resource materials to an assessment. These materials are available for students to download and use during the assessment. This is done at the Assessment level and all Scheduled Instances use it. Resource Types can include PDF, Word, audio, and video formatted files.

The resource materials display on the Introduction page:




Assessment Introduction Page

and on the menu bar during the assessment:



Assessment

5. Click  to define and [format](#) the **Description** and **Instructions**.

Assessment Info

Name the assessment and describe its content.

Name

Status

Live

▼

In live status, this assessment will be available for scheduling.


Bank

No Bank

▼

File Resources ⓘ


Upload a file for students

Description 

Instructions


Assessment Creation Screen

6. Set Sharing options:

- a. Click  to open the Sharing Search.

Sharing

To share this assessment, use the Search box below and select the User or Group that you wish to share with, these features can be filtered to allow sharing with groups within a school.

Share this Assessment 

Assessment Creation Screen

Sharing options in Item Banks, allow users to share by

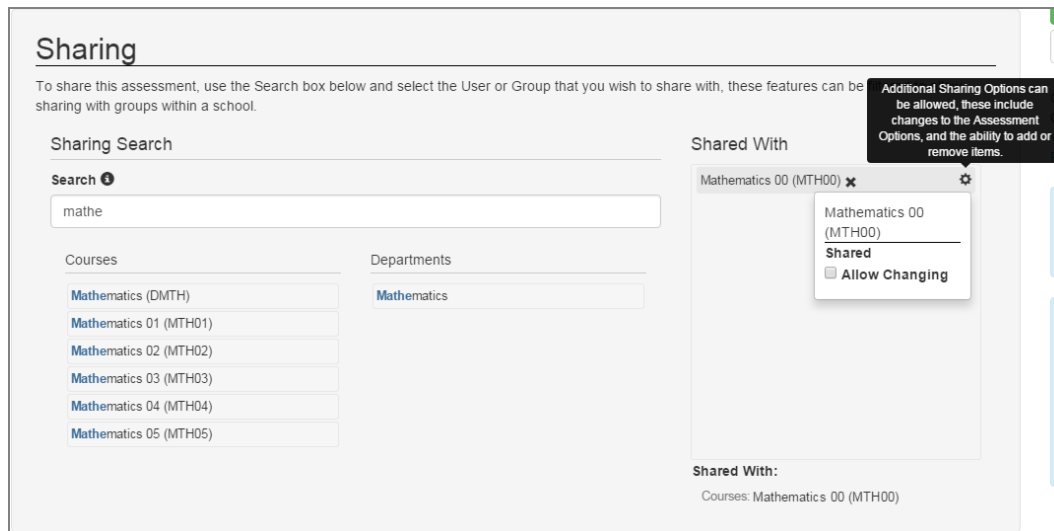
- School
- User Group
- User Role
- Grade Level
- Individual Users




When assessments are shared:

- Assessment owners can schedule their own assessments.
- Those who have assessments shared with them, can schedule assessment for their students.
- District users can schedule assessments for all students.

b. Select the settings:







Assessment Creation Screen

- Enter **Search** criteria. The list is filtered.
- Make a selection.
- Click  to set options that are available to user who have access to the shared Item Bank:
 - **Allow Changing** – Users can edit the assessment.



If shared users are allowed to change the assessment, the changes affect ALL current instances of the assessment. Edupoint recommends not changing assessments. Use the Copy function to make changes to assessments without affecting the original assessment.

7. Select the assessment Settings.

- The settings display grouped by:
 - Assessment Level Settings
 - Student Settings
 - Staff Settings
- Click  to lock the setting for all scheduled instances of this assessment. The icon changes to .
-  indicates the setting is enabled.
-  indicates the setting is disabled.



Text-to Speech Defaults are browser specific. A selection should be made for Chrome, Firefox, and Edge.

Text-to-Speech is not supported in Internet Explorer.

Settings

Assessment Level Settings

Determine how this assessment is used for all scheduled instances. These options may only be changed on this screen, and will not be available during scheduling.

☒ Allow Copy ⓘ
 ☐ Use Alternating Choice Letters ⓘ

☒ Allow Printing ⓘ
 ☒ Use Time Availability ⓘ

☒ Use Date Availability ⓘ

Student Settings

Determine how the assessment is presented to students. Use the lock feature to secure the setting for all scheduled instances of the assessment.

☒ Item Navigation ⓘ
 ☒ Secure Browser ⓘ

☒ Randomize Item Order ⓘ
 ☒ Media Upload ⓘ

☒ Randomize Answer Order ⓘ
 ☒ Text-to-Speech Choice ⓘ

☒ Rubric Access ⓘ

 Microsoft David Desktop - English (United States)
 Microsoft Zira Desktop - English (United States)
 Google Deutsch
 Google US English
 Google UK English Female
 Google español
 Google español de Estados Unidos

☒ View Student Results ⓘ
 ☒ Access Now ⓘ

☒ Unlock Student Submit ⓘ

☒ Constructed Response Scoring ⓘ
 ☒ Manual Response Input ⓘ

☒ Grant Retakes ⓘ
 ☒ Override Student Scores ⓘ

☒ Allow GradeCam ⓘ
 ☒ Modify Student Accommodations ⓘ

Assessment Creation Screen

- **Assessment Level Settings:**
 - **Allow Copy** – If enabled, allows others to make copies of the assessment except for item details and responses that are hidden.
 - **Allow Printing** – If enabled, allows others can print the assessment. The printed version follows the **View Student Results** settings.
 - **Use Date Availability** – If enabled, uses selected dates as the default dates for the assessment and cannot be changed.

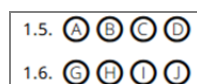
- **Use Alternating Choice Letters** – Enter letters to use for Multiple Choice and Multiple Select items for online and GradeCam scored assessments. Each row alternates the letters for the choices. For example ABCDEF and JKLMNO.

The correct answer displays in the original form (A-F) on the printable answer key, Live Dashboard, and Dashboard Analysis screens.

The alternate choice letters appear when:



- Viewing the assessment as a student (preview)
- Taking an online assessment in StudentVUE
- On printed [GradeCam bubble sheets](#)



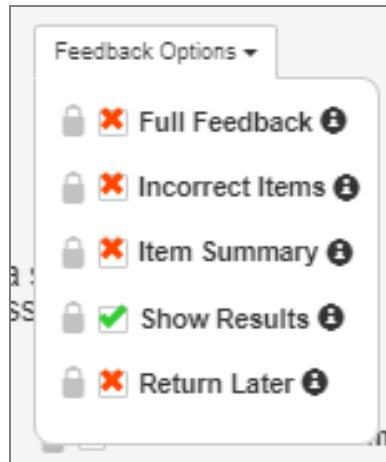
- **Use Time Availability** – If enabled, uses selected times as the default time for the assessment and cannot be changed.
- Student Settings:
 - **Item Navigation:**
 - If enabled, allows the students to scroll back and forth through the assessment and change their answers before submitting it. Also allows the student to highlight in yellow, strikeout in red, and to mark items for review.
 - If disabled, the student is not allow to revisit items. They are allowed to mark incorrect answer red to help them decide on the correct answer.
 - For INSPECT Inline Choice items, *allows* the student to click **Next Question** without viewing or changing the drop-down answers. It selects the first item listed as the correct response if the student clicks **Next Question**.
 - For non-INSPECT Inline Choice items, *does NOT allow* the student to click **Next Question** without selecting an answer from the drop-down list of choices. A message displays that says *No Skipping* if the student click **Next Question**.
 - **Randomize Item Order** – If enabled, shuffles the order of the items for each student taking the same assessment.
 - **Randomize Answer Order** – If enabled, shuffles the order of possible answers to each item for every student taking the assessment.
 - **Formative Feedback** – If enabled, a button displays with the option to **Review Incorrect Answers** when the student has completed the assessment.

- **Rubric Access** – If enabled, students can view the rubric for Constructed Response items when a rubric is available.
- **Secure Browser** – If enabled, students are prompted to use a secure browser which does not allow access to other computer functions while taking the assessment.
- **Media Upload** – If enabled, students can upload documents with Constructed Response items.
- **Feedback Options** – Select how the students see results:
 - **Full Feedback** – If enabled, students have a button to view all details of their assessment results after submitting for grading. This option includes each item, the correctness, what response was correct, and rationale for any answer choices. This must be enabled for the passage details to be available.
 - **Incorrect Items (Formative Feedback)** – If enabled, students have a button to view only items they missed during the assessment. This option shows the stem and incorrect options, but not the student's response or correct responses.
 - **Item Summary** – If enabled, students have a button to view a brief item summary. This option includes, the item number, item type, and correctness. It does not show the item stem or other identifying information.
 - **Show Results** – If enabled, students see their results at the end of an assessment.

- **Return Later** – If enabled, students can view their results in StudentVUE in the Online Assessment History after completing the assessment.

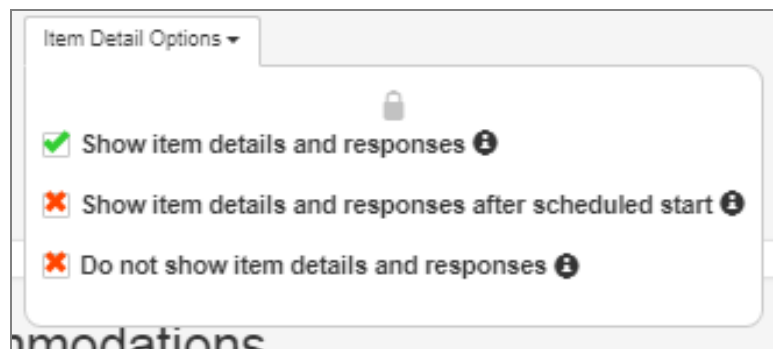


The **Feedback Options** selected for the assessment determine the information that students see. For example, if you only selected **Item Summary**, they can see the item number, item type, and points scored.



Assessment Creation Screen

- **Staff Settings:**
 - **View Student Results** – If enabled, allows others to view Dashboard Analysis and Live Dashboard.
 - **Item Detail Options** – Select how others see the item details.
 - **Show item details and responses** – If enabled, others have full access to the items on the assessment and any of their student's responses.
 - **Show item details and responses after scheduled start** – If enabled, others only see item and response details after the official start of a scheduled instance of the assessment
 - **Do not show item details and responses** – If enabled, others do not see any of the items on the assessment or any student response information.



Assessment Creation Screen

- **Constructed Response Scoring** – If enabled, allows others to score constructed response items.
- **Grant Retakes** – If enabled, allows others to allow a student to retake the assessment.
- **Access Now** – If enabled, allows others to allow student's immediate access to the assessment.
- **Unlock Student Submit** – If enabled, allows others to reopen an assessment after a student has submitted for grading.
- **Manual Response Input** – If enabled, allows others to [manually update or enter a student's response](#) for True/False, Multiple Choice, Multiple Select, and Constructed Response items.
- **Override Student Scores** – If enabled, allows others to override the student's score on the Student Analysis screen.

8. Select the accommodations a student can use during the assessment.

The screenshot shows the 'Assessment Creation Screen' with two main sections: 'Accommodations' and 'Attributes'. The 'Accommodations' section has a header 'Set the tools available by default for all students taking this assessment.' and a search bar. Below the search bar is a list of accommodations with checkboxes: 'Mark for Review' (checked), 'Highlighter' (checked), 'Strikeout' (checked), 'Digital Notepad' (unchecked), 'Calculator' (unchecked), 'Text-To-Speech' (unchecked), 'Text-To-Speech Passages' (unchecked), and 'Color Tools' (unchecked). The 'Attributes' section has a header 'Attributes' and a description 'Attributes are general information for assessment classification that do not impact how an assessment is delivered to students.' Below the description are three dropdown menus: 'Grade Level' (with a 'Select One or More' button), 'Subject' (with a 'Select One or More' button), and 'Course' (with a 'Select One or More' button).

Assessment Creation Screen



Students have access to the **Mark for Review** and **Highlighter** accommodations if enabled when **Item Navigation** is disabled.

9. Select whether the assessment is grade level (typically used by elementary schools) or course based (typically used by secondary schools) under Attributes.
 - Select the **Grade Levels** and **Subject** for this assessment if grade level classification.

The screenshot shows the 'Attributes' section of the 'Assessment Creation Screen'. It has a header 'Attributes' and a description 'Attributes are general information for assessment classification that do not impact how an assessment is delivered to students.' Below the description are two tabs: 'Grade Level' (highlighted with a red box) and 'Course'. Under the 'Grade Level' tab, there are two dropdown menus: 'Grade Level' (with a 'None' option) and 'Subject' (with a 'None' option). Below these are two more dropdown menus: 'Mastery Analysis Band' (with a 'None' option) and 'Default Analysis Band' (with a 'None' option).

Assessment Creation Screen

- Select the **Course Subject** and **Course** for this assessment if course level classification.

Attributes

Attributes are general information for assessment classification that do not impact how an assessment is delivered to students.

Grade Level

Course

Selected Course

None Specified

Course Search

<< Select >>

Mastery Analysis Band

None

Default Analysis Band

None

Assessment Creation Screen

- Select the **Default Analysis Band** to set the analysis band used when viewing results of the assessment. Other users scheduling the assessment can change the default selection.



Mastery Analysis Band is not functional.

10. Define the Assessment Items:



When items from an assessment, the Assessment Item window displays in [Simple display](#) mode. When you are finished entering the item, click **Add/New**.

Assessment Creation Screen

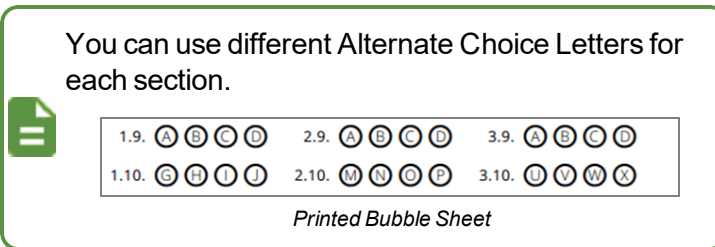
Displays details of the assessment including the number of items.



Assessment Creation Screen

- To create a single section assessment:
 - a. Select items by one of the following methods:
 - [Add Existing Items](#) ①
 - [Create a New Item](#) ②
 - [Add by Standards](#) ③

- To create a multiple section assessment, for each section:
 - a. Click **Create Sections**. ④
 - b. Enter a **Section Name**, **Description**, and **Instructions**.
 - c. Enter **Options**, if needed:
 - Enter letters with no commas or spaces (for example, *LMNOP*) in desired order to **Use Alternating Choice Letters**.



- **Reserve All Items** – If enabled, teachers cannot use the items during the reserved time. (District Users Only)
 - Enter the **Start Date** and **End Date** for the reserved period.

✓ Reserve All Items ⓘ

Reserve Dates (Optional) ⓘ


Start Date
6/6/2017

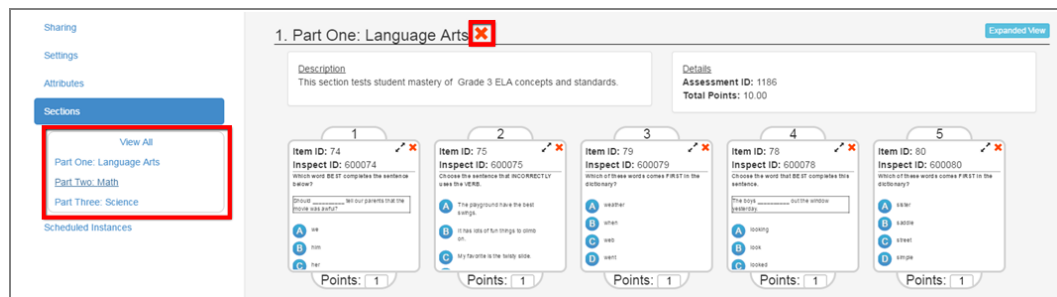
End Date
6/6/2017

Assessment Creation Screen

- d. Select items by one of the following methods:
 - [Add Existing Items](#) ①
 - [Create a New Item](#) ②
 - [Add by Standards](#) ③

e. Rearrange sections, if needed:

- Drag the section name to a new location on the navigation menu to reorder the sections.
- Click  to delete a section. Click again to confirm.

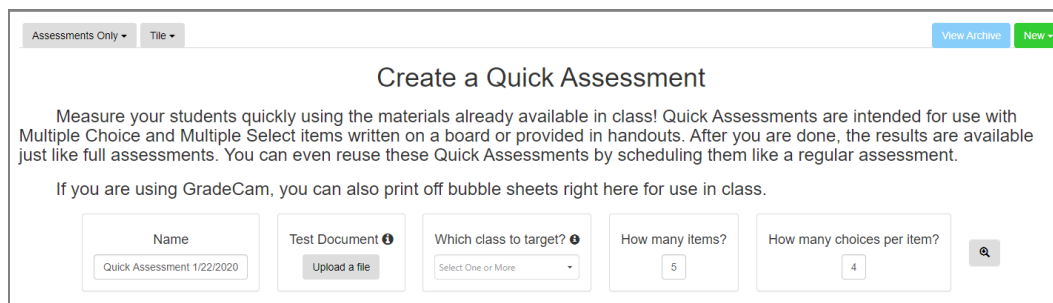


Assessment Creation Screen

Creating Quick Assessments

Quick Assessments are restricted to Multiple Choice and Multiple Select items. Teachers can quickly schedule these assessments to their available sections. If applicable, users can generate GradeCam bubble sheets.

1. Select *Quick Assessment* from **New**.
2. Enter the Quick Assessment details.






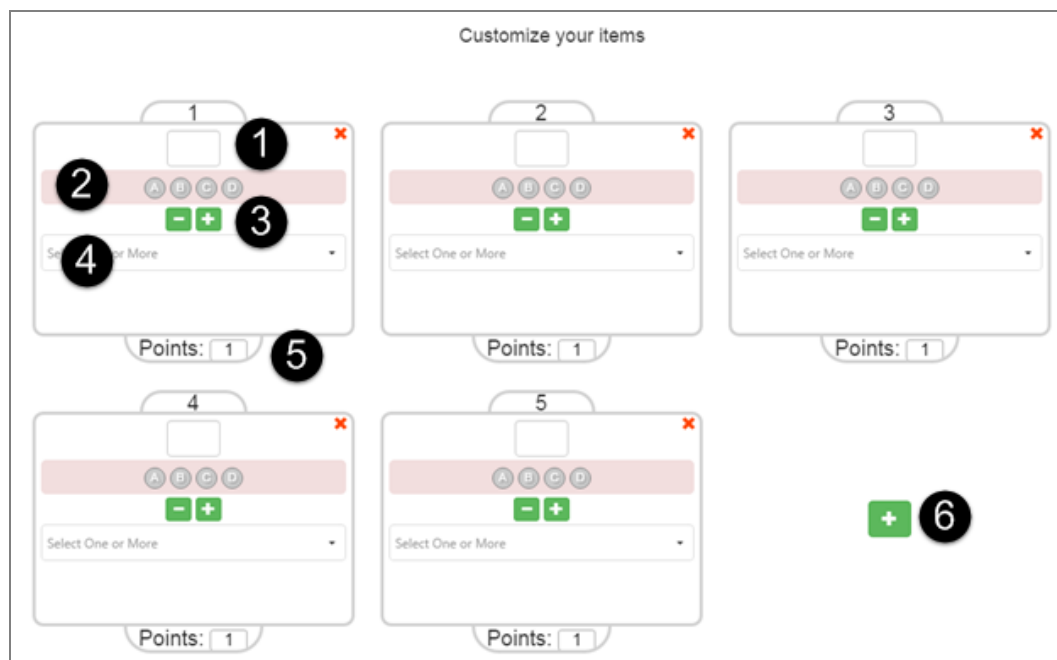
Create A Quick Assessment Screen

- **Name** – Defaults to Quick Assessment and the current date.
- **Test Document** – Teachers can upload a PDF document that displays to students while testing.
- **Which class to target** – Teachers can select their sections to allow for quick scheduling.
- **How many items** – How many **Multiple Choice** or **Multiple Select** items will be available.
- **How many choices per item** – The default number of responses generated for those items.

3. Click  to create the assessment and make further changes.

4. Customize the items available.

- Enter an optional stem in the text field. ❶
- Select the correct response to create a **Multiple Choice** item or multiple correct responses to create a **Multiple Select** item. ❷
- Use   to change the number of responses available. ❸
- Select the drop-down to use a text field to search for available standards by code. ❹
- Change the number of **Points** for the item. ❺
- Select  to create additional items for testing. ❻



Customize Your Items Screen

5. Save the assessment:

- Teachers click **Save and Launch** to schedule the assessment to the selected sections that grants students with Access Now.
 - The assessment saves to the Assessment screen where you can schedule it again.
 - Generate GradeCam bubble sheets for the scheduled sections if needed and available.
 - The scheduled assessment displays in the Assessment Dashboard with results and the ability to use analysis.
- Admin and School level users click **Save**. The assessments display on the Assessments screen where you can schedule the assessment as needed.

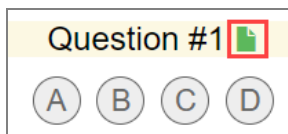
Student Testing

This describes a student's interaction with a Quick Assessment with a **Test Document** uploaded.


1. Log in to **StudentVUE > Assessment**.
2. Select an assigned assessment. The assessment launches and displays with the PDF file of the assessment next to the bubble sheet used to select answers.

If using accommodations with the Quick Assessment:

- **Mark for Review** – Located by the Question number. Clicking it turns it green and marks the question for review.




Quick Assessment

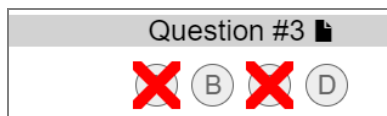
- **Highlight** – Turn the highlighter on and off by selecting . It turns green when it is on. Students need to turn it off to select their answers.



To Kill a Mockingbird was released and became popular during
 A. 1970's
 B. World War II
 C. Civil Rights Movement
 D. Great Depression

Quick Assessment

- **Strike Out** – Select  and then click the answer to strike out. Deselect the icon to turn it off.



Quick Assessment



When the student answers every question the **Submit for Grading** button displays.

Clicking [Return To StudentVUE](#) without clicking **Save All**, clears all answers.

TKM Formative

Abbott, Billy 100%

Name _____

To Kill a Mockingbird
Part One Quiz
Chapters 1-11

MULTIPLE CHOICE – For each statement, write the best answer on the line provided.

1. To Kill a Mockingbird was set during
A. 1970's
B. World War II
C. Civil Rights Movement
D. Great Depression

2. To Kill a Mockingbird was released and became popular during
A. 1970's
B. World War II
C. Civil Rights Movement
D. Great Depression

3. To Kill a Mockingbird mainly takes place in
A. Meridian, Mississippi
B. Maycomb, Alabama
C. Scottsboro, Arkansas
D. Finch's Landing

4. A ~~major~~ pool the children share during summers is to
A. See as many movies as is humanly possible
B. Make Boo Radley come out
C. Collect the secret tree gifts
D. Win at strip poker

5. Scout gets in trouble her first day of school because
A. She reads and writes
B. She corrects the teacher's social mistake

Question #1
Question #2
Question #3
Question #4
Question #5
Question #6
Question #7
Question #8

Return To StudentVUE Save All


Quick Assessment

Piloting Items in an Assessment

You can pilot items to students. Piloted items do not count towards the overall score of the assessment. The items are highlighted in blue for Assessment Details and Analysis screens to allow users to identify and verify the validity of the item.




You set Pilot Items when viewing Assessment Details or when creating assessments.

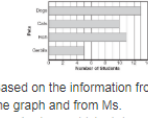
1. View Assessment Items in Tile View.
2. Click  to display more settings.
3. Select **Pilot this item**.

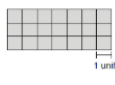
Items Overview

Expanded View

Item ID: 15
The pool at the park is about 90 feet long. If Randy swims across the length of the pool 2 times, about how many feet will he swim?
A. 100 feet

Item ID: 14
The jar below has 21 beans in it.


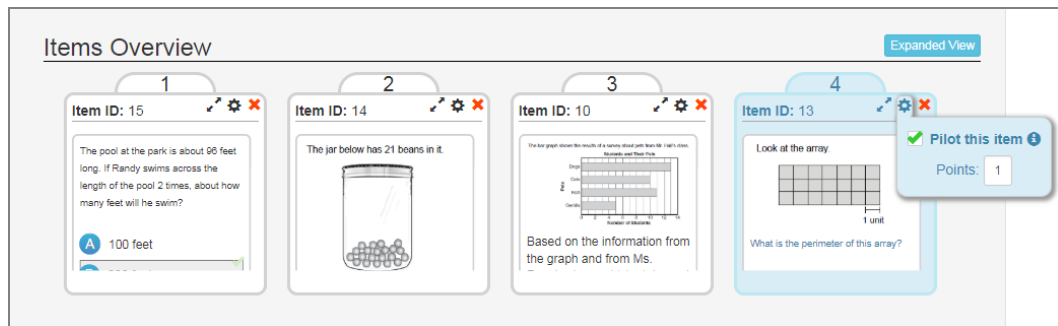
Item ID: 10
The bar graph shows the results of a survey about pets that 100 kids chose. Based on the information from the graph and from Ms.


Item ID: 13
Look at the array.

What is the perimeter of this array?
1 unit

Pilot this item
Points: 1

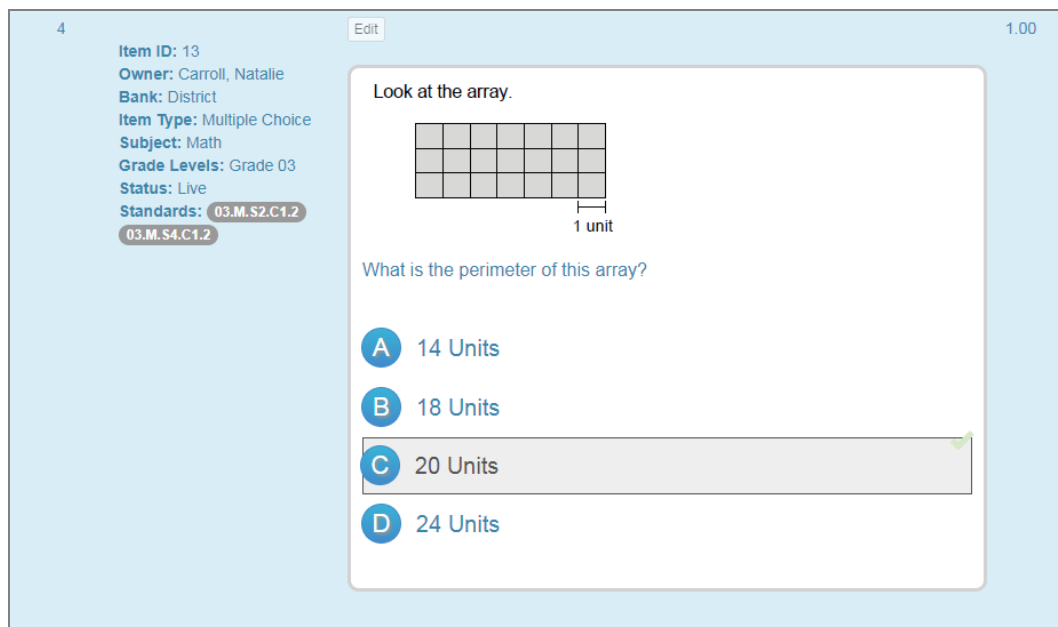
Create Assessment Screen

The tile displays with a blue highlight.



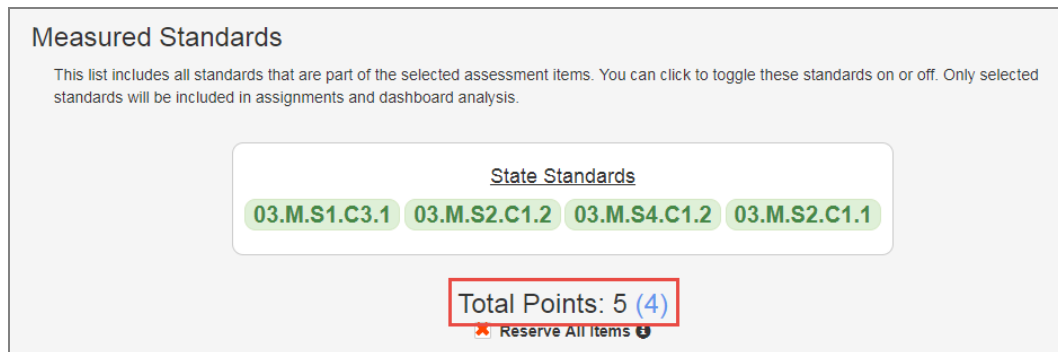
Create Assessment Screen

4. Click **Expanded View**. The blue highlight displays on the item.



Create Assessment Screen

5. Click **Save**. The Total Points for the assessment update to reflect the point value change.



Create Assessment Screen

Piloted Items also display a blue highlight on the following screens accessible from *Dashboard (Authorize Students and View Results)*:



- Manual Response Input screen
- Live Dashboard screen
- **Data Table** tab on the Student Analysis screen
- **Data Table** and **Detail** tabs on the Question Analysis screen

Adding Items to an Assessment

Adding Items from an Item Bank

1. Click **Add Existing Items**.

Assessment Items

Create Sections

Add, Change, and Remove Assessment Items

0 item(s) selected for this assessment.

Measured Standards

This list includes all standards that are part of the selected assessment items. You can click to toggle these standards on or off. Only selected standards will be included in assignments and dashboard analysis.

No items with standards have been added yet.

Total Points: 0

Add Existing Items
Create a New Item
Add By Standards

Items Overview

Expanded View

No items added yet. To begin, click the Add/Remove Items button above.

Assessment Creation Screen

2. Search for items by scrolling through the list or [using filters](#).



Click **Toggle Filter Display** to hide the filters.

Assessment Items

Create Sections

Add, Change, and Remove Assessment Items

0 item(s) selected for this assessment.

Measured Standards

This list includes all standards that are part of the selected assessment items. You can click to toggle these standards on or off. Only selected standards will be included in assignments and dashboard analysis.

No measured standards are available yet.

Total Points: 0
✖ Reserve All Items

Done Selecting Items Toggle Filter Display

Apply Filters Clear Filters

Item Type
Text Entry

System

Passage Title ✖ <input type="text" value="Contains"/>	Promotion Status ✖ <input type="text" value="Click to Search"/>	Bank ✖ <input type="text" value="Click to Search"/>	Item Type ✖ <input type="text" value="Click to Search"/>	Item ID ✖ <input type="text" value="Exact Match"/>	Import ID ✖ <input type="text" value="Exact Match"/>
Text Entry					
Status ✖ <input type="text" value="Click to Search"/>	Subject ✖ <input type="text" value="Click to Search"/>	Grade ✖ <input type="text" value="Click to Search"/>	Course ✖ <input type="text" value="Click to Search"/>	Depth Of Knowledge ✖ <input type="text" value="Click to Search"/>	Paper/Web ✖ <input type="text" value="Click to Search"/>
Audio/Video ✖ <input type="text" value="Click to Search"/>	Standard Code ✖ <input type="text" value="Contains"/>	Standard Tree ✖ <input type="text" value="Select One or More"/>	Item Preview ✖ <input type="text" value="Contains"/>	Equation Tool ✖ <input type="text" value="Click to Search"/>	

Imported

Grade Level (Certica) ✖ <input type="text" value="Click to Search"/>	Subject (Certica) ✖ <input type="text" value="Click to Search"/>	Difficulty (Certica) ✖ <input type="text" value="Click to Search"/>	Blooms Taxonomy (Certica) ✖ <input type="text" value="Click to Search"/>	Depth Of Knowledge (Certica) ✖ <input type="text" value="Click to Search"/>	Language (Certica) ✖ <input type="text" value="Click to Search"/>
External Id (Certica) ✖ <input type="text" value="Contains"/>					

Details	Preview
Item ID: 116926 Owner: User, Admin Bank: District Bank Item Type: Text Entry Status: Live This item is Online Only	Solve the equation: $36+87=$ <input type="text" value="123"/>

Assessment Item Creation Screen

3. Select the items to include in the assessment or click **Select All** to select all available items.



Select All works when there are 200 or less items.

4. Click **Done Selecting Items**.

Adding Items from Standards



Assessments created when older standards were in use, retain those standards and also have access to the standard branches for analysis.

Assessments created after the older standards are discontinued do not display (when hidden) or use those older standards, automatically reflect the newer updated standards.

1. Click **Add By Standards**.

Assessment Items

Create Sections

Add, Change, and Remove Assessment Items

0 item(s) selected for this assessment.

Measured Standards

This list includes all standards that are part of the selected assessment items. You can click to toggle these standards on or off. Only selected standards will be included in assignments and dashboard analysis.

No items with standards have been added yet.

Total Points: 0

Add Existing Items
Create a New Item
Add By Standards

Items Overview

Expanded View

No items added yet. To begin, click the Add/Remove Items button above.

Create Assessment Screen


2. Select **Show Codes** from **Option** to view the standard codes and number of items associated with the standard. The number indicates the number of items available for that strand/concept.

3. Select the standards to include by one of the following methods:

- Scroll through the standards.
- Select a strand or concept under **Class Standards** list to view a filtered list of concepts.



Use the toggle button to switch between **All Standards** or **Class Standards**.

Click  to view the report card correlation information when using standards for report card rows.

Assessment Items

Create Sections

Add, Change, and Remove Assessment Items

0 item(s) selected for this assessment.

Measured Standards

This list includes all standards that are part of the selected assessment items. You can click to toggle these standards on or off. Only selected standards will be included in assignments and dashboard analysis.

No measured standards are available yet.

Total Points: 0

Reserve All Items

7

Done Selecting Items

Select Your Standards

Available by Standard

Select Your Standards

All Standards 1

All Items / Human factors and ergonomics

/ Human factors and ergonomics: Psychological factor...

/ 1.1b.f: Guidance: Analyze data in relation to ligh...

2 Class Standards

3 03206.IB4585.1.1b.f 6

Options 1 Selected 8 Done Selecting Standards

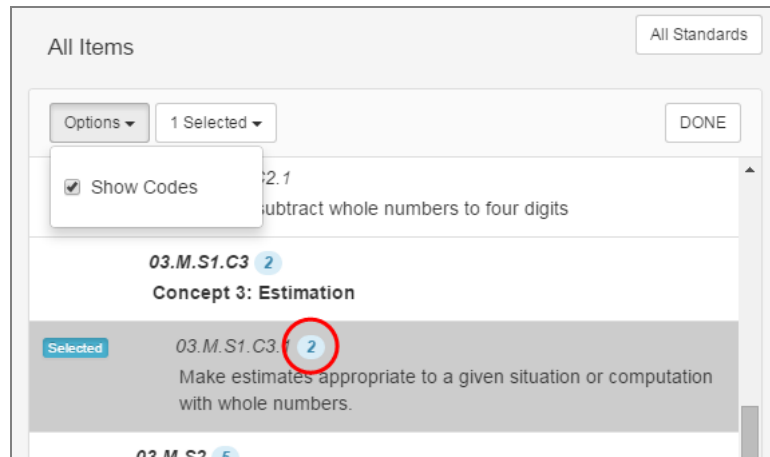
4 all Standard

5 Selected


★ Human factors and ergonomics
★ Human factors and ergonomics: Psychological factors
★ 1.1b.f: Guidance: Analyze data in relation to light, smell, sound, taste, temperature and texture as qualitative or quantitative (ordinal/interval)

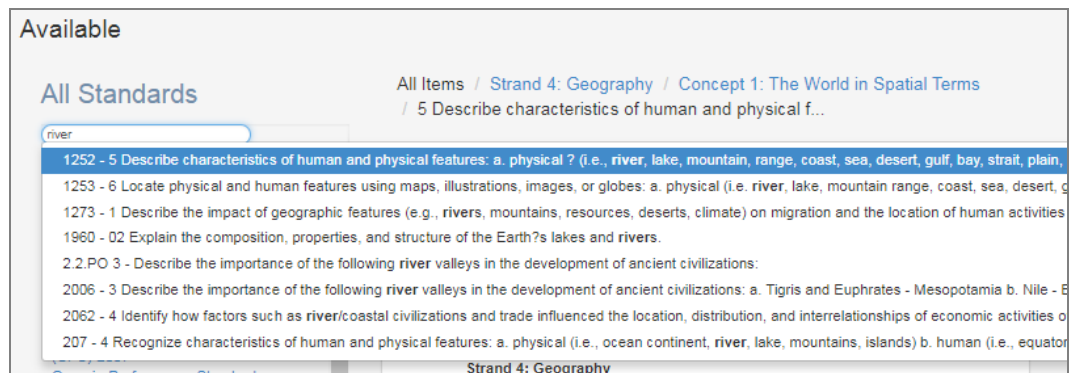
Assessment Item Creation Screen

- A list of standards display ❶ based on selection All Standards or Class Standards. ❷
- Select **Show Codes** from **Option** to view the standard codes and number of items associated with the standard. ❸ The number indicates the number of items available for that strand/concept.



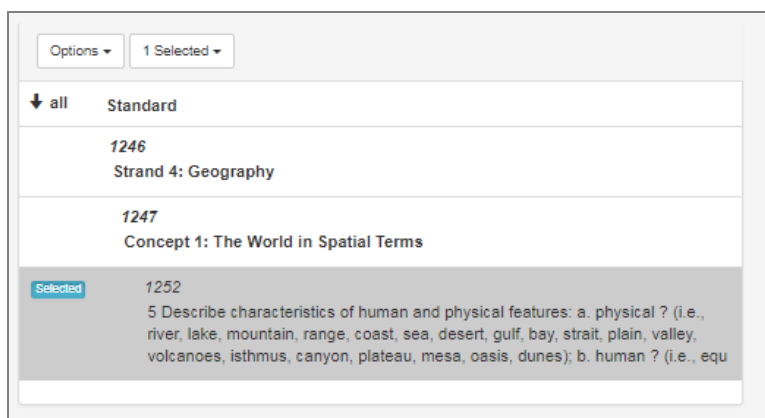
Assessment Item Creation Screen

- Click  to select all listed standards. ❹
- Selected standards display **Selected** on the row. ❺
- The last four standards that were selected display by Recent. ❻
- To use the Search function:
 - a. Click **All Standards**.
 - b. Enter your search criteria in the **Search** field. As you type, the standards that meet the search criteria display.
 - c. Select the applicable standard. The standards list displays.



Standard Selection Screen

- d. Select the applicable standards. Once selected, standards display **Selected** on the row.



The screenshot shows a 'Standard Selection Screen' with a header bar containing 'Options' and '1 Selected' dropdowns. Below is a table with a 'Standard' column. The first row is '1246 Strand 4: Geography'. The second row is '1247 Concept 1: The World in Spatial Terms'. The third row, '1252 5 Describe characteristics of human and physical features: a. physical ? (i.e., river, lake, mountain, range, coast, sea, desert, gulf, bay, strait, plain, valley, volcanoes, isthmus, canyon, plateau, mesa, oasis, dunes); b. human ? (i.e., equ', is highlighted in grey and has a 'Selected' badge in its left margin.

Standard
1246 Strand 4: Geography
1247 Concept 1: The World in Spatial Terms
Selected 1252 5 Describe characteristics of human and physical features: a. physical ? (i.e., river, lake, mountain, range, coast, sea, desert, gulf, bay, strait, plain, valley, volcanoes, isthmus, canyon, plateau, mesa, oasis, dunes); b. human ? (i.e., equ

Standard Selection Screen

- e. Repeat until all standards are selected.
4. Click **Available By Standard** ⑦ to *randomly* select the items to include in the assessment.
- a. Select the options to filter the available items by Depth of Knowledge, Language, or Item Type. ①



Make sure your filters are as intended because if you select only **English**, Synergy Assessment randomly selects from only items identified as English.

- b. Select the number of items ② that are **Available by Standards**.

- c. Click **Add** **3**. The number of items selected for this assessment increases. **4**

Assessment Items

Add, Change, and Remove Assessment Items

4 0 item(s) selected for this assessment.

Reserve All Items **1**

Depth Of Knowledge	Language	Item Type
<input checked="" type="checkbox"/> 1. Recall <input type="checkbox"/> 2. Skill/Concept <input checked="" type="checkbox"/> 3. Strategic Thinking <input type="checkbox"/> None Specified	<input checked="" type="checkbox"/> English <input type="checkbox"/> None Specified <input checked="" type="checkbox"/> Spanish	<input checked="" type="checkbox"/> Constructed Response <input type="checkbox"/> EBSR <input checked="" type="checkbox"/> Graphic Gap Match <input checked="" type="checkbox"/> Hot Text <input type="checkbox"/> Inline Choice <input checked="" type="checkbox"/> Multi-Part <input checked="" type="checkbox"/> Multiple Choice <input checked="" type="checkbox"/> Multiple Select

1

Available by Standard

3.RF.3.a: Identify and know the meaning of the most common prefixes and derivational suffixes.	2 <input type="text" value="3"/> / 84 3 <input type="button" value="Add"/>
3.RF.3.c: Decode multisyllable words.	<input type="text"/> / 62 <input type="button" value="Add"/>
3.RF.3.d: Read grade-appropriate irregularly spelled words.	<input type="text"/> / 35 <input type="button" value="Add"/>
3.RF.4.a: Read grade-level text with purpose and understanding.	<input type="text"/> / 8 <input type="button" value="Add"/>

Assessment Creation Screen



There is no preview of the items that were selected. To view the included items, view the saved assessment from the Assessment Creation screen.

5. Click **Done Selecting Items** when complete. The Measured Standards update with the selected standards.
 - Green tiles indicate the items related to that standard are analyzed.
 - Red tiles indicate that the items related to that standard are not analyzed.

Assessment Items

Add, Change, and Remove Assessment Items

Add Items
Create a New Item
Add By Standards

Reserve All Items ⓘ
OFF

Measured Standards

This list includes all standards that are part of the selected assessment items. You can click to toggle these standards on or off. Only selected standards will be included in assignments and dashboard analysis.

A.SSE.2

A.SSE.3.b

A.APR.1

A.CED.1

A.CED.2

A.REI.4.a

A.REI.3

A.REI.10

A.REI.11

F.IF.3

F.IF.7.a

F.IF.8.b

F.BF.2

F.BF.1.a

S.ID.1

S.ID.2

N.RN.3

N.Q.1

F.LE.5

S.ID.5

A.REI.5

A.REI.7

F.IF.9

N.RN.2

N.RN.1

F.BF.3

Selected Items

1 to 10 of 33

Assessment Creation Screen



Click the tile to toggle it on or off for analysis.

Editing Items in an Assessment



After editing items in an assessment, [rescore assessment](#) to update the scores for all students who have ever taken the assessment.

You can change the way the Items display in the assessment:

- **Tile View** – Items display as tiles with editing options.



Click **Tile View** in Expanded View to view items as tiles.

- **Expanded View** – Click **Expanded View** to view the items in a list. Scroll down to view and edit the items.

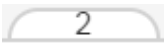


The screenshot shows the 'Items Overview' screen with a grid of 8 item tiles. Each tile contains an item ID, a description, and a points value. Item 4 is highlighted with a blue border. A button labeled 'Expanded View' is in the top right corner.

Item ID	Description	Points
80709	FF MC Teacher Item	1
80710	Teacher CR Item	1
80712	4x = 16	1
80714	Drag the parts of the spider onto the diagram.	1
80720	Identify the roots of the plant.	1
80724	Which word is misspelled?	1
80725	The sky is Select One	1
80726	Odd or even?	1

Assessment Creation Screen

Using Tile View

Edit items in the assessment using the following methods:

- Change the order, by dragging  to a new location.
- Change the **Points** for the Item.
- Click  to view the full item detail.
- Click  to remove the item from the assessment. Click again to confirm.

Using Expanded View

- [Point value and/or sequence](#)
- [Item detail](#)

Point Value or Sequence

The creator of the assessment may edit the item point value and the sequence of the item in an assessment. District staff with editing permission may edit point and sequence values of all district created assessments.

1. Select the assessment to edit in the Assessments screen.

The screenshot shows the 'Assessment Items' interface. At the top, there are buttons for 'Save', 'Save/Schedule', 'Rescore', and 'Return'. Below these are links for 'Copy assessment', 'Open a printable version', 'Open a printable version with instructions', 'View assessment as a student', and 'Rescore assessment'. A blue box contains a warning: 'This assessment has results. While you cannot add new items, you can remove items. Use this feature with caution, as some students do have results that may be affected. Removing items is not final until Submit and then Save is pressed. To Rescore after changing an item point value, Submit and Save first, then Rescore. Changing the Measured Standards will not update any already-created assignments connected to this assessment, though it will reflect on Dashboard results.'

The 'Measured Standards' section states: 'This list includes all standards that are part of the selected assessment items. You can click to toggle these standards on or off. Only selected standards will be included in assignments and dashboard analysis. No items with standards have been added yet.'

The 'Selected Items' section shows a table with 5 items. The table has columns for 'Item Details', 'Item Preview', 'Points', and 'Sequence'. The first item is a Multiple Choice question about exponential functions, with a point value of 1.00 and a sequence of 0. The item details include: Item Type: Multiple Choice, Subject: Math, Grade Levels: High School, Course: N/A, Depth of Knowledge: None, Status: Live, and Item ID: 1. The item preview shows the question: 'Which table below represents an exponential function?' with a small ID (32A8-11-0301) below it.

Item Details	Item Preview	Points	Sequence
Item Type: Multiple Choice Subject: Math Grade Levels: High School Course: N/A Depth of Knowledge: None Status: Live Item ID: 1	Edit Which table below represents an exponential function? (32A8-11-0301)	1.00	0

Assessment Creation Screen

2. Click **edit** under Assessment Items.

Selected Items

1 to 10 of 33

Apply Changes CANCEL

Hide Item Details Item Preview Points Sequence

Item Type: Multiple Choice
Subject: Math
Grade Levels: High School
Course: N/A
Depth of Knowledge: None
Status: Live
Item ID: 1

edited

Which table below represents an exponential function?

(JCAM-1143-01)

Assessment Creation Screen

- The fields you can change appear in boxes ①
- The **edited** icon displays when a row was updated ②
- Click **Apply Changes** to save your edits ③
- Click **hide** to hide fields that you can change ④



If you updated a field, it still displays until you click **Save** or **Cancel**.

Editing the Item Detail



Item text may be updated at any time. For example, when a typing error is identified after the students have begun to take the assessment.

However, do not significantly change the text of the item to favor students beginning the assessment after the change.

Standards can be added to items at any time.

1. Select the assessment to edit in the Assessments screen.

Assessment Items
 Add, Change, and Remove Assessment Items

This assessment has results. While you cannot add new items, you can remove items. Use this feature with caution, as some students do have results that may be affected. Removing items is not final until Submit and then Save is pressed. To Rescore after changing an item point value, Submit and Save first, then Rescore. Changing the Measured Standards will not update any already-created assignments connected to this assessment, though it will reflect on Dashboard results.

Measured Standards
 This list includes all standards that are part of the selected assessment items. You can click to toggle these standards on or off. Only selected standards will be included in assignments and dashboard analysis.
 No items with standards have been added yet.

Selected Items

Item Type	Item Details	Item Preview	Points	Sequence
Item Type: Multiple Choice Subject: Math Grade Levels: High School Course: N/A Depth of Knowledge: None Status: Live Item ID: 1	Edit	Which table below represents an exponential function? (DCAM-11-03-01)	1.00	0

Save Save/Schedule
 Rescore Return

Copy assessment
 Open a printable version
 Open a printable version with instructions
 View assessment as a student
 Rescore assessment

This assessment has scores against it, which prevents adding new questions.

Display Mode: All

Assessments Creation Screen

2. Click **Edit** under Assessment Items. The item opens for editing in [simple display mode](#).

Assessment Item

Save

Important Settings >>

Item Type

Constructed Response

Important Settings >>

Save Close

Assessment Item Screen

3. Make the changes to the item.
4. Click **Save** to save the assessment.

Deleting Items from an Assessment

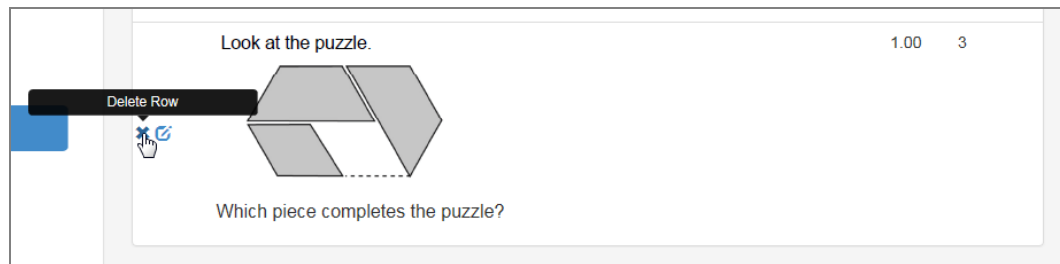


Items can be removed from an assessment after an assessment has started and has results.

Removed items are not presented to students who start the assessment after the change.

Removed items do not appear in the Assessment Dashboard.

1. Click  next to the row in the Create Assessment. The  icon displays on the row.




Assessment Creation Screen

2. Click **Submit**. The deleted item is removed from the assessment.
3. Click **Save** to save the assessment.

Using Scoring Bands

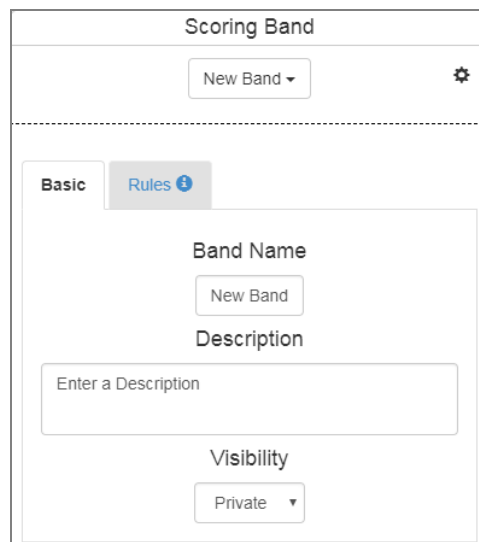
A Scoring section is available when creating and launching an assessment, with the current option of Scoring Bands creation.

Scoring Bands are similar to Analysis Bands, except instead of grouping students to display in color schemes, Scoring Bands can manipulate a student's overall score based on a defined score range. This new scaled score is presented to students alongside their traditional Overall Score when they complete an assessment. This Scaled score is available on Student Analysis and in all data calculations, charts, reports, and is stored within the database.

1. Navigate to an Assessment.
2. Navigate to the Scoring Section.
3. Click  to Create Band.
 - a. Enter a **Band Name** and **Description**.



Admin users can create Private or Public Scoring Bands. All other users can only create Private Scoring Bands.



The screenshot shows the 'Scoring Band' interface. At the top, there's a 'New Band' button and a settings gear icon. Below a dashed line, there are two tabs: 'Basic' and 'Rules' (which is selected and highlighted in blue). Under the 'Rules' tab, there are three main sections: 'Band Name' with a 'New Band' button, 'Description' with a text input field containing the placeholder 'Enter a Description', and 'Visibility' with a dropdown menu currently set to 'Private'.

Scoring Band Screen

4. Select the **Rules** tab to add a rule.
5. Enter the score values to apply the rule to in the **Score Range**.
6. Enter the rule or value to apply to the overall score in the **Becomes** field.
 - Rules can take on plain values or formulas. For a plain value, set a range and a value.
 - The default score is used for values without a rule.
 - Formulas use the letter 'n' to indicate the student's score.
 - Formulas support these basic groupings and operations: (), ||, *, /, +, -, ^.

- In addition, these math functions are also available:
 - $=\log(a)$
 - $=\log_{10}(a)$
 - $=\max(a,b)$
 - $=\min(a,b)$
 - $=\text{round}(a,\text{places})$
7. Test the rules during creation by using the **Test It!** feature. This performs all calculations.
 8. Click **Save**.

The screenshot shows the 'Rules' tab in the 'Scoring Band Screen'. It contains three rules for score ranges and their corresponding 'Becomes' values. The 'Standard Nearly Met' rule is highlighted in grey. Below the rules are buttons for 'Add a Rule', 'Save', and 'Test It!'. The 'Test It!' section shows a value of 48 resulting in 55.

Standard	Score Range	Becomes
Standard Not Met	0 - 41.99	41
Standard Nearly Met	42 - 57.99	$=\max(n, 55)$
Standard Met	58 - 76.99	$n+2-(5*2+3^2)$

Test It!
Value: 48 Result: 55

Scoring Band Screen, Rules Tab

Student Analysis shows the **Overall Score** and the **Scoring Band Score**. Hover over the Scoring Band Score to see which rule was applied.

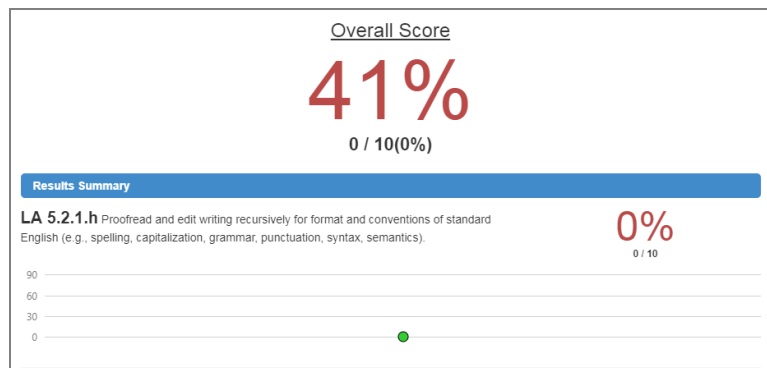


For Admin users, School Analysis and Teacher Analysis report the **Scoring Band Score**.

Overall Score	Scoring Band Score	1 (MC)	2 (MC)	3 (MC)	4 (MC)
50%	60.64%	72.73%	63.64%	63.64%	63.64%
10/10 (100%)	100%	A	B	A	B
8/10 (80%)	100%	A	B	A	B
9/10 (90%)	90%	A	B	A	B
7/10 (70%)	65%	A	B	A	B
6/10 (60%)	65%	A	B	A	B
5/10 (50%)	42% <small>= max(n, 65)</small>	A	B	A	B

Student Analysis, Scoring Band Score

Overall results that display to the student when they complete the assessment show the Scoring Band Score as the overall percentage. The calculated value also displays.



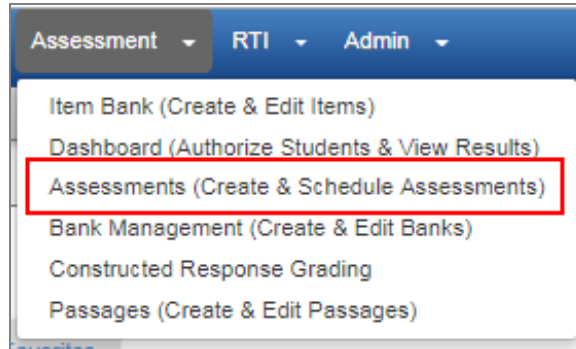
Overall Results, Scoring Band Score



If selected to create a Grade Book assignment, the Scoring Band Score is pushed into the Grade Book.

Previewing Assessments

1. Select *Assessments (Create & Schedule Assessments)* from the **Assessment** menu or navigate to **Synergy SIS > Assessment > Assessments**.



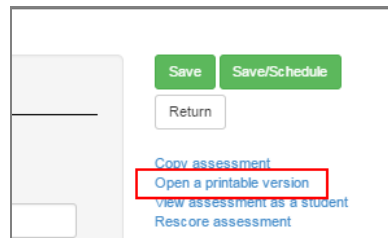
Assessment Menu

2. Select the assessment.



Use filters to search for specific assessments.

3. Click **Open a printable version** to open a new tab with the assessment preview.



Assessment Screen

Print Options ▾ **Print**

Third Grade Summative Assessment: Part One: Language Arts

Description

This section tests student mastery of Grade 3 ELA concepts and standards.

Question #1

Instructions

TEACHER READS:

Read the question to yourself and select the best answer.

Which word **BEST** completes the sentence below?

Should _____ tell our parents that the movie was awful?

A we

B him

C her

Assessment Print Preview

4. Select the **Print Options**.

Print Options ▾ **Print**

- ☒ Show assessment description
- ☒ Show assessment instructions
- ☒ Show answers
- ☒ Show item instructions
- ☒ Use two columns for multiple choice
- ☒ Only print passages the first time
- ☒ Randomize items
- ☒ Randomize multiple choices

Assessment Print Preview

- **Show assessment description** – Select to print the **Description** (if defined) of the assessment.
- **Show assessment instructions** – Select to print the **Instructions** (if defined) of the assessment.
- **Show answers:**
 - Select to print an answer key for teachers/users.
 - Do not select to create a printed version to give to students.
- **Show item instructions** – Select to print Instructions (if defined) for individual items.
- **Use two columns for multiple choice** – Select to print Multiple Choice and Multiple Select items in two columns as a paper saving option.

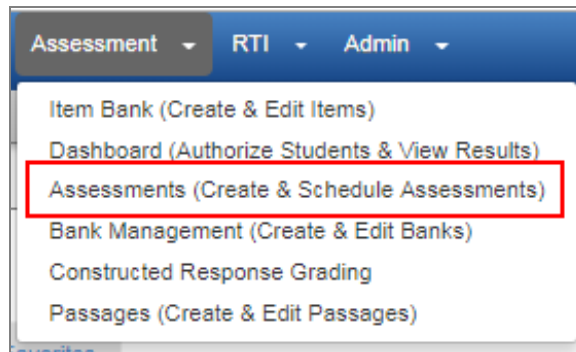
- **Only print passages the first time** – Select to print a passage once when multiple items correlate to the same passage. Use as a paper saving option.
- **Randomize items** – Select to print Items in a random order.
- **Randomize multiple choices** – Select to print Multiple Choice and Multiple Select item responses in a random order.

5. Click **Print**.




Using View All or View Just Mine

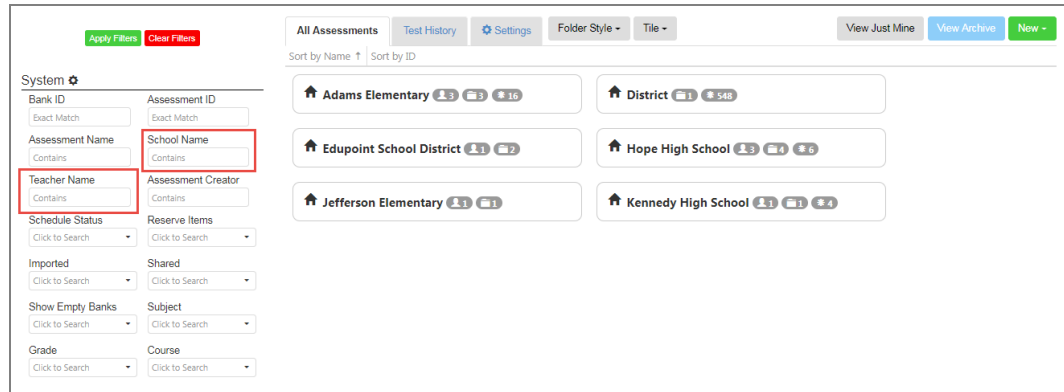
A new option is available for administrators and principal users to **View All** or **View Just Mine** from the Assessments screen. When selected to **View All**, the user sees all teacher-created banks or assessments and can navigate to Assessment Details, Schedule Details, or Results Analysis. This option does not provide edit rights to the assessments.

1. Log in as an administrator or principal.
2. Select *Assessments (Create & Schedule Assessments)* from the **Assessment** menu or navigate to **Synergy SIS > Assessment > Assessments**.



Assessment Menu

3. Click **View All** to have access to assessments based on applied security settings.
 - New **School Name** and **Teacher Name** filters are available.
 - If viewing by *Folder Style*, details of each school are available.
 -  – Indicates the number of teachers available at for the school or teacher
 -  – Indicates the number of banks available for the school or teacher
 -  – Indicates the number of assessments available for the school or teacher



The screenshot shows the 'Assessments Screen' interface. On the left, there is a 'System' filter panel with various search criteria like Bank ID, Assessment ID, School Name, Teacher Name, etc. The 'School Name' and 'Teacher Name' filters are highlighted with red boxes. The main area displays a list of schools with their respective counts for teachers, banks, and assessments. The schools listed are Adams Elementary, District, Edupoint School District, Hope High School, Jefferson Elementary, and Kennedy High School. Each school entry has a house icon and three small circular icons containing numbers representing these counts.

Assessments Screen

4. Click a school to see the available teachers.
5. Click a teacher to view their available banks.
6. Click the bank to view available assessments.



Select the row header to navigate back to a previous view.

7. Select **Results Analysis** from **Options** to open the Results Analysis screen for the Assessment.

The screenshot shows the 'Assessments Screen' with a navigation bar at the top containing 'All Assessments', 'Test History', 'Settings', 'Folder Style', and 'Tile'. Below the navigation bar, there are three blue header bars: 'Hope High School' (3 users, 4 folders, 6 assessments), 'Lewis, Jeff' (1 folder, 2 assessments), and 'Without a Bank' (2 assessments). Below these are two sort buttons: 'Sort by ID' and 'Sort by Name'. The main content area displays two assessment cards. The first card is for 'Basic Constructions' (Assessment ID: 2220) by Lewis, Jeff. Its description is '(Non-compass based) ex. midpoint, perpendicular, angle bisector.' It has 9.00 points, is for Algebra Grade 10, and has no date or time limit. The second card is for 'Basics of Geometry' (Assessment ID: 2219) by Lewis, Jeff. Its description is 'Refresher on the building blocks of geometry including points, lines, planes, segments, rays, and angles.' It has 7.00 points, is for Algebra Grade 10, and has no date or time limit. Both cards have an 'Options' button at the bottom.

Assessments Screen

8. Select the name of the assessment to view the assessment details.
9. Locate the Scheduled Instances.
10. Select an instance to view the scheduled details.

The screenshot shows the 'Scheduled Instances' screen. It has a title 'Scheduled Instances' and a subtitle 'View existing or schedule new instances.' Below this is a table with the following data:

Row	Schedule ID	Schedule Name	Scheduled Start	Scheduled End	Scheduled By
1	1014	Basics of Geometry	12/27/18	01/18/19	Lewis, Jeff

Assessment Schedule Screen

11. Select the name of the assessment to view the Student assessment Results.

Return

View assessment details

View results analysis

Details

Basics of Geometry

Teacher Level

Schedule Name: Basics of Geometry

Assessment ID: 2219

Schedule ID: 1014

Total Points: 7.00

Scheduled By: Lewis, Jeff

Created By: Lewis, Jeff

Scheduled To: Scheduled To

Basics of Geometry

A scheduled instance

Schedule ID	1014
Level	Teacher Level
Scheduled By	Lewis, Jeff
Instance Of Assessment	Basics of Geometry
Assessment ID	2219
Assessment Created By	Lewis, Jeff
Settings	<div> <div>Item Navigation</div> <div>Randomize Item Order</div> <div>Randomize Answer Order</div> <div>Rubric Access</div> <div>Media Upload</div> <div>Full Feedback</div> <div>Formative Feedback</div> <div>Item Summary</div> <div>Show Results</div> <div>Return Later</div> <div>Secure Browser</div> <div>View Student Results</div> </div> <div> <div>Item Detail Options</div> <div>Show item details and responses</div> <div>Show item details and responses after scheduled start</div> <div>Do not show item details and responses</div> </div> <div> <div>Constructed Response Scoring</div> <div>Grant Retakes</div> <div>Access Now</div> <div>Unlock Student Submit</div> <div>Manual Response Input</div> <div>Override Student Scores</div> </div>
Grade Book Settings	<div>Grade Book Pull</div> <div>Connect Grade Book</div>
Date and Time Settings	<div>Start Date: 12/27/2018</div> <div>End Date: 1/18/2019</div>

Schedule Details Screen

Promoting Assessments for District Use

If the district allows teachers to promote assessments for district use, the **Nominate to District** field displays on the screen.

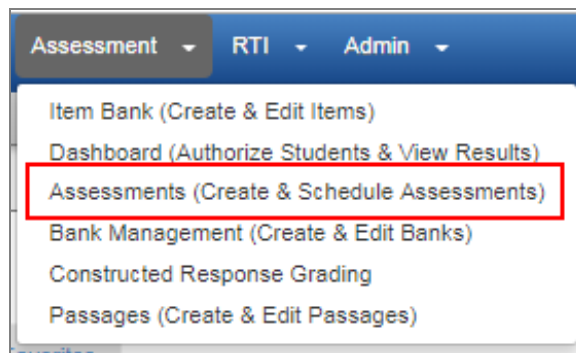


The assessment must be saved before the **Nominate to District** is a link.

Submitting Assessments for Promotion

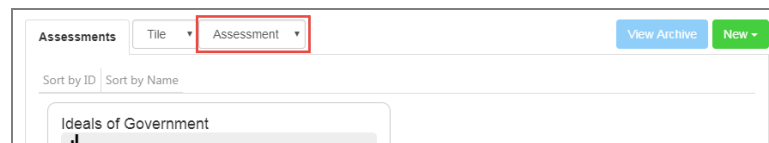
To nominate an assessment, teachers:

1. Select *Assessments (Create & Schedule Assessments)* from the **Assessment** menu or navigate to **Synergy SIS > Assessment > Assessments**.



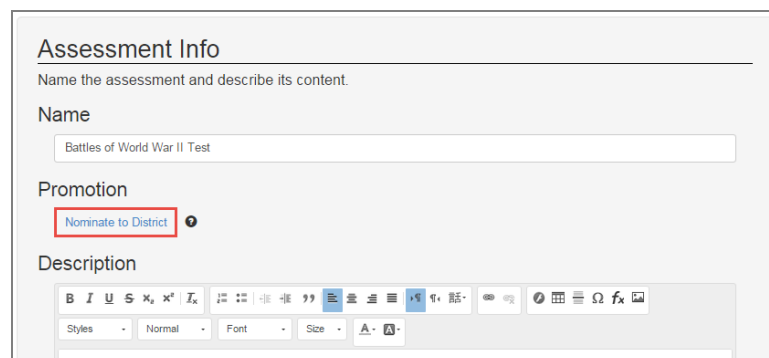
Assessment Menu

2. Select *Assessments*.



Assessments Screen

3. Select *Assessment Details* from **Options** for the assessment.
4. Click **Nominate to District**.



Assessment Screen

A **Nomination for Promotion** tab and a success message displays.

To cancel a nomination, select the assessment from the **Nomination for Promotion** tab and click **Cancel Nomination** to remove the item from district consideration.



Assessment Info

Name the assessment and describe its content.

Name

Battles of World War II Test

Promotion

[Cancel Nomination](#) ⓘ

Assessment Screen

Approving Assessments for Promotion (District Users Only)

When assessments are nominated for district use, the **Nomination for Promotion** tab displays on the Assessment screen.

Your Assessments		
Nomination for Promotion		
1 items		
Assessment Details	Creator	Promotion Status
Battles of World War II Test A comprehensive test covering the battles of the Pacific.	Tom Smith	Requested
Subject: History Grade: Grade 09		

Assessments Screen

Select and review the assessment.

- To approve the assessment for district use, select **Approve** ⓘ. A copy of the assessment is created for district use.

Promoted items display a message.



Assessment Info

Name the assessment and describe its content.

Name

Battles of World War II Test

Promotion

★ Successfully promoted from Tom Smith [View current teacher version](#)

Description

Assessments Screen

- To deny the assessment:
 - a. Provide an explanation for the denial ❷.
 - b. Select **Deny** ❸.

Assessment Info

Name the assessment and describe its content.

Name

Battles of World War II Test

Promotion

This assessment has been nominated for promotion to the district-level. If you choose to approve, press the Approve button. If the assessment needs corrections before you can approve, or you cannot approve for other reasons, provide feedback to the user using the text field below.

❶ **Approve**

❷ Reason for Denial

❸ **Deny**

Assessment Screen

Resubmitting Assessments for Promotion

If an assessment is denied, the teacher can modify the assessment and resubmit for approval.

Your Assessments		
Nomination for Promotion		
1 items		
Assessment Details	Creator	Promotion Status
Battles of World War II Test A comprehensive test covering the battles of the Pacific. Subject: History Grade: Grade 09	Tom Smith	❌ Denied

Assessments, Nomination For Promotion Tab

1. Select the assessment on the **Nomination for Promotion** tab.

Promotion

Re-submit to District ❷

You have received feedback for your nomination. If desired, you may make changes and re-submit for approval.

District says:

This assessment does not have enough questions with associated standards. ❶

Assessment Screen

2. Review the reason for denial. ❶

3. Make the requested changes.
4. Click **Re-submit to District.** ②

Chapter 5: Schedule Assessments

Scheduling an Assessment	148
--------------------------------	-----

Scheduling an Assessment



The tabs that display on the screens depend on security settings. You may not see all tabs and options discussed in this topic.

Schedule an assessment from the Assessments screen. When you schedule an assessment, you are setting the time period that the student can take the assessment.

Working with Transferred Students

Teachers can view transferred students in the Schedule Details screen of their old class. The teacher can grant access to the new class or leave the student as-is in the old class.

- If the teacher assigns the student to their new class, the student's scores transfer if the student completed the assessment. The teacher can grant access to any assessment in the new class.
- If the teacher leaves the student as-is, the teacher can allow the student to complete the assessment in the old class.
- The teacher can manually move any Grade Book scores to the new class.

Schedule Details indicates when there is a new student available to take that assessment when new students are transferred to a teacher's section or class and there is an assessment already scheduled that includes the target the student belongs to. A message displays indicating, "New students found and can now take test." Locate the new student in the list of targeted students and update their access to that Assessment.



Grade Book Mass Sync must be performed for the Update message to display on the Schedule Details of a previously scheduled assessment.

Scheduling Assessments with Archived or Omitted Items

The ability to schedule assessments with archived or omitted items is restricted.



Archived items used in assessments:

- Display a message on the assessment preview and on the assessment.
- Are highlighted in red on tests and on the Assessment screen.

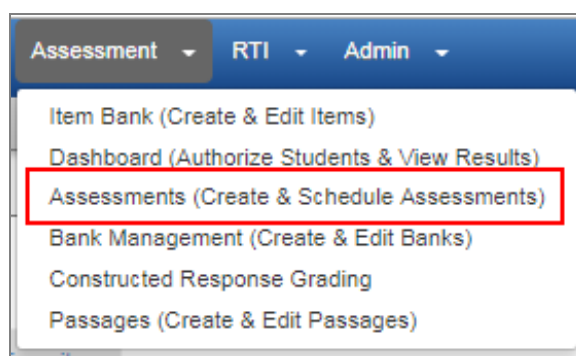
The schedule button does not display on the assessment preview. You can override the setting and schedule the assessment.

Before using an assessment that uses archived or omitted items, modify the assessment by one of these methods:



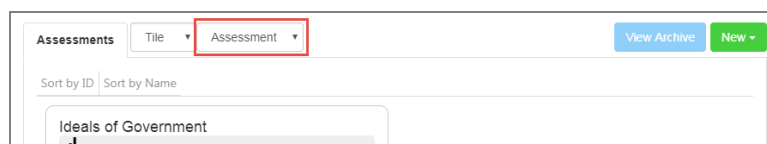
- Change the point value of the archived or omitted items to 0.
- Remove the items:
 1. Make a copy of the assessment.
 2. Remove the archived or omitted items.
 3. Use replacement items if needed for future testing.

1. Select *Assessments (Create & Schedule Assessments)* from the **Assessment** menu or navigate to **Synergy SIS > Assessment > Assessments**.

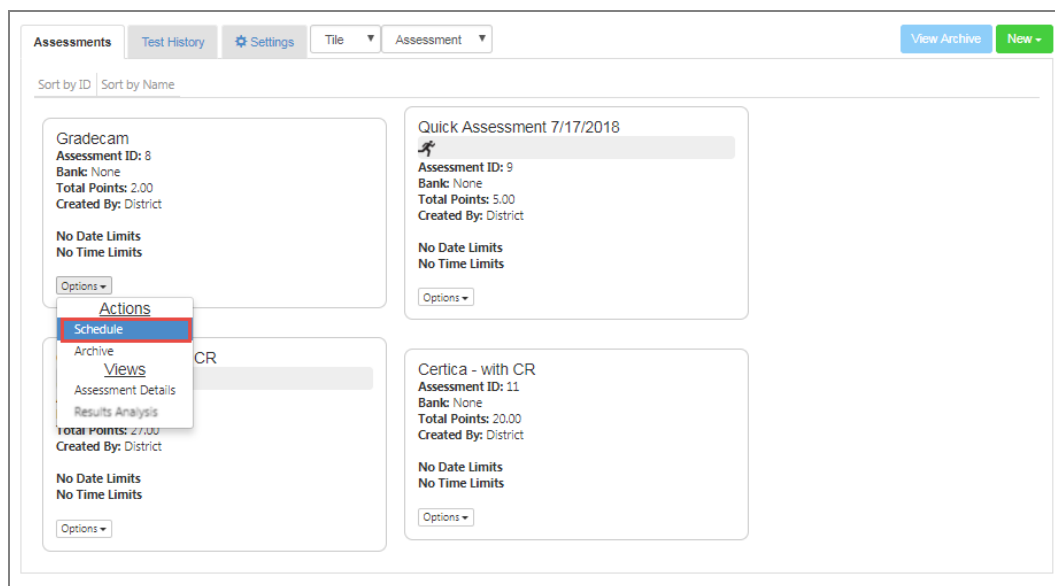


Assessment Menu

2. Select *Assessments*.



Assessments Screen

3. Select *Schedule* from **Options** for the assessment.

The screenshot displays the 'Assessments' screen in a web application. At the top, there are tabs for 'Assessments', 'Test History', and 'Settings'. Below these are filters for 'Title' and 'Assessment'. On the right, there are buttons for 'View Archive' and 'New'. The main area shows a list of assessments, each with details like 'Assessment ID', 'Bank', 'Total Points', and 'Created By'. An 'Options' dropdown menu is open for the first assessment, 'Gradecam', showing actions like 'Schedule', 'Archive', 'Views', 'Assessment Details', and 'Results Analysis'. The 'Schedule' option is highlighted with a red box.

Assessment Name	Assessment ID	Bank	Total Points	Created By	Options
Gradecam	8	None	2.00	District	Schedule, Archive, Views, Assessment Details, Results Analysis
Quick Assessment 7/17/2018	9	None	5.00	District	Options
Certica - with CR	11	None	20.00	District	Options

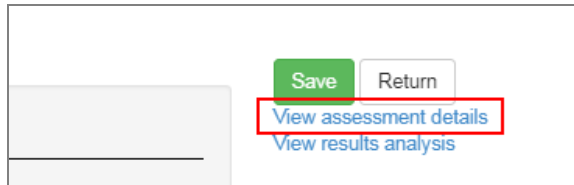
Assessments Screen



Use filters to search for assessment to schedule.

Instance Settings

Click **View assessment details** to view the Assessment Creation screen.



Schedule Assessment Screen

Instance Settings

Various settings and properties for this scheduled instance.

Schedule Name ⓘ

Quick Assessment 12/12/2017

Status

Active This schedule is available for students based on their access settings.

Schedule Level ⓘ

District

Student Settings

Determine how the assessment is presented to students.

<input checked="" type="checkbox"/> Item Navigation ⓘ	<input checked="" type="checkbox"/> Secure Browser ⓘ
<input checked="" type="checkbox"/> Randomize Item Order ⓘ	<input checked="" type="checkbox"/> Media Upload ⓘ
<input checked="" type="checkbox"/> Randomize Answer Order ⓘ	Feedback Options <input type="button" value="v"/>
<input checked="" type="checkbox"/> Rubric Access ⓘ	

Staff Settings

Determine which options are available to school level users and teachers tied to a scheduled assessment.

<input checked="" type="checkbox"/> View Student Results ⓘ	<input checked="" type="checkbox"/> Access Now ⓘ
Item Detail Options <input type="button" value="v"/>	<input checked="" type="checkbox"/> Unlock Student Submit ⓘ
<input checked="" type="checkbox"/> Constructed Response Scoring ⓘ	<input checked="" type="checkbox"/> Manual Response Input ⓘ
<input checked="" type="checkbox"/> Grant Retakes ⓘ	<input checked="" type="checkbox"/> Override Student Scores ⓘ

Schedule Assessment Screen

1. Enter a **Schedule Name**.

Use unique names to schedule more than one instance of the same assessment.

2. Select a **Status**.

- **Active** – Makes the assessment available to students based on their access settings.
- **Paused** – Prohibits students from accessing the assessment online regardless of the access status of the test.



When paused, [GradeCam options](#) and [manual entry of scores](#) are available to teachers and admin users.

3. Select a Schedule Level – District level users select *District* or *School*.

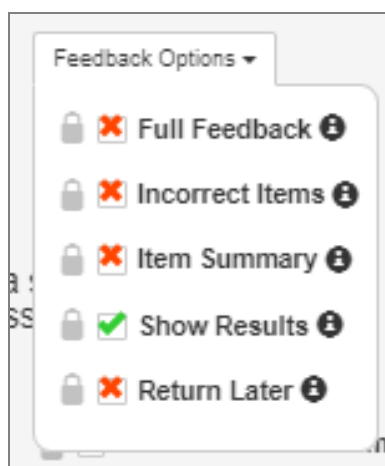
4. Set the Student and Staff Settings:

- Student Settings:
 - **Item Navigation:**
 - If enabled, allows the students to scroll back and forth through the assessment and change their answers before submitting it. Also allows the student to highlight in yellow, strikeout in red, and to mark items for review.
 - If disabled, the student is not allow to revisit items. They are allowed to mark incorrect answer red to help them decide on the correct answer.
 - For INSPECT Inline Choice items, *allows* the student to click **Next Question** without viewing or changing the drop-down answers. It selects the first item listed as the correct response if the student clicks **Next Question**.
 - For non-INSPECT Inline Choice items, *does NOT allow* the student to click **Next Question** without selecting an answer from the drop-down list of choices. A message displays that says *No Skipping* if the student click **Next Question**.
 - **Randomize Item Order** – If enabled, shuffles the order of the items for each student taking the same assessment.
 - **Randomize Answer Order** – If enabled, shuffles the order of possible answers to each item for every student taking the assessment.
 - **Formative Feedback** – If enabled, a button displays with the option to **Review Incorrect Answers** when the student has completed the assessment.
 - **Rubric Access** – If enabled, students can view the rubric for Constructed Response items when a rubric is available.
 - **Secure Browser** – If enabled, students are prompted to use a secure browser which does not allow access to other computer functions while taking the assessment.

- **Media Upload** – If enabled, students can upload documents with Constructed Response items.
- **Feedback Options** – Select how the students see results:
 - **Full Feedback** – If enabled, students have a button to view all details of their assessment results after submitting for grading. This option includes each item, the correctness, what response was correct, and rationale for any answer choices. This must be enabled for the passage details to be available.
 - **Incorrect Items (Formative Feedback)** – If enabled, students have a button to view only items they missed during the assessment. This option shows the stem and incorrect options, but not the student's response or correct responses.
 - **Item Summary** – If enabled, students have a button to view a brief item summary. This option includes, the item number, item type, and correctness. It does not show the item stem or other identifying information.
 - **Show Results** – If enabled, students see their results at the end of an assessment.
 - **Return Later** – If enabled, students can view their results in StudentVUE in the Online Assessment History after completing the assessment.

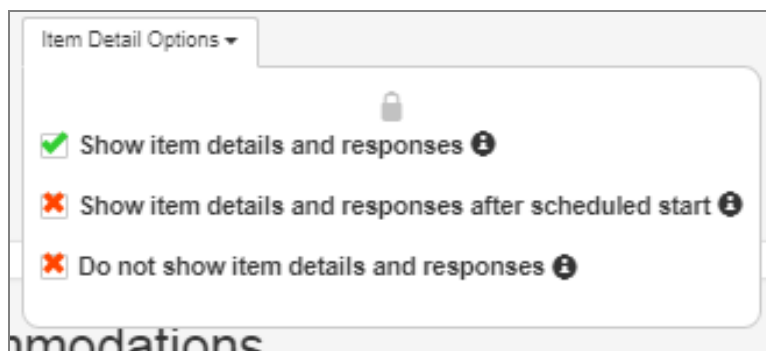


The **Feedback Options** selected for the assessment determine the information that students see. For example, if you only selected **Item Summary**, they can see the item number, item type, and points scored.



Assessment Creation Screen

- Staff Settings:
 - **View Student Results** – If enabled, allows others to view Dashboard Analysis and Live Dashboard.
 - **Item Detail Options** – Select how others see the item details.
 - **Show item details and responses** – If enabled, others have full access to the items on the assessment and any of their student's responses.
 - **Show item details and responses after scheduled start** – If enabled, others only see item and response details after the official start of a scheduled instance of the assessment
 - **Do not show item details and responses** – If enabled, others do not see any of the items on the assessment or any student response information.



Assessment Creation Screen

- **Constructed Response Scoring** – If enabled, allows others to score constructed response items.
- **Grant Retakes** – If enabled, allows others to allow a student to retake the assessment.
- **Access Now** – If enabled, allows others to allow student's immediate access to the assessment.
- **Unlock Student Submit** – If enabled, allows others to reopen an assessment after a student has submitted for grading.
- **Manual Response Input** – If enabled, allows others to [manually update or enter a student's response](#) for True/False, Multiple Choice, Multiple Select, and Constructed Response items.
- **Override Student Scores** – If enabled, allows others to override the student's score on the Student Analysis screen.

Accommodations

Select the accommodations any student can use during the assessment.

Accommodations

Set the tools available by default for all students taking this assessment.

Mark for Review Highlighter Strikeout

Search

- ☒ Mark for Review
- ☒ Highlighter
- ☒ Strikeout
- ☐ Digital Notepad
- ☐ Calculator
- ☐ Text-To-Speech
- ☐ Text-To-Speech Passages
- ☐ Color Tools

Attributes

Information for assessment classification that do not impact how an assessment is delivered to students.

Grade Level Subject Course

Select One or More Select One or More Select One or More

Schedule Assessment Screen



You can select the accommodations for a specific student in [Student Access](#).

Attributes

Select the **Default Analysis Band** to set the analysis band used when viewing results of the assessment. Other users scheduling the assessment can change the default selection.

Attributes

Attributes are general information for classification that do not impact how an assessment is delivered to students.

Mastery Analysis Band Default Analysis Band

None None

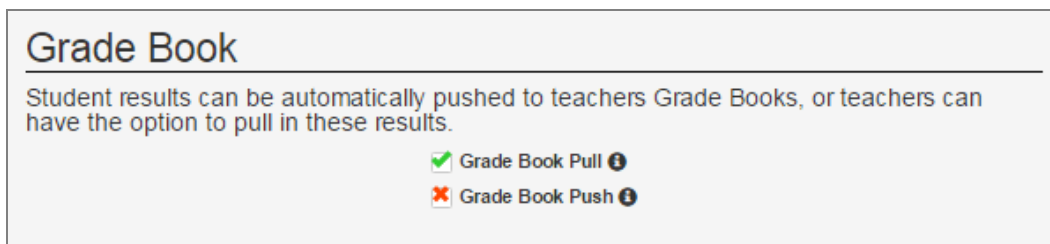
Schedule Assessment Screen



Mastery Analysis Band is not functional.

Grade Book Settings

District Users



Schedule Assessment Screen For District Users

- **Grade Book Pull** – Default setting. Select to have the results pull from the Student Analysis screen into the teacher's Grade Book. (District Users Only)
- **Grade Book Push** – If selected, the assignment is created in Grade Book for the assessment and can be targeted to a course, section, and period. See [Pushing Scores to Grade Book](#) for information on completing the options that display. (District Users Only)

Teachers

- **Connect Grade Book** – Select to automatically update scores in Grade Book when students complete the assessment. (Teachers Only)
 - **Auto-Create a new Grade Book assignment** – Creates a new assignment as students complete the assessment.
 - **Connect to an existing Grade Book assignment** – Displays a list of assignments available in the targeted sections for the assessment.



You can view the Grade Book Assignment list as a Compact Row, Full Row, or Tile.

This option is dependent on the students assigned and displays an alert until the target groups are added.

Grade Book

Select default Grade Book assignment options if you wish to connect this assessment instance to your Grade Book.







☒ Connect Grade Book

☐ Auto-Create a new Grade Book assignment ⓘ
☒ Connect to an existing Grade Book assignment ⓘ

Grade Book Assignment

Folder Style ▾ Compact Row ▾

Sort by ID | Sort by Name ▾

	(S2) Jackson, K Am Govt(4) SEC:1469 
Section ID: 1469	
	(S2) Jackson, K Am Govt(2) SEC:1269 
Section ID: 1269	
	(S1) Jackson, K Am Govt(4) SEC:0469
Section ID: 0469	
	(S1) Jackson, K Am Govt(3) SEC:0369
Section ID: 0369	

Schedule Assessment Screen For Teachers

All Users

- **Assignment Type** indicates if the type of assessment as defined by the district. For example, homework, quiz, assignment, social behavior, or work study habits.
- **Assignment Category** indicates how the assessment is graded. It can be graded as a normal item, as extra credit, or not for grading.
- **Score Type** indicates the assignment score type.
- **Assignment Date** indicates the date of the assessment. Defaults to today's date. Change if needed.



Places the assignment in the appropriate grading period.

- **Points** indicates the points that impact the student's score.
- **Show in Parent Portal** displays in ParentVUE if enabled.
- **Grading Period** indicates the grading period the assessment belongs in. (Teachers Only)



Use the **Ctrl** key to select multiple **Grading Periods**.



When Grade Book is enabled, a Grade Book column displays in the [Student Assessment Results screen](#).

Availability and Targeting Settings

Availability and Targeting

Date and Time

This assessment can follow the default settings provided from the District Calendar and School Bell schedule. By default, this assessment is currently scheduled for today.

☒ Align with the District Calendar ⓘ

☒ Align with the School Schedule ⓘ

Dates

Use this feature to select date ranges for this instance on a calendar. ⓘ

Times

Use this feature to select the time ranges for this instance. ⓘ

Targeting

Select students to assign by searching for School, Grade, Course, Subject, Teacher, Section, Student Group or Student Name. These targeted groups can then be further defined and given a different Date and Time

+ Add a Target Group

Schedule Assessment Screen

1. Select the Date and Time options:

- **Align with the District Calendar** – Select to exclude weekends and holidays.
- **Align with the School Schedule** – Select to have the times follow the defined bell schedule.
- **Dates** – Select the date ranges for this assessment.
 - Hold the **Shift Key** to select a range.
 - Dates highlighted in blue are included in the schedule.
 - Target weekend dates by selecting **Su** or **Sa** in the Calendar to remove the red highlight.

Dates 2 days selected between 12/6/2016 and 1/3/2017

December 2016

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

January 2017

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February 2017

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

Done

Clear Dates

Schedule Assessment Screen

- **Times** – Select the time range of the assessment.
 - Select **Use a time range for your dates** to select time range other than the bell schedule.

Schedule Assessment Screen

2. Select the Targeting options:
 - a. Click **Add a Target Group**.
 - b. Select the targeting type.
 - District or School Level user can target the assessment by **School, Grade, Course, Subject, Teacher, Section, or Student**.



A Grade Book Push can only occur if the Assessment is targeted to a **Course, Section, or Period**, and displays in the Target Group.




- Teachers can target to **Section or Period**.

1. 1ST SPED LANGUAGE ARTS (1-SP-LANG ART)	1	+
2. 2ND SPED LANGUAGE ARTS (2-SP-LANG ART)	4	+
3. 3RD BILINGUAL LANGUAGE ARTS (3-BIL-LANG ART)	11	+
4. 3RD GENERAL LANGUAGE ARTS (3-GEN-LANG ART)	18	+
5. 3RD SPED LANGUAGE ARTS (3-SP-LANG ART)	8	+
6. 4TH SPED LANGUAGE ARTS (4-SP-LANG ART)	11	+
7. 5TH SPED LANGUAGE ARTS (5-SP-LANG ART)	9	+
8. AP STUDIO ART (720702)	5	+
9. ART I (700301)	13	+
10. ART I (700302)	249	+

Schedule Assessment Screen

- c. Search by keywords. Courses can be searched by name or ID.

d. Select the targeted audience:

- Click  to add a group.
- Click  to select all of the groups.
- Click  to view the students in the group.














You can select multiple Target Groups for a single scheduled instance

The selection displays.






Targeting


Select students to assign by searching for School, Grade, Course, Subject, Teacher, Section, Student Group or Student Name. These targeted groups can then be further defined and given a different Date and Time







<p>Course 1ST SPED LANGUAGE ARTS (1-SP-LANG ART) </p> <p>   </p>	<p>Course 2ND SPED LANGUAGE ARTS (2-SP-LANG ART) </p> <p>   </p>
---	---

Scheduling Assessment

-  – The count of students targeted. This number updates based on further targeting. Click to view the list of students.
-  – To view Grade Book options. Select **Override default options** to change the settings.
-  – Click to display the days and time selected.
-  – Click to add a subgroup to target a specific group.
-  – Click to remove a target group.

Course 1ST SPED LANGUAGE ARTS (1-SP-LANG ART) 



   

Student Access

A comprehensive listing of all students

After saving you can

Name ↑

☒ Include In Grade Book ⓘ

☒ Override default options ⓘ

☒ Show in Parent Portal ⓘ

Assignment Category: Normal

Assignment Points: 25

Assignment Type: Assessment


Score Type: Raw Score

Scheduling Assessments Screen

3. Click **Save**. You must save an assessment before granting students access.



Student Access

District Users

Student Access							
A comprehensive listing of all students assigned to this instance and the ability to grant access.							
	Name ↑	District ID *	Accommodations	Status	Grouping Criteria	Grade Book	Next Access
							Access
2	Ackley, Brian	913948		Assigned	Teacher Jackson, Kathy		No access granted
3	Aguirre, Jason	952357		Assigned	Teacher Jackson, Kathy		No access granted
4	Anguish, Clarence	901945		Assigned	Teacher Jackson, Kathy		No access granted
5	Arhin, Dennis	169094		Assigned	Teacher Jackson, Kathy		No access granted

Scheduling Assessment Screen

1. Select the student access:


- Select the header name to sort the student list.
- Click  to view the information for the column.
- Click  to view duplicate students for district or school-level assessments.


Student Access							
A comprehensive listing of all students assigned to this instance and the ability to grant access.							
	Name ↑	District ID *	Accommodations	Status	Grouping Criteria	Grade Book	Next Access
							Access
Status Assigned Grouping Criteria Teacher Jackson, Kathy Grade Book Next Access No access granted Access No Access Row Count: 175		Status Assigned Grouping Criteria Teacher Jackson, Kathy Grade Book Next Access Now until 11:59pm Access Row Count: 3					

Scheduling Assessments Screen

- **Accommodations** allows you to select specific accommodations for a student . ①

These options are the same as [Accommodations](#).

The  icon allows the accommodation to be saved for a single user. This option is available for teacher users.

The  icon allows the accommodation to be saved at the global level to be available as default when this student is added to an assessment by any assessment user.

- **Status** identifies assessment status and the number of students who have completed the assessment. ②

- *Completed* displays when the student completed the assessment.
- *Unlock* – Select to allow the student to take an assessment marked *Complete*.
- **Grouping Criteria** is dependent on the selections made during the targeting process.
- **Grade Book** displays if the assignment was completed and scored for a student.
- **Next Access** displays when the student has access to the assessment.

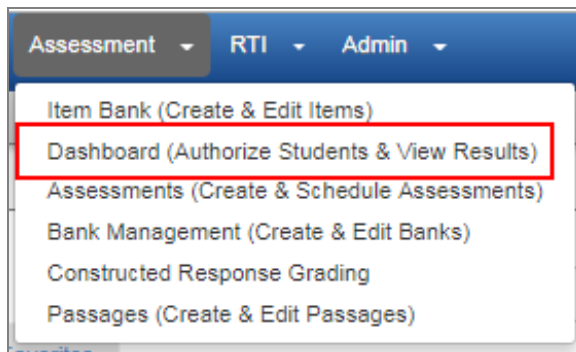


Select a heading in the green area to view details.

- **Access ③**
 - *No Access* – Students do not have access when the targeted dates or times occur.
 - *Scheduled Access* – Students have access when the targeted dates or times occur.
 - *Access Now* – Students have access regardless of the targeted dates or times.
2. Click **Save**. The scheduled assessment displays under either the **You Scheduled** or **Scheduled for Your Classes** tabs on the Dashboard.

Teachers

1. Select *Dashboard (Authorize Students and View Results)* from the **Assessment** menu or navigate to **Synergy SIS > Assessments > Assessment Dashboard**.



Assessment Menu

2. Select **Student Access** from **Options** or click **Students with access**.

Options	Assessment Details	Start Date	End Date	Student Access	Completion
Options ▾	GradeCam Test Teacher: [Name] ID: 3258 2047 9.00 Jackson, Kathy Jackson, Kathy Manual Response Input Scheduled To ▾	07/18/17	04/30/18	93 Students with access	22 of 117 (19%)
Navigation Results Analysis Schedule Details Assessment Details Student Access Manual Response Input Live Details Actions Complete Pause Assessment	Assessment ID: 2249 1037 Total Points: 13.00	12/04/17	05/25/18	183 Students with access	40 of 222 (18%)

Assessments Screen

3. Select the row to toggle through the student access.

Click on a section row to change access for an entire section, or expand the section to change access for individual students.

- No Access. Students will not see this scheduled instance, even if it is within the scheduled dates and times.
- Scheduled Access. Students will see this scheduled instance during their scheduled dates and times automatically.
- Access Now. Students will see this scheduled instance, even if it has reached completion.

(S2) Jackson, K Am Govt(0) SEC:1459 / Progress Period 3 ▾		Search Students	Students: 26
1. Abbott, Billy (905483)	Complete ▾	Use Schedule ▾	Next Access: Now
2. Crane, Kellie (922759)	Complete ▾	Use Schedule ▾	Next Access: No access granted
3. Curry, Arthur (877344)	Complete ▾	Use Schedule ▾	Next Access: Now
4. Gordon, Barbara (121590)	Complete ▾	Use Schedule ▾	Next Access: Now until 11:59pm (No Bell Schedule)
5. Grayson, Dick (867200)	Complete ▾	Use Schedule ▾	Next Access: Now
6. Grey, Jean (871686)	Complete ▾	Use Schedule ▾	Next Access: Now
7. Hayden, Jenny (879867)	Complete ▾	Use Schedule ▾	Next Access: Now

Student Access Screen

- The row color defines the access for the student or section.
 - Access Now** – Students see the scheduled instance even when the assessment End Date was reached. ❶
 - No Access** – Students does not see the scheduled instance even within the Start Date and End Date for the assessment. ❷
 - Scheduled Access** – Students see the scheduled instance during the Start Date and End Date for the assessment. ❸
- Select the section header to set the access for all students in the section. ❶
- Select a row to change access for a specific student.

- Change the status of the assessment for a student. ④
 - *Complete* – The student completed the assessment.
 - *Unlock* – Select to unlock a completed assessment for a student.



Once unlocked, the student must return to the assessment and complete the assessment.



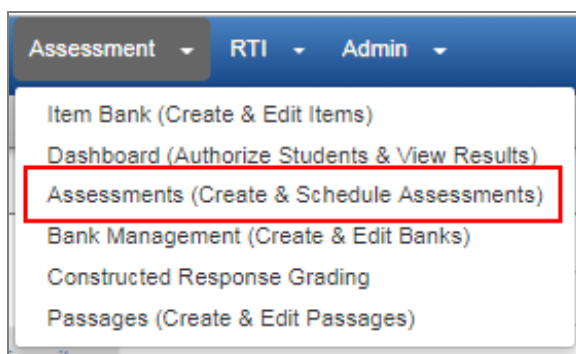
If you unlock the assessment for the wrong student, access the assessment from StudentVUE and resubmit the assessment for grading.

- *Started* – The student is currently working on the assessment.
- Select the accommodation. ⑤
 - *Use Schedule* – Same as [Accommodations](#)
 - *Other options* – Select specific accommodation for a student.

Pushing Scores to Grade Book

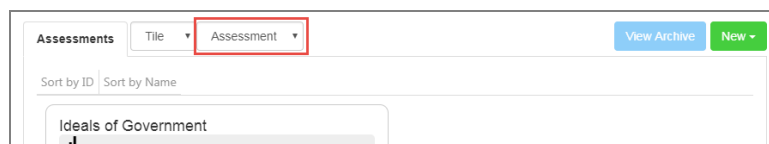
When changing the setting to Include in Grade Book after the start of a scheduled assessment, an option displays that allows the creation of new Grade Book assignments for those teachers and students who have results but not Grade Book results.

1. Select *Assessments (Create & Schedule Assessments)* from the **Assessment** menu or navigate to **Synergy SIS > Assessment > Assessments**.



Assessment Menu

2. Select *Assessments*.



Assessments Screen

3. Select *Schedule* from **Options**.

4. Select a Grade Book option to display additional options:
 - Select **Grade Book Push**. (District Users Only)
 - Select **Connect Grade Book** and one of the following: (Teachers Only)
 - Select **Auto-Create a new Grade Book assignment** to create a new assignment as students complete the assignment.
 - Select **Connect to an existing Grade Book assignment** to display a list of assignments available in the targeted sections for the assessment.

Grade Book

Student results can be automatically pushed to teachers Grade Books, or teachers can have the option to pull in these results.

☒ Grade Book Pull ⓘ
 ☒ Grade Book Push ⓘ

Default Options

Assignment Type:

Assignment Category:

Score Type:

Assignment Date:

Points:

☒ Show in Parent Portal ⓘ

Auto and Manual Pushing

Student results can automatically be pushed into Grade Book when students complete the assessment. Or, student results can be manually pushed into Grade Book after the results have been validated.

Pushing results to Grade Book can only occur when the Assessment is targeted to a Course, Section, or Class Period. Once targeted properly, you will have the option to further customize the grade book options for each target, including the selection of a grading period based on the target school.

☒ Automatically push results into Grade Book ⓘ
 ☐ Manually push results into Grade Book ⓘ

students in classes will be affected by a push.

Assessment scores currently in Grade Book: ⓘ

Assessment scores not yet in Grade Book: ⓘ

Total number of Assessment scores in Grade Book: ⓘ

Schedule Assessment Screen, Grade Book District Users

Grade Book

Select default Grade Book assignment options if you wish to connect this assessment instance to your Grade Book.

☒ Connect Grade Book

☒ Auto-Create a new Grade Book assignment ⓘ
☐ Connect to an existing Grade Book assignment ⓘ

New Assignment Options ⓘ

Assignment Type: Homework

Assignment Category: Normal

Score Type: Raw Score

Assignment Date: 3/1/2019

Points: 7

Grading Period: Select one or more

☒ Show in Parent Portal ⓘ

Schedule Assessment Screen, Teachers

Grade Book

Select default Grade Book assignment options if you wish to connect this assessment instance to your Grade Book.

☒ Connect Grade Book

☐ Auto-Create a new Grade Book assignment ⓘ
☒ Connect to an existing Grade Book assignment ⓘ

Grade Book Assignment

Folder Style: Compact Row

Sort by ID | Sort by Name

(S2) Jackson, K Am Govt(4) SEC:1469 ⓘ
Section ID: 1469
(S2) Jackson, K Am Govt(2) SEC:1269 ⓘ
Section ID: 1269
(S1) Jackson, K Am Govt(4) SEC:0469 ⓘ
Section ID: 0469
(S1) Jackson, K Am Govt(3) SEC:0369 ⓘ
Section ID: 0369

Schedule Assessment Screen, Teachers

5. Make additional selections, as needed.

- Select the Default Options (District Only) or the New Assignment Options (Teachers Only), if you selected the Auto-Create option.
 - **Assignment Type** indicates if the type of assessment as defined by the district. For example, homework, quiz, assignment, social behavior, or work study habits.
 - **Assignment Category** indicates how the assessment is graded. It can be graded as a normal item, as extra credit, or not for grading.
 - **Score Type** indicates the assignment score type.
 - **Assignment Date** indicates the date of the assessment. Defaults to today's date. Change if needed.




Places the assignment in the appropriate grading period.

- **Points** indicates the points that impact the student's score.

- **Show in Parent Portal** displays in ParentVUE if enabled.
- **Grading Period** indicates the grading period the assessment belongs in. (Teachers Only)



Use the **Ctrl** key to select multiple **Grading Periods**.

- Click  to display a list of assignments in that section, if you selected the **Connect to an existing Grade Book assignment**.



– Indicates the number of assignments in that section



– Indicates an assignment



– Indicates an assignment already linked with an Assessment

- Select the assignment you want to connect to.
- Hover over an assignment and select *Sync Grade Book* or *Edit Assignment* from **Options**.



Sync Grade Book is enabled only when students have a score for that assignment.

An alert displays to confirm that the Assessment scores will override the existing Assignment Scores if the selected assignment has class scores recorded.

- Click **Save**.

6. Select the Auto and Manual Pushing option (District Users Only):

- **Automatically push results into Grade Book** – Select to have the score automatically post in Grade Book when the student completes the assessment.
- **Manually push results into Grade Book** – Select to have the ability to validate the scores displayed in the Student Analysis screen before pushing them to Grade Book.
 - Click **Push to Grade Book Now** to update Grade Book.



You may have to use **Grade Book Pull** and **Manual Push to Grade Book** more than once, as students complete the assessment.

Chapter 6: Using Assessments

Taking Assessments	169
GradeCam	188
Viewing Scheduled Assessments	192
Working with Responses	204

Taking Assessments

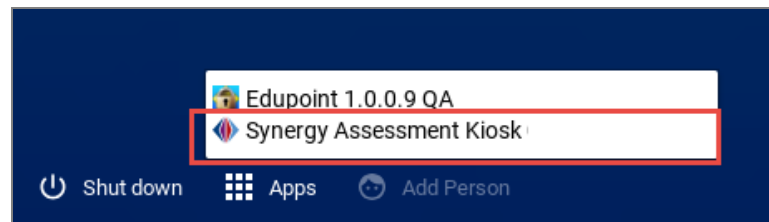


A message displays to students if the number of skipped items in the database is not the same as the navigation count. A message displays asking the student to contact the assessment administrator.

Launching Assessments in Chromebooks

Before a student can open an assessment in a secure browser from StudentVUE, they must log in to the app from their Chromebook.

1. Students select *Synergy Assessment Kiosk* from the **Apps** menu.

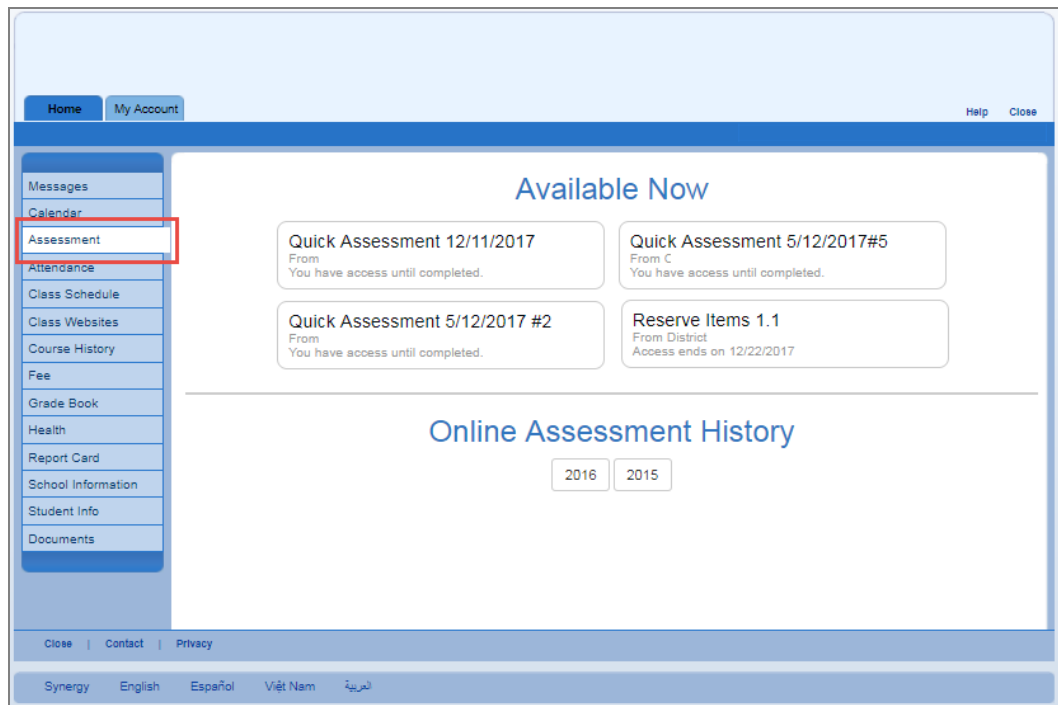


Student Chromebook


2. Students log in to the app to launch the **Assessments** tab in StudentVUE.
3. Students click an assessment under **Available Now**. The assessment opens in a secure environment.

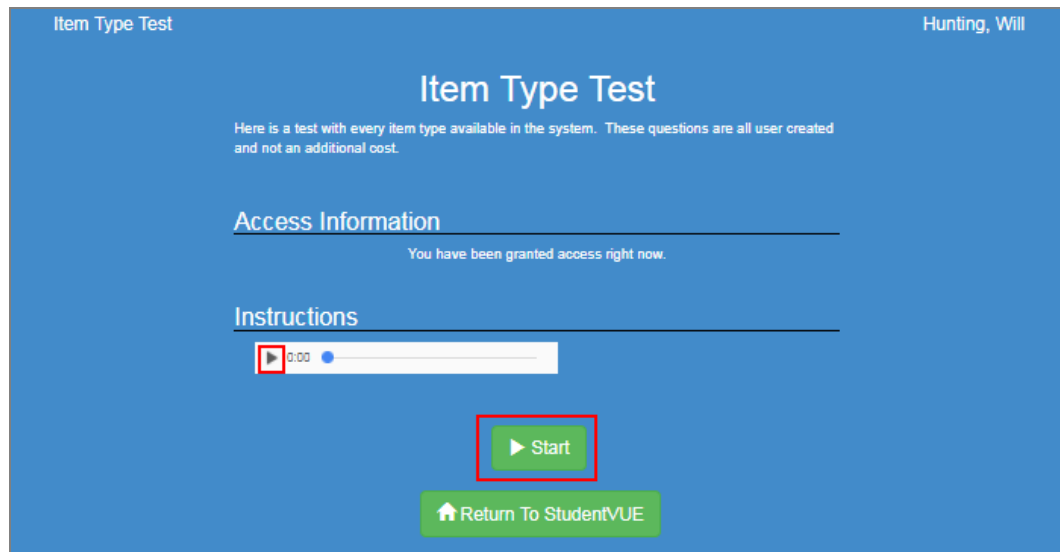
Accessing Assessments

1. Students log in to StudentVUE and staff members access through StudentVUE for a student (either from the Seating Chart in TeacherVUE or StudentVUE screen in Synergy SIS).
2. Select the **Assessment** tab.
3. Click an assessment under **Available Now**.

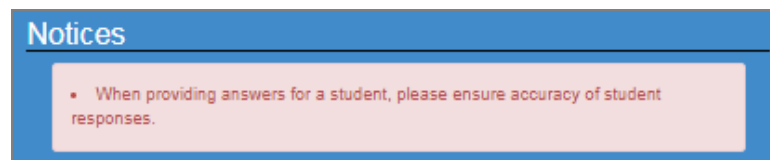


Student Assessment Screen

4. Click  to listen to any verbal instructions.
5. Click **Start**.

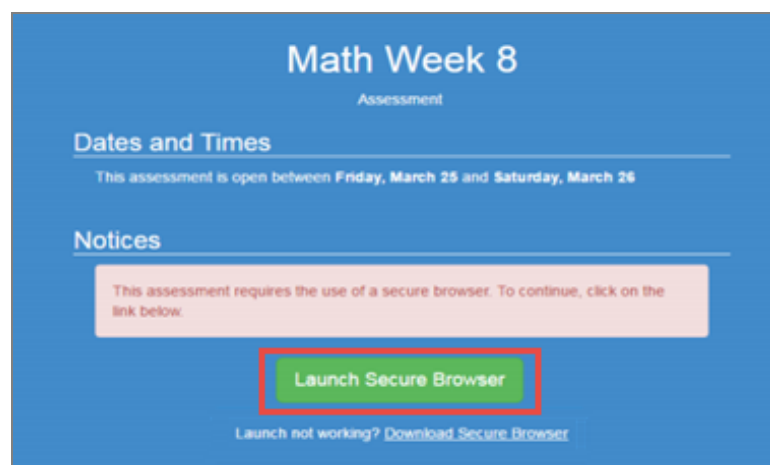


Staff members viewing the assessment as a student see this message.



Student Assessment Screen

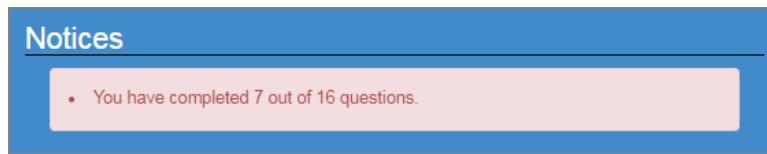
When launching an assessment from a secure browser, click **Launch Secure Browser**.



Student Assessment Screen

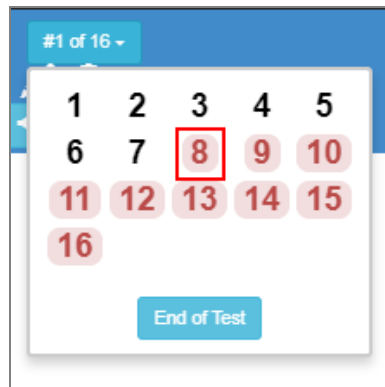
When a student returns to a test:

- They receive a notice about their progress in the assessment.



Student Assessment Screen

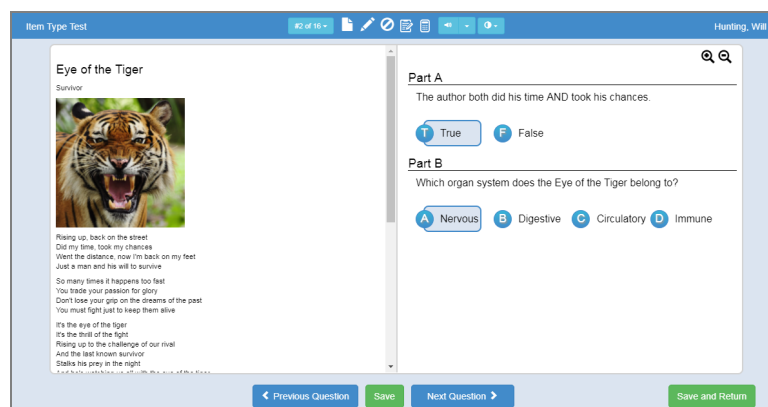
- They can jump to the next question in the test or select a question for review.



Student Assessment Screen

6. Change settings if needed.

- Click an available accommodation
- Click to change the screen brightness and colors to make the screen easier to read.
- Click to select a translator
- Click to set the question for review so you can return later



Student Assessment Screen

7. Select an answer and click:

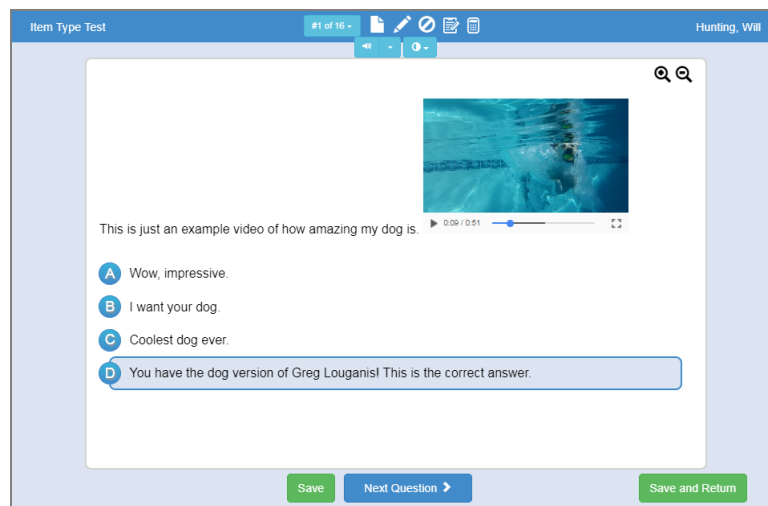
- **Save** – Click to save the assessment and submit to grading.
- **Next Question** – Click to save your answer to the question and move to the next question. You are not always allowed to return and review your questions.
- **Previous Question** – Click to save your answer to the question and move to the previous question. You are not always allowed to navigate back and forth.
- **Save and Return** – Click to save the assessment and return to answer additional questions. This option is not always available.
- **End of Text** – Click after you answer the last question and review your answers. Reviewing your answers is not always available.
- **Submit for Grading** – Click after you reviewed all of the questions. You can only review the test using the feedback options in [Viewing Online History](#) once you submit for grading.

8. Click **Review Item Feedback** if available. See [Viewing Assessment Results and History](#).

Item Types

Multiple Choice

Student selects the correct answer from several choices.




Student Assessment Screen, Multiple Choice

Multi Part or EBSR

Student selects the correct answer to different parts of a question.

Item Type Test #2 of 16 Hunting, Will

Eye of the Tiger
Survivor



Rising up, back on the street
Did my time, took my chances
Went the distance, now I'm back on my feet
Just a man and his will to survive
So many times it happens too fast
You trade your passion for glory
Don't lose your grip on the dreams of the past
You must fight just to keep them alive
It's the eye of the tiger
It's the thrill of the fight
Rising up to the challenge of our rival
And the last known survivor
Stalks his prey in the night

Part A
The author both did his time AND took his chances.

☒ T True ☐ F False

Part B
Which organ system does the Eye of the Tiger belong to?

☒ A Nervous ☐ B Digestive ☐ C Circulatory ☐ D Immune

< Previous Question Save Next Question > Save and Return


Student Assessment Screen, Multi-Part

True/False

Student selects the correct answer.

Item Type Test #3 of 16 Hunting, Will

When Aladdin and his monkey, Abu, are first introduced in the movie, they are caught stealing a loaf of bread.



☒ T True ☐ F False

< Previous Question Save Next Question > Save and Return

Student Assessment Screen, True/False

Hot Spot

Student selects a section on an image.

Item Type Test #4 of 16 Hunting, Will

Click on Lake Superior in this map. Then click Submit.

Previous Question Save Next Question Save and Return

Student Assessment Screen, Hot Spot

Inline Choice

Student selects answers from drop-downs.

Item Type Test #5 of 16 Hunting, Will

Match the following cities with the correct state:

San Francisco: California

Tucson: Arizona

Los Angeles: Select One

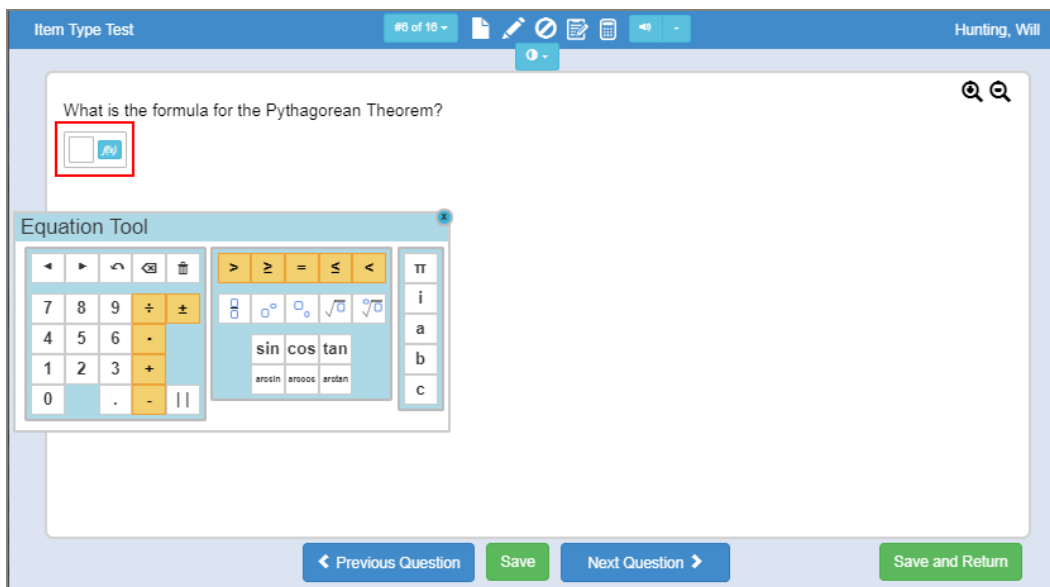
Albany: Select One

Previous Question Save Next Question Save and Return


Student Assessment Screen, Inline Choice

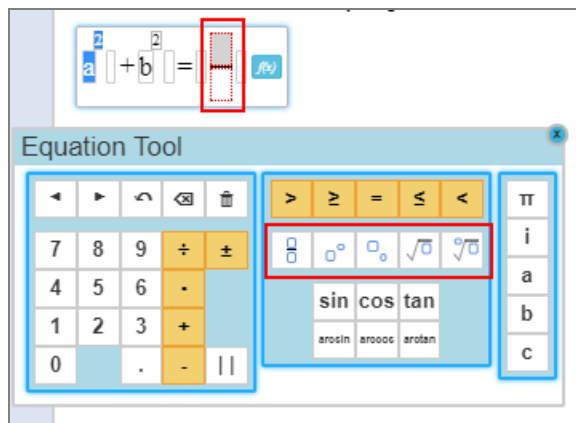
Text Entry with Equation Tool

Student answers the question using an equation editing tool.



Student Assessment Screen, Text Entry

1. Click  to open the equation tool.
2. Use the tool to build the equation.
 - When using equation builders insert your cursor into the appropriate space and enter the value.

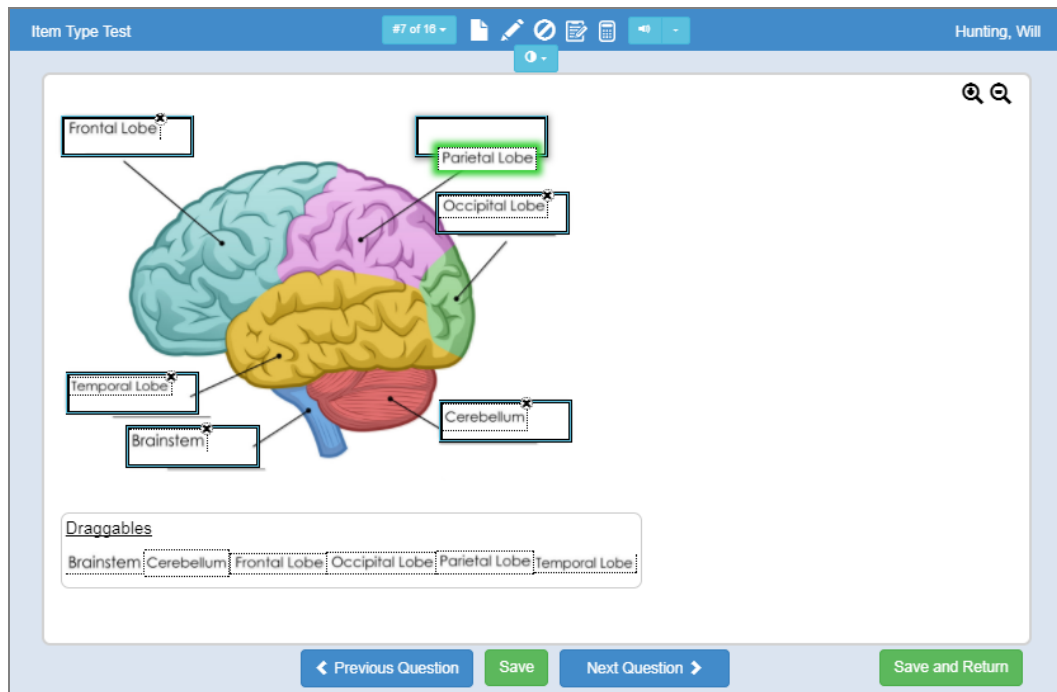


Student Assessment Screen

- You can edit the equation until you save. Once you save, you must delete the equation and start over.
- You can move the Equation Tool to a different location on the screen.

Graphic Drag and Drop

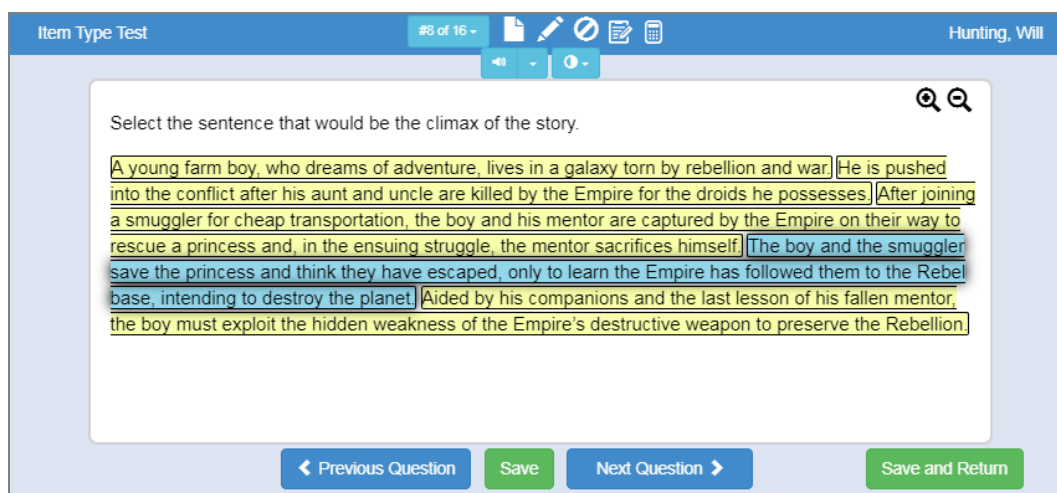
Student drags the answers into hot spots.



Student Assessment Screen, Graphic Drag And Drop

Hot Text

The student selects the text.



Student Assessment Screen

Matching

The student selects the item in the right column that matches the item in the left column.

Item Type Test #9 of 16 Hunting, Will

Select the correct quadrant for the given points.

Quadrant	I	II	III	IV	None of the above
3,5	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
-2,6	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1,-1	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
0,3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
-4,-2	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

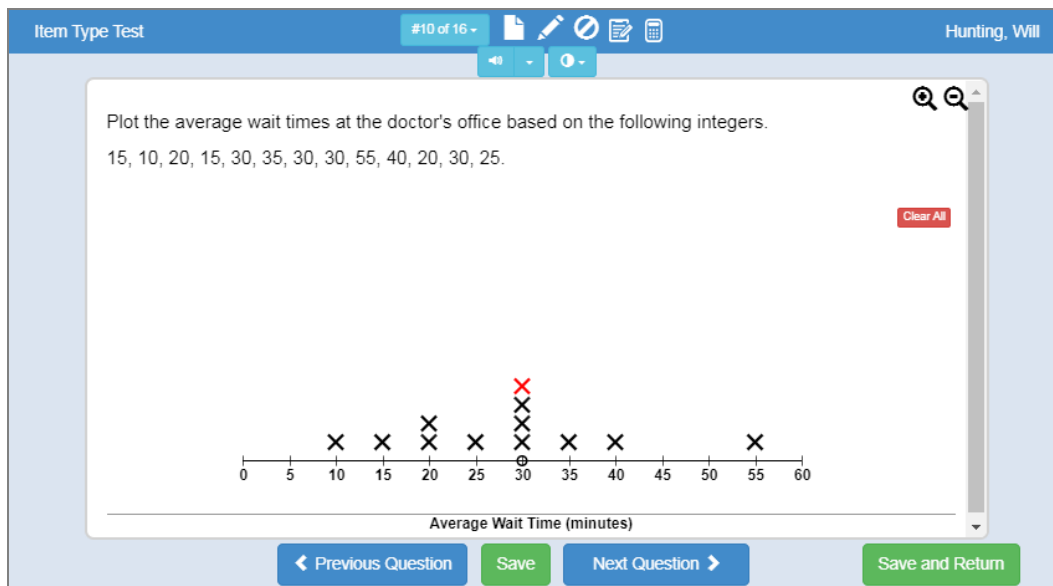
< Previous Question Save Next Question > Save and Return

Student Assessment Screen


Number Line

Line Plot

Student selects points on a line.



Student Assessment Screen


- Hover a plot and click  to remove a plot.
- Click **Clear All** to remove all plots and start over.

Points on a Line

Student selects points on a line.

The screenshot shows a student assessment interface. At the top, it says 'Item Type Test' and '#11 of 16'. The question is 'Select ALL the factors of 32.' Below the question is a number line from 0 to 32 with tick marks every 2 units. Green dots are placed at 0, 2, 4, 8, and 32. A red 'X' is placed at 16. Below the number line is the label 'Factor Line'. At the bottom of the interface are four buttons: 'Previous Question', 'Save', 'Next Question', and 'Save and Return'. A 'Clear All' button is also visible in the top right corner of the question area.

Student Assessment Screen

- Hover a plot and click  to remove a plot.
- Click **Clear All** to remove all plots and start over.

Text Entry

Student enters answer into a text box.

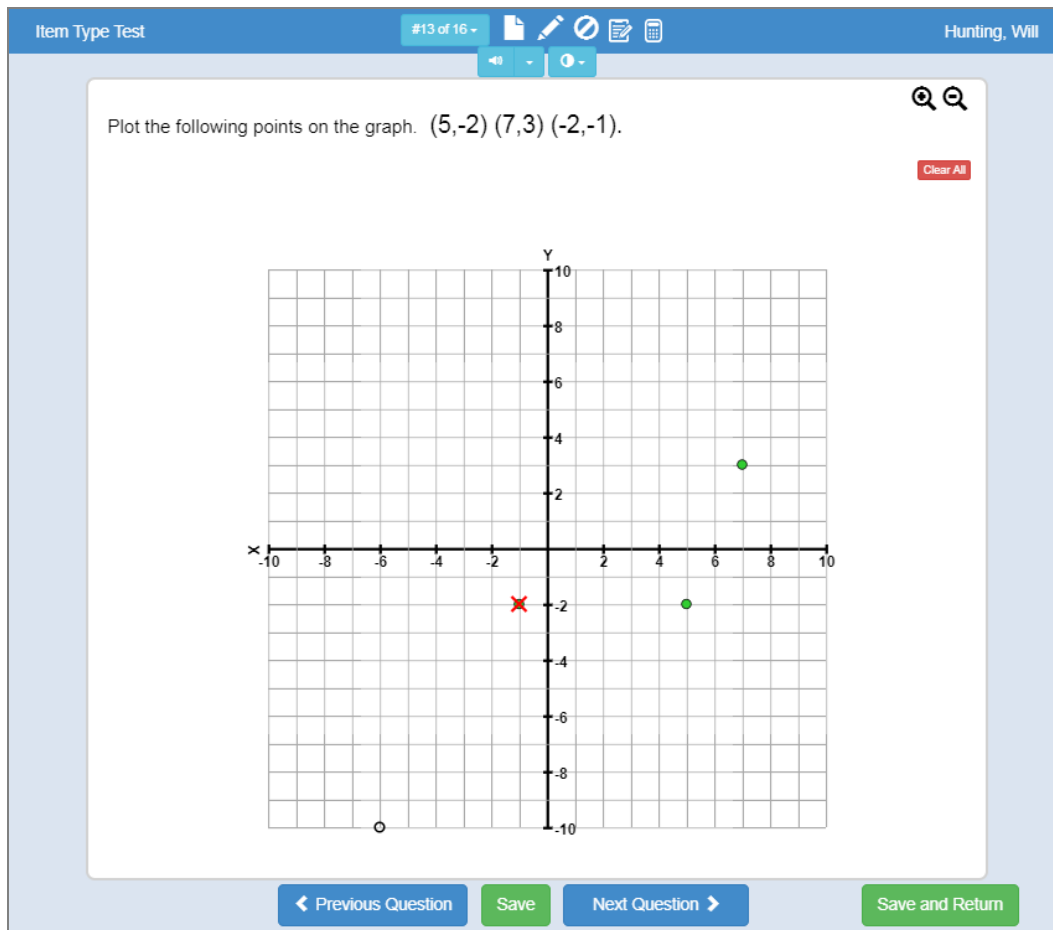
The screenshot shows a student assessment interface. At the top, it says 'Item Type Test' and '#12 of 16'. The question is 'Doug bought three loaves of bread at \$2.17 each. What is the total Doug should expect to pay when he check out?'. Below the question is a text input box containing the value '\$6.51'. At the bottom of the interface are four buttons: 'Previous Question', 'Save', 'Next Question', and 'Save and Return'. A search icon is visible in the top right corner of the question area.

Student Assessment Screen


Select Point

Points on a Graph

Student select points on a graph.

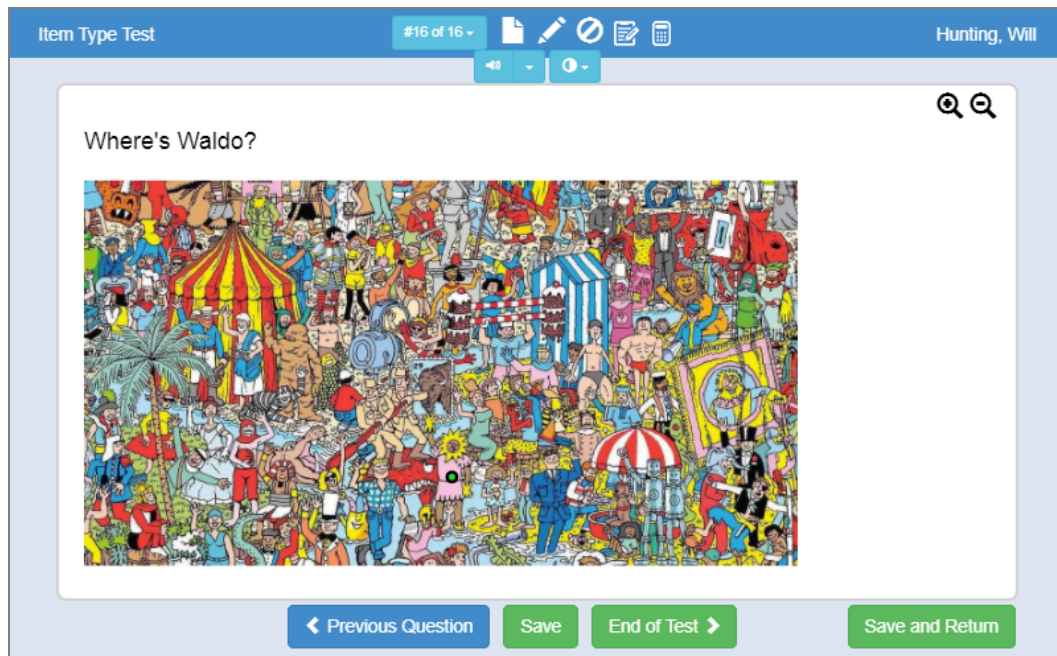


Student Assessment Screen



- Hover a plot and click  to remove a plot.
- Click **Clear All** to remove all plots and start over.

Points on an Image

Student selects a point on an image.

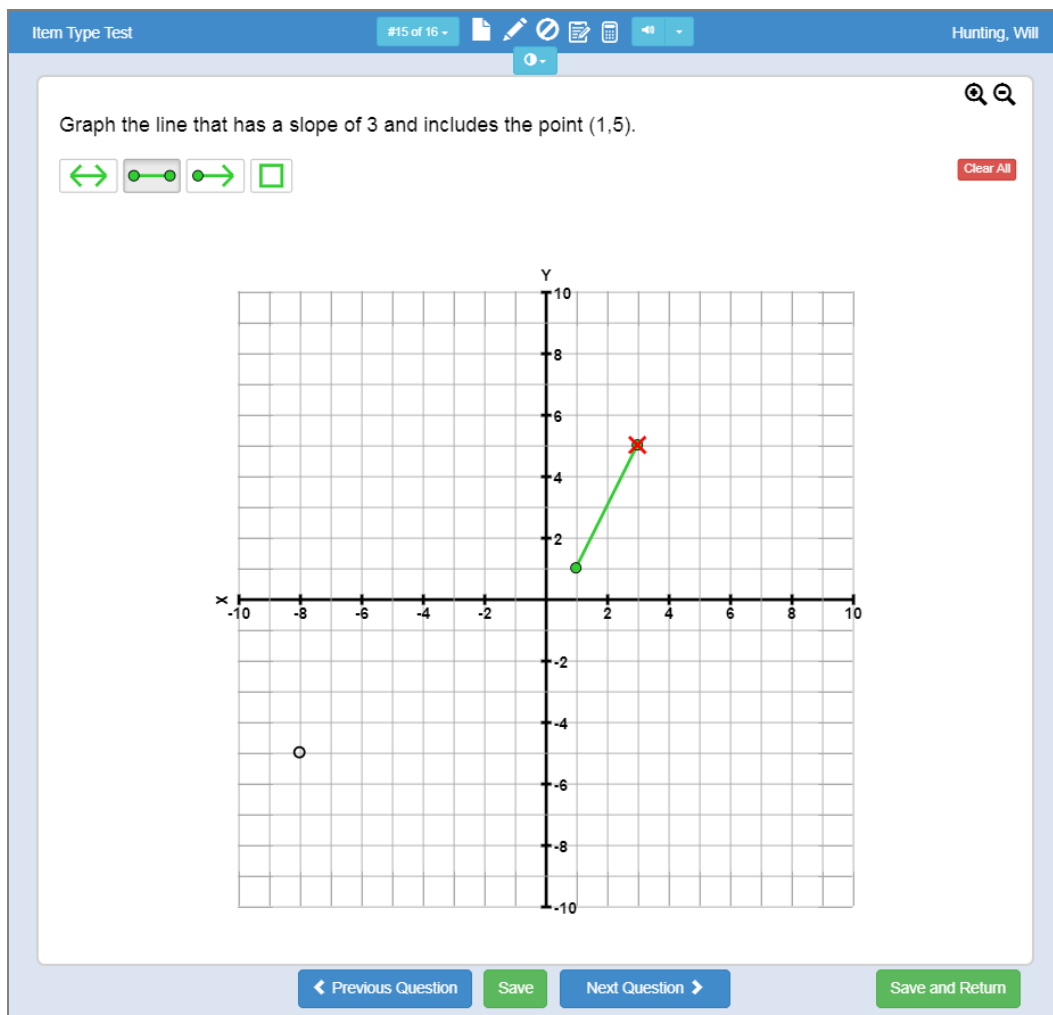


Student Assessment Screen


-  displays on the student's select selection.
- Hover over and click  to remove a selection.

Lines on a Graph

Student uses the tools to draw on the graph.



Student Assessment Screen

- Hover a plot and click  to remove a plot.
- Click **Clear All** to remove all plots and start over.

Multiple Select

Student selects multiple answers.

Item Type Test #14 of 16 Hunting, Will

Which of the following streets run ADJACENT to Wrigley Field?

A Clark B Lakewood C Sheffield D Eddy
E Cornelia F Addison G Iowa H Grace

< Previous Question Save Next Question > Save and Return

Student Assessment Screen, Multiple Select

Constructed Response with Media Upload

Student answers a question and uploads documents to support the answer.

- Click **Attach a file** if the assessment allows Media Uploads to attach a file.

Webinar Assessment #4 of 6 Hunting, Will

Brandy (You're a Fine Girl)
Looking Glass

There's a port on a western bay
And it serves 100 ships a day
Lonely sailors pass the time away
And talk about their lives
And there's a girl in this harbor town
And she works laying whiskey down
They say Brandy, fetch another round
And she serves them whiskey and wine
They say, "Brandy, you're a fine girl
What a good wife you would be
You could steal a sailor
From the sea.

Why couldn't Brandy and the man she loved stay together in this story?

Attach a file TED Talk Questionnaire.docx

< Previous Question Save Next Question > Save and Return

Student Assessment Screen, Constructed Response

Viewing Assessment Results and History

Students view their assessment feedback from the Results Summary based on the assessment settings.



Set how students receive feedback when creating assessments and scheduling assessments.

1. Open the Results Summary:
 - Immediately after taking an assessment
 - Click **Review Item Feedback**.
 - Online Assessment History
 1. Click a year on the **Assessment** tab in StudentVUE.
 2. Select an assessment.
 3. Click **Review Item Feedback**.

Results Summary
Item Type Test

Overall Score
73%
14 / 19

Results Summary	
03.M.S3.C1.2 Recognize, describe, extend, create, and find missing terms in a numerical sequence.	0% 0 / 1
05.G.1 Graph points on the coordinate plane to solve real-world and mathematical problems: Use a pair of perpendicular number lines, called axes, to define a coordinate system, with the intersection of the lines (the origin) arranged to coincide with the 0 on each line and a given point in the plane located by using an ordered pair of numbers, called its coordinates. Understand that the first number indicates how far to travel from the origin in the direction of one axis, and the second number indicates how far to travel in the direction of the second axis, with the convention that the names of the two axes and the coordinates correspond (e.g., x-axis and x-coordinate, y-axis and y-coordinate).	0% 0 / 1
05.G.2 Graph points on the coordinate plane to solve real-world and mathematical problems: Represent real world and mathematical problems by graphing points in the first quadrant of the coordinate plane, and interpret coordinate values of points in the context of the situation.	0% 0 / 1
05.MD.2 Represent and interpret data: Make a line plot to display a data set of measurements in fractions of a unit ($\frac{1}{2}$, $\frac{1}{4}$, $\frac{1}{8}$). Use operations on fractions for this grade to	100%

[Review Item Feedback](#) [Return To StudentVUE](#)

StudentVUE Assessment Online History

2. Select the Item Feedback.



You select how to provide feedback to students when [creating assessments](#), [scheduling assessments](#), or [printing student results](#) from the Student Assessment Results screen.

Item Feedback

Incorrect Feedback
Summary Feedback
Full Feedback

Student Feedback Screen



If feedback is not allowed, the Results Summary displays and the **Review Item Feedback** button does not display.

If the item contains Constructed Response items only, a message displays:

Your assessment has been submitted successfully for grading.

Student Feedback Screen

If **Full Feedback** is allowed. The screen opens with Full Feedback.

- **Incorrect Feedback** displays incorrect items without the student's selection.

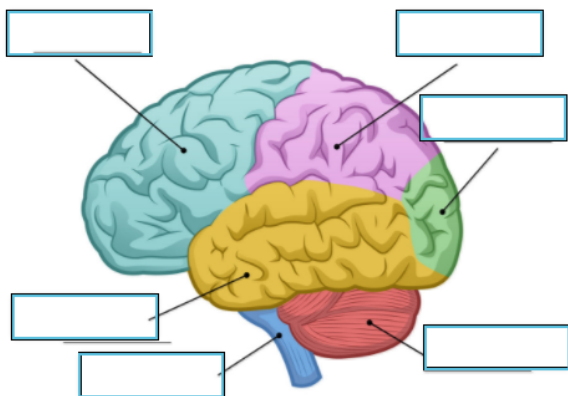
Item Feedback

Incorrect Feedback
Summary Feedback
Full Feedback

Item #6

What is the formula for the Pythagorean Theorem? ✖

Item #7






Incorrect Feedback Screen

- **Summary Feedback** displays a list of the items with the Item Type and Points received. Correct answers are green and incorrect are red.



Item Feedback		
<div>Incorrect Feedback Summary Feedback Full Feedback</div>		
#1	Multiple Choice	1 / 1
#2	Multi-Part	1 / 1
#3	True/False	1 / 1
#4	Hot Spot	1 / 1
#5	Inline Choice	4 / 4
#6	Short Answer	0 / 1
#7	Graphic Drag and Drop	0 / 1
#8	Hot Text	1 / 1
#9	Matching	1 / 1
#10	Number Line	1 / 1
#11	Number Line	1 / 1
#12	Text Entry	1 / 1
#13	Select Point - Points on a Graph	0 / 1
#14	Multiple Select	1 / 1
#15	Select Point - Lines on a Graph	0 / 1
#16	Select Point	0 / 1

Summary Feedback Screen


- **Full Feedback** shows all items with correct and incorrect answers and the student's selection.
- Correct responses selected by the student are highlighted in blue and have .

Item Feedback	
<div>Incorrect Feedback Summary Feedback Full Feedback</div>	
Item #1	
<div>This is just an example video of how amazing my dog is. </div> <div><div>A Wow, impressive.</div><div>B I want your dog.</div><div>C Coolest dog ever.</div><div>D You have the dog version of Greg Louganis! This is the correct answer. </div></div>	


Student Full Feedback Screen

- Incorrect responses selected by the student are highlighted in red and have .
- Correct responses not selected by the student are highlighted in gray and have .


Item #6

What is the formula for the Pythagorean Theorem? 

Student Responses

 $a^2 + b^2 c^2$

Accepted Responses

 $a^2 + b^2 = c^2$

Student Full Feedback Screen

- *Graphic Drag and Drop* items have an additional Answer Key with the full responses displayed.
 - *Text Entry* items have a red skipped field when the student did not provide a response.
3. Click **Return to StudentVUE** to select another assessment.

GradeCam

GradeCam is a plug-in that uses a camera to automatically grade the assessment using bubble sheets.



GradeCam is embedded in Synergy Assessment but must be purchased through Edupoint to enable the full features.

GradeCam works with assessments using the following item types:

- Multiple Choice
- Multiple Select
- True/False
- Constructed Response has the following options:
 - Creates a form that ignores constructed response items that you grade later.
 - Creates a form with numeric fields you can use to enter point values. You grade the constructed responses on the form and scan the scores in directly.

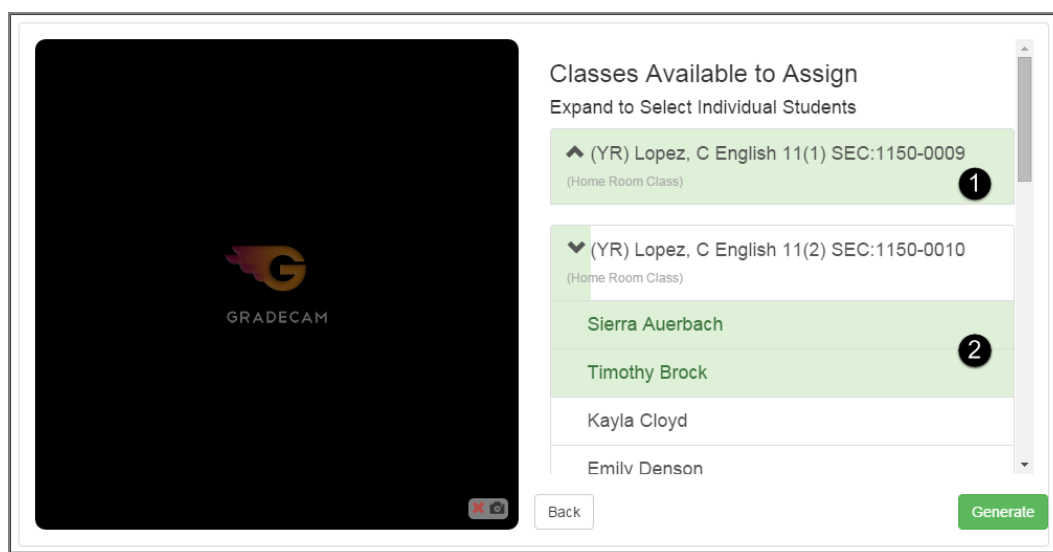
Teachers use a camera on their computer to score the assessment and give immediate feedback to the students.

- Blank forms are identified and presented as an error.
- Confusing forms ask you for feedback, allowing you to modify a student's responses to match the form.

Using GradeCam

1. Select the assessment with the appropriate item types in either the **You Scheduled** or the **Scheduled for Your Classes** tabs.
2. Click **GradeCam**.
3. Click **Bubble Sheets**.
4. Select the type of bubble sheet to create:
 - **Pre-Marked** – Creates a PDF with a bubble sheet for each student for this assessment. Each student's name is printed on the sheet.
 - a. Click **Pre-Marked**.
 - b. **Constructed Response** – Selected by default. **1** If the assessment contains Constructed Response items the scores are entered using the Bubble Sheet. This option allows you to load the scores using bubble sheets instead of [manually entering the scores for the items](#).

- c. Select the students:
 - Select a class to include all students from the class. ❷
 - Expand the class to select individual students. ❸
- d. Click **Generate**. A PDF of the bubble sheet is created with a sheet for each student selected.
- e. Click **Open PDF**. The PDF opens.
- f. Print the PDF to distribute to the students.



GradeCam Screen

- **Generic** – Creates a generic PDF that can be used for multiple assessments
 - a. Enter a **Custom Header**, if needed. ❶
 - b. Enter the **Question Count**, **Answer Count**, and the **Student ID Length**. ❷
 - c. Click **Generate**. A PDF of the bubble sheet is created that contains a generic bubble sheet.
 - d. Click **Open PDF**.
 - e. Print the PDF.

Generic bubble sheets allow you to use bubble sheets for many assessments, as long as each question has a bubble to fill in. As an example, if you have a 20 question assessment, the bubble sheet must have 20 or more available bubble selections. To scan these sheets, you must be viewing the proper analysis results screen so it knows which assessment to apply the results to.

Custom Header

Student Name: ❶


Question Count: 25

Answer Count: 5

Student ID Length: 7 ❷


Back Generate

GradeCam Screen

5. If a paper version of the assessment is required:
 - Click **Print Assessment**. The assessment displays in the browser.
 - Use your browser to print the PDF.
6. Click  to select a camera from the available devices to grade the sheets using a camera. When students complete their assessment, they hold their bubble sheets to the camera and receive an immediate score.



When teachers scan assessments with Constructed Responses, they receive an alert if the scored value is larger than the allowed **Max Value**. A text box displays to update the score.

Click  to turn off the camera.

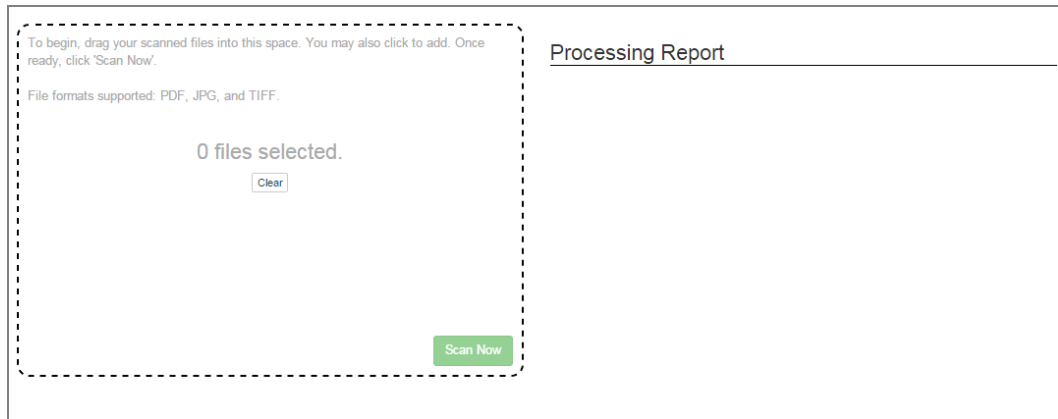
Bulk Scanning Bubble Sheets (District Users Only)

District Administrators have the ability to score multiple bubble sheets at one time.

- Blank forms are identified and allow you the option of scoring them as empty or skipping them.
- Confusing forms ask you for feedback, allowing you to modify a student's responses to match the form.
- When a score already exists for the student, you have the option to update their result or cancel the submission.
- The image of the scanned form displays on the screen and is included with any scanning errors to identify the troubled scan.
- If a Gridded Response field for Constructed Response items scans a point value higher than the item's total points, you have the option of updating that score.

Using Bulk Scanning

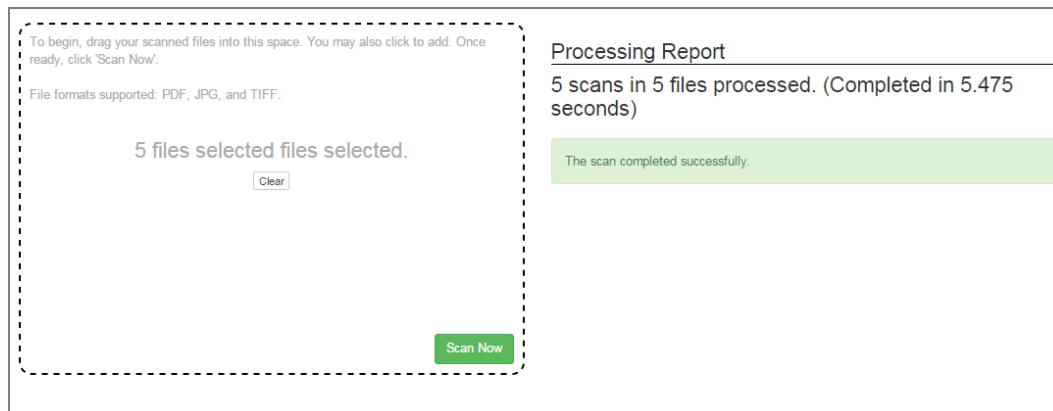
1. Scan the sheets in PDF, JPG, or TIFF format using gray scale or color.
2. Navigate to **Assessment > GradeCam Bulk Processing**.



GradeCam Bulk Processing Screen

3. Navigate to the folder in your file manager that contain the files.

4. Drag and drop the files into the box.
5. Click **Scan Now**.



GradeCam Bulk Processing Screen

6. [View the Assessment Results.](#)

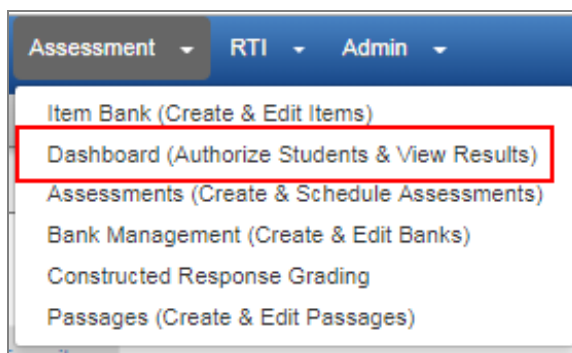
Viewing Scheduled Assessments

Use the Dashboard to view scheduled assessments. You can also do the following from the Dashboard:

- [View live dashboard](#) to watch live student responses on scheduled assessments
- [Cancel assessments](#) to cancel or end a currently scheduled assessment
- [Archive assessments](#) so it no longer displays in the **Completed** tab
- [Pause or resume an assessment](#) for students
- [Change access](#) to define which students can access an assessment for students

Viewing Assessments

1. Select *Dashboard (Authorize Students and View Results)* from the **Assessment** menu or navigate to **Synergy SIS > Assessments > Assessment Dashboard**.



Assessment Menu

The assessments are sorted into tabs by schedule level:

- **You Scheduled** – Assessments you scheduled
- **Scheduled For Your Classes** – Assessments scheduled for your classes and can include assessments that you scheduled
- **Scheduled To Your School** – Assessments scheduled to your school – Displays for users with District Level and School Level scheduling. Assessments in this tab display based on the user's current Grade Book Focus.
- **Completed** – Completed assessments of all assessment levels



The same assessment may show in multiple tabs, depending on the schedule level of the user.

Users without schedule rights of their own who have Assessments assigned to them can view the Schedule Details in Preview Mode only.

Filters

Text Search

Assessment Name

Schedule Name

Start Date

End Date

Select Search

Schedule Level

Scheduled By

2017-2018

[View Dashboard Archive](#)

[Toggle Live Dashboard](#)

You Scheduled [Scheduled For Your Classes](#) [Completed](#) [Analysis Favorites](#)

1 Items

Assessment Details	Start Date	End Date	Student Access	Completion
<div>Options </div> <div> UC 2017 Teacher Level Schedule Name: UC 2017 Assessment ID: 6 Schedule ID: 6 Total Points: 5.00 Scheduled By: Carroll, Natalie Created By: Carroll, Natalie Scheduled To: <input type="text"/> </div>	10/26/17	11/30/17	<div>28</div> <div>Students with access</div>	1 of 29 (3%)

Assessment Dashboard Screen

The following information displays for the assessment:

- Level – District, School, and Teacher – Describes the level of the assessment
- Scheduled By – The name of the user who scheduled the assessment
- Created By – The name of the user who created the assessment
- Scheduled To – Lists the Schools, Grade Levels, Courses, or Sections the Assessment was assigned to

Assessment Details	Opens On	Closes On
Algebra - Quadratic Equations District Level Schedule Name: Algebra - Quadratic Equations Assessment ID: 2237 Schedule ID: 1018 Total Points: 9.00 Scheduled By: User, Admin Created By: District Scheduled To: <input type="text" value="Scheduled To"/>	01/03/17 3 days ago	01/06/17 9 hours ago

This assessment is assigned to:

Teacher Jackson, Kathy

Assessment Dashboard Screen

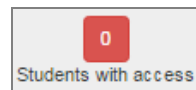
The Access Status displays for each assessment:

- Indicates that students currently have access to the assessment



Assessment Dashboard Screen

- Indicates that students do not currently have access to the assessment



Assessment Dashboard Screen

2. Use the filters to limit the assessments displayed.

Filters ⚙️

Exact Match

Schedule ID
Exact Match 🔍

Assessment ID
Exact Match 🔍

Text Search

Assessment Name
Math 🔍

Schedule Name
🔍

Start Date
🔍

End Date
🔍

Select Search

Schedule Level
▼

Scheduled By
▼

Subject
▼

Grade
▼

Course
▼

[Active Filters](#) Clear

Assessment Name: Math

Assessment Dashboard Screen



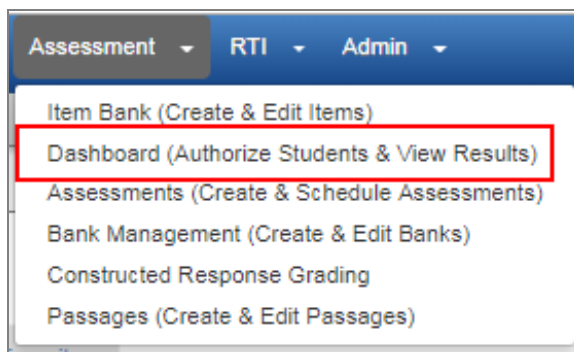
Click **Clear** to remove a filter under a category or **Clear** in the blue box to remove all filters.

- Select *Assessment Details* from **Options** to view an assessment. See [Creating Assessments](#).
- See [Viewing Live Details](#) to view live details of an assessment.
- See [Canceling an Assessment](#) to cancel an assessment.
- See [Pausing or Resuming an Assessment](#) to pause or resume an assessment.
- See [Changing Access to an Assessment](#) to change access to an assessment.
- Select *Results Analysis* from **Options** to analyze the assessment results. See [Viewing Assessment Results](#).

Viewing Live Details of an Assessment

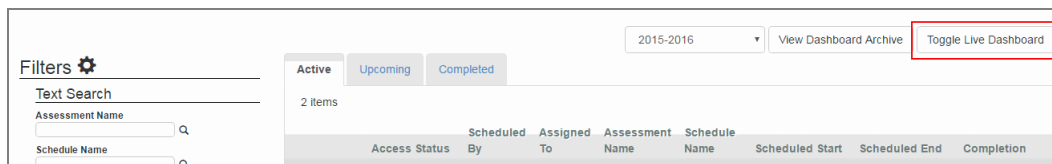
You can view the student responses while the students are taking an assessment.

1. Select *Dashboard (Authorize Students and View Results)* from the **Assessment** menu or navigate to **Synergy SIS > Assessments > Assessment Dashboard**.



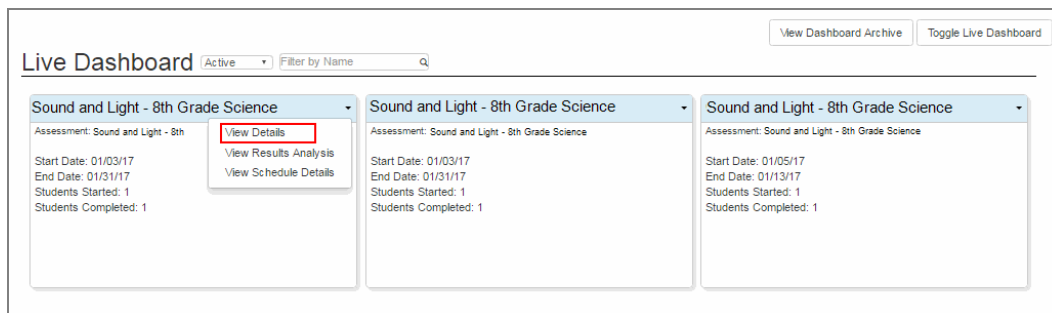
Assessment Menu

2. Open the live view.
3. Click **Toggle Live Dashboard**. The Live Dashboard displays.



Dashboard Screen

4. Select *View Details* from the Assessment.



Live Dashboard Screen

5. Select *Live Details* from **Options** to view the details of an ongoing assessment.

The screenshot shows the 'Assessment Details' section for 'Algebra - Quadratic Equations'. The 'Options' dropdown menu is open, showing 'Live Details' highlighted. Other options include 'Results Analysis', 'Schedule Details', 'Assessment Details', 'Student Access', 'Complete', and 'Pause Assessment'. The assessment is scheduled for 01/03/17 and closes on 01/06/17. It has 52 students with access and 2 of 203 (1%) completion.

Dashboard Screen

The details for the assessment display, including the Preferred Score Type as the students' scores on the assessment.

The screenshot shows the 'Live Dashboard' for the 'Algebra - Quadratic Equations' assessment. It displays a table of student performance with columns for Name, Completion, PCT, and item scores (1-10). The table shows 6 students with their completion status and scores for each item.

Name	Completion	PCT	1	2	3	4	5	6	7	8	9	10	CR
Ackerman, Brian	120952	100%	T	A	SA	SA	SA	SA	SA	SA	SA	BOF	
Davis, J English 9(2)	994134	86%	T	A	SA	SA	SA	SA	SA	SA			
Acosta, Billy	918986	80%	T	A	SA	SA	SA	SA	SA	SA	SA	BOF	
Loftblad, M English 9(5)	918986	80%	T	A	SA	SA	SA	SA	SA	SA	SA	BOF	
Adams, Ryan	918986	80%	T	A	SA	SA	SA	SA	SA	SA	SA	BOF	
Nolasco, A English 9(1)	920193	80%	T	A	SA	SA	SA	SA	SA	SA	SA	BOF	
Aguiar, Irene	110735	80%	T	A	SA	SA	SA	SA	SA	SA	SA	BOF	
Reilly, J English 9(3)	110735	80%	T	A	SA	SA	SA	SA	SA	SA	SA	BOF	
Albarran, Jason	110735	80%	T	A	SA	SA	SA	SA	SA	SA	SA	BOF	
Boyd, S English 9(2)	110735	80%	T	A	SA	SA	SA	SA	SA	SA	SA	BOF	

Live Dashboard Screen, Assessment Details

- Students that have started the assessment display with their current time spent on the assessment and their current overall percent.
- Student responses display for Multiple Choice, Multiple Select, True/False, Multi-Part, and EBSR items.



For Multi-Part items, the individual parts display with an alpha character appended to the item number. For example, 3.A, 3.B, 3.C.

For EBSR items, the individual parts display with an A and B appended to the item number. For example, 4.A, 4.B.

For assessments with Sections, the sections are separated by a line and the numbering changes. For example, 1.1, 1.2, 1.3 and 2.1, 2.2, 2.3.

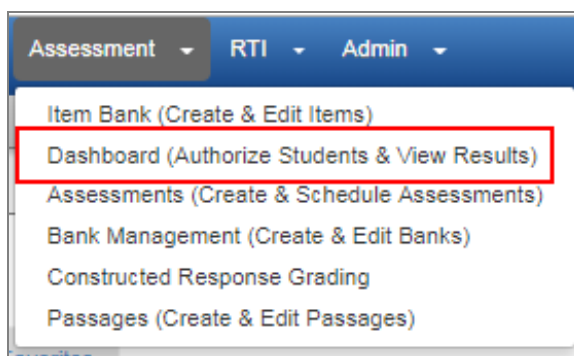
- Short Answer items are highlighted as correct (green) or incorrect (red).
- Technology Enhanced and Constructed Response items are blue. These responses are graded once the assessment is completed.
- Skipped items are orange.

Canceling an Assessment



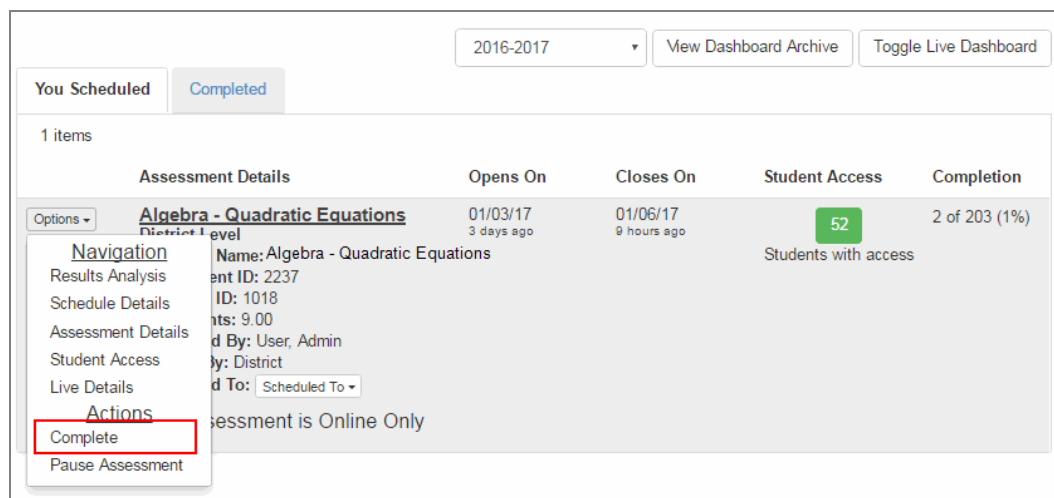
The **Options** menu displays different choices depending on the status of an assessment.

1. Select *Dashboard (Authorize Students and View Results)* from the **Assessment** menu or navigate to **Synergy SIS > Assessments > Assessment Dashboard**.



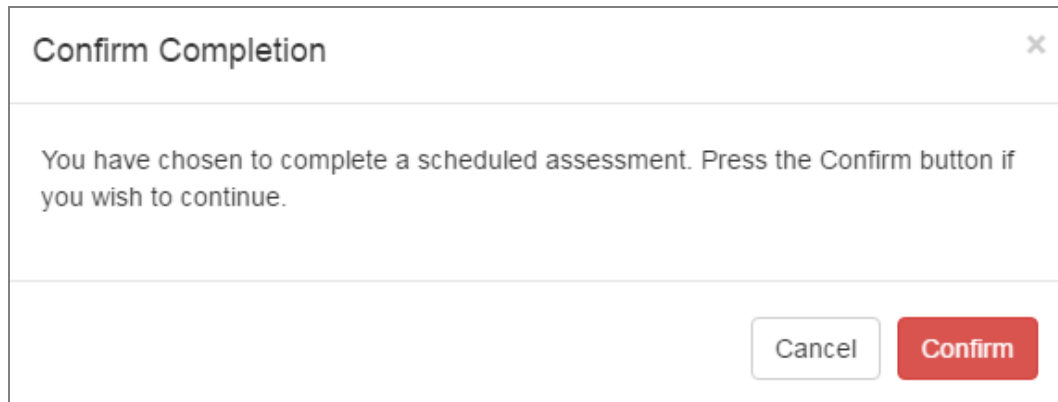
Assessment Menu

2. Select an action from **Options** in either the **You Scheduled** or the **Scheduled for Your Classes** tabs.
 - *Unschedule* – Displays for assessments prior to the scheduled start time or after the scheduled start time as long as none of the students completed the assessment.
 - *Complete* – Displays for assessments when at least one student has completed the assessment.



Assessment Dashboard, You Scheduled Tab

3. Click **Confirm** to the confirmation message.



Confirmation Message

Archiving an Assessment

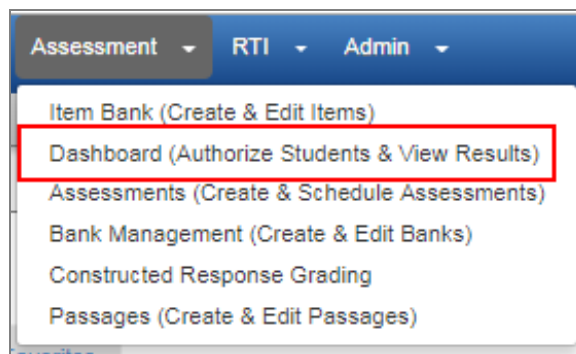
Archiving a Scheduled Instance of an Assessment

Once you have reviewed an assessment, you can archive it so that it no longer displays in the **Completed** tab. Moving assessments to the archive allows users a way to organize and display their completed assessments.



Once an assessment is archived, it cannot be reinstated without recreating the assessment. It can be reviewed from the Archive directory.

1. Select *Dashboard (Authorize Students and View Results)* from the **Assessment** menu or navigate to **Synergy SIS > Assessments > Assessment Dashboard**.



Assessment Menu

2. Select the **Completed** tab in the Dashboard.

3. Select **Archive** from the **Options**. A confirmation message displays.

The screenshot shows the 'Completed' tab of the Assessment Dashboard. At the top, there's a dropdown for '2016-2017' and buttons for 'View Dashboard Archive' and 'Toggle Live Dashboard'. Below this, a table lists assessments. The first assessment is 'Algebra - Quadratic Equations' (District Level). The 'Options' menu is open for this assessment, showing a list of actions: 'Navigation' (Results Analysis, Schedule Details, Assessment Details, Student Access, Live Details) and 'Actions' (Archive, which is highlighted with a red box). The assessment details show it opens on 01/05/17, closes on 01/05/17, and has 0 students with access.

Assessment Dashboard Screen, Completed Tab

4. Click **Confirm**. The assessment moves to the Archive where it continues to display the same student results.



To view archived assessments, click **View Dashboard Archive** in the Assessment Dashboard. Click **Return to Dashboard** to return to the active assessments.

The screenshot shows the 'Archive' tab of the Assessment Dashboard. A message at the top says 'You are viewing the archive.' Below this, there's a 'Filters' section with a 'Text Search' field and filters for 'Assessment Name', 'Schedule Name', 'Scheduled Start', and 'Scheduled End'. The main table lists archived assessments. The first two items are 'Kinder Form 1' and 'Grade 10 ELA CCSS Summative Assessment Form 1'. The table has columns for 'Assessment Name', 'Schedule Name', 'Scheduled Start', and 'Scheduled End'.

Assessment Dashboard Screen, Archived Assessments

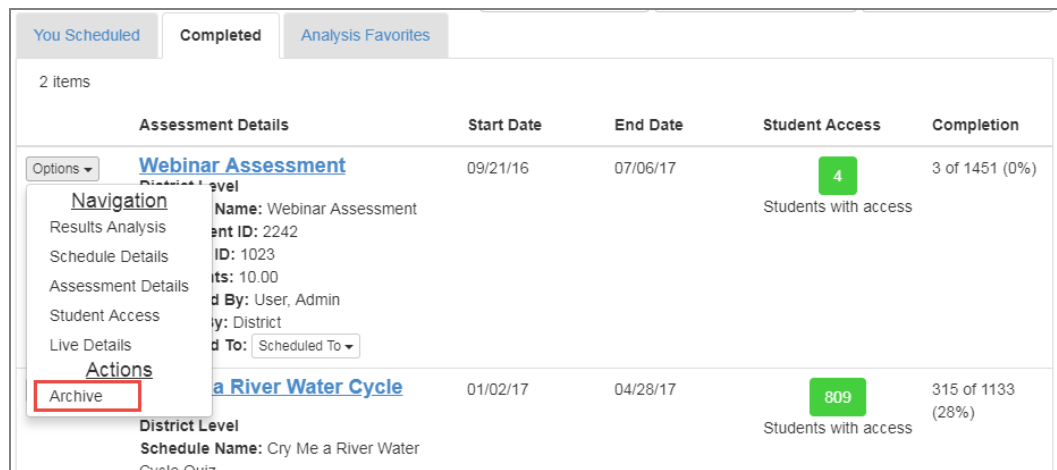
Archiving an Assessment

1. Select **Dashboard (Authorize Students and View Results)** from the **Assessment** menu or navigate to **Synergy SIS > Assessments > Assessment Dashboard**.

The screenshot shows the 'Assessment' menu. The menu is open, showing options like 'Item Bank (Create & Edit Items)', 'Dashboard (Authorize Students & View Results)', 'Assessments (Create & Schedule Assessments)', 'Bank Management (Create & Edit Banks)', 'Constructed Response Grading', and 'Passages (Create & Edit Passages)'. The 'Dashboard (Authorize Students & View Results)' option is highlighted with a red box.

Assessment Menu

2. Select *Archive* from **Options**.



Assessment Details	Start Date	End Date	Student Access	Completion
Webinar Assessment <small>Options</small> <small>Navigation</small> <small>Results Analysis</small> <small>Schedule Details</small> <small>Assessment Details</small> <small>Student Access</small> <small>Live Details</small> <small>Actions</small> Archive	09/21/16	07/06/17	4 Students with access	3 of 1451 (0%)
Cry Me a River Water Cycle <small>District Level</small> <small>Schedule Name: Cry Me a River Water Cycle Quiz</small>	01/02/17	04/28/17	809 Students with access	315 of 1133 (28%)

Assessment Dashboard Screen

3. Click **Confirm**. The assessment is archived.



- This archived assessment displays all of the results and retains the same functionality as any other assessment.
- To view archived assessments, select *Archived* in the **Schedule Status** filter. Select *Available to Schedule* to return to the active assessments.

Pausing or Resuming an Assessment

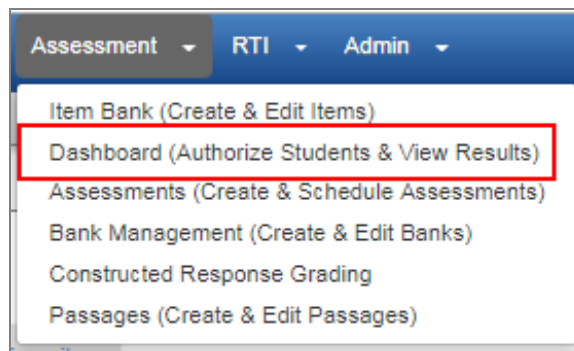
Users who have scheduled an assessment can temporarily prevent students from starting the assessment from StudentVUE.



When pausing a scheduled assessment, students that are currently within the scheduled assessment are not interrupted. They may continue testing.

To prevent students with access from starting the assessment:

1. Select *Dashboard (Authorize Students and View Results)* from the **Assessment** menu or navigate to **Synergy SIS > Assessments > Assessment Dashboard**.



Assessment Menu

2. Select *Pause Assessment* from **Options**.



Pause Assessment only displays for the user that scheduled the assessment. It is not available to other users that have access to the test, but did not schedule the assessment.

2016-2017

View Dashboard Archive

Toggle Live Dashboard

You Scheduled

Completed

1 items

Assessment Details	Opens On	Closes On	Student Access	Completion	
<div>Options ▾</div> <div> <div>Navigation</div> <div>Results Analysis</div> <div>Schedule Details</div> <div>Assessment Details</div> <div>Student Access</div> <div>Live Details</div> <div>Actions</div> <div>Complete</div> <div>Pause Assessment</div> </div>	<div>Algebra - Quadratic Equations</div> <div>District Level</div> <div>Name: Algebra - Quadratic Equations</div> <div>Assessment ID: 2237</div> <div>Assessment ID: 1018</div> <div>Assessment Duration: 9:00</div> <div>Created By: User, Admin</div> <div>Created By: District</div> <div>Assessment Due To: Scheduled To ▾</div>	<div>01/03/17</div> <div>3 days ago</div>	<div>01/06/17</div> <div>9 hours ago</div>	<div>52</div> <div>Students with access</div>	<div>2 of 203 (1%)</div>

Assessment Dashboard Screen



A pause button displays after selecting **Pause Assessment**.
You can also pause assessments when [Scheduling Assessments](#).

Restore Access and Return Status

- Select *Resume Assessment* from **Options**.

2016-2017

View Dashboard Archive

Toggle Live Dashboard

You Scheduled

Completed

3 items

Assessment Details	Opens On	Closes On	Student Access	Completion	
<div>Options</div> <div> <div>Navigation</div> <div>Results Analysis</div> <div>Schedule Details</div> <div>Assessment Details</div> <div>Student Access</div> <div>Live Details</div> <div>Actions</div> <div>Complete</div> <div>Resume Assessment</div> </div>	<div>Algebra - Quadratic Equations</div> <div>District Level</div> <div> <div>Name: Algebra - Quadratic Equations</div> <div>Item ID: 1141</div> <div>ID: 626</div> <div>Score: 7.00</div> <div>By: Support, Student Information</div> <div>By: District</div> <div>To: Scheduled To</div> </div>	<div>01/03/17</div> <div>3 days ago</div>	<div>01/31/17</div> <div>24 days</div>	<div>28</div> <div>Paused</div>	<div>1 of 31 (3%)</div>
		<div>01/03/17</div> <div>3 days ago</div>	<div>01/31/17</div> <div>24 days</div>	<div>30</div> <div>Paused</div>	<div>1 of 31 (3%)</div>

Assessment Dashboard Screen



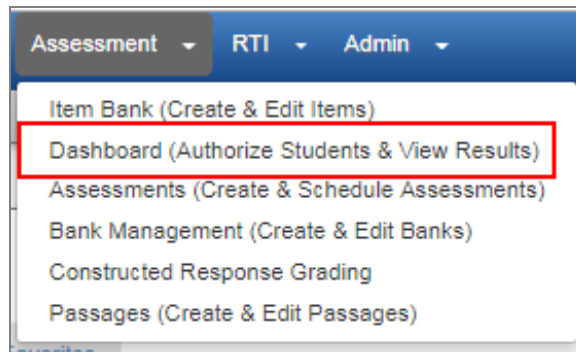
Resume Assessment only displays for the user that scheduled the assessment. The option is not available to other users that have access to the test, but did not schedule it.

Changing Access to an Assessment

- District Level and School Level users can change access to assessments for students.
- Teachers can change access to active assessments for their students.

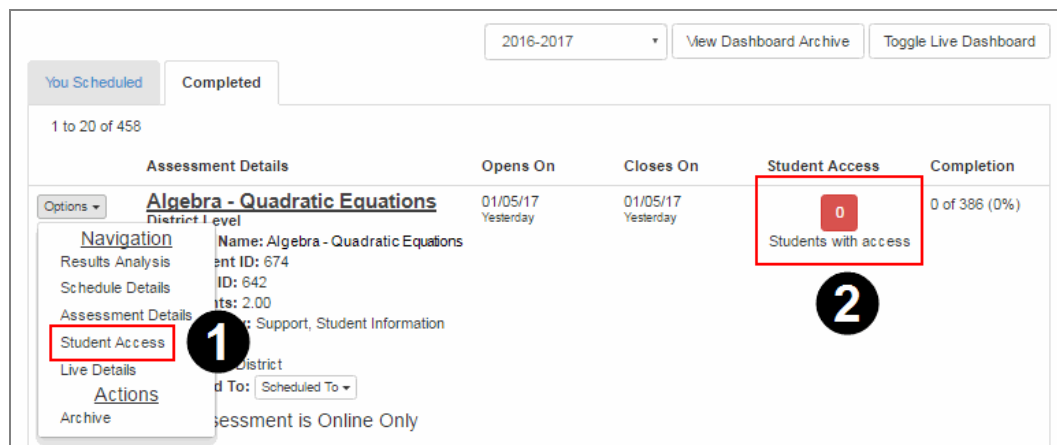
To change access:

1. Select *Dashboard (Authorize Students and View Results)* from the **Assessment** menu or navigate to **Synergy SIS > Assessments > Assessment Dashboard**.



Assessment Menu

2. Select *Student Access* ❶ or click the **Students with Access** icon. ❷



Assessment Dashboard Screen

3. Make a selection:

- Change the access for all listed students. ①
- Change the access for individual students. ②

Student Access
A comprehensive listing of all students assigned to this instance and the ability to grant access.

Name ↑	District ID	Status	Grouping Criteria	Grade Book	Next Access	Access
1						Select to Change
2	Abbott, Billy	159789456	Assigned	2ND SPED LANGUAGE ARTS (2-SP-LANG ART)	No access granted	No Access
3	Bates, Mary	123456789	Assigned	2ND SPED LANGUAGE ARTS (2-SP-LANG ART)	Now until 11:59pm (No Bell Schedule)	Scheduled Access
4	Dane, Mark	456123789	Assigned	2ND SPED LANGUAGE ARTS (2-SP-LANG ART)	No access granted	No Access
5	Edwards, Lamy	789456123	Assigned	1ST SPED LANGUAGE ARTS (1-SP-LANG ART)	Now	Access Now

1 - 5 of 5 records

Student Access Screen

4. Click **Save**.

Working with Responses

Rescoring Assessment

Click **Rescore assessment** after editing items to update the scores for all students who have ever taken the assessment.

Save

Save/Schedule

Return

Copy assessment

Open a printable version

View assessment as a student

Rescore assessment

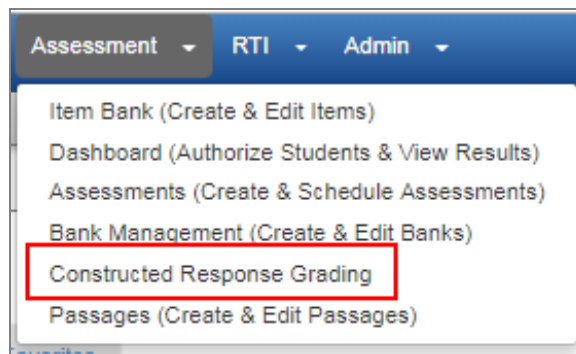
Assessment Creation Screen

Scoring Constructed Responses

Accessing the Responses

Using Constructive Response Grading Screen

1. Select *Constructive Response Grading* from the **Assessment** menu or navigate to **Synergy SIS > Assessment > Assessment Item Grading**.



2. Select how to view the items requiring scoring.
 - **By Student** – Lists the students that supplied answers and how many items require review.



Enable [Constructed Response Scoring](#) to determine who can score these items.

		By Student	
Filters		7 items	
Student	<input type="text"/>		
Assessment	<input type="text"/>		
Class	<input type="text"/>		
Student	Assessment	Class	Needs Review
Abbot, Billy	Checkpoint Grade 3 Reading Inf. Integration Knowledge and Ideas	Wagner, A SOC STUDIES 6 S1(3)	2
Baron, Richard	Checkpoint Grade 3 Reading Inf. Integration Knowledge and Ideas	Wagner, A SOC STUDIES 6 S1(3)	1
Smith, Mary	CR test	Wagner, A SOC STUDIES 6 S1(3)	2

Assessment Item Grading Screen

- **By Question** – Lists the items and how many student answers need review.

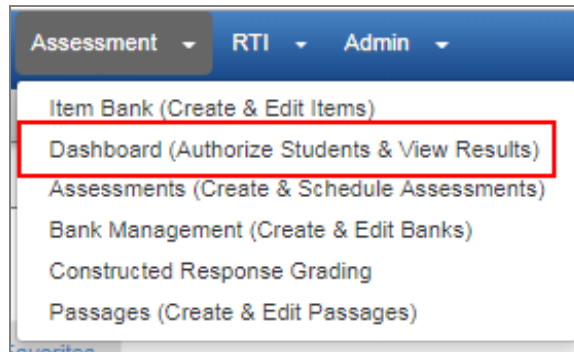
		By Question	
Filters		4 items	
Date	<input type="text"/>		
Assessment	<input type="text"/>		
Question	<input type="text"/>		
Date	Assessment	Question	Needs Review
9/24/2015 12:00:00 AM	CR test	$\sqrt{2}$ is considered an irrational number. What makes this number irrational? Explain your reasoning.	2
9/24/2015 12:00:00	CR test	Shelly is painting signs for her school's pep rally. She has $4\frac{1}{2}$ gallons of paint. Twelve signs use $1\frac{1}{4}$ gallons of	3

Assessment Item Grading Screen


3. Select a response to grade by either **Student** or **Question**.

Using the Assessment Dashboard

1. Select *Dashboard (Authorize Students and View Results)* from the **Assessment** menu or navigate to **Synergy SIS > Assessments > Assessment Dashboard**.




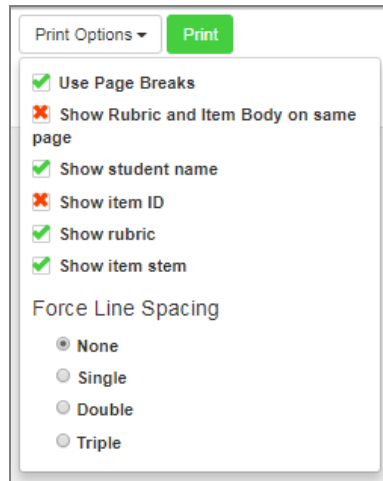
Assessment Menu

2. Select an Assessment.
3. Select the **Data Table** tab.
4. Click . The item displays.

Student	District ID	Grade Book	Status	Status Date	Section	School	Teacher	Allow Retake	Overall Score	1 (SA)	2 (TF)	3 (MC)	4 (CR)	5 (MC)	6 (MP)	6A (MC)	6B (CR)	
Averages										57.2%	65%	85%	57.5%	35%	80%	33.75%	72.5%	65%
Abbott, Billy Retake on 1/4/2018	905483		Complete	01/04/2018 09:40 AM	Jackson, K Am Govt(8) Jackson, K Tufft Favore	Hope High Sch	Jackson, Kathy		6.25/10.00 (63%)	1.00 / 1.00	T	C	Unscored	A	0.25 / 1.00	D	Unscored	
Alexander, George	975141		Complete	07/20/2018 07:20 AM	Jackson, K Am Govt(5)	Hope High Sch	Jackson, Kathy		0.00/10.00 (0%)									
Amow, Wayne Retake on 1/4/2018	873840		Complete	01/04/2018 08:58 AM	Jackson, K Am Govt(8)	Hope High Sch	Jackson, Kathy		6.00/10.00 (60%)	1.00 / 1.00	T	C	Unscored	A	0.00 / 1.00	B	Unscored	
Arvanitas, Christina Retake on 1/4/2018	892796		Complete	01/04/2018 09:22 AM	Jackson, K Am Govt(8)	Hope High Sch	Jackson, Kathy		3.25/10.00 (33%)	0.00 / 1.00	F	A	Unscored	A	0.25 / 1.00	D	Unscored	
Billy, George Retake on 1/4/2018	874872		Complete	01/04/2018 09:15 AM	Jackson, K Am Govt(8)	Hope High Sch	Jackson, Kathy		6.25/10.00 (63%)	1.00 / 1.00	T	C	Unscored	A	0.25 / 1.00	D	Unscored	
Barbour, Judy	967419		Complete	01/04/2018 08:59 AM	Jackson, K Am Govt(5)	Hope High Sch	Jackson, Kathy		4.25/10.00 (43%)	0.00 / 1.00	T	A	Unscored	A	0.25 / 1.00	D	Unscored	
Barrett, Linda	966447		Complete	03/07/2018 08:24 PM	Jackson, K Am Govt(2)	Hope High Sch	Jackson, Kathy		2.25/10.00 (23%)	1.00 / 1.00	T	A	0.00 / 3.00	B	0.25 / 1.00	C	1.00 / 3.00	

Student Assessment Results Screen

5. Print constructed responses, if needed.
 - a. Select students.
 - b. Click .
 - c. Click **Confirm** to the Export Student Responses message.
 - d. Select the Print Options.



The image shows a 'Print Options' dialog box. At the top, there is a 'Print Options' dropdown menu and a green 'Print' button. Below these, there is a list of options with checkboxes: 'Use Page Breaks' (checked), 'Show Rubric and Item Body on same page' (unchecked), 'Show student name' (checked), 'Show item ID' (unchecked), 'Show rubric' (checked), and 'Show item stem' (checked). At the bottom, there is a section titled 'Force Line Spacing' with four radio button options: 'None' (selected), 'Single', 'Double', and 'Triple'.

Print Web Page

- e. Click **Print**.

Scoring the Response

1. Review the Student's Response. ❶
2. Open the **Student's Documents** if available. ❷



Available if **Media Upload** selected in [Assessment settings](#).

3. Enter and [format](#) the **Feedback to Student**. ❸

Adams, Billy
Assessment Name: Chromebank > Inspect Items & CR
Assessment Date: 3/29/2018
Student Results So Far: 9.00 / 12.00

Criteria	Ratings	Points
Criteria	2 A response: • Gives sufficient evidence of the ability to cite...	1 A response: • Gives limited evidence of the ability to cite...
	0 A response gets no credit if it provides no evidence of the ability to cite...	2

Rubric Points: 2 / 2
Suggested Item Score: 2.00 / 2.00
Score: 2.00 / 2.00

Feedback to Student

Save Score and Feedback

Response ID: 1597
Item ID: 117580
Schedule ID: 1020
Assessment ID: 2229
Date And Time: Tuesday, April 3, 2018 11:51 AM
Response Speed: 0s
Not Graded

Item Stem #8
The Outcasts of Poker Flat
[Show Passage]

Teacher Instructions
TEACHER READS:
Read and complete the task that follows.

Item Body
From this excerpt, determine how author Bret Harte uses events in the story to develop John Oakhurst's personality? Support your conclusions with details from the text.

Billy's Documents
No Documents Uploaded.

Billy's Response
Mr. Oakhurst received his sentence with philosophic calmness, none the less coolly that he was aware of the hesitation of his judges. He was too much of a gambler not to accept fate. With him life was an uncertain game, and he recognized the usual percentage in favor of the dealer.

Scoring Suggestions

Harte describes Oakhurst as philosophic and uses words like "coolly" and "calmly" to describe Oakhurst's imperturbable acceptance of being not out of town. Harte demonstrates Oakhurst's good manners when he offers the Duchess his horse. Also, the gambler is characterized with good judgment when urging the group to keep traveling. Harte may be demonstrating some inner code of chivalry when Oakhurst decides to stay with the ragtag group in spite of his awareness of the danger. Oakhurst shows thoughtfulness when he tells Tom he might be better off not sharing his provisions with the stranded group and again when he avoids scaring the young couple with the truth that Uncle Billy has stolen the animals.	Score: 2
Harte describes Oakhurst as calm and cool. He is also gallant when he offers the Duchess his horse. Throughout the passage he is stoic and rather quiet, choosing to keep bad news to himself.	Score: 1
Harte creates Oakhurst as a calm, quiet, gallant character.	Score: 0

Constructed Response Scoring Screen

4. Enter the score for the item ❹ or use the rubric ❺ to select **Ratings** for each Criteria. The Suggested Item Score displays based on the rubric Points and Total Points of the item.



If the value of the rubric does not match the Points of the item, a suggested **Score** displays. You can change this value.

Criteria	Ratings	Points
Criteria	2 A response: • Gives sufficient evidence of the ability to cite...	2

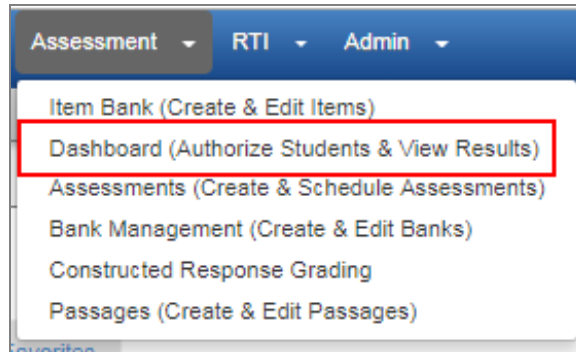
Rubric Points: 2 / 2
Suggested Item Score: 2.00 / 2.00
Score: 2.00 / 2.00

Assessment Grading Screen


5. Click **Save Score and Feedback**. The next item to score opens.
6. Click **Close**.

Changing the Score of Constructed Response Items

1. Select *Dashboard (Authorize Students and View Results)* from the **Assessment** menu or navigate to **Synergy SIS > Assessments > Assessment Dashboard**.



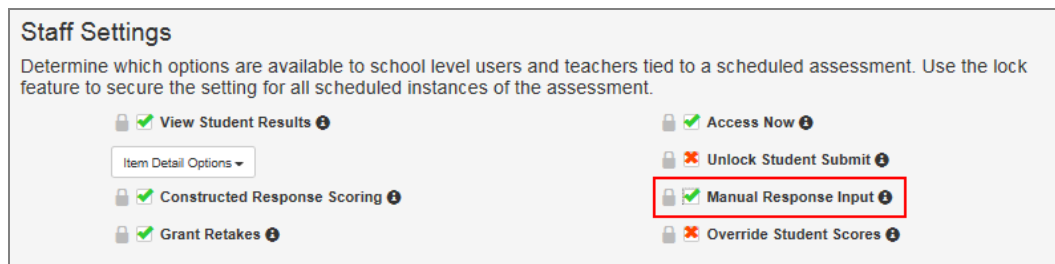
Assessment Menu

2. Select an *Results Analysis* from **Options**.
3. Select the **Data Table** tab.
4. Click  next to a previously scored Constructed Response Item.
5. Edit the score. The student score is automatically updated in Grade Book if the **Include in Grade Book** setting was selected.

Manual Entry of Assessment Responses

A feature allows you to manually input student responses in to the assessment. This feature works with the following item types: Multiple Choice, Multiple Select, True/False, and Constructed Response.

- For district and school-level assessments, the option is available when [enabled when scheduling an assessment](#).

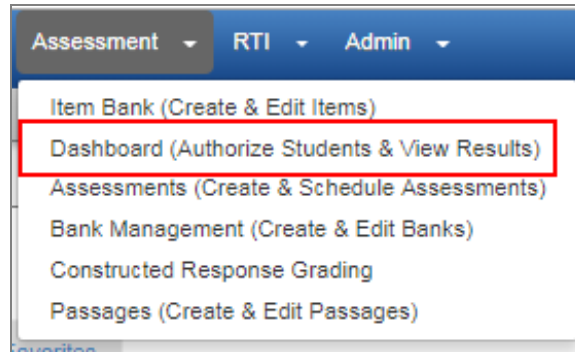


Scheduling Assessment Screen

- For teacher level assessments, the option is available if the assessment uses the appropriate Item Types.

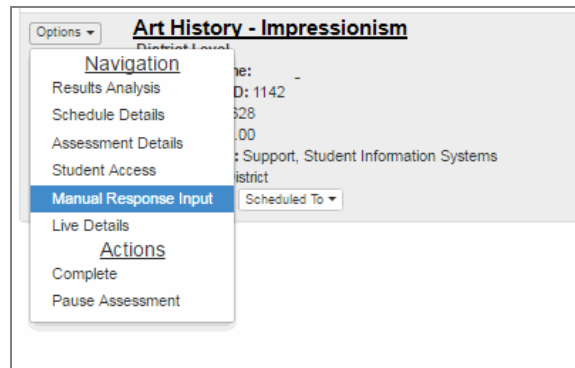
Access the Manual Entry Screen

1. Select *Dashboard (Authorize Students and View Results)* from the **Assessment** menu or navigate to **Synergy SIS > Assessments > Assessment Dashboard**.



Assessment Menu

2. Select *Manual Response Input* from **Options**.



Assessment Dashboard

- This screen acts like a spreadsheet.
- Use the arrows on the keyboard to navigate.
- If an Item has an unavailable response, Synergy highlights the square in red and a notification displays: **Response is not an available choice.**
- If the assessment uses Constructed Response Items, enter the point value. The total points display in the Column Header.

- Synergy automatically saves student scores.

Manual Response Input for GEOSCIENCE DCA: Meteorology and Oceanography

Manual entry of scores is available for TIF, MC, MS, and CR Item Types. Use the spreadsheet-style grid below to enter answers for your students, or make changes to already existing answers. Student scores will automatically save upon entry.

Name	District ID	Scheduled Group	#1 MC	#2 MC	#3 MC	#4 MC	#5 MC	#6 MC	#7 MC	#8 MC	#9 MC	#10 MC	#11 MC	#12 MC	#13 MC	#14 MC
1	Abdulaali, Mohammed	282757	East High School	GEOMETRY SE	A	B	X	C	A							

Manual Response Screen



The Assessment User must enter all responses to mark the student complete for the assessment.

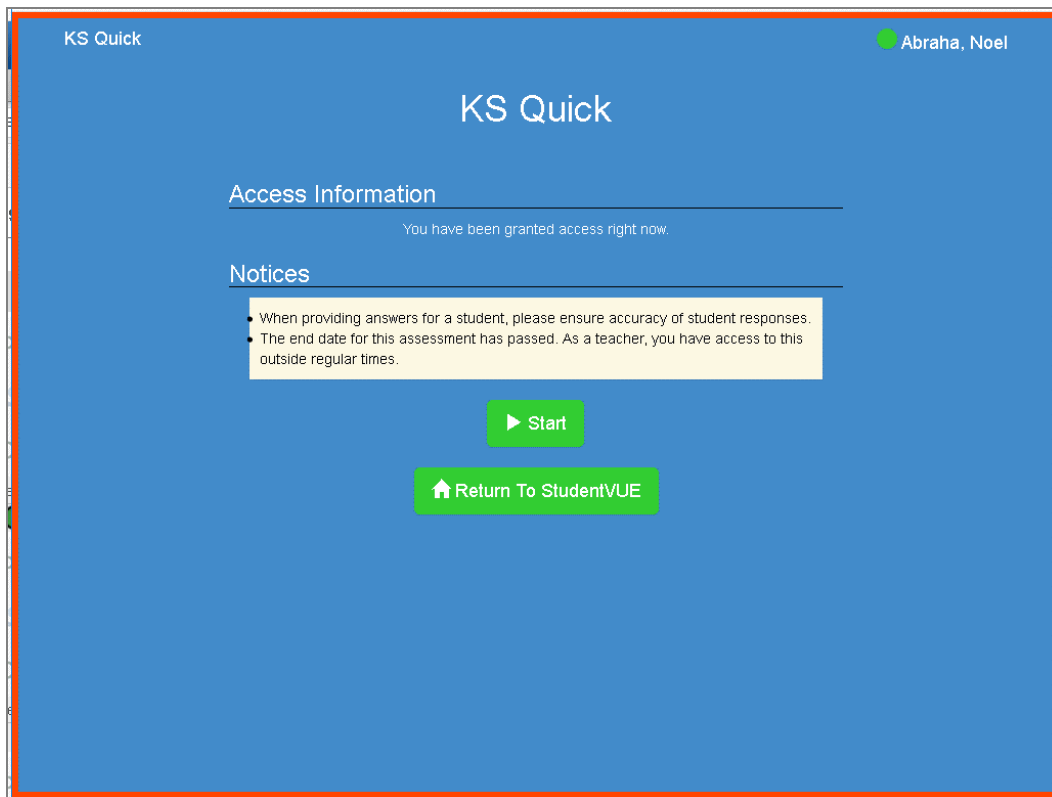
Partial completion does not display on the Student Analysis screen.

Using the Student Activity Log

Synergy Assessment now records activity as a student navigates through an assessment when the Student Action Log is enabled by an administrator. This record is available to teachers and others who have access to student results on the **Data Table** tab on the Student Assessment Results screen. It captures a student's answers on an assessment when a student has a loss of connection so the student's progress through the assessment is not lost.

Entering Responses in a Student Assessment

When someone accesses the student's assessment from StudentVUE, the window highlights with a red box and the IP address and browser information is recorded in the Student Activity Log.

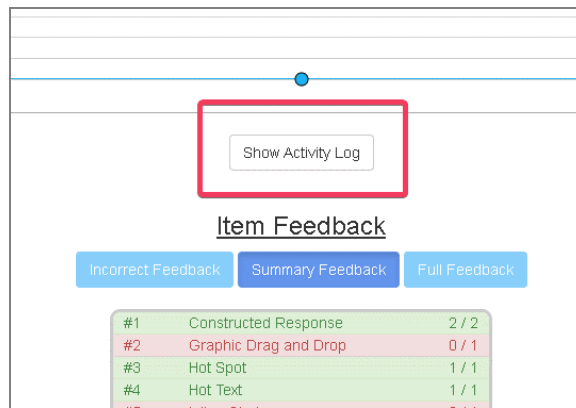


Student Assessment Screen

Accessing the Student Activity Log

The Student Activity Log is located in the Student Feedback.

1. Select *Assessment Dashboard (Authorize Students & View Results)* from the **Assessment** menu.
2. Select *Results Analysis* from **Options**.
3. Select the **Data Table** tab.
4. Select a student to view the Student Feedback.
5. Click **Show Activity Log**.



Results For Student Window

Viewing the Student Activity Log

Responses in the Student Activity Log are highlighted with a red box when someone other than the student enters responses in the assessment.



The Student Activity Log is not available for responses entered using GradeCam or Manual Input or for assessments taken prior to enabling the feature.

- ❶ – User who accessed the assessment from StudentVUE and took this assessment for the student
- ❷ – Browser used for that item
- ❸ – IP address of the computer where the response was entered
- ❹ – Blue numbers on the left indicate the question number on the assessment
- ❺ – Item ID, Interaction, and the response the user or student selected or typed in
- ❻ through ❿ – Click-by-click information with date and time stamp for this item

ses	Support, Student Information Systems	❶	Start button pressed 12/7/2018 13:50:01.0	❷	❸	
				IP: 12.123.123.1		
	Support, Student Information Systems		Clicked to save 12/7/2018 13:50:16.0	❷	❸	
❹		❹		IP: 12.123.123.1		
	Support, Student Information Systems		A response has been saved 12/7/2018 13:50:16.0	❷	❸	
❹		❹		IP: 12.123.123.1	❺	Item ID: 70038 Interaction ID: RESPONSE1 Value: This is my answer for question 1
	Support, Student Information Systems		Clicked next item 12/7/2018 13:50:16.0	❷	❸	
❹		❹		IP: 12.123.123.1		
	Support, Student Information Systems		Dropped into a hot spot 12/7/2018 13:50:20.0	❷	❸	
❹		❹		IP: 12.123.123.1	❺	tqid: 37473 Choice: Choice03 Hot Spot: Hotspot01
	Support, Student Information Systems		Dropped into a hot spot 12/7/2018 13:50:21.0	❷	❸	
❹		❹		IP: 12.123.123.1	❺	tqid: 37473 Choice: Choice04 Hot Spot: Hotspot02
	Support, Student Information Systems		Clicked to save 12/7/2018 13:50:24.0	❷	❸	
❹		❹		IP: 12.123.123.1		
	Support, Student Information Systems					

Student Feedback Window




Viewing the Assessment Results







Responses made by someone other than the student are highlighted with red on the **Data Table** tab on the Student Assessment Results screen. Hovering over the item displays additional information about the user who submitted the response.

3 (HS)	4 (HT)	5 (IC)	6 (MA)	7 (MC)	8 (MS)
Answered by Support, Student Information Systems					
1 / 1	1 / 1	0 / 1 ✖	0 / 1 ✖	1 / 1	0 / 1 ✖
1 / 1	1 / 1	1 / 1	0 / 1 ✖	0 / 1 ✖	0 / 1 ✖

Student Assessment Results, Data Table Tab

The Data Table also displays icons to indicate how the responses were entered into the assessment.

-  – Student's results scanned using GradeCam
-  – Student's results entered with Manual Response input
-  – Student's response was overridden

1 (CR) 	2 (MC)	3 (MS)	4 (TF)
1 / 2 ✖ 	1 / 1 ✓	0 / 1 ✖	1 / 1 ✓
2 / 2 ✓ 	1 / 1 ✓	1 / 1 ✓	1 / 1 ✓
2 / 2 ✓ 	1 / 1 ✓	1 / 1 ✓	1 / 1 ✓
0 / 2 ✖ 	1 / 1 ! ✓	1 / 1 ! ✓	0 / 1 ✖
2 / 2 ✓ 	0 / 1 ✖	1 / 1 ! ✓	1 / 1 ✓

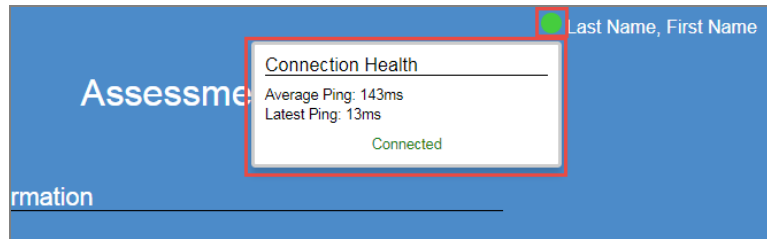
Student Assessment Results, Data Table Tab

Losing Connection

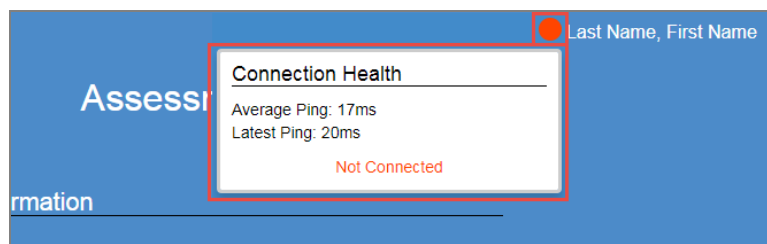
Improvements to the assessment system allow students to continue working even when their connection to the web server fails.

Student responses now save periodically while a student is taking their assessment. Constructed Response is the best example of this. It saves to their browser even if the student never clicks **Save**. Even if the computer suddenly reboots, that saved information is available when the student logs back in.

Connection Health information is now always available and color-coded.



Student Assessment Screen



Student Assessment Screen

Students are notified if there is a connection loss and there are multiple ways for students to immediately log back in when disconnected.

A white rectangular dialog box with a thin black border. At the top, it says 'Login to Continue' in bold black text. Below this is a light blue rounded rectangle containing a 'Login' link in blue text. Under the link are two white input fields: 'User Name' and 'Password'. At the bottom of the light blue area is a green 'Login' button.

Student Assessment Connection Loss - Login

The **Start** button becomes a **No Connection** button with a Login form when the student is not logged in and there is no connection.

The screenshot shows a blue header with the word 'Notices'. Below it is a pink notification box stating 'You have completed 8 out of 8 questions.' In the center, there is a red button labeled 'No Connection'. Below the button is a light blue login form with fields for 'User Name' and 'Password', and a green 'Login' button. At the bottom is a green button with a house icon labeled 'Return To StudentVUE'.

Student Assessment Connection Loss - Login

Messaging notifies the student to tell the teacher and that they can continue to test.

This screenshot shows the same login form as the previous one, but with a yellow 'Connection Lost' message box overlaid. The message box contains an information icon, the title 'Connection Lost', and the text 'You can continue to test, but let your teacher know.' Below the message box, the text 'Not Connected' is displayed in red. The login form and the 'Return To StudentVUE' button are still visible underneath.

Student Assessment Connection Loss - Login

Students are informed when they regain their session and responses they gave during the session loss are saved in Assessment at this time.

When a student is not logged in, reaching the End of Test requires a login to continue. This login officially saves the answers stored in the browser during the session loss and requires the student to submit the assessment.



The student must use the same computer and browser because the student's responses are saved to the browser.

If the browser cache is cleared, the student's locally saved responses are also lost.

Due to the nature of the secure browser and the Sunergy Edupoint Kiosk App, this locally saved data is cleared if the user logs out. The same is true for the browser when using Incognito modes.

Chapter 7: View Assessment Results

Analysis Basics	219
Viewing Assessment Results	221
Test History Analysis	276

Analysis Basics

You can view any assessment that displays in the Dashboard.



This section focuses on data used to analyze the results of completed assessments. Analysis is also available for active assessments.

Why analyze the results?

Analyzing the assessment results allows you to learn whether or not the student learning outcomes are met. The data gathered from the analysis can be compared to previous assessments and existing standards. For example:

- Are students/teachers/schools meeting the standards?
- How do students/teachers/schools compare to their peers?
- Are students/teachers/schools improving?
- Is the teacher curriculum improving?

Once the data is gathered on the assessment, it can be reviewed to determine where the successes and weaknesses are and what actions are needed to share successes and improve weaknesses.

Who can view assessments?

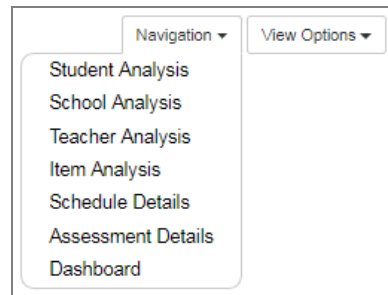
You can view and analyze assessment results based on your security settings.



District users can only view district created assessments. They cannot view teacher created assessments.

Analysis Type	Security Setting	View assessment data based on
Student	Teachers Principals District users	Student, standard or item, and analysis bands
Item	Teachers Principals District users	Item and answer in: <ul style="list-style-type: none"> • Grid view that shows the item number, answer, with the number of students that picked that answer, and the percentage of correct answers • Expanded view that shows the item and answer with the student name that selected the answer, the number of students that selected the answer, and the percentage of students
Teacher	District users	The overall score the students received on an assessment for the teacher, the school, and the district
School	District users	The overall score the students received on an assessment for the school and the district

The Student Assessment Results display when you select an assessment to analyze. Once open, all other analysis types are accessible from the **Navigation** menu.



Student Assessment Results Screen



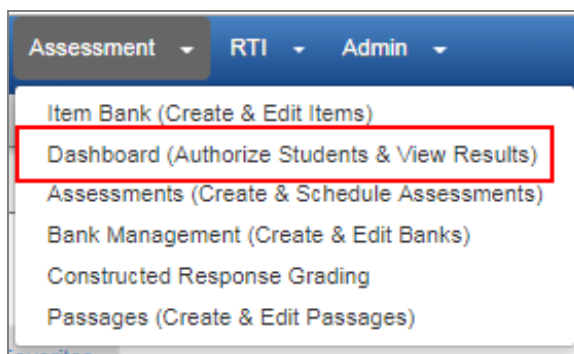
Analysis Bands are set up in Grade Book but you can modify them and/or create new ones in Synergy Assessment. District users can modify district-created bands but teachers can only modify bands they created. When gaps are present in the selected Analysis Band and the results are not accounted for, they highlight in gray.

Analysis Bands		Perf. Band 1 Details			
6 Items + NEW		Options 5 Items + NEW			
Grade	Bands	<p>You can setup your color bands without picking colors and a nice palette will be chosen for you. If you want to setup custom colors you must choose a color for all rows. To reset to the default palette open the options and click Use Default Display Colors</p>			
	Perf. Band 1	Grade	Mark	Low Score	High Score
	Admin Bands				Display Color
	Test Band 1				
	Idiehl				
	Idiehl2				
	tail				
		A	89.50	89.50	100.00
		B	79.50	89.49	89.49
		C	69.50	79.49	79.49
		D	59.50	69.49	69.49
		F	0.00	59.49	59.49

Analysis Bands Screen

Viewing Assessment Results

1. Select *Dashboard (Authorize Students and View Results)* from the **Assessment** menu or navigate to **Synergy SIS > Assessments > Assessment Dashboard**.



Assessment Menu

2. Use filters to narrow the results.

Dashboard (Authorize Students & View Results)

(S2) Jackson, K Psychology III(1) SEC:1169 / Progress Period 3

2017-2018 View Dashboard Archive Toggle Live Dashboard

Filters

Exact Match

Assessment ID
Exact Match

Schedule ID
Exact Match

Text Search

Assessment Name

Name

Start Date

End Date

Select Search

Schedule Level Name

Scheduled By

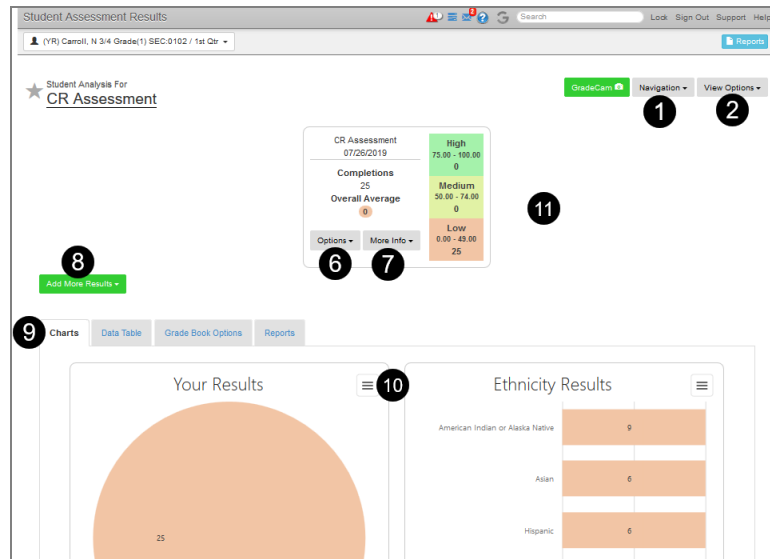
You Scheduled Scheduled For Your Classes Completed Analysis Favorites

18 items

Assessment Details	Start Date	End Date	Student Access	Completion
GradeCam Test Teacher Level Schedule Name: GradeCam Test Assessment ID: 3258 Schedule ID: 2047 Total Points: 9.00 Scheduled By: Jackson, Kathy Created By: Jackson, Kathy Scheduled To: Scheduled To	07/18/17	04/30/18	93 Students with access	22 of 117 (19%)
Demo Assessment Teacher Level Assessment: Demo Schedule Name: Demo Assessment ID: 2249 Schedule ID: 1037 Total Points: 13.00 Scheduled By: Jackson, Kathy Created By: Jackson, Kathy Scheduled To: Scheduled To This assessment is Online Only	12/04/17	05/25/18	183 Students with access	40 of 222 (18%)

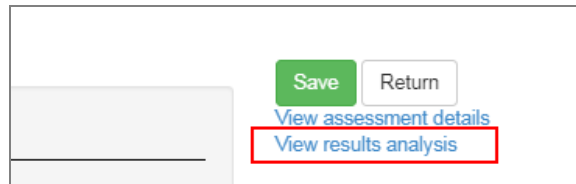
Assessment Dashboard Screen

3. Select *Results Analysis* from the **Options** menu for an assessment. The [Student Assessment Results](#) screen displays the **Charts** tab.



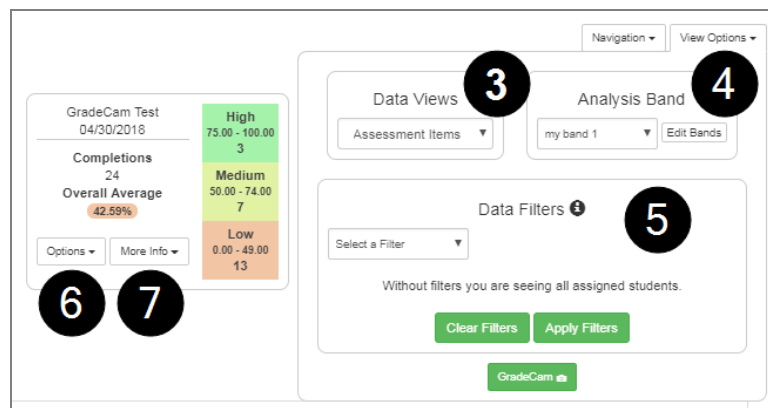
Student Assessment Results Screen

You can access the results for an assessment from the Schedule Assessment screen.



Schedule Assessment Screen

- Select the **Navigation**. ❶
 - *Student Analysis* – All users
 - *School Analysis* – District users
 - *Teacher Analysis* – District users or Principals
 - *Question Analysis* – All users
 - *Schedule Details* – Select to view the Assessment Schedule screen for the assessment.
 - *Assessment Details* – Select to view the Assessment Creation screen for the assessment.
 - *Dashboard* – Select to return to the Assessment Dashboard.
- Select the **View Options**. ❷



Assessment Results Screen

- **Data View** – Select to view details by *Assessment Items*, *Standards*, *Historical Summary*, *Historical Standards*, *SBAC Claims*, or *SBAC Targets* if available to the specific assessment. ③
 - If you select *Standards*, select specific **Standards** to narrow the results.

The screenshot shows the 'Assessment Results Screen' with the 'Standards' dropdown menu open. The menu lists various standards including 4.1, 4.1.PO 1, 4.1.PO 2.a, 4.1.PO 3.a, 4.1.PO 4, 4.1.PO 5.a, 4.2.PO 1, 4.3.PO 1, 4.4.PO 1, 4.MD.B.4, 4.RL.1, 4.RL.3, 8.F.A.2, 8.F.B, 8.F.B.4, 8.F.B.5, and ELACC4RL1. The 'Standards' dropdown is set to 'Standards'. The 'Analysis Band' is set to 'my band 1'. The 'Data Filter' section shows 'Favorites: Select a favorite' and 'Without filters you are seeing'. There are 'Clear Filters' and 'Apply Filters' buttons.

Assessment Results Screen

- If you select *SBAC Claims*, select specific **Claims** to narrow the results.

The screenshot shows the 'Assessment Results Screen' with the 'Claim' dropdown menu open. The menu lists 'All' and '1 Ela - Reading'. The 'Data Views' dropdown is set to 'SBAC Claims'. The 'Analysis Band' is set to '6th ELA Form 2'. The 'Data Filters' section shows 'Without filters you are seeing all assigned students.' There are 'Clear Filters' and 'Apply Filters' buttons.

Assessment Results Screen

- If you select *SBAC Targets*, select specific **Targets** to narrow the results.

The screenshot shows the 'Assessment Results Screen' with several filter sections. At the top right are 'Navigation' and 'View Options' dropdowns. Below them are two main filter boxes: 'Data Views' with a dropdown set to 'SBAC Targets', and 'Target' with a dropdown menu open showing options: 'All', '1 Ela - Reading - 09', '1 Ela - Reading - 10', and '1 Ela - Reading - 12'. Below these is the 'Analysis' section with a dropdown set to '6th ELA Form 2' and an 'Edit Bands' button. At the bottom is the 'Data Filters' section with a 'Select a Filter' dropdown, the text 'Without filters you are seeing all assigned students.', and two green buttons: 'Clear Filters' and 'Apply Filters'.

Assessment Results Screen

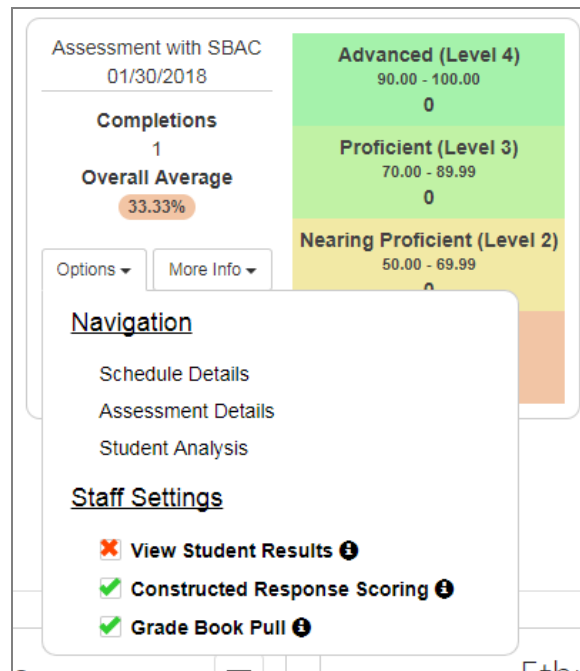
- **Analysis Band** – Select to apply desired analysis bands to the available charts and data available. ④



Click **Edit Bands** if needed.

- **Data Filters** – Select an option from **Select a Filter** to change the data displayed. ⑤ See [Filtering Data From View Options](#).

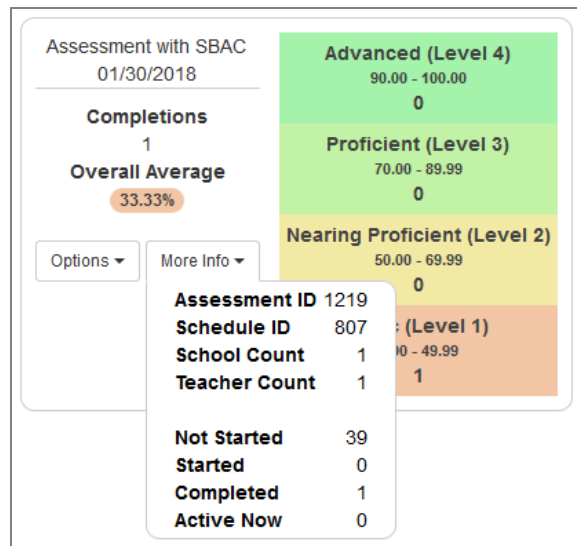
- Use the **Options** menu to move view assessment information: ⑥



Results Analysis Screen



- The Navigation options are available to all users:
 - *Schedule Details* – Select to view the scheduling information for the assessment.
 - *Assessment Details* – Select to view the information for the assessment on the Assessment Creation screen.
 - *Student Analysis* – Select to view the Student Analysis Assessment Results screen.
- The Staff Settings options are not available for Teachers:
 - *View Student Results* – Select to allow others to view student results.
 - *Constructed Response Scoring* – Select to allow others to score the Constructed Responses.
 - *Grade Book Pull* – Select to allow teachers to pull the information into Grade Book.

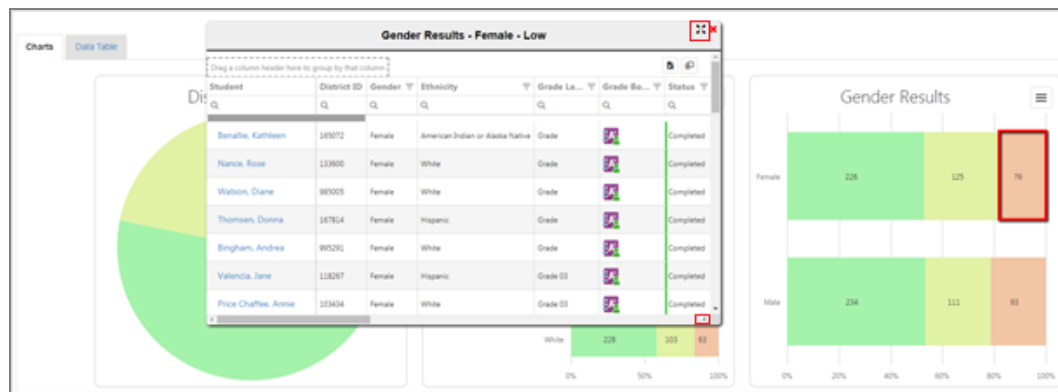
- Use the **More Info** menu to view assessment completion information for the assessment. ⑦



Assessment Results Screen

- Select **Add More Results** to [compare information between assessments](#). ⑧ For example, compare the results of a test given before you present the subject to a class and after.
- Select a tab: ⑨
 - **Charts** – All users
 - **Data Tables** – All users
 - **Reports** – All users on Student Analysis, district users on Teacher Analysis
 - **Details** – All users
- Export results: ⑩
 - **Export Student Results** – All users can [export student results](#)
 - **Export To Excel** – All users
 - **Export to PDF** – All users
 - **Connect/Update Grade Book** – Teachers can update scores in Grade Book
 - **Create Breakout** – Teachers can [create breakout classes](#)

- Drill down into the details on the chart.
 - Click a chart section to display the student information for the data
 - Click  on the bottom right corner to resize the pop-up window.
 - Click  to expand the pop-up window to full size.



Assessment Results Screen

Filtering Results

From View Options

Use the following steps on the Student Analysis, Teacher Analysis, and School Analysis screens to change the data that displays.

1. Select an option from **Select a Filter** to change the data displayed.
 - **Completion** – Select to Include or Exclude students base on their current status of the assessment, this defaults to display only completed students when the assessment is complete. Select an option:
 - **All** – Displays all students scheduled to the assessment.
 - **Assigned** – Displays students currently assigned to the assessment and have not accessed the assessment. This filter automatically applies for **Active** assessments.
 - **Started** – Displays students who have accessed the assessment.
 - **Completed** – Displays students who have submitted the assessment for grading. This filter automatically applies to **Completed** assessments.
 - **Student Group** – Select to **Include** or **Exclude** students based on the Synergy-created student groups.
 - **Overall Score Percent** – Select to **Include** or **Exclude** data based based on score ranges using operators (=, <, <=, >, >=)

- *CSV File* – Select to *Include* or *Exclude* data based on an imported spreadsheet.

Assessment Results Screen

2. Click **Add Filter**.
3. Add additional filters if needed.



Click **Clear Filters** to clear all filters or  to remove a single filter.

4. Click **Apply Filters**. Active Data Filters display to indicate you filtered the data on the screen.

Assessment Results Screen



In the example, the data includes only students in the *Baseball* and *Football Varsity* student groups whose **Overall Score** is less than 50.

Teachers with School Level Access

Select which results to display (for teachers with school level access):

- Click **Switch to all results** to view all results.
- Click **Switch to just your results** to view just your classes.

You are currently viewing your entire school **Switch to just your results**



The ability to switch results displays depending on your [scheduling level](#).

In Data Tables and Grids

Enter a value to filter data for analysis in the column.



Use last names only for **Teacher**.

Enter percentages without %. For example 100 for 100%.



Some **Overall Scores** require you to calculate the value. For example, 7.00/8.00 is 87.5 instead of 88.

- Gender and Ethnicity headers are available.
- Search and Filter options are available on appropriate column headers.
- Select to display the **Column Chooser** and make decisions on which information is displayed or hidden.

Charts		Grid		Select All		Select None		Show Analysis Bands		Export Student Results		Export To Excel		Export to PDF	
Page 1 of 23 (1116 items)		1 2 3 4 5 6 7 ... 21 22 23													
Column Grouping		Drag a column header here to group by that column													
Student	School	District ID	Grade Book	Section	Teacher	Allow Retake	Overall Score	1 (MC)	2 (MC)	3 (MC)	4 (MC)	5 (MC)	6 (MC)	7 (MC)	8 (MC)
Overall Summary							Avg: 64.13%	60.65%	65.39%	62.41%	64.16%	66.42%	69.17%	65.66%	69.17%
Aaron, Ian	Adams Element	128442	A	Carroll, N 3/4 Grade(1)	Carroll, Natalie	X	7.00/8.00 (88%)	B	C	X	A	C	D	C	D
Abernathy, Diana	Lincoln Element	993907	A	Jones, J 3/4 Grade(1)	Jones, Jennifer	X									
Abeysa, Tina	Grant Element	146772	A	Branch, N 4th Grade(1)	Branch, Nancy	X	8.00/8.00 (100%)	B	D	A	C	D	C	D	D
Acosta, Joseph	Lincoln Element	119918	A	Bingham, M 3/4 Grade(1)	Bingham, Mich	X									
Acuna, Annie	Adams Element	992705	A	Burghardt, C 3/4 Grade(1)	Burghardt, Chrl	X	8.00/8.00 (100%)	B	D	A	C	D	C	D	D
Acuna, Mary	Jefferson Element	995088	A	Williams, K 4th Grade(1)	Williams, Karla	X	1.00/8.00 (13%)	A	X	A	X	A	A	X	A

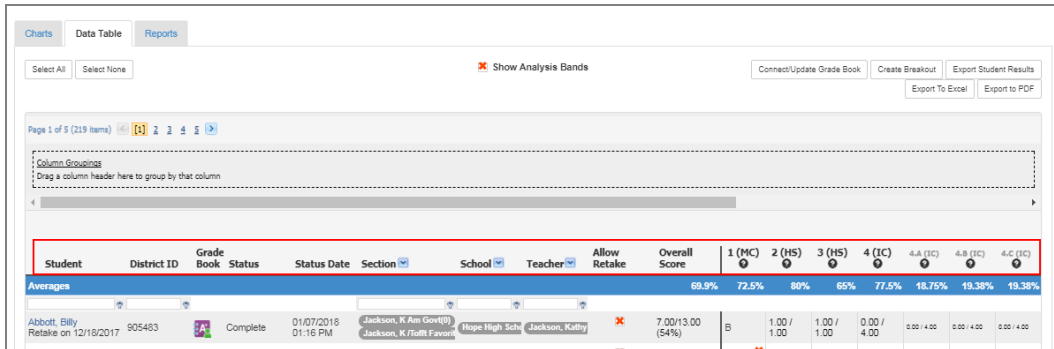
Student Assessment Results Screen

- Click a **Student Name** or their **Overall Score** to see the Results Summary screen and the Item Feedback.

- Click an Item Response to see how the student responded to that individual item.
 - The response has a red border if a user other than the student provided the response.
 -  displays if the student's response was entered using GradeCam Hand Scan or Bulk Scan.
 -  displays if the student's response was entered using Manual Entry.

Sorting Results






Click the header to sort the column in ascending or descending order. Click again to change the direction of the sort.



Student	District ID	Grade Book	Status	Status Date	Section	School	Teacher	Allow Retake	Overall Score	1 (MC)	2 (HS)	3 (HS)	4 (IC)	4.A (IC)	4.B (IC)	4.C (IC)
Averages									69.9%	72.5%	80%	65%	77.5%	18.75%	19.38%	19.38%
Abbott, Billy	905483		Complete	01/07/2018 01:16 PM	Jackson, K. Am Gov(0)	Hope High Sch	Jackson, Kathy		7.00/13.00 (54%)	B	1.00 / 1.00	1.00 / 1.00	0.00 / 4.00	0.00 / 4.00	0.00 / 4.00	0.00 / 4.00
Retake on 12/18/2017																







Student Assessment Results Screen

- In the *Assessment Items* Data View, sort by any column heading including answers to the items.

Student	District ID	Grade Book	Status	Status Date	Section	School	Teacher	Allow Retake	Overall Score	1 (MC)	2 (HS)	3 (HS)	4 (IC)	4.A (IC)	4.B (IC)	4.C (IC)
Averages									69.9%	72.5%	80%	65%	77.5%	18.75%	19.38%	19.38%
Abbott, Billy	905483		Complete	01/07/2018 01:16 PM	Jackson, K. Am Gov(0)	Hope High Sch	Jackson, Kathy		7.00/13.00 (54%)	B	1.00 / 1.00	1.00 / 1.00	0.00 / 4.00	0.00 / 4.00	0.00 / 4.00	0.00 / 4.00
Retake on 12/18/2017																
Alexander, George	975141		Complete	12/08/2017 10:19 AM	Jackson, K. Am Gov(0)	Hope High Sch	Jackson, Kathy		7.00/13.00 (54%)	D	 1.00 / 1.00	0.00 / 1.00	4.00 / 4.00	1.00 / 4.00	1.00 / 4.00	1.00 / 4.00

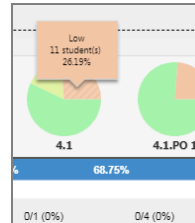
Student Assessment Results Screen

- In the *Standards* Data View, sort by any column heading including standards.

Student	District ID	Grade Book	Status	Status Date	Section	School	Teacher	Allow Retake	Overall Score				
Averages									69.9%	68.75%	77.5%	68.75%	
Abbott, Billy	905483		Complete	01/07/2018 01:16 PM	Jackson, K Am Gov(0) Jackson, K (0)1st Favort	Hope High Sch	Jackson, Kathy		7.00/13.00 (54%)	D/1 (0%)	D/4 (0%)	D/1 (0%)	1/1 (100%)
Retake on 12/18/2017													

Student Assessment Results Screen

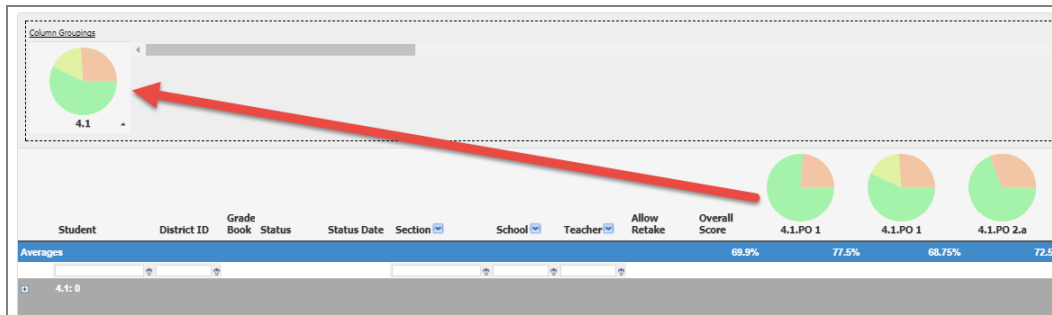
Hover over the pie chart to view the distribution.



Student Assessment Results Screen

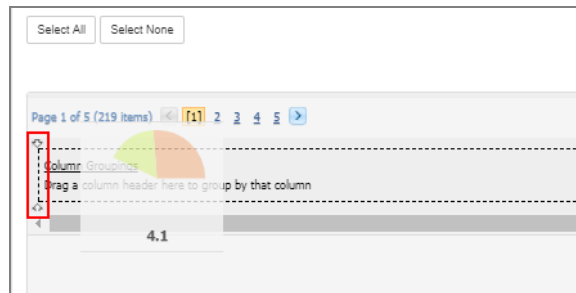
Grouping Results

Drag a column header into the box to group the results.



Student Assessment Results Screen

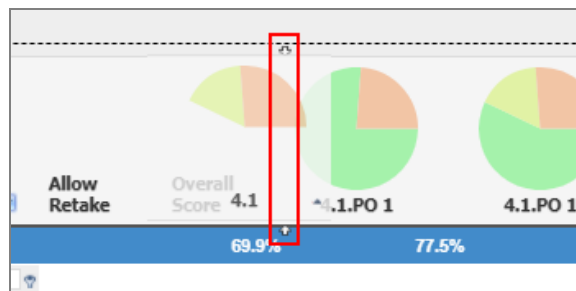
Make sure the arrows show when dragging the column header.



Student Assessment Results Screen



Dragging the heading back to the column headings ungroups the results. The arrow indicates where it will be inserted. Ungroup results before switching to the Item results view.



Student Assessment Results Screen

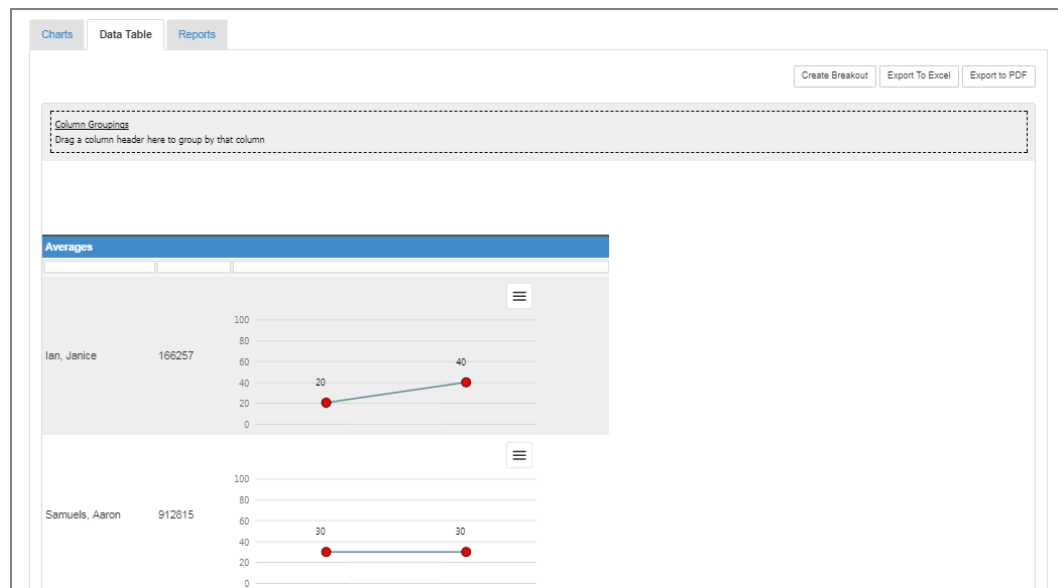
Comparing Student Results

1. Select an assessment from **Add More Results**. Results from all of the selected assessment display.



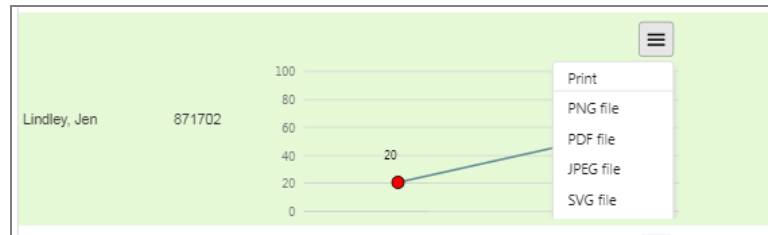
Assessment Results Screen

2. Select the **Data Table** tab. A graph displays showing the difference between the assessments.



Assessment Results Screen, Data Table Tab

3. Select  to print a PDF or image of the graph.




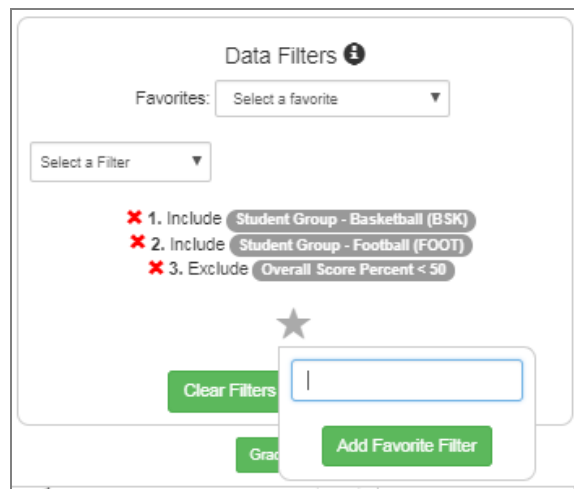
Assessment Results Screen, Data Table Tab

Creating Favorites

You can create favorites from your Active Filters and when you compare results.

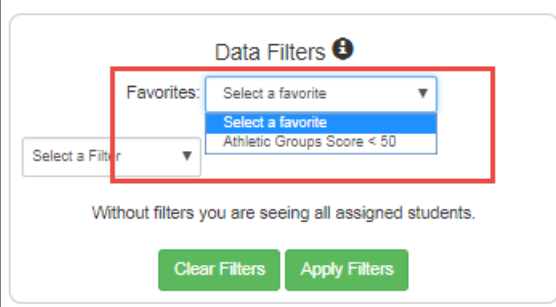
Data Filter Favorites

1. Select your **Data Filters**.
2. Click  to add this group of Active Filters to your favorites.
3. Enter a name for your filter.
4. Click **Add Favorite Filter**.



Assessment Results Screen

A new menu displays to select **Favorites**.

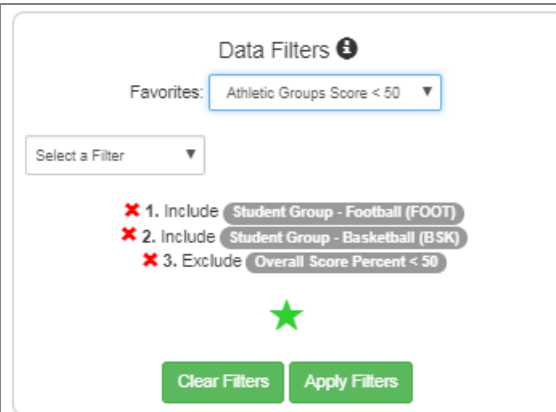


The screenshot shows a 'Data Filters' panel with a red box highlighting the 'Favorites' dropdown menu. The dropdown is open, showing options: 'Select a favorite', 'Select a favorite', and 'Athletic Groups Score < 50'. Below the dropdown is a 'Select a Filter' dropdown. Text below the filters reads: 'Without filters you are seeing all assigned students.' At the bottom are 'Clear Filters' and 'Apply Filters' buttons.

Assessment Results Screen



★ indicates you used a filter from your favorites.



The screenshot shows the 'Data Filters' panel after applying filters. The 'Favorites' dropdown now shows 'Athletic Groups Score < 50'. Below the filters, there is a list of applied filters with red 'X' icons and star indicators: '1. Include Student Group - Football (FOOT)', '2. Include Student Group - Basketball (BSK)', and '3. Exclude Overall Score Percent < 50'. A green star is positioned below the list. At the bottom are 'Clear Filters' and 'Apply Filters' buttons.

Assessment Results Screen

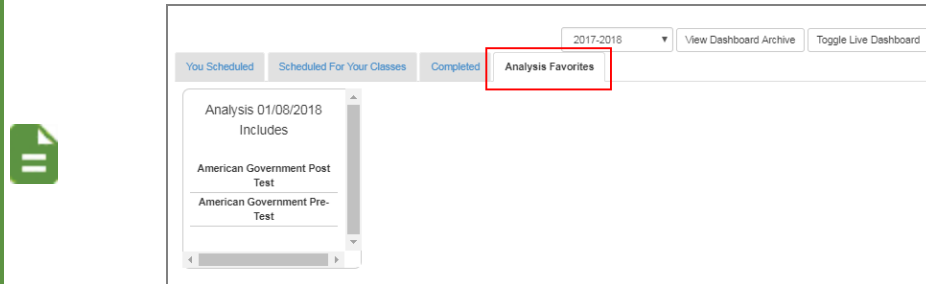
Analysis Favorites

1. [Select the assessments to compare](#).
2. Click ★ to create an analysis favorite.
3. Enter a name for the analysis favorite.
4. Click **Add Favorite Analysis**.



Assessment Results Screen, Data Table Tab


- The **Analysis Favorites** tab displays on the Assessment Dashboard screen. Select a favorite to compare the results.



Analysis Dashboard Screen

- ★ indicates you used a filter from your favorites.

Viewing Assessment Items

- Click  to see the item.

Answers
Try It!

[Teacher Instructions](#)

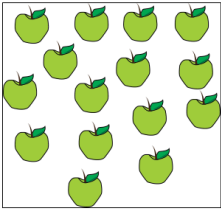
TEACHER READS:

Caleb picked apples off of his Grandma's apple tree. Did Caleb pick an odd or an even number of apples?

Click on the correct answer below.

[Item Body](#)

Caleb picked apples off of his Grandma's apple tree. Did Caleb pick an odd or an even number of apples?



Click on the correct answer below.

☒ Odd
☐ Even

Student Assessment Results Screen

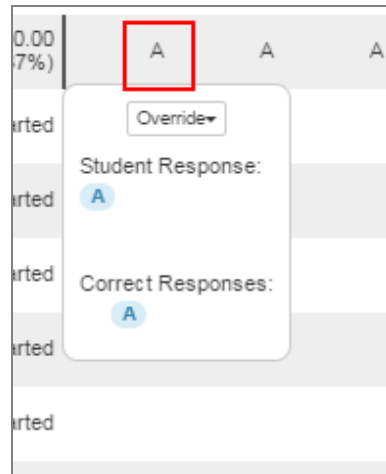
For Multi-Part items, the individual parts display with an alpha character appended to the item number. For example, 3.A, 3.B, 3.C.



For EBSR items, the individual parts display with an A and B appended to the item number. For example, 4.A, 4.B.

For assessments with Sections, the sections are separated by a line and the numbering changes. For example, 1.1, 1.2, 1.3 and 2.1, 2.2, 2.3.

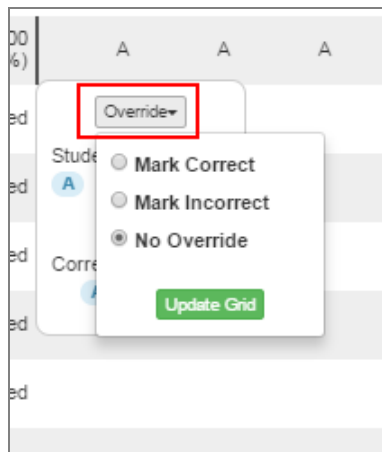
- Hover over the answer to see the student and correct response.



Student Assessment Results Screen

Overriding Scores

Select an **Override** for the score.



Student Assessment Results Screen



Overriding a student score does not update the Grade Book assignment or impact any item analysis statistics.

Teachers push scores to Grade Book from the Student Assessment Results screen.

1. Select the **Data Table** tab.
2. Select the students that have score adjustments. The selected students highlight in green.



All previous data for the selected students will be overwritten when you push the scores from the assessment. Make sure you only select the students you want to change scores for.

3. Click **Connect/Update Grade Book**.

Page 1 of 7 (301 items)

Column Groupings
Drag a column header here to group by that column

Student	District ID	Grade Book	Status	Status Date	Section	School	Teacher	Allow Retake	Overall Score	1 (CR)	2 (CR)	3 (CR)	4 (MC)	5 (DI)
Averages										80%	100%	50%	66.67%	100%
Abbott, Billy	905483		Complete	10/29/2017 07:48 PM	Jackson, K Am Govt(U) Jackson, K Am Govt(U)	Hope High Sch	Jackson, Kathy		8.00/10.00 (80%)	3.00 / 3.00	1.00 / 2.00	2.00 / 3.00	C	Correct

Student Assessments Results Screen, Data Table Tab

Viewing Student Assessment Results

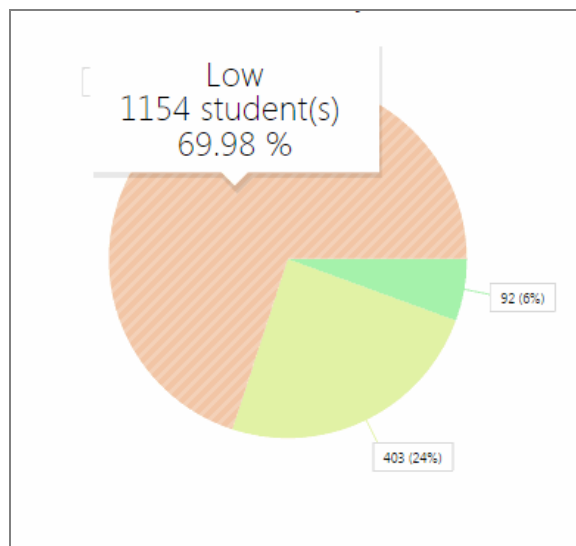


Student responses to technology enhanced items display in the Student Assessment Results screen. Items rendered and scored outside of Synergy display images of the student responses. Images are not exportable and items rendered outside of Synergy are not included in Assessment Advanced Statistics.



Student Analysis Screen

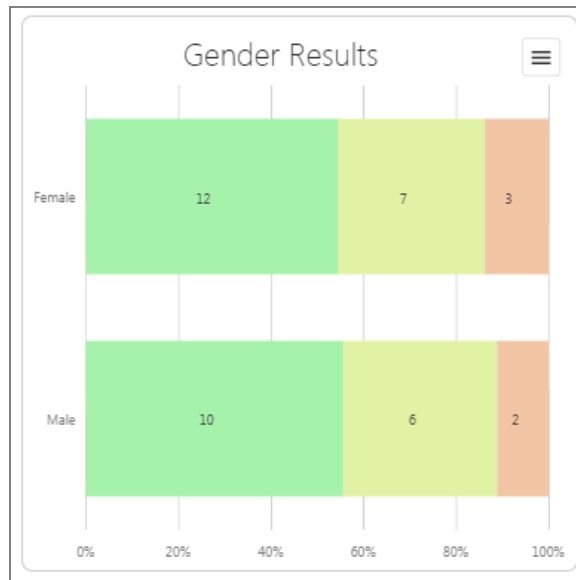
Hover over a section of the chart to view details.



Student Assessment Results Screen

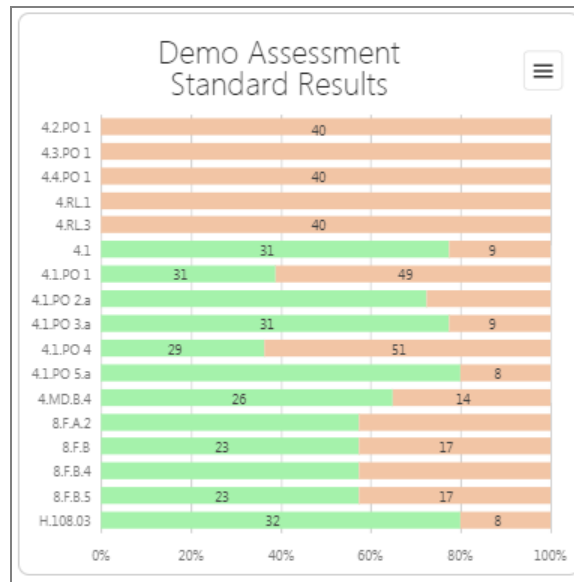
The results displayed on the **Chart** tab include:

- A list of the Analysis Bands, the associated settings and how many students are in each band. **1**
- **Overall Results** indicate the number and percentage of students in the Analysis Band for all students. **2**
- **Ethnicity Results** indicate the number and percentage of students in the Analysis Band by ethnicity. **3**
- **Gender Results** indicate the number and percentage of students in the Analysis Band lists by gender.

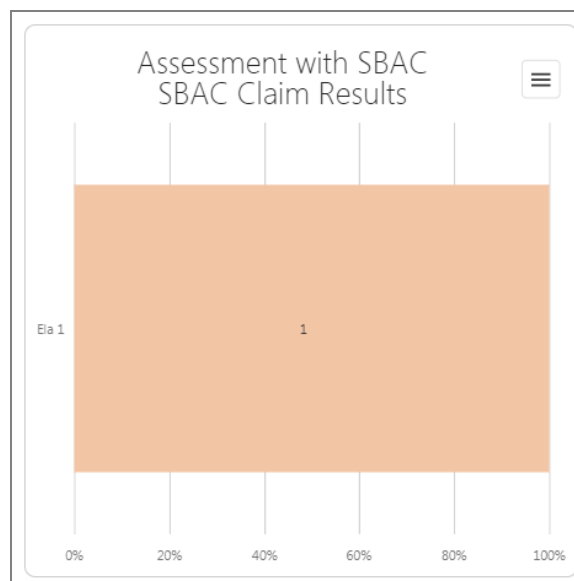


Student Analysis Screen

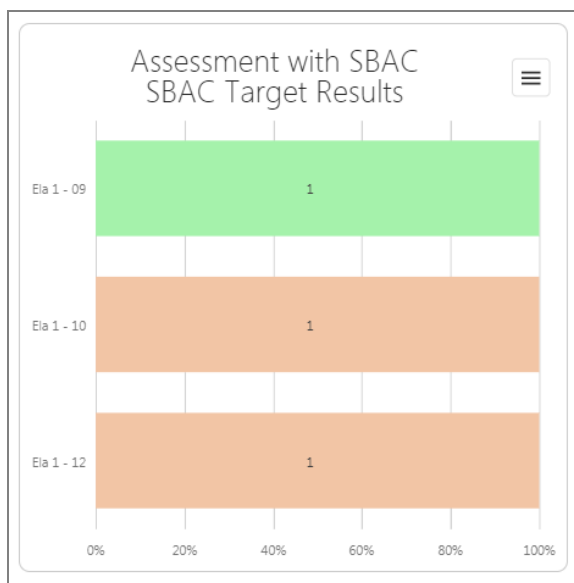
- **Standard Results** indicate the number and percentage of students in the Analysis Band lists by standard.

*Student Analysis Screen*

- **SBAC Claim Results** indicate the number and percentage of students in the Analysis Band lists by SBAC Claim.

*Student Analysis Screen*

- **SBAC Target Results** indicate the number and percentage of students in the Analysis Band lists by SBAC Target.



Student Analysis Screen

Standard, SBAC Claim, and SBAC Target Results do not display if not defined in the assessment.



SBAC Claims and SBAC Targets only display for items in the INSPECT item bank that have SBAC data associated.

Select a **Standard**, **Claim**, or **Target** from **View Options** to view a definition and to view the results. ④

The results displayed on the **Data Table** tab depend on the **Data View** selection in **View Options**. The Data Table displays the raw score followed by the preferred score (in parentheses).

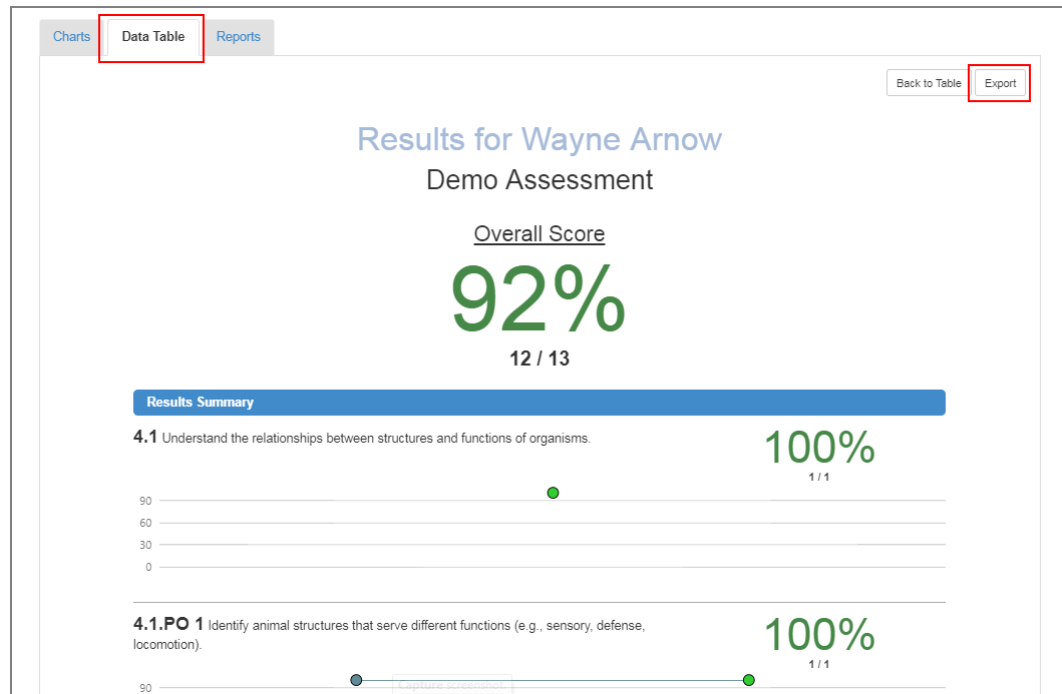
- Assessment Items Data View

Student Assessment Results Screen, Data Table Tab

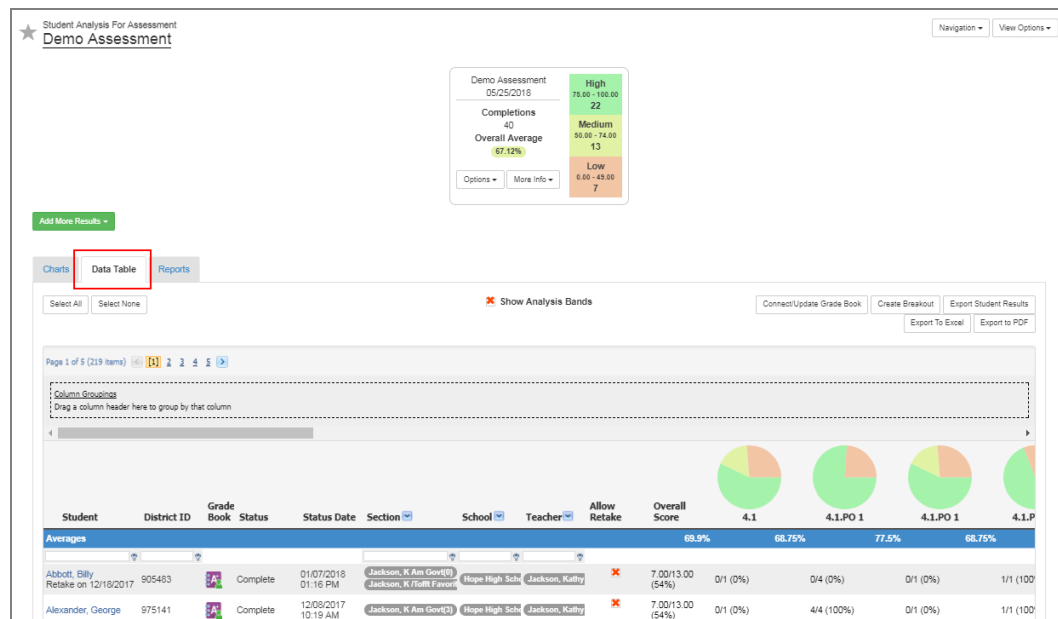
- Select **Show Analysis Bands** to shade the results with the analysis band colors.

Student Assessment Results Screen, Data Table Tab

- Select a student's name to display the overall score for the student. The Preferred Score Type value displays as the student's overall score. This also displays for students when they complete an assessment.

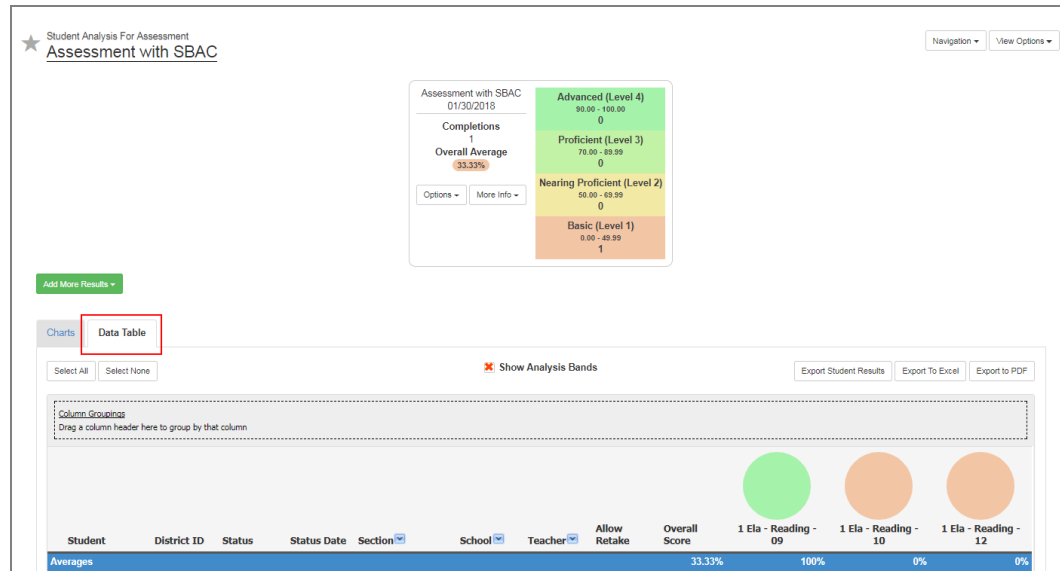


- Standards Data View



Student Assessment Results Screen, Data Table Tab

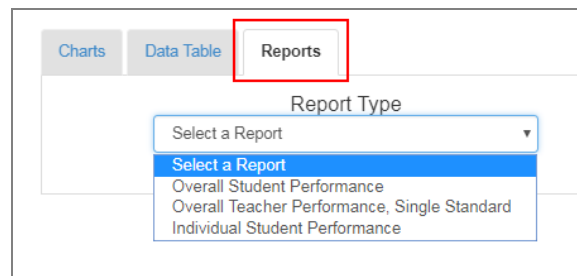
- **SBAC Claims or SBAC Targets Data View**



Student Assessment Results Screen, Data Table Tab

The **Reports** tab displays reports based on selections. To view a report:

1. Select a **Report Type** on the **Reports** tab.



Teacher Assessment Results Screen, Reports Tab

2. Make selections depending on the **Report Type**:

- **Overall Student Performance** – Select the **Class**, **Order By**, and **Precision**.

Charts | Data Table | **Reports**

Report Type
 Overall Student Performance

Class
 Jackson, K Psychology I(1) (0169)

Order By
 Alpha

Precision
 Whole

Generate

Student Assessment Results Screen, Reports Tab

- **Overall Student Performance, Single Standard** – Select the **Class**, **Order By**, **Standard**, and **Precision**.



You must select a **Standards** in **Data Views** and a single standard from **Standards** in **View Options** for this option to display.

The screenshot shows the 'Reports' tab selected in the top navigation bar. The 'Report Type' dropdown is set to 'Individual Student Performance, Single Standard'. The 'Class' dropdown is set to 'Select All'. The 'Order By' dropdown is set to 'Alpha'. The 'Standard' dropdown is set to '4.1'. The 'Precision' dropdown is set to 'Whole'. A 'Generate' button is located at the bottom right of the form.

Student Assessment Results Screen, Reports Tab

- **Overall Student Performance, Single Claim** – Select the **Class**, **Order By**, **SBAC Claim**, and **Precision**.



You must select a **SBAC Claim** in **Data Views** for this option to display.

The screenshot shows the 'Reports' tab selected in the top navigation bar. The 'Report Type' dropdown is set to 'Overall Teacher Performance, Single Claim'. The 'Class' dropdown is set to 'Select All'. The 'Order By' dropdown is set to 'Alpha'. The 'SBAC Claim' dropdown is set to '1 Ela - Reading'. The 'Precision' dropdown is set to 'Whole'. A 'Generate' button is located at the bottom right of the form.

Student Assessment Results Screen, Reports Tab

- **Overall Student Performance, Single Target** – Select the **Class**, **Order By**, **SBAC Target**, and **Precision**.



You must select a **SBAC Target** in **Data Views** for this option to display.

The screenshot shows the 'Reports' tab selected in the top navigation bar. The 'Report Type' dropdown is set to 'Overall Teacher Performance, Single Target'. The 'Class' dropdown is set to 'Select All'. The 'Order By' dropdown is set to 'Alpha'. The 'SBAC Target' dropdown is set to '1 Ela - Reading - 09'. The 'Precision' dropdown is set to 'Whole'. A 'Generate' button is located at the bottom right of the form.

Student Assessment Results Screen, Reports Tab

- **Individual Student Performance** – Select the **School**, **Teacher**, and **Precision**.

The screenshot shows the 'Reports' tab selected in the top navigation bar. The 'Report Type' dropdown is set to 'Individual Student Performance'. The 'Class' dropdown is set to 'Jackson, K Psychology I(1) (0169)'. The 'Student' dropdown is set to 'Bailey, Michael'. The 'Precision' dropdown is set to 'Whole'. A 'Generate' button is located at the bottom right of the form.

Student Assessment Results Screen, Reports Tab

3. Click **Generate** to view the report.
4. Click **Export To PDF** to print the report, if needed.

Exporting Student Results



Export student results for assessments using standards. If your assessment does not include standards, only the Overall Score displays.

1. Select the **Data Table** tab.
2. Select the students to export. The rows highlight in green.
3. Click **Export Student Results**. A confirmation dialog displays.

Charts

Data Table

Reports

Select All

Select None

Show Analysis Bands

Connect/Update Grade Book

Create Breakout

Export Student Results

Export to Excel

Export to PDF

Page 1 of 5 (219 items)

1

2

3

4

5

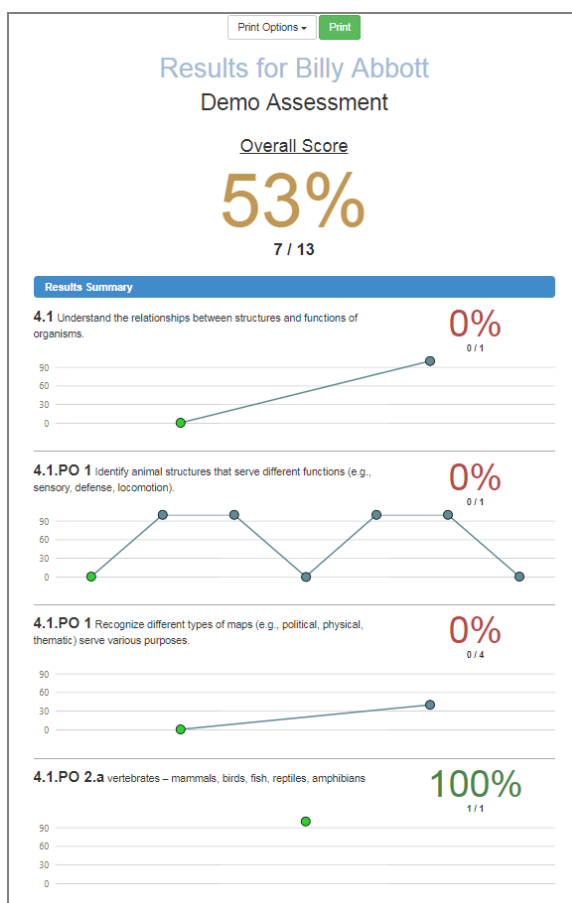
Column Groupings

Drag a column header here to group by that column

Student	District ID	Grade Book	Status	Status Date	Section	School	Teacher	Allow Retake	Overall Score	1 (MC)	2 (HS)	3 (HS)	4 (IC)	4.A (IC)	4.B (IC)	4.C (IC)
Averages									69.9%	72.5%	80%	65%	77.5%	16.75%	19.38%	19.38%
Abbott, Billy	905483		Complete	01/07/2018 01:16 PM	Jackson, K Am Govt(5)	Hope High Sch	Jackson, Kathy		7.00/13.00 (54%)	B	1.00 / 1.00	1.00 / 1.00	0.00 / 4.00	0.00 / 4.00	0.00 / 4.00	0.00 / 4.00
Alexander, George	975141		Complete	12/08/2017 10:19 AM	Jackson, K Am Govt(5)	Hope High Sch	Jackson, Kathy		7.00/13.00 (54%)	D	1.00 / 1.00	0.00 / 1.00	4.00 / 4.00	1.00 / 4.00	1.00 / 4.00	1.00 / 4.00
Arrow, Wayne	873640		Complete	04/17/2018 01:09 PM	Jackson, K Am Govt(5)	Hope High Sch	Jackson, Kathy		12.00/13.00 (92%)	B	1.00 / 1.00	1.00 / 1.00	4.00 / 4.00	1.00 / 4.00	1.00 / 4.00	1.00 / 4.00
Arvanitas, Christina	892796		Assigned		Jackson, K Am Govt(4)	Hope High Sch	Jackson, Kathy									
Bailey, Michael	138214		Complete	12/07/2017 05:34 AM	Jackson, K Psychology	Hope High Sch	Jackson, Kathy		9.00/13.00 (69%)	D	1.00 / 1.00	1.00 / 1.00	4.00 / 4.00	1.00 / 4.00	1.00 / 4.00	1.00 / 4.00

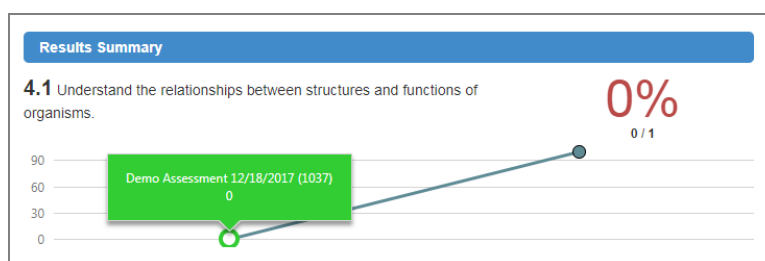
Student Assessment Results Screen, Data Table Tab

4. Click **Confirm**. The results display.



Exported Student Assessment Results Screen

- Hover over a data point to see the assessment name where the standard was evaluated.



Exported Student Assessment Results Screen

Printing Student Results



All options under Overall Results and **Show Item Summary** are enabled by default.

1. Display the results by selecting a student or [exporting the results for multiple students](#).
2. Select Overall Results from the **Print Options**.

Export Student Assessment Results Screen

- **Show Assessment Name** – Clear to hide the assessment name.

Export Student Assessment Results Screen

- **Show Result Measure Text** – Clear to hide text that describes the standard.

Export Student Assessment Results Screen

- **Show Overall Test Score** – Clear to hide the Overall Score at the top of the results.

Results for George Alexander

Demo Assessment

Results Summary

Export Student Assessment Results Screen

- **Show Results Summary** – Clear to hide the Results Summary.

Results for George Alexander

Demo Assessment

Overall Score

53%

7 / 13

Item Feedback

#1	Multiple Choice	0 / 1
#2	Hot Spot	1 / 1
#3	Hot Spot	0 / 1
#4	Inline Choice	4 / 4
#5	Hot Spot	0 / 1
#6	Hot Spot	1 / 1
#7	Multiple Choice	0 / 1
#8	Multi-Part	0 / 1
#9	Multiple Choice	1 / 1
#10	Hot Text	0 / 1

Export Student Assessment Results Screen

- **Show Overall Results** – Clear to hide all information but the student name, assessment name, and Item Feedback.

Results for George Alexander

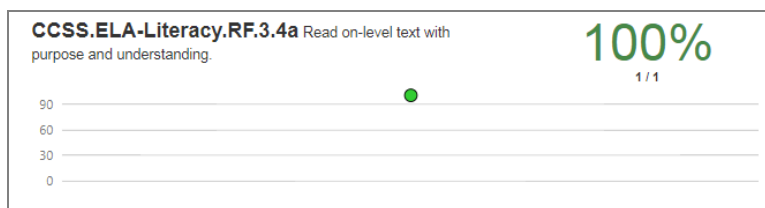
Demo Assessment

Item Feedback

#1	Multiple Choice	0 / 1
#2	Hot Spot	1 / 1
#3	Hot Spot	0 / 1
#4	Inline Choice	4 / 4
#5	Hot Spot	0 / 1
#6	Hot Spot	1 / 1
#7	Multiple Choice	0 / 1
#8	Multi-Part	0 / 1
#9	Multiple Choice	1 / 1
#10	Hot Text	0 / 1

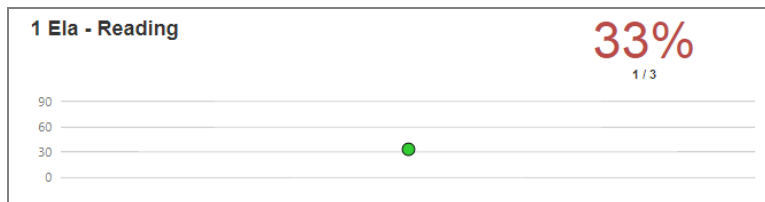
Export Student Assessment Results Screen

- **Show Standards** – Clear to hide results for standards.



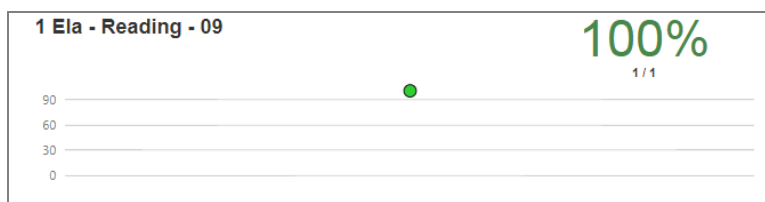
Export Student Assessment Results Screen

- **Show SBAC Claims** – Clear to hide results for SBAC Claims.



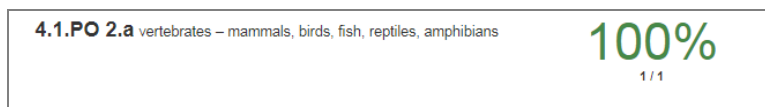
Export Student Assessment Results Screen

- **Show SBAC Targets** – Clear to hide results for SBAC Targets.



Export Student Assessment Results Screen

- **Show Result Charts** – Clear to hide all results charts.



Export Student Assessment Results Screen

3. Select Passages from the **Print Options**. **Show Full Item Feedback** must be selected for the passage details to be available.

Print Options ▾ **Print**

Overall Results

- ☒ Show Activity Log
- ☒ Show Assessment Name
- ☒ Show Result Measure Text
- ☒ Show Overall Test Score
- ☒ Show Results Summary
- ☒ Show Overall Results
- ☒ Show Standards
- ☒ Show SBAC Claims
- ☒ Show SBAC Targets
- ☒ Show Result Charts

Feedback View

- ☐ Hide Feedback
- ☐ Show Incorrect Items Feedback
- ☐ Show Item Summary Feedback
- ☒ Show Full Item Feedback

Passages

- ☐ No Passages
- ☒ Show All Passages
- ☐ Show Each Passage Once

Export Student Assessment Results Screen

- **No Passages** – Passages do not display.
 - **Show All Passages** – Passages display with each item that the passage is available.
 - **Show Each Passage Once** – Passages display once for each student if used with multiple items.
4. Click **Print**.


Exporting Student Responses on Constructed Response Items

Teacher, School Level, and District Administrators can print student responses to constructed response items from the Student Assessment Results screen.

1. Select the **Data Table** tab.
2. Select the students to export. The rows highlight in green.
 - Click **Select All** to highlight all students.



Use **Column Groupings** to sort the student names by teacher, school, or course before using the **Select All** option.

- Click **Select None** to clear highlighted students.
3. Click  to print the student responses. A confirmation dialog displays.

Student	District ID	Grade Book	Status	Status Date	Section	School	Teacher	Allow Retake	Overall Score	1 (SA)	2 (TF)	3 (MC)	4 (CR)	5 (MC)
Averages									58.06%	64.1%	84.62%	58.97%	35.9%	82.05%
Abbott, Billy Retake on 1/4/2018	905483		Complete	01/04/2018 09:40 AM	Jackson, K Am Govt(0) Jackson, K /Tott Favoni	Hope High Sch	Jackson, Kathy		6.25/10.00 (63%)	1.00 / 1.00	T	C	Unscored	A
Alexander, George	975141		Complete	07/20/2018 07:20 AM	Jackson, K Am Govt(3)	Hope High Sch	Jackson, Kathy		0.00/10.00 (0%)					
Amow, Wayne Retake on 1/4/2018	873840		Complete	01/04/2018 08:58 AM	Jackson, K Am Govt(3)	Hope High Sch	Jackson, Kathy		6.00/10.00 (60%)	1.00 / 1.00	T	C	Unscored	A

Student Assessment Results Screen, Data Table Tab

4. Click **Confirm**. The Constructed Response Rubric, Question Stem, and Student Responses for the Item selected display.

Print Options ▾ Print

Rubric for ItemID 50076

Criteria

<p>A response:</p> <ul style="list-style-type: none"> • Gives sufficient evidence of the ability to understand an informational text and supplies a relevant and appropriate thesis statement • Includes a thesis statement that is on topic 	Score: 2
<p>A response:</p> <ul style="list-style-type: none"> • Gives some evidence of the ability to understand an informational text and supplies a somewhat relevant and vaguely appropriate thesis statement • Thesis statement is not entirely on topic 	Score: 1
<p>A response gets no credit if it provides no evidence of the ability to understand and write an appropriate and accurate thesis statement for a topic.</p>	Score: 0

Item Stem for ItemID 50076

Read the paragraph below.

Dolphins are a lot like whales, but they are much smaller. You can find dolphins all over the world. Dolphins can reason and have many thought processes. Dolphins can communicate with each other with certain sounds that they make. They can even recognize themselves in a mirror, as well as other dolphins that they know. Dolphins can work together to get food that they want to eat.

This paragraph is missing a thesis statement. Write the most appropriate thesis statement to begin the paragraph.

Response for Abbott, Billy

Sea Mammals

Item ID: 50076

Dolphins are interesting mammals that live in the ocean.

Response for Dunham, Stephen

Sea Mammals

Item ID: 50076

Dolphins are mammals

Student Response Output

5. Select the **Print Options**.

- **Use Page Breaks** – Select to print using the Page Breaks shown on the preview.
- **Show Rubric and Item Body on same page** – Select to print the **Scoring Rubric** with the **Item Stem**.
- **Show student name** – Select to include the student names. Do not select to use for blind scoring.
- **Use student key and hide name** – (District Users Only) Select to display a 6-digit number in place of the student's name. Do not select **Show student name**.
- **Show item ID** – Select to include the **Item ID**.
- **Show rubric** – Select to include the **Scoring Rubric** for the item.
- **Show item stem** – Select to include the **Item Stem**.
- **Force Line Spacing** – Select to force a specific line spacing when printing the document.

Print Options ▾ Print

- ☒ Use Page Breaks
- ☐ Show Rubric and Item Body on same page
- ☒ Show student name
- ☐ Show item ID
- ☒ Show rubric
- ☒ Show item stem

Force Line Spacing

- ☒ None
- ☐ Single
- ☐ Double
- ☐ Triple

Student Assessment Results Screen, Teacher

Print Options ▾ Print

- ☒ Use Page Breaks
- ☐ Show Rubric and Item Body on same page
- ☒ Show student name
- ☐ Use student key and hide name
- ☐ Show item ID
- ☒ Show rubric
- ☒ Show item stem

Force Line Spacing

- ☒ None
- ☐ Single
- ☐ Double
- ☐ Triple

Student Assessment Results Screen, District User

6. Click **Print**.



The student responses begin on page 3.

Pulling Scores into Grade Book

Teachers can pull the scores into their Grade Book.

1. Select the **Data Table** tab.
2. Select the students to update. The rows highlight in green.
 - Click **Select All** to highlight all students.



Use **Column Groupings** to sort the student names by teacher, school, or course before using the **Select All** option.

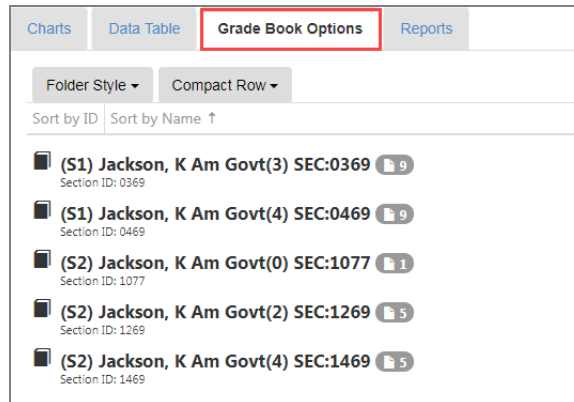
- Click **Select None** to clear highlighted students.
3. Click **Connect/Update Grade Book**.

Student	District ID	Grade Book	Status	Status Date	Section	School	Teacher	Allow Retake	Overall Score	1 (MC)	2 (HS)
Averages											
									69.9%	72.5%	80
Abbott, Billy	905483	A	Complete	01/07/2018 01:16 PM	Jackson, K Am Govt(0)	Hope High Sch	Jackson, Kathy	✗	7.00/13.00 (54%)	B	1.00 / 1.00
Alexander, George	975141	A	Complete	12/08/2017 10:19 AM	Jackson, K Am Govt(3)	Hope High Sch	Jackson, Kathy	✗	7.00/13.00 (54%)	D	1.00 / 1.00
Amow, Wayne	873840	A	Complete	04/17/2018 01:09 PM	Jackson, K Am Govt(3)	Hope High Sch	Jackson, Kathy	✗	12.00/13.00 (92%)	B	1.00 / 1.00
Arvanitas, Christina	892796	A	Assigned		Jackson, K Am Govt(4)	Hope High Sch	Jackson, Kathy	✗			
Bailey, Michael	138214	A	Complete	12/07/2017 09:34 PM	Jackson, K Psychology	Hope High Sch	Jackson, Kathy	✗	9.00/13.00 (69%)	D	1.00 / 1.00

Student Assessment Results Screen, Data Table Tab

Connecting Assessment Scores to Assignments

1. Select *Dashboard (Authorize Students & View Results)* from the **Assessments** menu.
2. Click an assessment name or select *Results Analysis* from **Options**.
3. Select the **Grade Book Options** tab. The targeted sections display the assignments the assessment scores can connect to.



Student Assessment Results Screen, Grade Book Options Tab

4. Click a section or period to display the assignments.
5. Select the assignment to connect the assessment scores to.
6. Hover over an assignment and select *Sync Grade Book* or *Edit Assignment* from **Options**.



An alert displays to confirm that the assessment scores will override the existing assignment scores if the selected assignment has existing class scores.

7. Select the **Data Table** tab.
8. Select a student and click **Connect/Update Grade Book** to assign the Assessment scores to that assignment.



This option displays for District Scheduled Assessments if **Grade Book Pull** was enabled.

A purple icon displays in the **Grade Book** column after the Grade Book is updated.

Charts

Data Table

Grade Book Options

Reports

Show Analysis Bands

Connect/Update Grade Book

Create Breakout

Export Student Results

Drag a column header here to group by that column

<input type="checkbox"/>	Student	District ID	Gender	Ethnicity	Grade Le...	Grade Bo...	Status	Status Da...	Teacher	School	Section	Retake	Overall Sc...	1 (MC)
	Q	Q	Q	Q	Q	Q	Q							
<input checked="" type="checkbox"/>	Seymore, Martha	879226	Female	White	Grade 12		Not Started		Jackson, Kathy	Hope High School	Jackson, K Am Govt(4) (046...		Not Started	
<input checked="" type="checkbox"/>	Bailey, George	874872	Male	White	Grade 12		Not Started		Jackson, Kathy	Hope High School	Jackson, K Am Govt(4) (146...		Not Started	
<input type="checkbox"/>	Alexander, George	975141	Male	White	Grade 12		Not Started		Jackson, Kathy	Hope High School	Jackson, K Am Govt(3) (036...		Not Started	

Student Assessment Results Screen, Data Table Tab

Allowing Students to Retake an Assessment

Select individual students or allow all students to retake the assessment from the **Grid** tab on the Student Assessment Results screen.

- Set the **Allow Take/Retake** option to Yes for the students that are allowed to retake the assessment.



The **Allow Take/Retake** option may be unavailable for district assessments.

Charts Grid

Select All Select None Show Analysis Bands ON Create Breakout Export To Excel Export To PDF

Page 1 of 2 (66 items) [1] 2 >

Column Groupings
 Drag a column header here to group by that column

Student	Class	Allow Take/Retake	Overall Score	1 (TF)	2 (TF)	3 (MC)	4 (MC)	5 (MC)	6 (MC)
Overall Summary				Avg: 40%	Avg: 75%	Avg: 62%	Avg: 25%	Avg: 0%	Avg: 38%
Abbott, Billy	Elm, M	English 11(1)	YES	3.00/6.00 (50%)	T	F	C	C	C
Retake on 3/11/2016									
Borman, Mary	Elm, M	English 11(2)	NO	4.00/6.00 (67%)	T	A	C	C	A
Case, Larry	Elm, M	English 11(1)	YES	3.00/6.00 (50%)	T	B	A	C	C
Dunnam, Elise	Elm, M	English 11(2)	NO						

Assessment Dashboard Screen, Grid Tab

Creating a Breakout Class Based on Assessment

Create a breakout class based on the assessment results from the **Grid** tab on the Student Assessment Results screen.

1. Use filters to sort the students by their results. For example, sort on the **Overall Score** column to group the students and select students performing below grade level, to provide them additional instruction to reinforce the curriculum.
2. Select the students from the **Students** column.
3. Click **Create Breakout**. A confirmation message displays.
4. Click **Confirm**.

Page 1 of 2 (66 items) [1] 2

Column Groupings
Drag a column header here to group by that column

Student	Class	Allow Take/Retake	Overall Score	1 (TF)	2 (TF)	3 (MC)	4 (MC)	5 (MC)	6 (MC)
Overall Summary				Avg: 40%	Avg: 75%	Avg: 62%	Avg: 25%	Avg: 0%	Avg: 38%
✓ Abbott, Billy Retake on 3/11/2016	Elm, M	English 11(1)	NO	3.00/6.00 (50%)	T	F	C	C	C
✓ Borman, Mary	Elm, M	English 11(2)	NO	4.00/6.00 (67%)	T	T	A	C	A
✓ Case, Larry	Elm, M	English 11(1)	NO	3.00/6.00 (50%)	T	T	B	A	C
✓ Dunnam, Elise	Elm, M	English 11(2)	NO						
✓ Edwards, Charlie	Elm, M	English 11(1)	NO						

Correct Responses: True

Assessment Dashboard Screen, Student Assessment Results

Viewing Item Assessment Results

Select *Question Analysis* on any Assessment Results screen or navigate to **Synergy SIS > Assessments > Assessment Dashboard**.

- The **Data Table** tab displays the consolidated responses to the item.
- Click **Export to Excel** or **Export to PDF** to download a file of the results.

Question Analysis for
Week 3 Math Quiz

Navigation

✓ Show Advanced Stats

N-Value: 12
 Standard Deviation: 1.02
 Grade-Split: 0.00
 Test Halves Split: 0.00
 Student-Richardson 20: 0.00

Data Table

Columns: Statistics

Drag a column header here to group by that column

#	Item Type	A	(A) Point Biserial	B	(B) Point Biserial	C	(C) Point Biserial	D	(D) Point Biserial	Upper 27%	Lower 27%	Discrimination Index	Point Biserial Value	P-Value
1	Multiple Choice	6	-0.57	16	0.61	1	-0.10	0	0	1	0.0	0.5	0.00	0
2	Multiple Choice	15	0.20	5	0.10	4	-0.44	1	0.09	0.83	0.33	0.6	0.20	0
3	Multiple Choice	5	-0.65	5	0.05	4	-0.18	1	0.64	0.83	0	1	0.64	0
4	Multiple Choice	4	-0.38	14	0.48	0	0	1	-0.27	0.83	0.5	0.4	0.44	0
5	Multiple Choice	4	-0.38	8	-0.09	5	0.30	2	0.14	0.5	0.17	0.67	0.30	0

Export to Excel Export to PDF

Question Analysis Screen

- The **Details** tab displays all the information available on the item and the responses, which include the:
 - Item
 - Possible Answers
 - Related standards
 - Students who responded to each answer (teacher only)
 - Student responses for Constructed Response items.

Question Analysis for
Item Type Test

Navigation

✓ Show Advanced Stats

N-Value: 15
 Standard Deviation: 1.12
 Grade-Split: 0.00
 Test Halves Split: 0.00
 Student-Richardson 20: 1.12

Data Table Details Statistics Items

Export

Item #1

Details:

Item ID: 20503
 Owner: User Admin
 Item Type: Multiple Choice
 Language: English
 Standards: CC.3.8.1.1-1.2
 Version: 2
 Bank: Edupoint Item Bank
 Status: Live
 Review Engine: RUC

Statistics:

Student Response Count: 0
 Student Correct Count: 1
 Student Incorrect Count: 4
 Student Partial Count: 0
 Student Mapped Count: 20
 P-Value: 0
 Upper 27%: 0.5
 Lower 27%: 0
 Discrimination Index: 1
 Point Biserial: 0.07

Response Statistics:

A Her name is Lue.

Rationale

Responses: 0
Point Biserial: 0.00

Students

B She has a six year old sister named Maizey.

Rationale

Responses: 0
Point Biserial: 0.00

Students

C Hobbies include eating, sleeping, and chewing on things.

Rationale

Responses: 1
Point Biserial: -0.31

Students

D I'm also including this as the correct answer.

Rationale

Responses: 0
Point Biserial: 0.00

Students

Answers

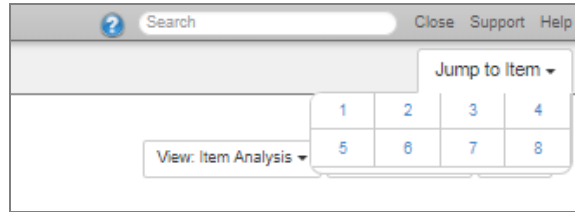
Try It

This isn't really a question, more of an opportunity to show you my new puppy.

E

Question Analysis Screen, Details Tab

Use **Jump To Item** to jump to the item instead of scrolling.



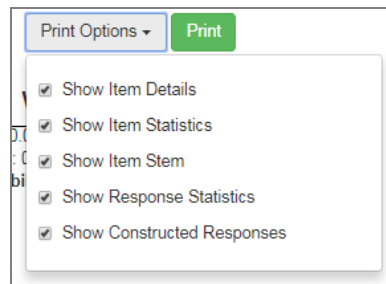
Item Assessment Results Screen, Details Tab

Click the student's name to expand the content.

See the **Statistical Terms** tab for an explanation of the terms used such as *Point Biserial*. Toggle **Show Advanced Stats** to **ON** if tab is not shown.

Exporting Results

1. Click **Export** to print the results.
2. Select the **Print Options** to limit what displays.



Item Assessment Results Screen, Details Tab, Export

3. Print the screen using the browser print function.

The **Statistical Terms** tab defines the terms used on the **Details** tab.

The screenshot shows the 'Statistical Terms' tab selected in the 'Assessment Item Analysis' interface. The interface includes a header with 'View: Item Analysis', 'Schedule Details', and 'Return' buttons. Below the header, the assessment title 'Cry Me a River Water Cycle Quiz' is displayed, along with a 'Show Advanced Stats' toggle set to 'ON'. A list of statistical metrics is shown: 'Odd/Even Split Reliability: 0.00', 'Two Halves Split Reliability: 0.00', 'Kuder-Richardson 20 Reliability: 0.65', 'Standard Deviation: 2.27', and 'N-Value: 400'. The 'Statistical Terms' tab is highlighted with a red box. Below the tab, the 'Assessment Terms' section provides definitions for 'Odd/Even Split', 'Two Halves Split', 'Kuder-Richardson 20', 'Standard Deviation', and 'N-Value'. The 'Assessment Item Terms' section is partially visible at the bottom.

Assessment Item Analysis For
Cry Me a River Water Cycle Quiz

View: Item Analysis Schedule Details Return

Show Advanced Stats
 ON

Odd/Even Split Reliability: 0.00
 Two Halves Split Reliability: 0.00
 Kuder-Richardson 20 Reliability: 0.65
 Standard Deviation: 2.27
 N-Value: 400

Grid Details **Statistical Terms**

Export to PDF

Assessment Terms

Odd/Even Split A measure of internal assessment reliability. The response data within the assessment is split by odd and even item numbers. The overall calculation is the coefficient correlation of overall student performance on odd items versus even items.

Two Halves Split A measure of internal assessment reliability. The response data within the assessment is split by first half and second half assessment items. The overall calculation is the coefficient correlation of overall student performance on first half versus second half.

Kuder-Richardson 20 A measure of internal assessment reliability. In brief, this calculation gathers data from all assessment items, comparing the individual item variances to the overall statistical variance. Traditionally, a value less than 0.50 would be a concern. This measure is used primarily with assessments containing no partial correct responses.

$$r = \frac{K}{K-1} \left(1 - \frac{\sum_{i=1}^K K p_i q_i}{\sigma_x^2} \right)$$

Standard Deviation A statistical calculation for how far assessment scores vary. Used in a variety of other calculations.

$$s_N = \sqrt{\frac{1}{N} \sum_{i=1}^N (x_i - \bar{x})^2}$$

N-Value The total number of students with results which are included in calculations. Does not include students who did not at least start the assessment.

Assessment Item Terms

Item Assessment Results Screen, Statistical Terms Tab

- Click **Export to PDF** to download a PDF of the terms.

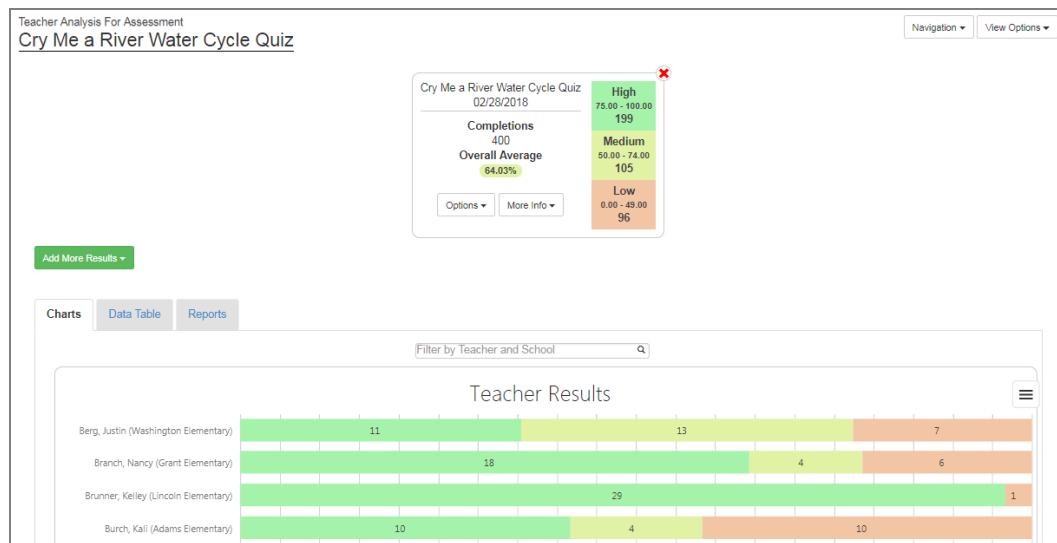
Viewing Teacher Assessment Results (District Users Only)

Principals and district users select *Teacher Analysis* from **Navigation** on any Assessment Results screen.



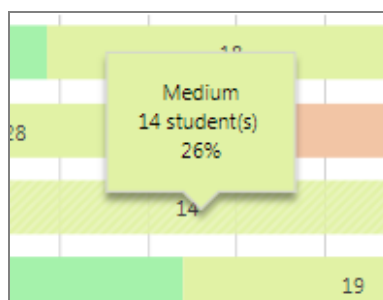
The ability to switch results displays if you have School Level scheduling ability.

- The **Charts** tab displays the results by Teacher and School for *Assessment Items*, *Standards*, *SBAC Claims*, and *SBAC Targets*:



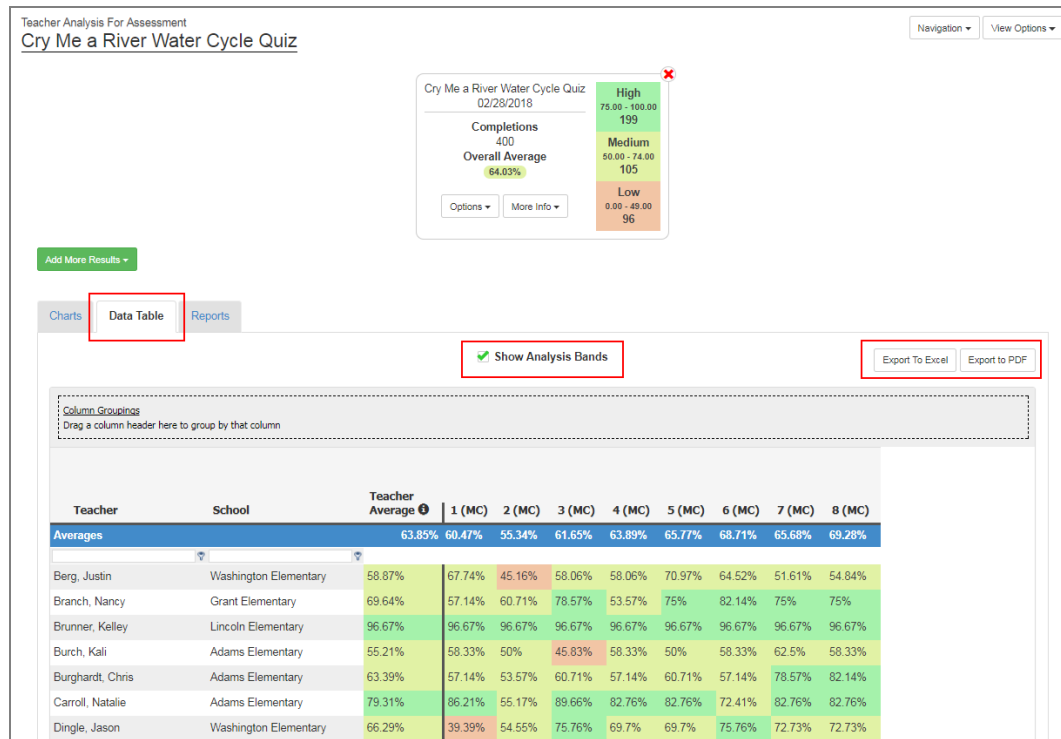
Teacher Assessment Results

- Enter a teacher and/or school name to **Filter by Teacher and School**.
Hover over a section of the chart to view details.



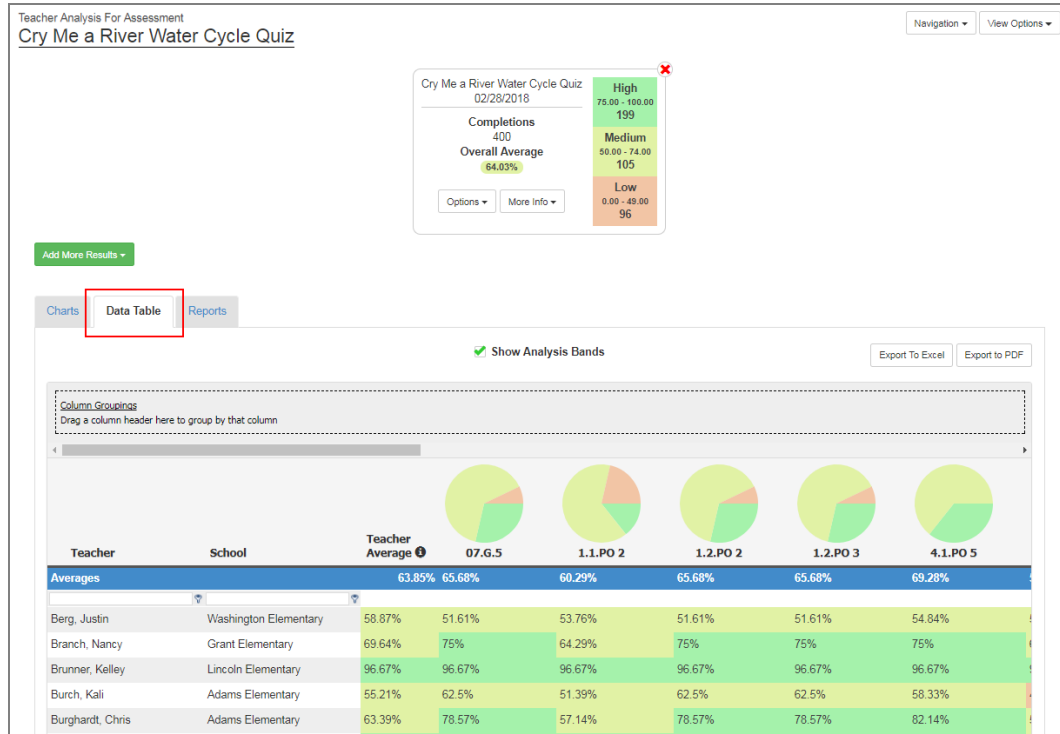
Assessment Results Screen

- The **Data Table** tab displays the results depend on the **Data View** selection in **View Options**. Admin users can view this using the Preferred Score Type.
- Assessment Items Data View**



Teacher Assessment Results Screen, Data Table Tab

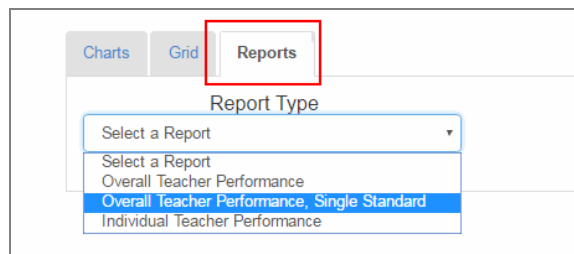
- Standards Data View



Teacher Assessment Results Screen, Data Table Tab

- The Reports tab displays reports based on selections:

- Select Report Type on the Reports tab.



Teacher Assessment Results Screen, Reports Tab

2. Make selections depending on the Report Type:

- *Overall Teacher Performance* – Select the **School**, **Order Teachers By**, and **Precision**.

Charts Grid **Reports**

Report Type: Overall Teacher Performance School: Early College Academy Order Teachers By: Performance, Descending Precision: Whole Export to PDF

Edupoint Public Schools Alexander High School 04/04/16

Overall Teacher Performance
Grade 9 ELA CCSS

Teacher Name	District Average %	School Average %	Teacher Average %	District Delta
Brown, Mary	43	55	55	12

Teacher Assessment Results Screen, Reports Tab

- **Overall Teacher Performance, Single Standard** – Select the **School**, **Order Teachers By**, **Standard**, and **Precision**.



You must select a **Standards** in **Data Views** and a single standard from **Standards** in **View Options** for this option to display.

Charts

Grid

Reports

Report Type

Overall Teacher Performance, Single Standard

School

Early College Academy

Order Teachers By

Performance, Descending

Standard

RL.9-10.2

Precision

Whole

Export to PDF

Edupoint Public Schools

Alexander High School

04/04/16

Overall Teacher Performance, Single Standard

Grade 9 ELA CCSS

RL.9-10.2: Determine a theme or central idea of a text and analyze in detail its development over the course of the text, including how it emerges and is shaped and refined by specific details; provide an objective summary of the text.

Teacher Name	District Average %	School Average %	Teacher Average %	District Delta
Brown, Mary	41	50	50	9

Teacher Assessment Results Screen, Reports Tab

- **Overall Teacher Performance, Single Claim** – Select the **School**, **Order Teachers By**, **SBAC Claim**, and **Precision**.



You must select a **SBAC Claims** in **Data Views** for this option to display.

The screenshot shows the 'Reports' tab selected. The configuration is as follows:

- Report Type:** Overall Teacher Performance, Single Claim
- School:** Select All
- Order Teachers By:** Alpha
- SBAC Claim:** 1 Ela - Reading
- Precision:** Whole
- Export to PDF:** Button

The report title is 'Overall Teacher Performance, Single SBAC Claim' for 'Albuquerque Public Schools' on '01/10/2018'. The sub-header is 'Assessment with SBAC'. The filter is '1 Ela - Reading:'. The table below shows the results for Teacher Jackson, Kathy at Wilson Middle School.

Teacher Name	School Name	District Teacher Average %	School Teacher Average %	Teacher Average %	District Delta
Jackson, Kathy	Wilson Middle School	33	33	33	0

Teacher Assessment Results Screen, Reports Tab

- **Overall Teacher Performance, Single Target** – Select the **School**, **Order Teachers By**, **SBAC Target**, and **Precision**.



You must select a **SBAC Target** in **Data Views** for this option to display.

The screenshot shows the 'Reports' tab selected. The configuration is as follows:

- Report Type:** Select a Report
- School:** Select All
- Order Teachers By:** Alpha
- SBAC Target:** 1 Ela - Reading - 09
- Precision:** Whole
- Export to PDF:** Button

The report title is 'Overall Teacher Performance, Single SBAC Target' for 'Albuquerque Public Schools' on '01/10/2018'. The sub-header is 'Assessment with SBAC'. The filter is '1 Ela - Reading - 09:'. The table below shows the results for Teacher Jackson, Kathy at Wilson Middle School.

Teacher Name	School Name	District Teacher Average %	School Teacher Average %	Teacher Average %	District Delta
Jackson, Kathy	Wilson Middle School	100	100	100	0

Teacher Assessment Results Screen, Reports Tab

- **Individual Teacher Performance** – Select the **School**, **Teacher**, and **Precision**.

Charts

Grid

Reports

Report Type

Individual Teacher Performance

School

Career Enrichment Center

Teacher

All Teachers

Precision

Whole

Export to PDF

Career Enrichment Center

04/04/16

Mary Brown Individual Performance

Grade 9 ELA CCSS

High

75.00 to 100.00

Medium

50.00 to 74.99

Low

0.00 to 49.99

Title	District Average %	School Average %	Teacher Average %	District Delta	Analysis Band Performance
Overall Performance	43	54	54	11	2 1
RL.9-10.2	41	67	67	26	2 1
RL.9-10.5	47	0	0	-47	3
RL.9-10.10a	44	33	33	-11	2 1
RL.9-10.10b	44	33	33	-11	2 1

Teacher Assessment Results Screen, Reports Tab

3. Click **Generate** to view the report.
4. Click **Export to PDF** to print the report, if needed.

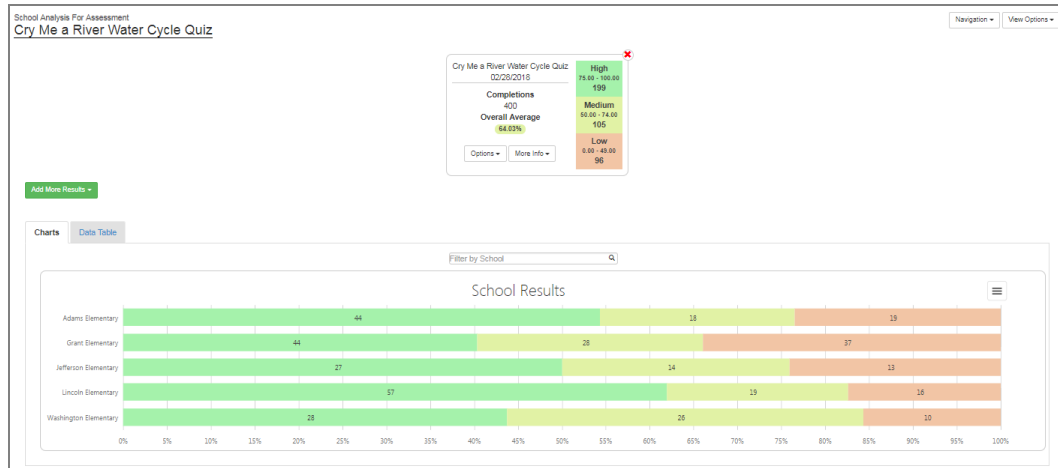
Viewing School Assessment Results (District Users Only)

Principals and district users select *School Analysis* from **Navigation** on any Assessment Results screen.



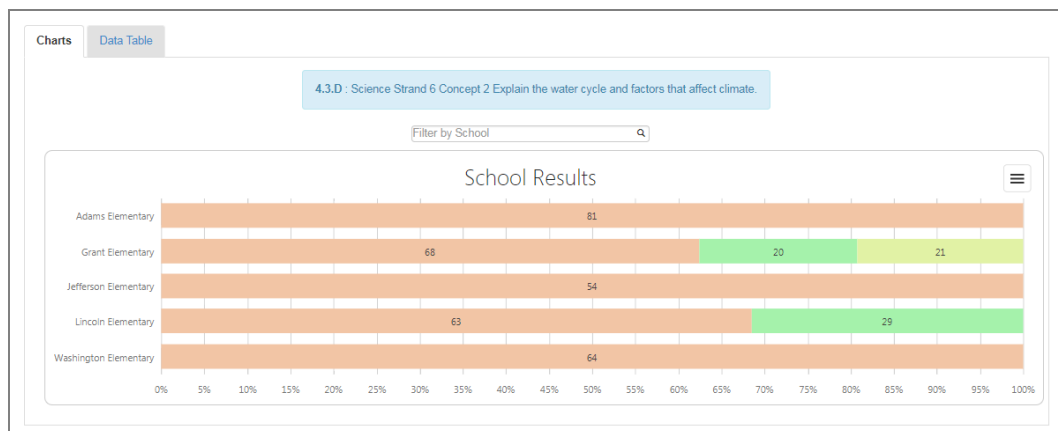
The ability to switch results displays if you have District Level scheduling ability.

- *Assessment Items Data View*



School Assessment Results Screen

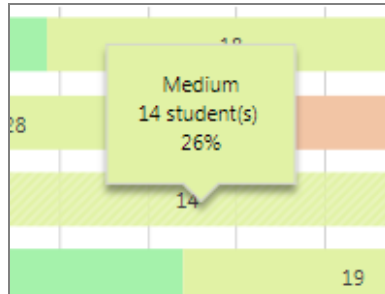
- *Standards Data View*



School Assessment Results Screen

The results by school display on the **Chart** tab.

- Enter a school name to **Filter by School**.
- Hover over a section of the chart to view details.



Assessment Results Screen

- The results displayed on the **Data Table** tab depend on the on the **Data View** selection in **View Options**. Admin users can view this using the Preferred Score Type.
 - **Assessment Items Data View**
 - Select **Show Analysis Bands** to shade the results with the analysis band colors.
 - Click an option to export the results to Excel or PDF.

School Analysis For Assessment
Cry Me a River Water Cycle Quiz

Navigation View Options

Cry Me a River Water Cycle Quiz
02/28/2018

Completions
400

Overall Average
64.03%

Options More Info

High
75.00 - 100.00
199

Medium
50.00 - 74.00
105

Low
0.00 - 49.00
96

Add More Results

Charts Data Table

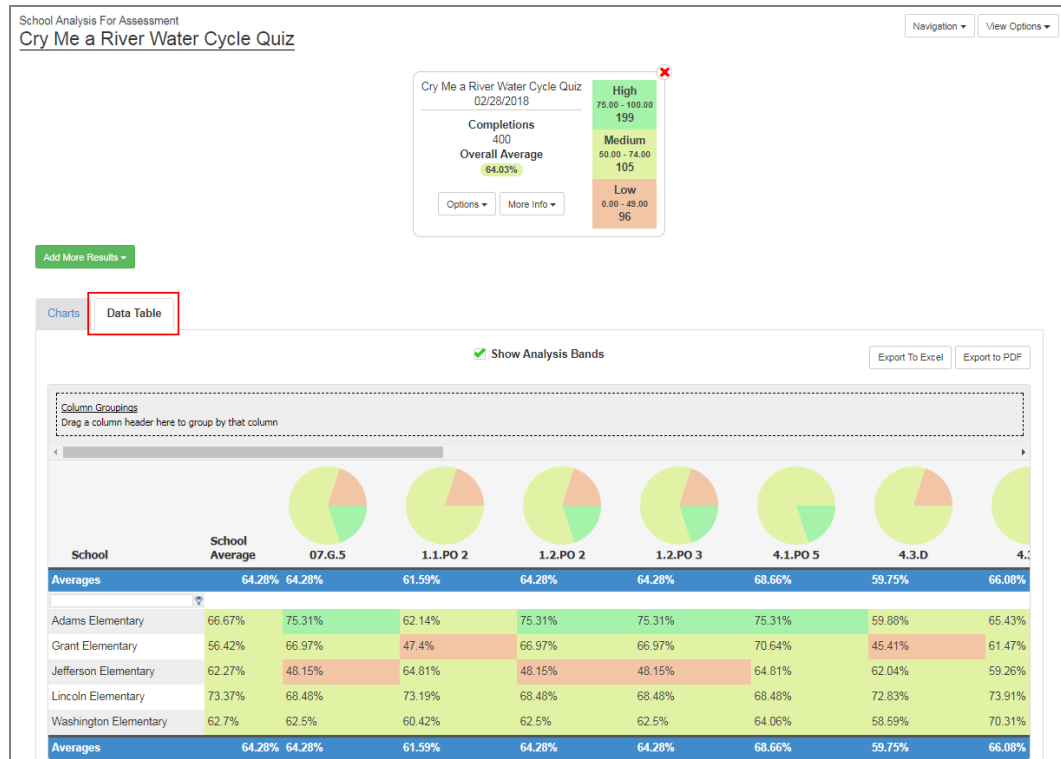
Show Analysis Bands Export To Excel Export to PDF

Column Groupings
Drag a column header here to group by that column

School	School Average	1 (MC)	2 (MC)	3 (MC)	4 (MC)	5 (MC)	6 (MC)	7 (MC)	8 (MC)
Averages	64.28%	61.31%	55.89%	63.61%	65.28%	66.08%	69.17%	64.28%	68.66%
Adams Elementary	66.67%	67.9%	53.09%	66.67%	66.67%	65.43%	62.96%	75.31%	75.31%
Grant Elementary	56.42%	46.79%	46.79%	44.04%	51.38%	61.47%	63.3%	66.97%	70.64%
Jefferson Elementary	62.27%	64.81%	61.11%	62.96%	70.37%	59.26%	66.67%	48.15%	64.81%
Lincoln Elementary	73.37%	73.91%	68.48%	77.17%	73.91%	73.91%	82.61%	68.48%	68.48%
Washington Elementary	62.7%	53.12%	50%	67.19%	64.06%	70.31%	70.31%	62.5%	64.06%
Averages	64.28%	61.31%	55.89%	63.61%	65.28%	66.08%	69.17%	64.28%	68.66%

Student Assessment Results, Data Table Tab

- Standards Data View



Student Assessment Results Screen, Data Table Tab

- *SBAC Claims or SBAC Targets Data View*

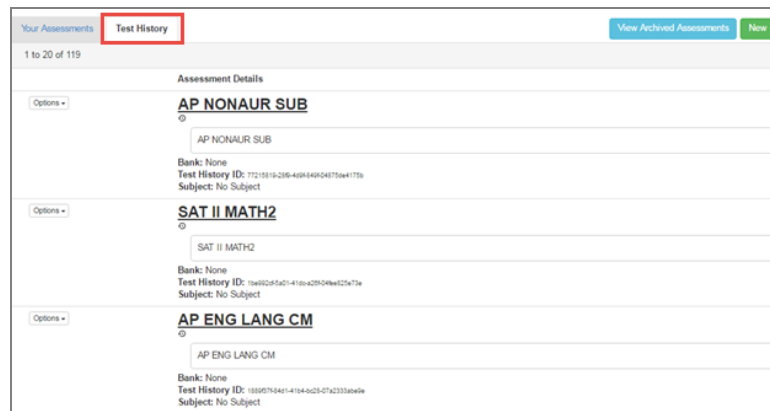


Student Assessment Results Screen, Data Table Tab

Test History Analysis

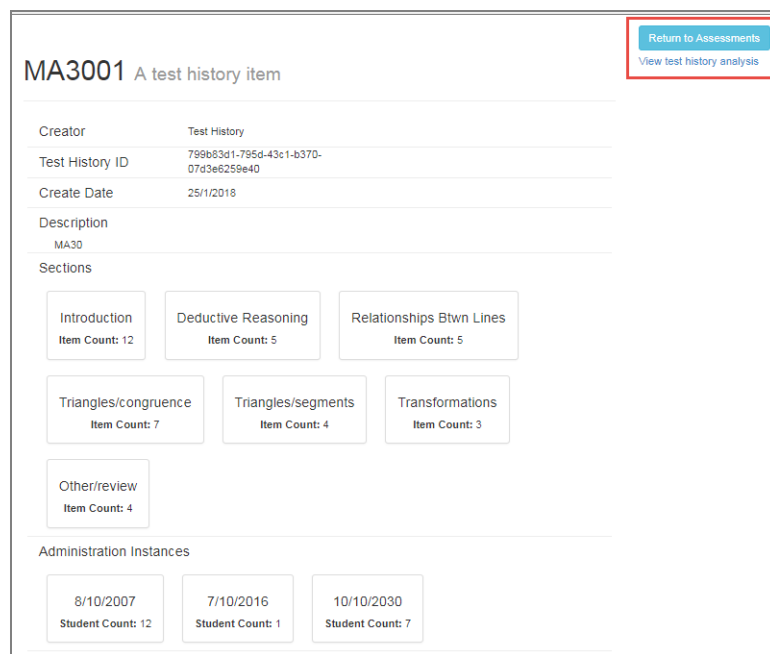
Viewing Test History on the Assessment Grid

1. Select *Assessments (Create & Schedule Assessments)* from the **Assessments** menu.
2. Select the **Test History** tab.



Assessment Screen, Test History Tab

3. Select an **Option**.
 - *Test History Details* displays the details of the Parts as well as the Dates of Administration.
 - Click **Return to Assessments** to return to the list of assessments
 - Click **View test history analysis** to open the Student Assessment Results screen.



Test History Details

- **Test History Analysis** displays the data with charts and a breakdown of student testing data.
- The **Charts** tab displays the parts of the test based on the applied Analysis Band
- The **Data Table** tab displays both the Score and Scaled Score of each part of the test. You can export the **Data Table** to Excel or PDF.

Charts

Data Table

Show Analysis Bands

Column Groupings

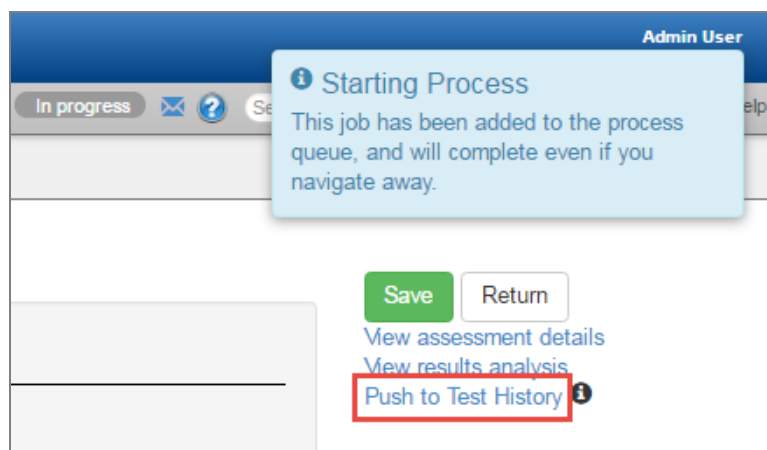
Drag a column header here to group by that column

Student	District ID	Combined Score	Overall %	Admin Date	Introduction	Introduction (Scaled %)	Deductive Reasoning	Deductive Reasoning (Scaled %)	Relationships Btwn Lines	Relationships Btwn Lines (Scaled %)	Triangles/co	Triangles/co (Scaled %)
Averages		26%	62%		5.17	46.97%	3.72	74.44%	2.94	58.89%	3.5	50%
Archer, Annie	915423	25	63.24	1/10/2007	2	18.18	4	80.0	3	60.0	3	42.86
Bagby, Kathy	901299	26	66.68	1/10/2007	2	18.18	3	60.0	3	60.0	2	28.57
Beeson, Timothy	904528	25	62.5	1/10/2007	3	27.27	4	80.0	3	60.0	2	28.57
Cleveland, Heather	974746	25	63.35	1/10/2007	3	27.27	4	80.0	3	60.0	3	42.86

Test History Analysis Screen, Data Table Tab

Pushing Assessments to Test History (District Users Only)

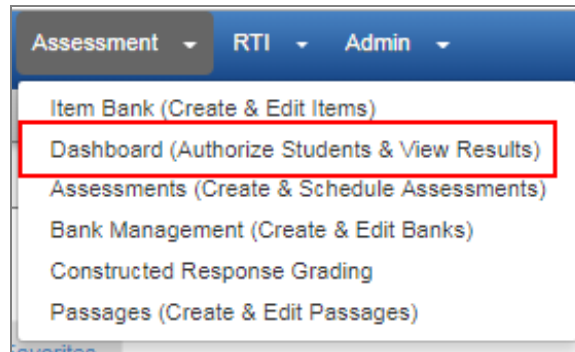
1. Select *Dashboard (Authorize Students & View Results)* from the **Assessments** menu.
2. Select *Schedule Details* from **Options**.
3. Click **Push to Test History** to start the process of pushing data to Synergy Test History.



Assessment Schedule Screen

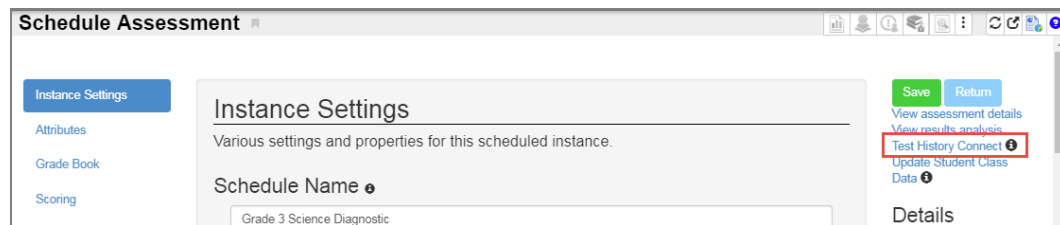
Connecting to Test History

1. Log in as an administrator.
2. Select *Dashboard (Authorize Students and View Results)* from the **Assessment** menu or navigate to **Synergy SIS > Assessments > Assessment Dashboard**.



Assessment Menu

3. Select *Schedule Details* from **Navigation**.
4. Select **Test History Connect**.



Schedule Assessment Screen

5. Click **Create** to create a new *Test History Entry* or use the search field to *Use Existing Test History*.
 - If connecting to an Existing Test History entry, the number of *Test Parts* must match the number from *Section Count*. Use the *Score Types* selection to determine how the assessment data connects to the score types used for the selected entry.
6. Click **Preview Data** to view which data will be pushed into Test History.



Select the headers of the Data Table to sort the data as needed.

Select  to export into an Excel document.

- Click **Connect** to update the selected Test History entry with the Assessment Data.



This job runs on the Process Server.

Student Score Count

865

Section Count

1

Use Existing Test History ⓘ

sat ⓘ

Auto-Crete New ⓘ

Create

Test Name

SAT II CHEM

Scan Sheet Number

10025

Test Parts

CHEM

Score Types ⓘ

Raw Score

Raw

Scale

Connect

Preview Data

District ID

Student... ↑

State ID

Location

Grade

Part Name

Raw Score

146772	Abeyta, Tina	0011404774	Grant Elem...	Grade	CHEM	9
992705	Acuna, An...	0000739795	Adams Ele...	Grade	CHEM	5
995088	Acuna, Mary	0000758246	Jefferson El...	Grade 04	CHEM	14
976950	Adams, Ire...	0001126378	Washingto...	Grade	CHEM	13
976948	Adams, Ke...	0001113240	Washingto...	Grade	CHEM	10
151517	Aguirre, Be...	0011673279		Grade	CHEM	7
101786	Aguirre, Ka...	0000730051	Adams Ele...	Grade	CHEM	11
977138	Ahill, Kelly	0000749077	Grant Elem...	Grade	CHEM	13

Test History Connect Screen

Viewing Test Group Analysis

- Staff without TeacherVUE access Test Group Analysis by navigating to **Synergy SIS > Test History > Setup > Test Group Analysis**.

Test Group Analysis

Menu ▾ ◀ 🔍 ▶ 🖨️ ✓ Save ↶ Undo ➕ Add ✖ Delete

Test Group Analysis

Name: Technology Enhanced Item Group Order: 1 Show In TVUE: ☒ Show In PVUE/SVUE: ☐

Test Analysis Group Parts: ➕ Add 🗑️ Hide Detail

Line	Name
1	Technology Enhanced Items Assessment

Part Tests

Name: Technology Enhanced Item High Score Type: Order: Show Performance Level in PVUE/SVUE: ☐

Part Tests: ➕ Add

✖	Line	Test Name
✖	1	Technology Enhanced Items Assessment

Test Group Analysis

- Teachers access the data by selecting *Test Group Analysis* or *Test Group Analysis 2* on the **Home** menu in TeacherVUE.

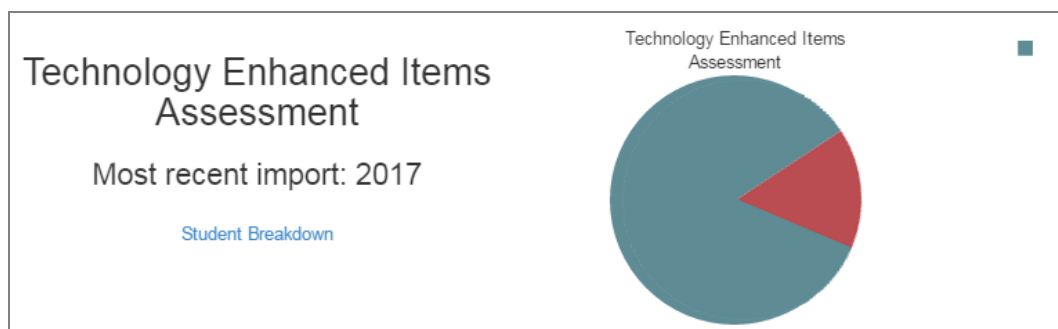
TeacherVUE

Period 1 Prin Eng III (S2) ▾

Test Group Analysis Print Return to Seating Chart

Student Name	Date	Technology Enhanced Items Assessment		
		Perf Lvl	Assessment Raw Score	Assessment Scale Score
Abbott, Billy C.	12/05/2017		4	40
Arambula, Pamela A.				

Test Group Analysis Screen



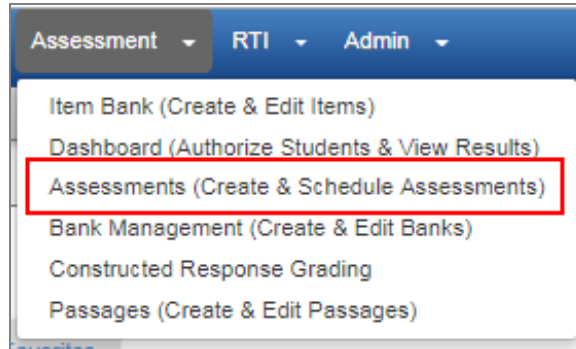
Test Group Analysis 2 Screen



See the *Synergy SIS – TeacherVUE User Guide* for more information about the Test Group Analysis and Test Group Analysis 2 screens.

Viewing Test History (District Users Only)

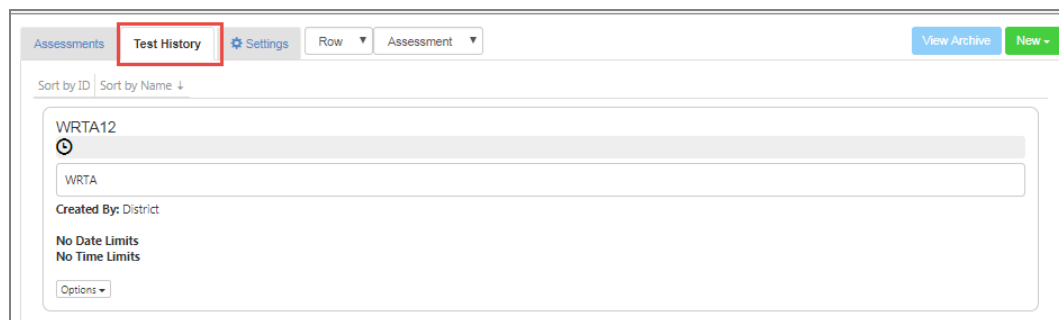
1. Select *Assessments (Create & Schedule Assessments)* from the **Assessment** menu or navigate to **Synergy SIS > Assessment > Assessments**.



Assessment Menu

2. Select the **Test History** tab.

 – Identifies assessments imported from Synergy Test History.



Assessments Screen, Test History Tab

3. Click a sort option, if needed.
 - **Sort by ID** – Select to sort the assessments by the Assessment ID number in ascending or descending order.
 - **Sort by Name** – Select to sort the assessments by Name alphabetically in ascending or descending order.



When sorting by ascending, assessments with numerical numbers or spaces prior to the name of the assessment display first.

4. Select *Test History Details* from **Options** to view additional information about the test.

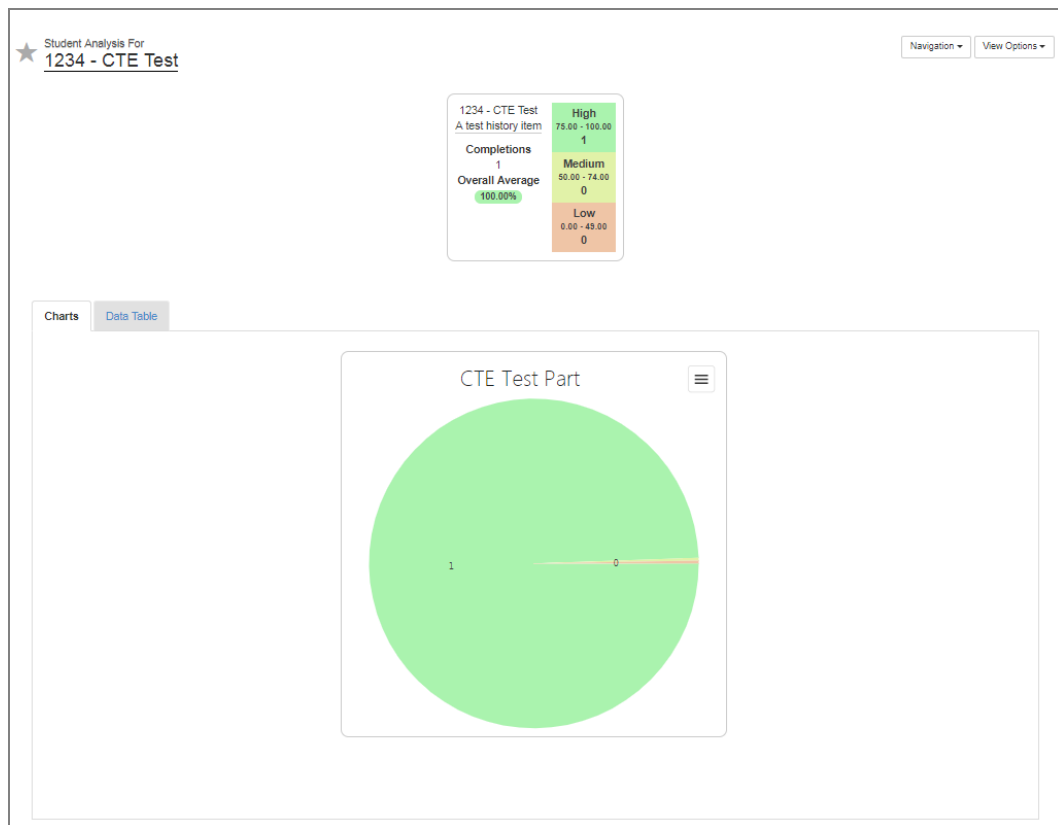
[Return to Assessments](#)
[View test history analysis](#)

1234 - CTE Test A test history item

Creator	Test History
Test History ID	6b6fa5df-7893-46da-b571-978111bd9d69
Create Date	6/8/2018
Description	CTE Test Test
Sections	<div>CTE Test Part</div>
Administration Instances	<div>5/1/2018 Student Count: 1</div>

Test History Details

5. Select *Test History Analysis* from **Options** or click **View test history analysis** on the Test History Details screen to view the Student Analysis for the test.



Test History Analysis Screen

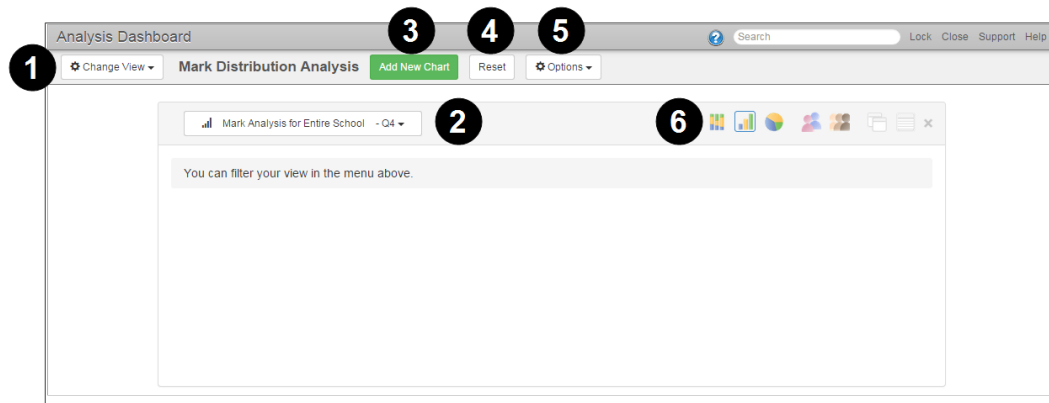
Chapter 8: Analysis Tools

Using the Analysis Dashboard	284
Admin Reports	288

Using the Analysis Dashboard

The Analysis Dashboard enables district administrators and principals to view Assessment results by assessment and school. The Analysis Dashboard uses dynamic filters to define the analysis parameters. The data can be viewed in bar or pie charts or be filtered by gender or ethnicity.

- Select *Analysis Dashboard* from the **Admin** menu or navigate to **Synergy SIS > Assessments > Assessment Dashboard**.

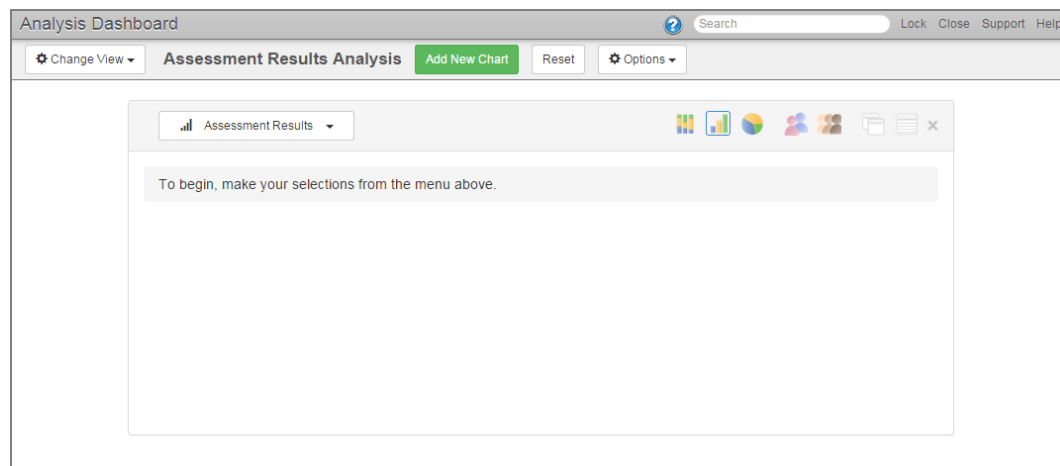


Analysis Dashboard Screen



The Analysis Dashboard screen displays the Mark Distribution Data by default.

- Select *Assessment Results* from **Change View**. ① The Assessment Results screen displays the scores and the number of students that received those scores on assessments created by the school or district.



Analysis Dashboard Screen

See the *Synergy SIS – Grade Book Administrator Guide* for information on:

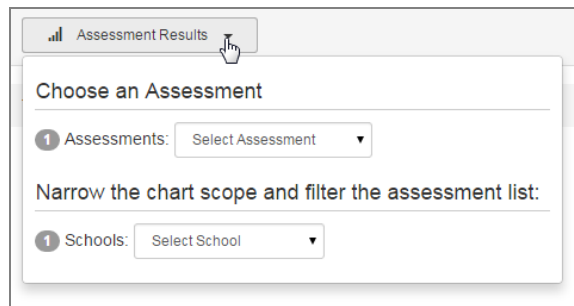


- **Mark Distribution** – Displays the overall grades and the number of students that received that mark. Normally used with section-based grading in secondary schools. Elementary schools normally use Report Card Item Analysis.
- **Test History** – Displays the scores and number of students that received those scores on tests imported to Grade Book.

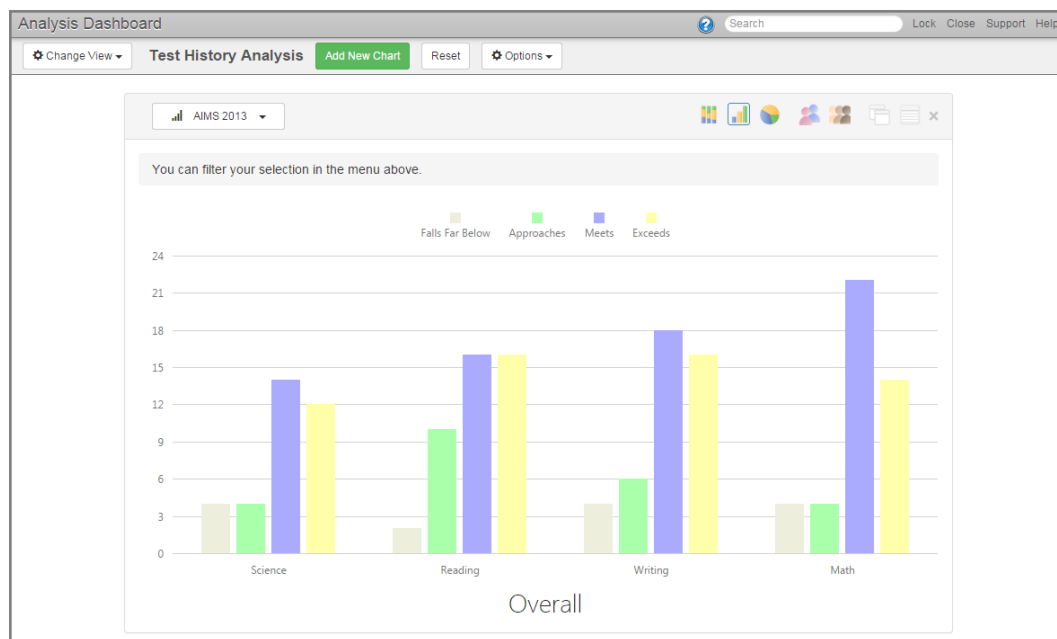
- Use the dynamic filter to select the focus of the chart and limit the data displayed on the dashboard. ❷



Additional filters display as selections are made.



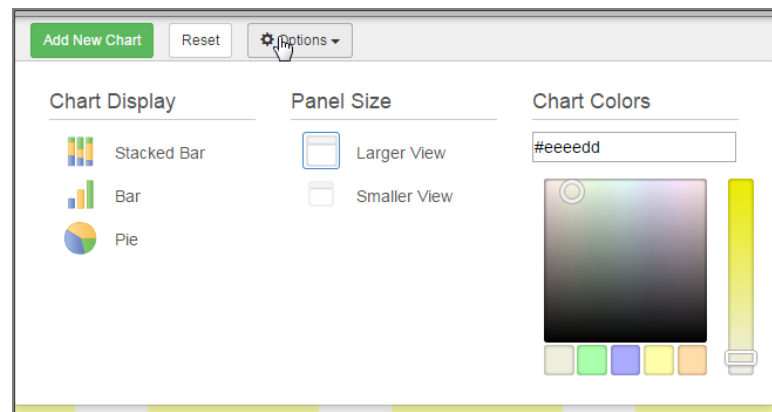
Analysis Dashboard Screen



Analysis Dashboard Screen

- Click **Add New Chart** to add additional charts to the bottom of the screen. Select different filters to perform a comparison. ❸

- Click **Reset** to remove all filters and selections. **4**
- Click **Options** to: **5**
 - Change the Chart Display
 - Select the Panel Size
 - Select Chart Colors










Analysis Dashboard Screen

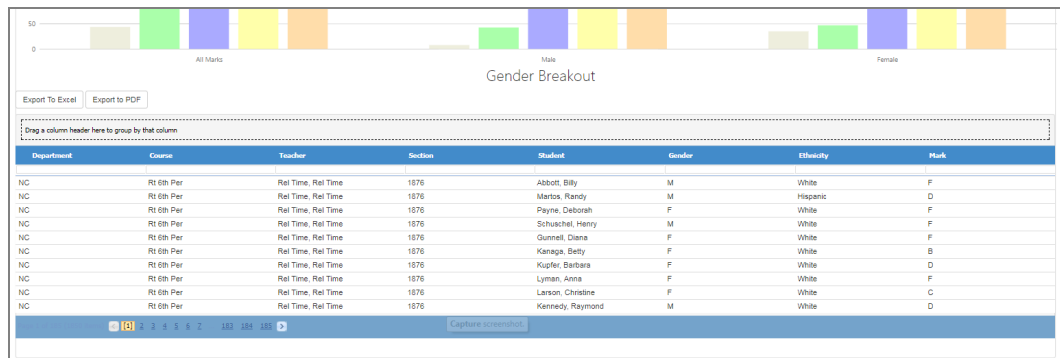
- Select the type of chart. **6**





Analysis Dashboard Screen

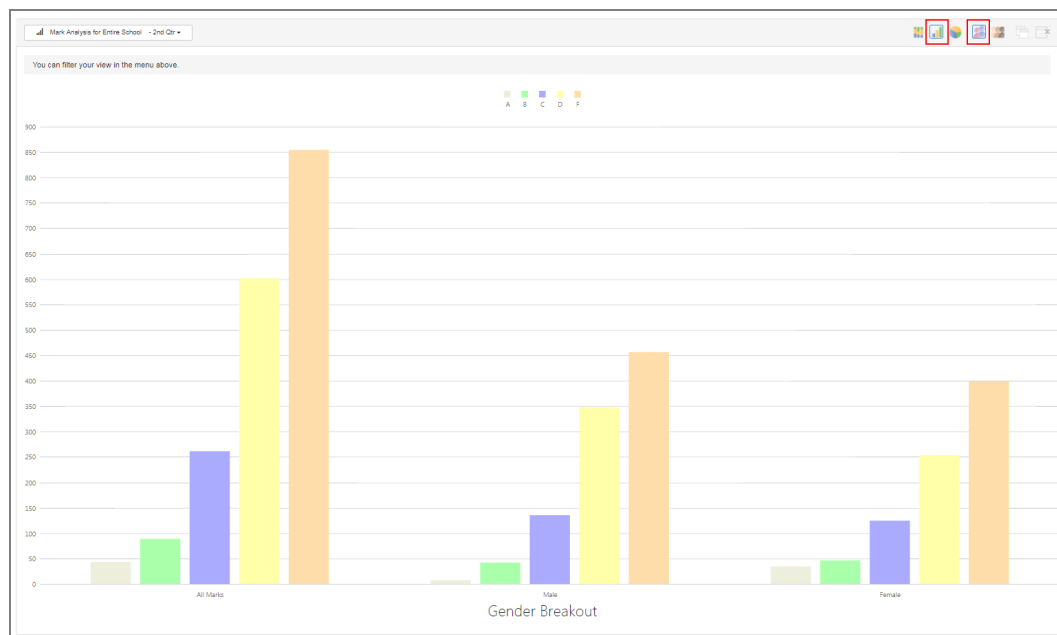
- Full Stacked Bar Chart 
- Bar Graph 
- Pie Chart 
- Gender Breakout 
- Ethnicity Breakout 
- Open a Copy  – A copy of the chart opens below the copied chart

- View Data Grid  – A data grid opens below the chart. You can filter, group, and export the information.



Analysis Dashboard, Data Grid

You can select more than one of the icons to display additional information. For example, select  and  to see a breakdown by All Marks, marks selected by Males, and marks selected by Females.



Analysis Dashboard

Admin Reports

Further analysis can be done using SQL statements and Admin Reports. An unlimited number of Admin Reports may be created.



See the *Synergy SIS – Grade Book Administrator Guide* for information on creating Admin Reports.

Some sample SQL statements for assessments are shown below.

Assessment Student/Standard Results

```
select stu.LASTNAME+', ' +stu.FIRSTNAME StudentName
      ,subj.SUBJECT
      ,st.CODE+' - '+st.STANDARD Standard
      ,t.TESTNAME
      ,'DOK ' + CONVERT(VARCHAR,ib.DEPTHOFFKNOWLEDGE) DOK
      ,convert(datetime,convert(varchar(11),min(r.RESPONSEDATE)))
TestDate
      ,convert(decimal(6,1), SUM(case when r.CORRECT=1 then 1.0
else 0.0 end) / COUNT(r.ID)*100.0,1) 'P-Value'

from EGB_TEST_ITEMBANK ib
      join EGB_TEST_QUESTIONS q on q.ITEMBANKID = ib.id
      join EGB_TEST t on t.ID = q.TESTID
      join EGB_TEST_SCHEDULED sch on sch.TESTID = t.id
      join EGB_TEST_STUDENTRESPONSES r on r.SCHEDULEDTESTID =
sch.ID
      join EGB_TEST_ITEMSTANDARDS ist on ist.ITEMBANKID = ib.ID
      join EGB_STANDARDS_NEW st on st.ID = ist.STANDARDID
      join EGB_SUBJECTS subj on subj.ID = st.SUBJECTID
      join EGB_PEOPLE stu on stu.ID = r.STUDENTID
group by stu.LASTNAME+', ' +stu.FIRSTNAME
      ,subj.SUBJECT
      ,st.CODE+' - '+st.STANDARD
      ,t.TESTNAME
      ,'DOK ' + CONVERT(VARCHAR,ib.DEPTHOFFKNOWLEDGE)

order by stu.LASTNAME+', ' +stu.FIRSTNAME
      ,subj.SUBJECT
      ,st.CODE+' - '+st.STANDARD
      ,min(r.RESPONSEDATE)
      ,t.TESTNAME
      ,'DOK ' + CONVERT(VARCHAR,ib.DEPTHOFFKNOWLEDGE)
```

Test History

```
SELECT R0.[LAST_NAME],
       R0.[FIRST_NAME],
       R1.[SIS_NUMBER],
                                t.TEST_NAME,
       R3.[ADMIN_DATE],
       R4.[PERFORMANCE_LEVEL],
       R5.[PART_DESCRIPTION],
       R8.[NAME],
       R9.[TEST_SCORE],
       R11.[SCORE_DESCRIPTION],
                                t.TEST_LEVEL
                                ,t.TEST_FORM

FROM   [EPC_STU] R1
LEFT OUTER JOIN [REV_PERSON_PHOTO] R2
            ON ( R1.STUDENT_GU = R2.PERSON_GU )
LEFT OUTER JOIN [EPC_STU_TEST] R3
            ON ( R1.STUDENT_GU = R3.STUDENT_GU )
LEFT OUTER JOIN [EPC_STU_TEST_PART] R4
            ON ( R3.STUDENT_TEST_GU = R4.STUDENT_TEST_GU )
LEFT OUTER JOIN [EPC_STU_TEST_PART_SCORE] R9
            ON ( R4.STU_TEST_PART_GU = R9.STU_TEST_PART_GU )
LEFT OUTER JOIN [EPC_TEST_SCORE_TYPE] R10
            ON ( R9.TEST_SCORE_TYPE_GU = R10.TEST_SCORE_TYPE_GU )
LEFT OUTER JOIN [EPC_TEST_DEF_SCORE] R11
            ON ( R10.TEST_DEF_SCORE_GU = R11.TEST_DEF_SCORE_GU )
LEFT OUTER JOIN [EPC_TEST_PART] R5
            ON ( R4.TEST_PART_GU = R5.TEST_PART_GU )
LEFT OUTER JOIN [EPC_TEST_GROUP_PART_TEST] R6
            ON ( R5.TEST_PART_GU = R6.TEST_PART_GU )
LEFT OUTER JOIN [EPC_TEST_GROUP_PART] R7
            ON ( R6.TEST_GROUP_PART_GU = R7.TEST_GROUP_PART_GU )
LEFT OUTER JOIN [EPC_TEST_GROUP] R8
            ON ( R7.TEST_GROUP_GU = R8.TEST_GROUP_GU )
LEFT OUTER JOIN [EPC_STU_SCH_YR] R12
            ON ( R1.STUDENT_GU = R12.STUDENT_GU )
INNER JOIN [REV_PERSON] R0
            ON ( R1.STUDENT_GU = R0.PERSON_GU )
join EPC_TEST t on t.TEST_GU = r3.TEST_GU
WHERE  ( (( R12.[ORGANIZATION_YEAR_GU] IN ( '00DCA4BC-75D8-4118-B47E-
4E0C66283FB9' ) ))
        AND (( R12.[STATUS] IS NULL )) )
--      and      R3.TEST_GU='4A10DFE3-CFD5-446C-A73A-CDD73142E8CB'
ORDER BY R0.[LAST_NAME] ASC,
        R0.[FIRST_NAME] ASC,
        R0.[MIDDLE_NAME] ASC,
        R1.[SIS_NUMBER] ASC,
                                t.TEST_NAME,
        R3.[ADMIN_DATE]
```

Assessment Item Analysis

```

select g.GRADE
      ,s.SUBJECT
      ,st.CODE
      ,st.STANDARD
      ,COUNT(distinct ib.ID) as 'Item Count'
      ,COUNT(distinct q.ID) as 'Item on Test Count'
      ,SUM(case when r.CORRECT=1 then 1 else 0 end) 'Number
Correct'
      ,COUNT(r.ID) 'Count Items Tested'
      ,convert(decimal(6,1), SUM(case when r.CORRECT=1 then 1.0
else 0.0 end) / COUNT(r.ID)*100.0,1) 'P-Value'

from EGB_TEST_ITEMBANK ib
      join EGB_TEST_QUESTIONS q on q.ITEMBANKID = ib.id
      join EGB_TEST t on t.ID = q.TESTID
      join EGB_TEST_SCHEDULED sch on sch.TESTID = t.id
      join EGB_TEST_STUDENTRESPONSES r on r.SCHEDULEDTESTID =
sch.ID
      join EGB_GRADE g on g.ID = ib.GRADEID
      join EGB_SUBJECTS s on s.ID = ib.SUBJECTID
      join EGB_TEST_ITEMSTANDARDS ist on ist.ITEMBANKID = ib.ID
      join EGB_STANDARDS_NEW st on st.ID = ist.STANDARDID
group by g.GRADE
      ,s.SUBJECT
      ,st.CODE
      ,st.STANDARD
order by g.GRADE
      ,s.SUBJECT
      ,st.CODE
      ,st.STANDARD

```

Assessment Item Analysis by Item

```
select g.GRADE
      ,s.SUBJECT
      ,convert(varchar(8000),ib.QUESTION) Question
      ,ib.DEPTHOFFKNOWLEDGE dok
      ,st.CODE
      ,st.STANDARD
      ,COUNT(distinct ib.ID) as 'Item Count'
      ,COUNT(distinct q.ID) as 'Item on Test Count'
      ,SUM(case when r.CORRECT=1 then 1 else 0 end) 'Number Correct'
      ,COUNT(r.ID) 'Count Items Tested'
      ,convert(decimal(6,1), SUM(case when r.CORRECT=1 then 1.0 else
0.0 end) / COUNT(r.ID)*100.0,1) 'P-Value'

from EGB_TEST_ITEMBANK ib
      join EGB_TEST_QUESTIONS q on q.ITEMBANKID = ib.id
      join EGB_TEST t on t.ID = q.TESTID
      join EGB_TEST_SCHEDULED sch on sch.TESTID = t.id
      join EGB_TEST_STUDENTRESPONSES r on r.SCHEDULEDTESTID = sch.ID
      join EGB_GRADE g on g.ID = ib.GRADEID
      join EGB_SUBJECTS s on s.ID = ib.SUBJECTID
      join EGB_TEST_ITEMSTANDARDS ist on ist.ITEMBANKID = ib.ID
      join EGB_STANDARDS_NEW st on st.ID = ist.STANDARDID

group by g.GRADE
      ,s.SUBJECT
      ,st.CODE
      ,st.STANDARD
      ,convert(varchar(8000),ib.QUESTION)
      ,ib.DEPTHOFFKNOWLEDGE

order by g.GRADE
      ,s.SUBJECT
      ,st.CODE
      ,st.STANDARD
```

Assessment Class Standards/Tests

```

select C.CLASSNAME
      ,subj.SUBJECT
      ,st.CODE+' - '+st.STANDARD Standard
      ,t.TESTNAME
      ,'DOK ' + CONVERT (VARCHAR,ib.DEPTHOFKNOWLEDGE) DOK
      ,convert(datetime,convert (varchar(11),min(r.RESPONSEDATE)))

TestDate
      ,convert(decimal(6,1), SUM(case when r.CORRECT=1 then 1.0
else 0.0 end) / COUNT(r.ID)*100.0,1) 'P-Value'

from EGB_TEST_ITEMBANK ib
      join EGB_TEST_QUESTIONS q on q.ITEMBANKID = ib.id
      join EGB_TEST t on t.ID = q.TESTID
      join EGB_TEST_SCHEDULED sch on sch.TESTID = t.id
      join EGB_TEST_STUDENTRESPONSES r on r.SCHEDULEDTESTID =

sch.ID
      join EGB_TEST_ITEMSTANDARDS ist on ist.ITEMBANKID = ib.ID
      join EGB_STANDARDS_NEW st on st.ID = ist.STANDARDID
      join EGB_SUBJECTS subj on subj.ID = st.SUBJECTID
      join EGB_ENROLLMENT E ON E.STUDENTID = R.STUDENTID
      join EGB_CLASS c on c.ID = E.CLASSID
WHERE C.CLASSGUID IS NOT NULL
group by C.CLASSNAME
      ,subj.SUBJECT
      ,st.CODE+' - '+st.STANDARD
      ,t.TESTNAME
      ,'DOK ' + CONVERT (VARCHAR,ib.DEPTHOFKNOWLEDGE)

order by C.CLASSNAME
      ,subj.SUBJECT
      ,st.CODE+' - '+st.STANDARD
      ,min(r.RESPONSEDATE)
      ,t.TESTNAME
      ,'DOK ' + CONVERT (VARCHAR,ib.DEPTHOFKNOWLEDGE)

```


Assessment Statistics by Test and Teacher

```
select t.TESTNAME
      ,t.TESTDESCRIPTION
      ,st.CODE
      ,st.STANDARD
      ,COUNT(distinct ib.ID) as 'Item Count'
      ,COUNT(distinct q.ID) as 'Item on Test Count'
      ,SUM(case when r.CORRECT=1 then 1 else 0 end) 'Number Correct'
      ,COUNT(r.ID) 'Count Items Tested'
      ,convert(decimal(6,1), SUM(case when r.CORRECT=1 then 1.0 else
0.0 end) / COUNT(r.ID)*100.0,1) 'P-Value'

from EGB_TEST_ITEMBANK ib
      join EGB_TEST_QUESTIONS q on q.ITEMBANKID = ib.id
      join EGB_TEST t on t.ID = q.TESTID
      join EGB_TEST_SCHEDULED sch on sch.TESTID = t.id
      join EGB_TEST_STUDENTRESPONSES r on r.SCHEDULEDTESTID = sch.ID
      join EGB_GRADE g on g.ID = ib.GRADEID
      join EGB_SUBJECTS s on s.ID = ib.SUBJECTID
      join EGB_TEST_ITEMSTANDARDS ist on ist.ITEMBANKID = ib.ID
      join EGB_STANDARDS_NEW st on st.ID = ist.STANDARDID
where t.TEACHERID=@teacherid
group by t.TESTNAME
      ,t.TESTDESCRIPTION
      ,st.CODE
      ,st.STANDARD

order by t.TESTNAME
      ,t.TESTDESCRIPTION
      ,st.CODE
      ,st.STANDARD
```

Item Bank Summary

```

select g.GRADE
      ,s.SUBJECT
      ,st.CODE
      ,st.STANDARD
      ,COUNT(distinct ib.ID)+15 as 'Item Count'
from EGB_TEST_ITEMBANK ib
      join EGB_GRADE g on g.ID = ib.GRADEID
      join EGB_SUBJECTS s on s.ID = ib.SUBJECTID
      join EGB_TEST_ITEMSTANDARDS ist on ist.ITEMBANKID = ib.ID
      join EGB_STANDARDS_NEW st on st.ID = ist.STANDARDID
group by g.GRADE, s.SUBJECT
      ,st.CODE
      ,st.STANDARD
order by g.GRADE, s.SUBJECT
      ,st.CODE
      ,st.STANDARD

```

Ethnicity / Standards Test Breakdown

```

select G.GRADE
      ,ETH.ETHNICITY
      ,st.CODE
      ,st.STANDARD
      ,COUNT(distinct ib.ID) as 'Item Count'
      ,COUNT(distinct q.ID) as 'Item on Test Count'
      ,SUM(case when r.CORRECT=1 then 1 else 0 end) 'Number Correct'
      ,COUNT(r.ID) 'Count Items Tested'
      ,convert(decimal(6,1), SUM(case when r.CORRECT=1 then 1.0 else 0.0 end)
/ COUNT(r.ID)*100.0,1) 'P-Value'

from EGB_TEST_ITEMBANK ib
      join EGB_TEST_QUESTIONS q on q.ITEMBANKID = ib.id
      join EGB_TEST t on t.ID = q.TESTID
      join EGB_TEST_SCHEDULED sch on sch.TESTID = t.id
      join EGB_TEST_STUDENTRESPONSES r on r.SCHEDULEDTESTID = sch.ID
      join EGB_GRADE g on g.ID = ib.GRADEID
      join EGB_SUBJECTS s on s.ID = ib.SUBJECTID
      join EGB_TEST_ITEMSTANDARDS ist on ist.ITEMBANKID = ib.ID
      join EGB_STANDARDS_NEW st on st.ID = ist.STANDARDID
      JOIN EGB_PEOPLE STU ON STU.ID = R.STUDENTID
      JOIN EGB_ETHNICITIES ETH ON ETH.ID = STU.ETHNICITYID
where t.TEACHERID=26
group by G.GRADE
      ,st.CODE
      ,st.STANDARD
      ,ETH.ETHNICITY
order by st.CODE
      ,st.STANDARD

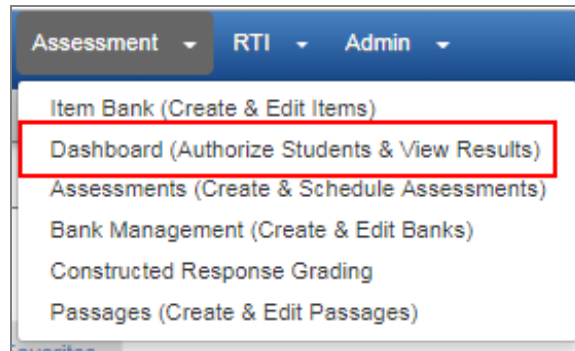
```

Chapter 9: Reports

Assessment Reports Overview	296
-----------------------------------	-----

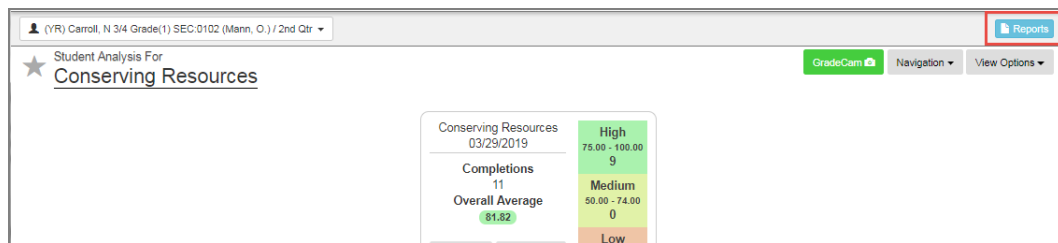
Assessment Reports Overview

1. Select *Dashboard (Authorize Students and View Results)* from the **Assessment** menu or navigate to **Synergy SIS > Assessments > Assessment Dashboard**.



Assessment Menu

2. Click an assessment name or select *Results Analysis* from **Options**.
3. Click **Reports** to open the Report Viewer.



Student Assessment Results Screen

4. Select a report option to export in PDF or Excel.



Creating PDFs or Excel output runs on the Process Server.



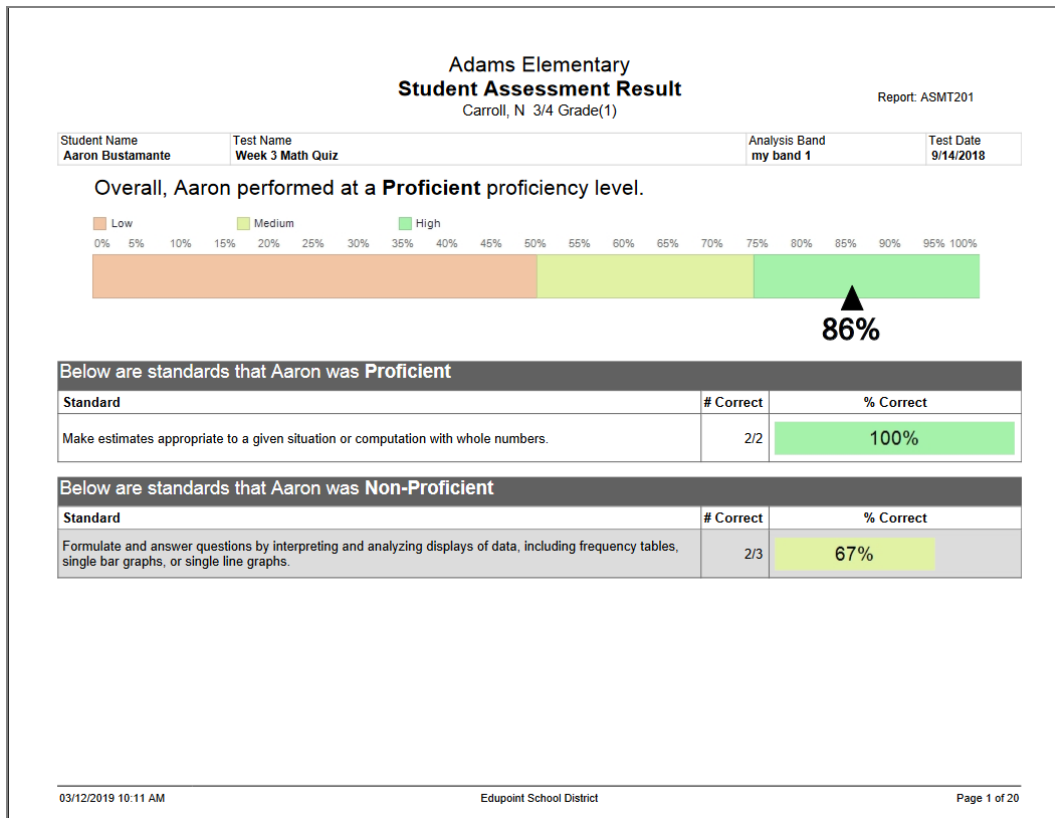
Report Viewer Window

CODE	NAME	DESCRIPTION	USER	STANDARDS	PERFORMANCE	ITEMS
ASMT201	Student Assessment Results	Proficiency breakdown of student performance standard by standard	Teacher	✓	✓	
ASMT401	Class Assessment Results	Analysis by Gender and Ethnicity, Individual Student Standards Performance, Class Level Standards Performance	Teacher	✓	✓	
ASMT402	Class Band Breakdown	Student performance breakdown by Analysis Bands	Teacher		✓	
ASMT403	Class Summary by Item Type	Analysis of item Types assessed, and performance detail by student	Teacher		✓	✓
ASMT404	Performance Level Distribution	Analysis of performance comparing District, School, and Teacher	Teacher		✓	
ASMT406	Teacher Item Standard Analysis	Standards average score comparing teacher averages to the district	Teacher		✓	
ASMT407	Teacher Standards Analysis	Analysis of Standards by District, School, and Teacher	Teacher	✓	✓	
ASMT407 Alt	Teacher Standard Analysis	Additional graphic analysis of standards by District, School, and Teacher	Teacher	✓	✓	

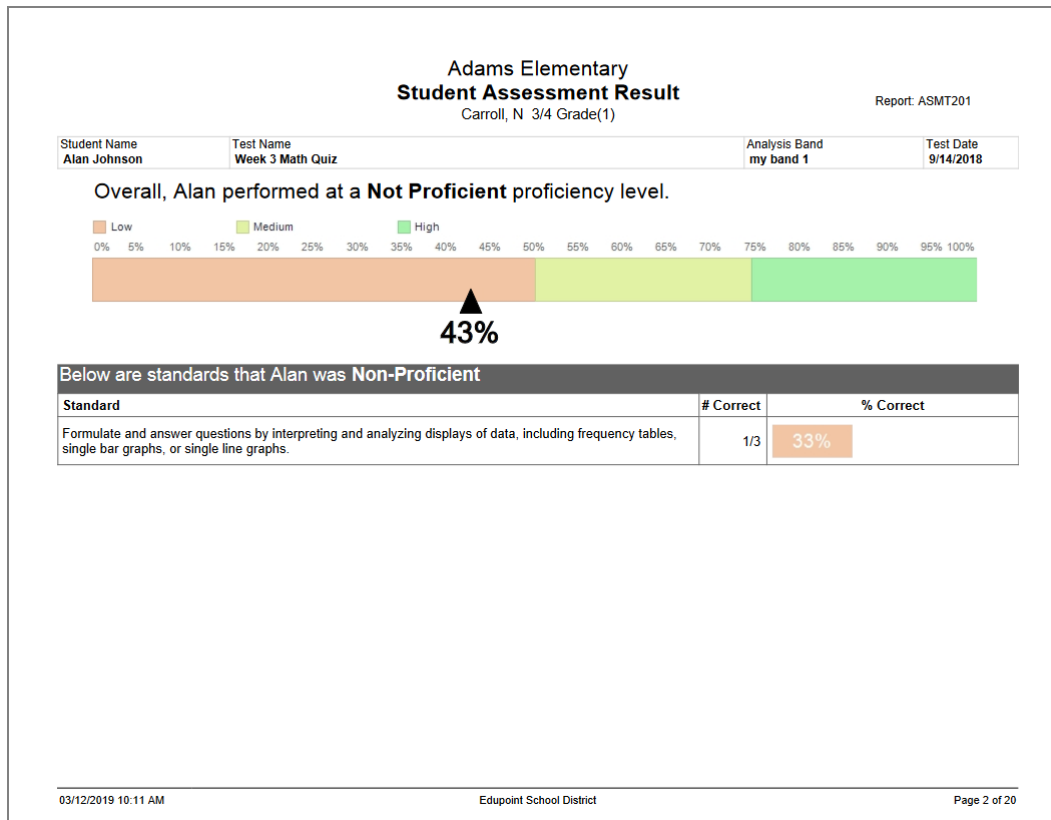
CODE	NAME	DESCRIPTION	USER	STANDARDS	PERFORMANCE	ITEMS
ASMT601	School Results	Analysis by Gender and Ethnicity and overall standards performance	Principal	✓	✓	
ASMT602	School Results by Class	Analysis by Gender and Ethnicity and Class level Standards comparison to district	Teacher	✓	✓	
ASMT603	School Results by Teacher	Analysis by Gender and Ethnicity and Teacher level Standards comparison to district	Principal	✓	✓	
ASMT604	Teacher Overall Performance	Comparison of Teacher, School and District Averages	Principal		✓	
ASMT605	Site Assessment Standards	Standards performance at school level	Principal	✓	✓	
ASMT606	School Summary by Item Type	Analysis of item types at the teacher level	Principal		✓	✓
ASMT701	District Results	Analysis by Gender and Ethnicity and overall standards performance	District	✓	✓	
ASMT702	District Results by School	Analysis by Gender and Ethnicity and Standards comparison by schools	District	✓	✓	
ASMT703	District Results by Teacher	Analysis by Gender and Ethnicity and Teacher level Standards comparison	District	✓	✓	
ASMT704	Teacher Overall Performance by School	Comparison of Teacher, School and District Averages	District		✓	
ASMT705	Student Overall Performance by Class	Student performance compared to Class Averages	Teacher		✓	
ASMT707	Blueprint	Analysis of DOK, Items, and Standards to be assessed	All	✓		✓
ASMT708	District Summary by Item Type	Analysis of Item Types assessed and performance detail by Student per School	District		✓	✓
ASMT708 Alt1	District Summary by Item Type	Analysis of Item Types assessed and performance detail by Teacher per school	District		✓	✓
ASMT708 Alt2	District Summary by Item Type	Analysis of Item Types assessed and performance detail by School	District		✓	✓

ASMT201 – Student Assessment Result

Proficiency breakdown of student performance standard by standard



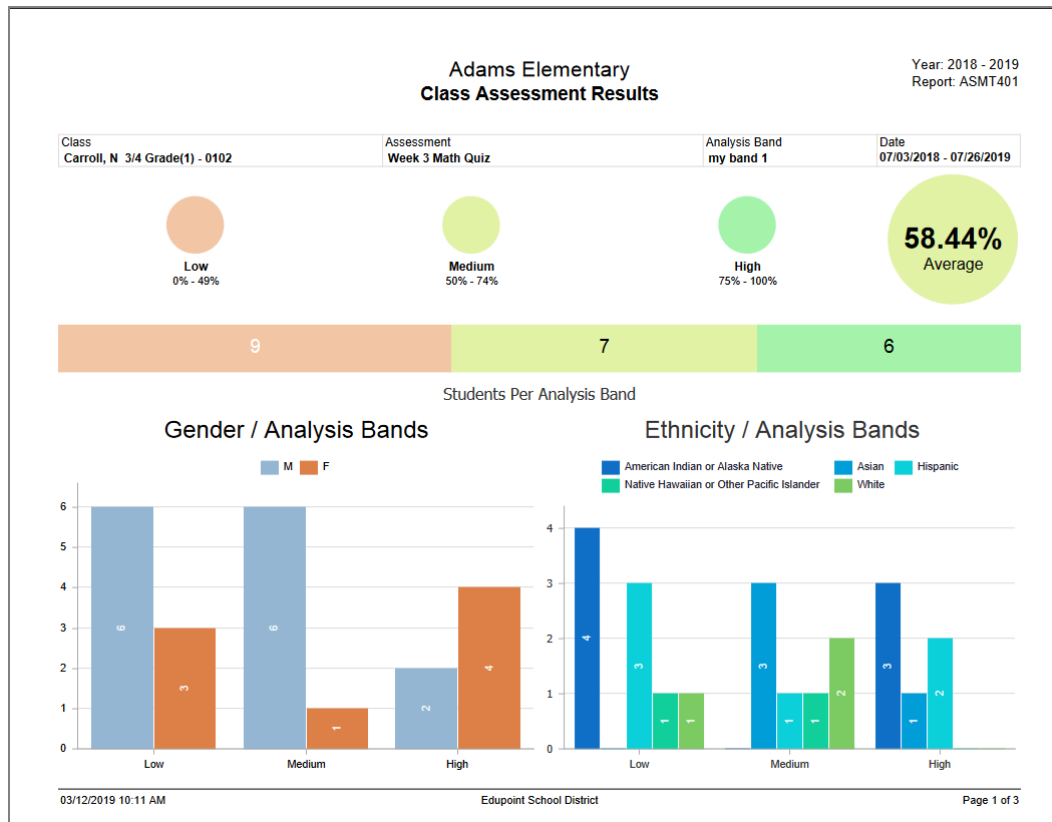
ASMT201 Output (page 1)



ASMT201 Output (page 2)

ASMT401 – Class Assessment Results

Analysis by Gender and Ethnicity, Individual Student Standards Performance, Class Level Standards Performance



ASMT401 Output (page 1)

Adams Elementary Class Assessment Results					Year: 2018 - 2019 Report: ASMT401
Class Carroll, N 3/4 Grade(1) - 0102		Assessment Week 3 Math Quiz		Analysis Band my band 1	Date 07/03/2018 - 07/26/2019
Student	ID	Score	03.M.S1.C3.1	03.M.S2.C1.2	
Aaron, Ian	129442	71.43%	100.00%	33.33%	
Alejandroz, Willie	992706	28.57%	50.00%		
Baker, Carlos	151640	57.14%	50.00%	33.33%	
Bustamante, Aaron	130333	85.71%	100.00%	66.67%	
Cervantes Vazque, Howard	115224	42.86%		66.67%	
Covington, Louis	133538	14.29%		33.33%	
Flores Aldaba, Wanda	154975	85.71%	50.00%		
Johnson, Alan	158343	42.86%		33.33%	
Jolley, Wayne	131024	71.43%		100.00%	
Lowe, Ralph	153981	71.43%	100.00%	33.33%	
Mancera Herrera, Kathryn	156774	42.86%	50.00%	33.33%	
Sabye, Jennifer	147414	85.71%	100.00%	66.67%	
Valle, Jane	152380	71.43%	100.00%	33.33%	
Vanetten, Shirley	129844	14.29%		33.33%	
Vega Gonzalez, Justin	143418	85.71%	100.00%	100.00%	
Vela, Bonnie	126823	42.86%	100.00%	33.33%	
Villanueva, Evelyn	149861	100.00%	100.00%	100.00%	
Walker, Jean	150747	100.00%	100.00%	100.00%	
Werito, Gerald	145377	71.43%	50.00%	100.00%	
Williams, Eugene	139100	57.14%	50.00%	33.33%	

03/12/2019 10:11 AM Edupoint School District Page 2 of 3

ASMT401 Output (page 2)

Adams Elementary Class Assessment Results

Year: 2018 - 2019
Report: ASMT401

Class	Assessment	Analysis Band	Date
Carroll, N 3/4 Grade(1) - 0102	Week 3 Math Quiz	my band 1	07/03/2018 - 07/26/2019

03.M.S1.C3.1

Make estimates appropriate to a given situation or computation with whole numbers.

A horizontal bar chart with a green bar representing 80% performance. The x-axis is labeled from 0% to 100% in 20% increments. The value 80% is displayed in large black text inside the bar.

Standard	Performance
03.M.S1.C3.1	80%

03.M.S2.C1.2

Formulate and answer questions by interpreting and analyzing displays of data, including frequency tables, single bar graphs, or single line graphs.

A horizontal bar chart with a light green bar representing 57.41% performance. The x-axis is labeled from 0% to 100% in 20% increments. The value 57.41% is displayed in large black text inside the bar.

Standard	Performance
03.M.S2.C1.2	57.41%

03/12/2019 10:11 AM

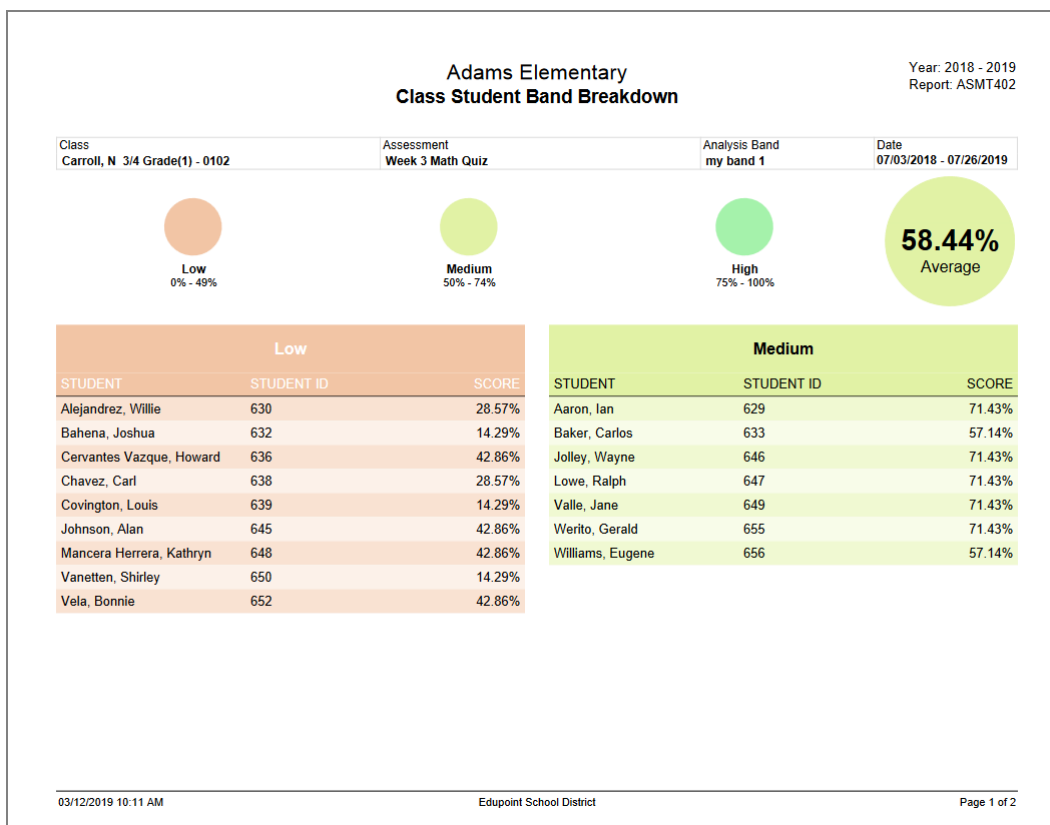
Edupoint School District

Page 3 of 3

ASMT401 Output (page 3)

ASMT402 – Class Student Band Breakdown

Student performance breakdown by Analysis Bands



ASMT402 Output (page 1)

Adams Elementary
Class Student Band BreakdownYear: 2018 - 2019
Report: ASMT402

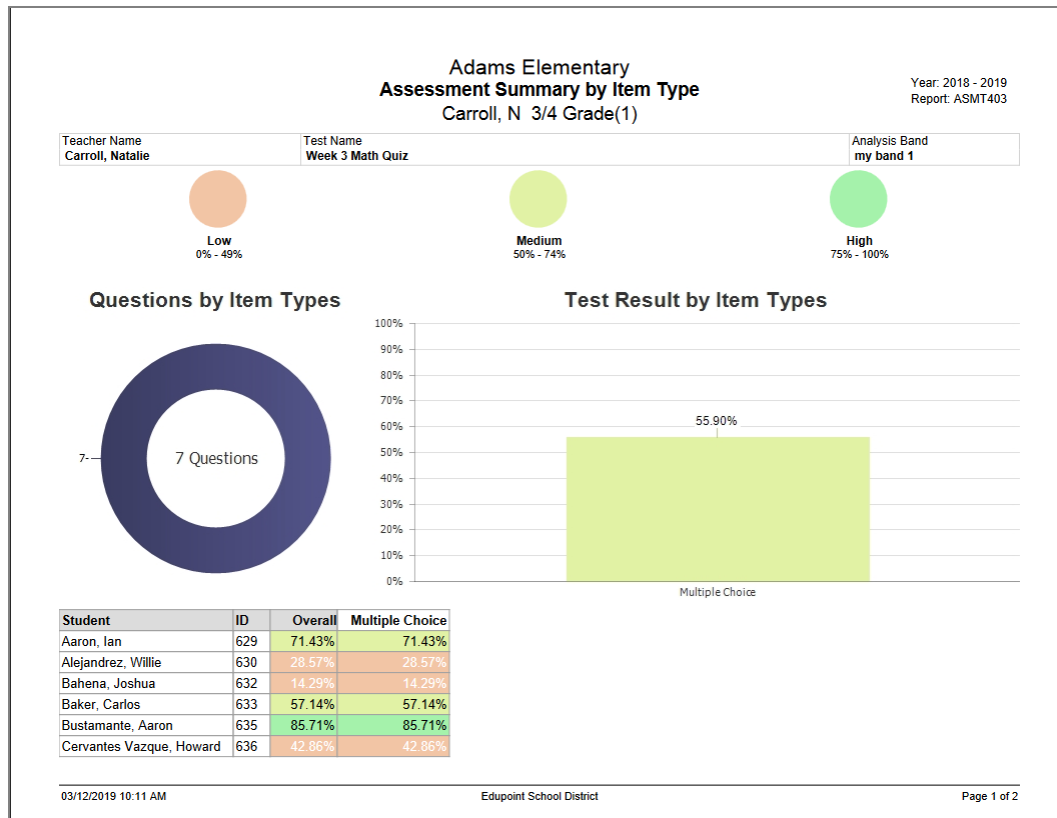
Class	Assessment	Analysis Band	Date
Carroll, N 3/4 Grade(1) - 0102	Week 3 Math Quiz	my band 1	07/03/2018 - 07/26/2019

High		
STUDENT	STUDENT ID	SCORE
Sabye, Gennifer	634	85.71%
Bustamante, Aaron	635	85.71%
Flores Aldaba, Wanda	642	85.71%
Vega Gonzalez, Justin	651	85.71%
Villanueva, Evelyn	653	100.00%
Walker, Jean	654	100.00%

ASMT402 Output (page 2)

ASMT403 – Assessment (Class) Summary by Item Type

Analysis of item Types assessed, and performance detail by student



ASMT403 Output (page 1)

Adams Elementary
Assessment Summary by Item Type
 Carroll, N 3/4 Grade(1)

Year: 2018 - 2019
 Report: ASMT403

Teacher Name Carroll, Natalie		Test Name Week 3 Math Quiz		Analysis Band my band 1
Student	ID	Overall	Multiple Choice	
Chavez, Carl	638	28.57%	28.57%	
Covington, Louis	639	14.29%	14.29%	
Flores Aldaba, Wanda	642	85.71%	42.86%	
Johnson, Alan	645	42.86%	42.86%	
Jolley, Wayne	646	71.43%	71.43%	
Lowe, Ralph	647	71.43%	71.43%	
Mancera Herrera, Kathryn	648	42.86%	42.86%	
Sabye, Gennifer	634	85.71%	85.71%	
Valle, Jane	649	71.43%	71.43%	
Vanetten, Shirley	650	14.29%	14.29%	
Vega Gonzalez, Justin	651	85.71%	85.71%	
Vela, Bonnie	652	42.86%	42.86%	
Villanueva, Evelyn	653	100.00%	100.00%	
Walker, Jean	654	100.00%	100.00%	
Werito, Gerald	655	71.43%	71.43%	
Williams, Eugene	656	57.14%	57.14%	

03/12/2019 10:11 AM

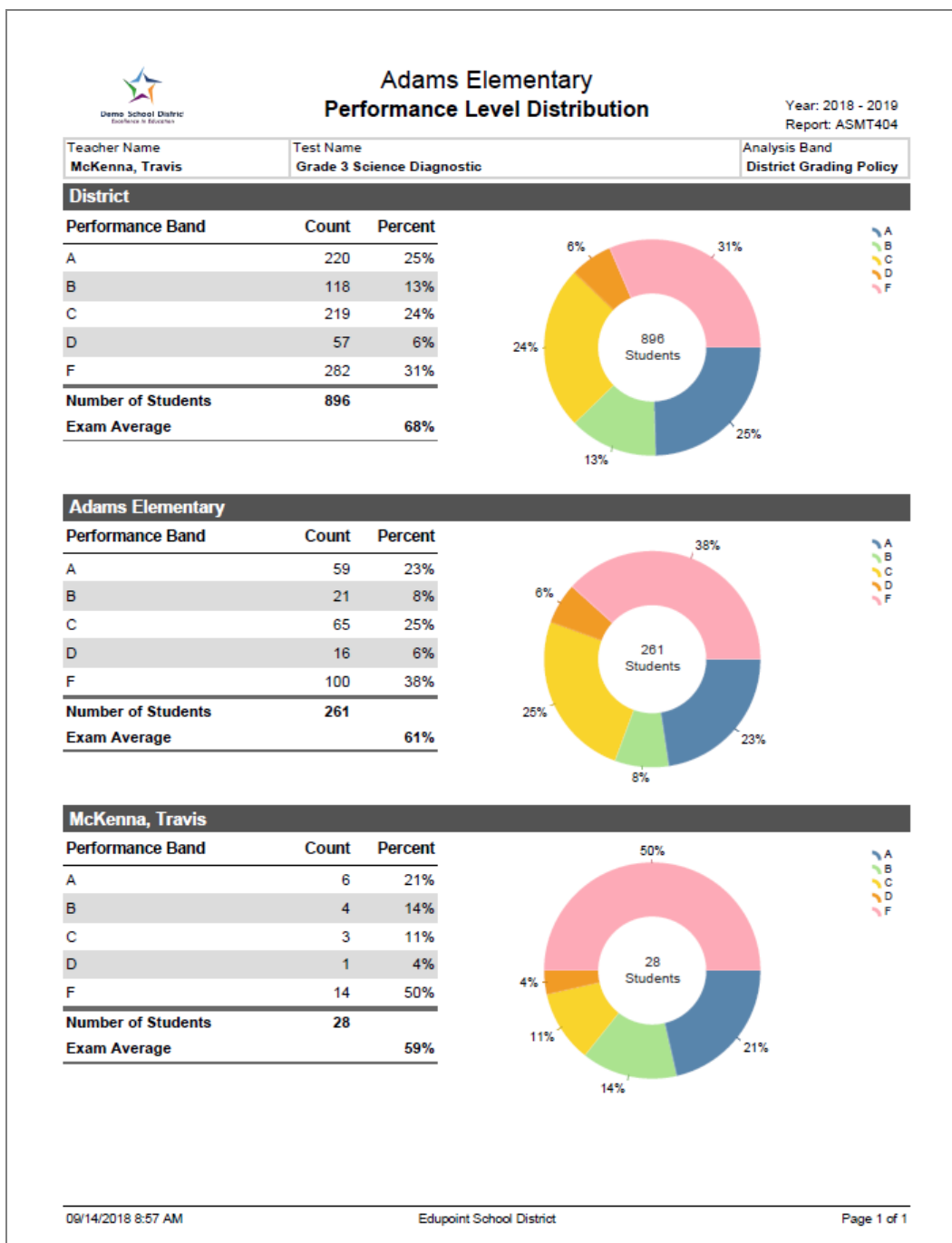
Edupoint School District

Page 2 of 2

ASMT403 Output (page 2)

ASMT404 – Performance Level Distribution

Analysis of performance comparing District, School, and Teacher



ASMT404 Output

ASMT406 – Item Standards Analysis for Teachers

Standards average score comparing teacher averages to the district

Demo School District
Excellence in Education

Adams Elementary Item Standards Analysis for Teachers

Year: 2018 - 2019
Report: ASMT406

Teacher Name		Test Name		Result	
Sabye, Gennifer		Grade 3 Science Diagnostic			
Item	Code	Standard	Yours	District	
1	6.3.PO 1 6.3.PO 2	Identify the sources of water within an environment (e.g., ground water, surface water, atmospheric water, glaciers). Describe the distribution of water on the Earth's surface.	70.31%	73.71%	
2	6.3.PO 1 6.3.PO 2	Identify the sources of water within an environment (e.g., ground water, surface water, atmospheric water, glaciers). Describe the distribution of water on the Earth's surface.	73.44%	68.77%	
3	6.3.PO 1 6.3.PO 2	Identify the sources of water within an environment (e.g., ground water, surface water, atmospheric water, glaciers). Describe the distribution of water on the Earth's surface.	84.38%	85.30%	
4	6.3.PO 1 6.3.PO 2	Identify the sources of water within an environment (e.g., ground water, surface water, atmospheric water, glaciers). Describe the distribution of water on the Earth's surface.	60.94%	48.11%	
5	6.3.PO 1 6.3.PO 2	Identify the sources of water within an environment (e.g., ground water, surface water, atmospheric water, glaciers). Describe the distribution of water on the Earth's surface.	84.38%	75.20%	
6	6.3.PO 4 6.3.PO 3	Differentiate between weather and climate as they relate to the southwestern United States. Measure changes in weather (e.g., precipitation, wind speed, barometric pressure).	59.38%	66.25%	
7	6.3.PO 4 6.3.PO 3	Differentiate between weather and climate as they relate to the southwestern United States. Measure changes in weather (e.g., precipitation, wind speed, barometric pressure).	82.81%	74.74%	
8	6.3.PO 4 6.3.PO 3	Differentiate between weather and climate as they relate to the southwestern United States. Measure changes in weather (e.g., precipitation, wind speed, barometric pressure).	45.31%	50.63%	
9	6.3.PO 4 6.3.PO 3	Differentiate between weather and climate as they relate to the southwestern United States. Measure changes in weather (e.g., precipitation, wind speed, barometric pressure).	78.13%	67.85%	
10	6.3.PO 6 6.3.PO 5.c	Compare weather conditions in various locations (e.g., regions of Arizona, various U.S. cities, coastal vs. interior geographical regions). precipitation	89.06%	79.91%	
11	6.3.PO 6 6.3.PO 5.c	Compare weather conditions in various locations (e.g., regions of Arizona, various U.S. cities, coastal vs. interior geographical regions). precipitation	89.06%	81.06%	
12	6.3.PO 6 6.3.PO 5.c	Compare weather conditions in various locations (e.g., regions of Arizona, various U.S. cities, coastal vs. interior geographical regions). precipitation	56.25%	67.74%	
13	6.3.PO 4 6.3.PO 1	Identify the sources of water within an environment (e.g., ground water, surface water, atmospheric water, glaciers). Measure changes in weather (e.g., precipitation, wind speed, barometric pressure).	76.56%	82.09%	
14	6.3.PO 3 6.3.PO 2	Differentiate between weather and climate as they relate to the southwestern United States. Describe the distribution of water on the Earth's surface.	56.25%	57.06%	

09/17/2018 1:20 PM

Edupoint School District

Page 1 of 1

09/17/2018 1:20 PM

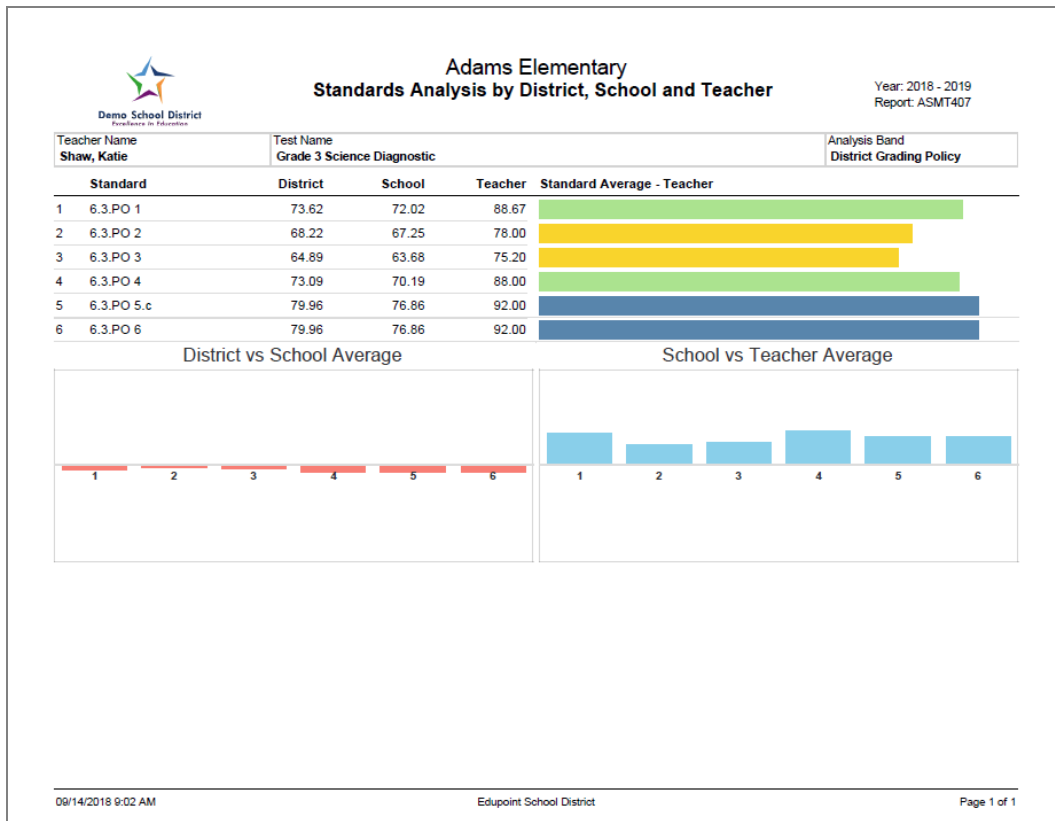
Edupoint School District

Page 1 of 1

ASMT406 Output

ASMT407 – Standards Analysis by District, School and Teacher

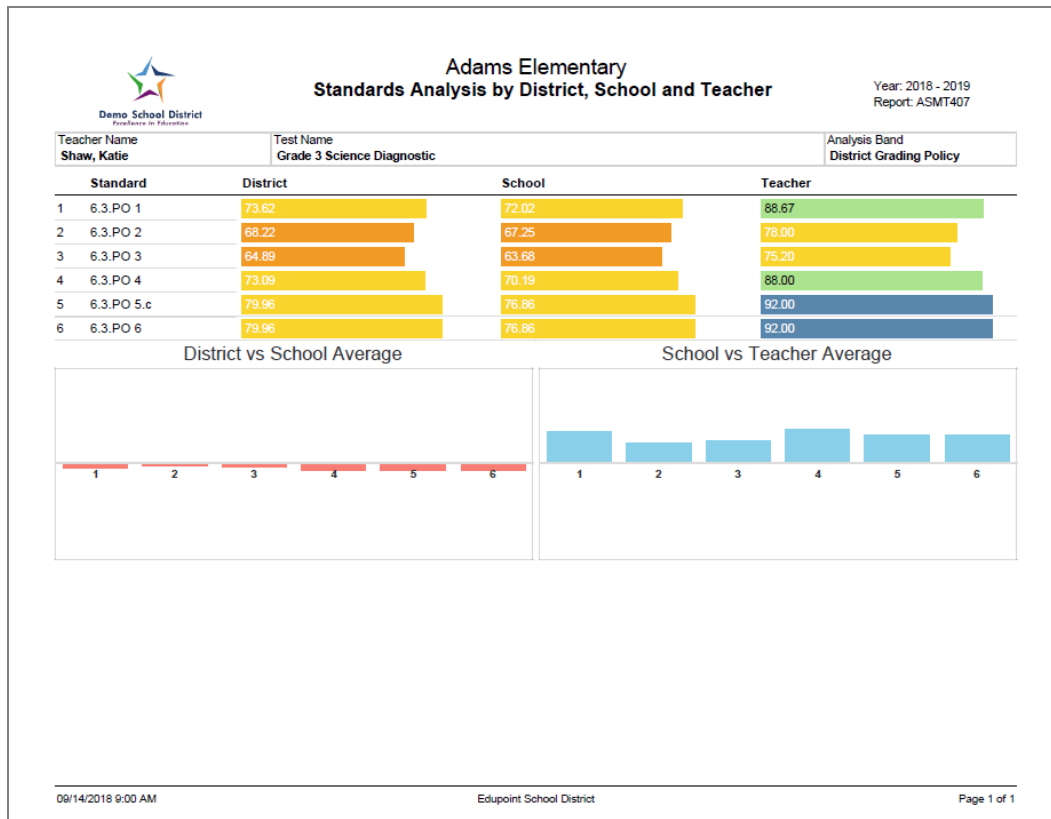
Analysis of Standards by District, School, and Teacher



ASMT407 Output

ASMT407 Alt – Standards Analysis by District, School and Teacher

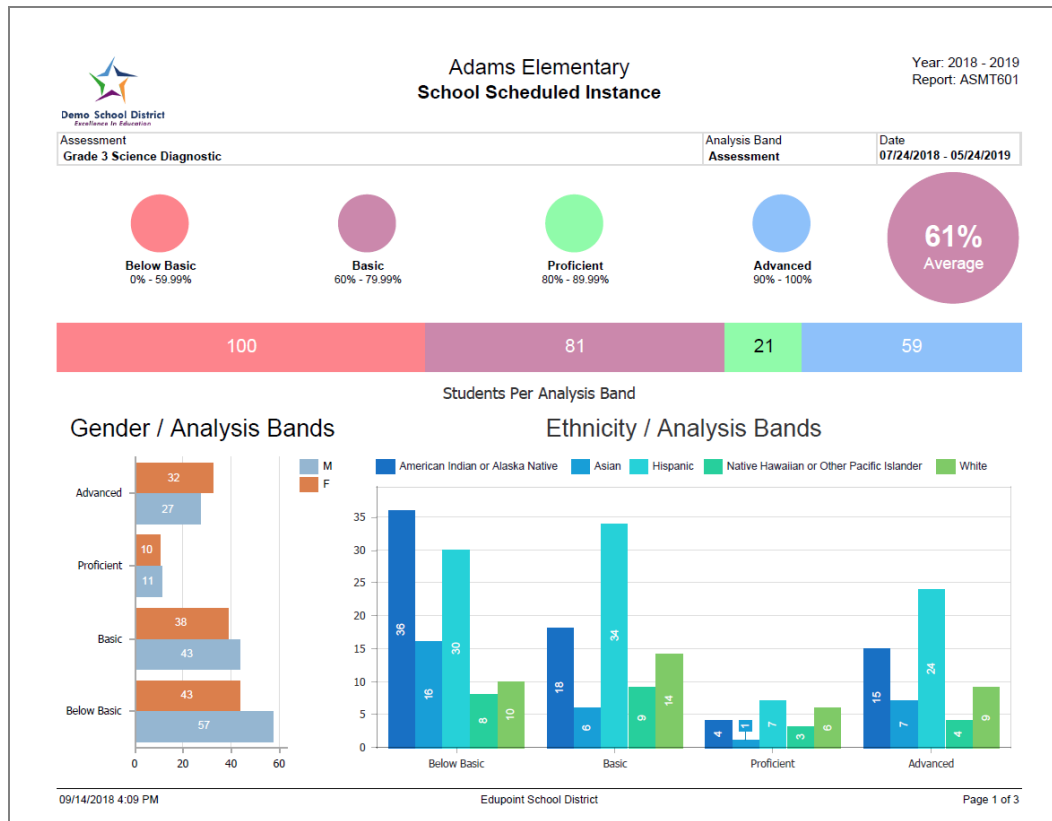
Additional graphic analysis of standards by District, School, and Teacher



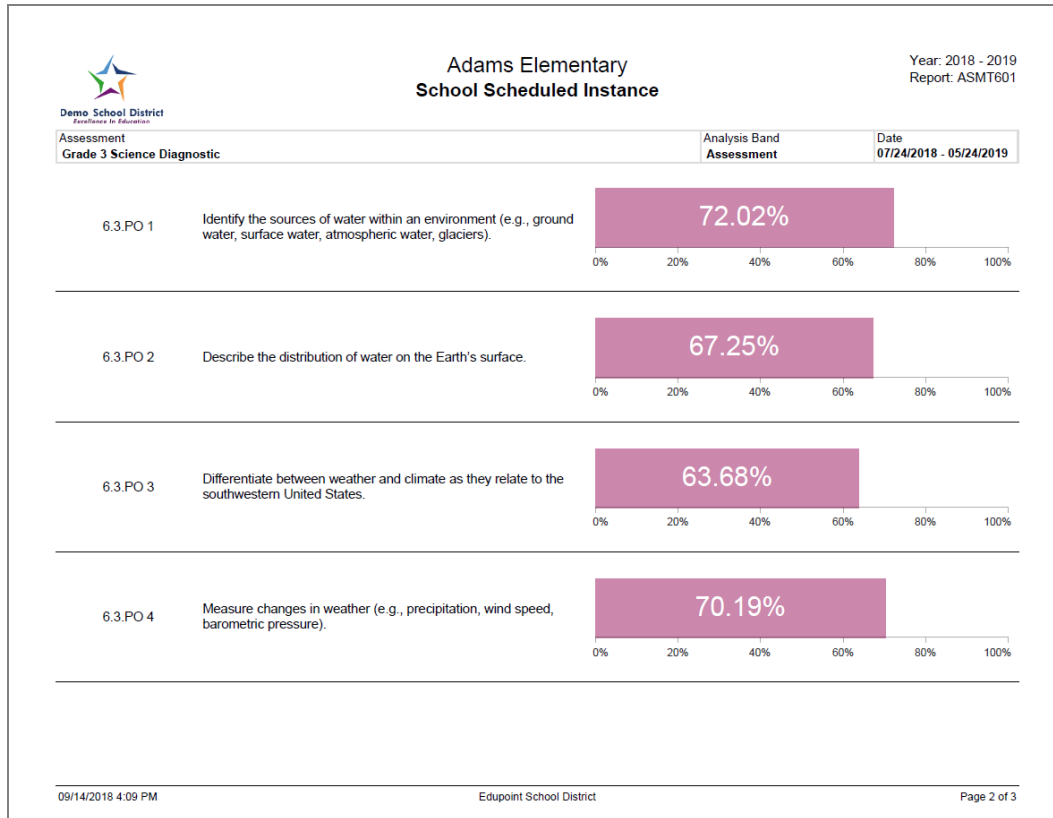
ASMT407 Alt Output

ASMT601 – School Results

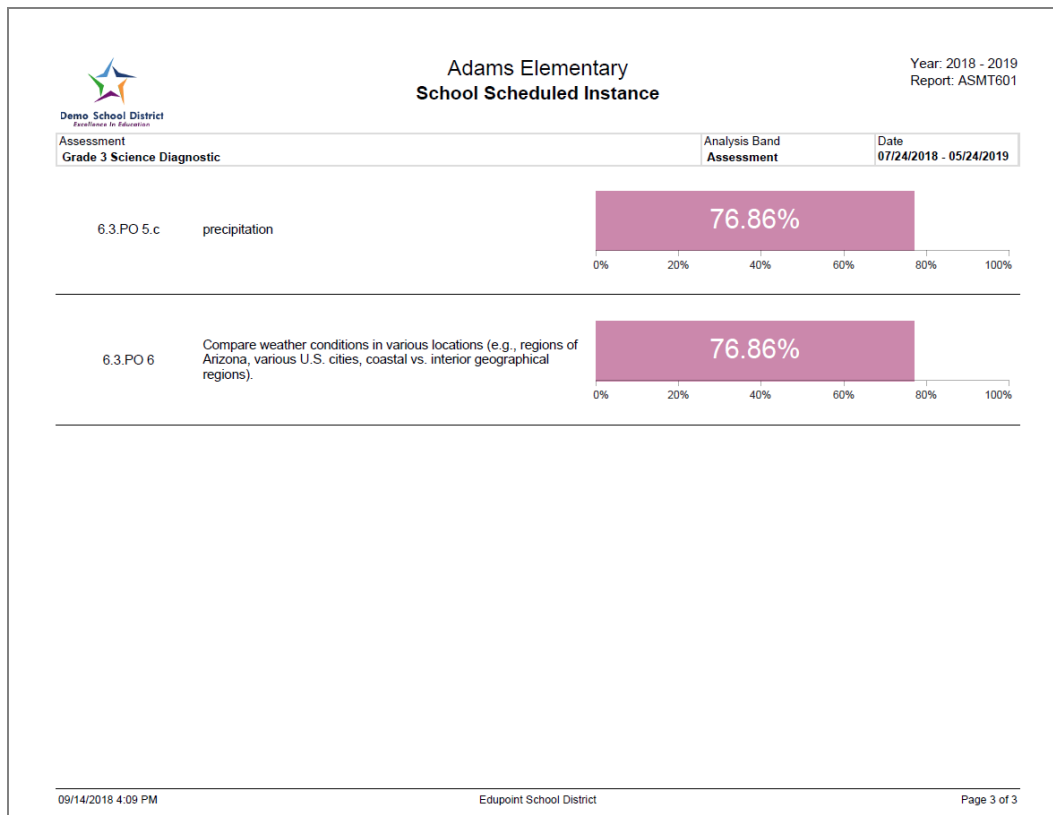
Analysis by Gender and Ethnicity and overall standards performance



ASMT601 Output (page 1)



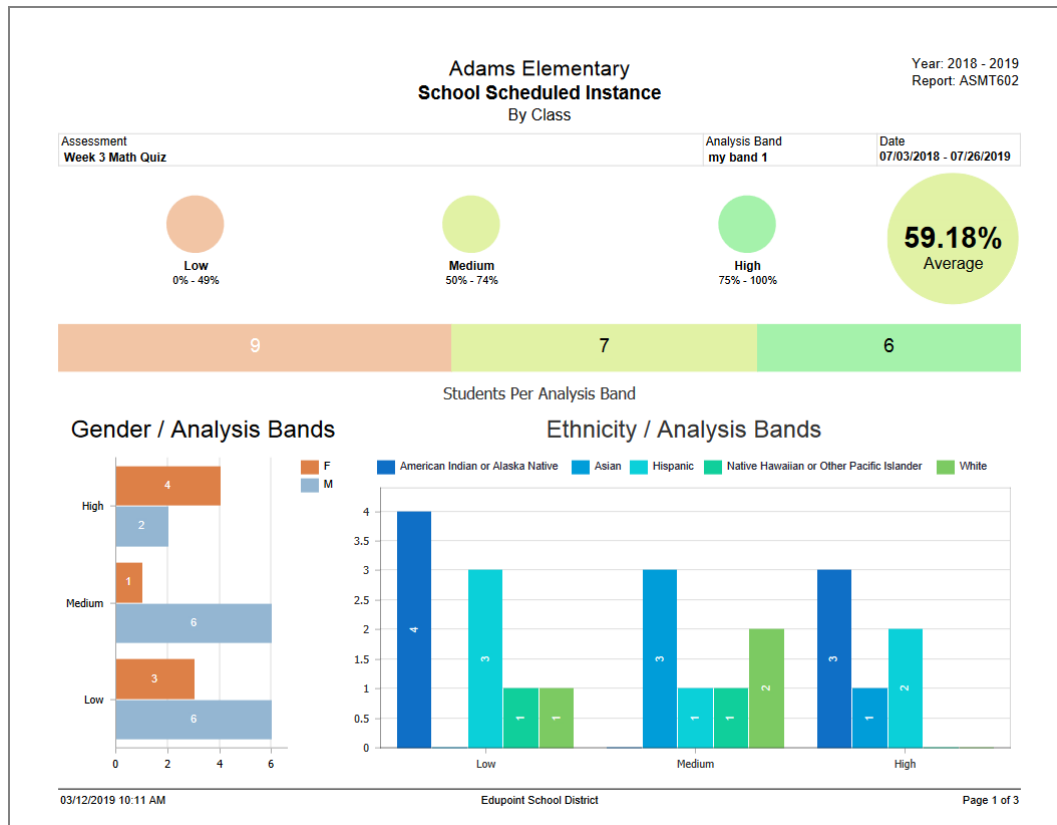
ASMT601 Output (page 2)



ASMT601 Output (page 3)

ASMT602 – School Schedule Instance By Class

Analysis by Gender and Ethnicity and Teacher level Standards comparison to district



ASMT602 Output (page 1)

Adams Elementary

School Scheduled Instance

By Class

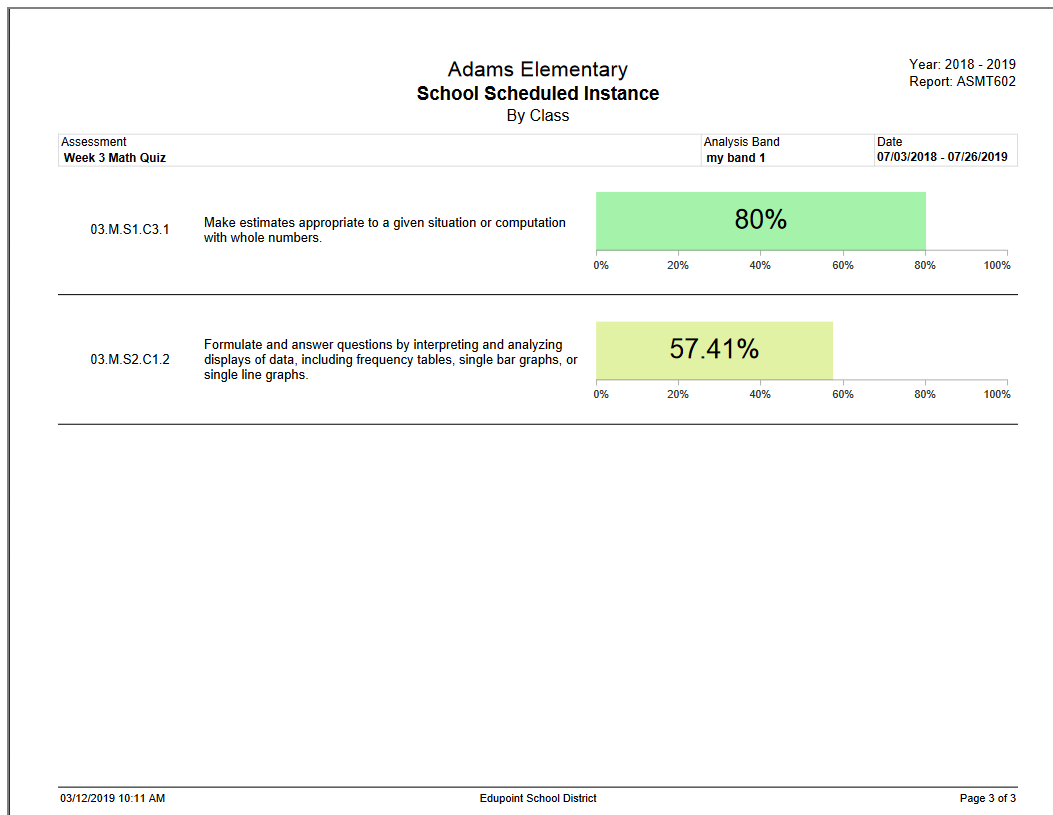
Year: 2018 - 2019
Report: ASMT602

Assessment Week 3 Math Quiz					Analysis Band my band 1		Date 07/03/2018 - 07/26/2019	
---------------------------------------	--	--	--	--	-----------------------------------	--	--	--

Class	Teacher	Class Avg	03.M.S1.C3.1		03.M.S2.C1.2	
			Std %	Diff	Std %	Diff
	Carroll, Natalie	50.00%	75.00%	-5.00%	33.33%	-24.07%
		67.86%	83.33%	3.33%	58.33%	0.93%
Carroll, N 3/4 Grade(1) - 0102	Carroll, Natalie	58.44%	80.00%	0.00%	57.41%	0.00%

03/12/2019 10:11 AM
Edupoint School District
Page 2 of 3

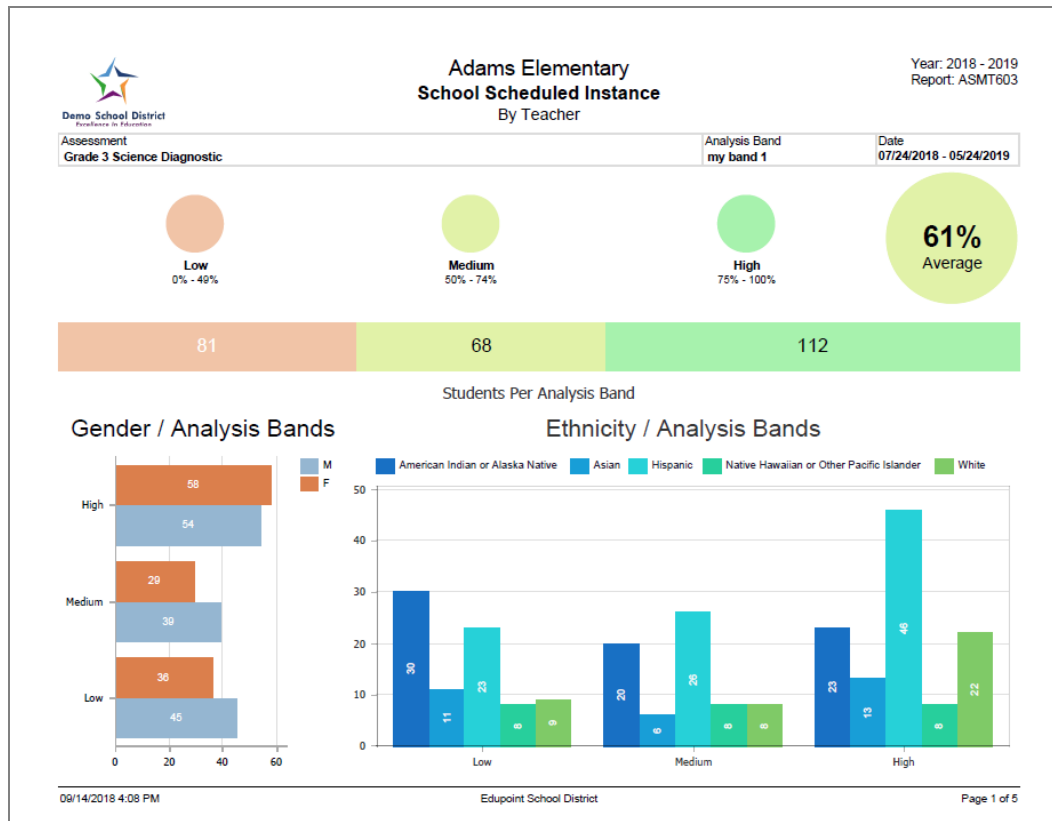
ASMT602 Output (page 2)




ASMT602 Output (page 3)

ASMT603 – School Scheduled Instance By Teacher

Analysis by Gender and Ethnicity and Teacher level Standards comparison to district



ASMT603 Output (page 1)


		Adams Elementary School Scheduled Instance By Teacher										Year: 2018 - 2019 Report: ASMT603	
Assessment Grade 3 Science Diagnostic		Analysis Band my band 1										Date 07/24/2018 - 05/24/2019	
Teacher	Teacher Avg.	6.3.PO 1		6.3.PO 2		6.3.PO 3		6.3.PO 4		6.3.PO 5.c		6.3.PO 6	
		Std %	Diff.	Std %	Diff.	Std %	Diff.	Std %	Diff.	Std %	Diff.	Std %	Diff.
Aldrich, Heidi	75.77%	75.00%	2.98%	70.83%	3.58%	80.00%	16.32%	85.00%	15.41%	84.52%	7.66%	84.52%	7.66%
Allen, Stephanie	57.64%	63.76%	-8.23%	62.07%	-5.18%	48.97%	-14.71%	52.88%	-17.33%	70.24%	-6.63%	70.24%	-6.63%
Aris, Melissa	57.67%	64.10%	-7.92%	64.74%	-2.51%	55.36%	-8.29%	67.62%	-2.57%	73.02%	-3.85%	73.02%	-3.85%
Bahl, Riley	82.65%	85.71%	13.69%	78.19%	8.94%	77.78%	14.10%	93.08%	22.89%	92.59%	15.73%	92.59%	15.73%
Bowman, Margaret	74.79%	83.85%	11.83%	71.57%	4.32%	66.47%	2.79%	85.33%	15.15%	91.11%	14.25%	91.11%	14.25%
Branch, Nancy	76.62%	81.72%	9.70%	70.31%	3.06%	73.75%	10.07%	87.10%	16.91%	90.32%	13.46%	90.32%	13.46%
Brunner, Kelley	80.80%	83.33%	11.31%	73.44%	6.19%	74.84%	11.16%	87.10%	16.91%	86.58%	12.72%	89.58%	12.72%
Burch, Kali	74.18%	78.85%	6.82%	76.28%	9.03%	66.15%	2.48%	69.23%	-0.95%	78.21%	1.34%	78.21%	1.34%
Burghardt, Christopher	82.76%	82.50%	-0.62%	60.71%	-6.54%	58.57%	-5.11%	60.71%	-9.47%	70.24%	-6.63%	70.24%	-6.63%
Davis, Nathan	63.55%	70.99%	-1.04%	64.94%	-2.31%	59.29%	-4.39%	70.83%	0.65%	80.00%	3.14%	80.00%	3.14%
Epting, Kerstin	63.62%	67.78%	-4.25%	61.46%	-5.79%	61.88%	-1.80%	68.67%	-1.52%	71.11%	-5.75%	71.11%	-5.75%
Garrett, Barbara	55.71%	62.32%	-9.70%	54.67%	-12.58%	49.60%	-14.08%	57.39%	-12.79%	68.12%	-8.75%	68.12%	-8.75%
Howey, Beth	86.69%	90.15%	18.13%	83.33%	16.08%	75.45%	11.78%	83.64%	13.45%	93.64%	17.07%	93.64%	17.07%
Jolin, Josh	64.81%	65.43%	-8.59%	63.59%	-3.67%	63.08%	-0.60%	65.38%	-4.80%	70.37%	-6.46%	70.37%	-6.46%
Madson, Doug	68.37%	75.80%	3.57%	70.83%	3.58%	57.14%	-6.53%	62.86%	-7.33%	72.62%	-4.25%	72.62%	-4.25%
Malin, Randi	66.05%	71.60%	-0.42%	68.52%	1.27%	60.74%	-2.94%	64.44%	-5.74%	77.78%	0.91%	77.78%	0.91%
McKenna, Travis	58.67%	56.04%	-15.08%	62.78%	-14.47%	54.55%	-9.13%	62.86%	-7.33%	66.67%	-10.20%	66.67%	-10.20%
Sabye, Jennifer	71.87%	75.00%	2.98%	71.61%	4.36%	66.45%	2.77%	70.65%	0.46%	78.12%	1.26%	78.12%	1.26%
Shaw, Katie	84.57%	88.67%	16.04%	78.00%	10.75%	75.20%	11.52%	88.00%	17.81%	92.00%	15.14%	92.00%	15.14%
Smith, Colleen	73.63%	72.44%	0.41%	68.03%	-1.23%	70.00%	6.32%	77.66%	7.51%	82.05%	5.10%	82.05%	5.10%
Smith, Debbie	84.98%	88.51%	16.48%	78.74%	11.48%	73.10%	9.43%	84.83%	14.64%	97.70%	20.84%	97.70%	20.84%
Sunil, Usha	61.08%	64.37%	-7.06%	63.79%	-3.46%	58.62%	-5.06%	66.15%	-4.03%	76.92%	0.06%	76.92%	0.06%
Sylvia, Tyson	81.32%	88.67%	14.64%	78.00%	8.75%	77.60%	13.92%	90.40%	20.21%	92.00%	15.14%	92.00%	15.14%
Thursam, Jeff	70.78%	74.60%	2.58%	69.70%	2.45%	71.43%	7.75%	81.05%	10.87%	81.67%	4.80%	81.67%	4.80%
Tobin, Denise	56.63%	63.10%	-8.93%	62.50%	-4.75%	52.80%	-10.88%	55.83%	-14.35%	61.73%	-15.14%	61.73%	-15.14%
Vilani, Jess	48.57%	54.35%	-17.68%	50.67%	-16.58%	49.09%	-14.59%	55.79%	-14.40%	57.58%	-19.29%	57.58%	-19.29%
Weismann, Marcy	59.34%	62.00%	-10.02%	57.06%	-9.56%	56.15%	-7.52%	66.00%	-4.10%	72.46%	-4.40%	72.46%	-4.40%
Williams, Kevin	57.54%	64.76%	-7.26%	61.57%	-5.68%	60.00%	-3.68%	65.81%	-4.38%	71.57%	-5.30%	71.57%	-5.30%
Yglesias, Greg	81.22%	85.80%	13.78%	82.10%	14.85%	68.89%	5.21%	73.33%	3.15%	92.59%	15.73%	92.59%	15.73%

09/14/2018 4:08 PM

Edupoint School District

Page 2 of 5

ASMT603 Output (page 2)

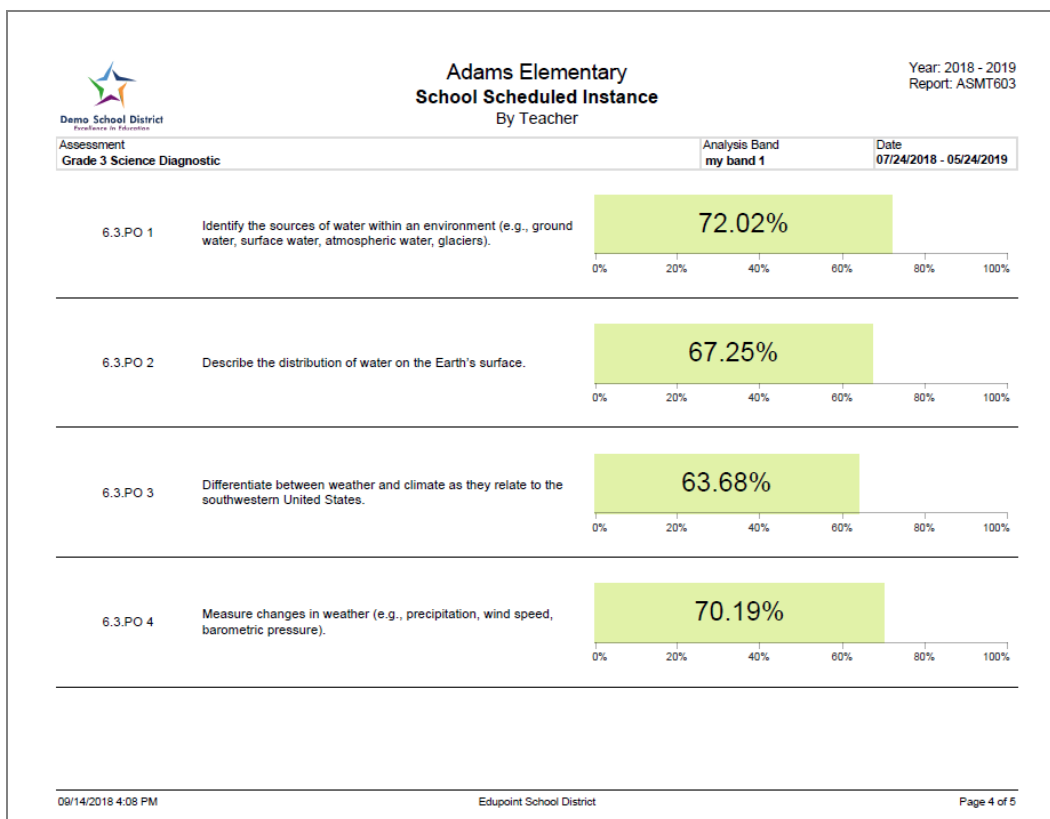
		Adams Elementary School Scheduled Instance By Teacher										Year: 2018 - 2019 Report: ASMT603	
Assessment Grade 3 Science Diagnostic		Analysis Band my band 1										Date 07/24/2018 - 05/24/2019	
Teacher	Teacher Avg.	6.3.PO 1		6.3.PO 2		6.3.PO 3		6.3.PO 4		6.3.PO 5.c		6.3.PO 6	
		Std %	Diff.	Std %	Diff.	Std %	Diff.	Std %	Diff.	Std %	Diff.	Std %	Diff.
Yorio, Stephanie	84.60%	83.33%	11.31%	78.57%	11.32%	80.00%	16.32%	85.71%	15.53%	95.24%	18.37%	95.24%	18.37%

09/14/2018 4:08 PM

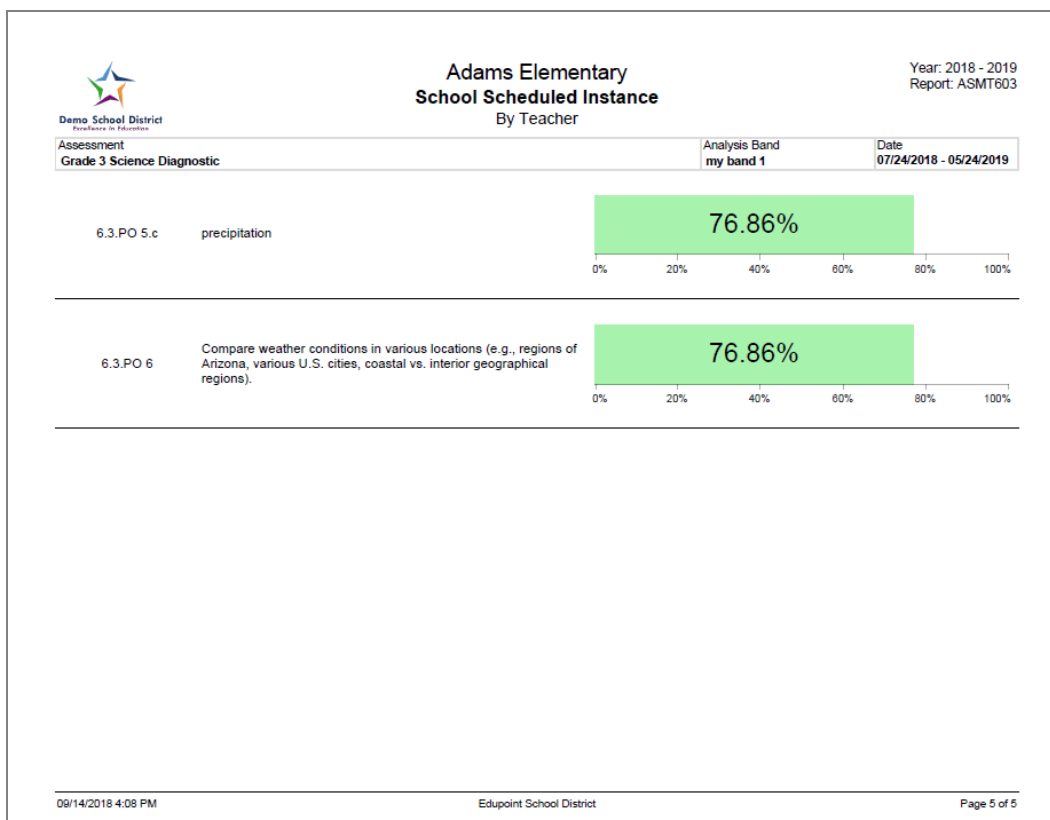
Edupoint School District

Page 3 of 5

ASMT603 Output (page 3)




ASMT603 Output (page 4)



ASMT603 Output (page 5)

ASMT604 – Teacher Overall Performance

Comparison of Teacher, School and District Averages



Demo School District
Excellence in Education

Adams Elementary

Teacher Overall Performance

Year: 2018 - 2019
Report: ASMT604

Assessment

Date

Grade 3 Science Diagnostic

07/24/2018 - 05/24/2019

Teacher	Teacher %	School Avg %	School Delta	District Avg %	District Delta
Burch, Kali	74.18%	61.00%	13.17%	67.55%	6.63%
Burghardt, Christopher	62.76%	61.00%	1.75%	67.55%	-4.79%
Carroll, Natalie	0.00%	61.00%	-61.00%	67.55%	-67.55%
Davis, Nathan	63.55%	61.00%	2.55%	67.55%	-4.00%
Epting, Kerstin	63.62%	61.00%	2.61%	67.55%	-3.93%
McKenna, Travis	58.67%	61.00%	-2.33%	67.55%	-8.87%
Sabye, Gennifer	71.87%	61.00%	10.87%	67.55%	4.33%
Shaw, Katie	84.57%	61.00%	23.57%	67.55%	17.03%

09/14/2018 8:39 AM

Edupoint School District

Page 1 of 1

06/14/2018 8:39 AM

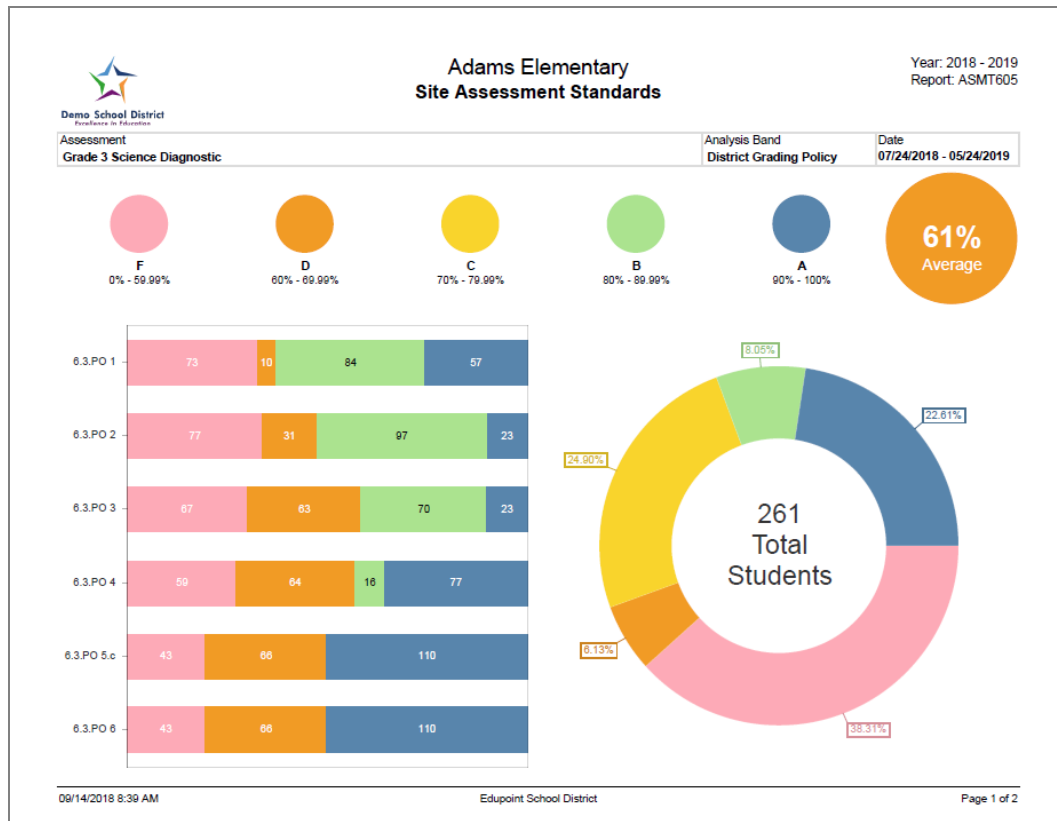
Edupoint School District

Page 1 of 1

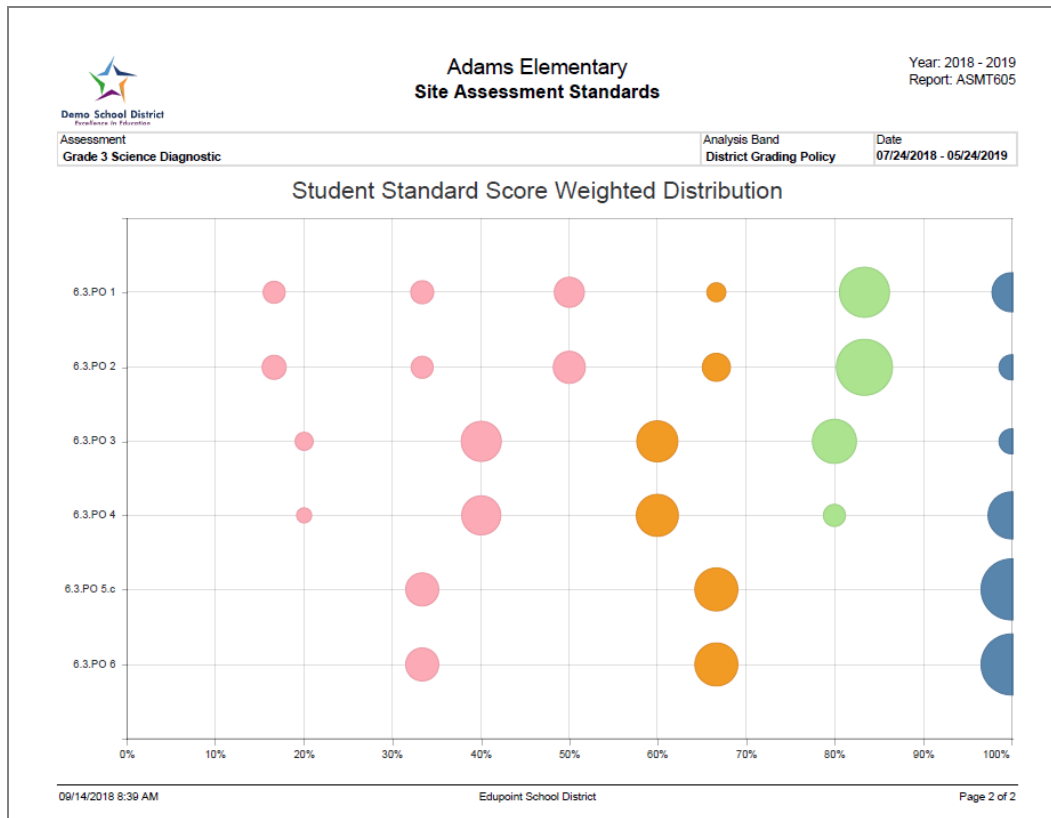
ASMT604 Output

ASMT605 – Site Assessment Standards

Standards performance at school level



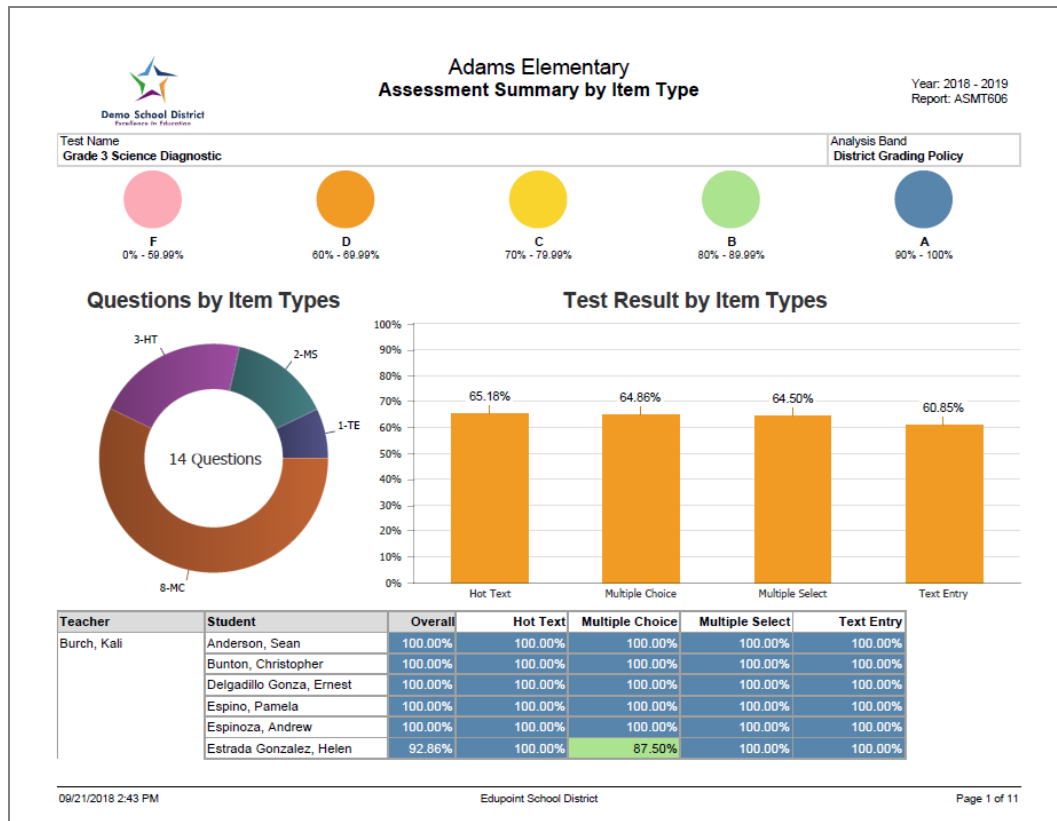
ASMT605 Output (page 1)



ASMT605 Output (page 2)

ASMT606 – Assessment Summary by Item Type

Analysis of item types at the teacher level



ASMT606 Output (page 1)

Demo School District
Excellence in Education

Adams Elementary Assessment Summary by Item Type

Year: 2018 - 2019
Report: ASMT606

Test Name Grade 3 Science Diagnostic						Analysis Band District Grading Policy
Teacher	Student	Overall	Hot Text	Multiple Choice	Multiple Select	Text Entry
	Garcia, Karen	92.86%	100.00%	87.50%	100.00%	100.00%
	Saldivar, Billy	92.86%	100.00%	87.50%	100.00%	100.00%
	Sanchez, Shawn	92.86%	100.00%	87.50%	100.00%	100.00%
	Sanchez, Walter	78.57%	66.67%	87.50%	100.00%	0.00%
	Silago, Donald	78.57%	66.67%	87.50%	100.00%	0.00%
	Simpson, Kevin	78.57%	66.67%	87.50%	100.00%	0.00%
	Sims, Daniel	78.57%	66.67%	87.50%	100.00%	0.00%
	Singley, Adam	78.57%	66.67%	87.50%	100.00%	0.00%
	Soto, Thomas	78.57%	66.67%	87.50%	100.00%	0.00%
	Stacey, Rommel	71.43%	100.00%	50.00%	100.00%	100.00%
	Stamp, Norma	71.43%	100.00%	50.00%	100.00%	100.00%
	Suarez Vergara, Samuel	71.43%	100.00%	50.00%	100.00%	100.00%
	Suarez, Tina	71.43%	100.00%	50.00%	100.00%	100.00%
	Tafoya, Juan	71.43%	100.00%	50.00%	100.00%	100.00%
	Tautimer, Carl	42.86%	33.33%	37.50%	50.00%	100.00%
	Thomas, Mary	42.86%	33.33%	37.50%	50.00%	100.00%
	Tohee, Kenneth	42.86%	33.33%	37.50%	50.00%	100.00%
	Torres, Diane	42.86%	33.33%	37.50%	50.00%	100.00%
	Torres, Randy	28.57%	0.00%	50.00%	0.00%	0.00%
	Tran, Arthur	28.57%	0.00%	50.00%	0.00%	0.00%
Burghardt, Christopher	Acuna, Annie	35.71%	33.33%	50.00%	0.00%	0.00%
	Amador, Gregory	35.71%	33.33%	50.00%	0.00%	0.00%
	Barrera Melo, Debra	35.71%	33.33%	50.00%	0.00%	0.00%
	Celaya, Karen	35.71%	33.33%	50.00%	0.00%	0.00%
	Charley, Brian	35.71%	33.33%	50.00%	0.00%	0.00%
	Daggett, Jose	35.71%	33.33%	50.00%	0.00%	0.00%
	Dunnuck, Deborah	50.00%	33.33%	50.00%	50.00%	100.00%
	Frausto, Sean	50.00%	33.33%	50.00%	50.00%	100.00%

09/21/2018 2:43 PM

Edupoint School District

Page 2 of 11

09/21/2018 2:43 PM

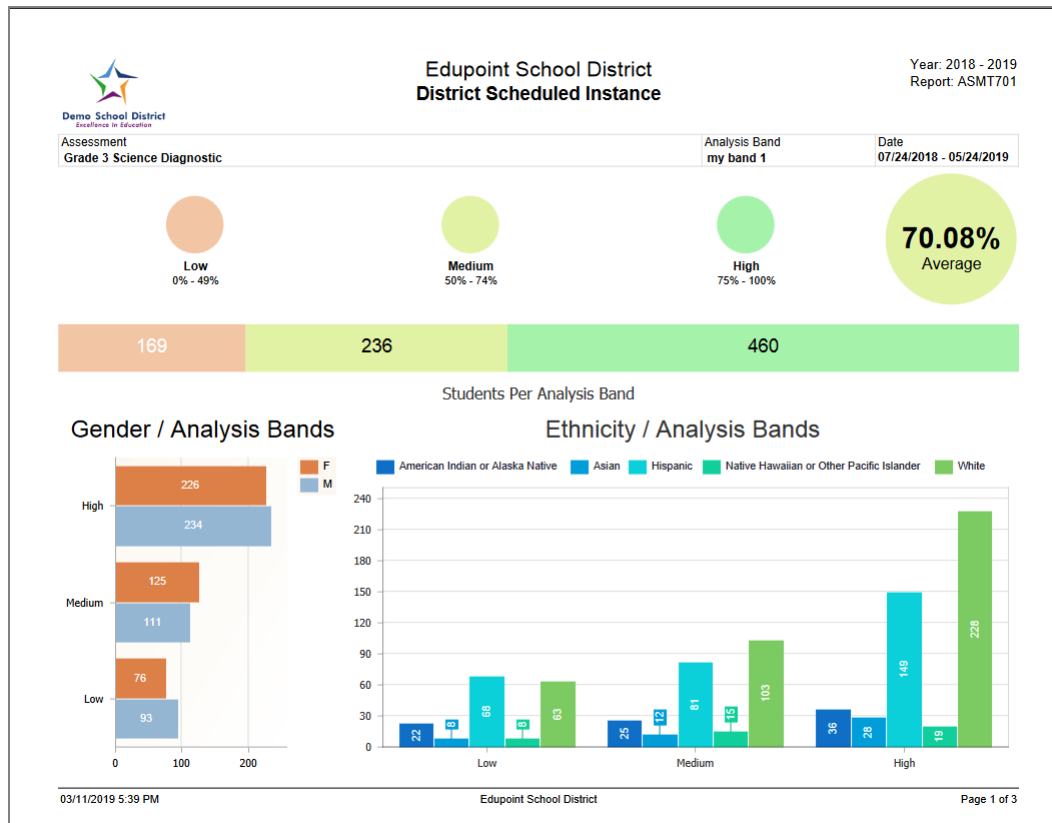
Edupoint School District

Page 2 of 11

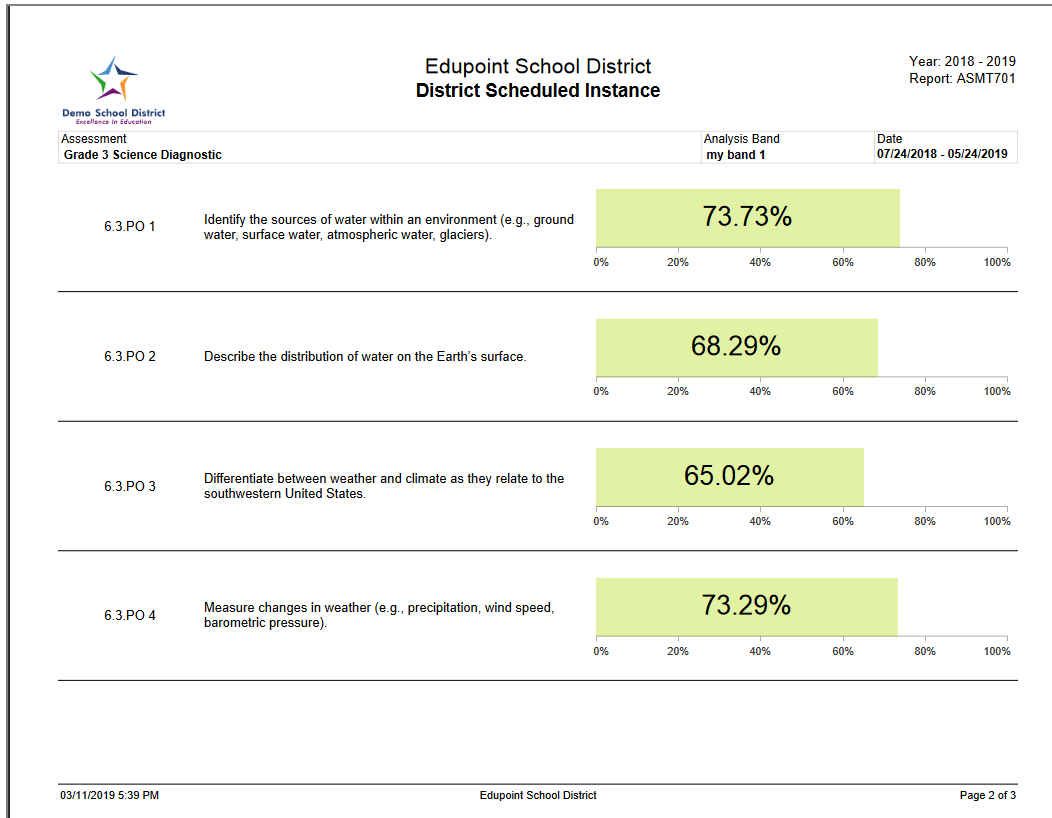
ASMT606 Output (page 2)

ASMT701 – District Scheduled Instance

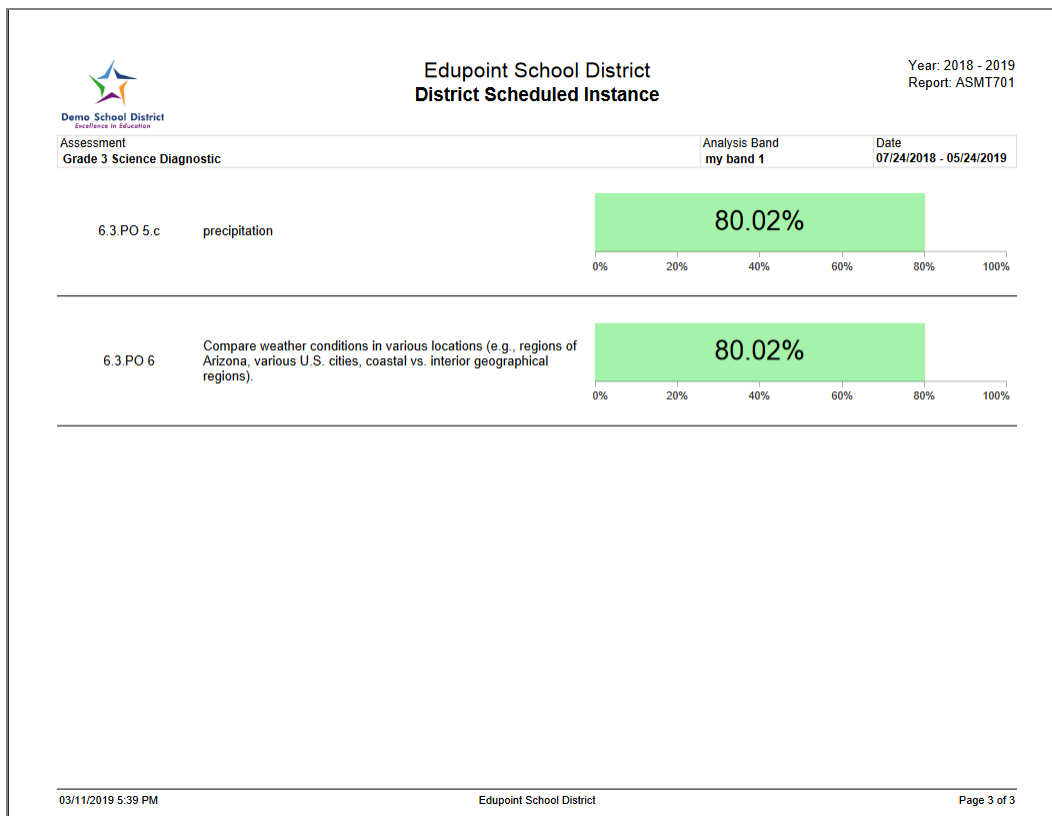
Analysis by Gender and Ethnicity and overall standards performance



ASMT701 Output (page 1)



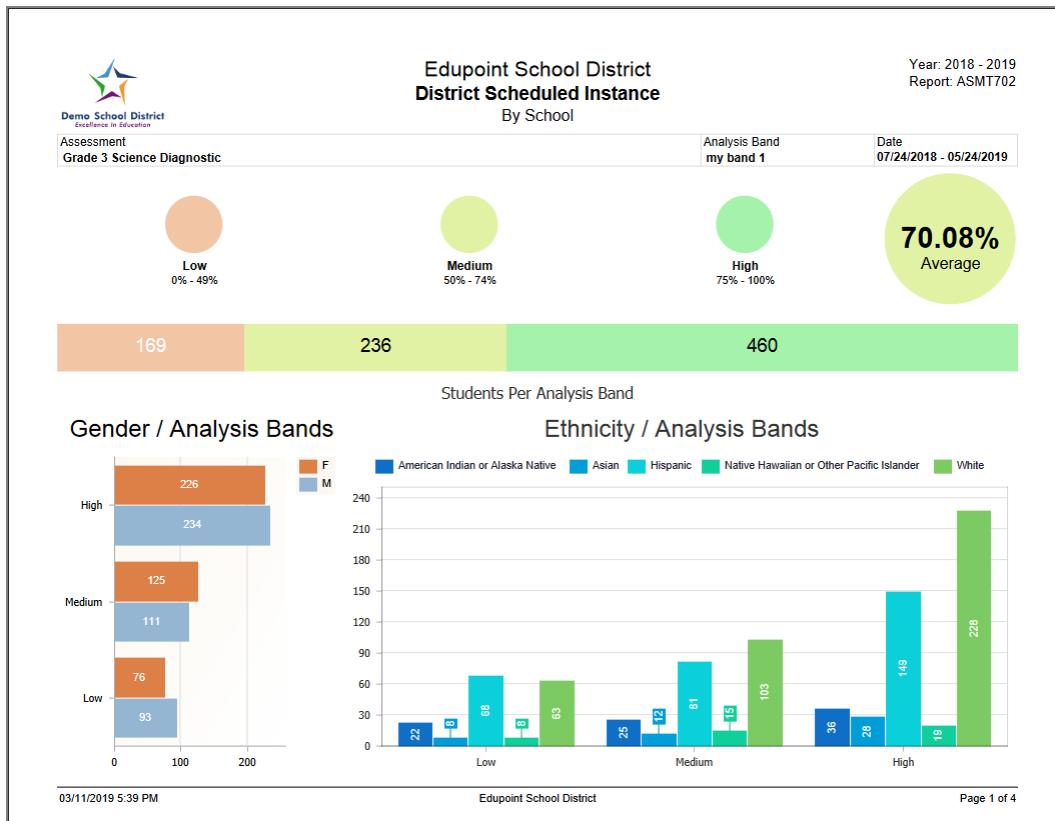
ASMT701 Output (page 2)




ASMT701 Output (page 3)

ASMT702 – District Scheduled Instance By School

Analysis by Gender and Ethnicity and Standards comparison by schools



ASMT702 Output (page 1)

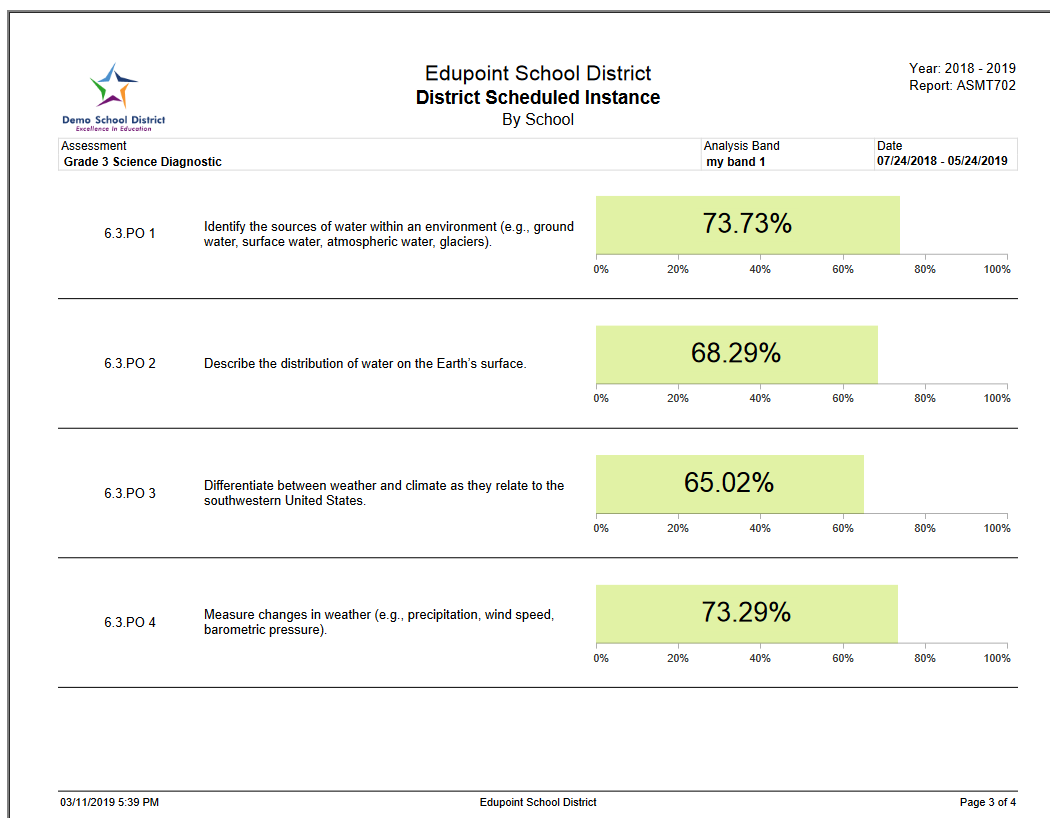
		Edupoint School District District Scheduled Instance By School										Year: 2018 - 2019 Report: ASMT702	
Assessment Grade 3 Science Diagnostic		Analysis Band my band 1										Date 07/24/2018 - 05/24/2019	
		6.3.PO 1		6.3.PO 2		6.3.PO 3		6.3.PO 4		6.3.PO 5.c		6.3.PO 6	
School	School Avg	Std %	Diff	Std %	Diff	Std %	Diff	Std %	Diff	Std %	Diff	Std %	Diff
Adams Elementary	68.76%	72.15%	-1.58%	67.39%	-0.90%	63.84%	-1.18%	70.32%	-2.97%	76.97%	-3.05%	76.97%	-3.05%
Grant Elementary	69.91%	73.41%	-0.32%	69.10%	0.81%	64.93%	-0.09%	72.17%	-1.12%	80.37%	0.35%	80.37%	0.35%
Jefferson Elementary	72.63%	76.06%	2.33%	69.39%	1.10%	67.82%	2.79%	76.42%	3.13%	82.74%	2.72%	82.74%	2.72%
Washington Elementary	69.30%	73.63%	-0.10%	67.40%	-0.89%	63.68%	-1.34%	74.76%	1.47%	80.45%	0.44%	80.45%	0.44%

03/11/2019 5:39 PM

Edupoint School District

Page 2 of 4

ASMT702 Output (page 2)

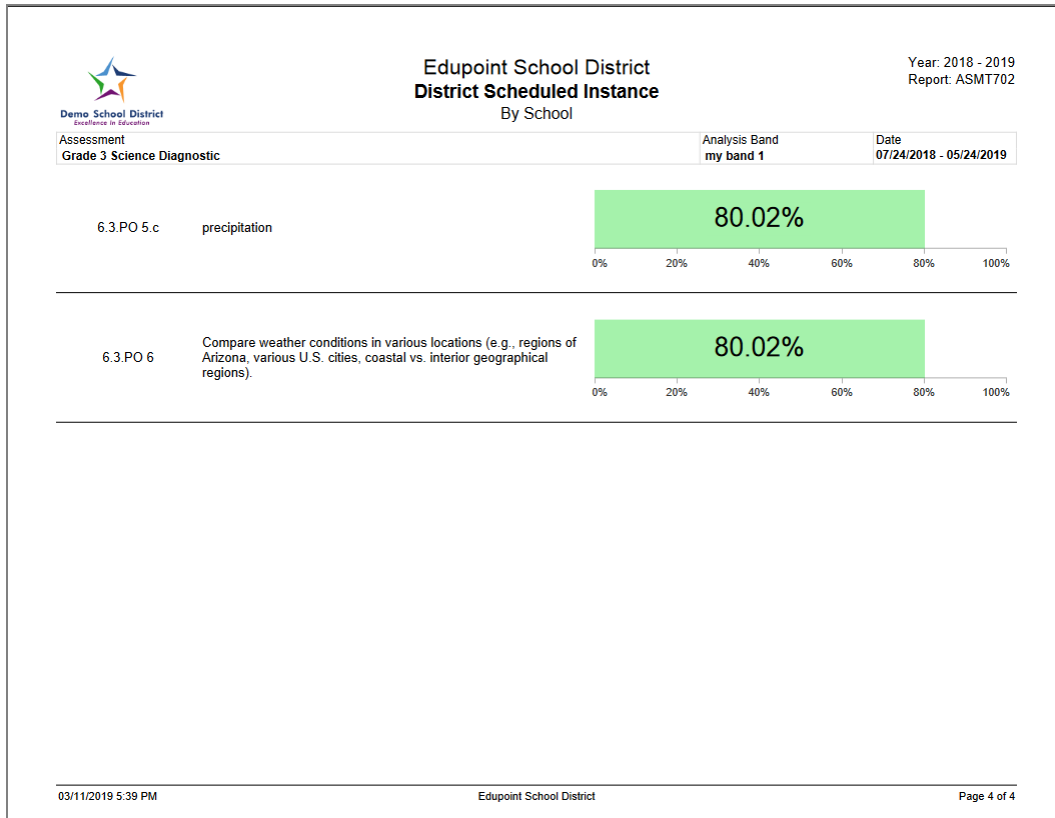


03/11/2019 5:39 PM

Edupoint School District

Page 3 of 4

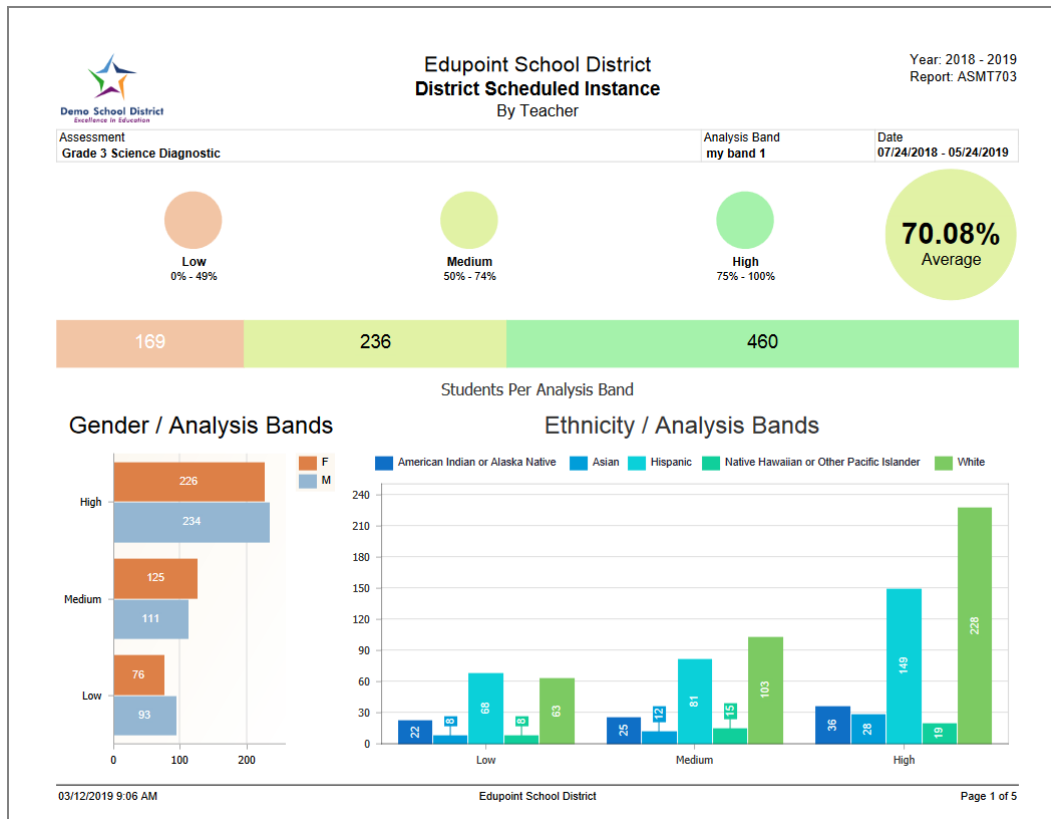
ASMT702 Output (page 3)



ASMT702 Output (page 4)

ASMT703 – District Scheduled Instance By Teacher

Analysis by Gender and Ethnicity and Teacher level Standards comparison



ASMT703 Output (page 1)

Edupoint School District
District Scheduled Instance
By Teacher

Year: 2018 - 2019
Report: ASMT703

Assessment
Grade 3 Science Diagnostic

Analysis Band
my band 1

Date
07/24/2018 - 05/24/2019

Teacher	School	Teacher Avg.	6.3.PO 1		6.3.PO 2		6.3.PO 3		6.3.PO 4		6.3.PO 5.c		6.3.PO 6	
			Std %	Diff	Std %	Diff	Std %	Diff	Std %	Diff	Std %	Diff	Std %	Diff
Aldrich, Heidi	Grant Elementary	75.77%	75.00%	1.27%	70.83%	2.54%	80.00%	14.98%	85.60%	12.31%	84.52%	4.51%	84.52%	4.51%
Allen, Stephanie	Grant Elementary	57.64%	63.79%	-9.94%	62.07%	-6.22%	48.97%	-16.06%	52.86%	-20.43%	70.24%	-9.78%	70.24%	-9.78%
Aris, Melissa	Washington Elementary	59.89%	64.10%	-9.63%	64.74%	-3.55%	55.38%	-9.64%	67.62%	-5.67%	73.02%	-7.00%	73.02%	-7.00%
Bahl, Riley	Grant Elementary	82.65%	85.71%	11.98%	76.19%	7.90%	77.78%	12.75%	93.08%	19.78%	92.59%	12.58%	92.59%	12.58%
Bowerman, Margaret	Washington Elementary	74.79%	83.85%	10.12%	71.57%	3.28%	66.47%	1.45%	85.33%	12.04%	91.11%	11.09%	91.11%	11.09%
Branch, Nancy	Washington Elementary	79.02%	81.72%	7.99%	70.31%	2.02%	73.75%	8.73%	87.10%	13.80%	90.32%	10.31%	90.32%	10.31%
Brunner, Kelley	Washington Elementary	80.80%	83.33%	9.60%	73.44%	5.14%	74.84%	9.81%	87.10%	13.80%	89.58%	9.57%	89.58%	9.57%
Burch, Kali	Adams Elementary	74.18%	78.85%	5.12%	76.28%	7.99%	66.15%	1.13%	69.23%	-4.06%	78.21%	-1.81%	78.21%	-1.81%
Burghardt, Christopher	Adams Elementary	62.76%	62.50%	-11.23%	60.71%	-7.58%	58.57%	-6.45%	60.71%	-12.58%	70.24%	-9.78%	70.24%	-9.78%
Carroll, Natalie	Adams Elementary	100.00%	100.00%	26.27%	100.00%	31.71%	100.00%	34.98%	100.00%	26.71%	100.00%	19.98%	100.00%	19.98%
Cordova, Katie	Adams Elementary	84.57%	88.67%	14.94%	78.00%	9.71%	75.20%	10.18%	88.00%	14.71%	92.00%	11.98%	92.00%	11.98%
Davis, Nathan	Adams Elementary	63.55%	70.99%	-2.74%	64.94%	-3.35%	59.29%	-5.74%	70.83%	-2.46%	80.00%	-0.02%	80.00%	-0.02%
Epling, Kerstin	Adams Elementary	63.62%	67.78%	-5.95%	61.46%	-6.83%	61.88%	-3.15%	68.67%	-4.63%	71.11%	-8.91%	71.11%	-8.91%
Garrett, Barbara	Jefferson Elementary	55.71%	62.32%	-11.41%	54.67%	-13.63%	49.60%	-15.42%	57.39%	-15.90%	68.12%	-11.90%	68.12%	-11.90%
Howey, Beth	Jefferson Elementary	86.69%	90.15%	16.42%	83.33%	15.04%	75.45%	10.43%	83.64%	10.34%	93.94%	13.92%	93.94%	13.92%
Jolin, Josh	Jefferson Elementary	64.81%	65.43%	-8.30%	63.58%	-4.71%	63.08%	-1.95%	65.38%	-7.91%	70.37%	-9.65%	70.37%	-9.65%
Madson, Doug	Grant Elementary	68.37%	75.60%	1.86%	70.83%	2.54%	57.14%	-7.88%	62.86%	-10.43%	72.62%	-7.40%	72.62%	-7.40%
Malin, Randi	Washington Elementary	69.05%	71.60%	-2.13%	68.52%	0.23%	60.74%	-4.28%	64.44%	-8.85%	77.78%	-2.24%	77.78%	-2.24%
McKenna, Travis	Adams Elementary	58.67%	56.94%	-16.79%	52.78%	-15.51%	54.55%	-10.48%	62.86%	-10.43%	66.67%	-13.35%	66.67%	-13.35%
Sabye, Jennifer	Adams Elementary	71.87%	75.00%	1.27%	71.61%	3.32%	66.45%	1.43%	70.65%	-2.65%	78.12%	-1.89%	78.12%	-1.89%
Smith, Colleen	Grant Elementary	73.63%	72.44%	-1.29%	66.03%	-2.27%	70.00%	4.98%	77.69%	4.40%	82.05%	2.04%	82.05%	2.04%
Smith, Debbie	Jefferson Elementary	84.98%	88.51%	14.77%	78.74%	10.44%	73.10%	8.08%	84.83%	11.54%	97.70%	17.68%	97.70%	17.68%
Sunil, Usha	Grant Elementary	61.08%	64.37%	-9.36%	63.79%	-4.50%	58.62%	-6.40%	66.15%	-7.14%	76.92%	-3.09%	76.92%	-3.09%
Sylvia, Tyson	Jefferson Elementary	84.57%	86.67%	12.94%	76.00%	7.71%	77.60%	12.58%	90.40%	17.11%	92.00%	11.98%	92.00%	11.98%
Thursam, Jeff	Jefferson Elementary	70.78%	74.60%	0.87%	69.70%	1.40%	71.43%	6.40%	81.05%	7.76%	81.67%	1.65%	81.67%	1.65%
Tobin, Denise	Washington Elementary	56.63%	63.10%	-10.64%	62.50%	-5.79%	52.80%	-12.22%	55.83%	-17.46%	61.73%	-18.29%	61.73%	-18.29%
Vilani, Jess	Jefferson Elementary	48.57%	54.35%	-19.38%	50.67%	-17.63%	49.09%	-15.93%	55.79%	-17.50%	57.58%	-22.44%	57.58%	-22.44%
Weismann, Marcy	Washington Elementary	59.34%	62.00%	-11.73%	57.69%	-10.60%	56.15%	-8.87%	66.09%	-7.20%	72.46%	-7.55%	72.46%	-7.55%
Williams, Kevin	Grant Elementary	57.54%	64.76%	-8.97%	61.57%	-6.72%	60.00%	-5.02%	65.81%	-7.49%	71.57%	-8.45%	71.57%	-8.45%

03/12/2019 9:06 AM

Edupoint School District

Page 2 of 5

ASMT703 Output (page 2)

Edupoint School District

District Scheduled Instance

By Teacher

Year: 2018 - 2019
Report: ASMT703

Assessment
Grade 3 Science Diagnostic

Analysis Band
my band 1

Date
07/24/2018 - 05/24/2019

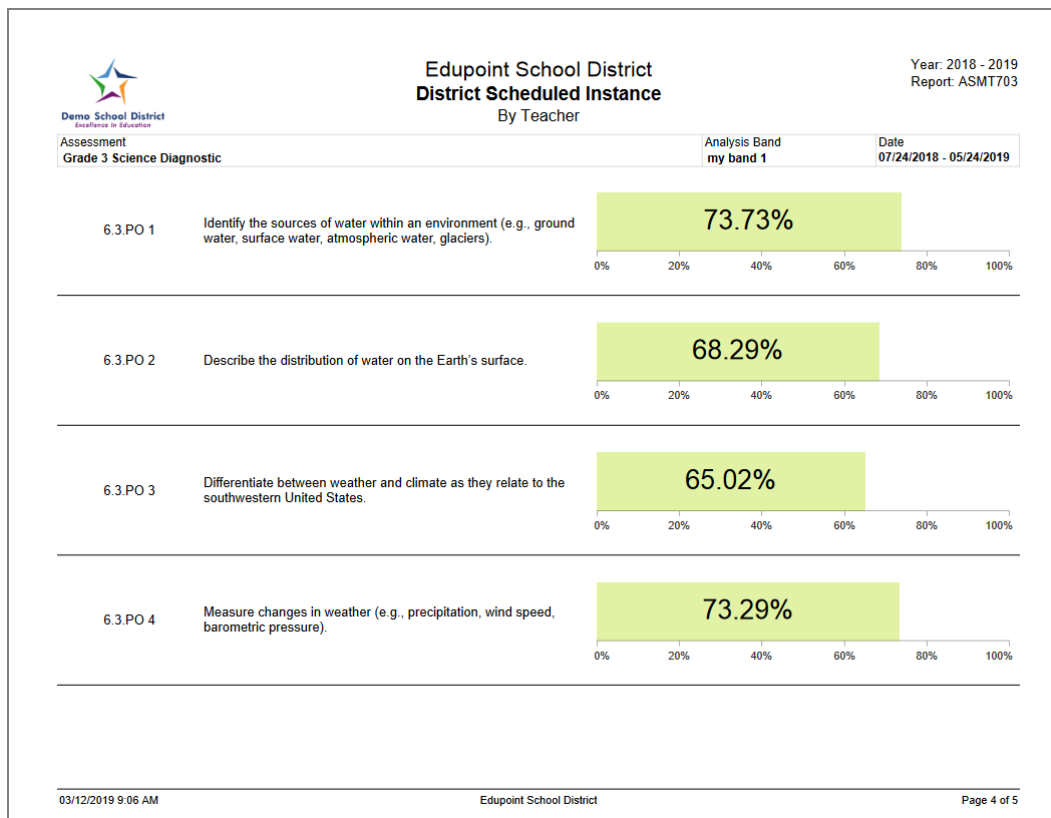
			6.3.PO 1		6.3.PO 2		6.3.PO 3		6.3.PO 4		6.3.PO 5.c		6.3.PO 6	
Teacher	School	Teacher Avg.	Std %	Diff	Std %	Diff	Std %	Diff	Std %	Diff	Std %	Diff	Std %	Diff
Yglecias, Greg	Grant Elementary	81.22%	85.80%	12.07%	82.10%	13.81%	68.89%	3.87%	73.33%	0.04%	92.59%	12.58%	92.59%	12.58%
Yorio, Stephanie	Jefferson Elementary	84.69%	83.33%	9.60%	78.57%	10.28%	80.00%	14.98%	85.71%	12.42%	95.24%	15.22%	95.24%	15.22%

03/12/2019 9:06 AM

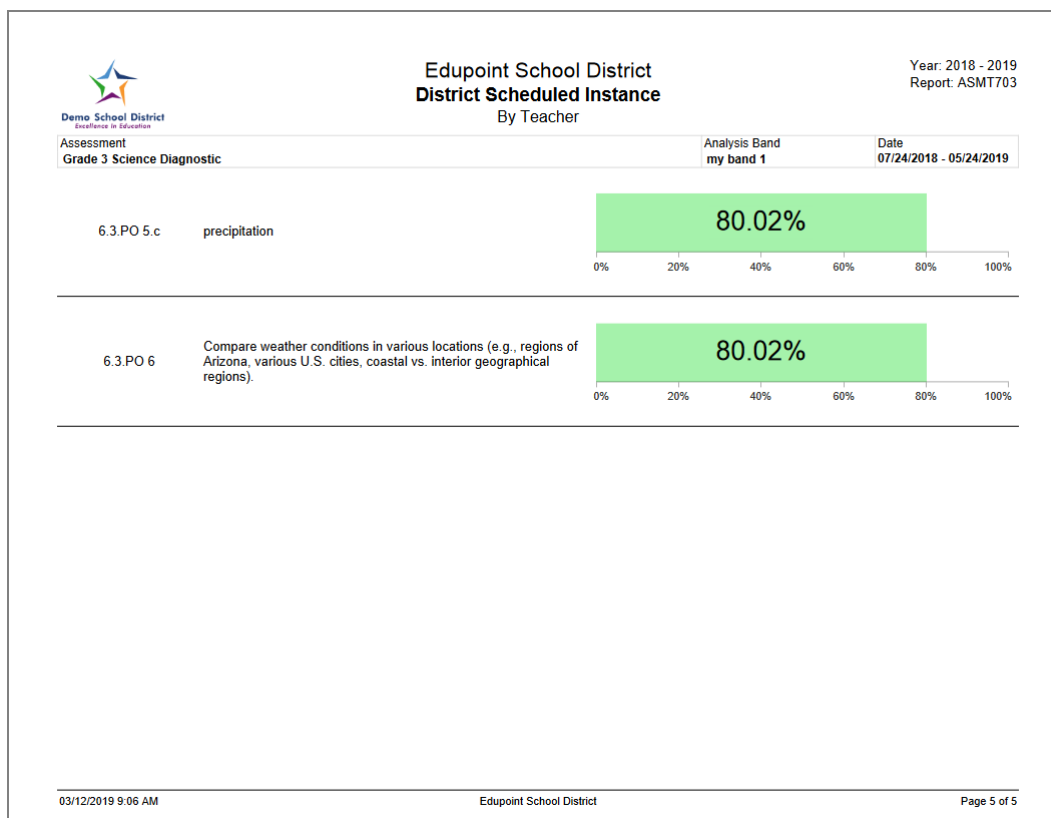
Edupoint School District

Page 3 of 5

ASMT703 Output (page 3)




ASMT703 Output (page 4)



ASMT703 Output (page 5)

ASMT704 – Teacher Overall Performance

Comparison of Teacher, School, and District Averages


		Edupoint School District Teacher Overall Performance				Year: 2018 - 2019 Report: ASMT704
School All		Assessment Grade 3 Science Diagnostic				Date 07/24/2018 - 05/24/2019
School	Teacher	Teacher %	School Avg %	School Delta	District Avg %	District Delta
Adams Elementary	Burch, Kali	74.18%	70.08%	4.09%	70.08%	4.09%
Adams Elementary	Burghardt, Christopher	62.76%	70.08%	-7.33%	70.08%	-7.33%
Adams Elementary	Carroll, Natalie	100.00%	70.08%	29.92%	70.08%	29.92%
Adams Elementary	Cordova, Katie	84.57%	70.08%	14.49%	70.08%	14.49%
Adams Elementary	Davis, Nathan	63.55%	70.08%	-6.54%	70.08%	-6.54%
Adams Elementary	Epting, Kerstin	63.62%	70.08%	-6.47%	70.08%	-6.47%
Adams Elementary	McKenna, Travis	58.67%	70.08%	-11.41%	70.08%	-11.41%
Adams Elementary	Sabye, Gennifer	71.87%	70.08%	1.79%	70.08%	1.79%
Grant Elementary	Aldrich, Heidi	75.77%	70.08%	5.68%	70.08%	5.68%
Grant Elementary	Allen, Stephanie	57.64%	70.08%	-12.45%	70.08%	-12.45%
Grant Elementary	Bahl, Riley	82.65%	70.08%	12.57%	70.08%	12.57%
Grant Elementary	Madson, Doug	68.37%	70.08%	-1.72%	70.08%	-1.72%
Grant Elementary	Smith, Colleen	73.63%	70.08%	3.54%	70.08%	3.54%
Grant Elementary	Sunil, Usha	61.08%	70.08%	-9.00%	70.08%	-9.00%
Grant Elementary	Williams, Kevin	57.54%	70.08%	-12.54%	70.08%	-12.54%
Grant Elementary	Yglecias, Greg	81.22%	70.08%	11.13%	70.08%	11.13%
Jefferson Elementary	Garrett, Barbara	55.71%	70.08%	-14.37%	70.08%	-14.37%
Jefferson Elementary	Howey, Beth	86.69%	70.08%	16.61%	70.08%	16.61%
Jefferson Elementary	Jolin, Josh	64.81%	70.08%	-5.27%	70.08%	-5.27%
Jefferson Elementary	Smith, Debbie	84.98%	70.08%	14.89%	70.08%	14.89%
Jefferson Elementary	Sylvia, Tyson	84.57%	70.08%	14.49%	70.08%	14.49%
Jefferson Elementary	Thursam, Jeff	70.78%	70.08%	0.70%	70.08%	0.70%
Jefferson Elementary	Vilani, Jess	48.57%	70.08%	-21.51%	70.08%	-21.51%

03/11/2019 5:39 PM

Edupoint School District

Page 1 of 2

ASMT704 Output (page 1)

		Edupoint School District Teacher Overall Performance			Year: 2018 - 2019 Report: ASMT704	
School All		Assessment Grade 3 Science Diagnostic			Date 07/24/2018 - 05/24/2019	
School	Teacher	Teacher %	School Avg %	School Delta	District Avg %	District Delta
Jefferson Elementary	Yorio, Stephanie	84.69%	70.08%	14.61%	70.08%	14.61%
Washington Elementary	Aris, Melissa	59.89%	70.08%	-10.19%	70.08%	-10.19%
Washington Elementary	Bowerman, Margaret	74.79%	70.08%	4.71%	70.08%	4.71%
Washington Elementary	Branch, Nancy	79.02%	70.08%	8.94%	70.08%	8.94%
Washington Elementary	Brunner, Kelley	80.80%	70.08%	10.72%	70.08%	10.72%
Washington Elementary	Malin, Randi	69.05%	70.08%	-1.03%	70.08%	-1.03%
Washington Elementary	Tobin, Denise	56.63%	70.08%	-13.45%	70.08%	-13.45%
Washington Elementary	Weismann, Marcy	59.34%	70.08%	-10.74%	70.08%	-10.74%

03/11/2019 5:39 PM


Edupoint School District

Page 2 of 2


ASMT704 Output (page 2)

ASMT705 – Student Overall Performance

Student performance compared to Class Averages

		Edupoint School District Student Overall Performance		Year: 2018 - 2019 Report: ASMT705	
Teacher Sabye, Gennifer		Assessment Grade 3 Science Diagnostic		Date 07/24/2018 - 05/24/2019	
Class	Student	ID	Student %	Class Average %	Delta
Sabye, G 4th Grade(1) - 0436	Miranda- Shirley	797	64.29%	61.83%	2.46%
Sabye, G 4th Grade(1) - 0436	Meza- Ruby	796	35.71%	61.83%	-26.12%
Sabye, G 4th Grade(1) - 0436	Mendez Garcia- Gloria	795	71.43%	61.83%	9.60%
Sabye, G 4th Grade(1) - 0436	Mejia- Mildred	794	71.43%	61.83%	9.60%
Sabye, G 4th Grade(1) - 0436	Medlin- Carlos	793	78.57%	61.83%	16.74%
Sabye, G 4th Grade(1) - 0436	Medina- Cheryl	792	78.57%	61.83%	16.74%
Sabye, G 4th Grade(1) - 0436	Mathers- Rebecca	791	78.57%	61.83%	16.74%
Sabye, G 4th Grade(1) - 0436	MacHado- Ernest	790	64.29%	61.83%	2.46%
Sabye, G 4th Grade(1) - 0436	Ludwig- Jean	789	35.71%	61.83%	-26.12%
Sabye, G 4th Grade(1) - 0436	Loza- Charles	788	35.71%	61.83%	-26.12%
Sabye, G 4th Grade(1) - 0436	Lowery- Carl	787	71.43%	61.83%	9.60%
Sabye, G 4th Grade(1) - 0436	Lopez- Judith	786	71.43%	61.83%	9.60%
Sabye, G 4th Grade(1) - 0436	Longoria- Sean	785	57.14%	61.83%	-4.69%
Sabye, G 4th Grade(1) - 0436	Leigh- Daniel	784	57.14%	61.83%	-4.69%
Sabye, G 4th Grade(1) - 0436	Ledezma- Todd	783	64.29%	61.83%	2.46%
Sabye, G 4th Grade(1) - 0436	Laird- Jane	782	64.29%	61.83%	2.46%
Sabye, G 4th Grade(1) - 0436	Lafnear- Lisa	781	57.14%	61.83%	-4.69%
Sabye, G 4th Grade(1) - 0436	Ketchum- Karen	780	57.14%	61.83%	-4.69%
Sabye, G 4th Grade(1) - 0436	Jones- Diana	778	100.00%	61.83%	38.17%
Sabye, G 4th Grade(1) - 0436	Jones Davis- Alice	779	100.00%	61.83%	38.17%
Sabye, G 4th Grade(1) - 0436	Guerra- Aaron	777	78.57%	61.83%	16.74%
Sabye, G 4th Grade(1) - 0436	Grover- Louise	776	78.57%	61.83%	16.74%
Sabye, G 4th Grade(1) - 0436	Garcia Aguilar- George	775	14.29%	61.83%	-47.54%
09/14/2018 8:36 AM		Edupoint School District		Page 1 of 3	

ASMT705 Output (page 1)


		Edupoint School District Student Overall Performance			Year: 2018 - 2019 Report: ASMT705
Teacher Sabye, Gennifer		Assessment Grade 3 Science Diagnostic			Date 07/24/2018 - 05/24/2019
Class	Student	ID	Student %	Class Average %	Delta
Sabye, G 4th Grade(1) - 0436	Dillon- Walter	774	14.29%	61.83%	-47.54%
Sabye, G 4th Grade(1) - 0436	Diaz- Kathy	773	71.43%	61.83%	9.60%
Sabye, G 4th Grade(1) - 0436	Chavarria- Julie	772	71.43%	61.83%	9.60%
Sabye, G 4th Grade(1) - 0436	Celaya- Julie	771	71.43%	61.83%	9.60%
Sabye, G 4th Grade(1) - 0436	Buchanan- Angela	770	100.00%	61.83%	38.17%
Sabye, G 4th Grade(1) - 0436	Brown- Carl	769	28.57%	61.83%	-33.26%
Sabye, G 4th Grade(1) - 0436	Avalos Vazquez- Jessica	768	28.57%	61.83%	-33.26%
Sabye, G 4th Grade(1) - 0436	Amonsot- Sarah	767	28.57%	61.83%	-33.26%
Sabye, G 4th Grade(1) - 0436	Aguirre- Kathy	766	78.57%	61.83%	16.74%
Sabye, G 4th Grade(1) - 0443	Yazzie- Nicole	293	71.43%	81.92%	-10.49%
Sabye, G 4th Grade(1) - 0443	Torres- Alice	290	78.57%	81.92%	-3.35%
Sabye, G 4th Grade(1) - 0443	Thompson- Rose	289	78.57%	81.92%	-3.35%
Sabye, G 4th Grade(1) - 0443	Tetter- Carolyn	288	78.57%	81.92%	-3.35%
Sabye, G 4th Grade(1) - 0443	Taylor- Ernest	287	92.86%	81.92%	10.94%
Sabye, G 4th Grade(1) - 0443	Tanori- Helen	286	85.71%	81.92%	3.79%
Sabye, G 4th Grade(1) - 0443	Stewart- Beverly	285	92.86%	81.92%	10.94%
Sabye, G 4th Grade(1) - 0443	Soriano- Brian	284	92.86%	81.92%	10.94%
Sabye, G 4th Grade(1) - 0443	Smith- Juan	283	92.86%	81.92%	10.94%
Sabye, G 4th Grade(1) - 0443	Senteno- Jason	282	100.00%	81.92%	18.08%
Sabye, G 4th Grade(1) - 0443	Segura- Jose	281	100.00%	81.92%	18.08%
Sabye, G 4th Grade(1) - 0443	Santos- John	280	92.86%	81.92%	10.94%
Sabye, G 4th Grade(1) - 0443	Sandoval- Kathleen	279	92.86%	81.92%	10.94%
Sabye, G 4th Grade(1) - 0443	Saldana- Susan	278	92.86%	81.92%	10.94%

09/14/2018 8:36 AM

Edupoint School District

Page 2 of 3

ASMT705 Output (page 2)

		Edupoint School District Student Overall Performance			Year: 2018 - 2019 Report: ASMT705
Teacher Sabye, Gennifer		Assessment Grade 3 Science Diagnostic			Date 07/24/2018 - 05/24/2019
Class	Student	ID	Student %	Class Average %	Delta
Sabye, G 4th Grade(1) - 0443	Sakala- Julia	277	35.71%	81.92%	-46.21%
Sabye, G 4th Grade(1) - 0443	Romero- Roger	276	35.71%	81.92%	-46.21%
Sabye, G 4th Grade(1) - 0443	Rojas Orozco- Charles	275	78.57%	81.92%	-3.35%
Sabye, G 4th Grade(1) - 0443	Raygoza- Michelle	274	78.57%	81.92%	-3.35%
Sabye, G 4th Grade(1) - 0443	Rapisura- Ruby	273	85.71%	81.92%	3.79%
Sabye, G 4th Grade(1) - 0443	Ramos- Kevin	272	100.00%	81.92%	18.08%
Sabye, G 4th Grade(1) - 0443	Pounds- Lawrence	271	92.86%	81.92%	10.94%
Sabye, G 4th Grade(1) - 0443	Gonzalez- Martha	270	71.43%	81.92%	-10.49%
Sabye, G 4th Grade(1) - 0443	Galindo Romero- Samuel	269	71.43%	81.92%	-10.49%
Sabye, G 4th Grade(1) - 0443	Finley- Lawrence	268	71.43%	81.92%	-10.49%
Sabye, G 4th Grade(1) - 0443	Encinas- Kimberly	267	78.57%	81.92%	-3.35%
Sabye, G 4th Grade(1) - 0443	Duarte- Alice	266	92.86%	81.92%	10.94%
Sabye, G 4th Grade(1) - 0443	Cohoe- Patrick	265	92.86%	81.92%	10.94%
Sabye, G 4th Grade(1) - 0443	Carranza Maciel- Shawn	264	85.71%	81.92%	3.79%
Sabye, G 4th Grade(1) - 0443	Calles Iraheta- Daniel	263	100.00%	81.92%	18.08%
Sabye, G 4th Grade(1) - 0443	Briand- Aaron	262	71.43%	81.92%	-10.49%
Sabye, G 4th Grade(1) - 0443	Bonilla- Eric	261	71.43%	81.92%	-10.49%
Sabye, G 4th Grade(1) - 0443	Antonio Gonzalez- Frank	260	64.29%	81.92%	-17.63%

09/14/2018 8:36 AM

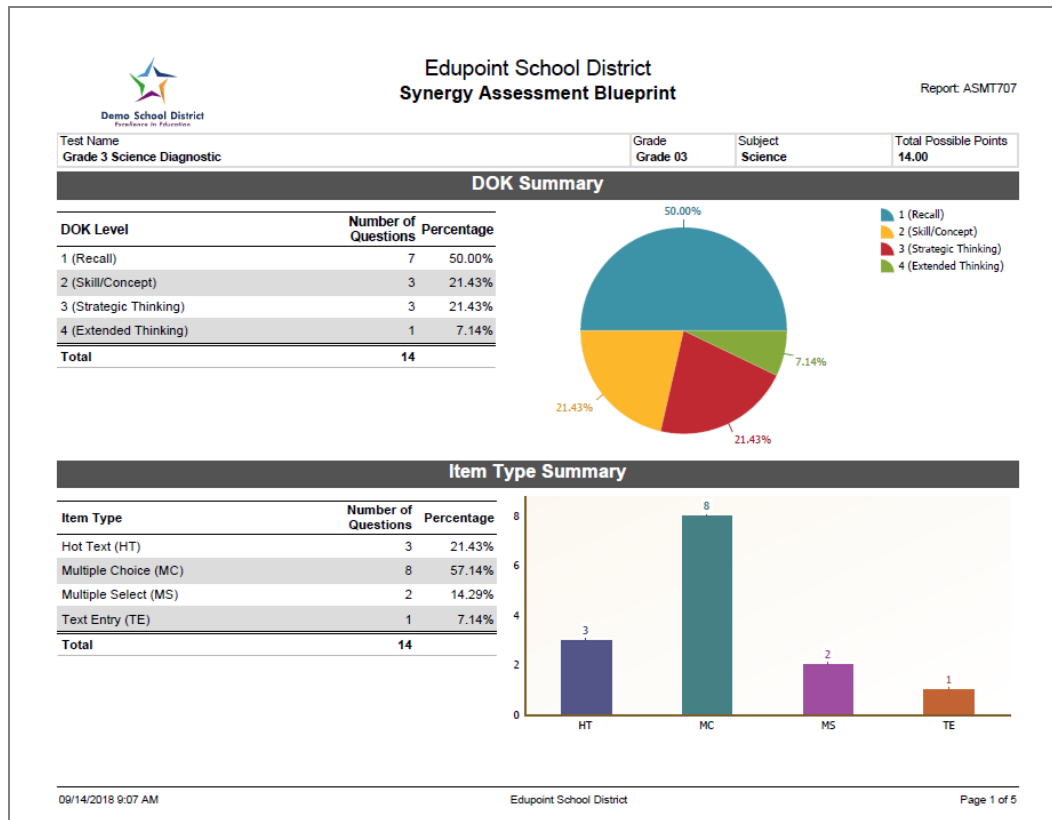
Edupoint School District

Page 3 of 3

ASMT705 Output (page 3)

ASMT707 – Synergy Assessment Blueprint

The Assessment Blueprint is an analysis of Item Types, Depth of Knowledge, and Standards that will be assessed. You can access the blueprint from Assessment Details which you can access in multiple ways.



ASMT707 Output (page 1)

Edupoint School District Synergy Assessment Blueprint

Report: ASMT707

Test Name Grade 3 Science Diagnostic	Grade Grade 03	Subject Science	Total Possible Points 14.00
---	-------------------	--------------------	--------------------------------

Items Detail

Question #	Standard	Passage Title	Item Type	DOK	Blooms	Points
1	6.3.PO 1 6.3.PO 2		MS	2		1.00
2	6.3.PO 1 6.3.PO 2		MS	2		1.00
3	6.3.PO 1 6.3.PO 2		HT	2		1.00
4	6.3.PO 1 6.3.PO 2		HT	3		1.00
5	6.3.PO 1 6.3.PO 2		HT	3		1.00
6	6.3.PO 3 6.3.PO 4		TE	3		1.00
7	6.3.PO 3 6.3.PO 4		MC	4		1.00
8	6.3.PO 3 6.3.PO 4		MC	1		1.00
9	6.3.PO 3 6.3.PO 4		MC	1		1.00
10	6.3.PO 5.c 6.3.PO 6		MC	1		1.00
11	6.3.PO 5.c 6.3.PO 6		MC	1		1.00
12	6.3.PO 5.c 6.3.PO 6		MC	1		1.00
13	6.3.PO 1 6.3.PO 4		MC	1		1.00
14	6.3.PO 2 6.3.PO 3		MC	1		1.00

09/14/2018 9:07 AM

Edupoint School District

Page 2 of 5

ASMT707 Output (page 2)

Edupoint School District Synergy Assessment Blueprint

Report: ASMT707

Test Name Grade 3 Science Diagnostic	Grade Grade 03	Subject Science	Total Possible Points 14.00
---	-------------------	--------------------	--------------------------------

Standards Summary

Code	Standard	Number of Questions	Percentage
6.3.PO 5.c	precipitation	3	10.71%
6.3.PO 2	Describe the distribution of water on the Earth's surface.	6	21.43%
6.3.PO 6	Compare weather conditions in various locations (e.g., regions of Arizona, various U.S. cities, coastal vs. interior geographical regions).	3	10.71%
6.3.PO 1	Identify the sources of water within an environment (e.g., ground water, surface water, atmospheric water, glaciers).	6	21.43%
6.3.PO 4	Measure changes in weather (e.g., precipitation, wind speed, barometric pressure).	5	17.86%
6.3.PO 3	Differentiate between weather and climate as they relate to the southwestern United States.	5	17.86%

09/14/2018 9:07 AM

Edupoint School District

Page 3 of 5

ASMT707 Output (page 3)

Edupoint School District Synergy Assessment Blueprint

Report: ASMT707

Test Name Grade 3 Science Diagnostic	Grade Grade 03	Subject Science	Total Possible Points 14.00
---	-------------------	--------------------	--------------------------------

Standard by DOK Matrix

Standard	Count by DOK					Total	Percentage
	1	2	3	4	Non Specified		
6.3.PO 3	3		1	1		5	17.86%
6.3.PO 2	1	3	2			6	21.43%
6.3.PO 5.c	3					3	10.71%
6.3.PO 4	3		1	1		5	17.86%
6.3.PO 6	3					3	10.71%
6.3.PO 1	1	3	2			6	21.43%
Total Standards	14	6	6	2	0	28	100.00%

09/14/2018 9:07 AM

Edupoint School District

Page 4 of 5

09/14/2018 9:07 AM

Edupoint School District

Page 4 of 5

ASMT707 Output (page 4)

Demo School District
Excellence in Education

Edupoint School District Synergy Assessment Blueprint

Report: ASMT707

Test Name Grade 3 Science Diagnostic	Grade Grade 03	Subject Science	Total Possible Points 14.00
---	-------------------	--------------------	--------------------------------

Standard by Item Type Matrix

Standard	Count by Item Type				Total
	HT	MC	MS	TE	
6.3.PO 1	3	1	2		6
6.3.PO 2	3	1	2		6
6.3.PO 3		4		1	5
6.3.PO 4		4		1	5
6.3.PO 5.c		3			3
6.3.PO 6		3			3
Total Standards	6	16	4	2	28

09/14/2018 9:07 AM

Edupoint School District

Page 5 of 5

09/14/2018 9:07 AM

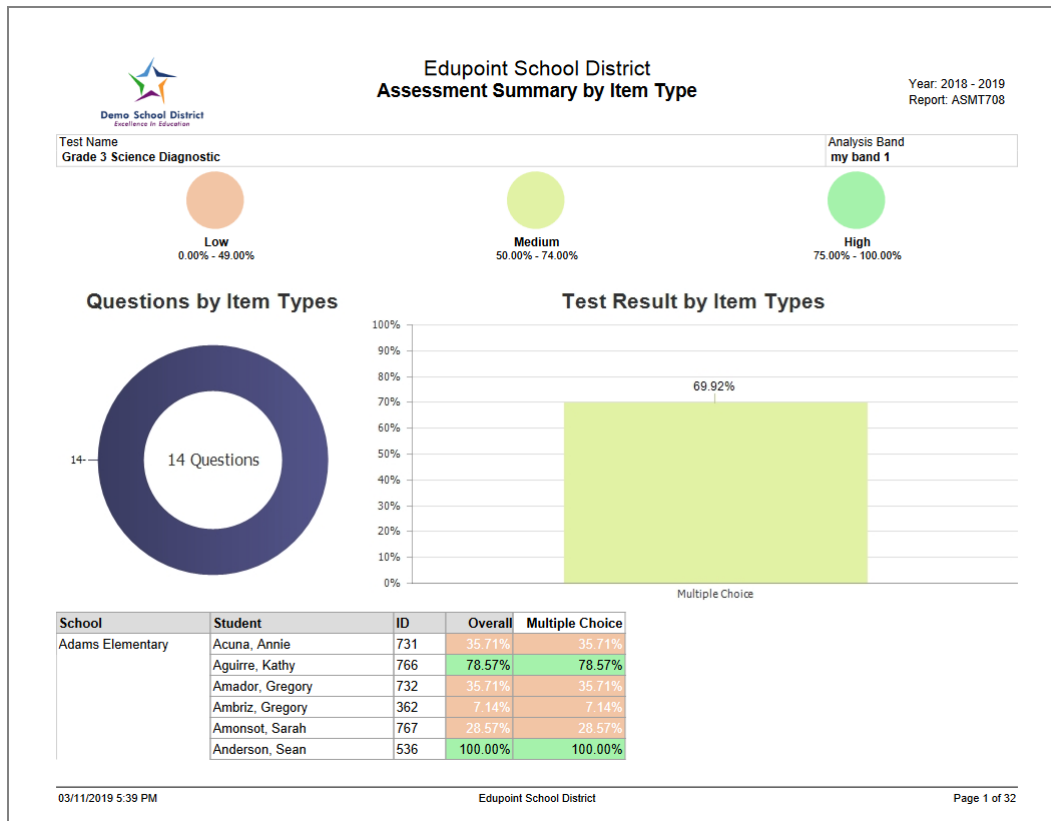
Edupoint School District

Page 5 of 5

ASMT707 Output (page 5)

ASMT708 – Assessment (District) Summary by Item Type

Analysis of Item Types assessed and performance detail by Student per School



ASMT708 Output (page 1)

Edupoint School District Assessment Summary by Item Type

Year: 2018 - 2019
Report: ASMT708

Test Name

Grade 3 Science Diagnostic

Analysis Band

my band 1

School	Student	ID	Overall	Multiple Choice
	Andrade, Chris	593	50.00%	50.00%
	Antonio Gonzalez, Frank	260	64.29%	64.29%
	Arciva, Pamela	461	100.00%	100.00%
	Avalos Vazquez, Jessica	768	28.57%	28.57%
	Ayon, Paula	462	78.57%	78.57%
	Baez, Todd	594	85.71%	85.71%
	Barraza, Ronald	595	100.00%	100.00%
	Barrera Melo, Debra	733	35.71%	35.71%
	Barthlow, Cheryl	596	100.00%	100.00%
	Beltran Del Rio, Jason	598	92.86%	92.86%
	Beltran, Gary	597	92.86%	92.86%
	Benallie, Kathleen	363	7.14%	7.14%
	Bogan, Carlos	365	28.57%	28.57%
	Bonilla, Eric	261	71.43%	71.43%
	Briand, Aaron	262	71.43%	71.43%
	Brown, Carl	769	28.57%	28.57%
	Brown, David	463	64.29%	64.29%
	Buchanon, Angela	770	100.00%	100.00%
	Bunton, Christopher	537	100.00%	100.00%
	Burghardt, Christopher	36566	100.00%	100.00%
	Cabrera, Joshua	599	92.86%	92.86%
	Calles Iraheta, Daniel	263	100.00%	100.00%
	Carmona, Helen	95	0.00%	0.00%
	Carranza Maclel, Shawn	264	85.71%	85.71%
	Celaya, Jose	464	64.29%	64.29%
	Celaya, Julie	771	71.43%	71.43%
	Celaya, Karen	734	35.71%	35.71%
	Cerano, George	465	85.71%	85.71%

03/11/2019 5:39 PM

Edupoint School District

Page 2 of 32

03/11/2019 5:39 PM

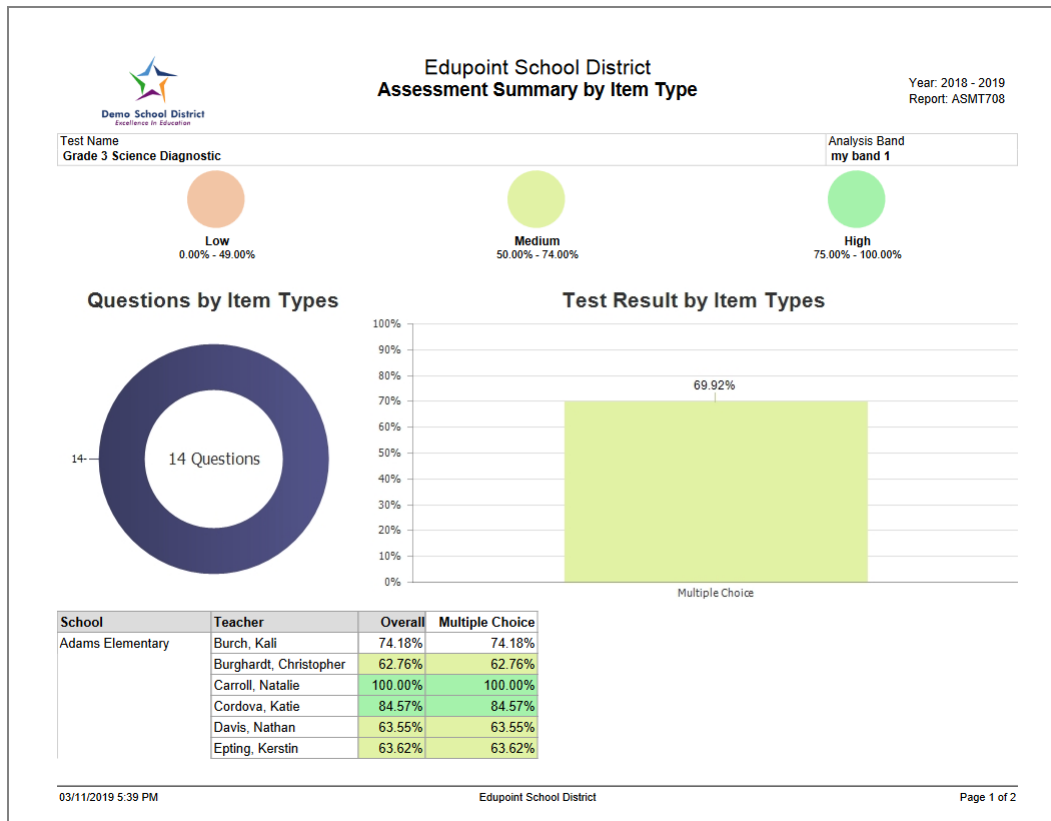
Edupoint School District

Page 2 of 32


ASMT708 Output (page 2)

ASMT708 Alt1 – Assessment (District) Summary by Item Type

Analysis of Item Types assessed and performance detail by Teacher per school



ASMT708 Alt1 Output (page 1)

		Edupoint School District Assessment Summary by Item Type		Year: 2018 - 2019 Report: ASMT708
Test Name Grade 3 Science Diagnostic		Analysis Band my band 1		
School	Teacher	Overall	Multiple Choice	
	McKenna, Travis	58.67%	58.67%	
	Sabye, Gennifer	71.87%	71.88%	
Grant Elementary	Aldrich, Heidi	75.77%	75.77%	
	Allen, Stephanie	57.64%	57.64%	
	Bahl, Riley	82.65%	82.65%	
	Madson, Doug	68.37%	68.37%	
	Smith, Colleen	73.63%	73.63%	
	Sunil, Usha	61.08%	61.08%	
	Williams, Kevin	57.54%	57.54%	
	Yglecias, Greg	81.22%	81.22%	
Jefferson Elementary	Garrett, Barbara	55.71%	55.71%	
	Howey, Beth	86.69%	86.69%	
	Jolin, Josh	64.81%	64.81%	
	Smith, Debbie	84.98%	84.98%	
	Sylvia, Tyson	84.57%	84.57%	
	Thursam, Jeff	70.78%	70.78%	
	Vilani, Jess	48.57%	48.57%	
	Yorio, Stephanie	84.69%	84.69%	
Washington Elementary	Aris, Melissa	59.89%	59.89%	
	Bowerman, Margaret	74.79%	74.79%	
	Branch, Nancy	79.02%	79.02%	
	Brunner, Kelley	80.80%	80.80%	
	Malin, Randi	69.05%	69.05%	
	Tobin, Denise	56.63%	56.63%	
	Weismann, Marcy	59.34%	59.34%	

03/11/2019 5:39 PM

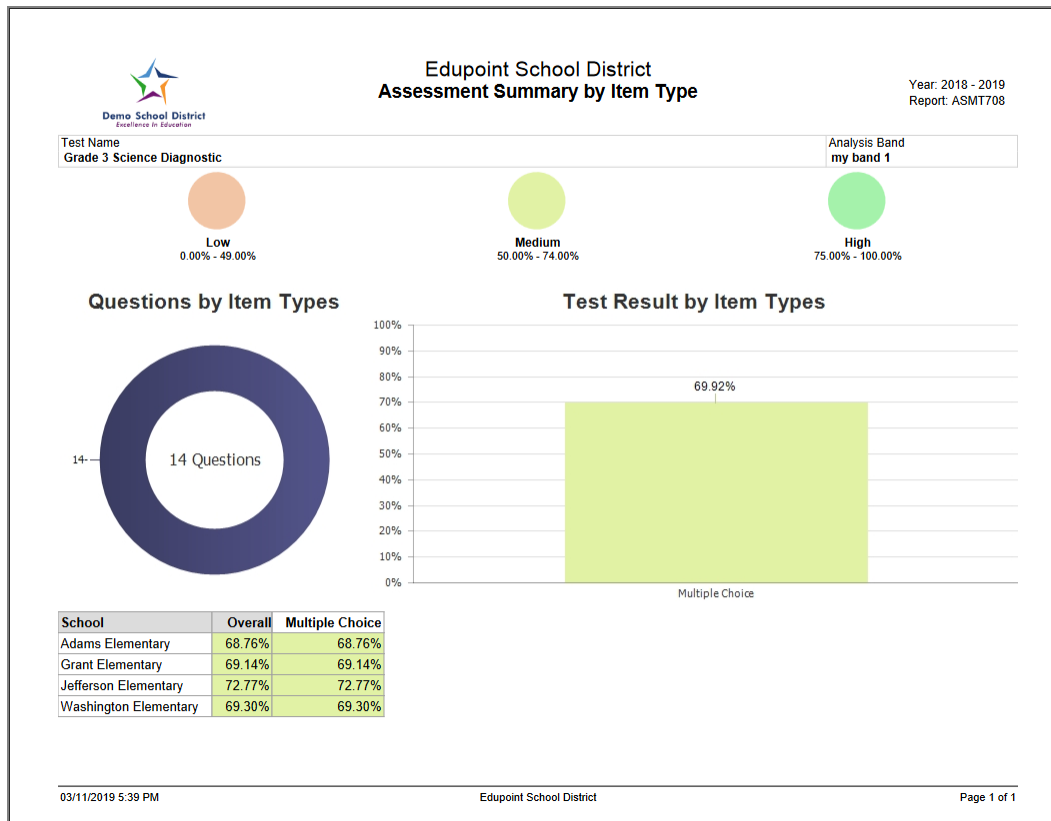
Edupoint School District

Page 2 of 2

ASMT708 Alt1 Output (page 2)

ASMT708 Alt2 – Assessment (District) Summary by Item Type

Analysis of Item Types assessed and performance detail by School



ASMT708 Alt2 Output