Assessment User Guide

Edupoint

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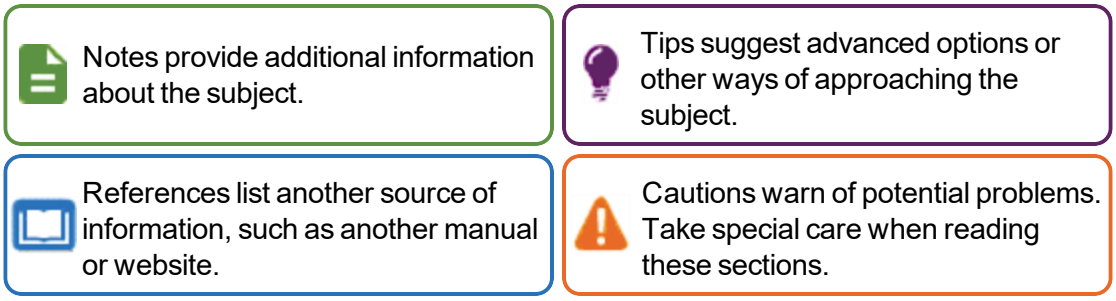
About This Manual

Edupoint Educational Systems, LLC. develops software with multiple release dates for the software and related documentation. The documentation is released in multiple volumes to meet this commitment.

This document serves as a reference for Edupoint's recommendations and Best Practices for Synergy processes. Due to the complex nature and myriad configurations possible within the Synergy software, it is not feasible to include every possible scenario within this guide.

Conventions Used in This Manual

- **Bold** indicates user interactions such as a button or field on the screen.
- *Italics* indicate the option to select or text to enter.
- Notes, Tips, References, and Cautions appear in the margin to provide additional information.



Before You Begin

Before installing any of the Edupoint family of software products, be sure to review the system requirements and make sure the district's computer hardware and software meet the minimum requirements.

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Software and Document History

Document Version	Release Date	Software Release	Description

7.0	May 2017	2018	Updates:
			• Creating Assessments
			  ◦ Updated the Settings information
			  ◦ Updated Assessment Items information
			• Creating Items - Added Item Types
			• Scheduling an Assessment:
			  ◦ Updated Instance Settings
			  ◦ Updated Grade Book Settings
			• Viewing Student Assessment Results
			  ◦ Added instructions for overriding a student's score
			  ◦ Added Exporting Student Results
			  ◦ Added Exporting Student Responses to Constructed Response Items.
			• Previewing Assessments - Added **Print Options**.
			• Passages - Added filters.

Document Version	Release Date	Software Release	Description
8.0	Dec 2017	2018.01	Updates: • Reorganized order of chapters and topics. • Updated *Creating Assessments* for Assessment Info, Sharing, Settings, Accommodations, and Attributes • Updated *Scheduling an Assessment* for Accommodations, Item Detail Options to exclude student responses, and unlocking an assessment marked complete • Updated *Formatting Window* with new functionality • Updated *Viewing Assessment Results* • Updated *Viewing Student Assessment Results* including additional print options when printing student results and SBAC Claims and Targets • Updated *Viewing Teacher Assessment Results* including SBAC Claims and Targets • Updated *Viewing School Assessment Results* including SBAC Claims and Targets • Updated *Creating Items* and *Adding Items to an Assessment* with a note about how Assessment handles previous standards. • Added using custom attributes to *Creating Items* • Added Quick Assessments to *Creating Assessments* • Updated *Working with Responses* for Constructed Response items • Added *Taking Assessments*

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Document Version	Release Date	Software Release	Description
9.0	Jun 2018	2019	Updates: • Added Logging into Assessment and updated topics with the Synergy SIS navigation to Assessment screens for support staff • Updated Taking Assessments for *Launching Assessments in Chromebooks* and Full Feedback in *Viewing Assessment Results and History* • Updated Scoring Constructed Responses for new layout • Added Test History Analysis • Updated Creating Items with new functionality and removed Short Answer • Moved Item Bank filters from Creating an Item Bank to Assessment Filters • Added *Previewing Items in a Bank* in About Item Banks • Updated Working with Responses and Viewing Student Assessment Results for additional **Print Options**. • Added Assessments • Added Viewing Test History • Added *Moving Assessments to a Bank* to Creating a Bank • Added *Piloting Items* in Creating Assessments

Document Version	Release Date	Software Release	Description
10.0	Dec 2018	2019.01	Updates: • Added functionality to Working with Transferred Students • Added teacher and school functionality to Analysis Basics • Added gap functionality to Analysis Basics • Added functionality to Viewing Assessments • Added Score Lock functionality to Text Entry and Inline Choice • Added Underscript to Formatting Window • Added Passage options to Printing Student Results • Added Link Assessments to Grade Book Assignments functionality to Pushing Scores to Grade Book • Added Connecting Assessment Scores to Assignments to Viewing Student Assessment Results • Added filter functionality and new display functionality to Using the Assessments Screen • Added Using the Student Activity Log to Working with Responses • Added Editing Bank Details Using View All to Using Item Banks (renamed from Creating an Item Bank) • Added Using View All or View Just Mine • Added Using Scoring Bands • Added Preferred Score Type to Viewing Scheduled Assessments, Viewing School Assessment Results (District Users Only), Viewing Student Assessment Results, and Viewing Teacher Assessment Results (District Users Only) • Added Text Drag and Drop and Key Data Systems Integration to Creating Items • Added additional detail options to the Assessment Results screen in Viewing Assessment Results • Added Connecting to Test History to Test History Analysis • Added Reports chapter

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Document Version	Release Date	Software Release	Description
11.0	Jun 2019	2020	Updates: • Updated Viewing Assessment Items • Added a tip to Viewing Passages • Updated Graphic Drag and Drop • Updated Hot Spot • Updated Creating Quick Assessments and added Student Testing • Added a note about Text-to-Speech functionality in Creating Full Assessments • Added Alternate Pronouncing to Formatting Window • Updated Student Access in District Users

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Chapter 1: Overview

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Overview of Synergy Assessment

Synergy Assessment allows school administrators and teachers to build, manage, and deliver formative and summative classroom assessments online.

You can:

- Create new assessments with standards-aligned items such as True/False, multiple-choice, single answer, and essay items. Answers to short answer items can be scored automatically; however, the teacher or admin user scores constructed response items.
- Monitor assessments, schedule future assessments, and access real-time performance data from the Assessment Dashboard.
- Create breakout groups directly from the Assessment Results screen.

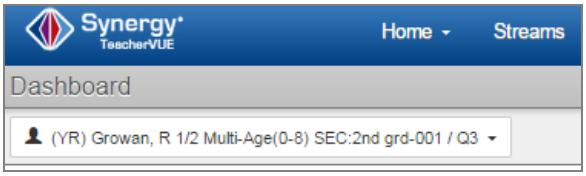
Because Synergy Assessment is fully integrated across the Synergy Education Platform, assessments are built directly from Grade Book, delivered to students within the StudentVUE module, and centrally stored for district-wide access.

You can view assessment scores in the Grade Book alongside assignments, quizzes, and tests, making it easier to recognize performance patterns and adjust instruction to meet your student's needs. Assignment scores are available in ParentVUE and StudentVUE.

The main functions within Synergy Assessment are:

- Dashboard – Allows the user to view a list of scheduled assessments to be taken by students and view more details about an assessment. It also reports overall data on completion of the assessment.
- Assessments – Allows the user to view or schedule assessments available to them and to create or edit assessments.
- Items – Allows the user to view items (questions) available to them and to create new or edit items.
- Passages – Allows the user to view passages available to them and to create new passages.
- Item Banks – Allows the user to view item banks visible to them and to create new item banks.
- Item Grading – Allows the grading of Constructed Response items answered by students.

The focus selector is not used with Synergy Assessments.



TeacherVUE Screen

Each module has filters to locate assessment items and information easily.

The filters remain set while the user is logged in.

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Logging in to Assessment

How you log in to Assessment depends on your role.

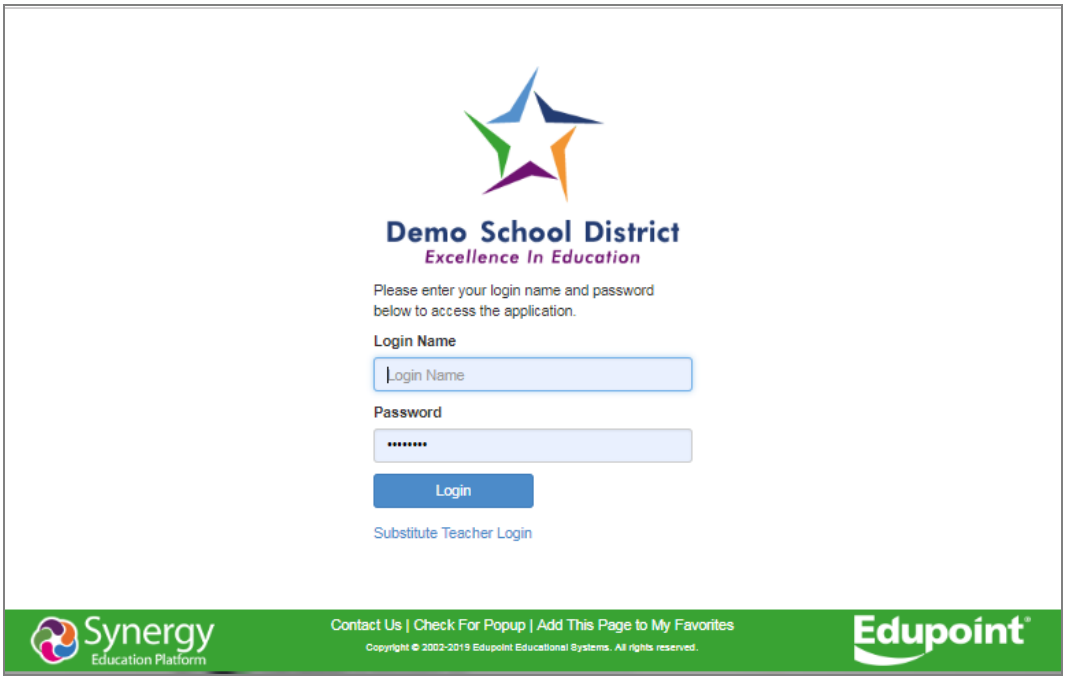
- Teachers and Staff with TeacherVUE access – Log in to Assessment through TeacherVUE.

> See the *Synergy SIS - TeacherVUE User Guide* for login instructions.

- Support staff who do not have TeacherVUE access – Log in to Assessment through Synergy SIS.

Staff without TeacherVUE Access

1. Enter your **Login Name** and **Password**.
2. Click **Login**.



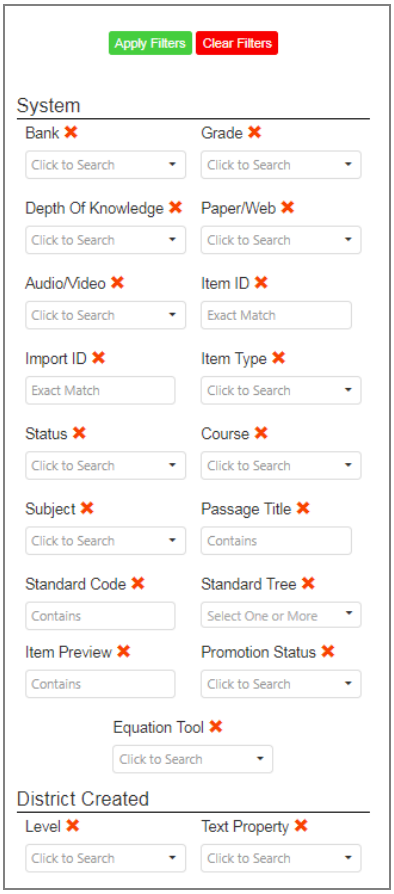
Synergy Log In Screen

3. Navigate to **Synergy SIS > Assessment > Assessments** to view the Assessment screen.

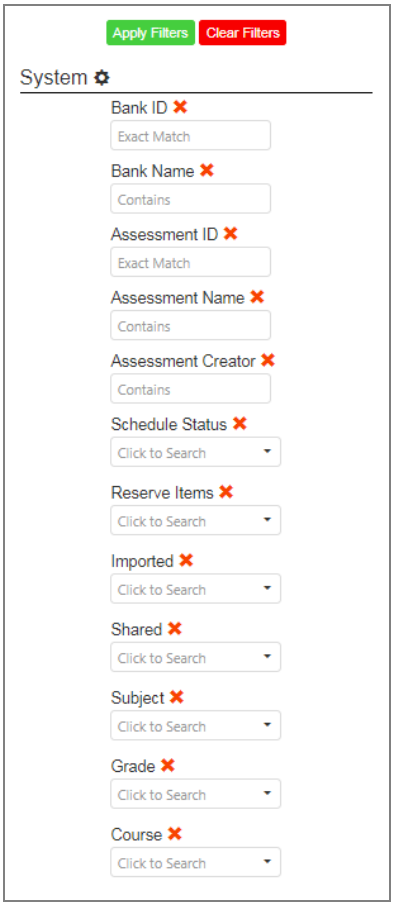
Assessment Filters

Item Filters

To help manage finding items that are in the Item Bank, use filters for selecting a item in the Item Bank or an Assessment. Some screens have a different filtering look, but the method is the same. When you select filters on one screen, they remain selected on other screens.



Bank Screen



Assessments Screen

> District Created filters are functional when users have defined District Properties for items.
>
> Imported filters are functional when you are using an imported item bank.

- Select a filter and drag it to a new location
- Click ✖ to hide the filter. You can still search using the hidden filters and any selections made from hidden filters show at the top of the list.
- Click ✖ to clear a filter.

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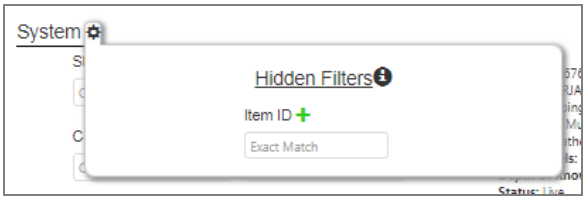
- Click ⚙ to view the Hidden Filters. Click ➕ to return the filter to the list.



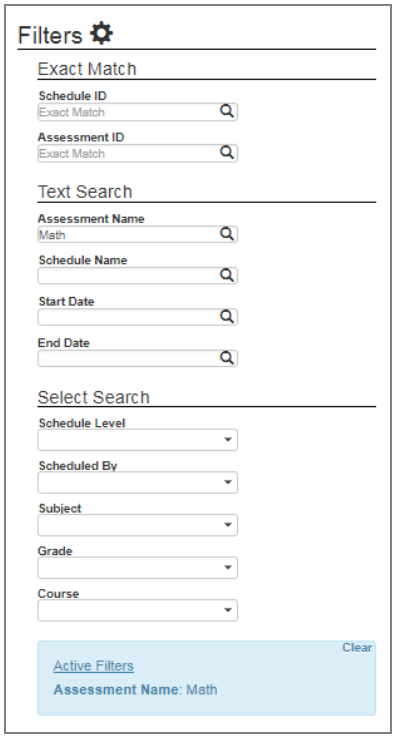
Item Bank Screen

- The Smarter Balanced Assessment Consortium (SBAC) filters display if the district uses INSPECT Item Bank:
  - **SBAC Claims** – One overall claim encompasses the entire content area and specific content claims at each grade level within mathematics and ELA/literacy.
  - **SBAC Content Categories** – Sub categories to SBAC Claims.
  - **SBAC Targets** - Maps Common Core State Standards onto assessment evidence that is required to support the SBAC Claims and Content Categories.

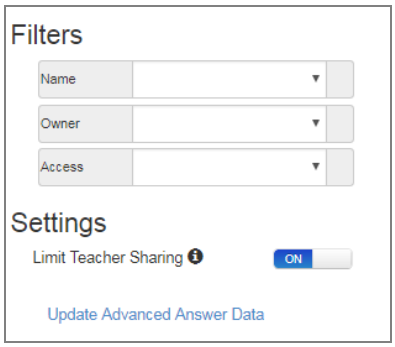
> You can filter INSPECT items by Subject and Grade.

Other Filters

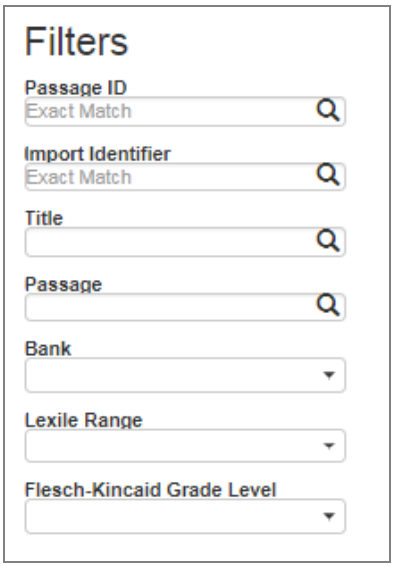
Assessment filters help you narrow results when viewing assessments in the Assessment Dashboard screen.



Dashboard Screen

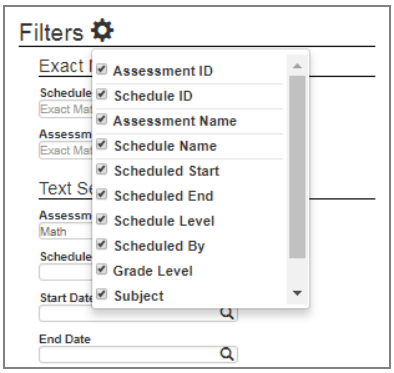


Item Bank Management



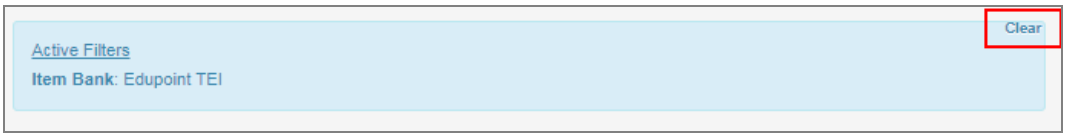
Assessment Passages Screen

- Click ⚙ to define the filters that display by selecting the options.



Dashboard Screen

- Select the filters to use and click 🔍. The list automatically updates when the filter is applied.
- Clear the field and click 🔍 to remove the search criteria.
- Clear all filters by clicking **Clear** in the blue filter box above the list.



Assessment Items

You can filter INSPECT items by Subject and Grade.

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Chapter 2:
Create Item Banks

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Using Item Banks 23

About Banks

Assessment items, passages, and assessments are stored in banks. Multiple banks may be available for the district for each type of item that is stored. For example, the district may have:

- Purchased banks
- District created banks
- Teacher created banks

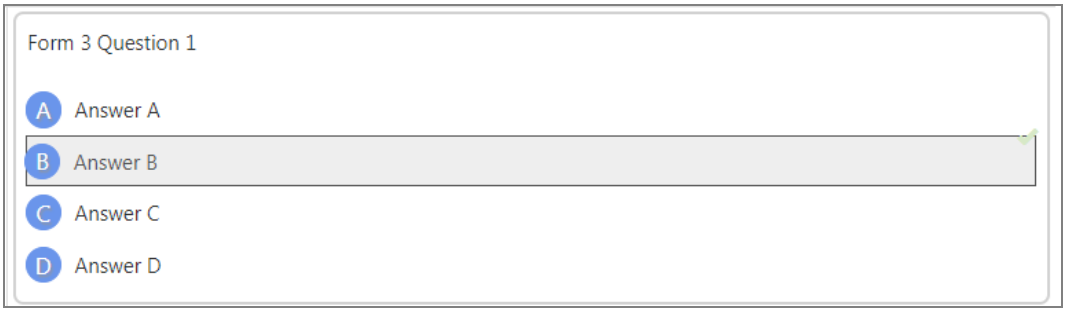
Items can be associated to standards that your state uses. These standards are imported to Grade Book by the district. You can associate assessment items with specific courses and assignments that pertain to specific academic standards.

When working with a purchased banks, you cannot change the imported items except to link standards to the item. However, you can add and change items to the banks that you create.

Previewing Items in a Bank

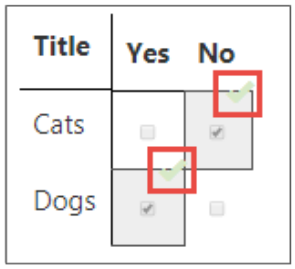
When you view a bank, the items display in a locked item preview with the correct response indicated by:

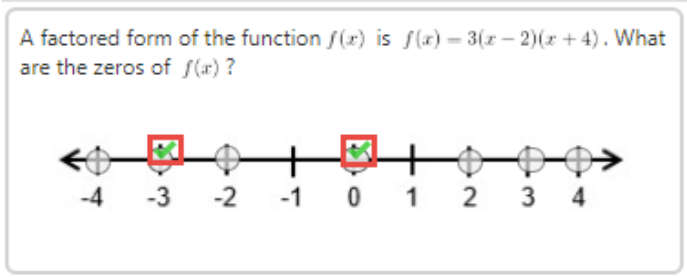
- A gray highlight for simpler items



Item Bank Screen

- A green checkmark for more enhanced items





Item Bank Screen

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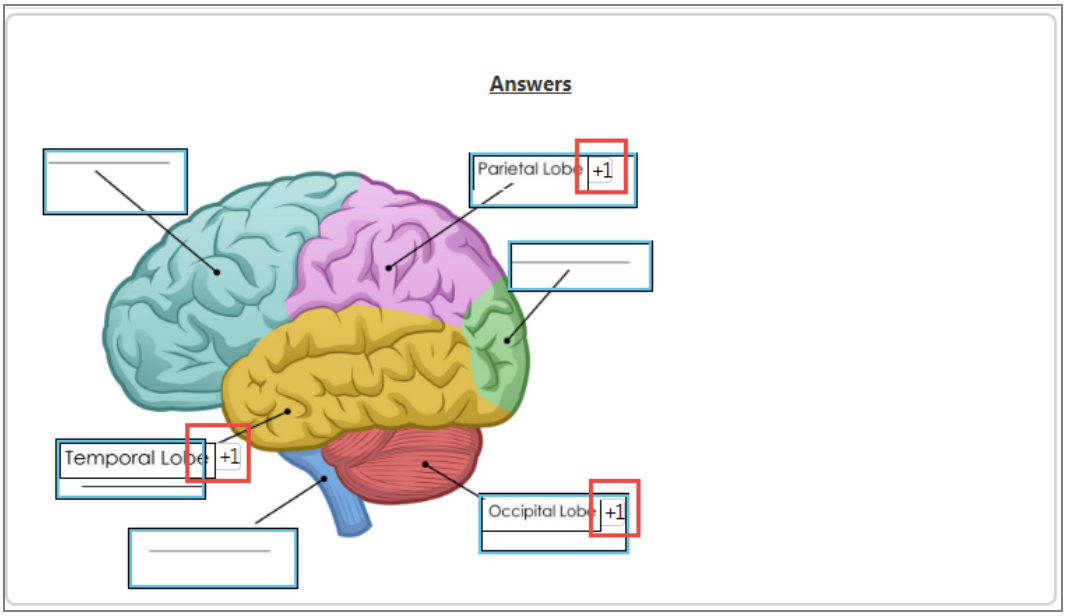
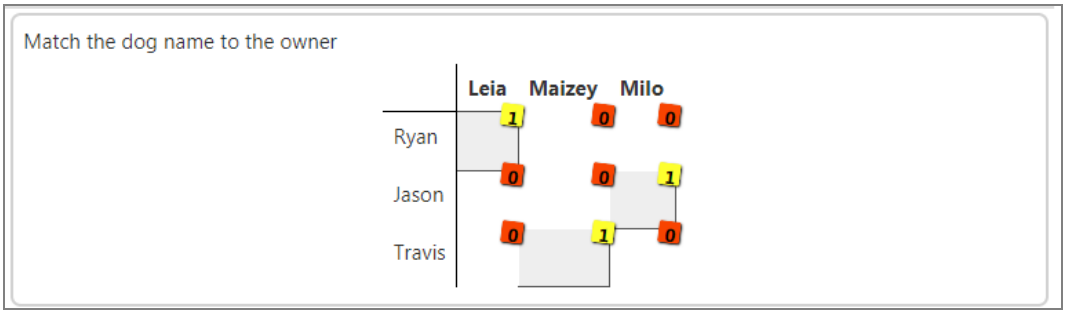
- Boxes with point values for *Graphic Drag and Drop* **Item Types**



Item Bank Screen

- Yellow boxes with point values for items with advanced scoring that are not *Graphic Drag and Drop* **Item Types**



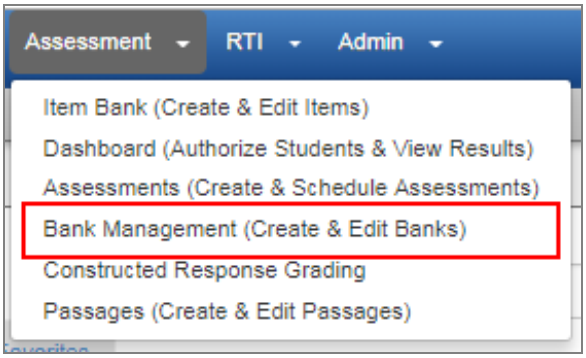
Item Bank Screen

Using Item Banks

Banks are repositories for items, assessments, or passages.

Creating a Bank

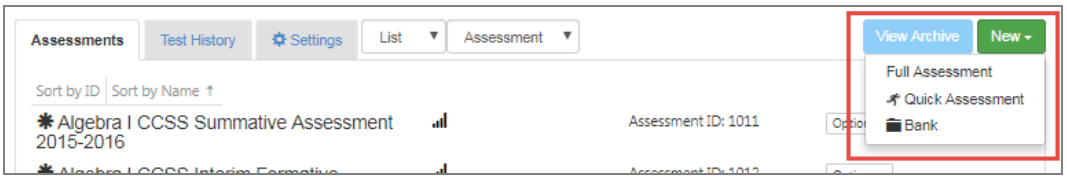
1. Access the Bank Details screen.
    - From the **Assessment** menu
        a. Select *Bank Management (Create & Edit Banks)* from the **Assessment** menu or navigate to **Synergy SIS > Assessment > Assessment Banks**.



Assessment Menu

        b. Click **+NEW**.

    - From the Assessments screen, select *Bank* from **New**.



Assessments Screen

2. Enter an Item Bank **Name** and **Description**.
3. Select Visibility. (District Users Only)
    - *Private* – Visible only to the person who created the bank.
    - *Public* – Visible to all users with access to Synergy Assessment.
4. Select if the District Item Bank is shared so **All District Admin users are treated as owners of the bank**. (District Users Only)

> This option does not display for imported Item Banks.

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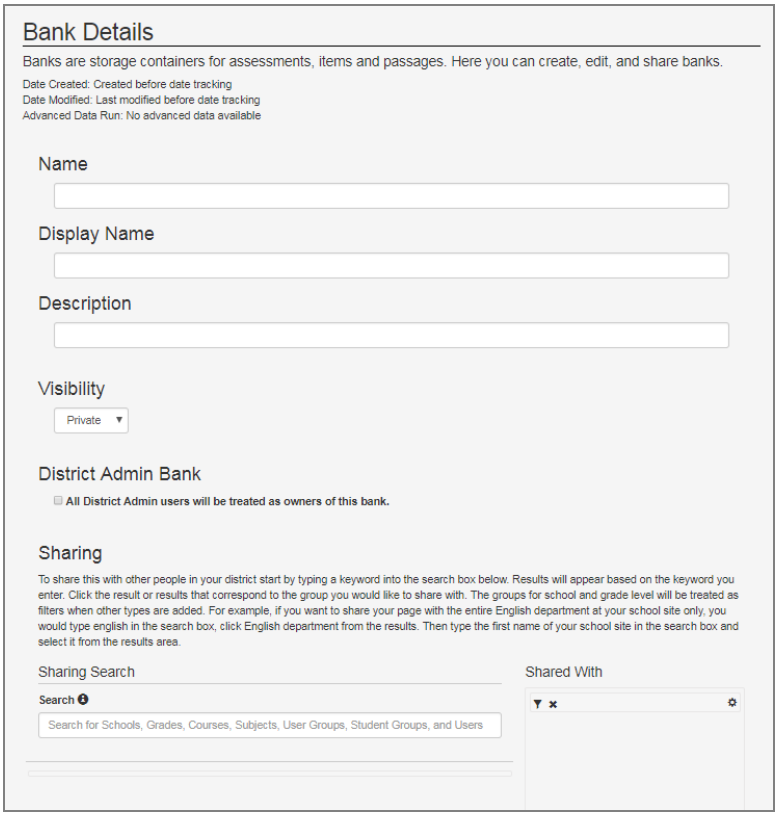
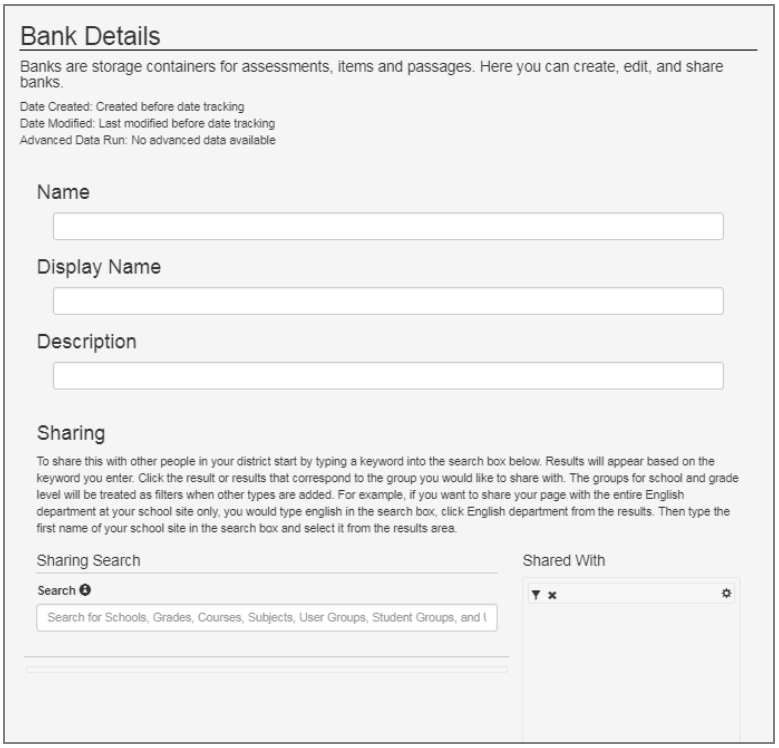
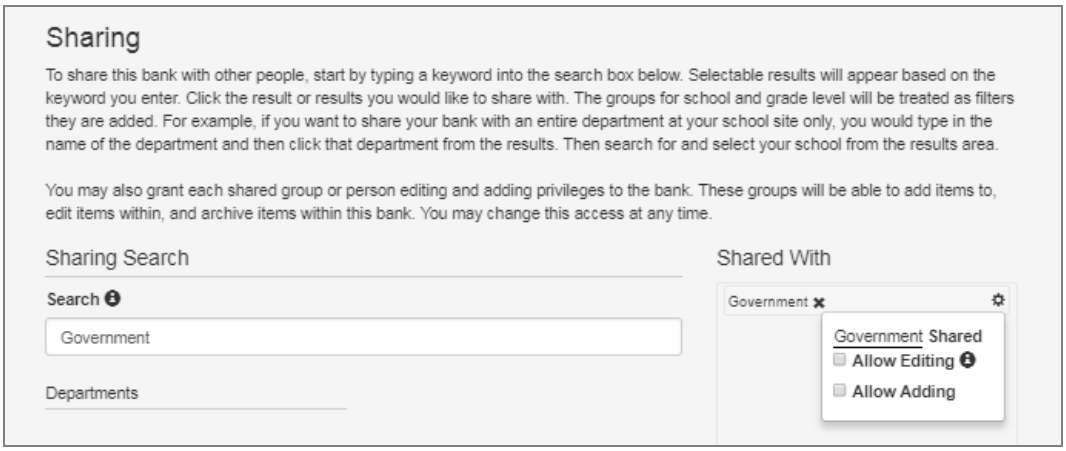


Item Bank Details Screen For District Users



Item Bank Details Screen For Teachers

5. Set Sharing options:
    a. Enter **Search** criteria. The list is filtered.
    b. Make a selection.
    c. Click ⚙ to set options that are available to user who have access to the shared Item Bank:
        - **Allow Editing** – Users can edit the items already existing in the bank
        - **Allow Adding** – Users can add new items to the item bank



Item Bank Details

Allow users to share by the following options in Banks:

- School
- User Group
- User Role
- Grade Level
- Individual User

You can also share multiple assessments at the same time.

6. Click **Save**.

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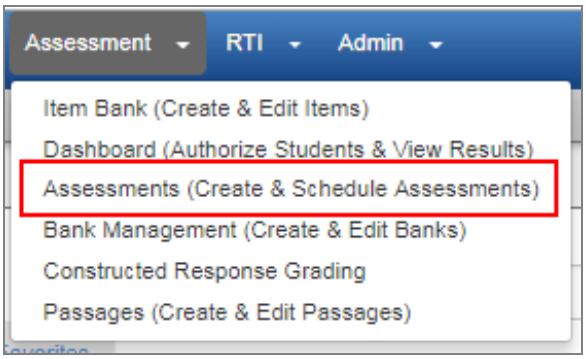
Moving Assessments to a Bank

1. Select *Assessments (Create & Schedule Assessments)* from the **Assessment** menu or navigate to **Synergy SIS > Assessment > Assessments**.

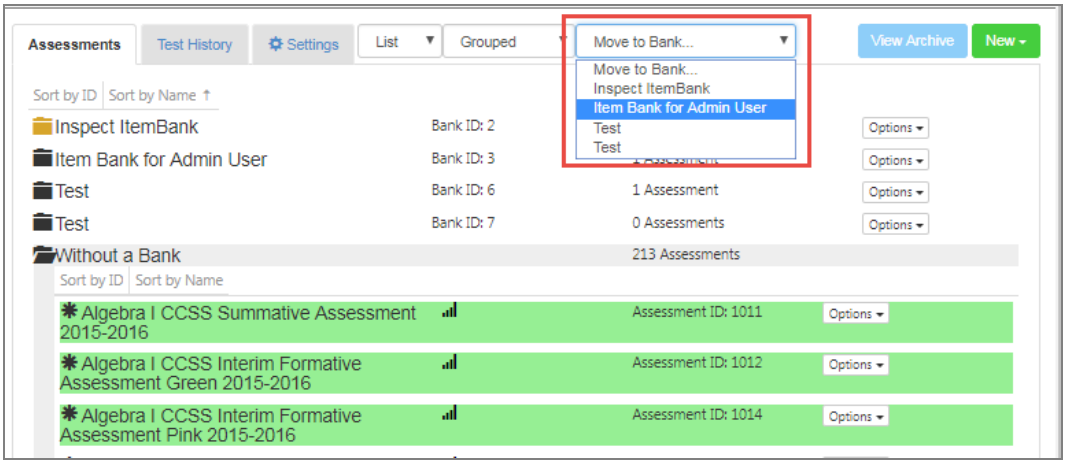


Assessment Menu

2. Select List and Grouped.
3. Select a Bank to view the assessments in the bank.
4. Move the assessment.

> You can only move assessments that are in folders that you own ( ).

- Use **Move to Bank** to move one or more assessments at one time.
  a. Select the assessments to move in a folder. The selected assessments highlight in green.
  b. Select the bank to move the assessments to in **Move to Bank**. The assessments move immediately into the selected bank.

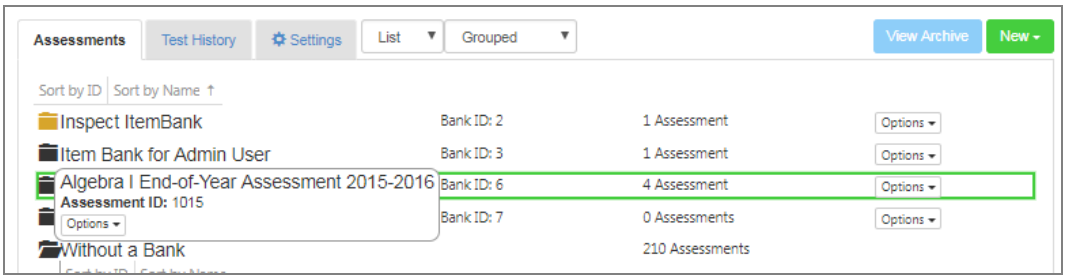


Assessments Screen

- Use drag and drop to move one assessment at a time.

  a. Hover over the ✱ for the assessment you want to move.

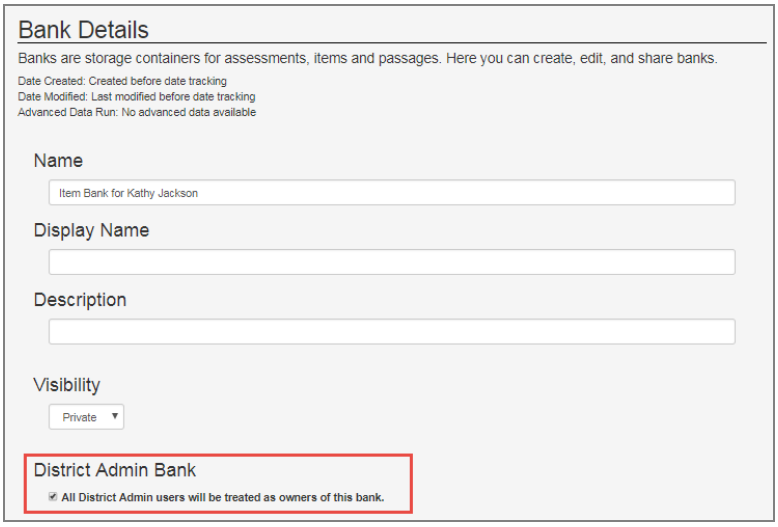
  b. Drag and drop the assessment into a bank. The bank displays a green box



Assessments Screen

Editing Bank Details Using View All

Use this functionality when the **All District Admin users will be treated as owners of this bank** option is not selected for the Bank.



Bank Details Screen

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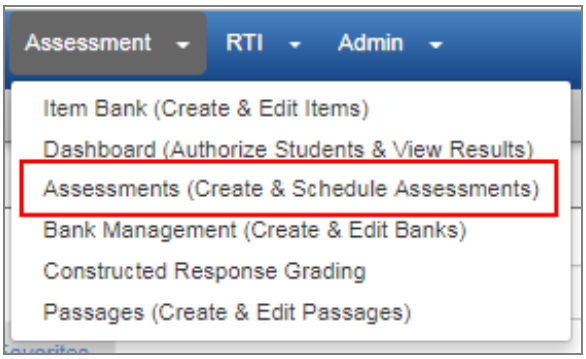
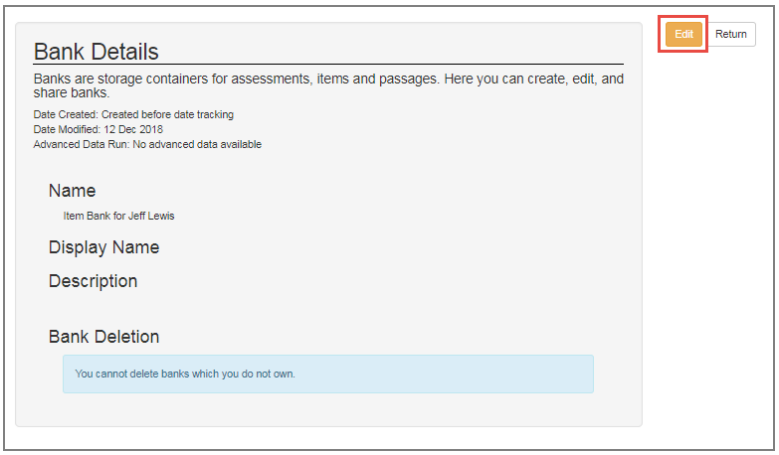
1. Log in as an administrator.
2. Select *Assessments (Create & Schedule Assessments)* from the **Assessment** menu or navigate to **Synergy SIS > Assessment > Assessments**.



Assessment Menu

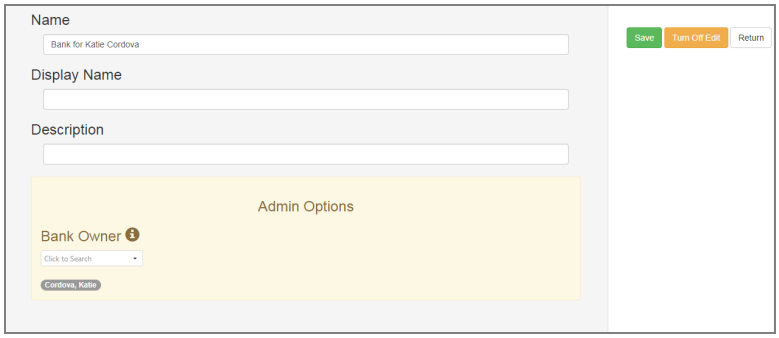
3. Click **View All** to have access to assessments and banks based on applied security settings.
4. Navigate to a user with banks created.
5. Select the **Bank Name** to open the Bank Details.
6. Click **Edit** to modify the details of the bank viewed.



Bank Details Screen

7. Edit the **Name**, **Display Name**, or **Description**, if needed
8. Select a **Bank Owner** to assign a different user.

> All Items, Assessments, and Passages remain in the bank.



Bank Details Screen

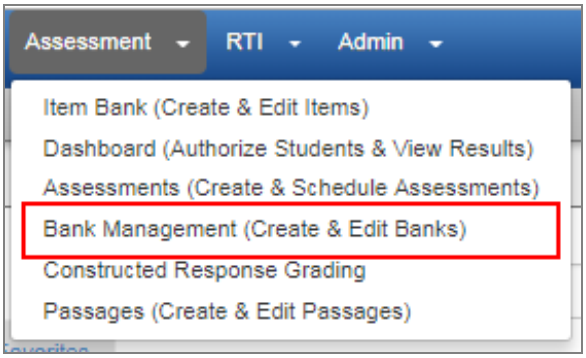
9. Click **Save** to save the changes or click **Return** to go back to the Assessments screen.

Deleting a Bank

Deleting an Item Bank completely removes it from the database and removes any shared access. If the Bank contains any items, they must be moved to another Bank before you can delete the Bank.

> Only the owner of the Bank may delete it.

1. Select *Bank Management (Create & Edit Banks)* from the **Assessment** menu or navigate to **Synergy SIS > Assessment > Assessment Banks**.



Assessment Menu

2. Select the Bank to delete.

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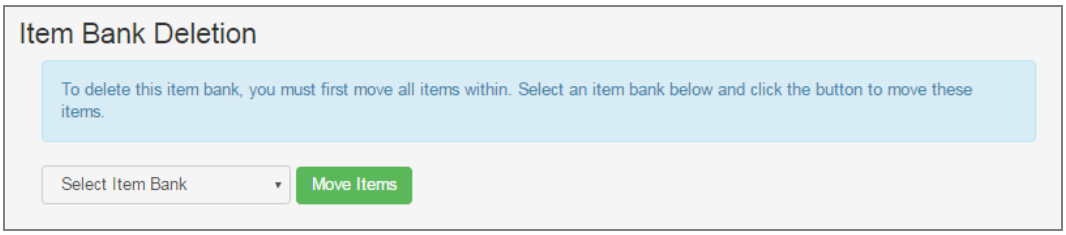
3. Move items, if needed.
    a. **Select Item Bank** to move the items to another Item Bank.
    b. Click **Move Items**.



Item Bank Screen

4. Click **Delete this Item Bank**.

Chapter 3: Create Items

About Items 32
Display Mode 32
Creating Items 33
Passages 79
Formatting Window 86
Promoting Items for District Use 89
Copying Items in the Item Bank 93
Archiving Items from the Item Bank 94

About Items

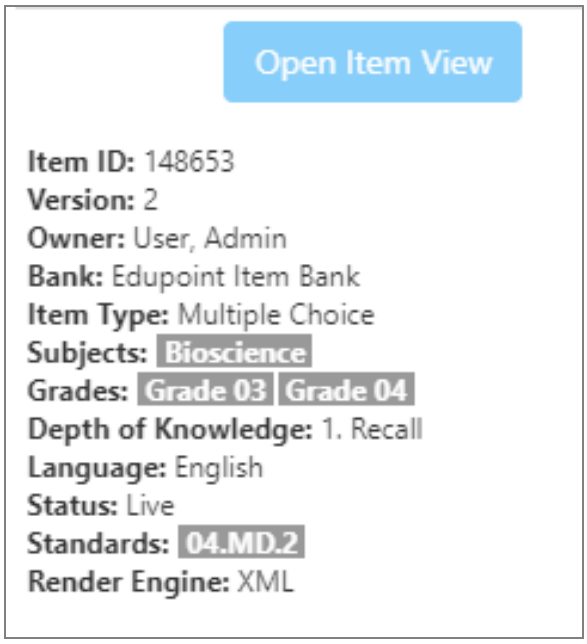
District users can create assessment items (questions).

- The district has the option of making the items available for use in assessments created by teachers.
- The district can choose to not make the items available to teachers. Not allowing teachers to view or use the items prevents the students from previewing district assessments.
- Any district staff with editing permission may change district created assessment items.

Teachers can create items that are different from the district items to use in their assessments. Teacher can make their item banks visible to only them or to other teachers.

Item Details

When viewing items in an Item Bank, the Item Details provide information about the item.

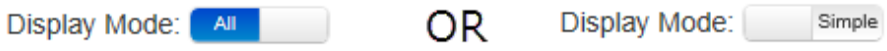


Item Bank Screen

Display Mode

There are two display modes in Synergy Assessment: *All* and *Simple*. Each uses different methods of navigation to move through the following sections to create an item:

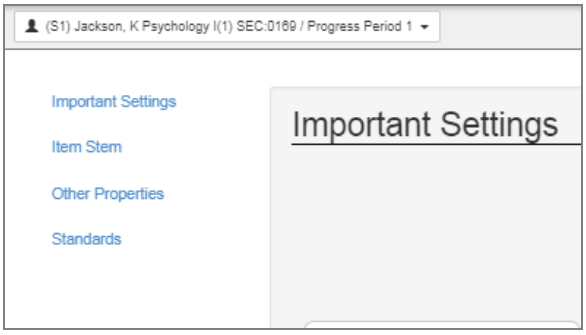
Use the toggle switch on the right side of the screen to switch between display modes.



Assessment Item Creation Screen

All

The All display mode allows the user to scroll through all of the components to create an item or assessment. Navigation is available on the left hand side to jump to the various sections of an item.



Assessment Item Creation Screen

Simple

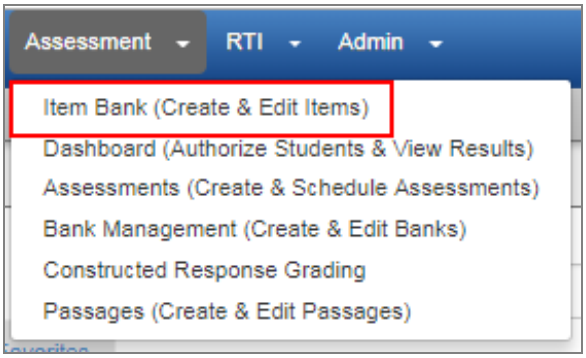
The Simple display mode allows the user to page through the components to create an item. There is a separate screen for each section. The sections include buttons to move sequentially through the creation components.

Creating Items

You can create items in an Item Bank or when creating assessments.

> If the teacher does not have an Item Bank when creating items, one is created automatically.
>
> The Assessment Item window displays in Simple display mode when creating items from an assessment. Click **Add/New** when you are finished entering the item.

1. Select *Item Bank (Create & Edit Items)* from the **Assessment** menu.



Assessment Menu

2. Click **NEW**.

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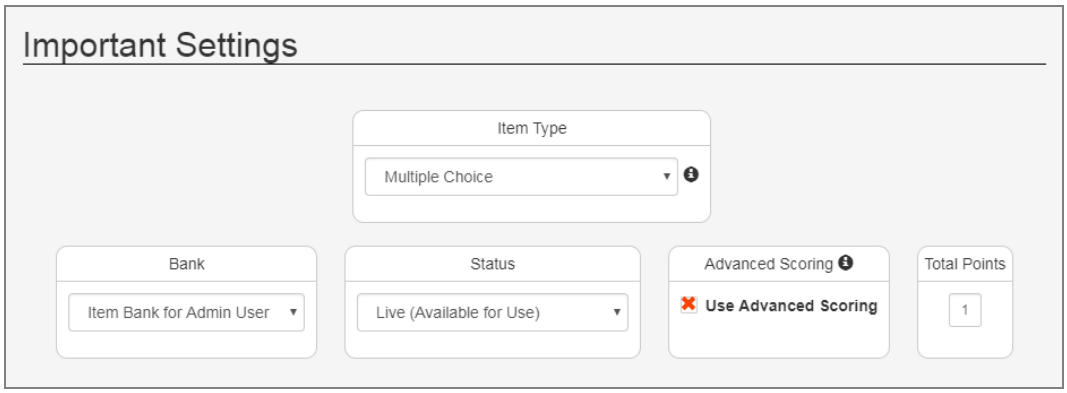
3. Complete the sections based on the information below.
4. Click **Save** when all sections are complete.

Important Settings



Assessment Item Creation Screen

1. Select the **Item Type** you are creating.

> When a district creates the item, the district chooses whether the teacher or district scores the response.
>
> Some Item Types are only for online assessments. A note displays in the description.
>
> An **Equation Tool** selection tile displays when you select *Constructed Response* and *Text Item* where you can select the default Equation Tool that displays and you can **Edit Equation Tools**.

- *Constructed Response* – The student enters a short essay answer that a person scores.
- *Evidence-Based Selected-Response* – EBSR items consist of two parts. where the first item leads the student into the second.

> Scoring for EBSR is unique in that if the student misses the first part, the entire item is scored as incorrect. Create EBSR items using Multiple Choice, Multiple Select, and True/False items.

- *Graphic Drag and Drop* – The student organizes items into Hot Spots. (Online assessments only)
- *Hot Spot* – The student selects from spots on an image to answer the item. (Online assessments only)
- *Hot Text* – The student is presented a writing sample where they are tasked with selecting sentences or words based on a prompt you provide. (Online assessments only)

- *Inline Choice* – The student is presented a writing sample where they can make drop-down selections from within the text. (Online assessments only)
- *Matching* – The student matches multiple responses to multiple statements.
- *Multiple Choice* – The student selects an answer from multiple possible answers.
- *Multiple Select* – The student selects all correct responses from multiple possible answers.
- *Multi-Part* – Consists of two or more assessment items that are combined into a single item.
    - Use existing items from your item bank or construct new items.
    - Each part can be assigned a different point value.
    - Scores are combined for an overall score.
    - Use this option to tied multiple items to a passage.

    The assessment module defaults to a binary scoring structure. As a result, Multi-Part items score as Correct or Not Correct. If the student answers one part of the item incorrectly, the entire Multi-Part item is marked wrong.

    The district may enable partial credit scoring where you score each part of a Multi-Part item independently.

    If the student did not answer correctly, all parts and the full item highlight in red. If the student receives full points, all parts and the full item highlight in green. If the student answers only some parts correctly, those highlight in green, the rest highlight in red, and the full item has a gray highlight.
- *Number Line* – The student interacts with a Number Line or plots points to create a Line Plot. (Online assessments only)
- *Select Point* – The student selects a point on an uploaded image, selects points on a coordinate plane, or creates lines, segments, rays, or shapes. (Online assessments only)
- *Text Drag and Drop* – The student drags interactive text items into a sentence or phrase. (Online assessments only)
- *Text Entry* – The student is shown blank spaces to complete. (Online assessments only)
- *True/False* – The student selects if the statement is true or false.

2. Select a **Bank** to contain the question.
3. Select a **Status**.
    - *Live* – Available for use in assessments (Default setting)
    - *Draft* – Not available for use in assessments
    - *Archive* – Not available for use because they were intentionally disabled
4. Select **Use Advanced Scoring** to customize the point value for the possible responses.

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5. Enter the **Total Points** for the item. The default is *1*.

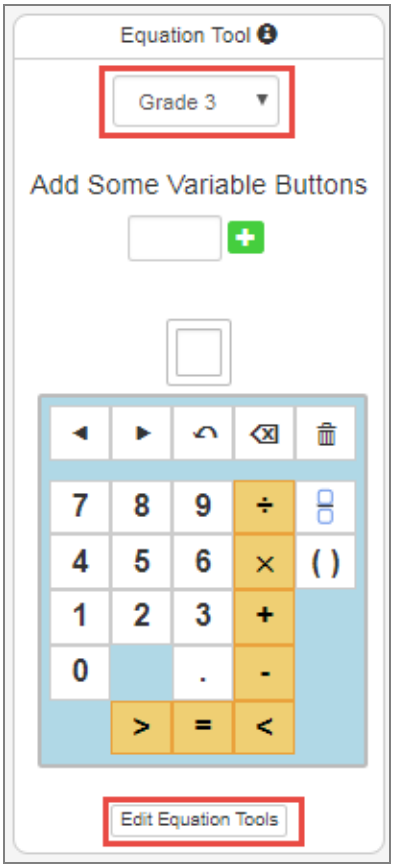
> You can change the Points for a item when adding existing items to an assessment.
>
> **Total Points** is available for *Multiple Choice, Multiple Select, True/False, Multi-Part, Text Entry, Hot Spot, Hot Text,* or *EBSR* **Item Types**.
>
> Select **Use Advance Scoring**, if needed. Total Points no longer displays. See Advanced Scoring for more information.

6. Select the **Equation Tool** students use to answer.

Defining Equation Tools

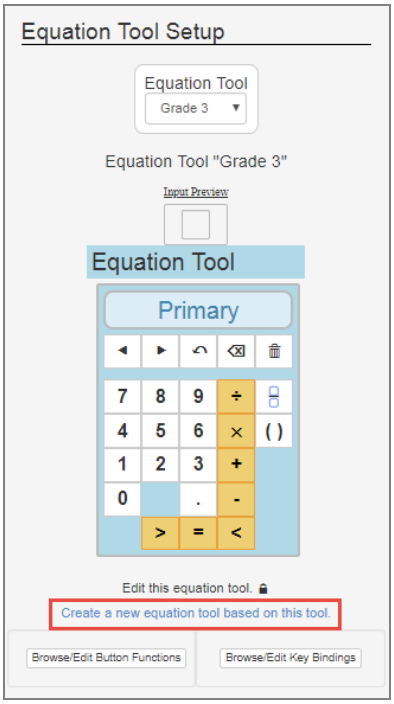
There are seven default Equation Tools with basic functionality. You cannot edit those default tools, but you can create a copy and edit the tool.

1. Select an Equation Tool.
2. Click **Edit Equation Tool**.



Assessment Item Creation Screen

3. Click **Create a New Equation Tool based on this tool**.



Assessment Item Creation Screen

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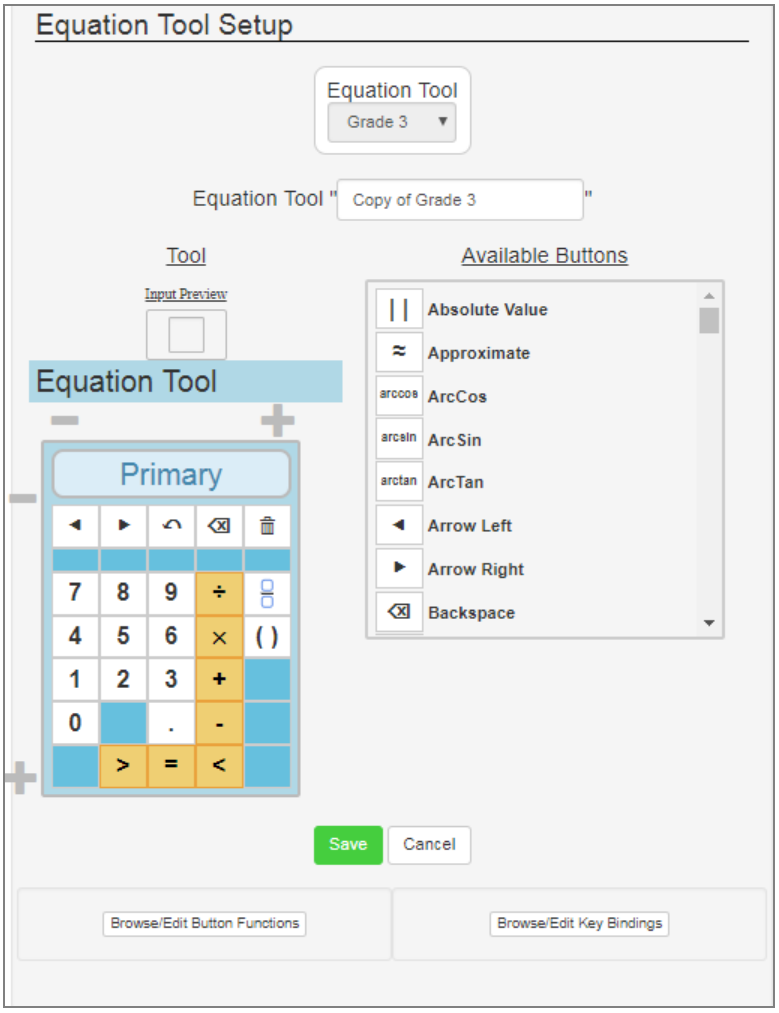
4. Modify the Equation Tool.

> After you copy an equation tool, you click **Edit this equation tool** to modify the copy of the tool.

- Change the **Equation Tool** name, if needed.
- Drag the desired **Available Buttons** to a key location.
- Use the + and − to add and remove rows and columns as needed.
- Hover and use ✖ to remove keys.
- Click **Browse/Edit Button Functions** and **Browse/Edit Key Bindings** for more information.



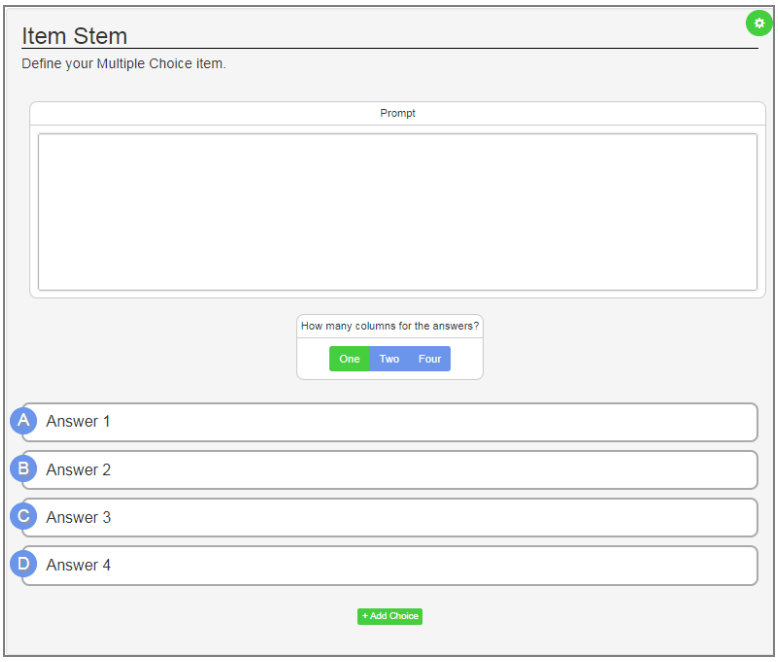
Assessment Item Creation Screen

5. Click **Save**.

Item Stem

Enter the **Prompt** under the Item Stem.

> The options depend on the Item Type selected.



Assessment Item Screen

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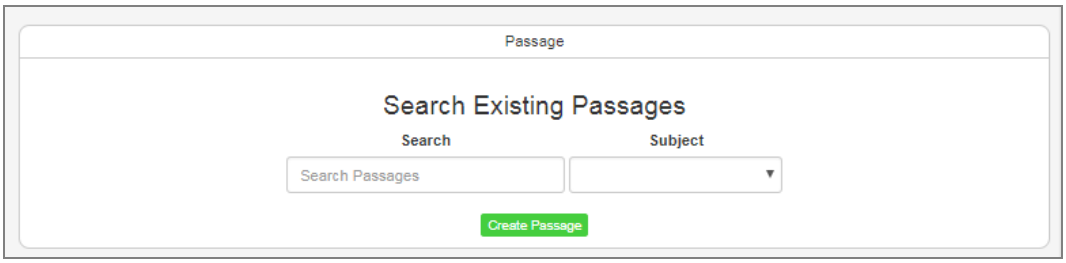
Optional Features

Adding Passages

1. Click to access the Optional Features.
2. Click **+Add a Passage**.



Assessment Item Creation Screen

3. Click **Create Passage** to create a new passage or select an existing passage.
   - Enter **Search** criteria to search for an existing relevant passage.

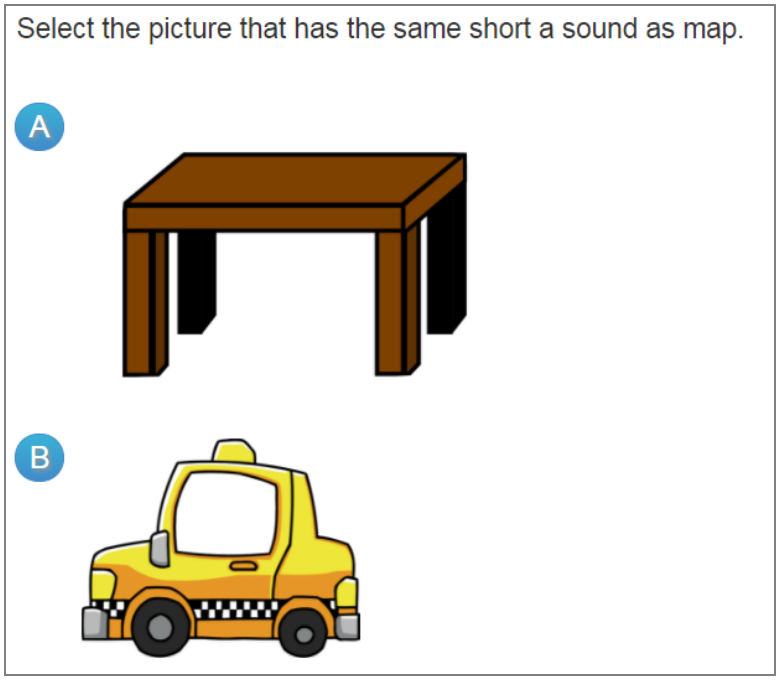
> Select a **Subject** to filter the passages.
>
> Clear the **Search** fields to hide search results.

   - Click **Remove Passage** to delete the selected passage from the item.
   - Click **Show Passage** to toggle whether the passage shows or hides in Item view. The full passage displays to the students when taking an assessment.

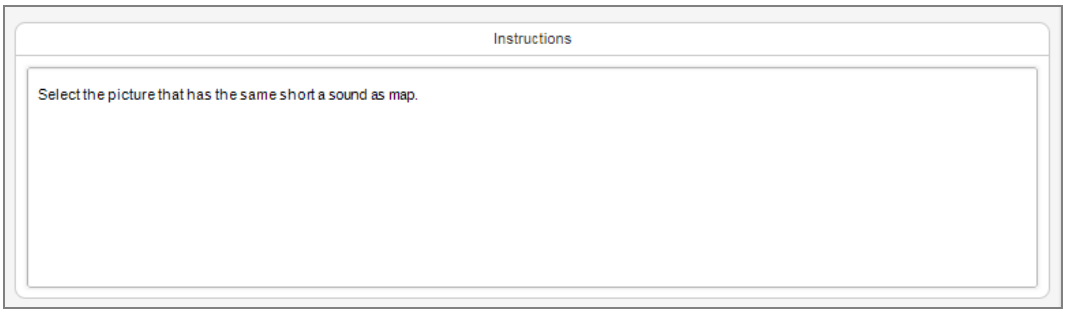
> See Passages for more information.

Adding Verbal Instructions

Using Verbal Instructions in an item is optional. For example for emerging readers or ELL students.



1. Click to access the Optional Features.
2. Click **+Add Some Instructions**.
3. Enter and format the instructions.



Assessment Item Creation Screen

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Advanced Scoring

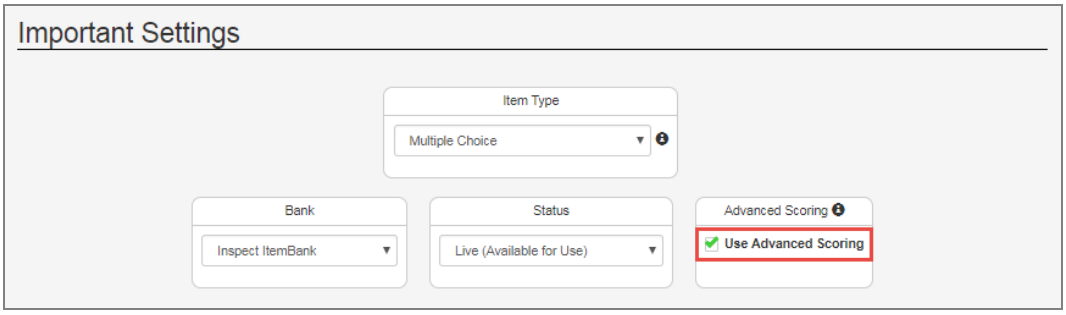
You can use Advanced Scoring for these Item Types.

- Graphic Drag and Drop
- Hot Spot
- Hot Text
- Inline Choice
- Matching
- Multiple Choice
- Multiple Select
- Text Entry

Each response can have a customized point value applied. This allows users to customize the Max Points possible and the Min Point to allow for penalties when students guess.

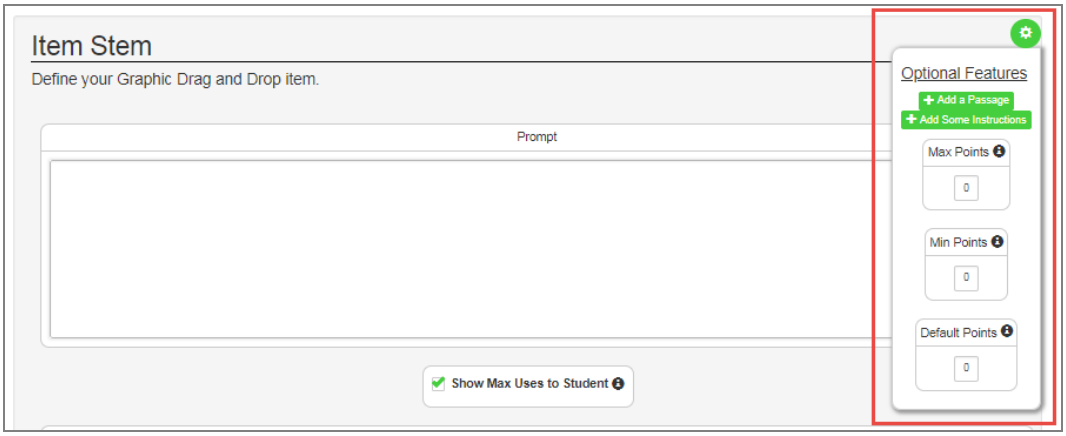
When using Advanced Scoring each response has its own point value.

1. Select the option to **Use Advanced Scoring**.



Assessment Item Creation Screen

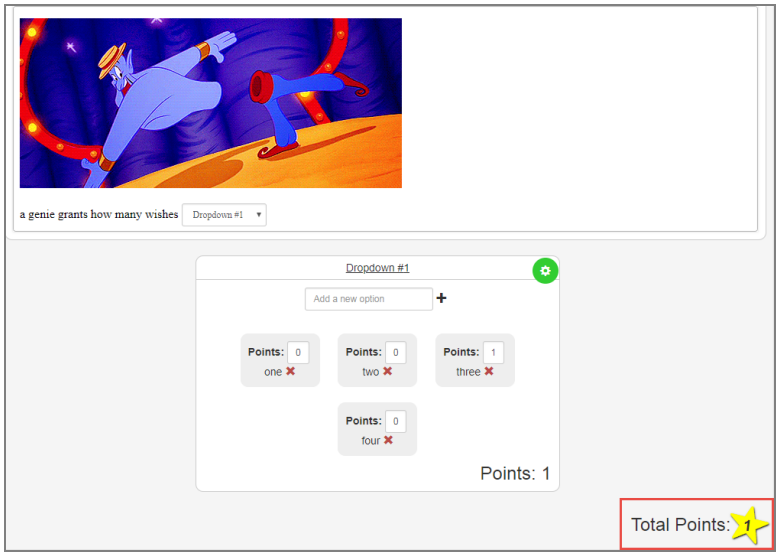
2. Select to modify the **Max Points**, **Min Points**, or **Default Points**.
   - **Max Points** – The highest point value that a student can earn for the item. This can be different from the calculated total points and can be a scalar value.
   - **Min Points** – The lowest point value that a student can earn for the item.
   - **Default Points** – The value applied to incorrect responses on *Graphic Drag and Drop* **Item Types**.



Assessment Item Creation Screen

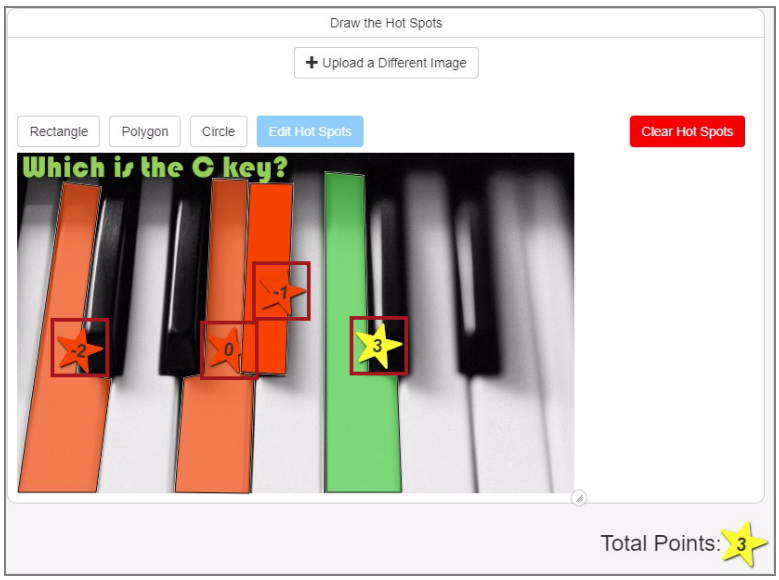
Advanced Scoring Display

- A yellow star indicates the Total Points for correct responses.



Assessment Item Creation Screen

- Item Types, such as Hot Spot, that have correct and incorrect responses use yellow stars for correct response point values and the red stars for incorrect response point values.



Assessment Item Creation Screen

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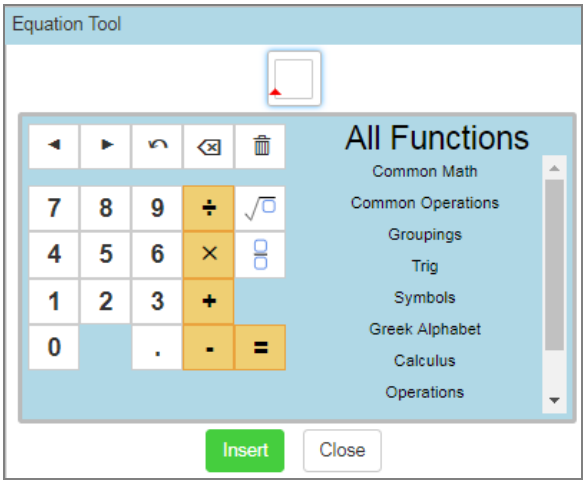
Item Definition

Define the Item Content:

- Constructed Response
- Evidence-Based Selected-Response
- Text Entry
- Graphic Drag and Drop
- Hot Spot
- Hot Text
- Inline Choice
- Matching
- Multiple Choice
- Multiple Select
- Multi-Part
- Number Line
- Select Point
- True/False

Constructed Response

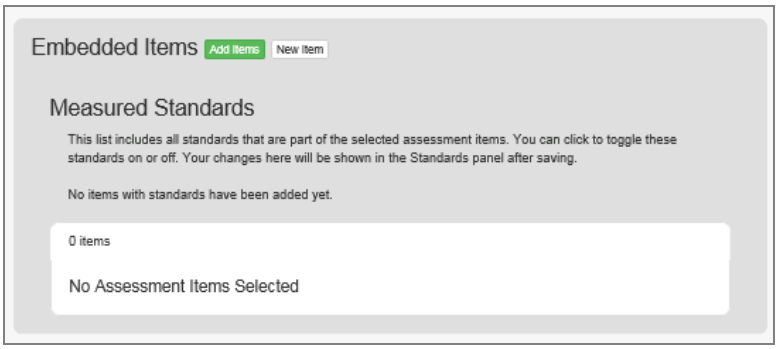
1. Enter and format the item.
2. Select **Spell Check** to enable for the student.
3. Select in the formatting toolbar to insert an equation into the Prompt, if needed.



Assessment Item Creation Screen

You select the **Equation Tool** the student uses in Important Settings.

Evidence-Based Selected-Response or Multi-Part



Assessment Item Creation Screen

1. Select Embedded Items:
   - To add existing items from the item bank:

     If you selected to use an existing passage, only items associated to that passage display for selection.

     - For Multi-Part Items:
       a. Click **Add Items**.
       b. Enter the search criteria and ***select two or more items*** to embed.
       c. Click **Done Selecting Items**.
     - For EBSR Items:
       a. Click **Add Items**.
       b. Enter the search criteria and ***select two items*** to embed.
       c. Click **Done Selecting Items**.

     You can only use Multiple Choice, Multiple Select, and True/False Item types for EBSR Items.

   - To create new items:
     a. Click **New Item**.
     b. Create the new item.
     c. Click **Done Adding Items**.
2. Select Measured Standards, if needed.

   Standards highlighted in green are assessed, those in red are not.

3. Click to edit the **Point Value** or **Sequence** of selected items, if needed.

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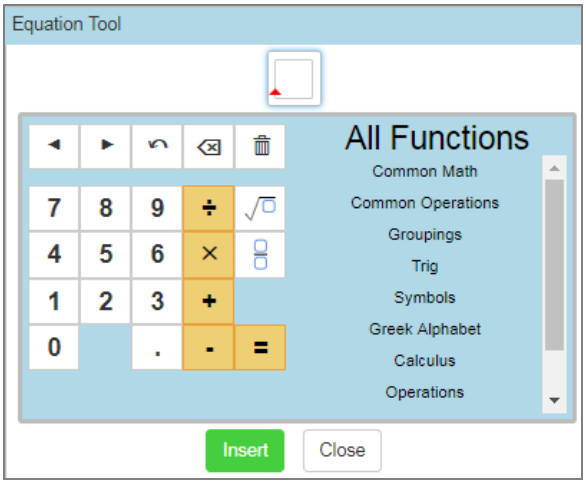
Text Entry

> Works best for items that have exact matches.

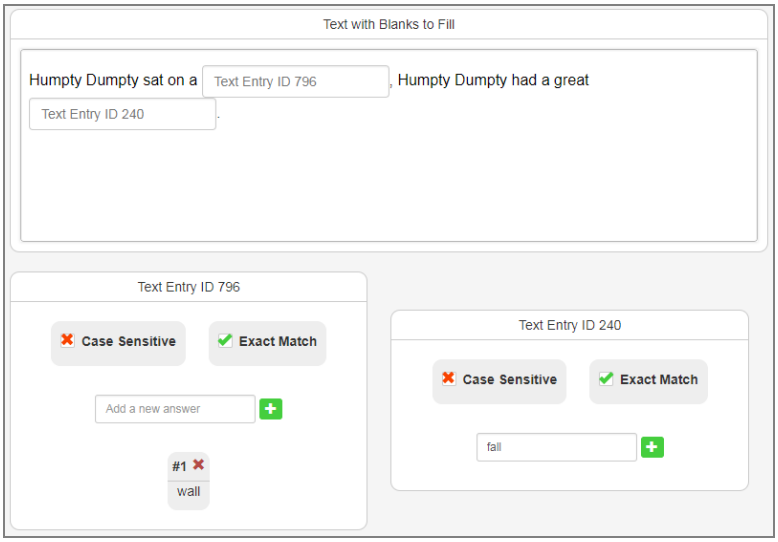
1. Enter and format the item.
2. Click **Text Entry** to insert a blank in the item.
3. Select f(x) in the formatting toolbar to insert an equation into the Prompt, if needed.



Assessment Item Creation Screen

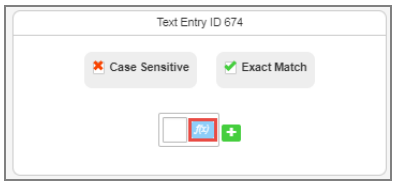
> You select the **Equation Tool** the student uses in Important Settings.

4. Enter the correct answers for the **Text Entry**.
   - Clear **Exact Match** to allow any of the listed answers.
   - Click to add another answer.



Assessment Item Creation Screen

   - Select and create the equations students select as the correct answer, if you selected an Equation Tool in Important Settings.



Assessment Item Creation Screen

> Text Entry items have Score Lock applied if an item was presented to students. This Score Lock prevents editing the Prompt of Text Entry items.

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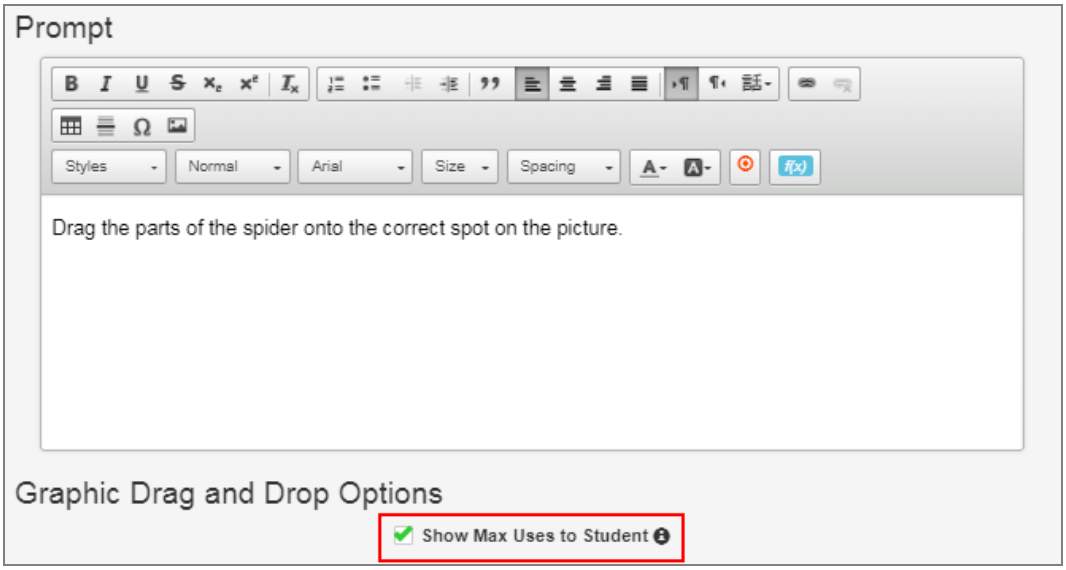
Graphic Drag and Drop

1. Enter and format the **Prompt**.
2. Select **Show Max Uses to Student**, if needed.

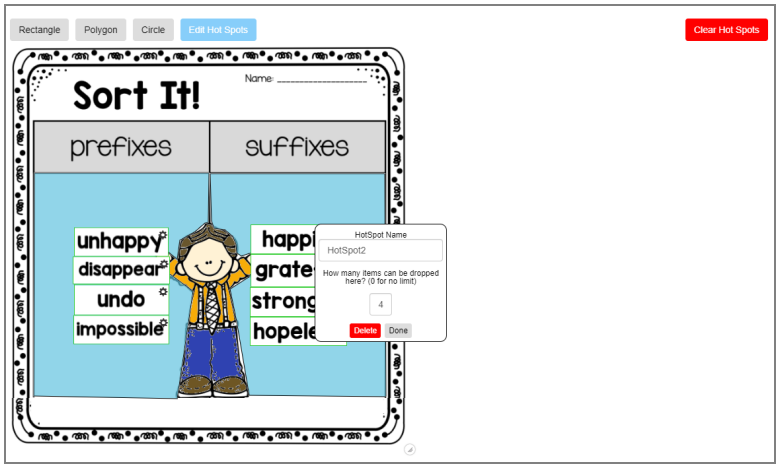
> When enabled, if set to more than zero (0), the information displays to the student.



Assessment Item Creation Screen

3. Click **First Upload an Image** to select the Primary Graphic.
4. Define the **Hot Spots** using the **Rectangle**, **Polygon**, and **Circle** options that act as the drop area for students to place their answers.
   - Click **Edit Hot Spots** to resize, copy, move, or delete a hot spot.
   - Use **Clear Hot Spots** to remove all Hot Spots.
   - Enter a **HotSpot Name** and a define **How many items can be dropped here (0 for no limit)**.

This text displays with the student response on the Data Table and in the Database.



Assessment Item Creation Screen

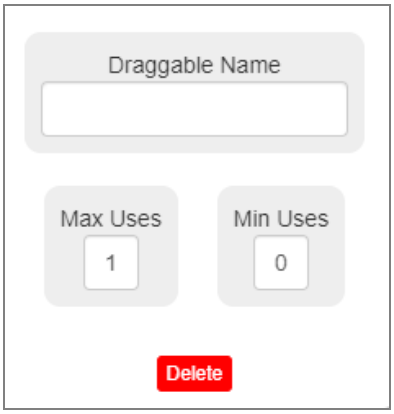
5. Upload the Draggable images.
6. Enter a **Draggable Name**.

This text displays with the student response on the Data Table and in the Database.

7. Define the **Max Uses**.

The default **Max Uses** is set to **1**which allows the student to use the draggable once. There is no limit to the number of times the student can use the draggable item If you enter **0**.

8. Define the **Min Uses**.



Assessment Item Creation Screen

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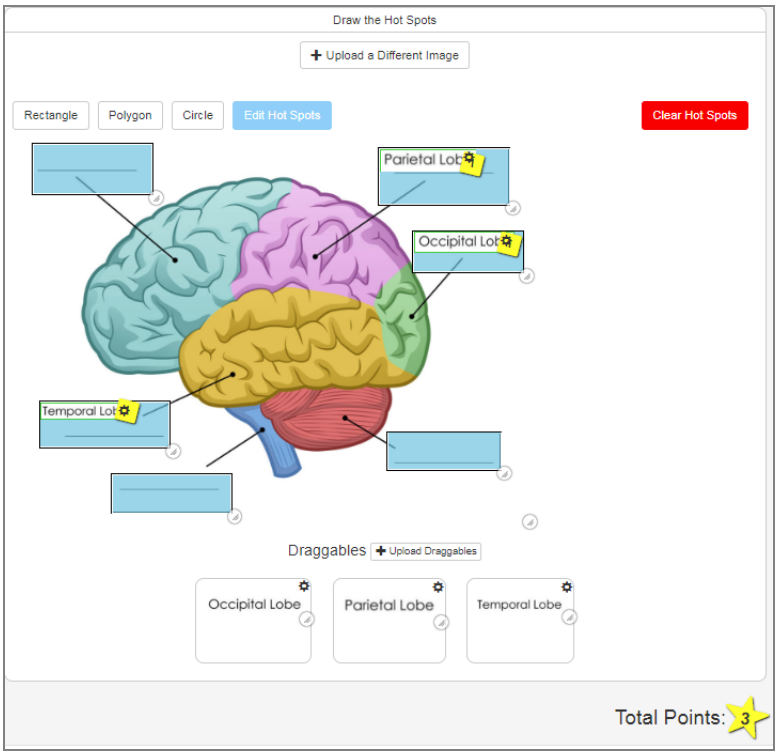
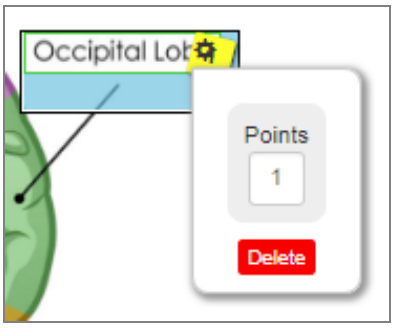
9. Define the correct answers by dragging the images to the correct hot spot location.



Assessment Item Creation Screen

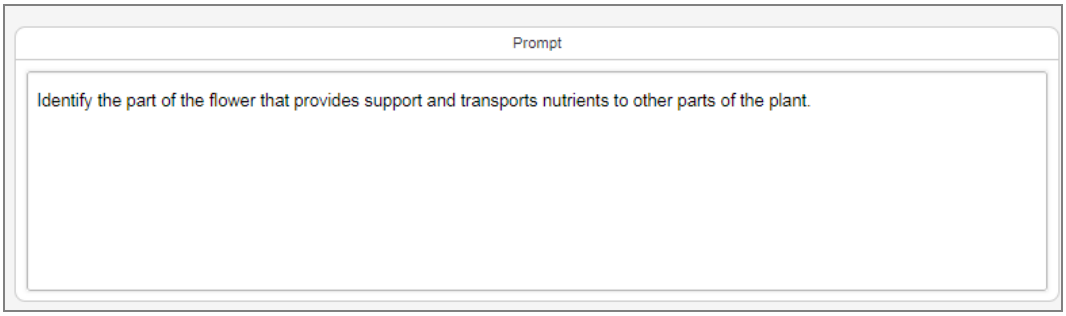
10. Click ⚙ to define the **Points** for the correct answer.



Assessment Item Creation Screen

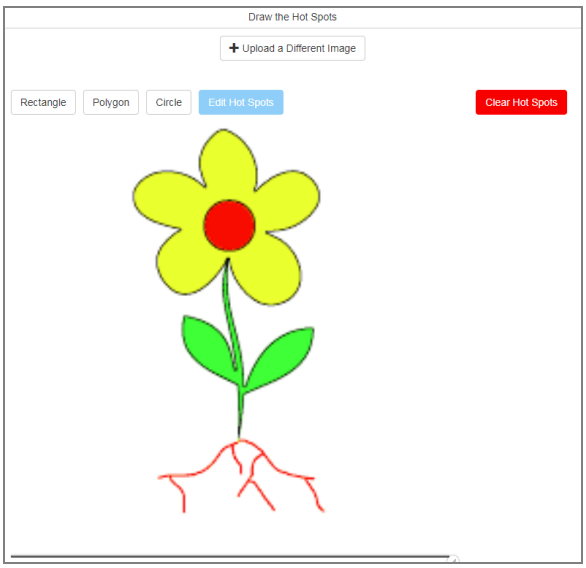
Hot Spot

1. Enter and format the **Prompt**.



Assessment Item Creation Screen

2. Click **First Upload an Image** to select the Primary Graphic.
3. Define the hot spots using the **Rectangle**, **Polygon**, and **Circle** options.



Assessment Item Creation Screen

- Click **Edit Hot Spots** to resize, copy, move, or delete a hot spot.
- Click the correct hotspot to enter a **HotSpot Name** and select **Correct**.

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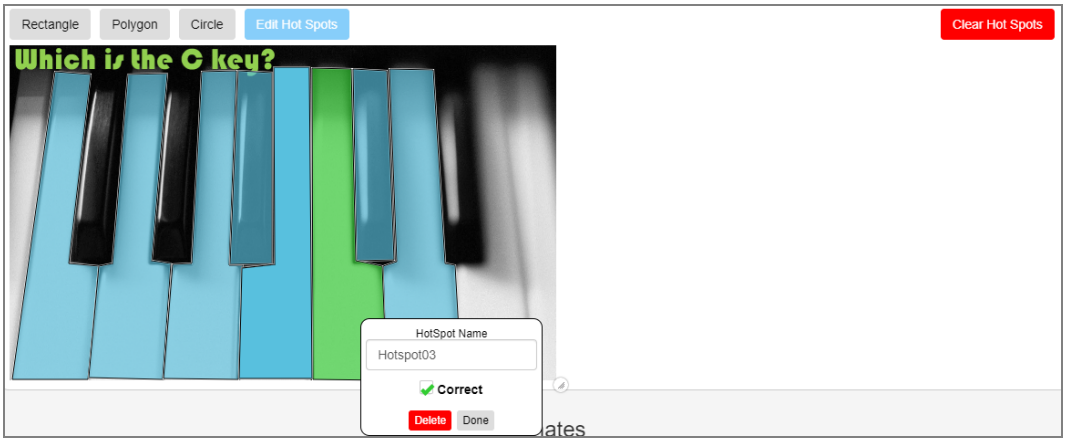
This text displays with the student response on the Data Table and in the Database.

- Use **Clear Hot Spots** to remove all Hot Spots.



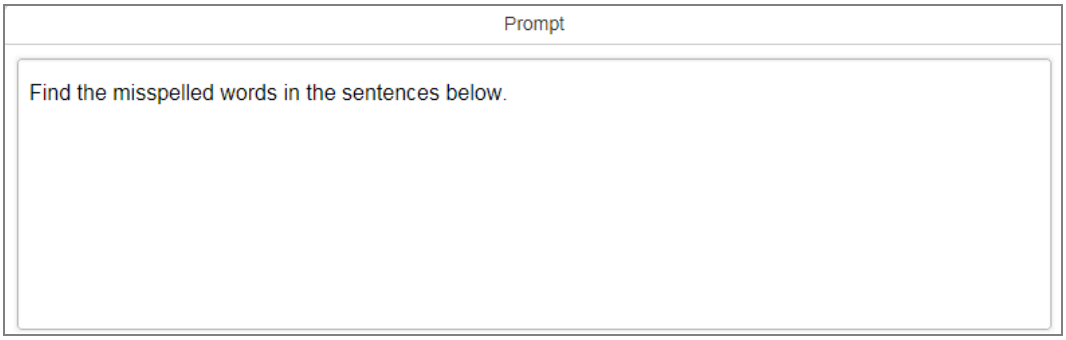
Assessment Item Creation Screen

You can select multiple hot spots.

Select the hot spot again to clear the selection.

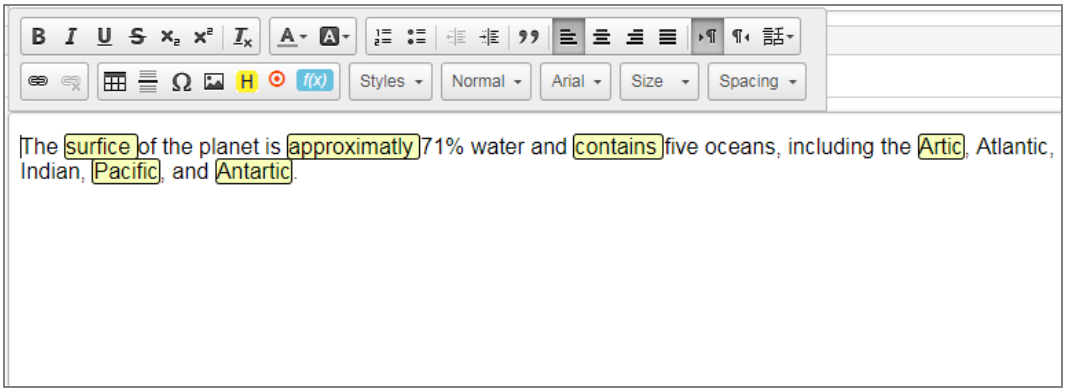
Hot Text

1. Enter and format the **Prompt**.



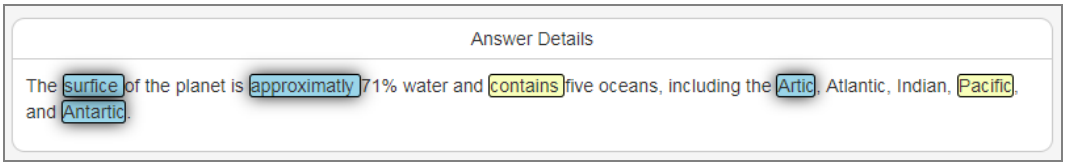
Assessment Item Creation Screen

2. Enter and format the **Item Content**.
3. Create the Hot Text:
   a. Highlight the text that the student can select.
   b. Click H.



Assessment Item Creation Screen

4. Select the **Correct Answers**:



Assessment Item Creation Screen

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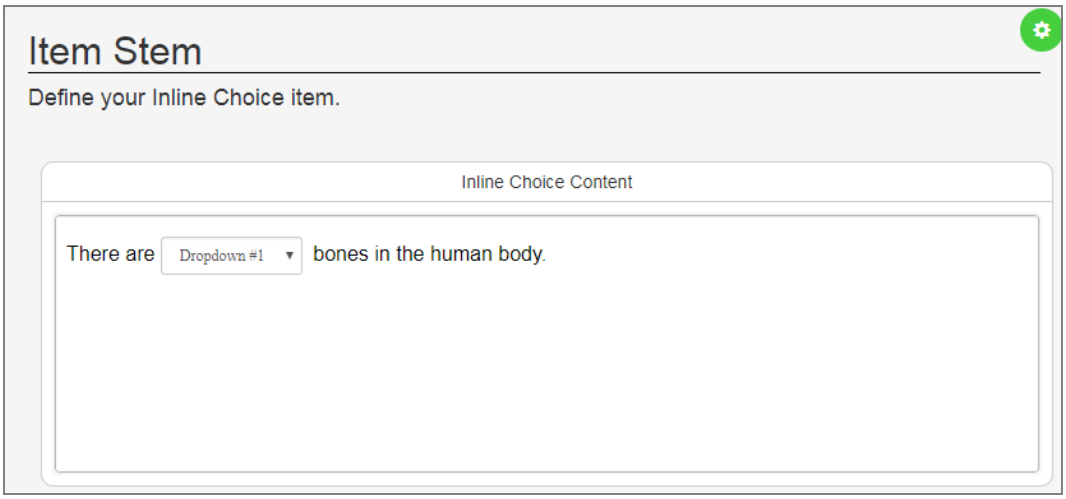
Inline Choice

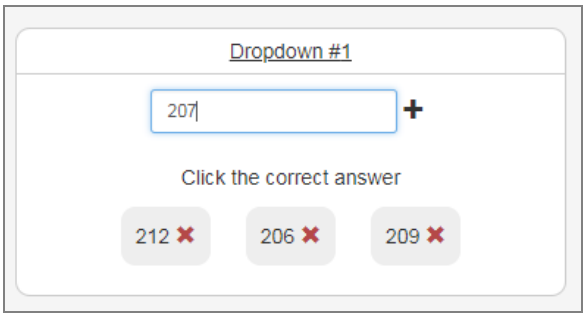
1. Enter and format the item.
2. Click **Inline Choice** to insert a drop-down in the item.



Assessment Item Creation Screen

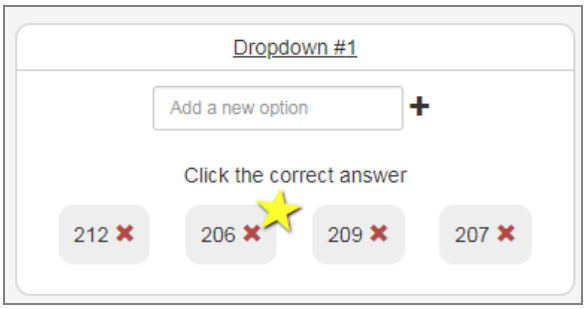
3. Define the drop-down lists:
   a. Enter the answer selections for the **Dropdown**.
   b. Click + or press **Enter** to add additional selections.

Click ✖ to remove an answer.



Assessment Item Creation Screen

4. Select the correct answer. A yellow star displays.



Assessment Item Creation Screen

Inline Choice items have Score Lock applied if an item was presented to students. This Score Lock prevents editing the Prompt of Inline Choice items. Inline Choice items include a Partial Lock on responses which allow for altering the correct response but prevents the removal of responses.

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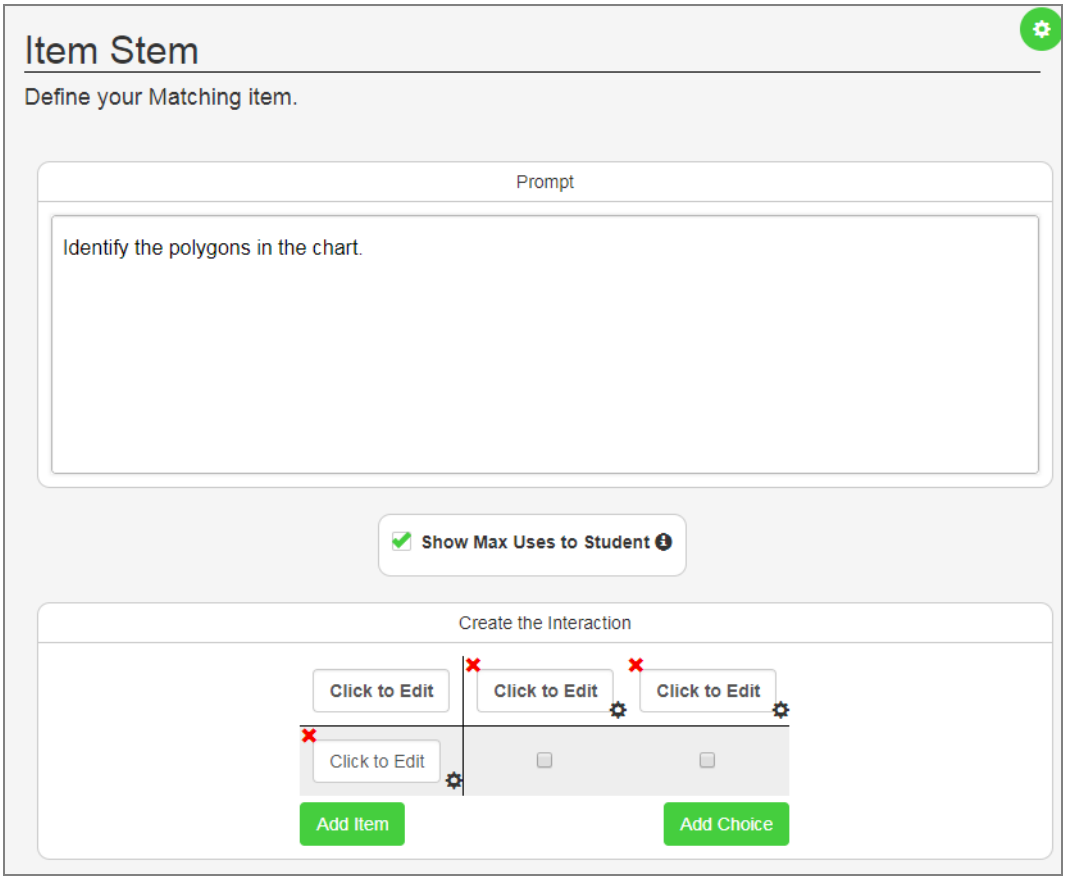
Matching

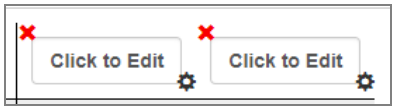
1. Enter and format the **Prompt**.
2. Select **Show Max Uses to Student**, if needed.

> When enabled, if you set max values to more than *0*, this information displays to the student.



Assessment Item Creation Screen

3. **Create the Interaction**.
    - Select **Click to Edit** to enter Matching Items and Answer Choices.
    - Use the editing tool to format text, insert images, equations, etc.



Editing For Answer Choices

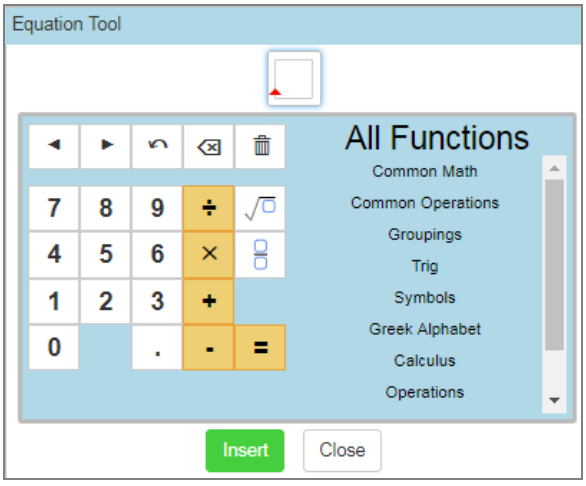
- Click **Add Item** to insert additional matching items.
- Click **Add Choice** to insert additional answer choices.
- Define your answers by selecting the correct responses as a student would.
- Click ⚙ to enter Max Uses for the Items and Answer Choices.

> The default Max Use is set to *0*, that places no limit on the number of times the student can the use the choice. For example, if you enter *1*, the student can use the choice once.

Multiple Choice

> By default, Assessment creates four available choices.
>
> - Click Add Choice to add another answer.
> - Select the answer and click Delete to remove an answer.

1. Enter and format the item.
2. Select f(x) in the formatting toolbar to insert an equation into the Prompt, if needed.



Assessment Item Creation Screen

> You select the **Equation Tool** the student uses in Important Settings.

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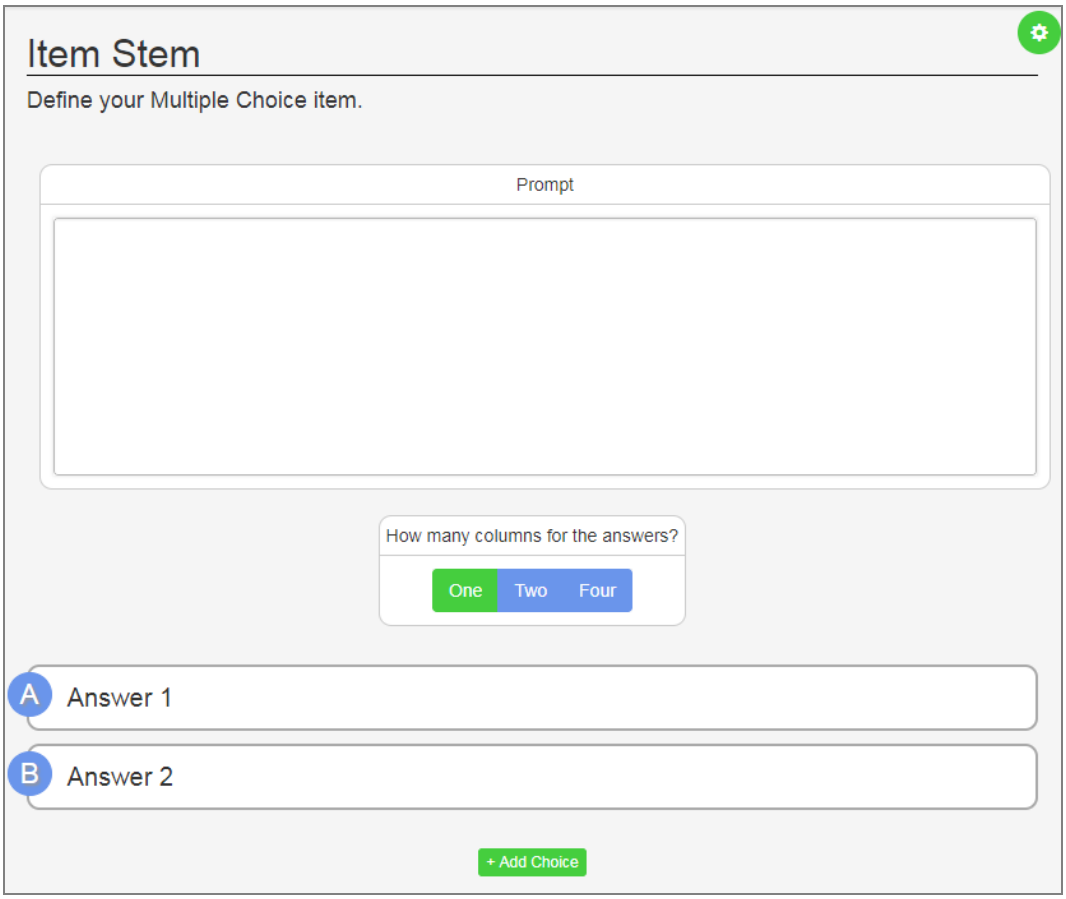
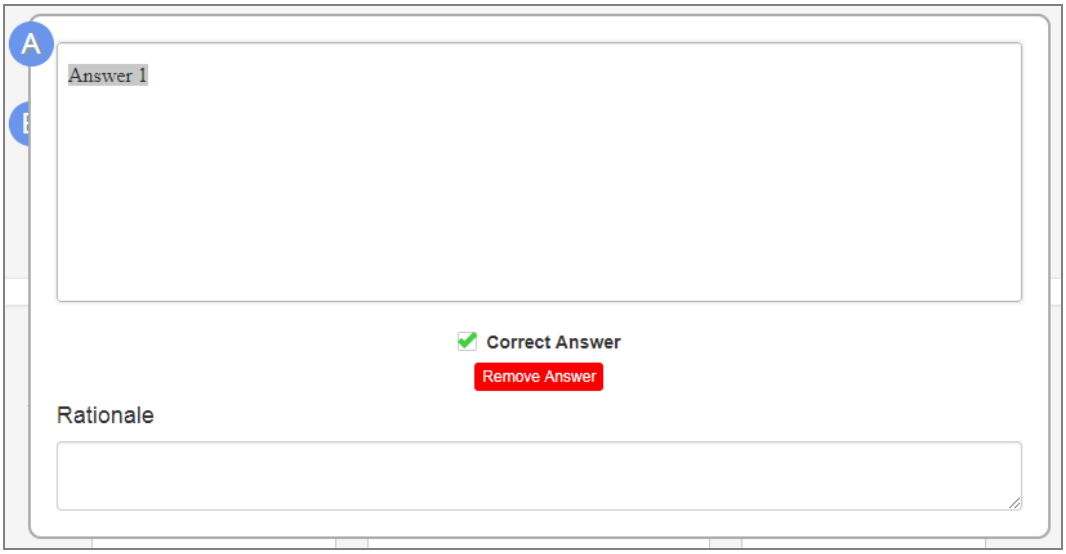
3. Select the number of columns to display the answers.



Assessment Item Creation Screen

4. Enter the possible answers.
5. Select correct response.



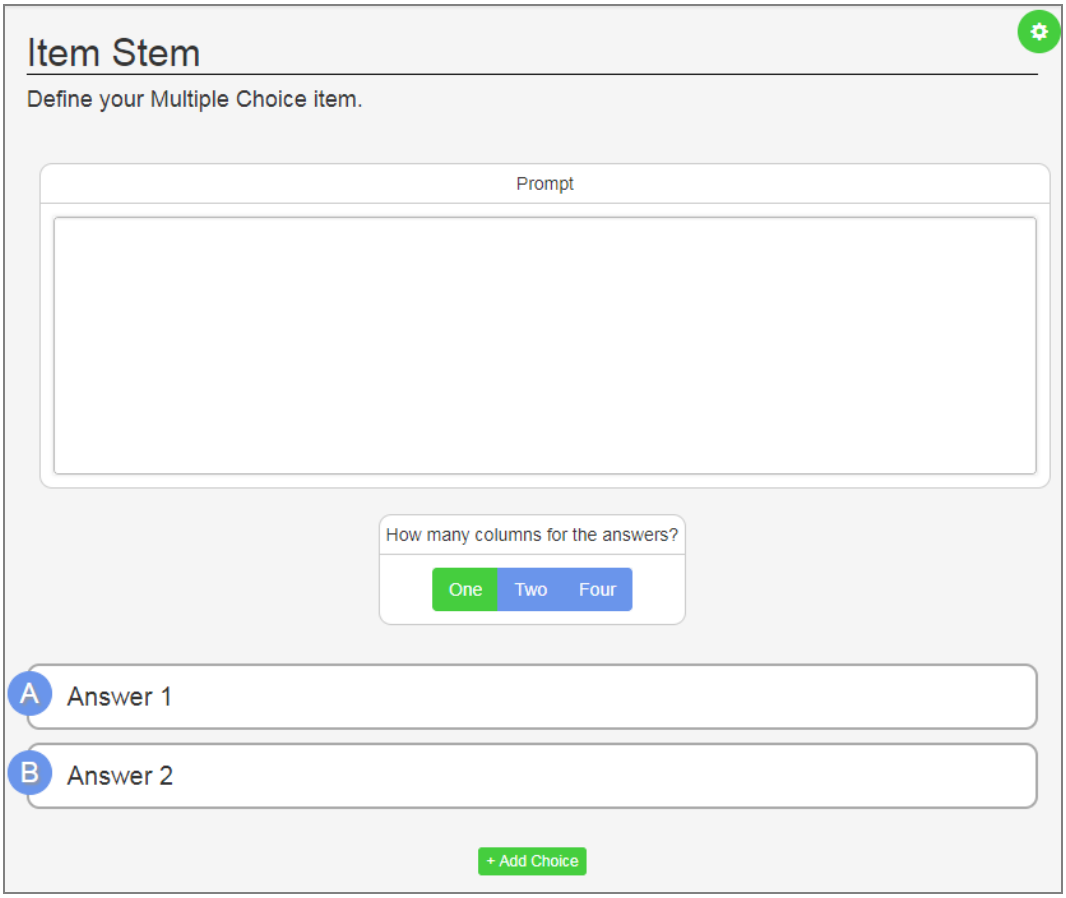
Assessment Item Creation Screen

Multiple Select

By default, Assessment creates four available choices.

- Click Add Choice to add another answer.
- Select the answer and click Delete to remove an answer.

1. Enter and format the item.
2. Select the number of columns to display the answers.



Assessment Item Creation Screen

3. Enter the possible answers.

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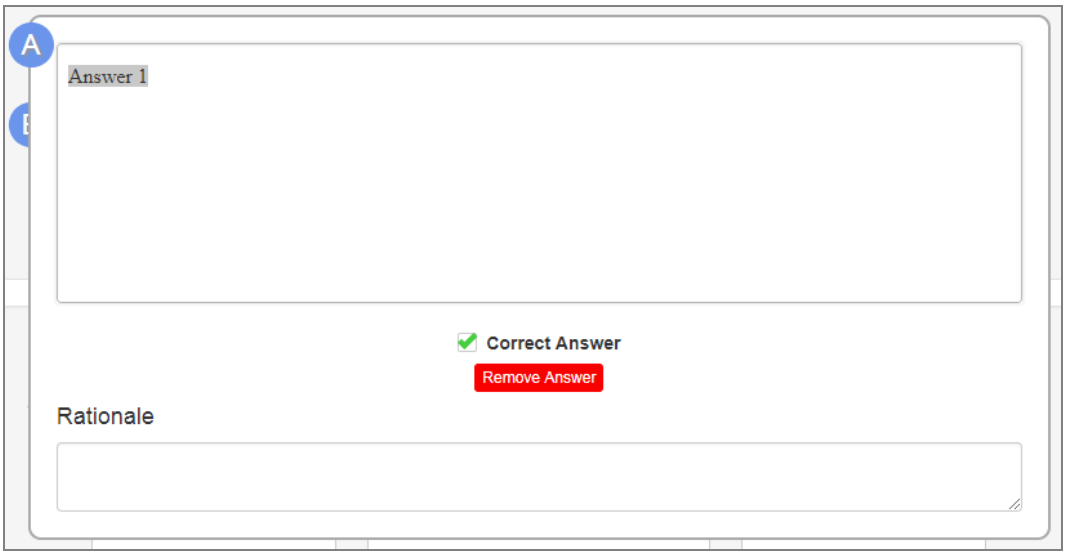
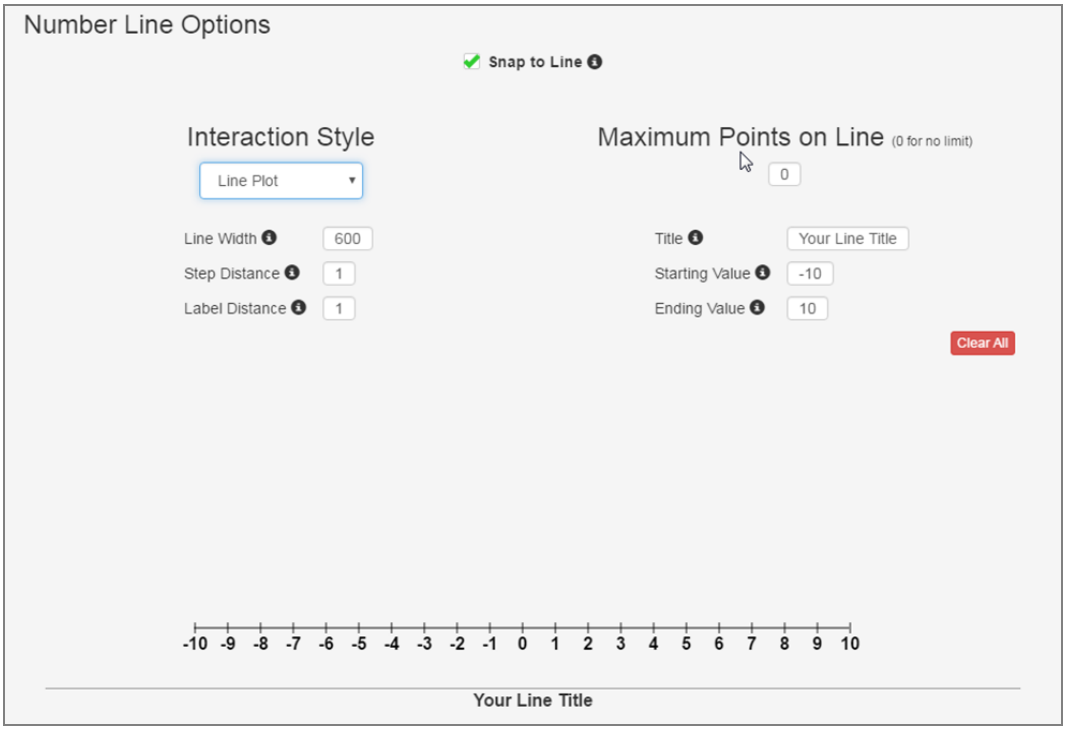
4. Select correct response.



Assessment Item Creation Screen

Number Line

1. Enter and format the **Prompt**.
2. Select an Interaction Style.
   - *Points on a Line* – Allow students to plot on a Number Line
   - *Line Plot* – Allow students to create a Line Plot



Assessment Item Creation Screen

3. Make selections for the settings of the Number Line:
    - **Snap to Line** – When enabled, students can only plot on specific line values as defined.
    - **Maximum Points on Line** – When a value is entered, students can only create that number of points or plots on the line, 0 is the default and acts as no limit.
    - **Line Width** – Determines the width of the line in pixels.
    - **Title** – Creates a title for the number line. Leave blank if you do not want a title.
    - **Step Distance** – Determines the values students can select as defined on the number line.
    - **Starting Value** – Determines the starting value or smallest number displayed on the number line.
    - **Label Distance** – Determines the values displayed on the number line points.
    - **Ending Value** – Determines the ending value or largest number displayed on the number line.

Assessment Item Creation Screen

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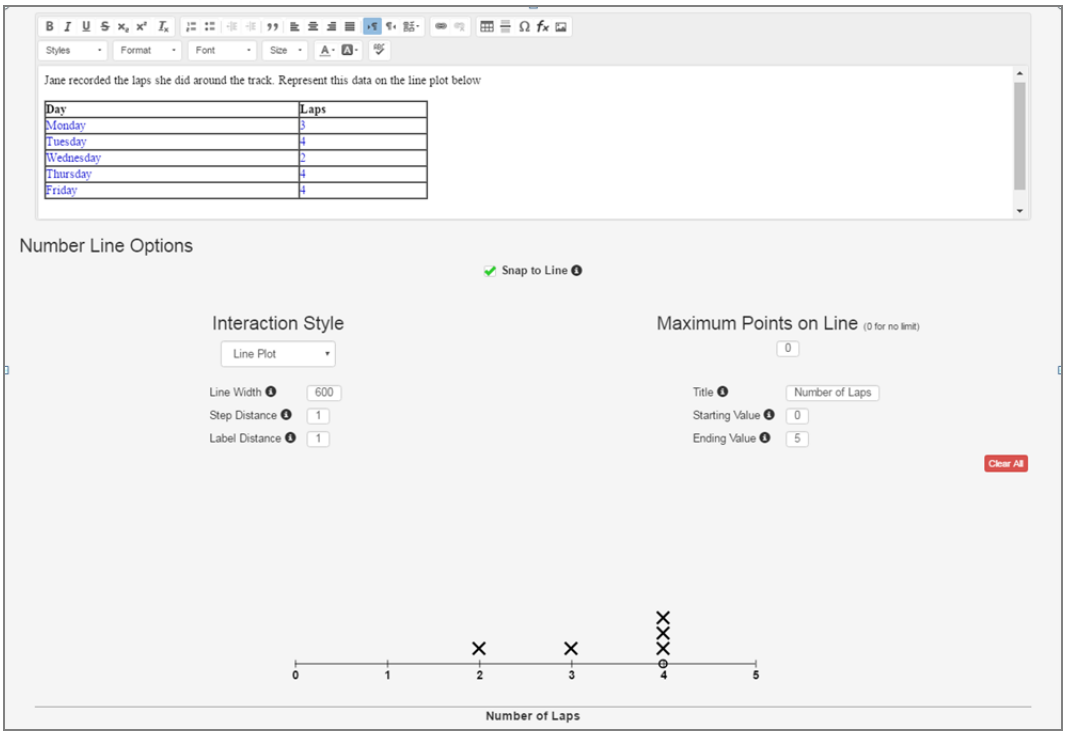
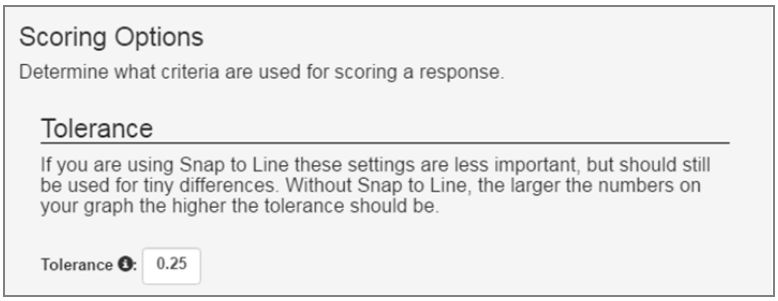
4. Interact with the **Number Line** to create the correct Responses.

> Use **Clear All** to remove all points.
>
> Select existing points and an displays to remove individual responses.



Assessment Item Creation Screen

5. Enter a **Tolerance** in pixels to determine how correct a student's plot position must be in order to be marked correct.



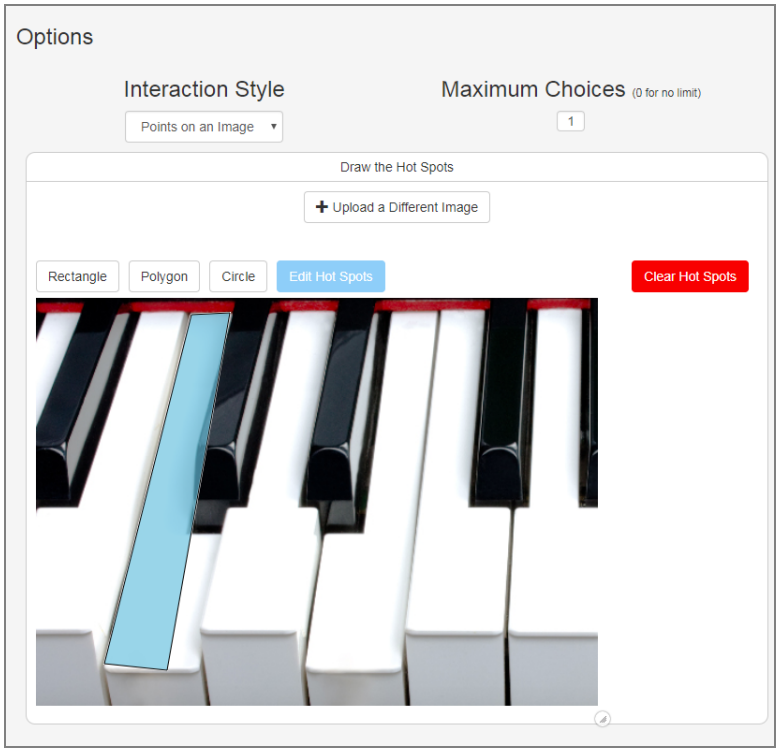
Assessment Item Creation Screen

> Use this setting when you do not enable **Snap to Grid**.
>
> - With Snap to Grid, these setting are less important, but should use for tiny differences.
> - Without **Snap to Grid**, the larger the numbers on the graph, the higher these numbers should be.

Select Point

1. Enter and format the **Prompt**.
2. Select an Interaction Style.
   - *Points on an Image* – Allow students to select specified points on an uploaded image.
   - *Points on a Graph* – Allow students to plot specified points on a coordinate plane.
   - *Lines on a Graph* – Allow students to plot specified graphing tools on a coordinate plane.
3. Enter the **Maximum Choices** the student can select and still be correct.
4. Make selections for the settings:
   - *Points on an Image*:
     a. Click **First Upload an Image** to select the Primary Graphic.
     b. Define the points using the **Rectangle**, **Polygon**, and **Circle** options that define the area where students must select the correct answer.

> Click **Edit Hot Spots** to resize, copy, move or delete a hot spot. Select the created shape to view options specific to that hot spot.
>
> Use **Clear Hot Spots** to remove all Hot Spots.



Assessment Item Creation Screen

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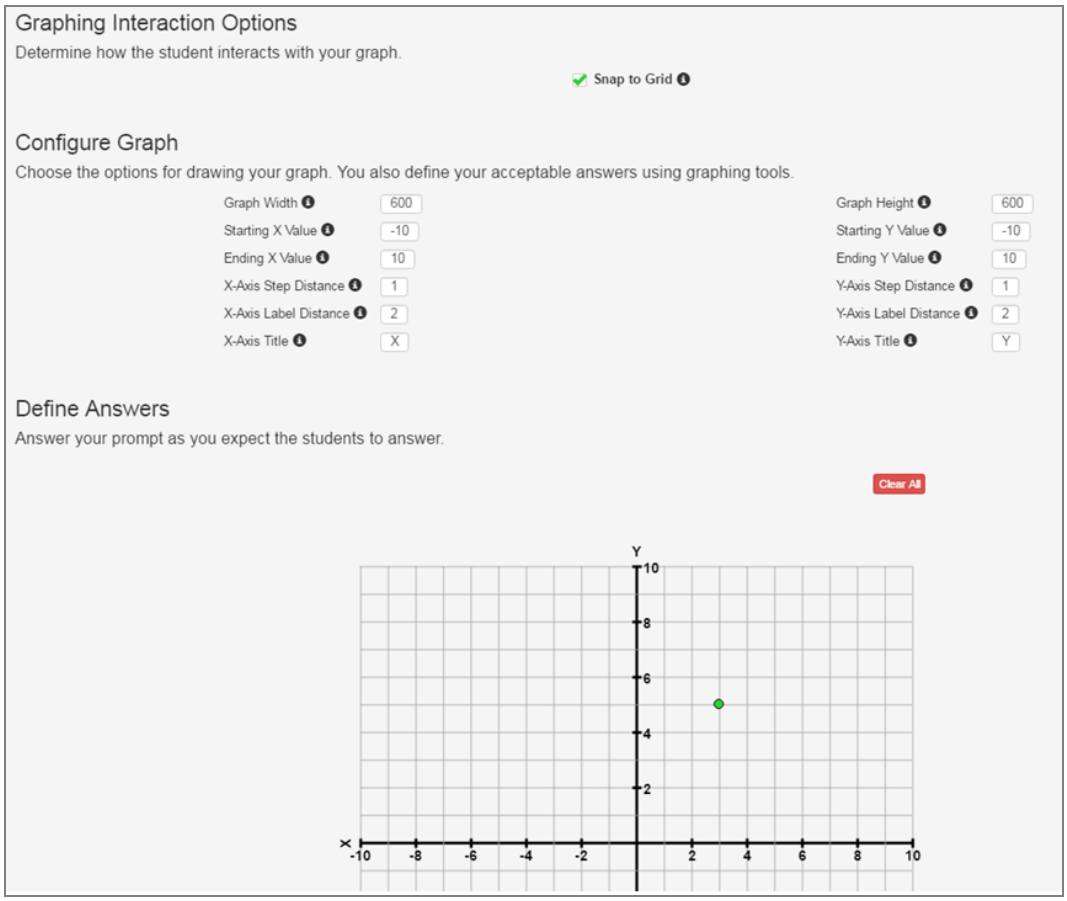
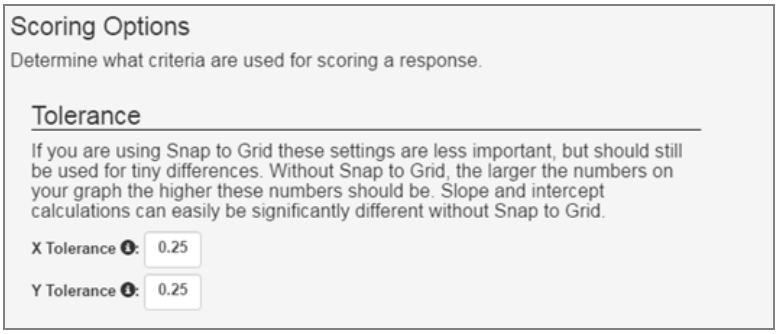
- *Points on a Graph*:
    a. Select the options:
        - **Maximum Points** – Enter a value to define the number of points on the graph the student creates. The default is zero (0) and acts as no limit.
        - **Snap to Grid** – When enabled, students can only plot on specific points as defined on the grid.
        - **Graph Width/Height** – Determines the width/height of the graph as defined in pixels.
        - **Starting X/Y Value** – Determines the starting value or the smallest value displayed on the horizontal and vertical axis.
        - **Ending X/Y Value** – Determines the ending values or the largest value displayed on the horizontal and vertical axis.
        - **X/Y- Axis Step Distance** – Determines the values the student selects on the graph.
        - **X/Y- Axis Label Distance** – Determines the values displayed on the graph.
        - **X/Y- Axis Title** – Creates a title for the horizontal/vertical axis. Leave blank to not display a title.



Assessment Item Creation Screen

b. Interact with the Graph to create the correct Responses.
   - Use **Clear All** to remove all points.
   - Select existing points and an ✖ displays to remove individual responses.

c. Enter a **Tolerance** in pixels to determine how correct a student's plot position must be in order to be marked correct.



Assessment Item Creation Screen

Use this setting when you do not enable **Snap to Grid**.

- With Snap to Grid, these setting are less important, but should use for tiny differences.
- Without **Snap to Grid**, the larger the numbers on the graph, the higher these numbers should be.

Slope and intercept calculations can be significantly different without **Snap to Grid**.

- *Lines on a Graph*:
  a. Select the options:
     - **Maximum Lines/ Shapes** – Enter a value to define the number of lines/shapes on the graph the student creates. The default is zero (0) and acts as no limit.
     - **Snap to Grid** – When enabled, students can only plot on specific points as defined on the grid.
     - **Use Line Tool** – When enabled, students plot a Line. This is the default tool.
     - **Use Ray Tool** – When enabled, students plot a Ray.
     - **Use Line Segment Tool** – When enabled, students plot a Line Segment.
     - **Use Shape Tool** – When enabled, students plot a multi-sided shape.
     - **Graph Width/Height** – Determines the width/height of the graph in pixels.
     - **Starting X/Y Value** – Determines the starting value or the smallest value displayed on the horizontal and vertical axis.

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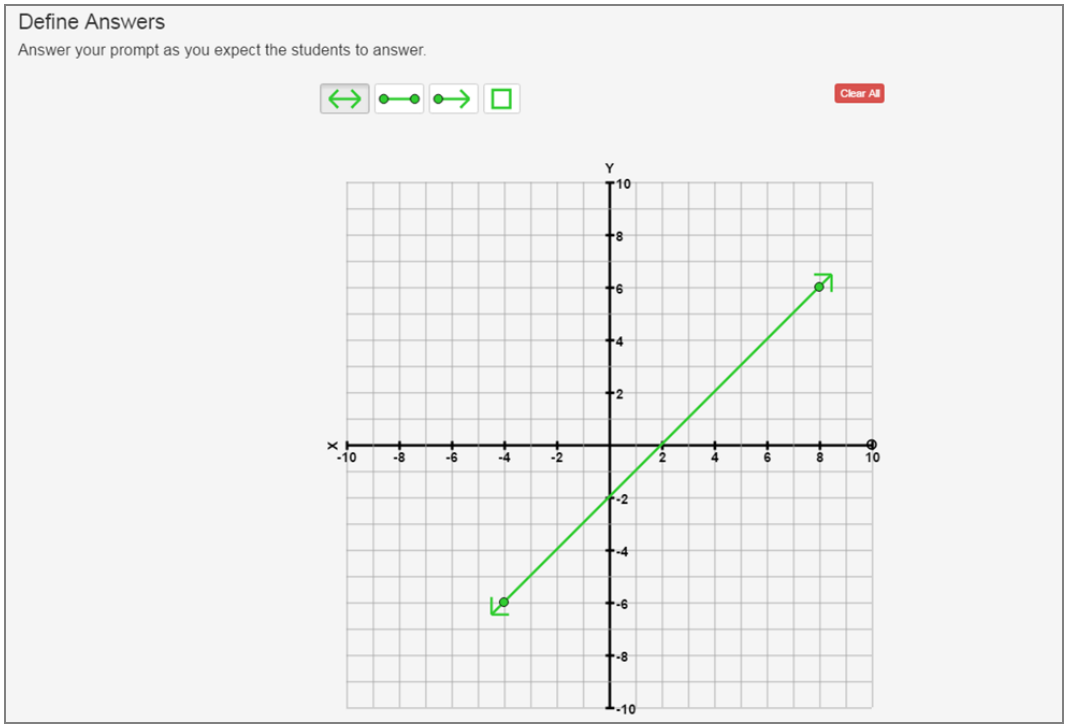
- **Ending X/Y Value** – Determines the ending values or the largest value displayed on the horizontal and vertical axis.
- **X/Y- Axis Step Distance** – Determines the values the student selects on the graph.
- **X/Y- Axis Label Distance** – Determines the values displayed on the graph.
- **X/Y- Axis Title** – Creates a title for the horizontal/vertical axis. Leave blank to not display a title.



Assessment Item Creation Screen

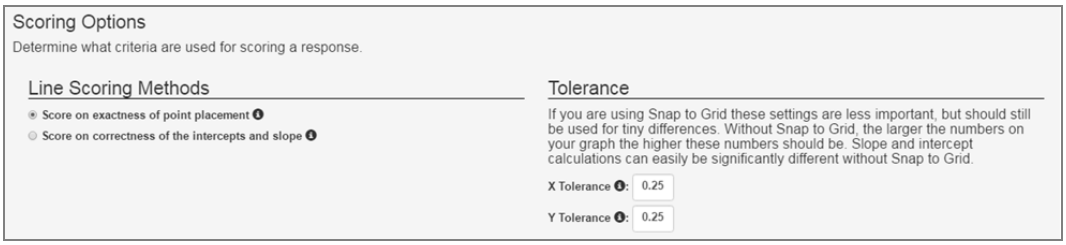
b. Interact with the graph to create the correct Responses.

Use **Clear All** to remove all points.

Select existing points and an displays to remove individual responses.

c. Select desired Line Scoring Methods

- **Score on exactness of point placement** – The student's response must match exactly the starting and ending points to the defined answer.
- **Score on correctness of the intercepts and slope** – The student's response must match the slope and intercept of the defined answer.
- Enter a **Tolerance** in pixels to determine how correct a student's plot position must be in order to be marked correct.

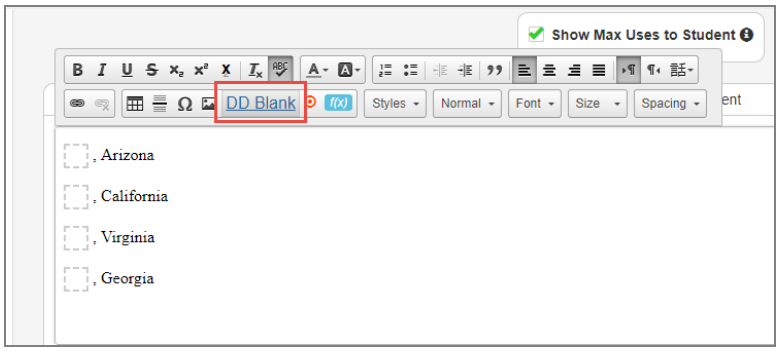


Assessment Item Creation Screen

Enter a Tolerance when you do not enable **Snap to Grid**.

Text Drag and Drop

1. Select **Show Max Uses to Student** to allow students to see the maximum number of times a response can be used.
2. Enter the Text Drag and Drop content in the **Text Drag and Drop Content** field.
3. Use the editing tool to enter text, insert images, equations and to add the **Drag and Drop Blank** space to which students will drag their response.



Assessment Item Creation Screen

4. Define the text responses for students to drag into the sentence.

   a. Type the response in the text area and press Enter or select the button to add the response.

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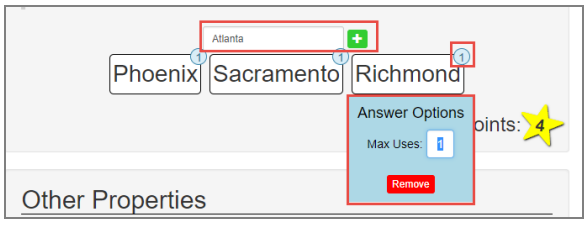
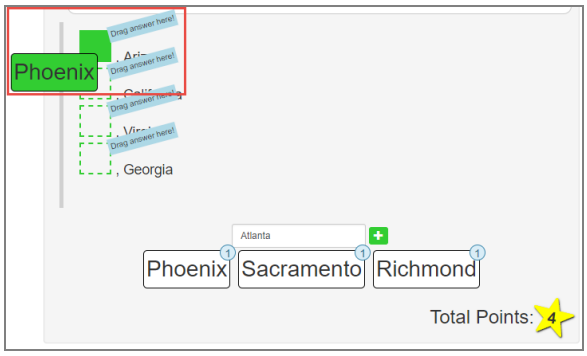
- Hover over the response to add **Max Uses** for the response.



Assessment Item Creation Screen

5. Drag the responses to the corresponding Drag and Drop Blank to mark the correct responses. The drag and drop blank area appears green when selected.
   - Hover over the response to set the point value for the response.

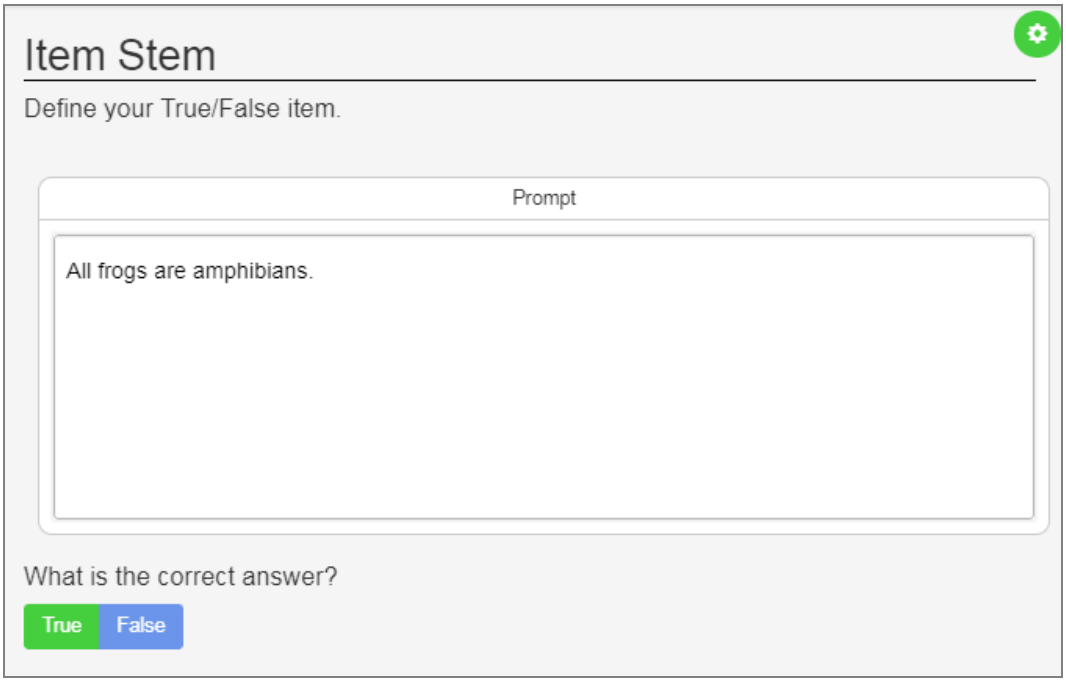


Text Drag And Drop Content Window

If using **Advanced Scoring**, total points appear next to **Total Points**.

True/False

1. Enter and format the item.
2. Select the correct response. The correct answer is shown in a green.



Assessment Item Creation Screen

Key Data Systems Integration

Users can create item alternates, browse for alternates, and select alternates when creating assessments. Three different alternate types are available:

- **Language** alternates provide the same item in a different language.
- **Modified** alternates provide the same item with modified language in the question stem.
- **Randomizer** alternates provide randomized alternates of the same item.

> Users can also provide feedback to Admin users and to Key Data Systems on items.

Creating Alternate Items

You can create alternate items on the Item Creation screen for items you own.

1. Create a new item.
2. Below Item Stem, choose + Add an Alternate Item.
3. Define the Item type settings.
4. Enter an **Alternate Name**.

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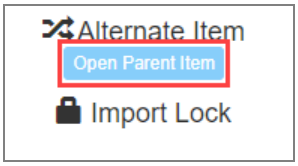
5. Select the **Alternate Type**.
    a. If selecting *Language*, enter the **Language Name**.

Assessment Item Screen

6. Click **Open Parent Item** to return to the parent item.



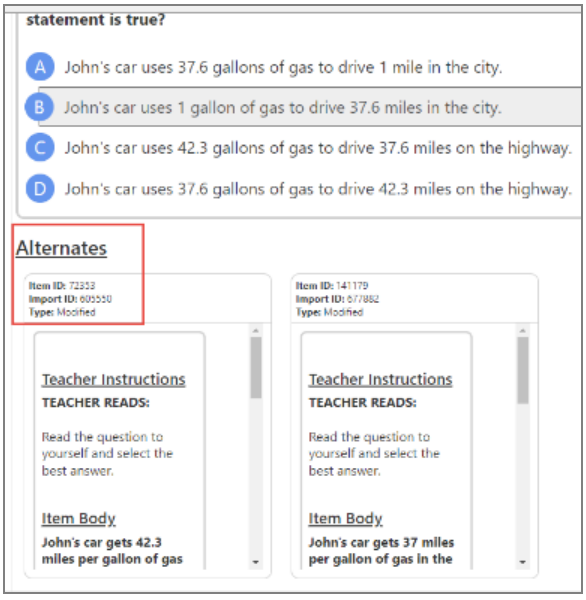
Assessment Item Screen

Alternate items appear on the Data Table only when a student submits a response for the alternate.

Viewing Alternate Items

You can view alternate items below the original item stem on the Items screen.

1. Click on the Item ID bar to open the Alternate item.

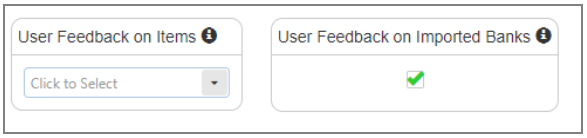


Assessment Item Screen

Enabling User Feedback on Items (District Users Only)

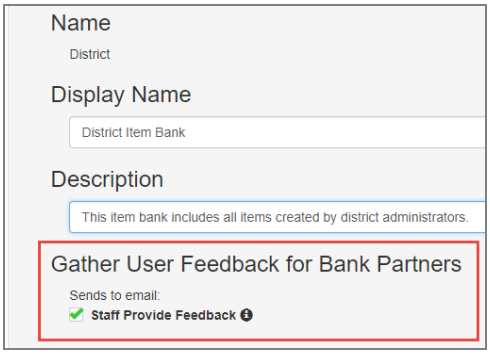
Admin users can allow all users to provide feedback on items created by the admin user and on Key Data Systems items. Feedback on imported items is submitted to the provided email from the import partner.

1. Log in as an Admin user.
2. Navigate to **Synergy SIS > Assessment > Assessments**.
    a. Select the **Settings** tab.
        - Select the users allowed to give feedback on items.
        - Allow users to give feedback on imported items.



Assessments Screen (Admin User)

3. Navigate to **Synergy SIS > Assessment > Assessment Banks**.
    a. Select the **Settings** tab.
    b. Select **Staff Provide Feedback** to enable it.



Assessments Bank Screen (Admin User)

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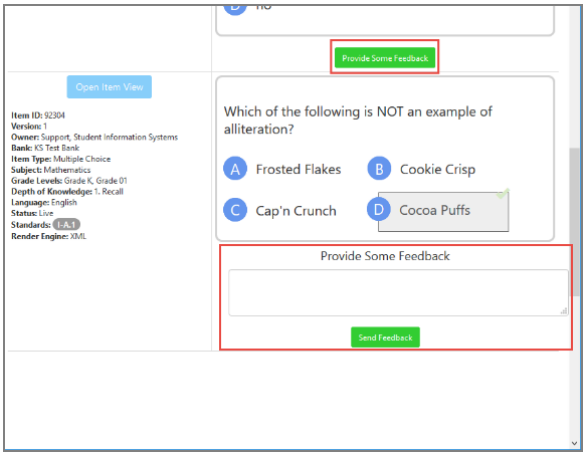
Teachers see the Provide Feedback button and a text field to enter feedback.

Feedback for admin users is visible on the Items screen.

Feedback to import partners is submitted to the provided email from the import partner.



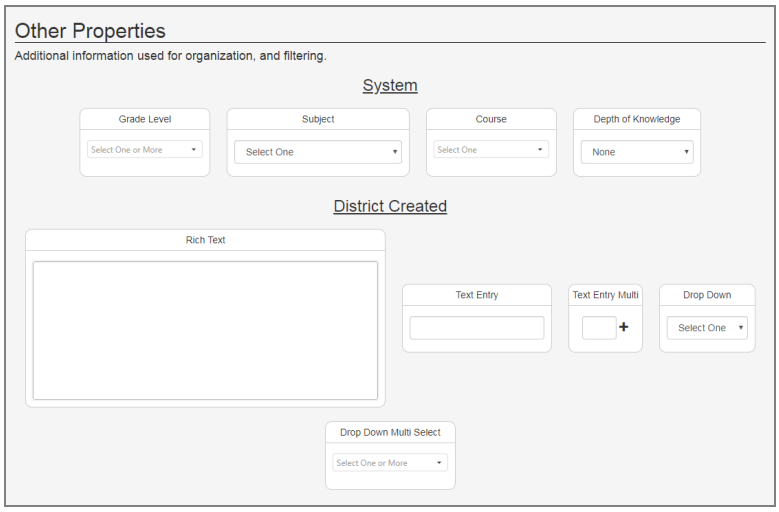
Items Screen (Teacher User)

Other Properties

Completing the properties in this section is optional. It helps with classification, organization, and filtering of the items.

1. Select the **Grade Levels** for this item.
2. Select a **Subject**.
3. Select the **Course**.
    a. Enter a keyword.
    b. Select from the options displayed.

4. Enter the **Depth of Knowledge** for this item:
    - *1. Recall* – The student demonstrates that they can recall a fact, information, or procedure.
    - *2. Skill/Concept* – The student demonstrates that they can respond using information or conceptual knowledge.
    - *3. Strategic Thinking* – The student demonstrates that they can reason and define the answer by developing a plan or sequence of steps. In some cases, more than one answer may be correct.
    - *4. Extended Thinking* – The student demonstrates that they can investigate and use complex reasoning to plan or develop an answer.



Assessment Item Creation Screen

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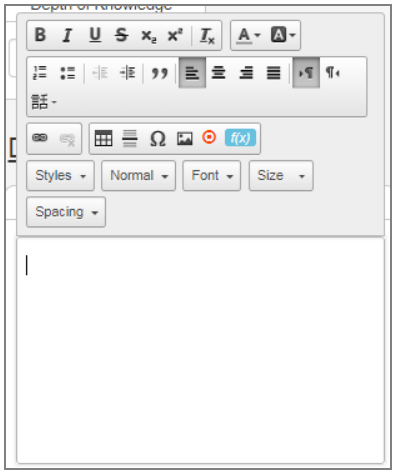
5. Select District Created properties.

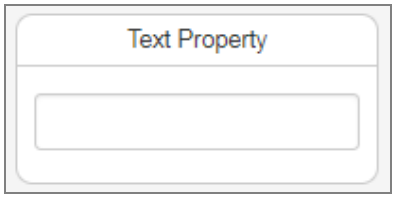
> Your district might require you to set the District Created properties. These custom properties display after the System Properties.

- **Rich Text** – Enter and format complex details for the item.



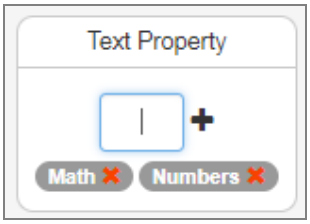
Assessment Item Creation Screen

- **Text Entry** – Input simple text details, such as keywords, for the item.



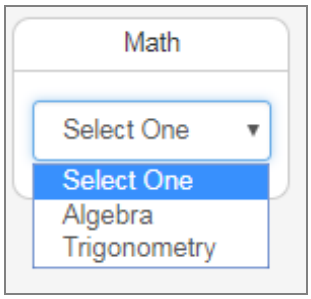
Assessment Item Creation Screen

- **Text Entry Multi** – Input multiple keywords for the item. Press Enter or click + to create another entry.



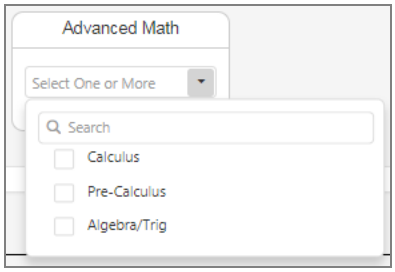
Assessment Item Creation Screen

- **Drop Down** – Select from the provided options.



Assessment Item Creation Screen

- **Drop Down Multi Select** – Select from the provided options.



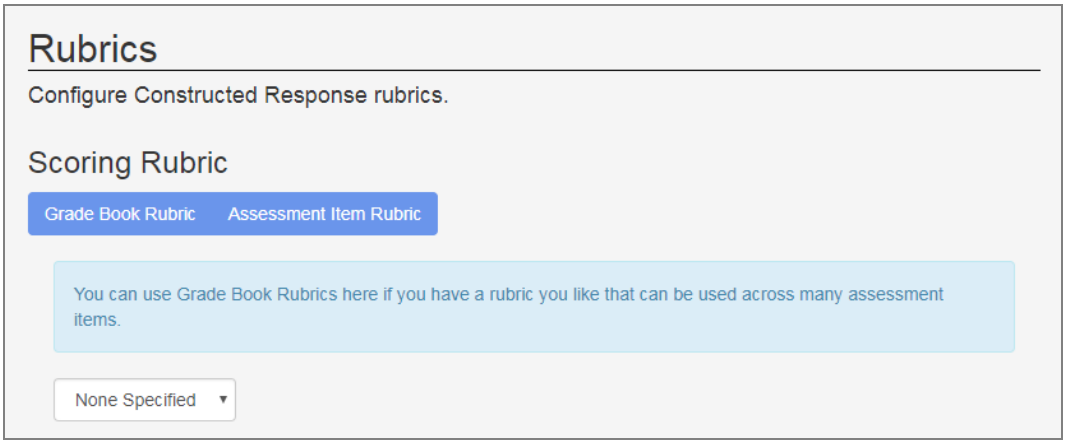
Assessment Item Creation Screen

Rubrics for Constructed Response Items

Constructed Response items use rubrics for scoring.

- **Assessment Item Rubric** – This rubric is created during the item creation process. They apply to the item they were created for and cannot be used with any other item.
- **Grade Book Rubrics** – These rubrics are created in Grade Book.

> Grade Book Rubrics are view-only and cannot be edited.



Assessment Item Creation Screen

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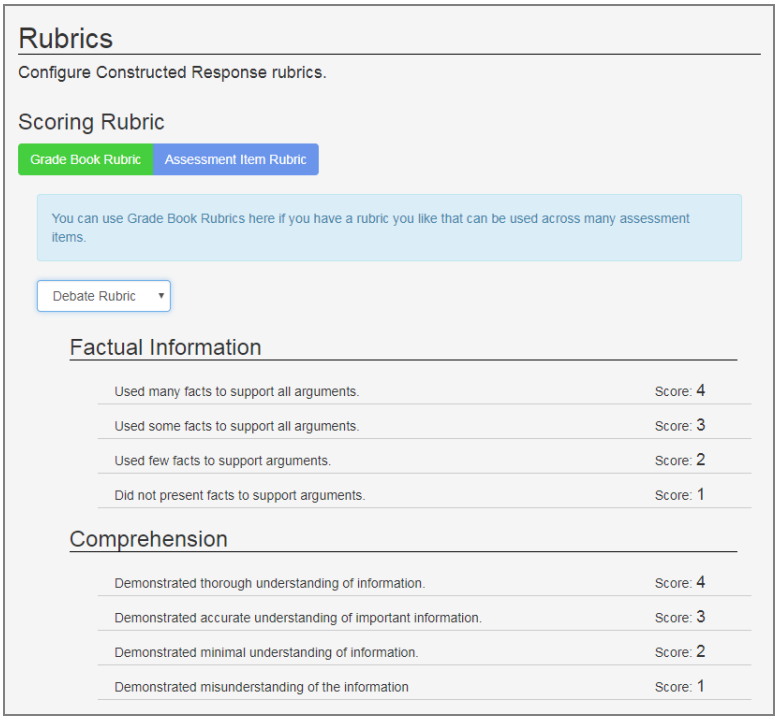
1. Select a Scoring Rubric.
    - **Grade Book Rubric** – Select a rubric from the available Grade Book Rubrics. The Grade Book Rubric displays.

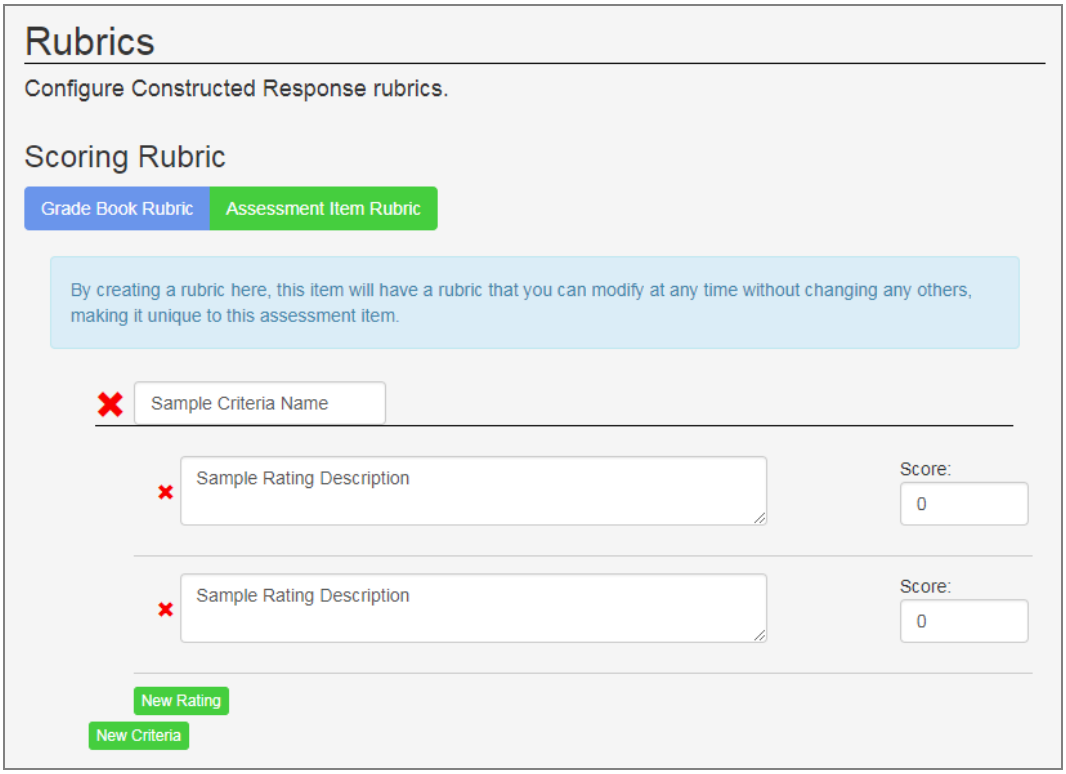


Assessment Item Creation Screen

- **Assessment Item Rubric** – Enter the rubric **Criteria Name**, **Rating Description**, and **Score**.

> Assessment Item rubrics are ONLY for the item they are created with and cannot be used again

  - Click **New Rating** to add a rating to the criteria.
  - Click **New Criteria** to add criteria to the rubric.



Assessment Item Creation Screen

> Constructed Response Items that have a rubric attached display the rubric in a condensed version when viewing the items in the Item Bank.

2. Enter the **Total Points**.

> The **Total Points** of the item must match the values of the Scoring Rubric.

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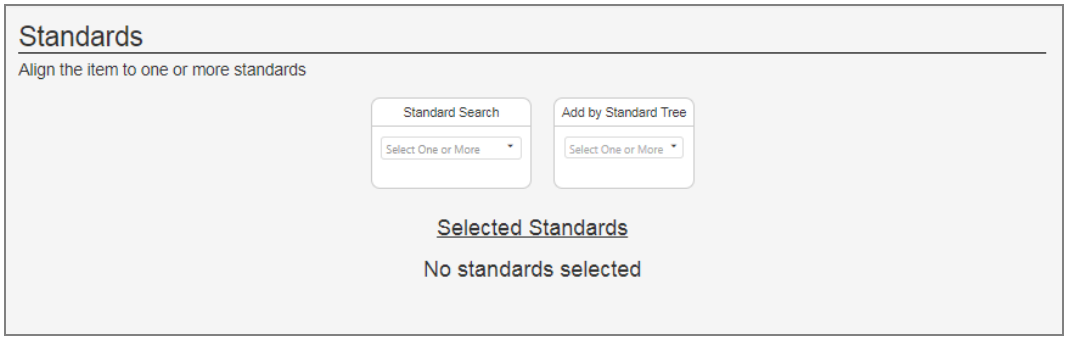
Standards

Completing this section is optional, but highly recommended.

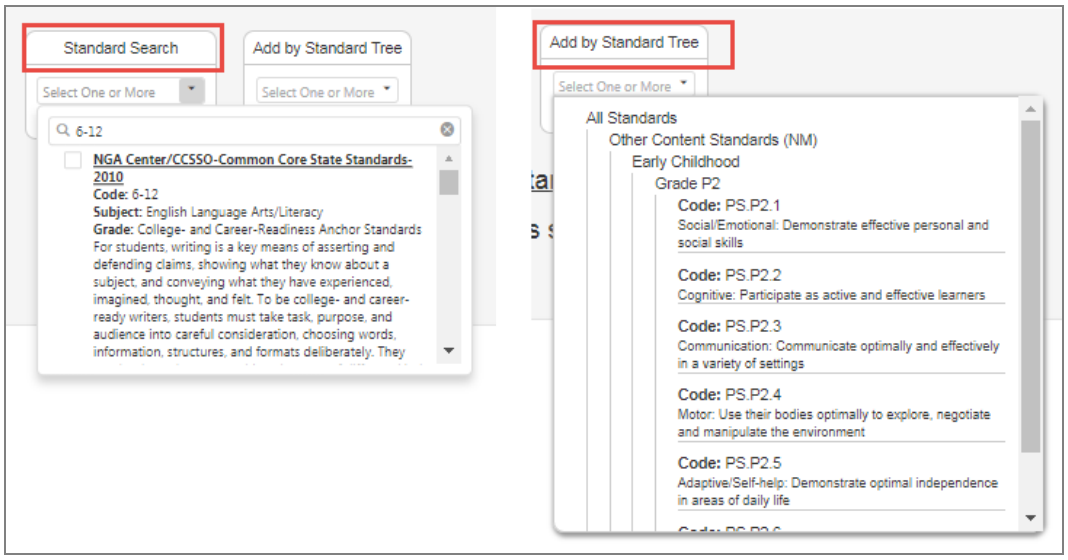
After updating standards in Synergy SIS, previous standards, whether assigned by import or selected by users, are visible. Any new imported standards automatically align and are visible on each item without user input.

Select standards using the **Standards Search** by keyword or **Add by Standard Tree**.



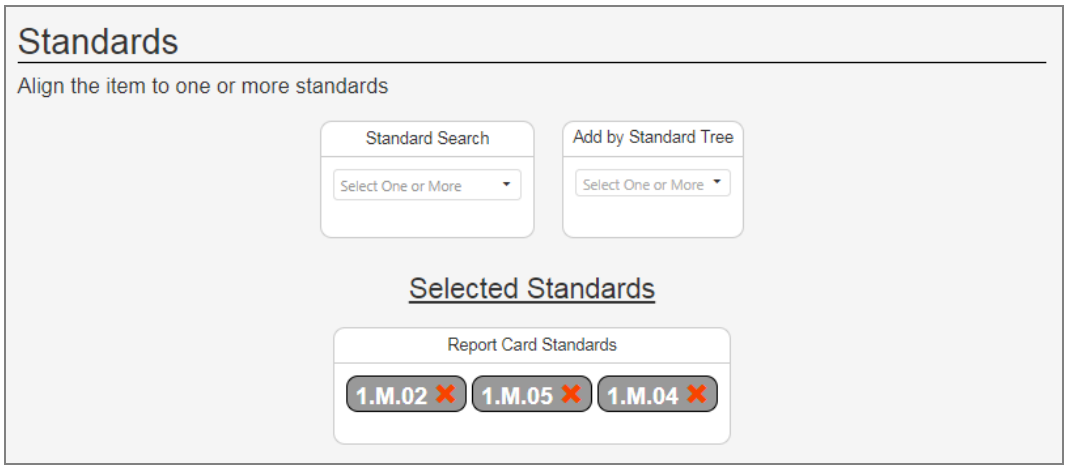
Assessment Item Creation Screen

The selected standards display.



Assessment Item Creation Screen

Click ✖ to remove the standard.



Assessment Item Creation Screen

Passages

You can do the following things with Passages:

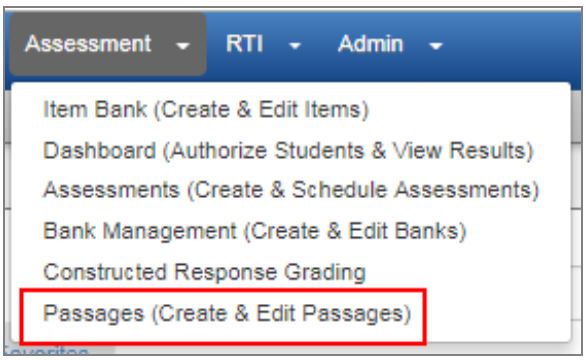
- Create new passages from items or from the Passage Bank.
- You can select multiple items for a Passage.
- Edit existing passages from the Passage Bank. Creators can only edit passages that they created.

> Administrators can edit all passages in the District Passage Bank.

Creating Passages

From the Passage Bank

1. Select *Passages (Create & Edit Passages)* from the **Assessment** menu or navigate to **Synergy SIS > Assessment > Assessment Passages**.



Assessment Menu

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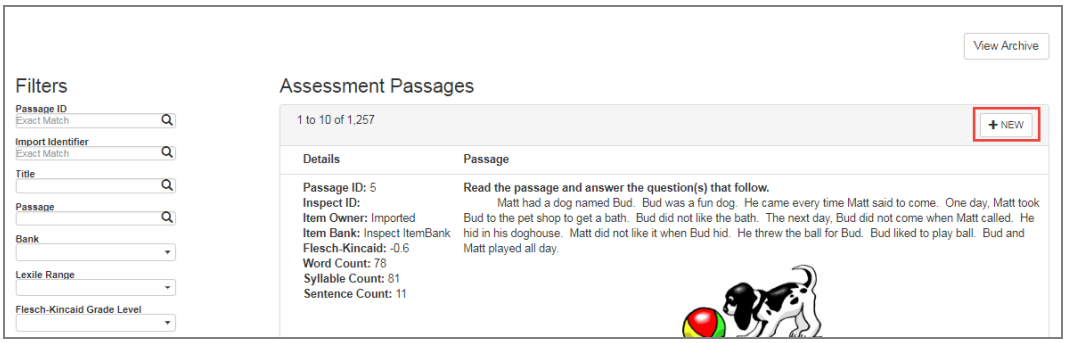
2. Click **NEW**.



Passage Bank Screen

3. Enter and format the **Passage Title**.
4. Enter and format the **Passage**.
5. Select a **Status**.
   - *Live* – Available for use in assessments (Default setting)
   - *Draft* – Not available for use in assessments
   - *Archive* – Not available for use because they were intentionally disabled
6. Select the **Bank** to contain this passage.

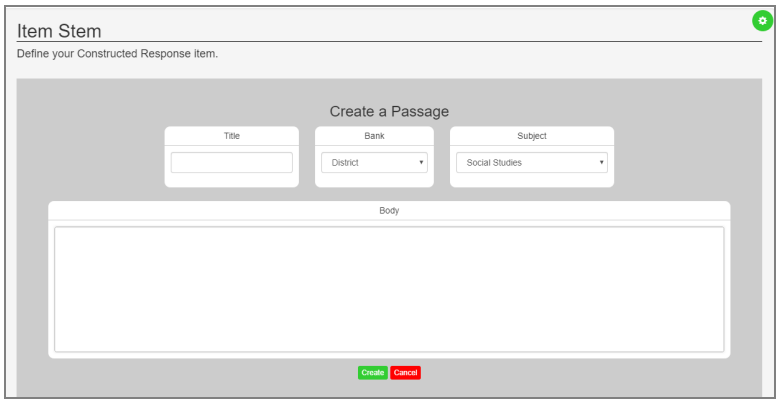
> If you do not have an Item Bank available to you, the passage is placed in a new bank.

7. Select a **Subject**.
8. Click **Save**.

From an Item

1. Click to access the Optional Features.
2. Click .
3. Click .
4. Enter a passage **Title**.
5. Select an **Item Bank**.
6. Select a **Subject**.

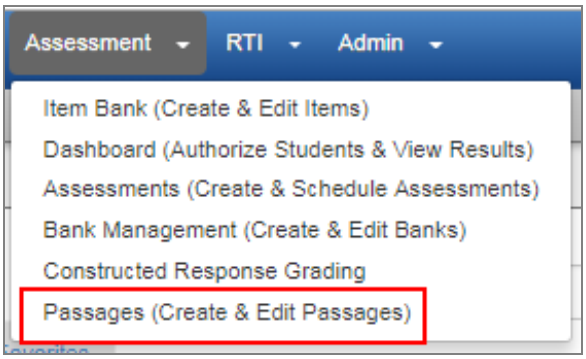
7. Enter and format the passage.
8. Click **Create**.



New Assessment Item Screen

Viewing Passages

1. Select *Passages (Create & Edit Passages)* from the **Assessment** menu or navigate to **Synergy SIS > Assessment > Assessment Passages**.



Assessment Menu

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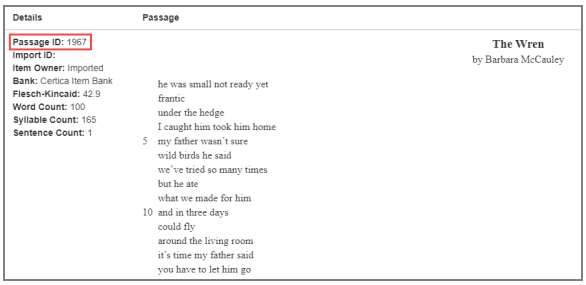
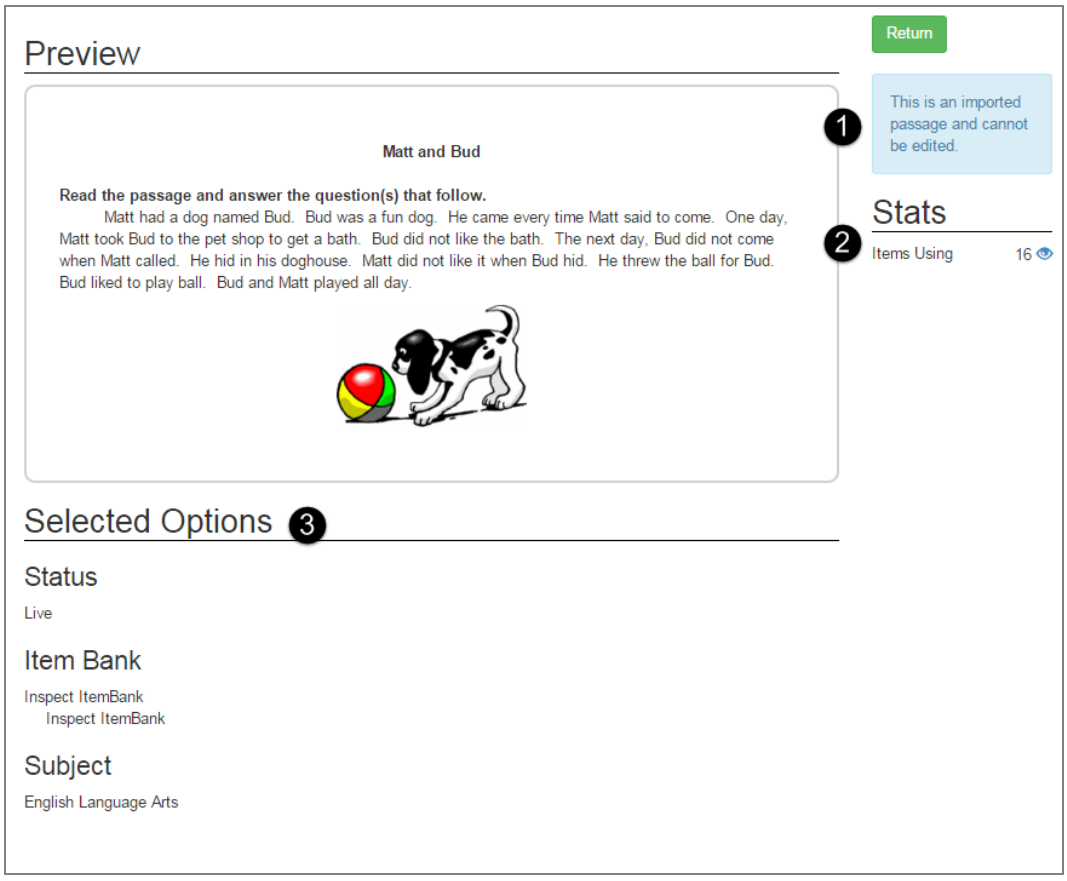
2. Use the filters to display the passages based on the selections made.

> You can search by **Passage ID** number. The **Passage ID** number displays on the passage **Details**.
>
> 
>
>
> *Passage ID Number On Passage Details*

3. Select the passage you want to view.
   - Imported passage preview

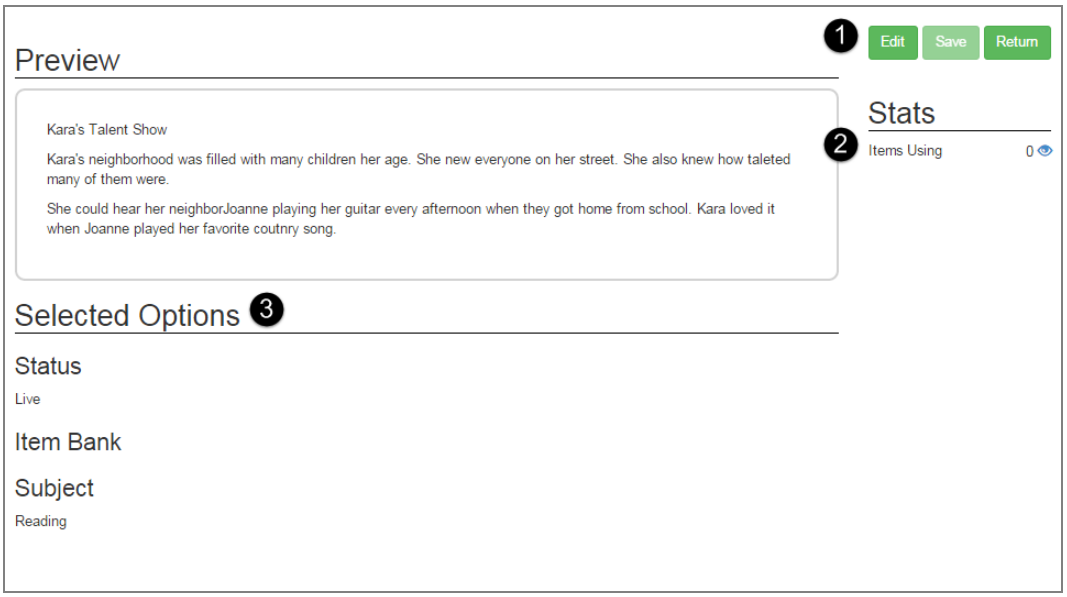


Passage Preview Screen

The imported passage screen displays:

- The owner of the passage. ❶
- The number of items using the passage. ❷
- The information for the passage. ❸

- Created passage preview, click **Preview**.



Imported Passage Preview Screen

The screen displays:

- Click **Edit** to make changes. ❶
- The number of items using the passage. ❷
- The information for the passage. ❸

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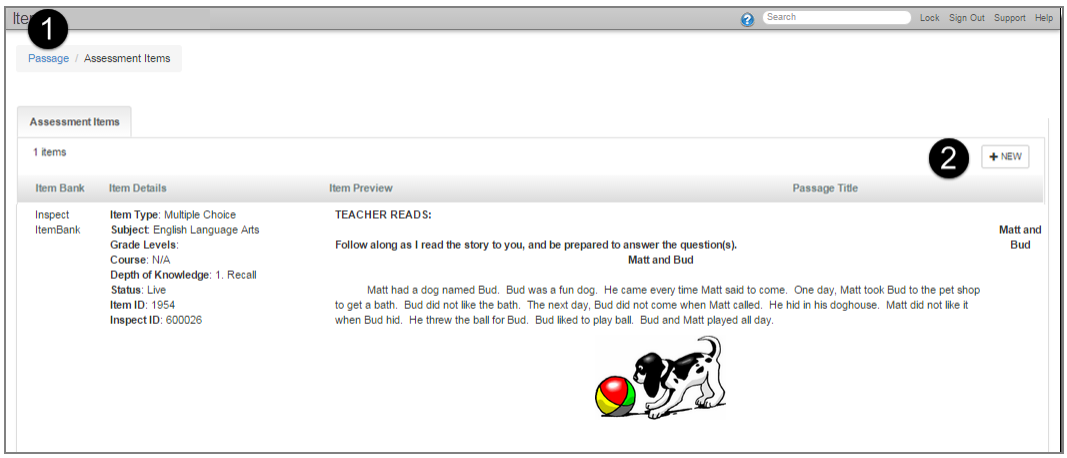
4. Click to view items that use the passage.

   - Click **Passage** to see a preview of the passage. ❶
   - Click **NEW** to associate the passage with a new item. ❷
     The Assessment Item screen opens with the passage section populated.

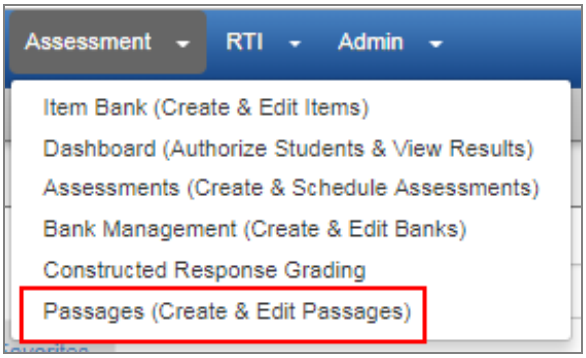


Passage Screen

Archiving Passages

> Passages are not deleted; they move to the Archive section where they continue to display. You cannot edit or copy passages once they are archived.

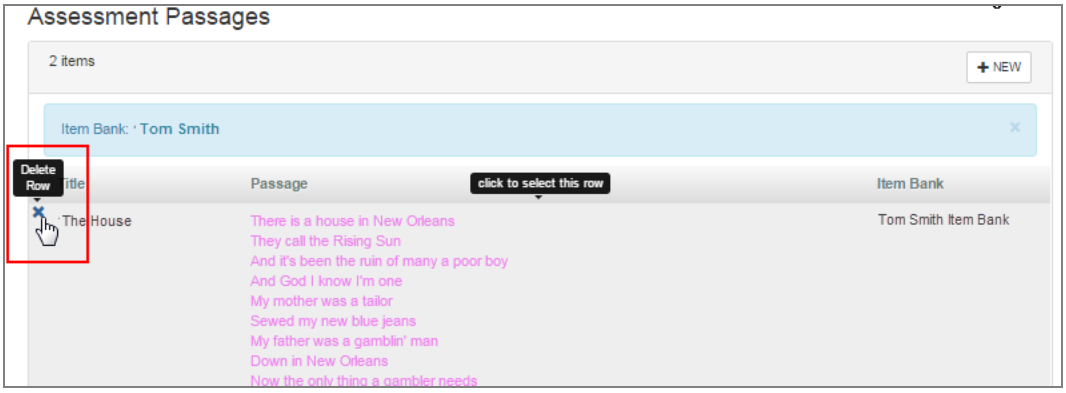
1. Select *Passages (Create & Edit Passages)* from the **Assessment** menu or navigate to **Synergy SIS > Assessment > Assessment Passages**.



Assessment Menu

2. Use the filters to display the passages based on the filters.

3. Click ✖ on the row of the passage to archive.



Passage Bank Screen

The Archive icon displays on the row.

Passage Bank Screen

4. Click **Save**. A confirmation message displays.
5. Click **OK**. The passage is archived.

> Click **View Archive** in the Passage Bank to view archived passages.
>
> Click **View Current** to return to the active assessments.

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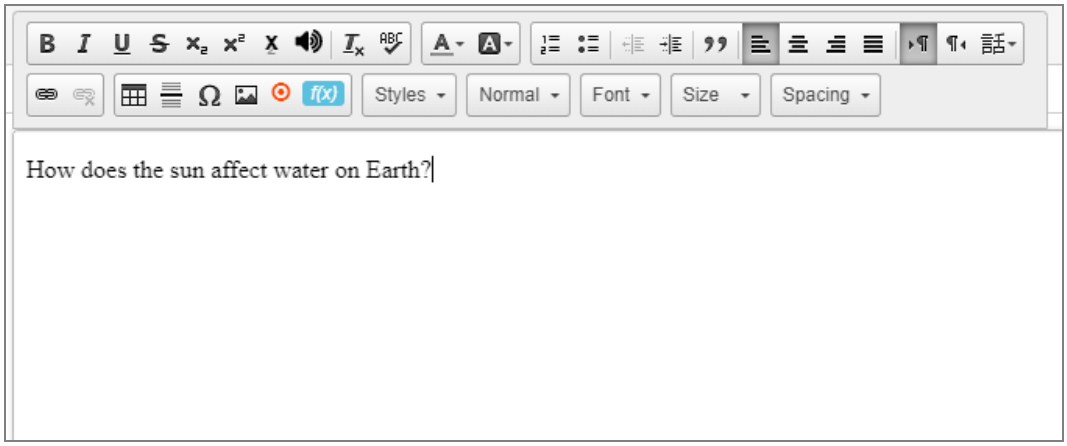
Formatting Window

This section describes the formatting window used to create assessment items. It is used to create teacher instructions, items, answers, and passages.

> The formatting tool bar displays when you click inside the text entry box.



Formatting Window

The formatting and editing tools available are:

- **Bold**, **Italic**, **Underline**, or **Strikethrough** – Formats the selected text as bold, italic, underline, or strikethrough
- **Subscript**, **Superscript**, or **Underscript** – Inserts subscript, superscript, or underscript text

> The underscript option has a gray bubble that you can type in to make the field visible during editing. The text displays to users in a default gray color. You can modify this text color using the editor.
>
> Underscript is best used with the Line Spacing feature, which increases the amount of space between lines of paragraphs. The default spacing allows you to use this feature but is more difficult to read. You can hover over the annotated word to get a large view of the text, independent of the spacing.

- **Remove Format** – Clears all formatting for the selected text
- **Alternate Pronouncing** – Inserts alternate text to be read with Text-to-Speech
- **Insert/Remove Numbered** or **Bulleted List** – Formats the selected paragraphs as numbers or bullets
- **Increase** or **Decrease Indent, Outdent** – Indents or outdents the selected paragraph

- **Blockquote** – Indents the paragraph on both sides
- **Align Left**, **Center**, **Align Right**, or **Justify** – Aligns text per the setting
- **Text Direction From Left to Right** or **Right to Left** – Aligns text per the setting
- **Insert Hyperlink** or **Remove Hyperlink** – Inserts or remove a link to a website or email address
- **Table** – Inserts a table
- **Insert Horizonal Line** – Inserts a horizontal line
- **Insert Special Character** – Inserts a special character such as a copyright mark or currency symbol
- **Image** – Inserts a picture from a file
- Styles **Text Style** – Selects a built-in format for the selected text
- Normal **Paragraph Style** – Selects a built-in format for the selected paragraph
- Font **Font** – Selects a font for selected content
- Size **Size** – Selects a font size for selected content
- Spacing **Spacing** – Selects single, double, or triple spacing
- **Text Color** – Applies the selected color to the text
- **Background Color** – Highlights the text with the selected color
- **Record Audio** – Records audio using your device's microphone. Click to stop the recording.

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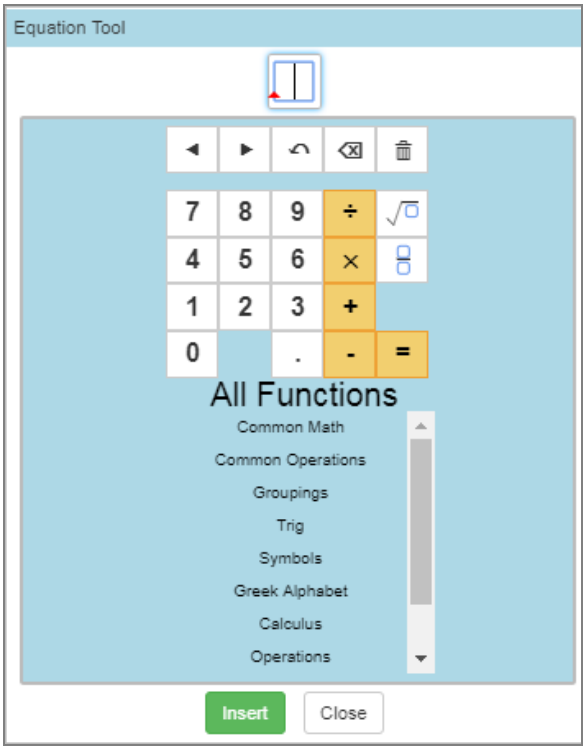
- **Equation Tool** – Opens an equation tool



Promoting Items for District Use

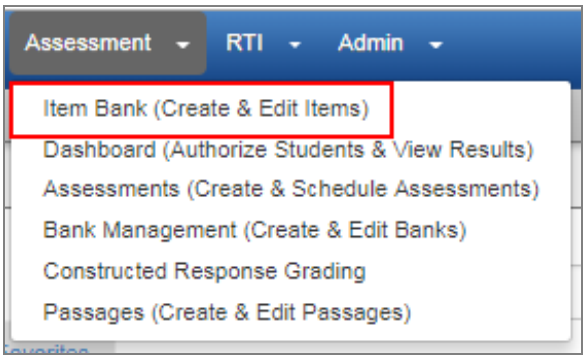
If the district allows teachers to promote Items or Passages for district use, the **Nominate to District** field displays on the screen.

> The item or passage must be saved before the **Nominate to District** is a link.

Submitting Items for Promotion

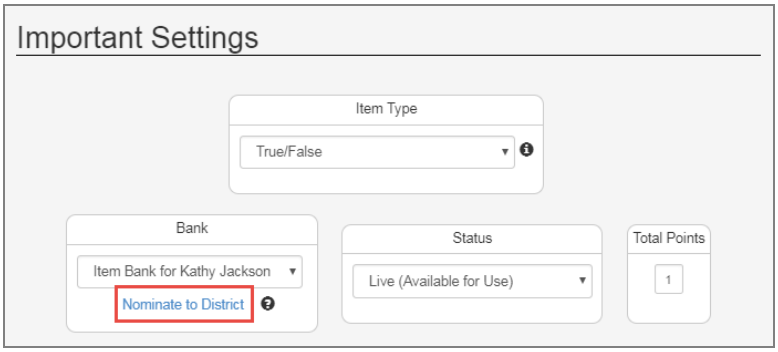
Teachers submit items for promotion.

1. Select *Item Bank (Create & Edit Items)* from the **Assessment** menu.



Assessment Menu

2. Select an item.
3. Click **Nominate to District**. A success message displays.



Items Screen

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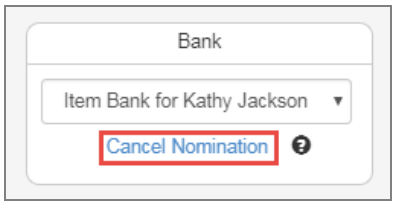
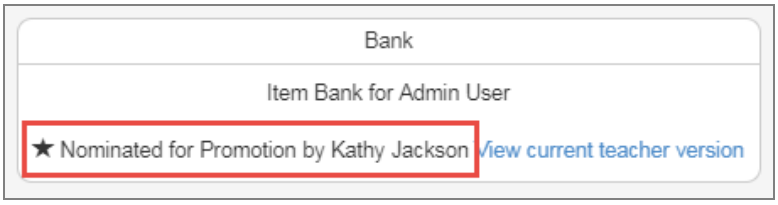
Click **Cancel Nomination** to remove the item from district consideration.



Items Screen

Open the item to see if the Item was approved in the Important Settings.

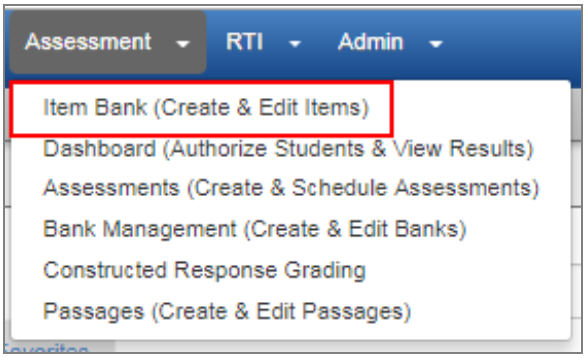


Items Screen

Approving Items for Promotion (District Users Only)

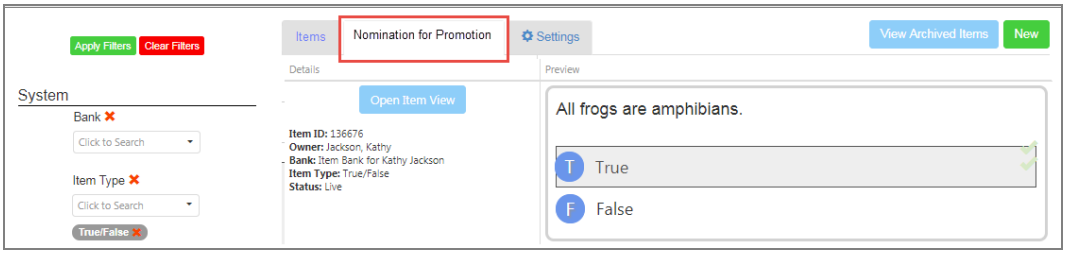
The **Nomination for Promotion** tab displays on the Items screen of district users when Items are nominated for district use.

1. Select *Item Bank (Create & Edit Items)* from the **Assessment** menu.



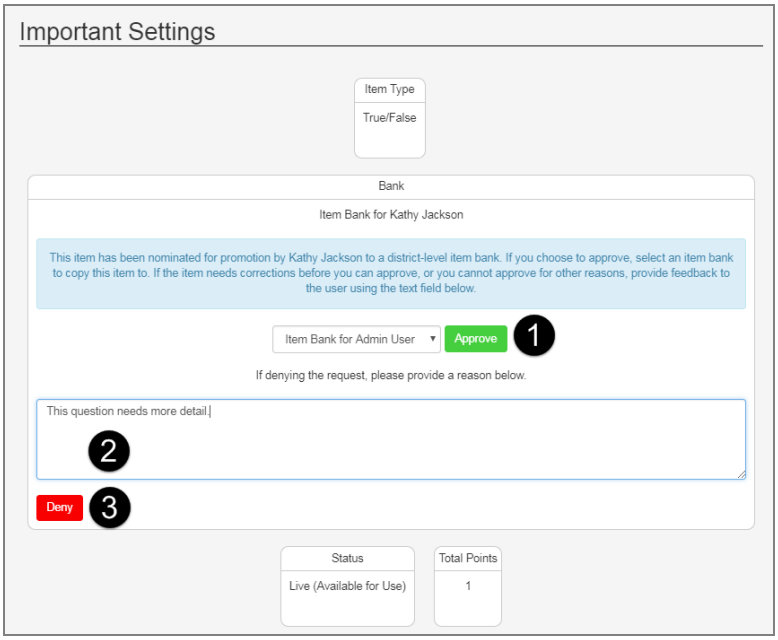
Assessment Menu

2. Select the **Nomination for Promotion** tab.



Items Screen

3. Select and review the item.
    - To approve the item:
        a. Select the Item Bank.
        b. Select **Approve**. ❶ A copy of the item or passage is created in the selected Item Bank.
    - To deny the item:
        a. Provide an explanation for the denial. ❷
        b. Select **Deny**. ❸



Items Screen

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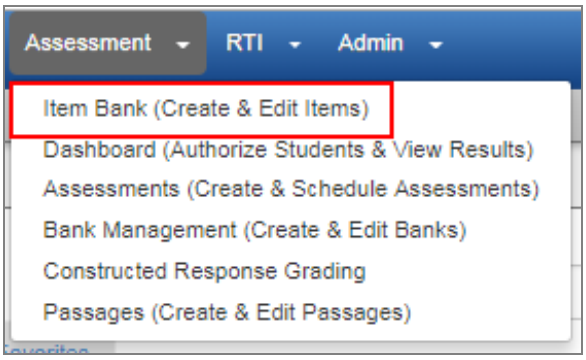
Resubmitting Items for Promotion

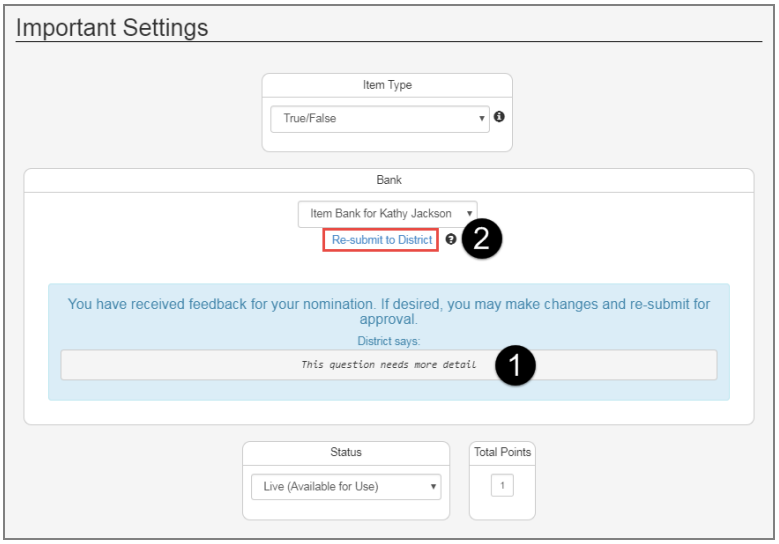
If an item is denied, the teacher can modify the item and resubmit for approval.

1. Select *Item Bank (Create & Edit Items)* from the **Assessment** menu.



Assessment Menu

2. Select the **Nomination for Promotion** tab.
3. Select the item.



Items Screen

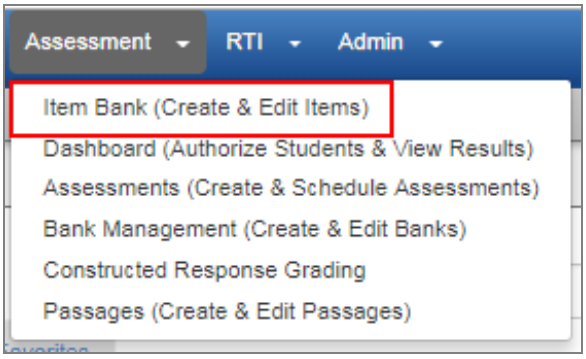
4. Review the reason for denial. ❶
5. Make the requested changes.
6. Click **Re-submit to District**. ❷

Copying Items in the Item Bank

> This option is not available for imported Item Banks.

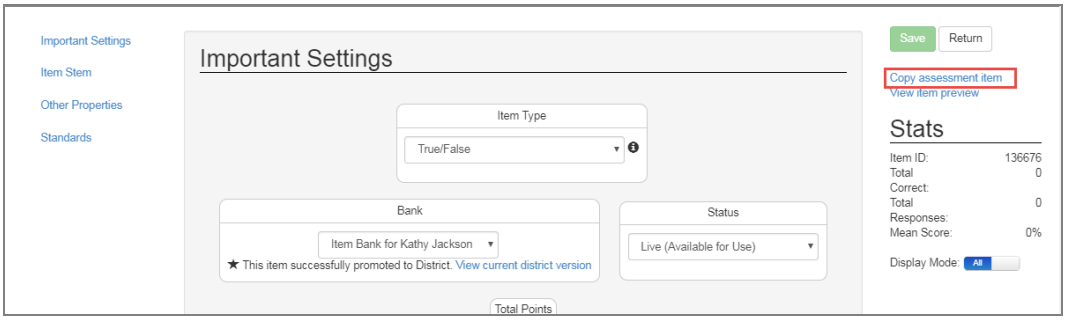
Items can be copied from Items or the Archive.

1. Select *Item Bank (Create & Edit Items)* from the **Assessment** menu.



Assessment Menu

2. Select the item to copy.
3. Click **Copy assessment item**. The copy of the item displays with a copy successful message.



Assessment Item Creation Screen

4. Edit the item if required.
5. Click **Save**. The copied item stores in the selected item bank.

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Archiving Items from the Item Bank

Scheduling Assessments with Archived or Omitted Items

The ability to schedule assessments with archived or omitted items is restricted.

Archived items used in assessments:

- Display a message on the assessment preview and on the assessment.
- Are highlighted in red on tests and on the Assessment screen.

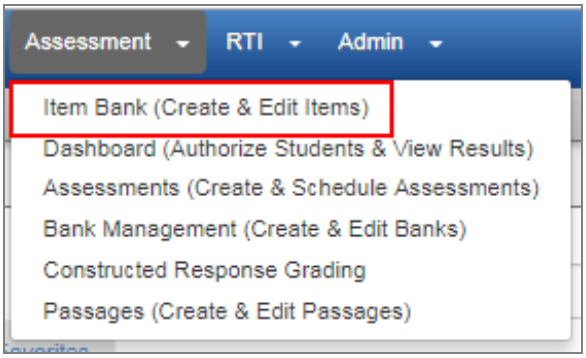
The schedule button does not display on the assessment preview. You can override the setting and schedule the assessment.

Before using an assessment that uses archived or omitted items, modify the assessment by one of these methods:

- Change the point value of the archived or omitted items to *0*.
- Remove the items:
    1. Make a copy of the assessment.
    2. Remove the archived or omitted items.
    3. Use replacement items if needed for future testing.

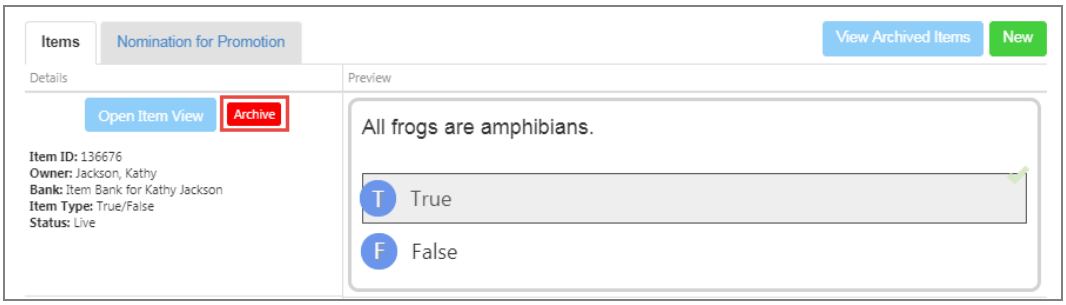
Archiving Items

1. Select *Item Bank (Create & Edit Items)* from the **Assessment** menu.



Assessment Menu

2. Click **Archive**.



Assessment Item Bank Screen

3. Click **OK**. The item moves to the item bank archive.

> Only owners can move their items to the archive for teacher created items.
>
> District staff can move all district created items to the archive.
>
> Click **View Archived Items** to view the item bank archive.
>
> To use a item from the archive, make a copy of the item to save it to the item bank.

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Chapter 4: Create Assessments

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Using View All or View Just Mine 139
Promoting Assessments for District Use 143

Assessments

You access assessments from the Assessments screen. Use the tabs and drop-downs to change what displays on the screen.

The assessment screens use these icons:

– Online only assessment

– Test history

– Bank you own

– Bank you do not own (shared or imported)

– Imported assessment

– Paper only assessment

(hide) or (show) – Hides or displays filters

– Quick Assessment

– Use to drag and drop assessments

– Hides a filter or indicates a denied promotion

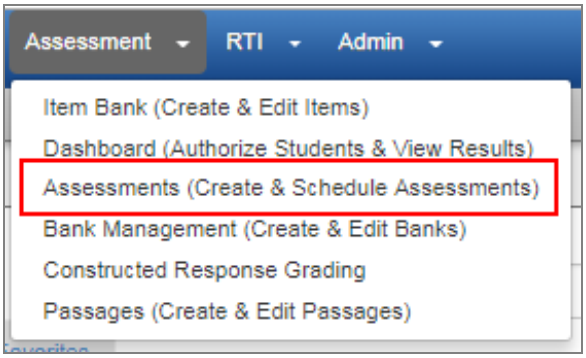
– Add filter to filters list

– Assessment promoted to District

– Assessment approved for promotion to district

Using the Assessments Screen

1. Select *Assessments (Create & Schedule Assessments)* from the **Assessment** menu or navigate to **Synergy SIS > Assessment > Assessments**.



Assessment Menu

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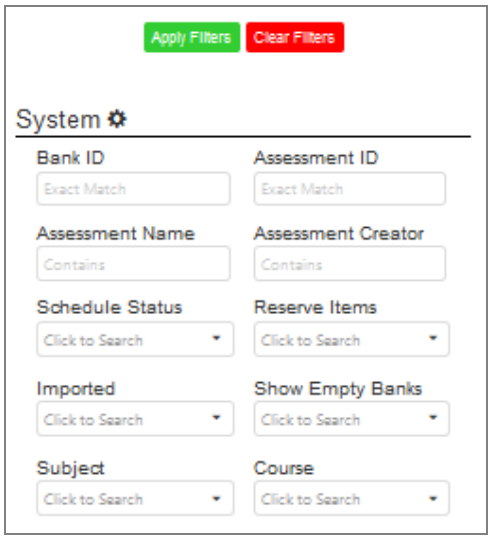
2. Change the filters as needed.



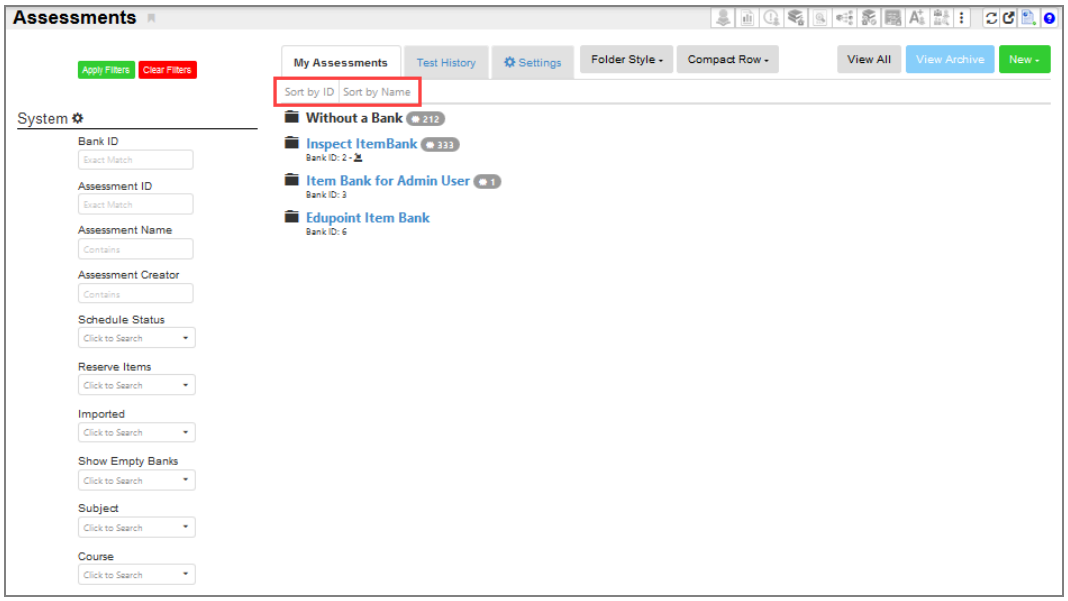
Assessments Screen

Hidden filters no longer display in the search results.

An alert is available to indicate that filters are in use when you click **Apply Filters**. This alert also indicates how many Active Filters are in use.

3. Click a Sort option.
    - Sort by ID – Select to sort the assessments by the Assessment ID number in ascending or descending order.
    - Sort by Name – Select to sort the assessments by Name alphabetically in ascending or descending order.

> When sorting by ascending, assessments with numerical numbers or spaces prior to the name of the assessment display first.



Assessments Screen

4. Change what and how information displays on the **Assessments** or **Test History** tabs.
    a. Select to arrange Assessments by *Folder Style*, *Banks Only*, or *Assessments Only*.
        - *Folder Style* – Displays the organization of assessments in banks
        - *Banks Only* – Displays available assessment banks
        - *Assessments Only* – Displays all available assessments

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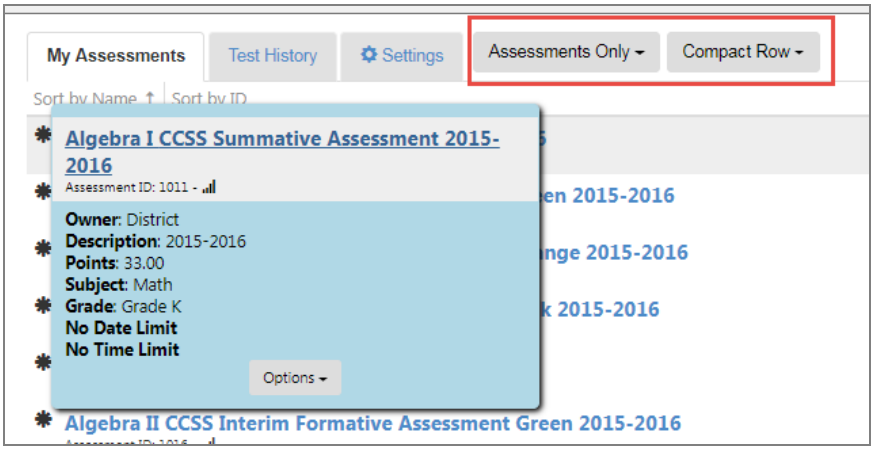
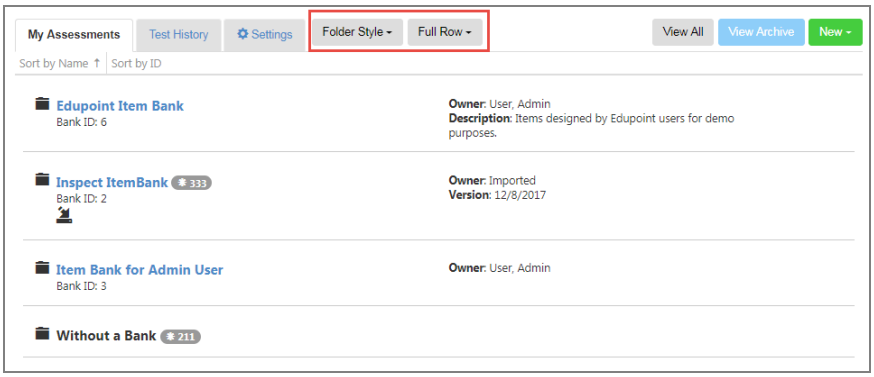
b. Select to display Assessments as *Compact Row*, *Full Row*, or *Tile*.

- *Compact Row* – Displays the most amount of information with space-saving details. You can hover over the row to view additional details.



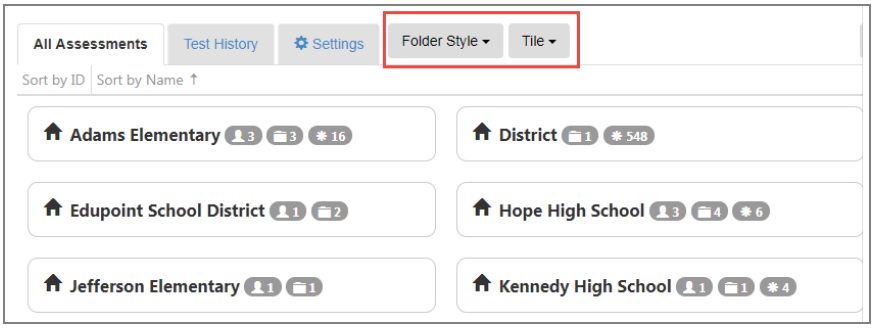
Assessments Screen

- *Full Row* – Displays all the information in a larger area



Assessments Screen

- *Tile* – Displays all the information in a smaller space

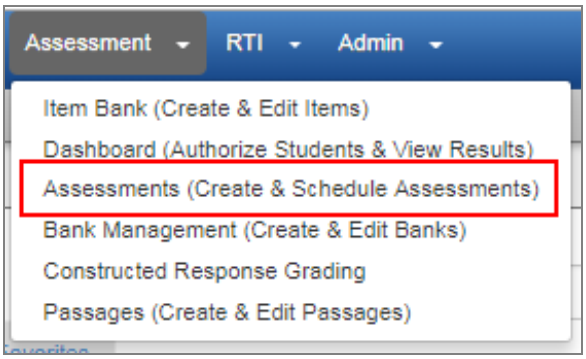


Assessments Screen

5. Use **Options** to select Actions and Views for the *Assessment*, *Bank*, or *Group*.

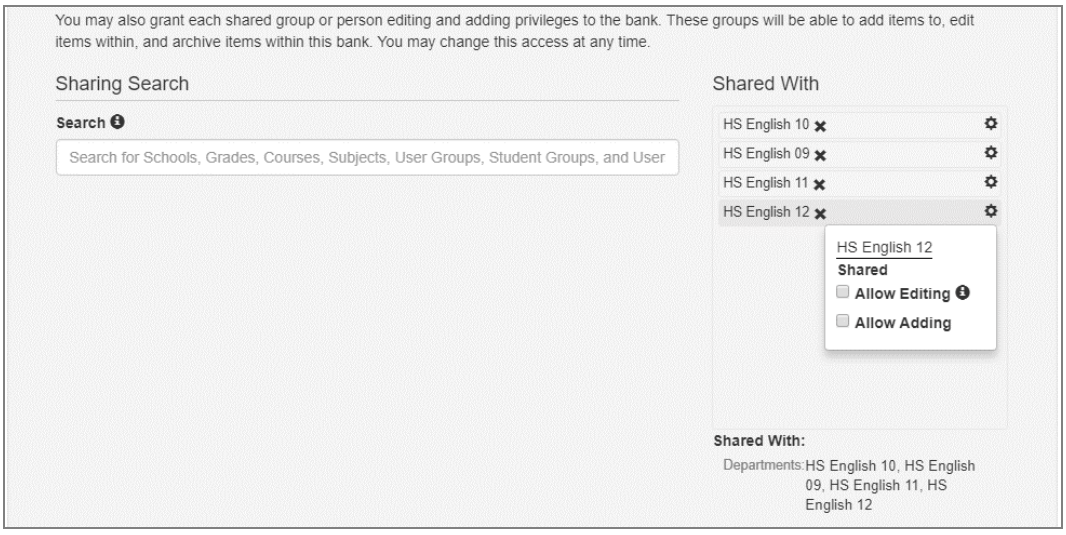
Sharing Multiple Assessments

1. Select *Assessments (Create & Schedule Assessments)* from the **Assessment** menu or navigate to **Synergy SIS > Assessment > Assessments**.



Assessment Menu

2. Select an assessment bank.
3. Select *Bank Details* in **Options**.
4. Set the Sharing options.
   a. Enter the search criteria
   b. Make a selection.
   c. Click ⚙ to set options available to the users who have access to the shared assessment.



Bank Details Screen

5. Click **Save**.

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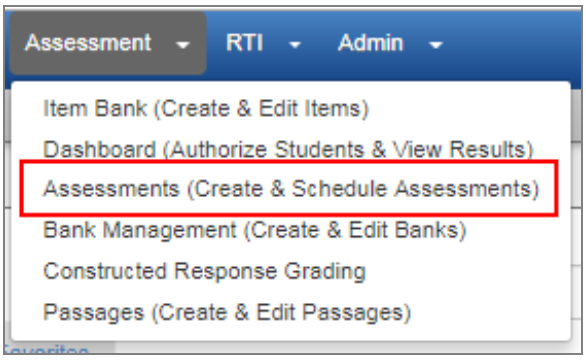
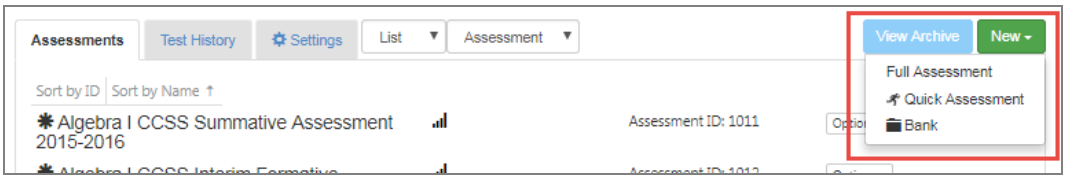
Creating Assessments

1. Select *Assessments (Create & Schedule Assessments)* from the **Assessment** menu or navigate to **Synergy SIS > Assessment > Assessments**.



Assessment Menu

2. Click **NEW** to select an assessment type.



Assessment Grid Screen

Creating Full Assessments

1. Select *Full Assessment* from **New**.
2. Enter the assessment **Name** for the student under Assessment Info.

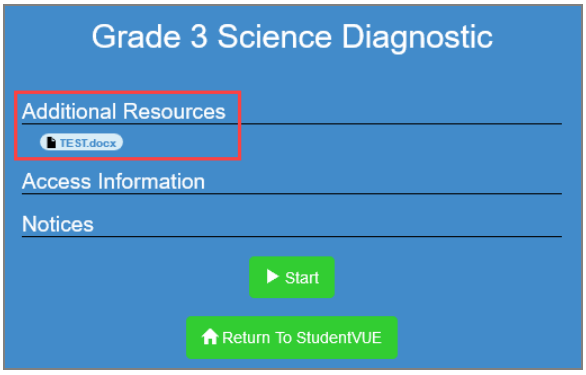
The Assessment Creation screen has two display modes.

- Define a naming convention for assessments to use across the district to identify district created assessments in contrast to teacher created assessments.
- Enter instructions for the assessment. For example: *Read each question carefully. Each question has 4 answer choices. You may need to scroll to see all 4 answer choices. Diagrams are not drawn to scale.*

3. Select a **Status**.
   - *Live* – Available for use in assessments (Default setting)
   - *Draft* – Not available for use in assessments
   - *Archive* – Not available for use because they were intentionally disabled

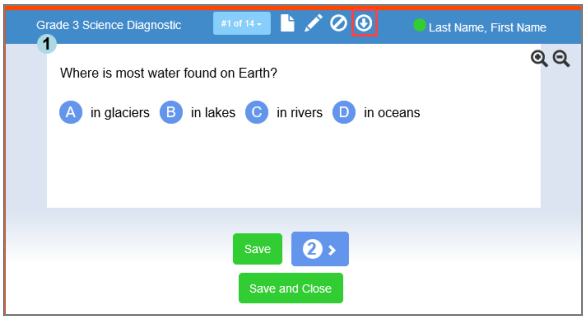
4. Click **Upload a file for students** to add resource materials to an assessment. These materials are available for students to download and use during the assessment. This is done at the Assessment level and all Scheduled Instances use it. Resource Types can include PDF, Word, audio, and video formatted files.

The resource materials display on the Introduction page:



Assessment Introduction Page

and on the menu bar during the assessment:



Assessment

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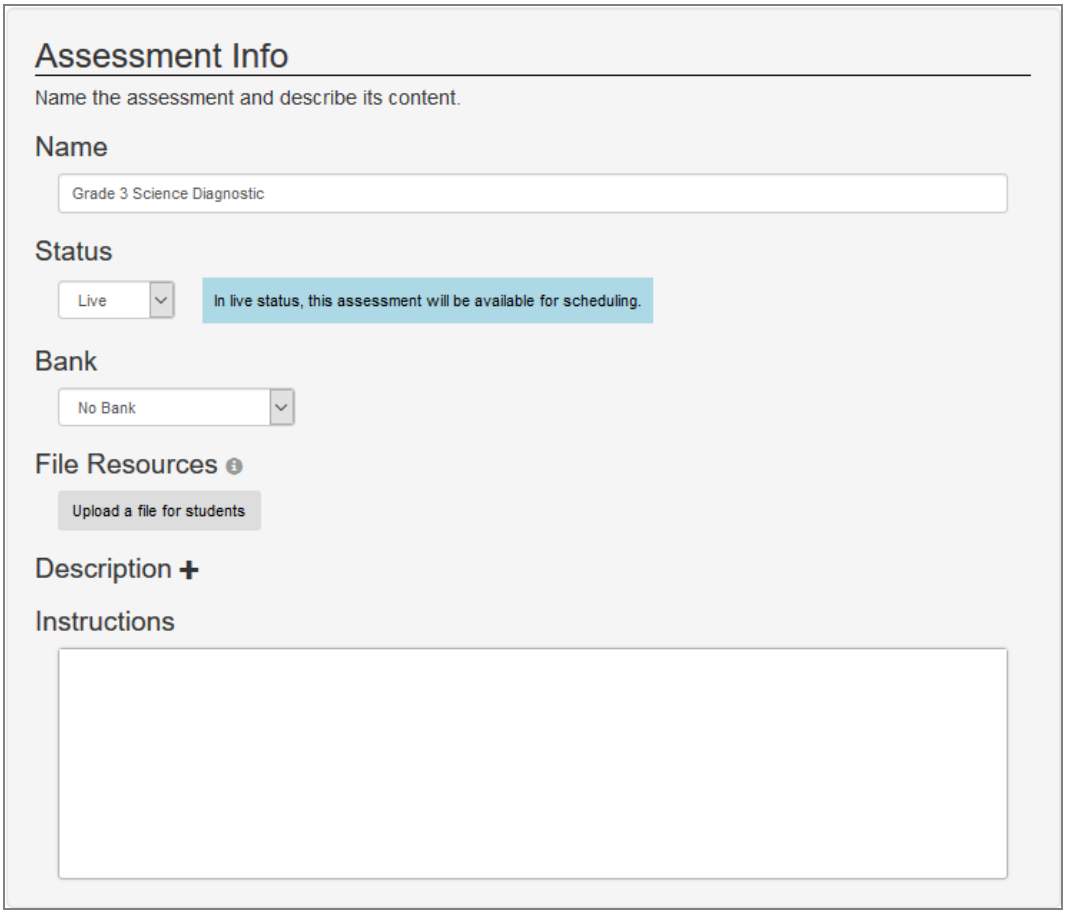
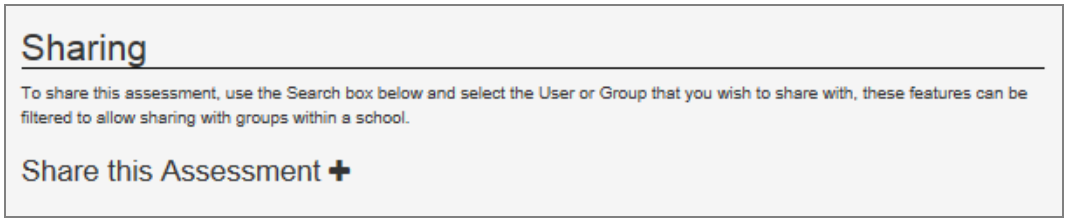
5. Click + to define and format the **Description** and **Instructions**.



Assessment Creation Screen

6. Set Sharing options:

   a. Click + to open the Sharing Search.



Assessment Creation Screen

Sharing options in Item Banks, allow users to share by

- School
- User Group
- User Role
- Grade Level
- Individual Users

When assessments are shared:

- Assessment owners can schedule their own assessments.
- Those who have assessments shared with them, can schedule assessment for their students.
- District users can schedule assessments for all students.

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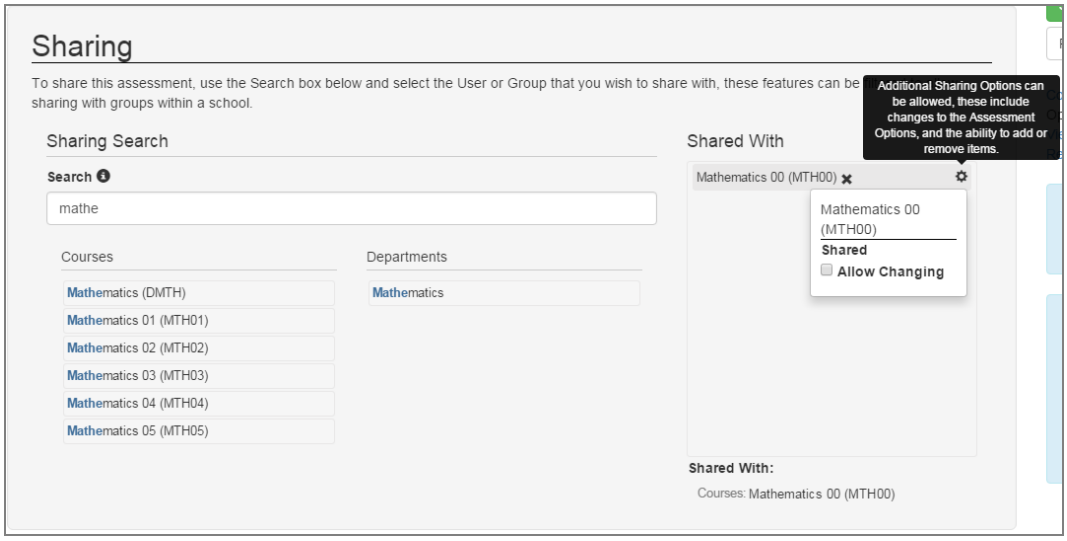
b. Select the settings:



Assessment Creation Screen

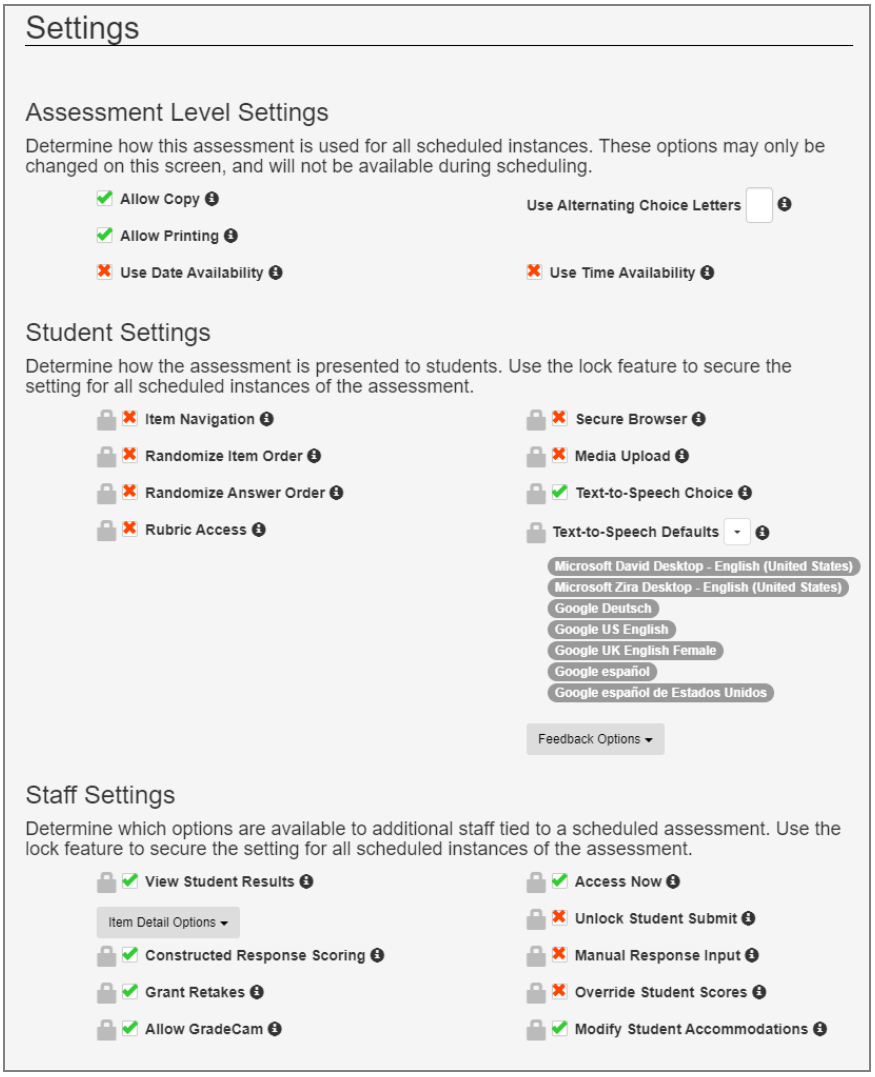
- Enter **Search** criteria. The list is filtered.
- Make a selection.
- Click ⚙ to set options that are available to user who have access to the shared Item Bank:
  - **Allow Changing** – Users can edit the assessment.

> ⚠ If shared users are allowed to change the assessment, the changes affect ALL current instances of the assessment. Edupoint recommends not changing assessments. Use the Copy function to make changes to assessments without affecting the original assessment.

7. Select the assessment Settings.
   - The settings display grouped by:
     - Assessment Level Settings
     - Student Settings
     - Staff Settings
   - Click 🔓 to lock the setting for all scheduled instances of this assessment. The icon changes to 🔒.
   - ✅ indicates the setting is enabled.
   - ❌ indicates the setting is disabled.

Text-to Speech Defaults are browser specific. A selection should be made for Chrome, Firefox, and Edge.

Text-to-Speech is not supported in Internet Explorer.



Assessment Creation Screen

- Assessment Level Settings:
  - **Allow Copy** – If enabled, allows others to make copies of the assessment except for item details and responses that are hidden.
  - **Allow Printing** – If enabled, allows others can print the assessment. The printed version follows the **View Student Results** settings.
  - **Use Date Availability** – If enabled, uses selected dates as the default dates for the assessment and cannot be changed.

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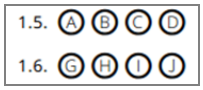
- **Use Alternating Choice Letters** – Enter letters to use for Multiple Choice and Multiple Select items for online and GradeCam scored assessments. Each row alternates the letters for the choices. For example ABCDEF and JKLMNO.

  The correct answer displays in the original form (A-F) on the printable answer key, Live Dashboard, and Dashboard Analysis screens.

  The alternate choice letters appear when:

  - Viewing the assessment as a student (preview)
  - Taking an online assessment in StudentVUE
  - On printed GradeCam bubble sheets

- **Use Time Availability** – If enabled, uses selected times as the default time for the assessment and cannot be changed.

- Student Settings:
  - **Item Navigation**:
    - If enabled, allows the students to scroll back and forth through the assessment and change their answers before submitting it. Also allows the student to highlight in yellow, strikeout in red, and to mark items for review.
    - If disabled, the student is not allow to revisit items. They are allowed to mark incorrect answer red to help them decide on the correct answer.
      - For INSPECT Inline Choice items, *allows* the student to click **Next Question** without viewing or changing the drop-down answers. It selects the first item listed as the correct response if the student clicks **Next Question**.
      - For non-INSPECT Inline Choice items, *does NOT allow* the student to click **Next Question** without selecting an answer from the drop-down list of choices. A message displays that says *No Skipping* if the student click **Next Question**.
  - **Randomize Item Order** – If enabled, shuffles the order of the items for each student taking the same assessment.
  - **Randomize Answer Order** – If enabled, shuffles the order of possible answers to each item for every student taking the assessment.
  - **Formative Feedback** – If enabled, a button displays with the option to **Review Incorrect Answers** when the student has completed the assessment.

- **Rubric Access** – If enabled, students can view the rubric for Constructed Response items when a rubric is available.
- **Secure Browser** – If enabled, students are prompted to use a secure browser which does not allow access to other computer functions while taking the assessment.
- **Media Upload** – If enabled, students can upload documents with Constructed Response items.
- **Feedback Options** – Select how the students see results:
    - **Full Feedback** – If enabled, students have a button to view all details of their assessment results after submitting for grading. This option includes each item, the correctness, what response was correct, and rationale for any answer choices. This must be enabled for the passage details to be available.
    - **Incorrect Items** (Formative Feedback) – If enabled, students have a button to view only items they missed during the assessment. This option shows the stem and incorrect options, but not the student's response or correct responses.
    - **Item Summary** – If enabled, students have a button to view a brief item summary. This option includes, the item number, item type, and correctness. It does not show the item stem or other identifying information.
    - **Show Results** – If enabled, students see their results at the end of an assessment.

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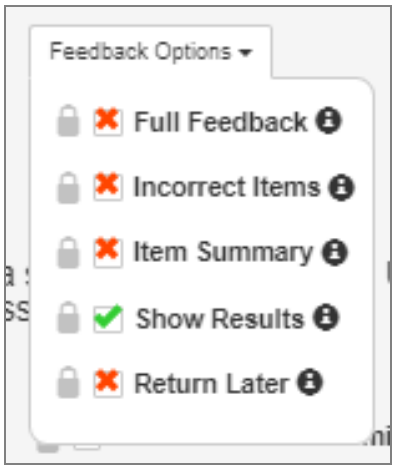
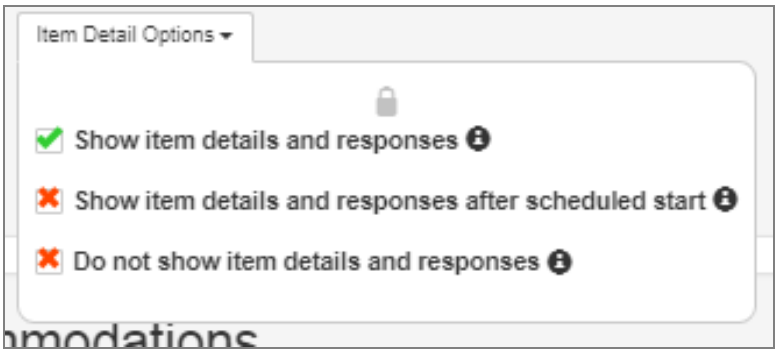
- **Return Later** – If enabled, students can view their results in StudentVUE in the Online Assessment History after completing the assessment.

> The **Feedback Options** selected for the assessment determine the information that students see. For example, if you only selected **Item Summary**, they can see the item number, item type, and points scored.



Assessment Creation Screen

- Staff Settings:
  - **View Student Results** – If enabled, allows others to view Dashboard Analysis and Live Dashboard.
  - **Item Detail Options** – Select how others see the item details.
    - **Show item details and responses** – If enabled, others have full access to the items on the assessment and any of their student's responses.
    - **Show item details and responses after scheduled start** – If enabled, others only see item and response details after the official start of a scheduled instance of the assessment
    - **Do not show item details and responses** – If enabled, others do not see any of the items on the assessment or any student response information.



Assessment Creation Screen

  - **Constructed Response Scoring** – If enabled, allows others to score constructed response items.
  - **Grant Retakes** – If enabled, allows others to allow a student to retake the assessment.
  - **Access Now** – If enabled, allows others to allow student's immediate access to the assessment.
  - **Unlock Student Submit** – If enabled, allows others to reopen an assessment after a student has submitted for grading.
  - **Manual Response Input** – If enabled, allows others to manually update or enter a student's response for True/False, Multiple Choice, Multiple Select, and Constructed Response items.
  - **Override Student Scores** – If enabled, allows others to override the student's score on the Student Analysis screen.

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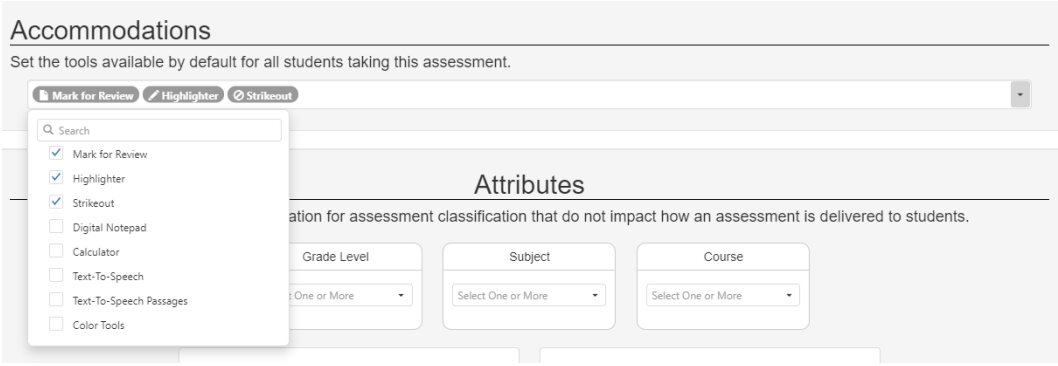
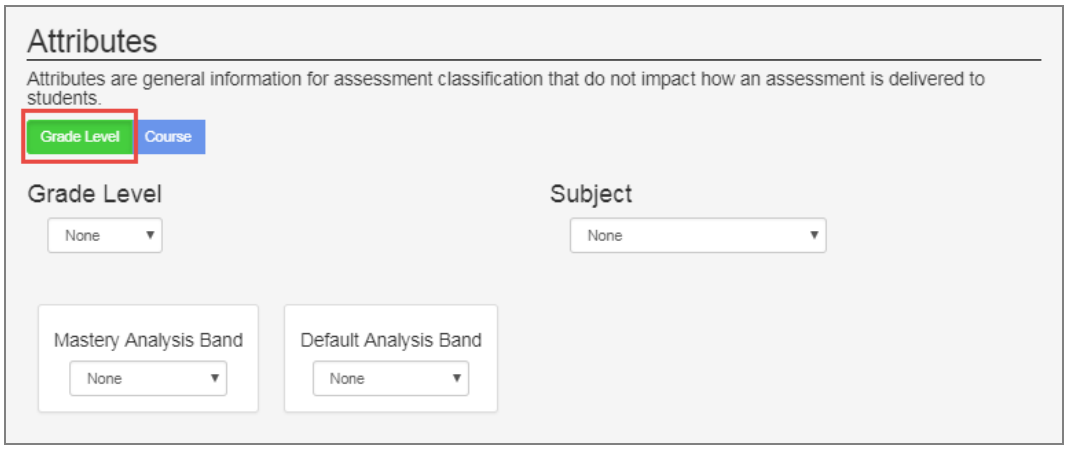
8. Select the accommodations a student can use during the assessment.



Assessment Creation Screen

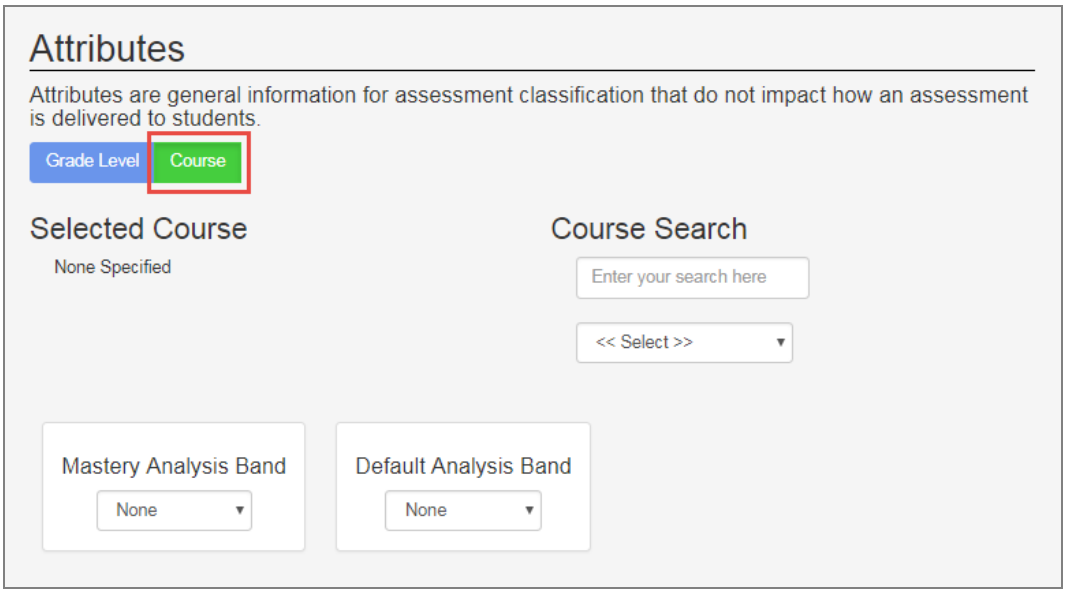
Students have access to the **Mark for Review** and **Highlighter** accommodations if enabled when **Item Navigation** is disabled.

9. Select whether the assessment is grade level (typically used by elementary schools) or course based (typically used by secondary schools) under Attributes.
   - Select the **Grade Levels** and **Subject** for this assessment if grade level classification.



Assessment Creation Screen

- Select the **Course Subject** and **Course** for this assessment if course level classification.



Assessment Creation Screen

- Select the **Default Analysis Band** to set the analysis band used when viewing results of the assessment. Other users scheduling the assessment can change the default selection.

> **Mastery Analysis Band** is not functional.

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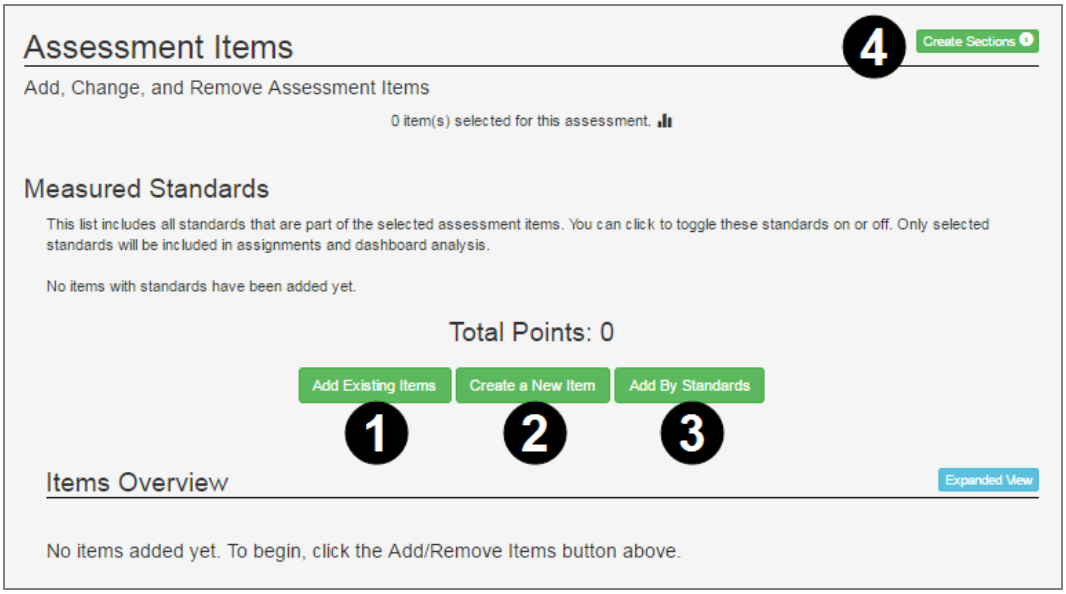
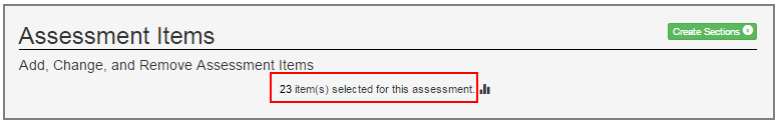
10. Define the Assessment Items:

> When items from an assessment, the Assessment Item window displays in Simple display mode. When you are finished entering the item, click **Add/New**.



Assessment Creation Screen

> Displays details of the assessment including the number of items.
>
> 
>
>
> *Assessment Creation Screen*

- To create a single section assessment:
  a. Select items by one of the following methods:
     - Add Existing Items ❶
     - Create a New Item ❷
     - Add by Standards ❸

- To create a multiple section assessment, for each section:

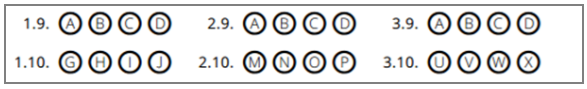
  a. Click **Create Sections**. ❹

  b. Enter a **Section Name**, **Description**, and **Instructions**.

  c. Enter **Options**, if needed:

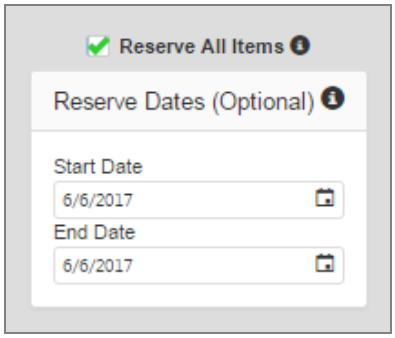
  - Enter letters with no commas or spaces (for example, *LMNOP*) in desired order to **Use Alternating Choice Letters**.

You can use different Alternate Choice Letters for each section.



Printed Bubble Sheet

  - **Reserve All Items** – If enabled, teachers cannot use the items during the reserved time. (District Users Only)
    - Enter the **Start Date** and **End Date** for the reserved period.



Assessment Creation Screen

  d. Select items by one of the following methods:

  - Add Existing Items ❶
  - Create a New Item ❷
  - Add by Standards ❸

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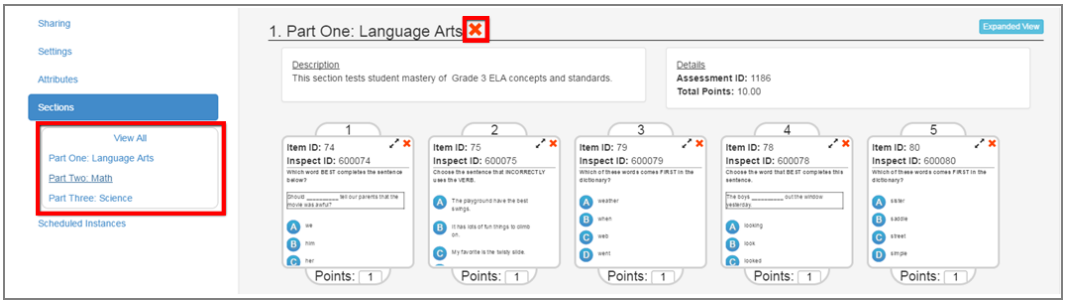
e. Rearrange sections, if needed:

- Drag the section name to a new location on the navigation menu to reorder the sections.
- Click ✖ to delete a section. Click again to confirm.

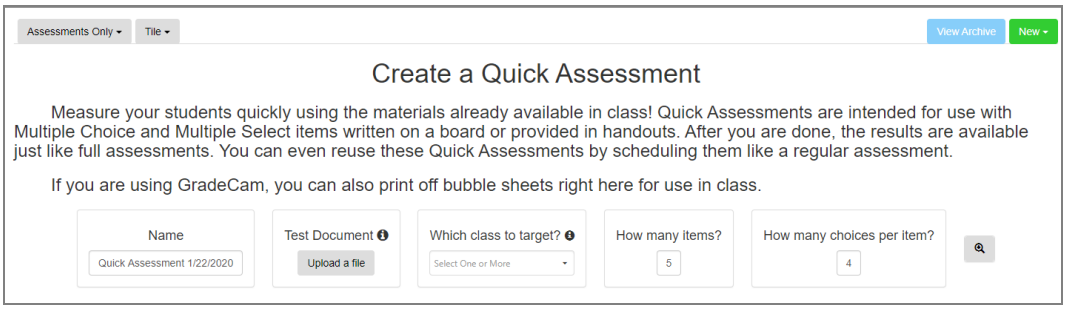


Assessment Creation Screen

Creating Quick Assessments

Quick Assessments are restricted to Multiple Choice and Multiple Select items. Teachers can quickly schedule these assessments to their available sections. If applicable, users can generate GradeCam bubble sheets.

1. Select *Quick Assessment* from **New**.
2. Enter the Quick Assessment details.

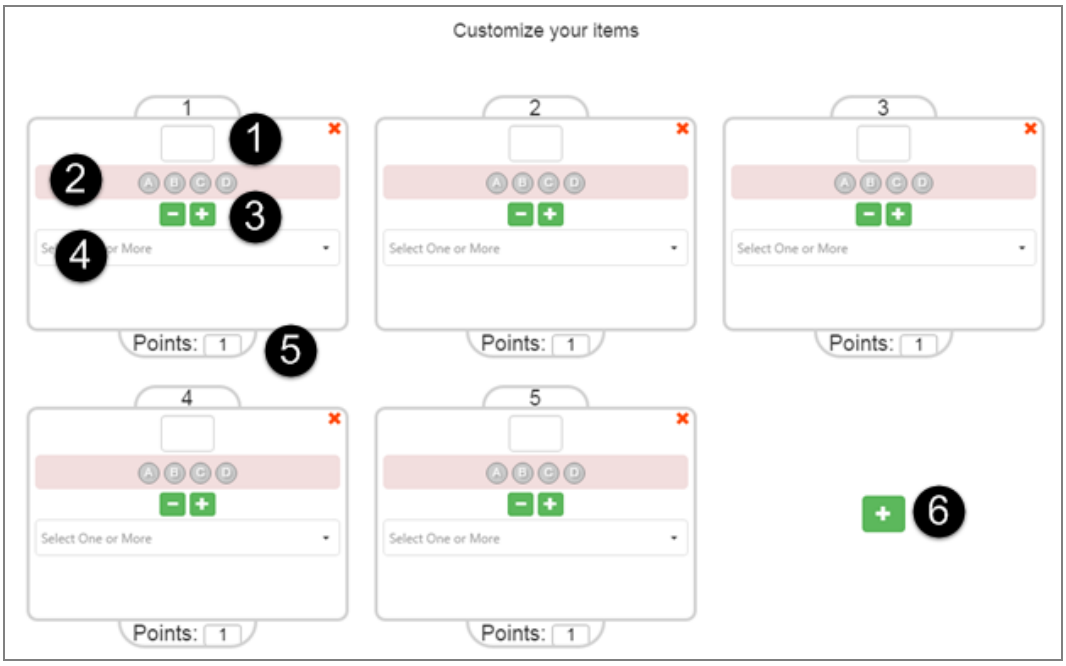


Create A Quick Assessment Screen

- **Name** – Defaults to Quick Assessment and the current date.
- **Test Document** – Teachers can upload a PDF document that displays to students while testing.
- **Which class to target** – Teachers can select their sections to allow for quick scheduling.
- **How many items** – How many **Multiple Choice** or **Multiple Select** items will be available.
- **How many choices per item** – The default number of responses generated for those items.

3. Click 🔍 to create the assessment and make further changes.

4. Customize the items available.
    - Enter an optional stem in the text field. ❶
    - Select the correct response to create a **Multiple Choice** item or multiple correct responses to create a **Multiple Select** item. ❷
    - Use to change the number of responses available. ❸
    - Select the drop-down to use a text field to search for available standards by code. ❹
    - Change the number of **Points** for the item. ❺
    - Select to create additional items for testing. ❻



Customize Your Items Screen

5. Save the assessment:
    - Teachers click **Save and Launch** to schedule the assessment to the selected sections that grants students with Access Now.
        - The assessment saves to the Assessment screen where you can schedule it again.
        - Generate GradeCam bubble sheets for the scheduled sections if needed and available.
        - The scheduled assessment displays in the Assessment Dashboard with results and the ability to use analysis.
    - Admin and School level users click **Save**. The assessments display on the Assessments screen where you can schedule the assessment as needed.

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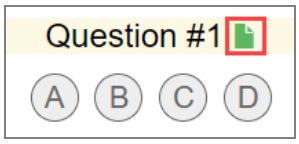
Student Testing

This describes a student's interaction with a Quick Assessment with a **Test Document** uploaded.

1. Log in to **StudentVUE > Assessment**.
2. Select an assigned assessment. The assessment launches and diplays with the PDF file of the assessment next to the bubble sheet used to select answers.

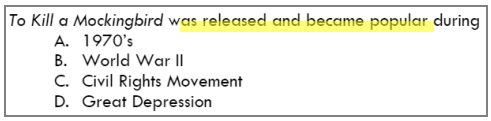
If using accommodations with the Quick Assessment:

- **Mark for Review** – Located by the Question number. Clicking it turns it green and marks the question for review.



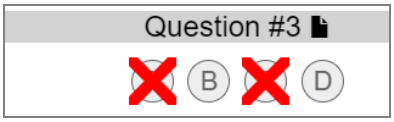
Quick Assessment

- **Highlight** – Turn the highlighter on and off by selecting . It turns green when it is on. Students need to turn it off to select their answers.



Quick Assessment

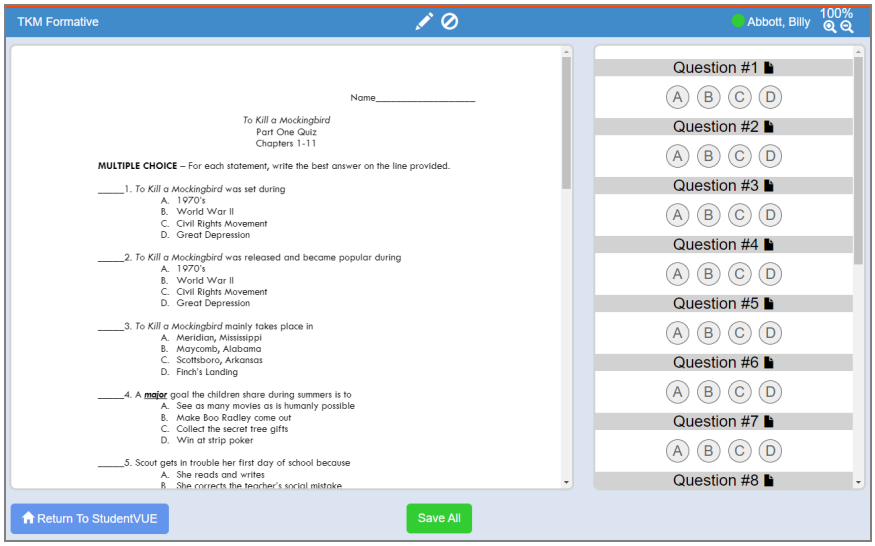
- **Strike Out** – Select and then click the answer to strike out. Deselect the icon to turn it off.



Quick Assessment

When the student answers every question the Submit for Grading button displays.

Clicking Return To StudentVUE without clicking Save All, clears all answers.



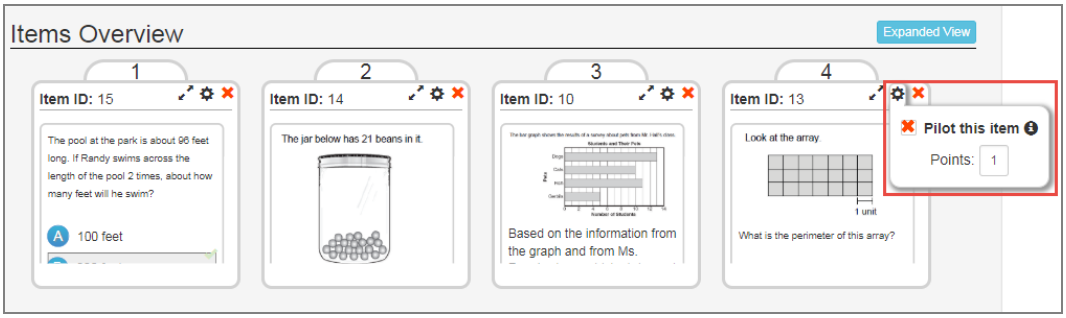
Quick Assessment

Piloting Items in an Assessment

You can pilot items to students. Piloted items do not count towards the overall score of the assessment. The items are highlighted in blue for Assessment Details and Analysis screens to allow users to identify and verify the validity of the item.

> You set Pilot Items when viewing Assessment Details or when creating assessments.

1. View Assessment Items in Tile View.
2. Click ⚙ to display more settings.
3. Select **Pilot this item**.



Create Assessment Screen

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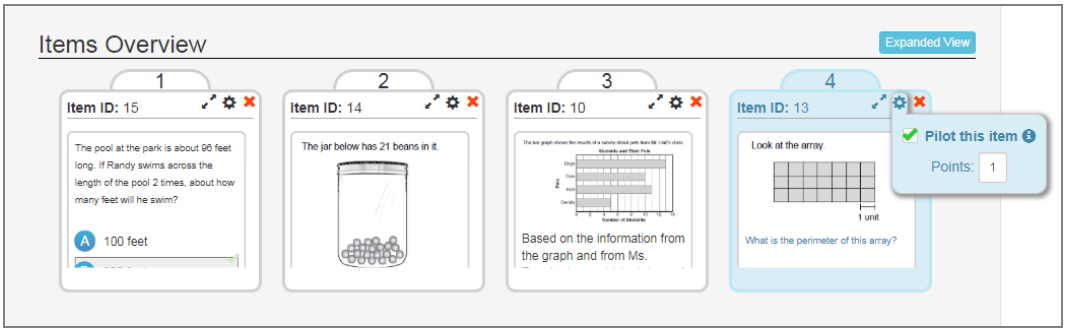
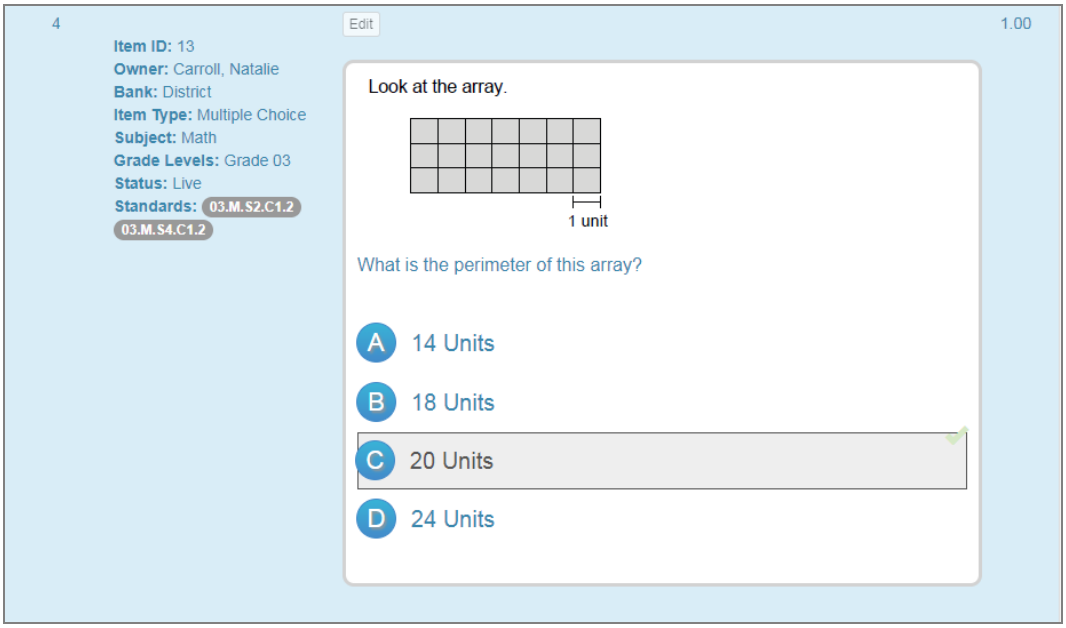
The tile displays with a blue highlight.



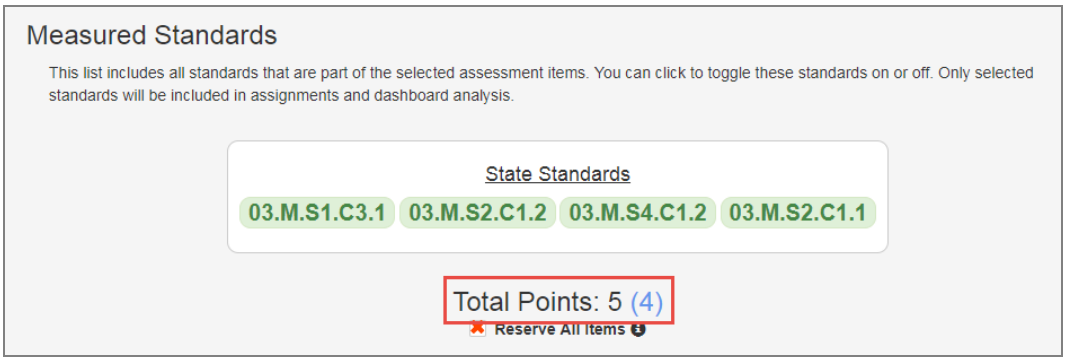
Create Assessment Screen

4. Click **Expanded View**. The blue highlight displays on the item.



Create Assessment Screen

5. Click **Save**. The Total Points for the assessment update to reflect the point value change.



Create Assessment Screen

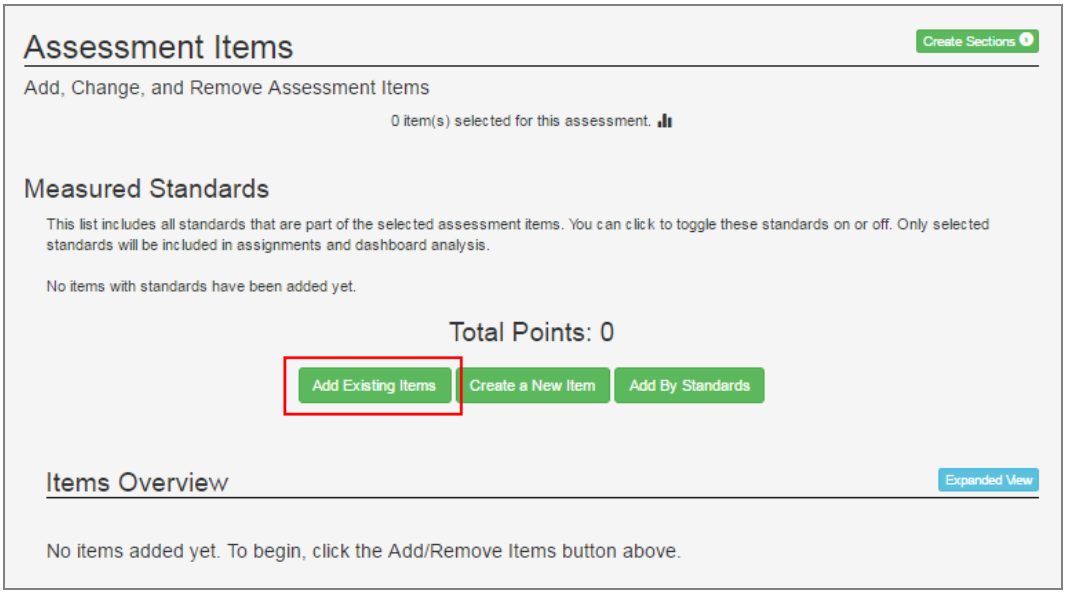
Piloted Items also display a blue highlight on the following screens accessible from *Dashboard (Authorize Students and View Results)*:

- Manual Response Input screen
- Live Dashboard screen
- **Data Table** tab on the Student Analysis screen
- **Data Table** and **Detail** tabs on the Question Analysis screen

Adding Items to an Assessment

Adding Items from an Item Bank

1. Click **Add Existing Items**.



Assessment Creation Screen

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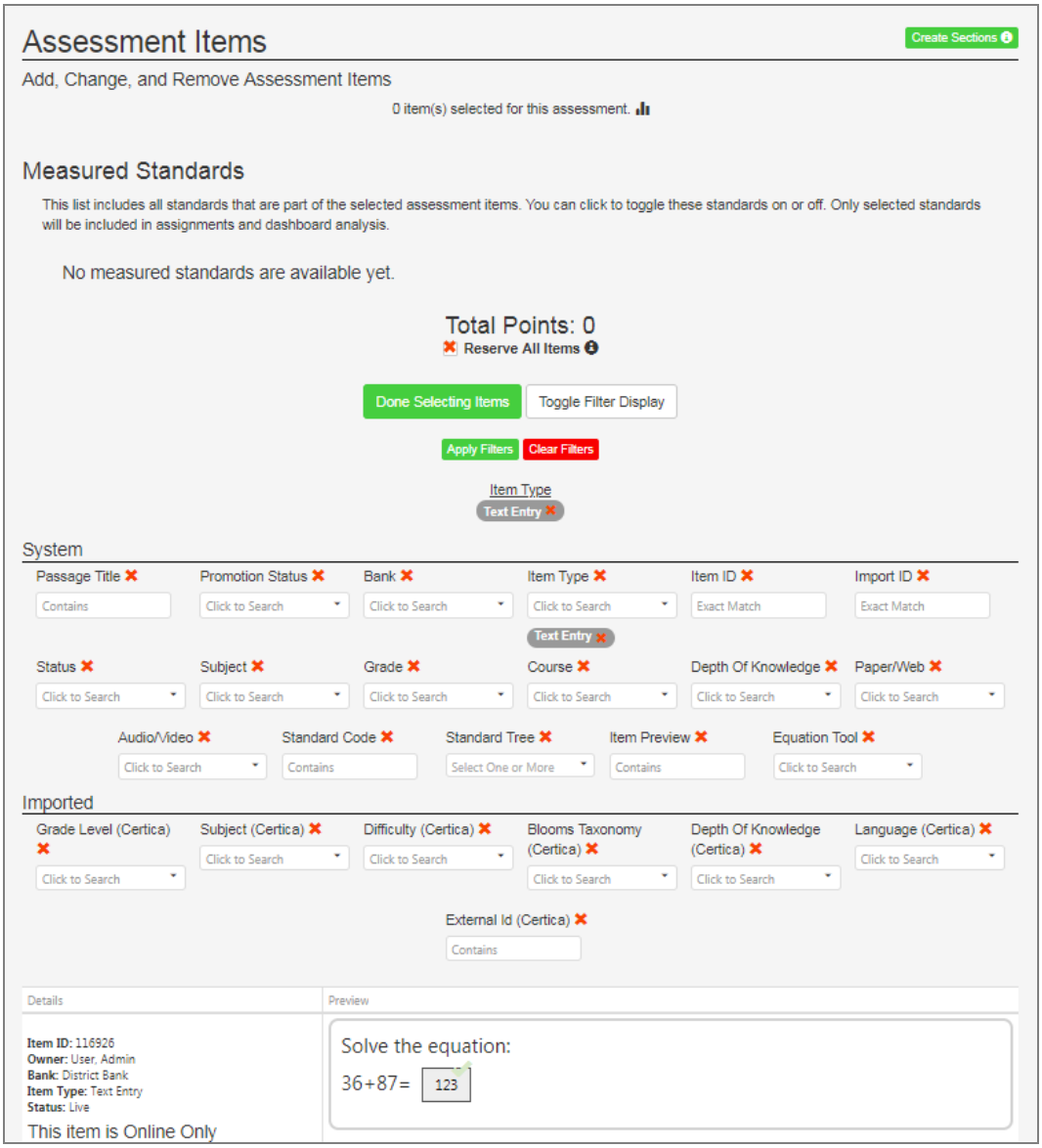
2. Search for items by scrolling through the list or using filters.

> Click **Toggle Filter Display** to hide the filters.



Assessment Item Creation Screen

3. Select the items to include in the assessment or click **Select All** to select all available items.

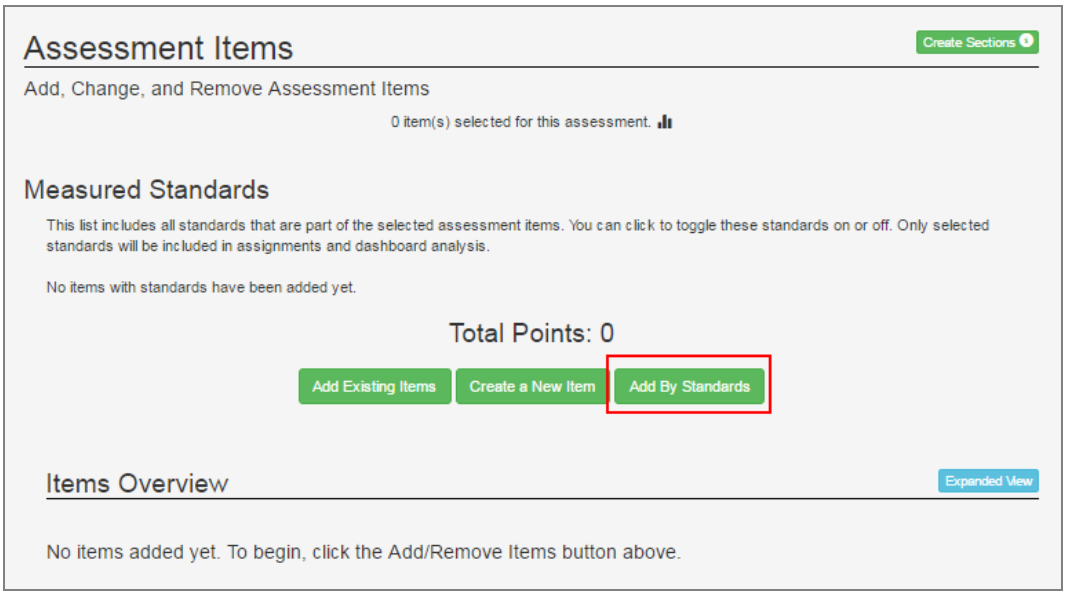
> **Select All** works when there are 200 or less items.

4. Click **Done Selecting Items**.

Adding Items from Standards

> Assessments created when older standards were in use, retain those standards and also have access to the standard branches for analysis.
>
> Assessments created after the older standards are discontinued do not display (when hidden) or use those older standards, automatically reflect the newer updated standards.

1. Click **Add By Standards**.



Create Assessment Screen

2. Select **Show Codes** from **Option** to view the standard codes and number of items associated with the standard. The number indicates the number of items available for that strand/concept.

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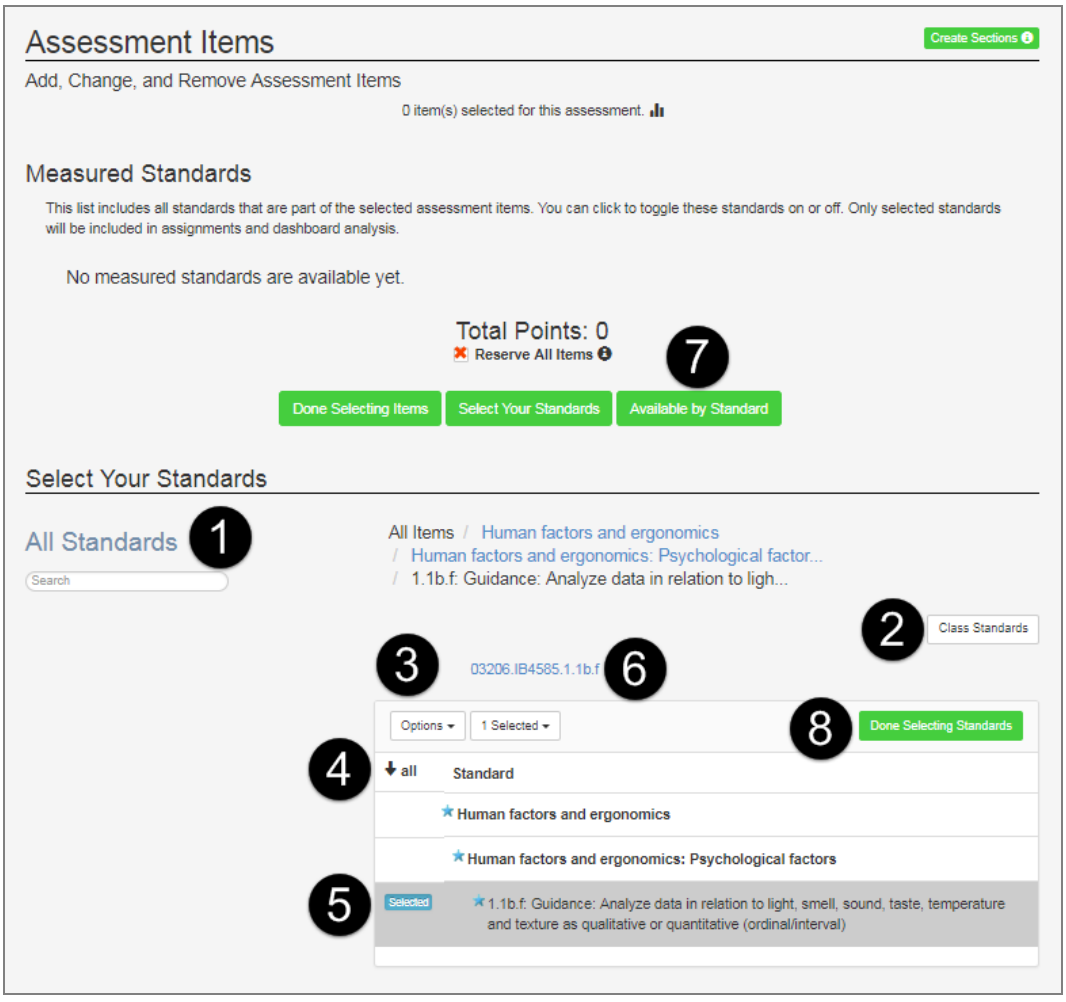
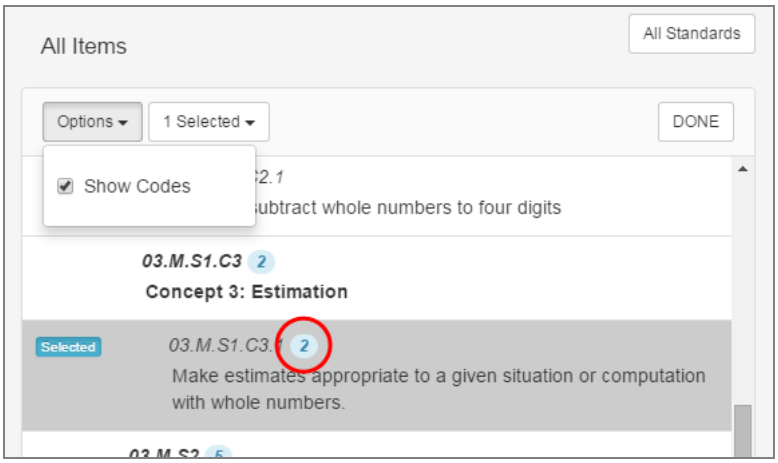
3. Select the standards to include by one of the following methods:
   - Scroll through the standards.
   - Select a strand or concept under **Class Standards** list to view a filtered list of concepts.

> Use the toggle button to switch between **All Standards** or **Class Standards**.
>
> Click ⊙ to view the report card correlation information when using standards for report card rows.



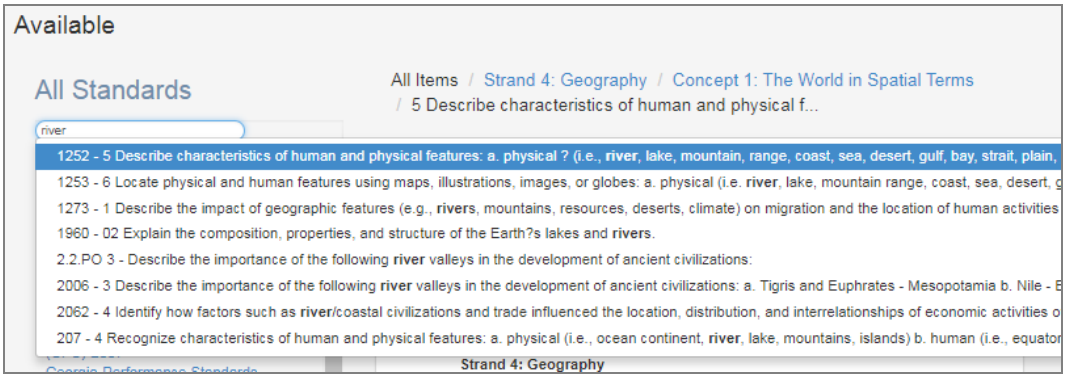
Assessment Item Creation Screen

- A list of standards display ❶ based on selection All Standards or Class Standards. ❷
- Select **Show Codes** from **Option** to view the standard codes and number of items associated with the standard. ❸ The number indicates the number of items available for that strand/concept.



Assessment Item Creation Screen

- Click all to select all listed standards. ❹
- Selected standards display Selected on the row. ❺
- The last four standards that were selected display by Recent. ❻
- To use the Search function:
  a. Click **All Standards**.
  b. Enter your search criteria in the **Search** field. As you type, the standards that meet the search criteria display.
  c. Select the applicable standard. The standards list displays.



Standard Selection Screen

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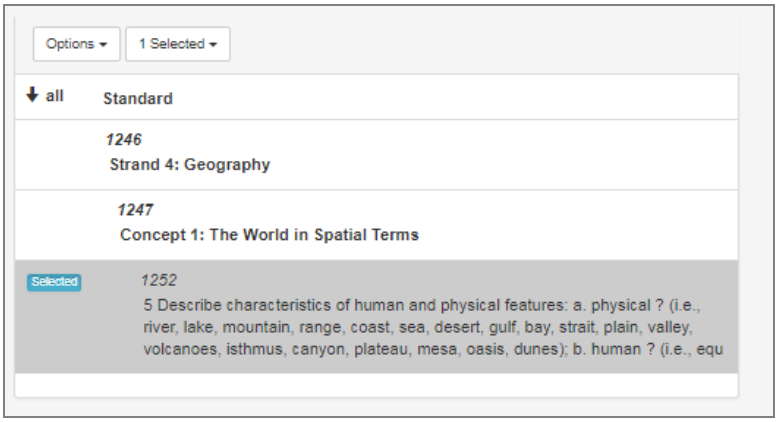
d. Select the applicable standards. Once selected, standards display Selected on the row.



Standard Selection Screen

e. Repeat until all standards are selected.

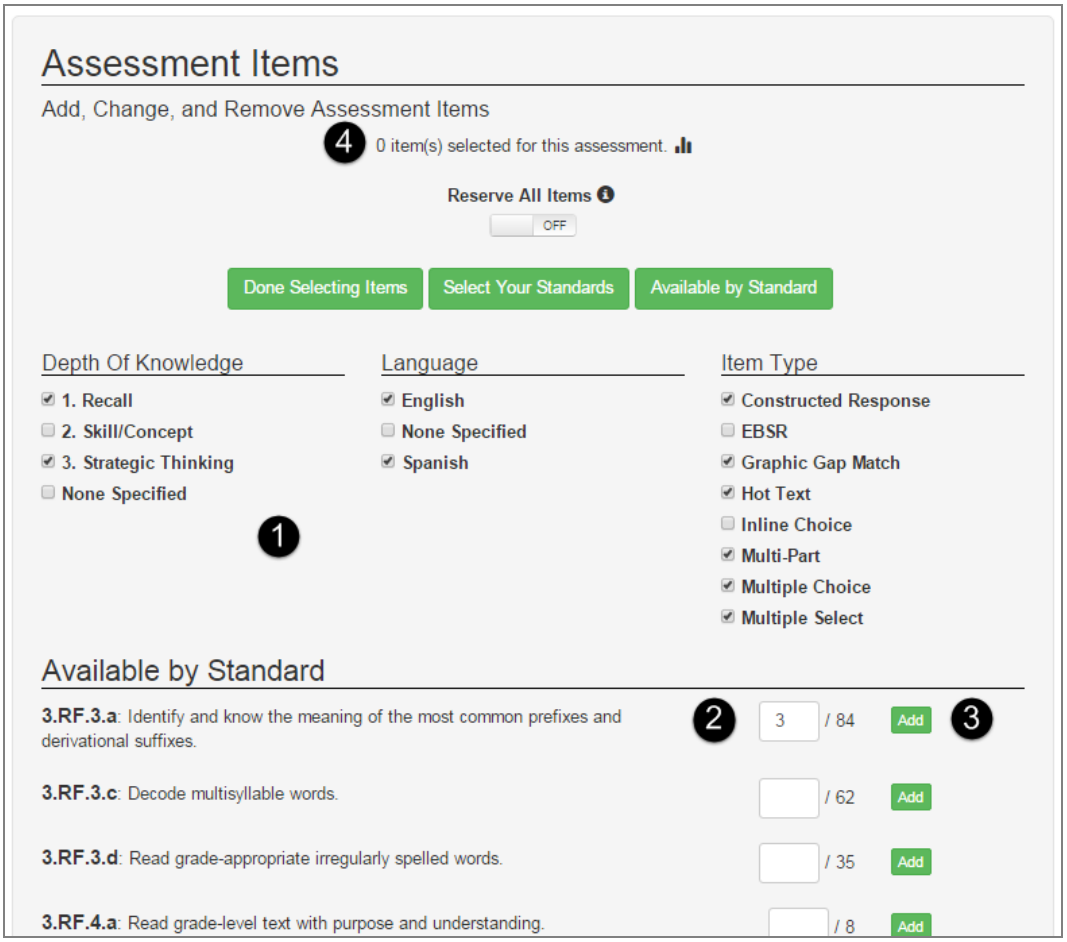
4. Click **Available By Standard** ❼ to *randomly* select the items to include in the assessment.

   a. Select the options to filter the available items by Depth of Knowledge, Language, or Item Type. ❶

   > Make sure your filters are as intended because if you select only **English**, Synergy Assessment randomly selects from only items identified as English.

   b. Select the number of items ❷ that are **Available by Standards**.

c. Click **Add** ❸. The number of items selected for this assessment increases. ❹



Assessment Creation Screen

There is no preview of the items that were selected. To view the included items, view the saved assessment from the Assessment Creation screen.

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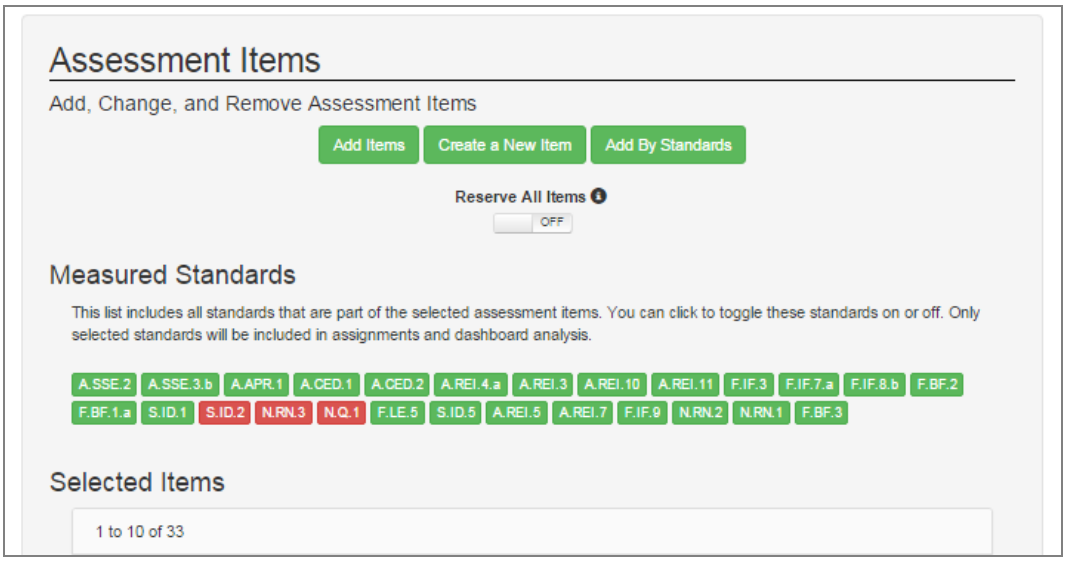
5. Click **Done Selecting Items** when complete. The Measured Standards update with the selected standards.
    - Green tiles indicate the items related to that standard are analyzed.
    - Red tiles indicate that the items related to that standard are not analyzed.



Assessment Creation Screen

Click the tile to toggle it on or off for analysis.

Editing Items in an Assessment

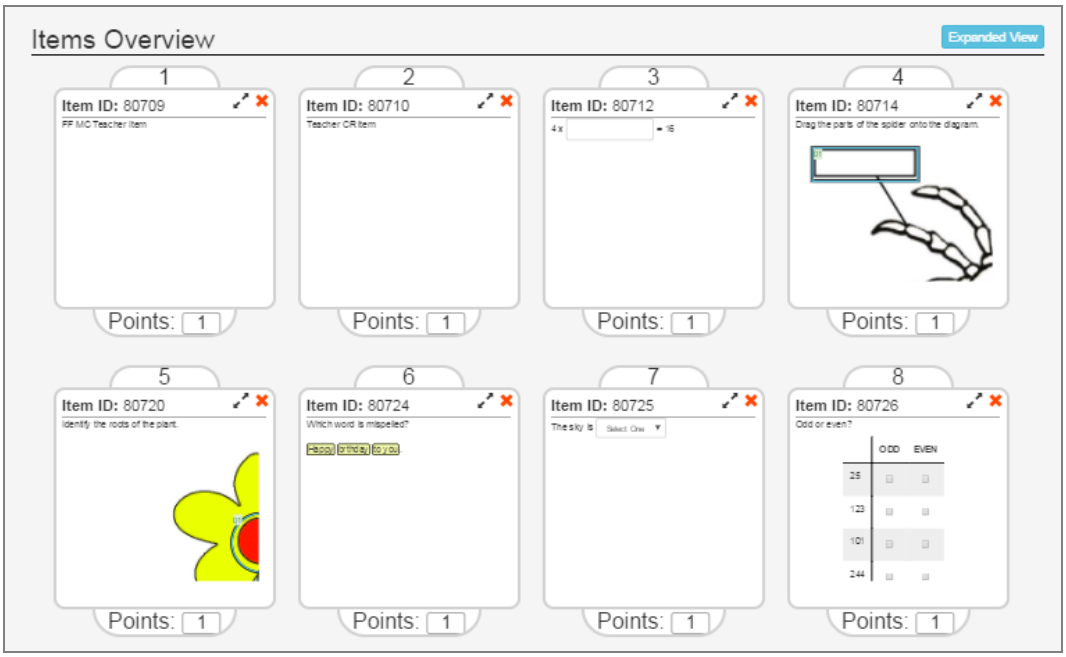
> After editing items in an assessment, rescore assessment to update the scores for all students who have ever taken the assessment.

You can change the way the Items display in the assessment:

- **Tile View** – Items display as tiles with editing options.

> Click **Tile View** in Expanded View to view items as tiles.

- **Expanded View** – Click **Expanded View** to view the items in a list. Scroll down to view and edit the items.



Assessment Creation Screen

Using Tile View

Edit items in the assessment using the following methods:

- Change the order, by dragging 2 to a new location.
- Change the **Points** for the Item.
- Click to view the full item detail.
- Click to remove the item from the assessment. Click again to confirm.

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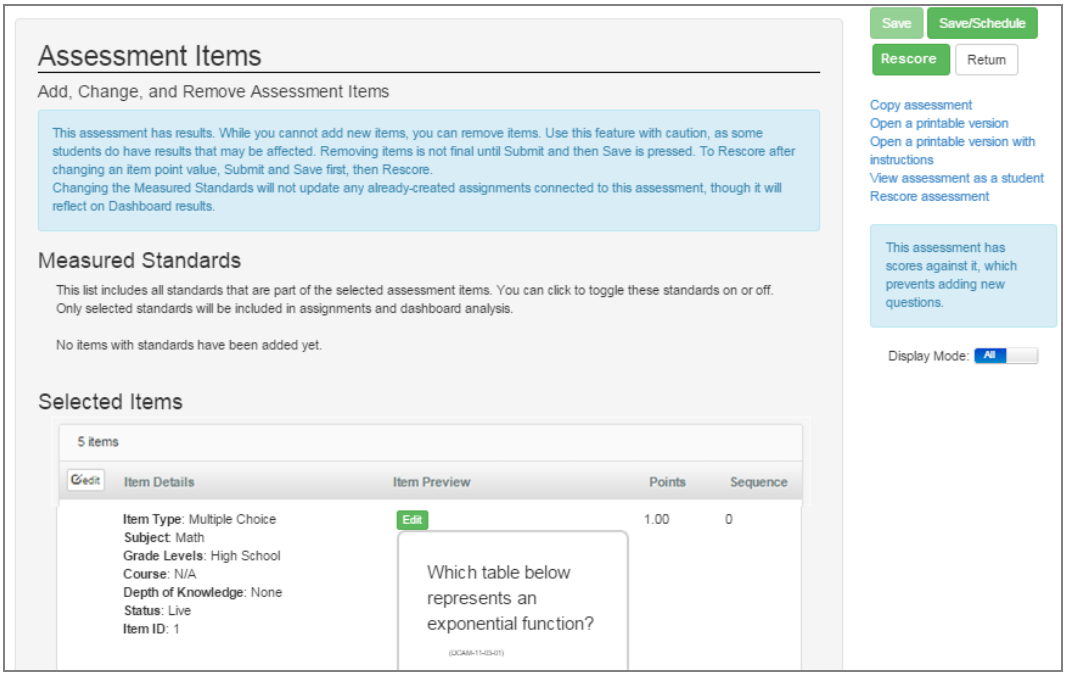
Using Expanded View

- Point value and/or sequence
- Item detail

Point Value or Sequence

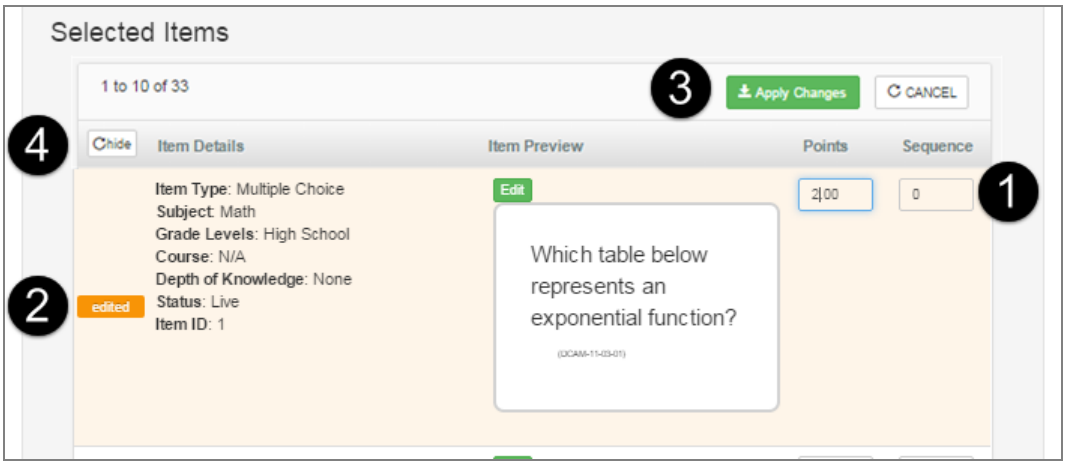
The creator of the assessment may edit the item point value and the sequence of the item in an assessment. District staff with editing permission may edit point and sequence values of all district created assessments.

1. Select the assessment to edit in the Assessments screen.



Assessment Creation Screen

2. Click **edit** under Assessment Items.



Assessment Creation Screen

- The fields you can change appear in boxes ❶
- The edited icon displays when a row was updated ❷
- Click **Apply Changes** to save your edits ❸
- Click **hide** to hide fields that you can change ❹

> If you updated a field, it still displays until you click **Save** or **Cancel**.

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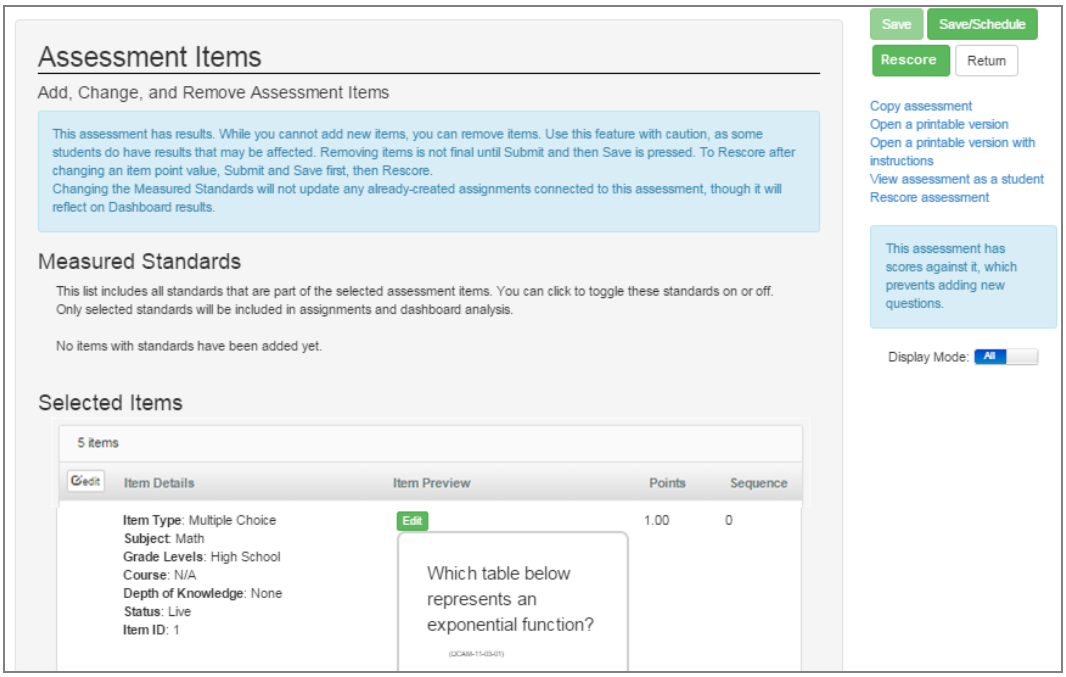
Editing the Item Detail

Item text may be updated at any time. For example, when a typing error is identified after the students have begun to take the assessment. However, do not significantly change the text of the item to favor students beginning the assessment after the change.

Standards can be added to items at any time.

1. Select the assessment to edit in the Assessments screen.



Assessments Creation Screen

2. Click **Edit** under Assessment Items. The item opens for editing in simple display mode.

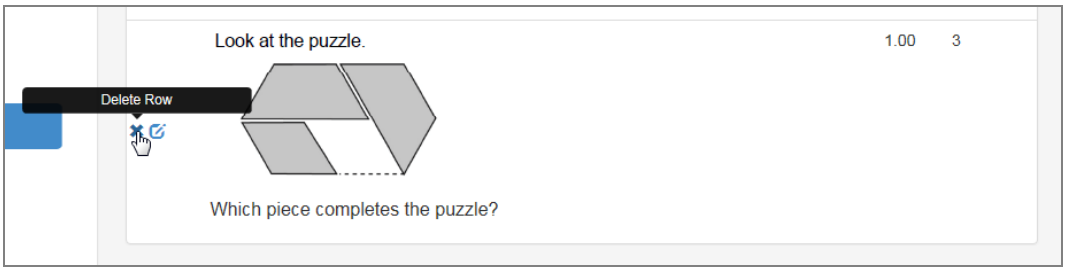
Assessment Item Screen

3. Make the changes to the item.
4. Click **Save** to save the assessment.

Deleting Items from an Assessment

> Items can be removed from an assessment after an assessment has started and has results.
>
> Removed items are not presented to students who start the assessment after the change.
>
> Removed items do not appear in the Assessment Dashboard.

1. Click ✖ next to the row in the Create Assessment. The delete icon displays on the row.



Assessment Creation Screen

2. Click **Submit**. The deleted item is removed from the assessment.
3. Click **Save** to save the assessment.

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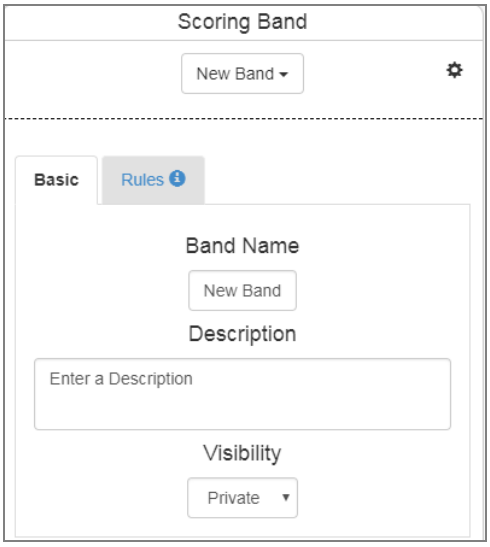
Using Scoring Bands

A Scoring section is available when creating and launching an assessment, with the current option of Scoring Bands creation.

Scoring Bands are similar to Analysis Bands, except instead of grouping students to display in color schemes, Scoring Bands can manipulate a student's overall score based on a defined score range. This new scaled score is presented to students alongside their traditional Overall Score when they complete an assessment. This Scaled score is available on Student Analysis and in all data calculations, charts, reports, and is stored within the database.

1. Navigate to an Assessment.
2. Navigate to the Scoring Section.
3. Click to Create Band.
    a. Enter a **Band Name** and **Description**.

> Admin users can create Private or Public Scoring Bands. All other users can only create Private Scoring Bands.

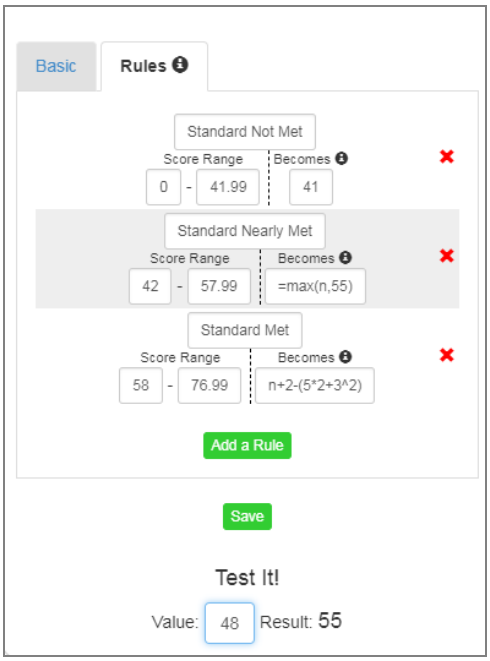


Scoring Band Screen

4. Select the **Rules** tab to add a rule.
5. Enter the score values to apply the rule to in the **Score Range**.
6. Enter the rule or value to apply to the overall score in the **Becomes** field.
    - Rules can take on plain values or formulas. For a plain value, set a range and a value.
    - The default score is used for values without a rule.
    - Formulas use the letter 'n' to indicate the student's score.
    - Formulas support these basic groupings and operations: (),||, *, /, +, -, ^.

- In addition, these math functions are also available:
  - =log(a)
  - =log10(a)
  - =max(a,b)
  - =min(a,b)
  - =round(a,places)

7. Test the rules during creation by using the **Test It!** feature. This performs all calculations.
8. Click **Save**.



Scoring Band Screen, Rules Tab

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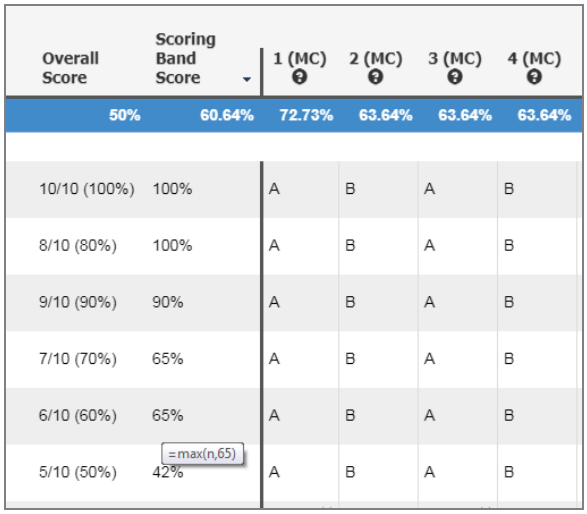
Student Analysis shows the **Overall Score** and the **Scoring Band Score**. Hover over the Scoring Band Score to see which rule was applied.

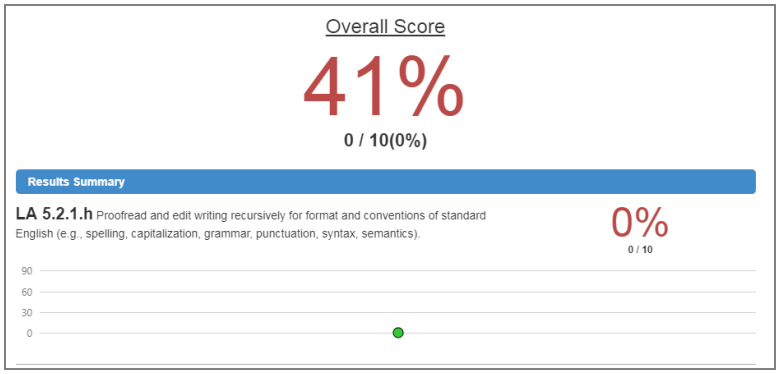
> For Admin users, School Analysis and Teacher Analysis report the **Scoring Band Score**.



Overall Score	Scoring Band Score	1 (MC)	2 (MC)	3 (MC)	4 (MC)
50%	60.64%	72.73%	63.64%	63.64%	63.64%
10/10 (100%)	100%	A	B	A	B
8/10 (80%)	100%	A	B	A	B
9/10 (90%)	90%	A	B	A	B
7/10 (70%)	65%	A	B	A	B
6/10 (60%)	65%	A	B	A	B
5/10 (50%)	42%	A	B	A	B

Student Analysis, Scoring Band Score

Overall results that display to the student when they complete the assessment show the Scoring Band Score as the overall percentage. The calculated value also displays.

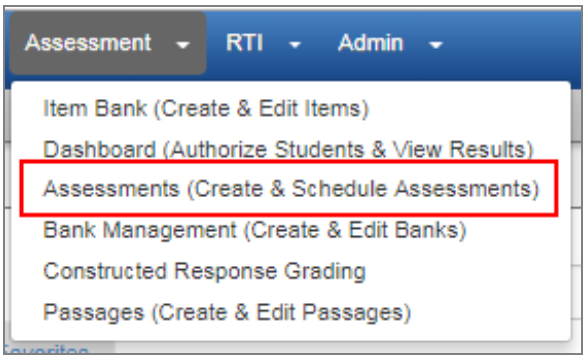


Overall Results, Scoring Band Score

> If selected to create a Grade Book assignment, the Scoring Band Score is pushed into the Grade Book.

Previewing Assessments

1. Select *Assessments (Create & Schedule Assessments)* from the **Assessment** menu or navigate to **Synergy SIS > Assessment > Assessments**.

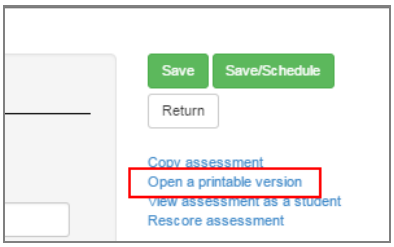


Assessment Menu

2. Select the assessment.

> Use filters to search for specific assessments.

3. Click **Open a printable version** to open a new tab with the assessment preview.



Assessment Screen

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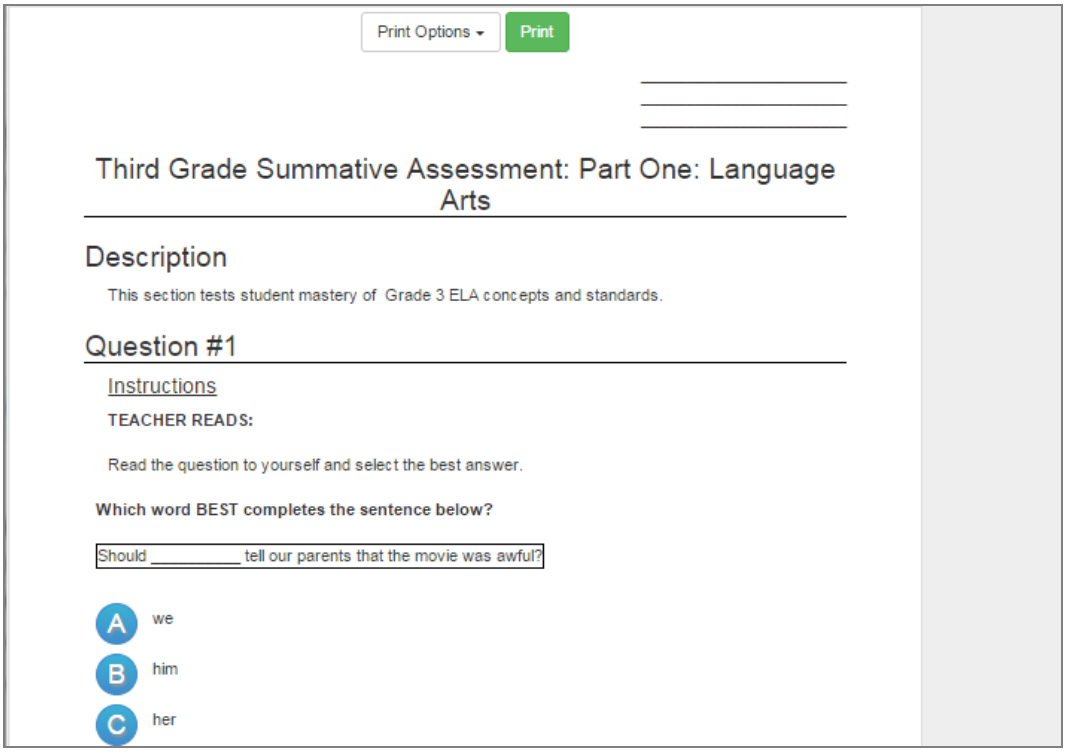
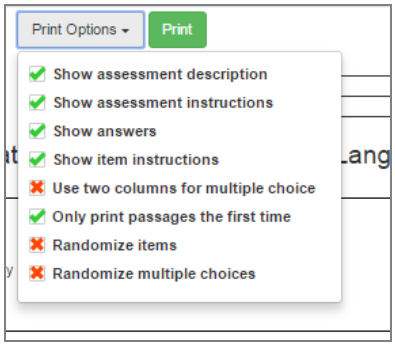


Assessment Print Preview

4. Select the **Print Options**.



Assessment Print Preview

- **Show assessment description** – Select to print the **Description** (if defined) of the assessment.
- **Show assessment instructions** – Select to print the **Instructions** (if defined) of the assessment.
- **Show answers**:
  - Select to print an answer key for teachers/users.
  - Do not select to create a printed version to give to students.
- **Show item instructions** – Select to print Instructions (if defined) for individual items.
- **Use two columns for multiple choice** – Select to print Multiple Choice and Multiple Select items in two columns as a paper saving option.

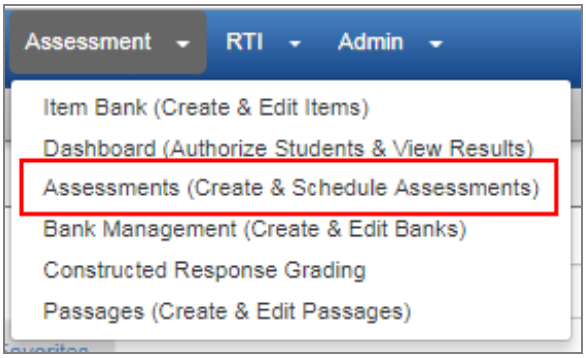
- **Only print passages the first time** – Select to print a passage once when multiple items correlate to the same passage. Use as a paper saving option.
- **Randomize items** – Select to print Items in a random order.
- **Randomize multiple choices** – Select to print Multiple Choice and Multiple Select item responses in a random order.

5. Click **Print**.

Using View All or View Just Mine

A new option is available for administrators and principal users to **View All** or **View Just Mine** from the Assessments screen. When selected to **View All**, the user sees all teacher-created banks or assessments and can navigate to Assessment Details, Schedule Details, or Results Analysis. This option does not provide edit rights to the assessments.

1. Log in as an administrator or principal.
2. Select *Assessments (Create & Schedule Assessments)* from the **Assessment** menu or navigate to **Synergy SIS > Assessment > Assessments**.



Assessment Menu

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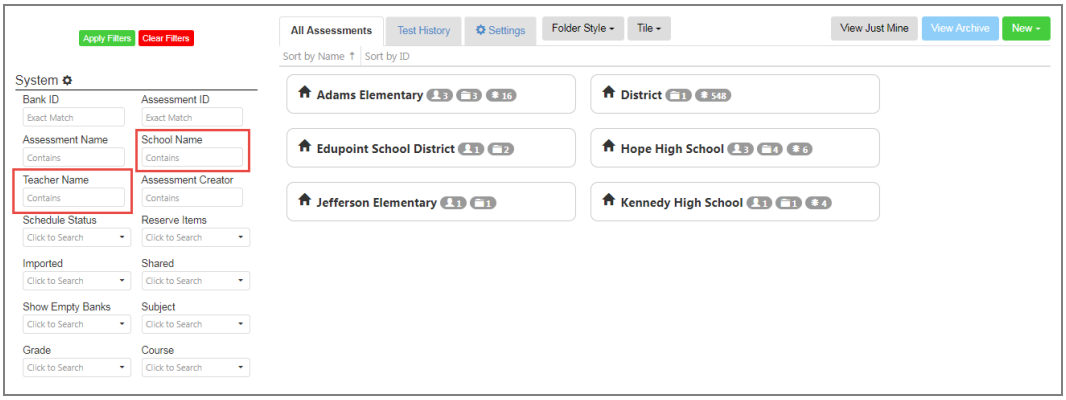
3. Click **View All** to have access to assessments based on applied security settings.
    - New **School Name** and **Teacher Name** filters are available.
    - If viewing by *Folder Style*, details of each school are available.
        - – Indicates the number of teachers available at for the school or teacher
        - – Indicates the number of banks available for the school or teacher
        - – Indicates the number of assessments available for the school or teacher

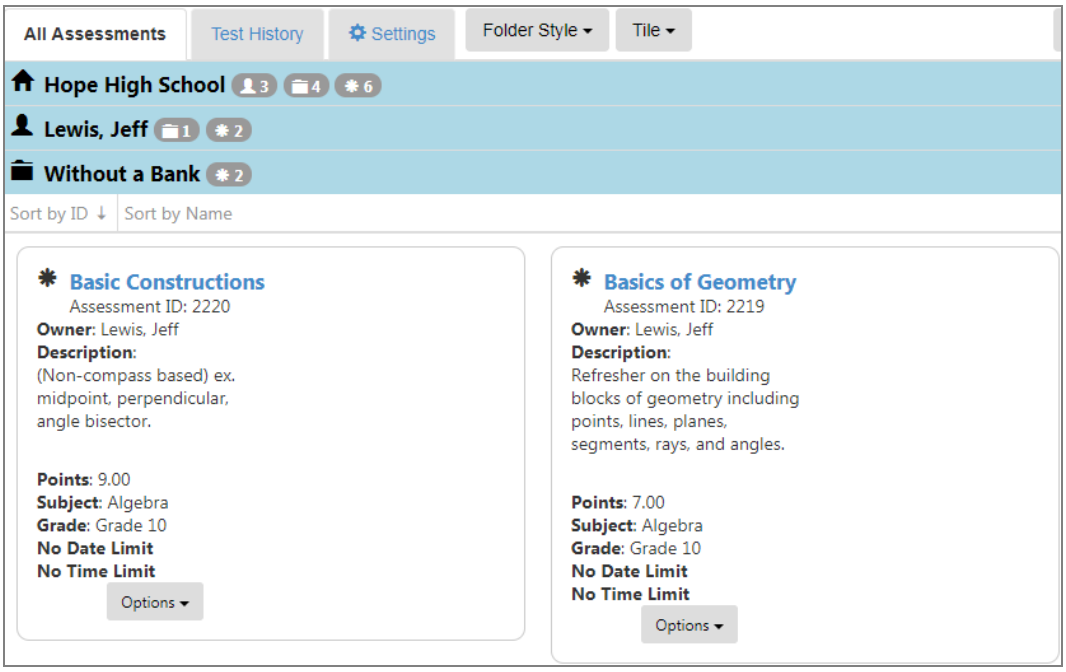


Assessments Screen

4. Click a school to see the available teachers.
5. Click a teacher to view their available banks.
6. Click the bank to view available assessments.

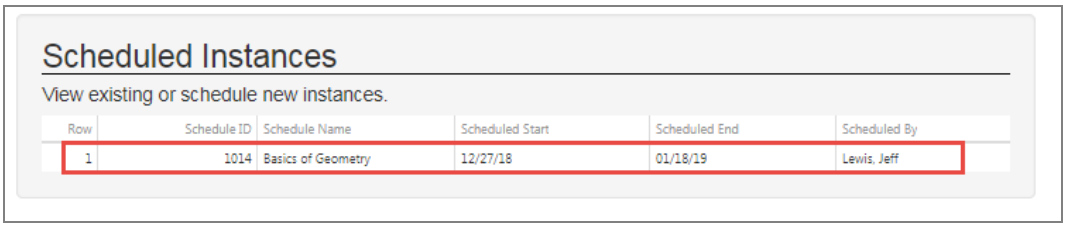
> Select the row header to navigate back to a previous view.

7. Select *Results Analysis* from **Options** to open the Results Analysis screen for the Assessment.



Assessments Screen

8. Select the name of the assessment to view the assessment details.
9. Locate the Scheduled Instances.
10. Select an instance to view the scheduled details.



Assessment Schedule Screen

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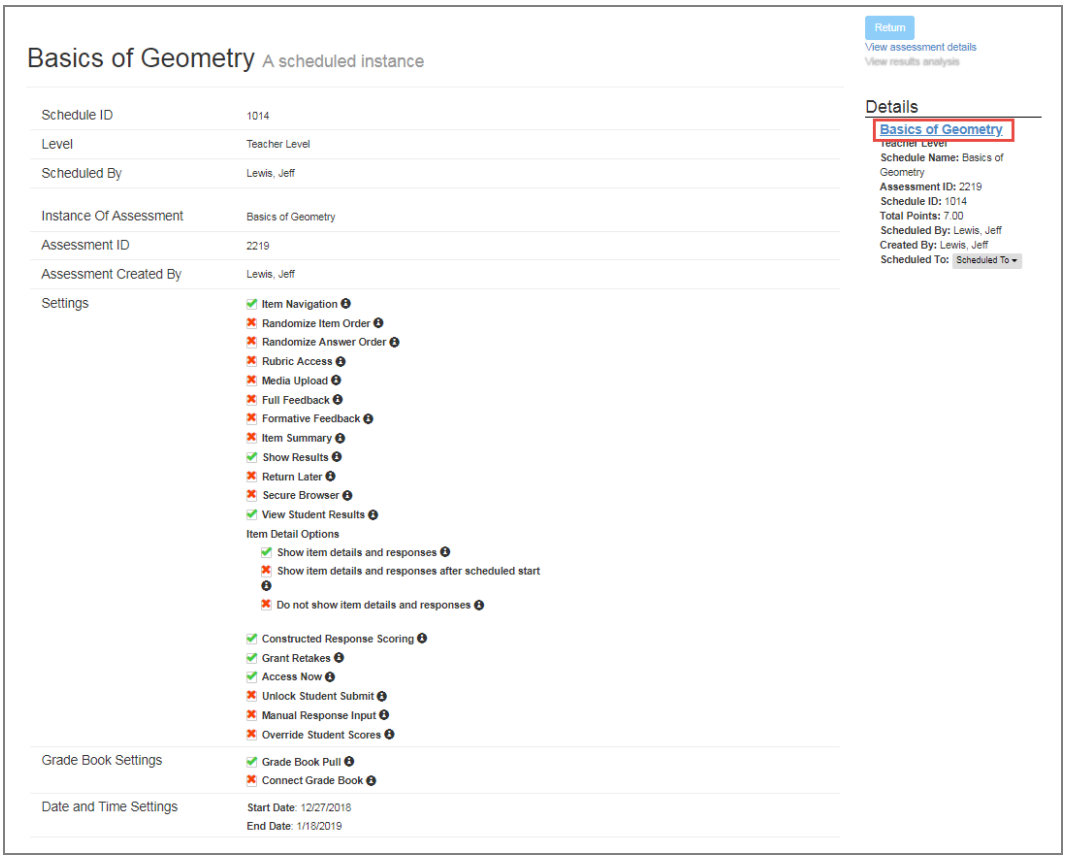
11. Select the name of the assessment to view the Student assessment Results.



Schedule Details Screen

Promoting Assessments for District Use

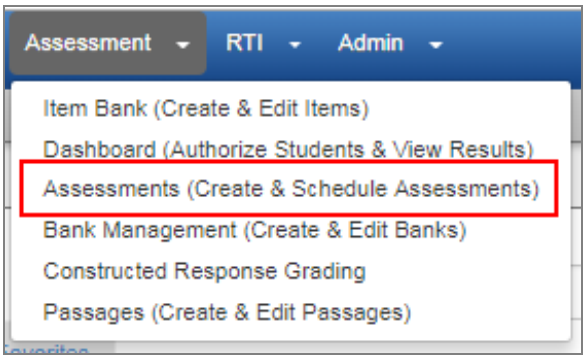
If the district allows teachers to promote assessments for district use, the **Nominate to District** field displays on the screen.

> The assessment must be saved before the **Nominate to District** is a link.

Submitting Assessments for Promotion

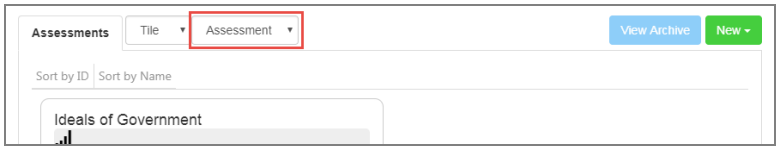
To nominate an assessment, teachers:

1. Select *Assessments (Create & Schedule Assessments)* from the **Assessment** menu or navigate to **Synergy SIS > Assessment > Assessments**.



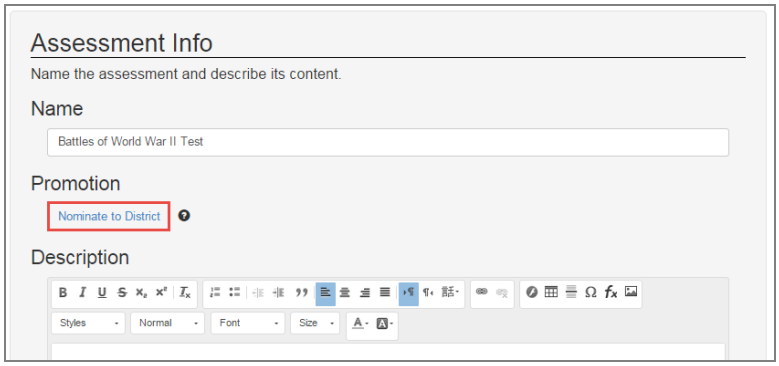
Assessment Menu

2. Select *Assessments*.



Assessments Screen

3. Select *Assessment Details* from **Options** for the assessment.
4. Click **Nominate to District**.



Assessment Screen

A **Nomination for Promotion** tab and a success message displays.

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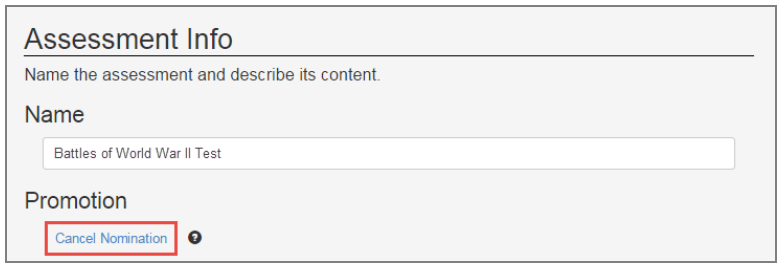
To cancel a nomination, select the assessment from the **Nomination for Promotion** tab and click **Cancel Nomination** to remove the item from district consideration.



Assessment Screen

Approving Assessments for Promotion (District Users Only)

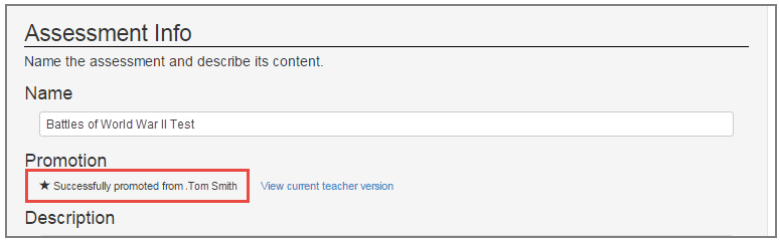
When assessments are nominated for district use, the **Nomination for Promotion** tab displays on the Assessment screen.

Assessments Screen

Select and review the assessment.

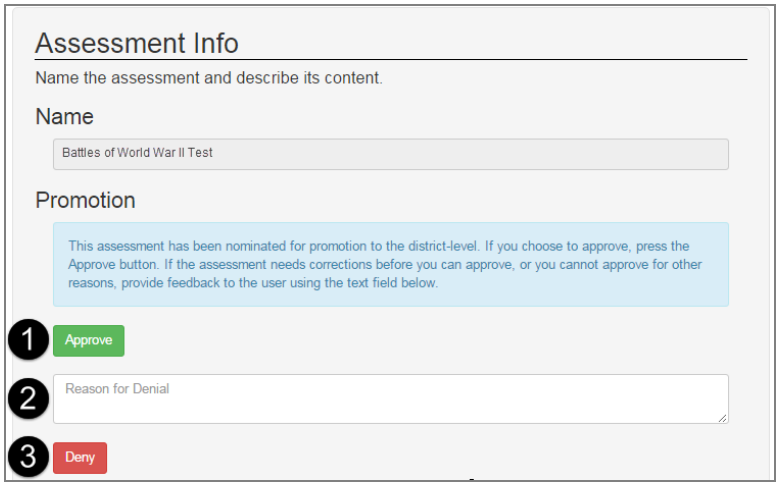
- To approve the assessment for district use, select **Approve** ❶. A copy of the assessment is created for district use.

Promoted items display a message.



Assessments Screen

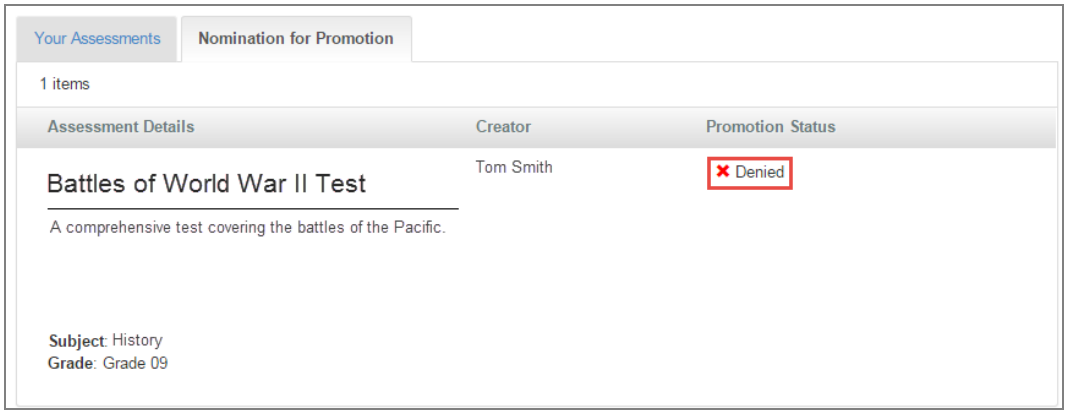
- To deny the assessment:
    a. Provide an explanation for the denial ❷.
    b. Select **Deny** ❸.



Assessment Screen

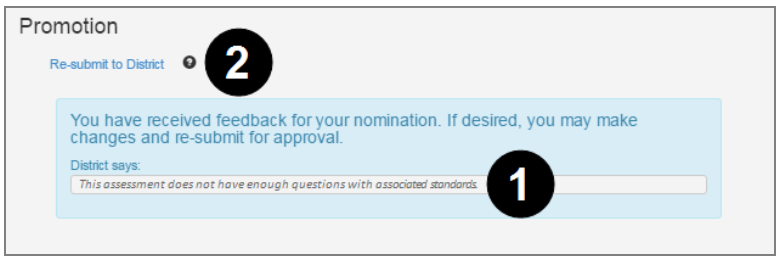
Resubmitting Assessments for Promotion

If an assessment is denied, the teacher can modify the assessment and resubmit for approval.



Assessments, Nomination For Promotion Tab

1. Select the assessment on the **Nomination for Promotion** tab.



Assessment Screen

2. Review the reason for denial. ❶

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3. Make the requested changes.
4. Click **Re-submit to District**. ❷

Chapter 5: Schedule Assessments

Scheduling an Assessment **148**

Scheduling an Assessment

> The tabs that display on the screens depend on security settings. You may not see all tabs and options discussed in this topic.

Schedule an assessment from the Assessments screen. When you schedule an assessment, you are setting the time period that the student can take the assessment.

Working with Transferred Students

Teachers can view transferred students in the Schedule Details screen of their old class. The teacher can grant access to the new class or leave the student as-is in the old class.

- If the teacher assigns the student to their new class, the student's scores transfer if the student completed the assessment. The teacher can grant access to any assessment in the new class.
- If the teacher leaves the student as-is, the teacher can allow the student to complete the assessment in the old class.
- The teacher can manually move any Grade Book scores to the new class.

Schedule Details indicates when there is a new student available to take that assessment when new students are transferred to a teacher's section or class and there is an assessment already scheduled that includes the target the student belongs to. A message displays indicating, "New students found and can now take test." Locate the new student in the list of targeted students and update their access to that Assessment.

> Grade Book Mass Sync must be performed for the Update message to display on the Schedule Details of a previously scheduled assessment.

Scheduling Assessments with Archived or Omitted Items

The ability to schedule assessments with archived or omitted items is restricted.

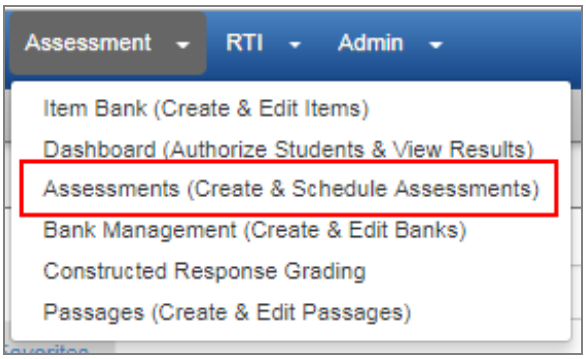
> Archived items used in assessments:
>
> - Display a message on the assessment preview and on the assessment.
> - Are highlighted in red on tests and on the Assessment screen.

The schedule button does not display on the assessment preview. You can override the setting and schedule the assessment.

Before using an assessment that uses archived or omitted items, modify the assessment by one of these methods:

- Change the point value of the archived or omitted items to *0*.
- Remove the items:
    1. Make a copy of the assessment.
    2. Remove the archived or omitted items.
    3. Use replacement items if needed for future testing.

1. Select *Assessments (Create & Schedule Assessments)* from the **Assessment** menu or navigate to **Synergy SIS > Assessment > Assessments**.



Assessment Menu

2. Select *Assessments*.

Assessments Screen

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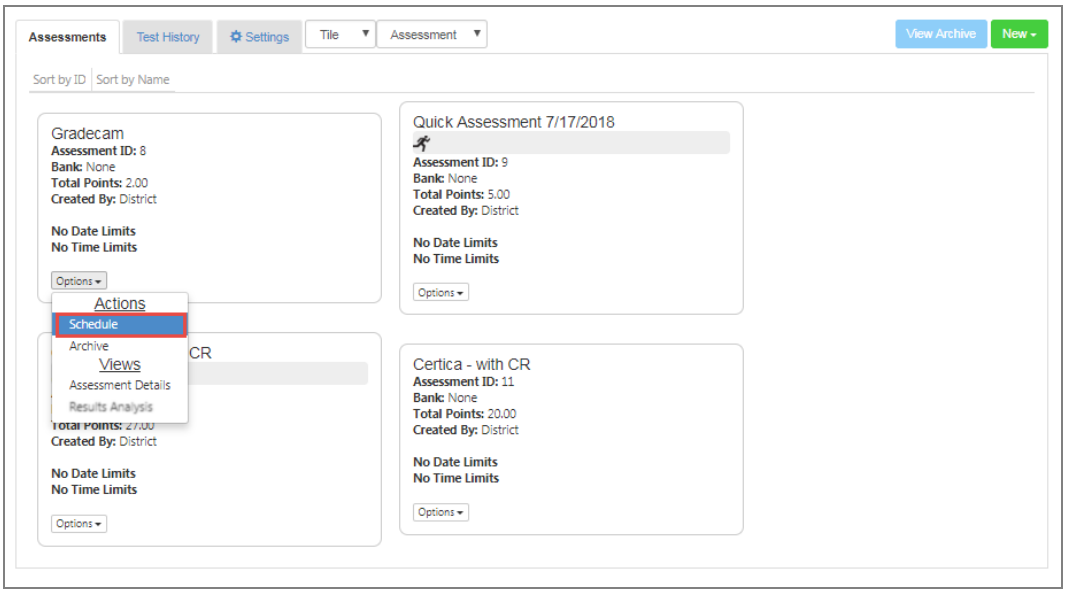
3. Select *Schedule* from **Options** for the assessment.

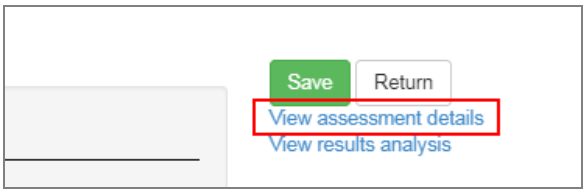


Assessments Screen

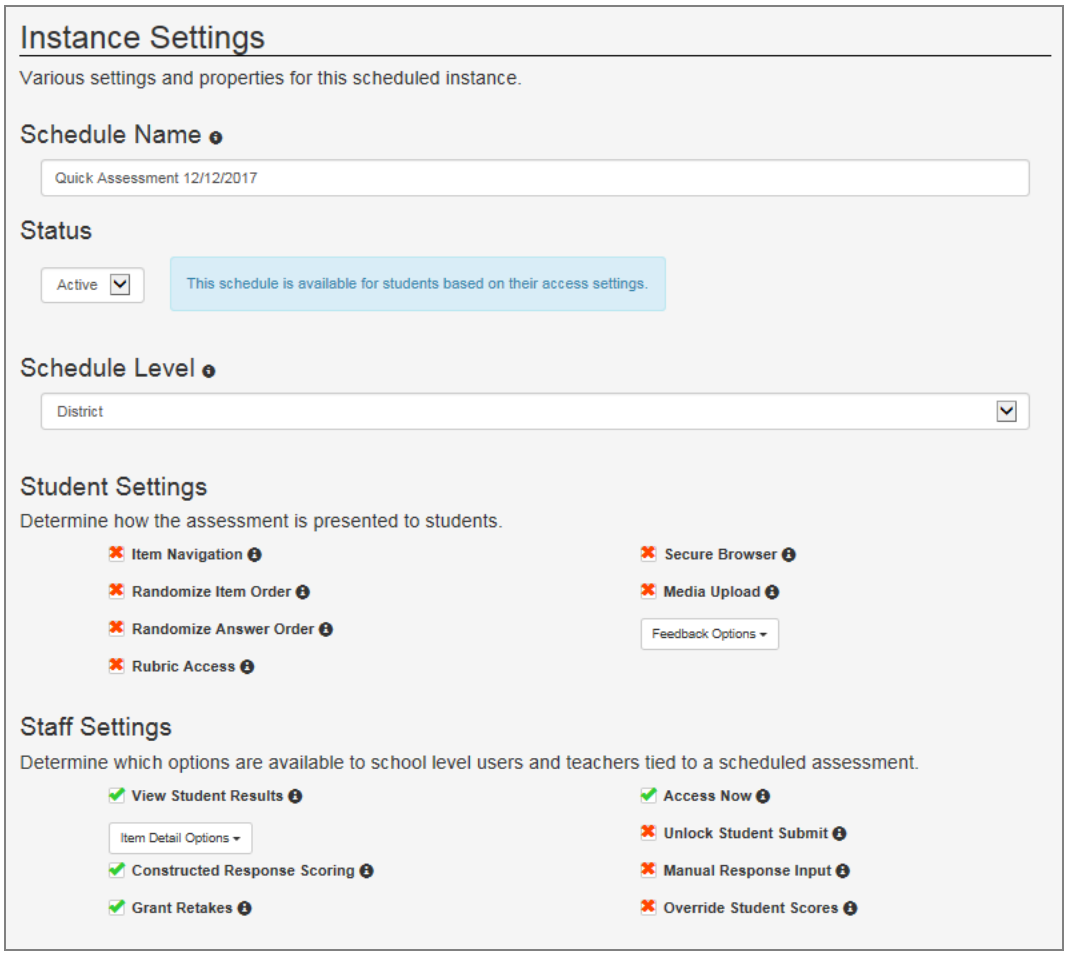
Use filters to search for assessment to schedule.

Instance Settings

Click **View assessment details** to view the Assessment Creation screen.



Schedule Assessment Screen



Schedule Assessment Screen

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1. Enter a **Schedule Name**.

Use unique names to schedule more than one instance of the same assessment.

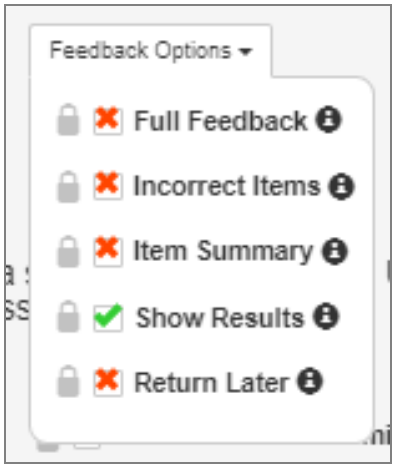
2. Select a **Status**.
   - *Active* – Makes the assessment available to students based on their access settings.
   - *Paused* – Prohibits students from accessing the assessment online regardless of the access status of the test.

When paused, GradeCam options and manual entry of scores are available to teachers and admin users.

3. Select a Schedule Level – District level users select *District* or *School*.
4. Set the Student and Staff Settings:
   - Student Settings:
     - **Item Navigation**:
       - If enabled, allows the students to scroll back and forth through the assessment and change their answers before submitting it. Also allows the student to highlight in yellow, strikeout in red, and to mark items for review.
       - If disabled, the student is not allow to revisit items. They are allowed to mark incorrect answer red to help them decide on the correct answer.
         - For INSPECT Inline Choice items, *allows* the student to click **Next Question** without viewing or changing the drop-down answers. It selects the first item listed as the correct response if the student clicks **Next Question**.
         - For non-INSPECT Inline Choice items, *does NOT allow* the student to click **Next Question** without selecting an answer from the drop-down list of choices. A message displays that says *No Skipping* if the student click **Next Question**.
     - **Randomize Item Order** – If enabled, shuffles the order of the items for each student taking the same assessment.
     - **Randomize Answer Order** – If enabled, shuffles the order of possible answers to each item for every student taking the assessment.
     - **Formative Feedback** – If enabled, a button displays with the option to **Review Incorrect Answers** when the student has completed the assessment.
     - **Rubric Access** – If enabled, students can view the rubric for Constructed Response items when a rubric is available.
     - **Secure Browser** – If enabled, students are prompted to use a secure browser which does not allow access to other computer functions while taking the assessment.

- **Media Upload** – If enabled, students can upload documents with Constructed Response items.
- **Feedback Options** – Select how the students see results:
  - **Full Feedback** – If enabled, students have a button to view all details of their assessment results after submitting for grading. This option includes each item, the correctness, what response was correct, and rationale for any answer choices. This must be enabled for the passage details to be available.
  - **Incorrect Items** (Formative Feedback) – If enabled, students have a button to view only items they missed during the assessment. This option shows the stem and incorrect options, but not the student's response or correct responses.
  - **Item Summary** – If enabled, students have a button to view a brief item summary. This option includes, the item number, item type, and correctness. It does not show the item stem or other identifying information.
  - **Show Results** – If enabled, students see their results at the end of an assessment.
  - **Return Later** – If enabled, students can view their results in StudentVUE in the Online Assessment History after completing the assessment.

> The **Feedback Options** selected for the assessment determine the information that students see. For example, if you only selected **Item Summary**, they can see the item number, item type, and points scored.



Assessment Creation Screen

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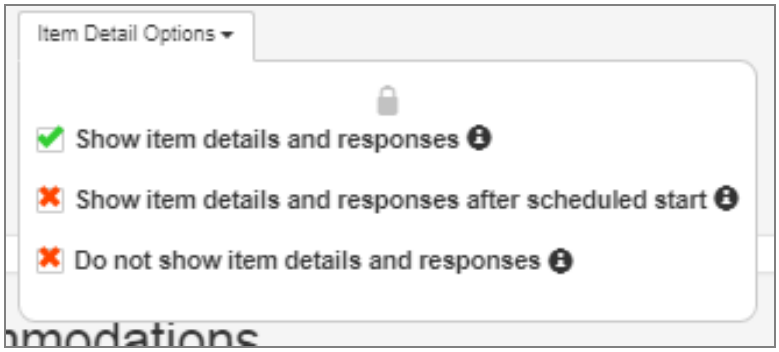
- Staff Settings:
  - **View Student Results** – If enabled, allows others to view Dashboard Analysis and Live Dashboard.
  - **Item Detail Options** – Select how others see the item details.
    - **Show item details and responses** – If enabled, others have full access to the items on the assessment and any of their student's responses.
    - **Show item details and responses after scheduled start** – If enabled, others only see item and response details after the official start of a scheduled instance of the assessment
    - **Do not show item details and responses** – If enabled, others do not see any of the items on the assessment or any student response information.

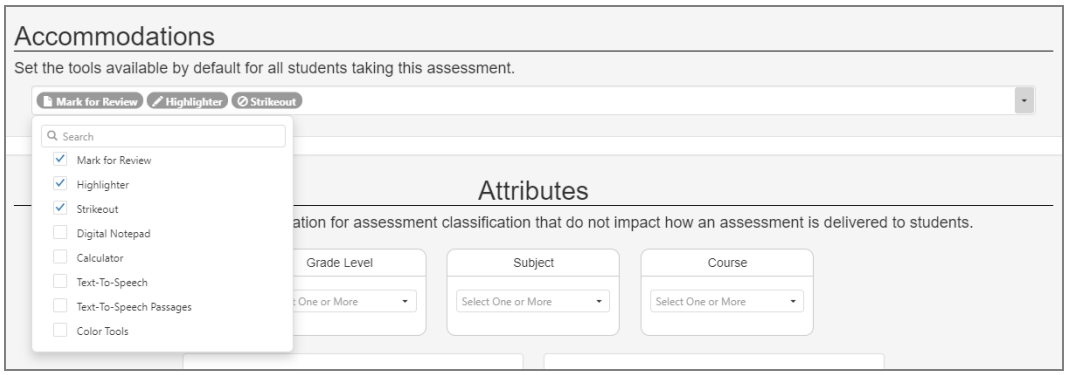


Assessment Creation Screen

  - **Constructed Response Scoring** – If enabled, allows others to score constructed response items.
  - **Grant Retakes** – If enabled, allows others to allow a student to retake the assessment.
  - **Access Now** – If enabled, allows others to allow student's immediate access to the assessment.
  - **Unlock Student Submit** – If enabled, allows others to reopen an assessment after a student has submitted for grading.
  - **Manual Response Input** – If enabled, allows others to manually update or enter a student's response for True/False, Multiple Choice, Multiple Select, and Constructed Response items.
  - **Override Student Scores** – If enabled, allows others to override the student's score on the Student Analysis screen.

Accommodations

Select the accommodations any student can use during the assessment.

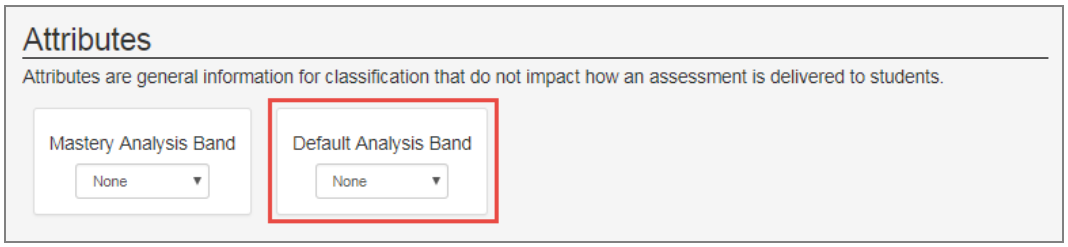


Schedule Assessment Screen

You can select the accommodations for a specific student in Student Access.

Attributes

Select the **Default Analysis Band** to set the analysis band used when viewing results of the assessment. Other users scheduling the assessment can change the default selection.



Schedule Assessment Screen

Mastery Analysis Band is not functional.

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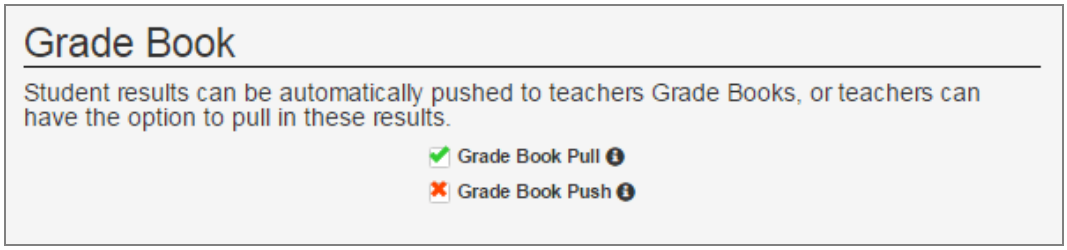
Grade Book Settings

District Users



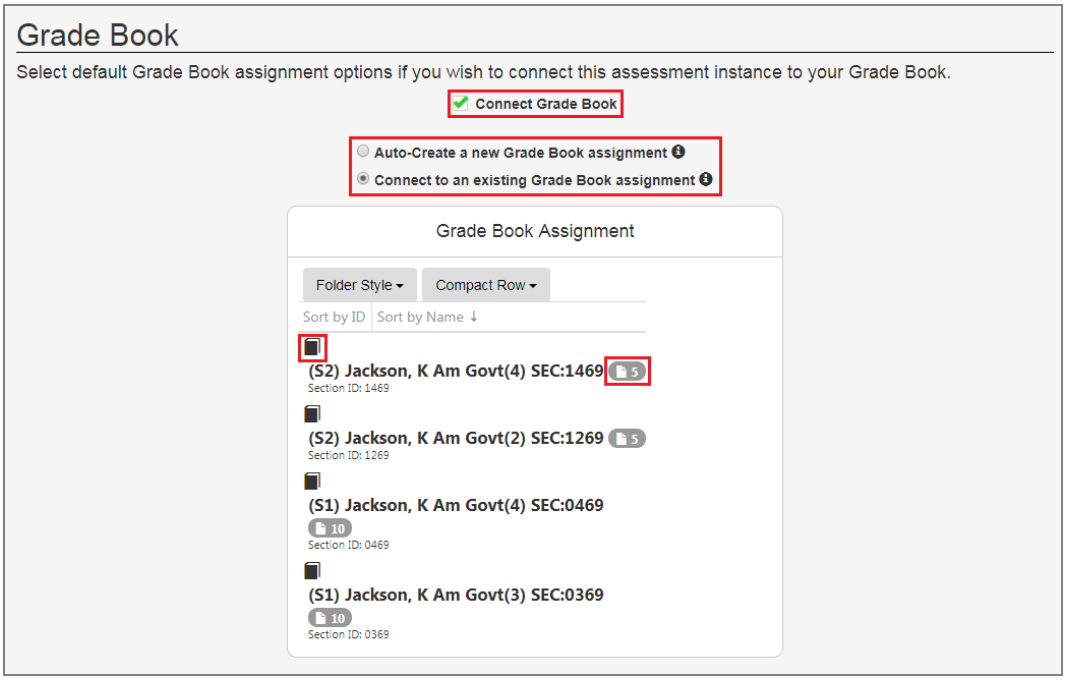
Schedule Assessment Screen For District Users

- **Grade Book Pull** – Default setting. Select to have the results pull from the Student Analysis screen into the teacher's Grade Book. (District Users Only)
- **Grade Book Push** – If selected, the assignment is created in Grade Book for the assessment and can be targeted to a course, section, and period. See Pushing Scores to Grade Book for information on completing the options that display. (District Users Only)

Teachers

- **Connect Grade Book** – Select to automatically update scores in Grade Book when students complete the assessment. (Teachers Only)
  - **Auto-Create a new Grade Book assignment** – Creates a new assignment as students complete the assessment.
  - **Connect to an existing Grade Book assignment** – Displays a list of assignments available in the targeted sections for the assessment.

> You can view the Grade Book Assignment list as a Compact Row, Full Row, or Tile.
>
> This option is dependent on the students assigned and displays an alert until the target groups are added.



Schedule Assessment Screen For Teachers

All Users

- **Assignment Type** indicates if the type of assessment as defined by the district. For example, homework, quiz, assignment, social behavior, or work study habits.
- **Assignment Category** indicates how the assessment is graded. It can be graded as a normal item, as extra credit, or not for grading.
- **Score Type** indicates the assignment score type.
- **Assignment Date** indicates the date of the assessment. Defaults to today's date. Change if needed.

> Places the assignment in the appropriate grading period.

- **Points** indicates the points that impact the student's score.
- **Show in Parent Portal** displays in ParentVUE if enabled.
- **Grading Period** indicates the grading period the assessment belongs in. (Teachers Only)

> Use the **Ctrl** key to select multiple **Grading Periods**.

> When Grade Book is enabled, a Grade Book column displays in the Student Assessment Results screen.

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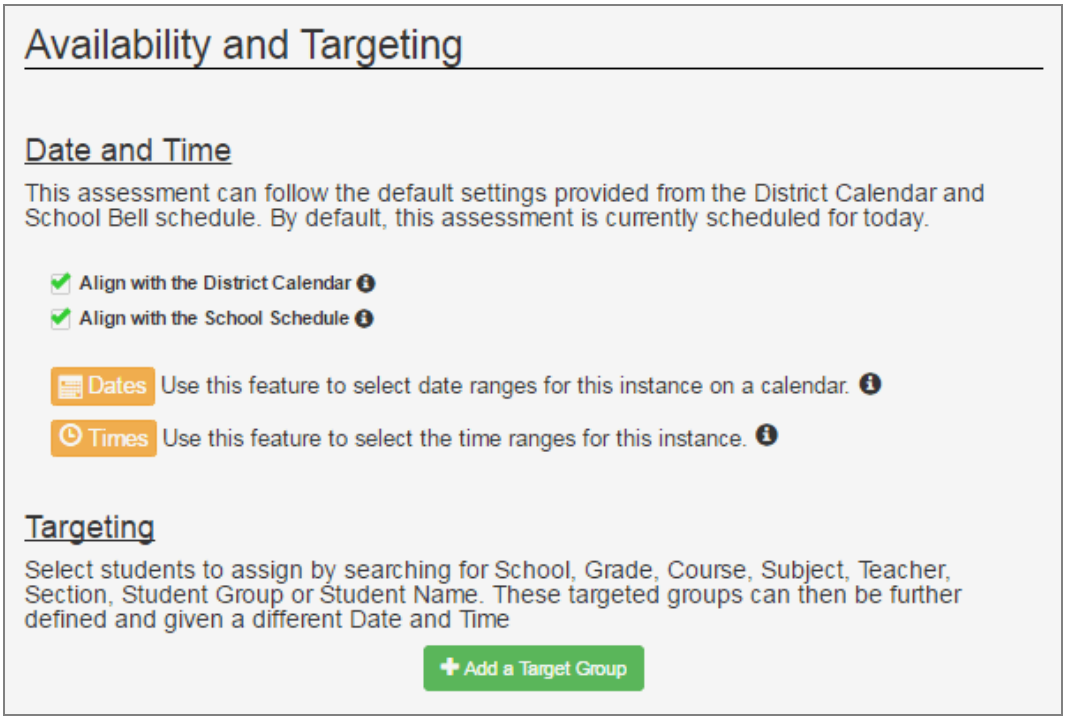
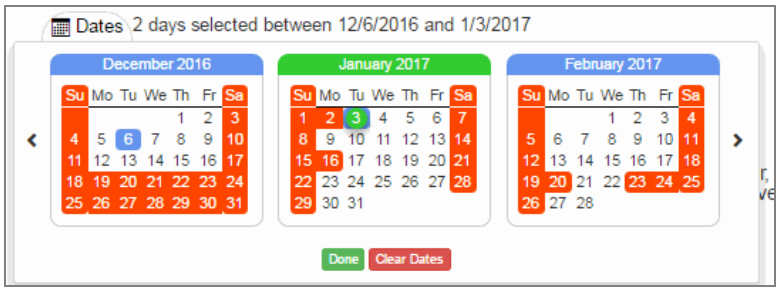
Availability and Targeting Settings



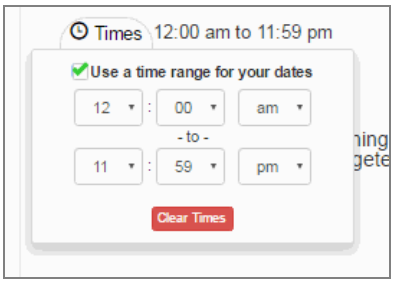
Schedule Assessment Screen

1. Select the Date and Time options:
    - **Align with the District Calendar** – Select to exclude weekends and holidays.
    - **Align with the School Schedule** – Select to have the times follow the defined bell schedule.
    - **Dates** – Select the date ranges for this assessment.
        - Hold the **Shift Key** to select a range.
        - Dates highlighted in blue are included in the schedule.
        - Target weekend dates by selecting **Su** or **Sa** in the Calendar to remove the red highlight.



Schedule Assessment Screen

- **Times** – Select the time range of the assessment.
  - Select **Use a time range for your dates** to select time range other than the bell schedule.

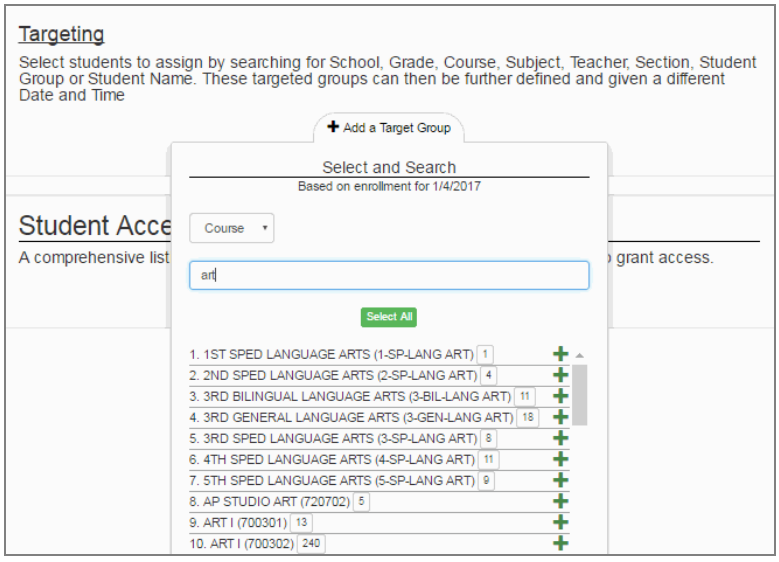


Schedule Assessment Screen

2. Select the Targeting options:
   a. Click **Add a Target Group**.
   b. Select the targeting type.
      - District or School Level user can target the assessment by **School**, **Grade**, **Course**, **Subject**, **Teacher**, **Section**, or **Student**.

> A Grade Book Push can only occur if the Assessment is targeted to a **Course**, **Section**, or **Period**, and displays in the Target Group.

      - Teachers can target to **Section** or **Period**.



Schedule Assessment Screen

   c. Search by keywords. Courses can be searched by name or ID.

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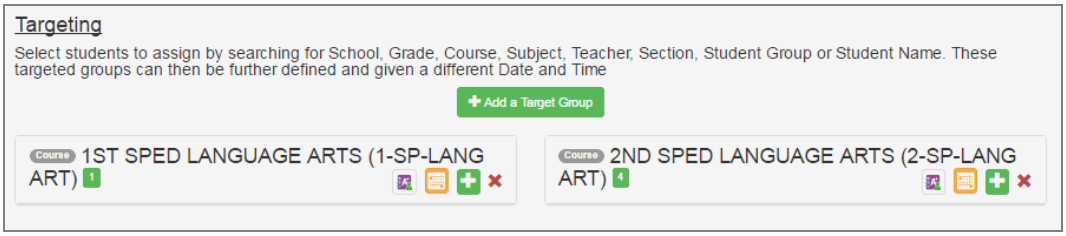
d. Select the targeted audience:

- Click + to add a group.
- Click Select All to select all of the groups.
- Click 18 to view the students in the group.

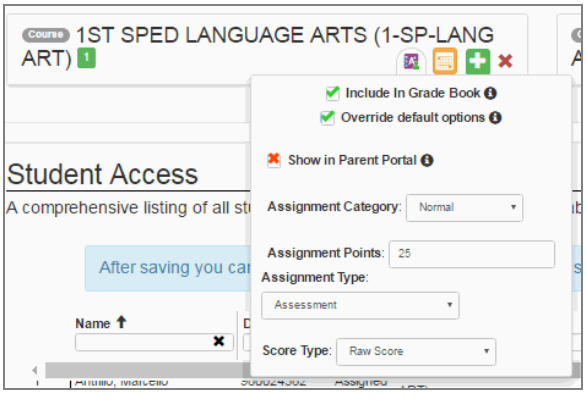
> You can select multiple Target Groups for a single scheduled instance

The selection displays.



Scheduling Assessment

- 4 – The count of students targeted. This number updates based on further targeting. Click to view the list of students.
- – To view Grade Book options. Select **Override default options** to change the settings.
- – Click to display the days and time selected.
- – Click to add a subgroup to target a specific group.
- – Click to remove a target group.

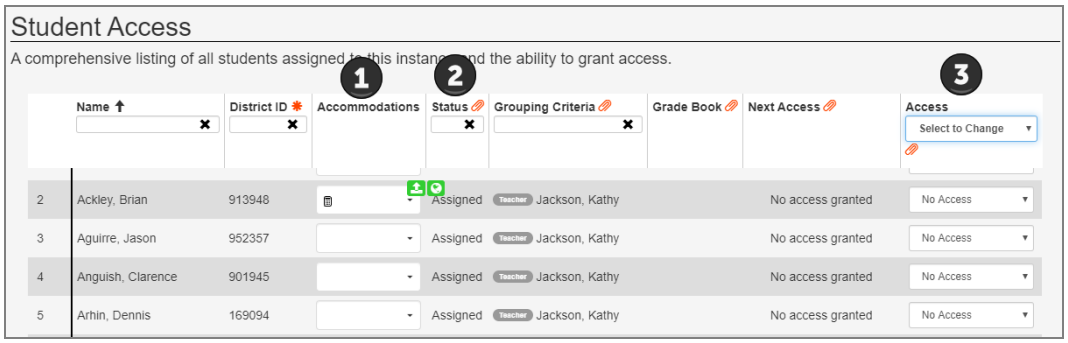


Scheduling Assessments Screen

3. Click **Save**. You must save an assessment before granting students access.

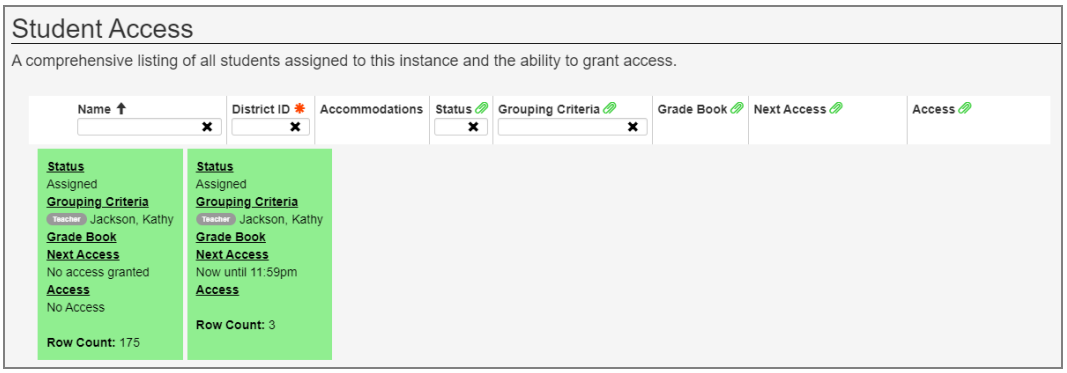
Student Access

District Users



Scheduling Assessment Screen

1. Select the student access:
   - Select the header name to sort the student list.
   - Click to view the information for the column.
   - Click to view duplicate students for district or school-level assessments.



Scheduling Assessments Screen

- **Accommodations** allows you to select specific accommodations for a student . ❶

> These options are the same as Accommodations.
>
> The icon allows the accommodation to be saved for a single user. This option is available for teacher users.
>
> The icon allows the accommodation to be saved at the global level to be available as default when this studentis added to an assessment by any assessment user.

- **Status** identifies assessment status and the number of students who have completed the assessment. ❷

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- *Completed* displays when the student completed the assessment.
- *Unlock* – Select to allow the student to take an assessment marked *Complete*.

- **Grouping Criteria** is dependent on the selections made during the targeting process.
- **Grade Book** displays if the assignment was completed and scored for a student.
- **Next Access** displays when the student has access to the assessment.

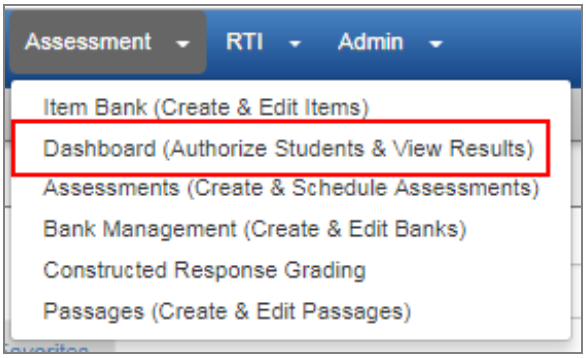
> Select a heading in the green area to view details.

- **Access** ❸
  - *No Access* – Students do not have access when the targeted dates or times occur.
  - *Scheduled Access* – Students have access when the targeted dates or times occur.
  - *Access Now* – Students have access regardless of the targeted dates or times.

2. Click **Save**. The scheduled assessment displays under either the **You Scheduled** or **Scheduled for Your Classes** tabs on the Dashboard.

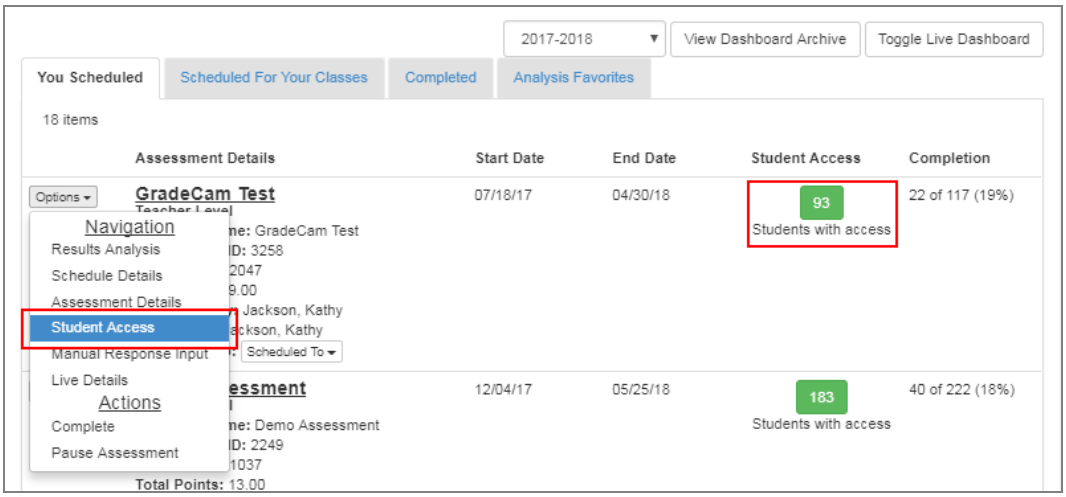
Teachers

1. Select *Dashboard (Authorize Students and View Results)* from the **Assessment** menu or navigate to **Synergy SIS > Assessments > Assessment Dashboard**.



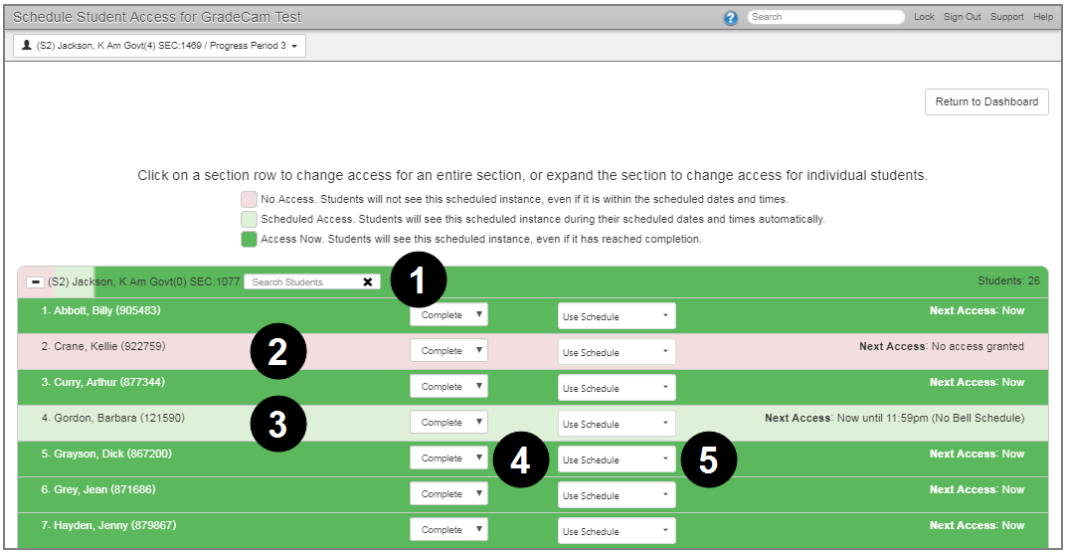
Assessment Menu

2. Select *Student Access* from **Options** or click **Students with access**.



Assessments Screen

3. Select the row to toggle through the student access.



Student Access Screen

- The row color defines the access for the student or section.
  - *Access Now* – Students see the scheduled instance even when the assessment End Date was reached. ❶
  - *No Access* – Students does not see the scheduled instance even within the Start Date and End Date for the assessment. ❷
  - *Scheduled Access* – Students see the scheduled instance during the Start Date and End Date for the assessment. ❸
- Select the section header to set the access for all students in the section. ❶
- Select a row to change access for a specific student.

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- Change the status of the assessment for a student. ❹
  - *Complete* – The student completed the assessment.
  - *Unlock* – Select to unlock a completed assessment for a student.

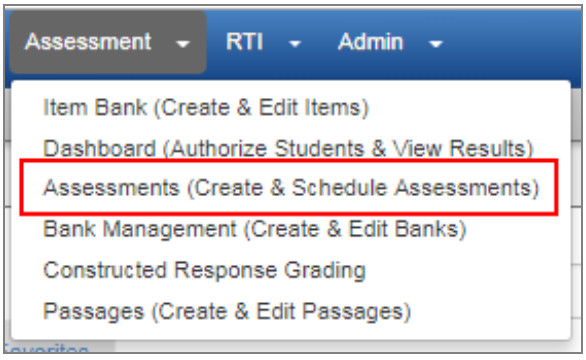
    Once unlocked, the student must return to the assessment and complete the assessment.

    If you unlock the assessment for the wrong student, access the assessment from StudentVUE and resubmit the assessment for grading.
  - *Started* – The student is currently working on the assessment.
- Select the accommodation. ❺
  - *Use Schedule* – Same as Accommodations
  - Other options – Select specific accommodation for a student.

Pushing Scores to Grade Book

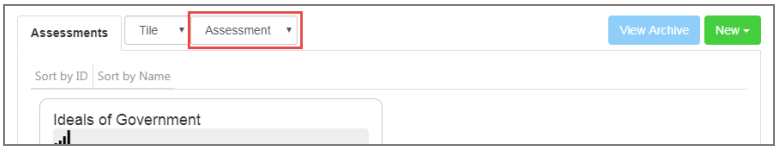
When changing the setting to Include in Grade Book after the start of a scheduled assessment, an option displays that allows the creation of new Grade Book assignments for those teachers and students who have results but not Grade Book results.

1. Select *Assessments (Create & Schedule Assessments)* from the **Assessment** menu or navigate to **Synergy SIS > Assessment > Assessments**.



Assessment Menu

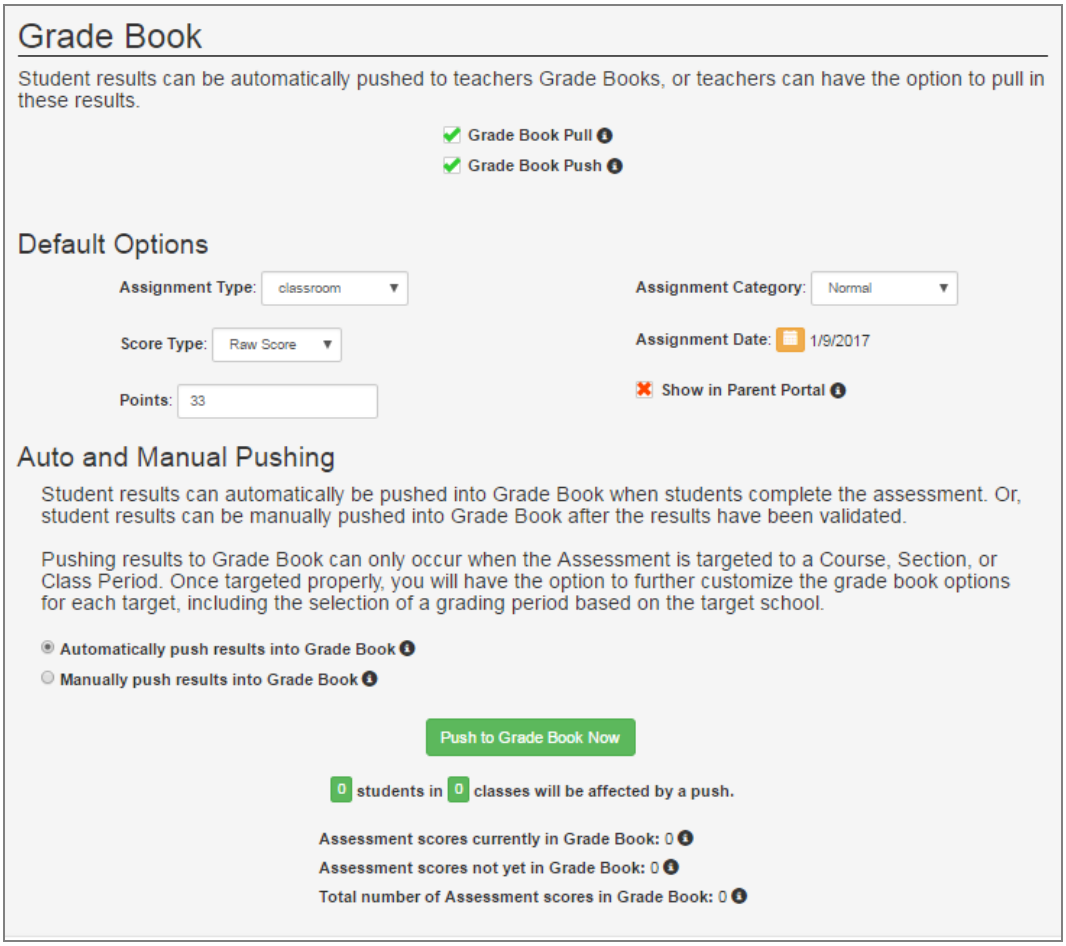
2. Select *Assessments*.



Assessments Screen

3. Select *Schedule* from **Options**.

4. Select a Grade Book option to display additional options:
    - Select **Grade Book Push**. (District Users Only)
    - Select **Connect Grade Book** and one of the following: (Teachers Only)
        - Select **Auto-Create a new Grade Book assignment** to create a new assignment as students complete the assignment.
        - Select **Connecto to an existing Grade Book assignment** to display a list of assignments available in the targeted sections for the assessment.



Schedule Assessment Screen, Grade Book District Users

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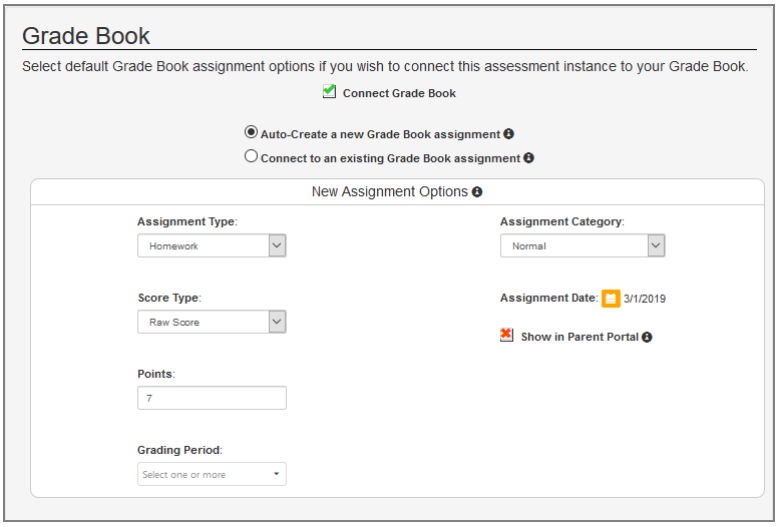
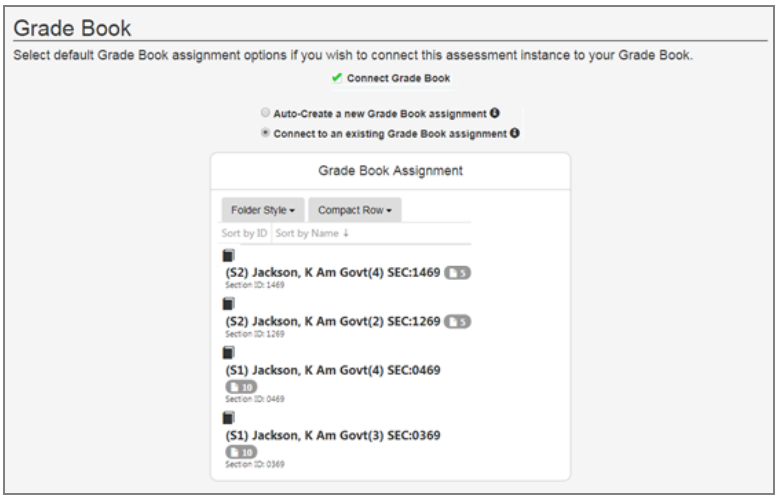


Schedule Assessment Screen, Teachers



Schedule Assessment Screen, Teachers

5. Make additional selections, as needed.
    - Select the Default Options (District Only) or the New Assignment Options (Teachers Only), if you selected the Auto-Create option.
        - **Assignment Type** indicates if the type of assessment as defined by the district. For example, homework, quiz, assignment, social behavior, or work study habits.
        - **Assignment Category** indicates how the assessment is graded. It can be graded as a normal item, as extra credit, or not for grading.
        - **Score Type** indicates the assignment score type.
        - **Assignment Date** indicates the date of the assessment. Defaults to today's date. Change if needed.

            Places the assignment in the appropriate grading period.

        - **Points** indicates the points that impact the student's score.

- **Show in Parent Portal** displays in ParentVUE if enabled.
- **Grading Period** indicates the grading period the assessment belongs in. (Teachers Only)

> Use the **Ctrl** key to select multiple **Grading Periods**.

- Click to display a list of assignments in that section, if you selected the **Connect to an existing Grade Book assignment**.

> 5 – Indicates the number of assignments in that section
>
> – Indicates an assignment
>
> – Indicates an assignment already linked with an Assessment

i. Select the assignment you want to connect to.

ii. Hover over an assignment and select *Sync Grade Book* or *Edit Assignment* from **Options**.

> *Sync Grade Book* is enabled only when students have a score for that assignment.
>
> An alert displays to confirm that the Assessment scores will override the existing Assignment Scores if the selected assignment has class scores recorded.

iii. Click **Save**.

6. Select the Auto and Manual Pushing option (District Users Only):
   - **Automatically push results into Grade Book** – Select to have the score automatically post in Grade Book when the student completes the assessment.
   - **Manually push results into Grade Book** – Select to have the ability to validate the scores displayed in the Student Analysis screen before pushing them to Grade Book.
     - Click **Push to Grade Book Now** to update Grade Book.

> You may have to use **Grade Book Pull** and **Manual Push to Grade Book** more than once, as students complete the assessment.

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Chapter 6: Using Assessments

Taking Assessments 169
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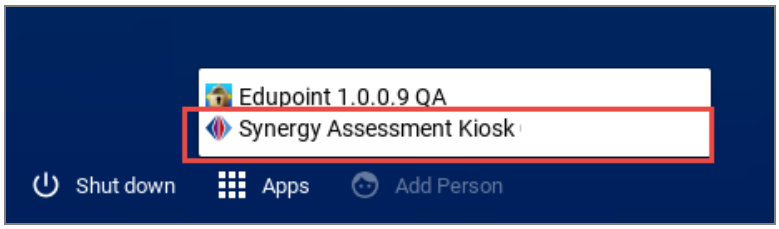
Taking Assessments

A message displays to students if the number of skipped items in the database is not the same as the navigation count. A message displays asking the student to contact the assessment administrator.

Launching Assessments in Chromebooks

Before a student can open an assessment in a secure browser from StudentVUE, they must log in to the app from their Chromebook.

1. Students select *Synergy Assessment Kiosk* from the **Apps** menu.



Student Chromebook

2. Students log in to the app to launch the **Assessments** tab in StudentVUE.
3. Students click an assessment under **Available Now**. The assessment opens in a secure environment.

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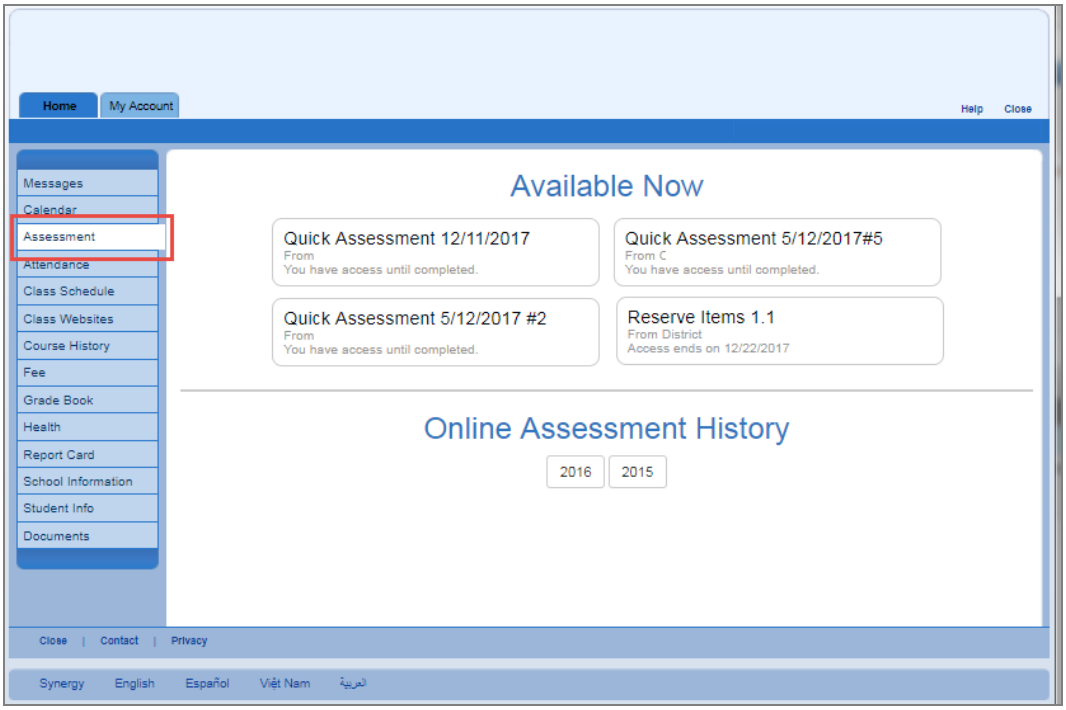
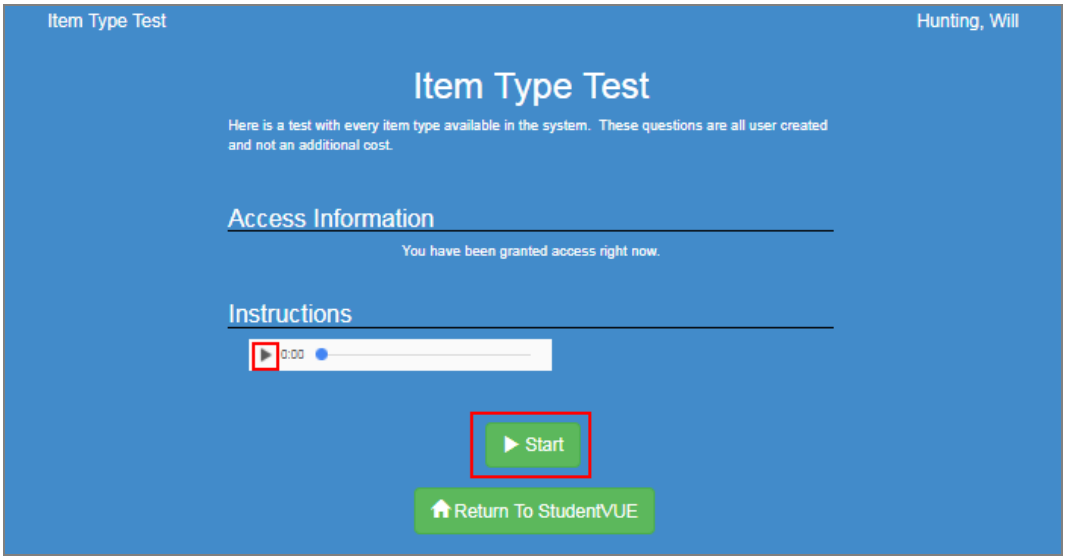
Accessing Assessments

1. Students log in to StudentVUE and staff members access through StudentVUE for a student (either from the Seating Chart in TeacherVUE or StudentVUE screen in Synergy SIS).
2. Select the **Assessment** tab.
3. Click an assessment under **Available Now**.

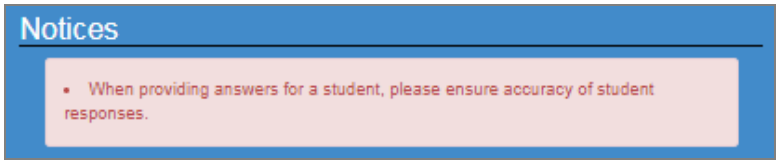


Student Assessment Screen

4. Click ▶ to listen to any verbal instructions.
5. Click **Start**.

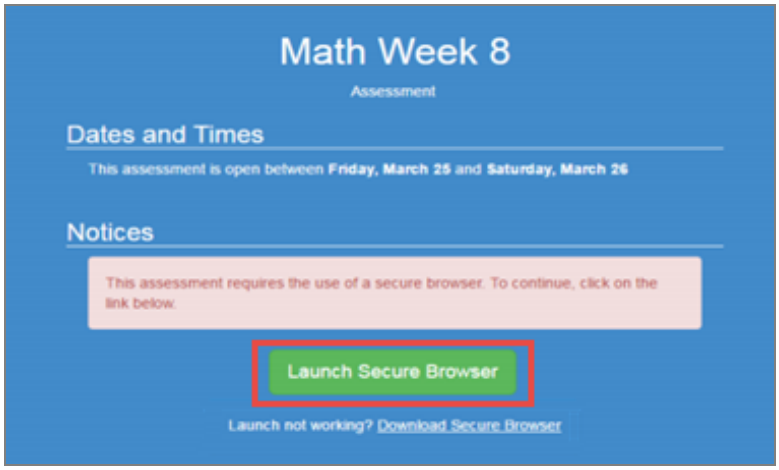


Staff members viewing the assessment as a student see this message.



Student Assessment Screen

When launching an assessment from a secure browser, click **Launch Secure Browser**.



Student Assessment Screen

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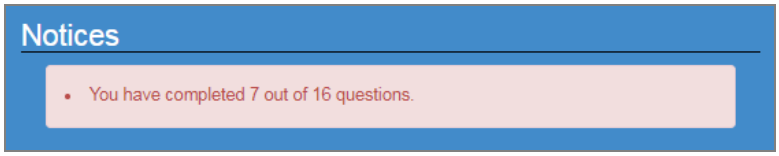
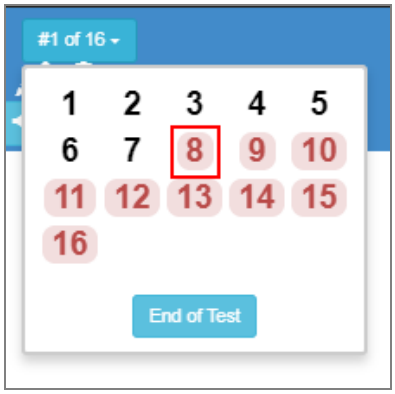
When a student returns to a test:

- They receive a notice about their progress in the assessment.



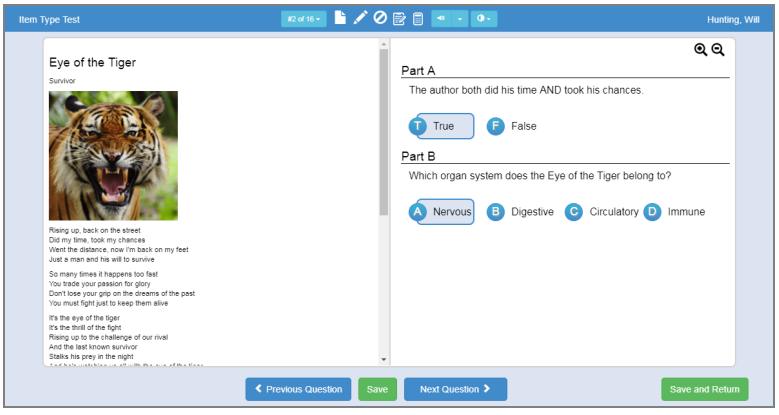
Student Assessment Screen

- They can jump to the next question in the test or select a question for review.



Student Assessment Screen

6. Change settings if needed.
   - Click an available accommodation
   - Click to change the screen brightness and colors to make the screen easier to read.
   - Click to select a translator
   - Click to set the question for review so you can return later



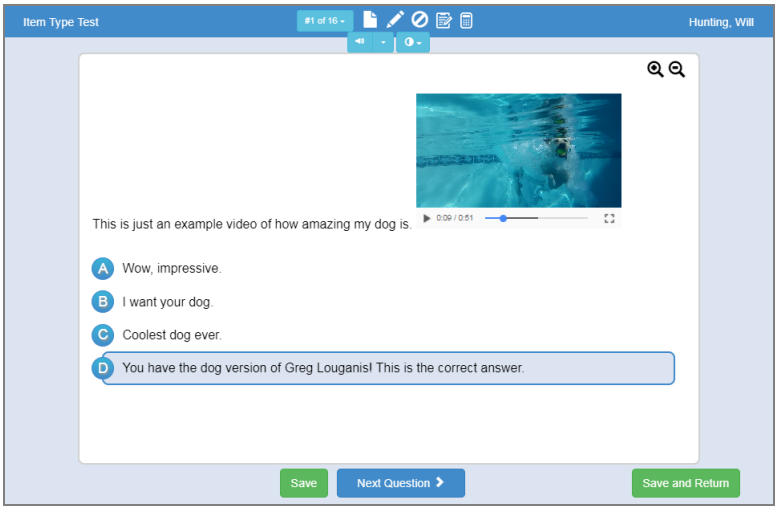
Student Assessment Screen

7. Select an answer and click:
    - **Save** – Click to save the assessment and submit to grading.
    - **Next Question** – Click to save your answer to the question and move to the next question. You are not always allowed to return and review your questions.
    - **Previous Question** – Click to save your answer to the question and move to the previous question. You are not always allowed to navigate back and forth.
    - **Save and Return** – Click to save the assessment and return to answer additional questions. This option is not always available.
    - **End of Text** – Click after you answer the last question and review your answers. Reviewing your answers is not always available.
    - **Submit for Grading** – Click after you reviewed all of the questions. You can only review the test using the feedback options in Viewing Online History once you submit for grading.
8. Click **Review Item Feedback** if available. See Viewing Assessment Results and History.

Item Types

Multiple Choice

Student selects the correct answer from several choices.



Student Assessment Screen, Multiple Choice

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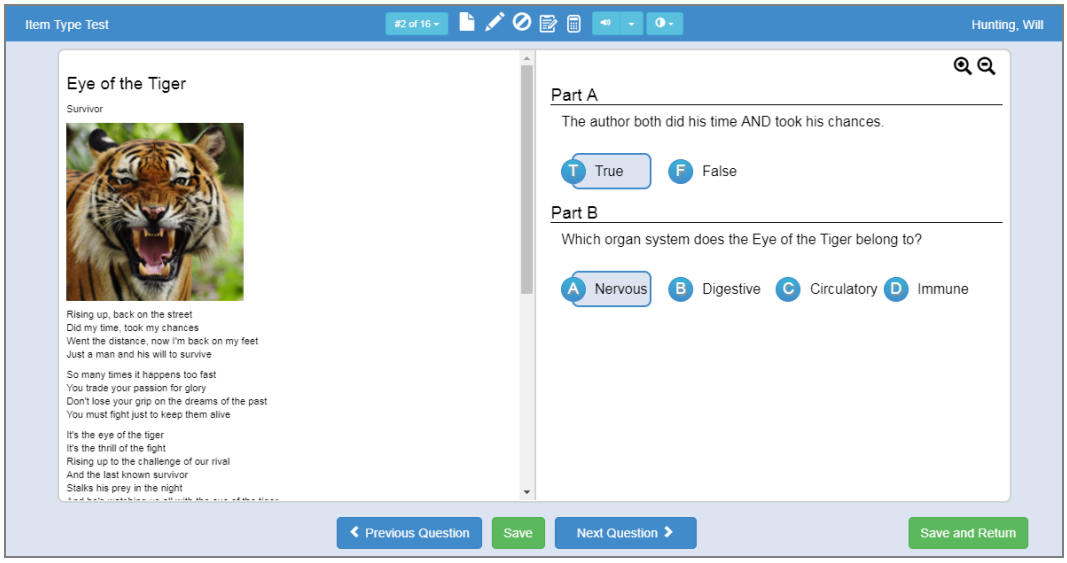
Multi Part or EBSR

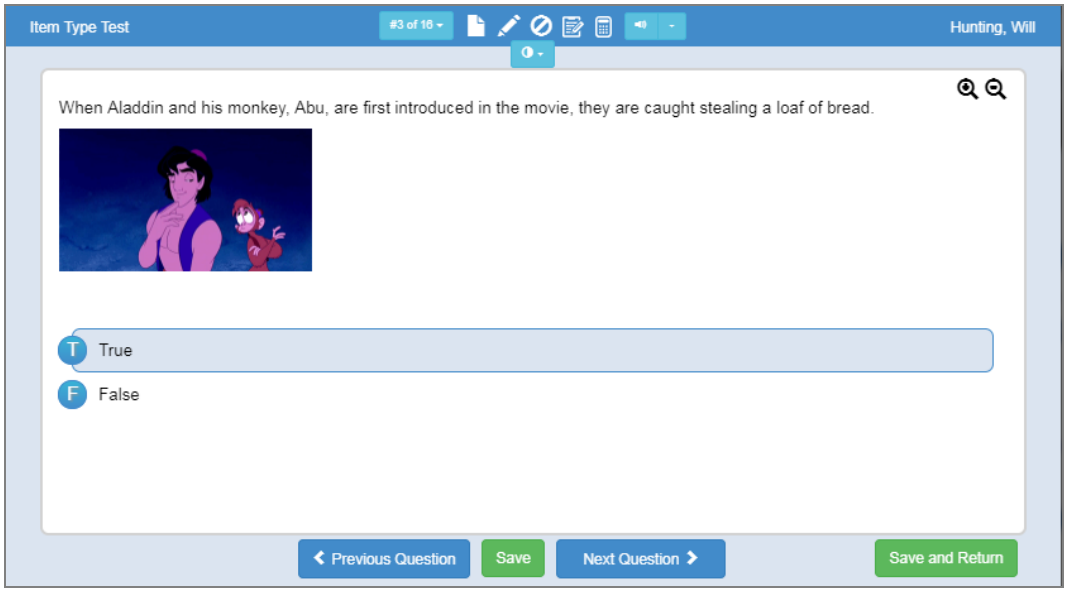
Student selects the correct answer to different parts of a question.



Student Assessment Screen, Multi-Part

True/False

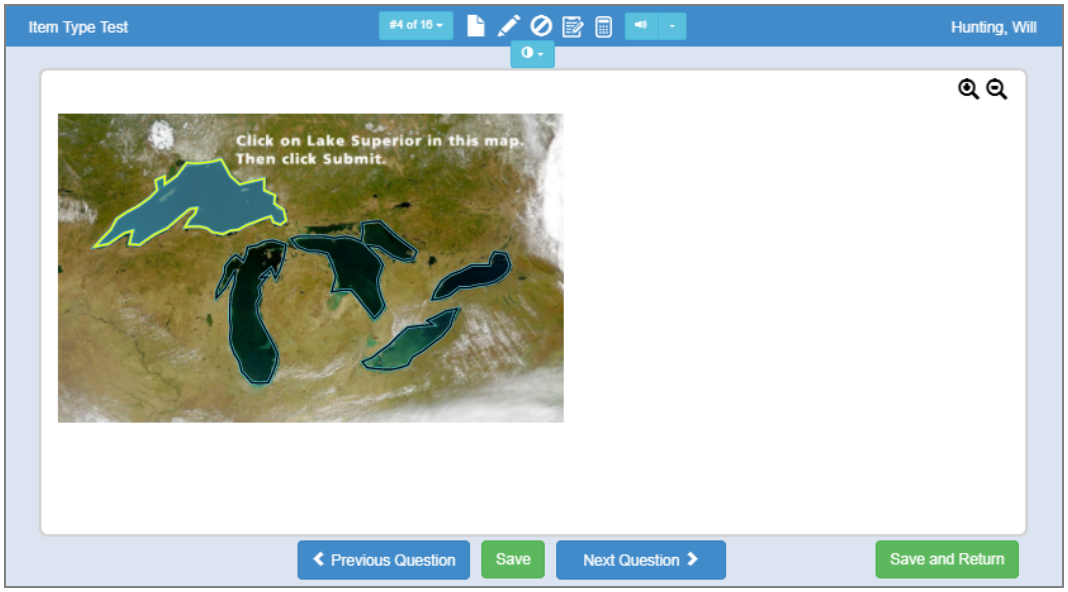
Student selects the correct answer.



Student Assessment Screen, True/False

Hot Spot

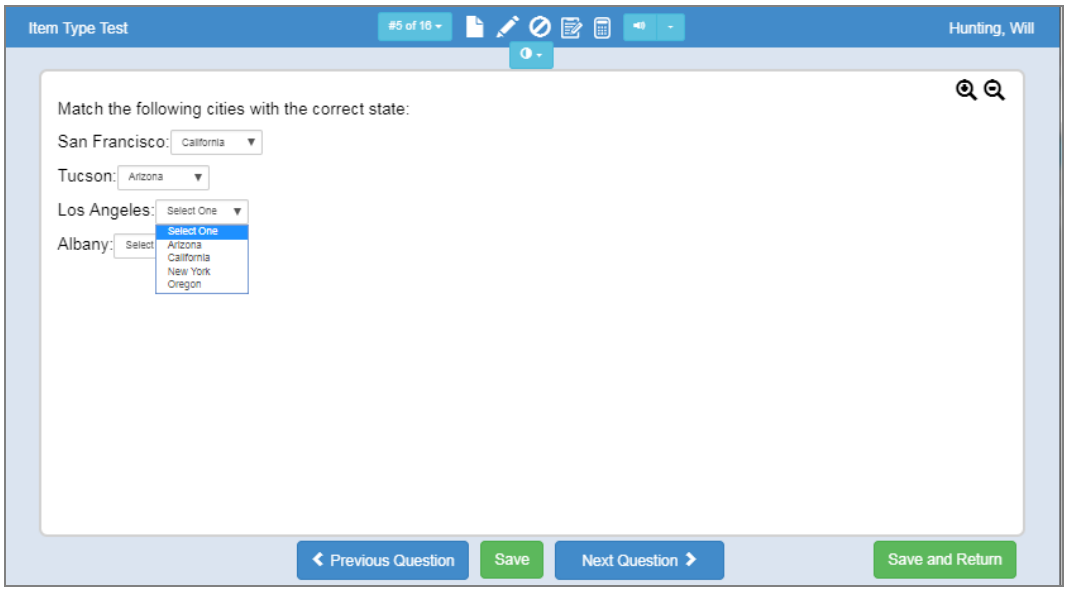
Student selects a section on an image.



Student Assessment Screen, Hot Spot

Inline Choice

Student selects answers from drop-downs.



Student Assessment Screen, Inline Choice

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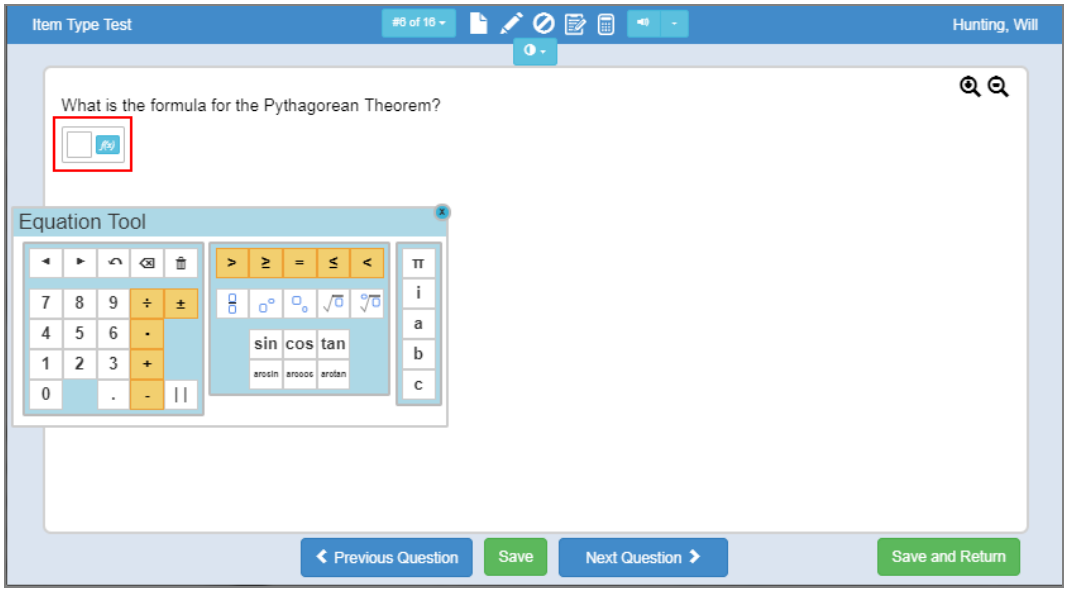
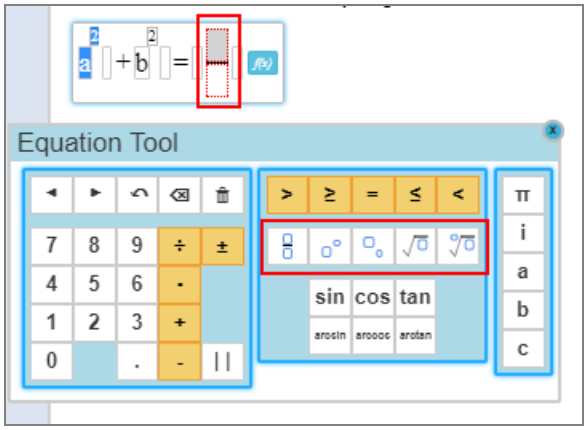
Text Entry with Equation Tool

Student answers the question using an equation editing tool.



Student Assessment Screen, Text Entry

1. Click f(x) to open the equation tool.
2. Use the tool to build the equation.
   - When using equation builders insert your cursor into the appropriate space and enter the value.

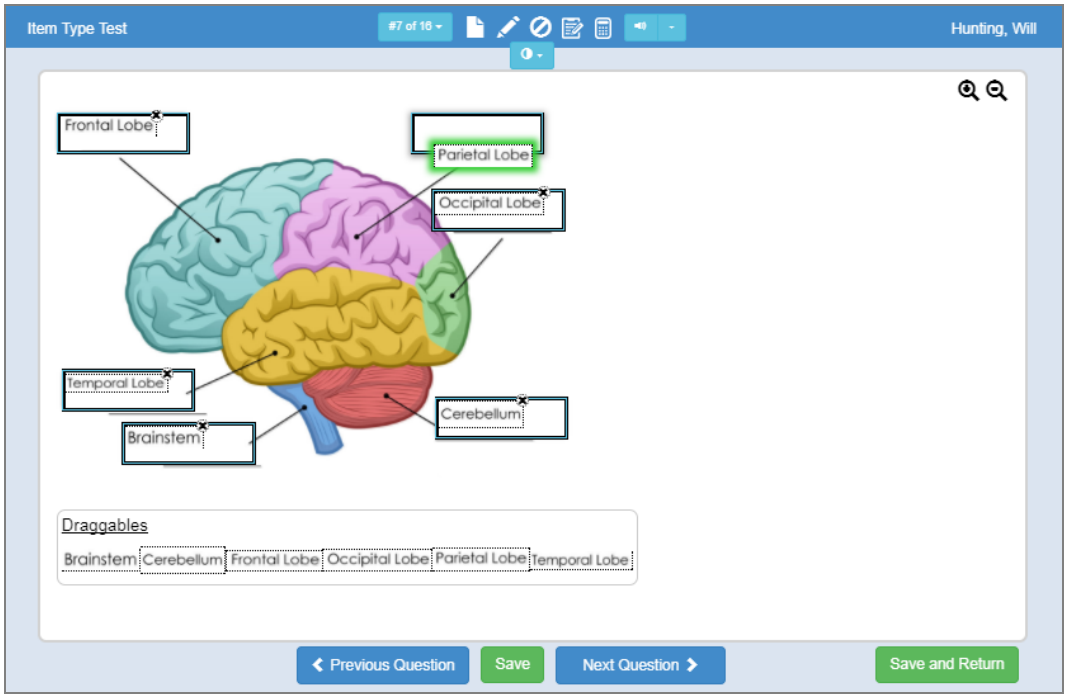


Student Assessment Screen

   - You can edit the equation until you save. Once you save, you must delete the equation and start over.
   - You can move the Equation Tool to a different location on the screen.

Graphic Drag and Drop

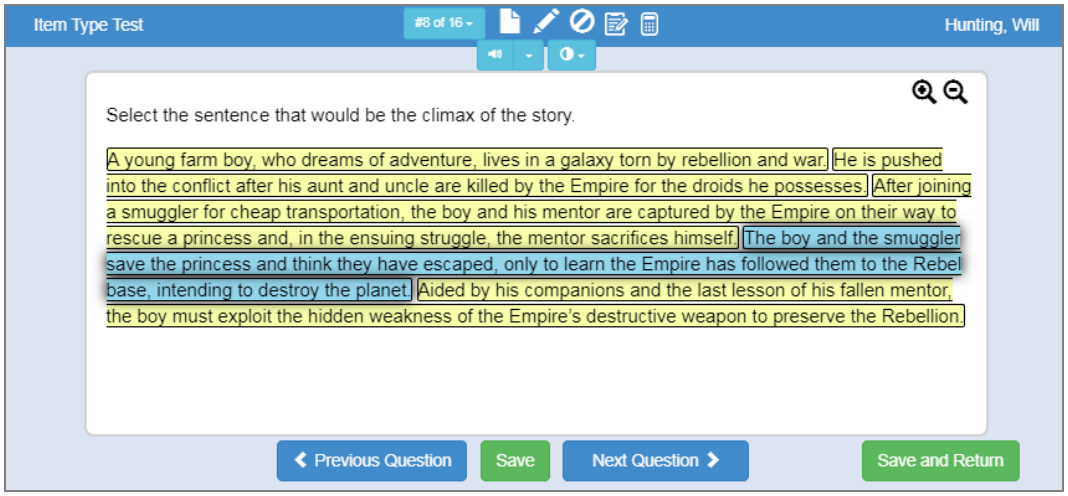
Student drags the answers into hot spots.



Student Assessment Screen, Graphic Drag And Drop

Hot Text

The student selects the text.



Student Assessment Screen

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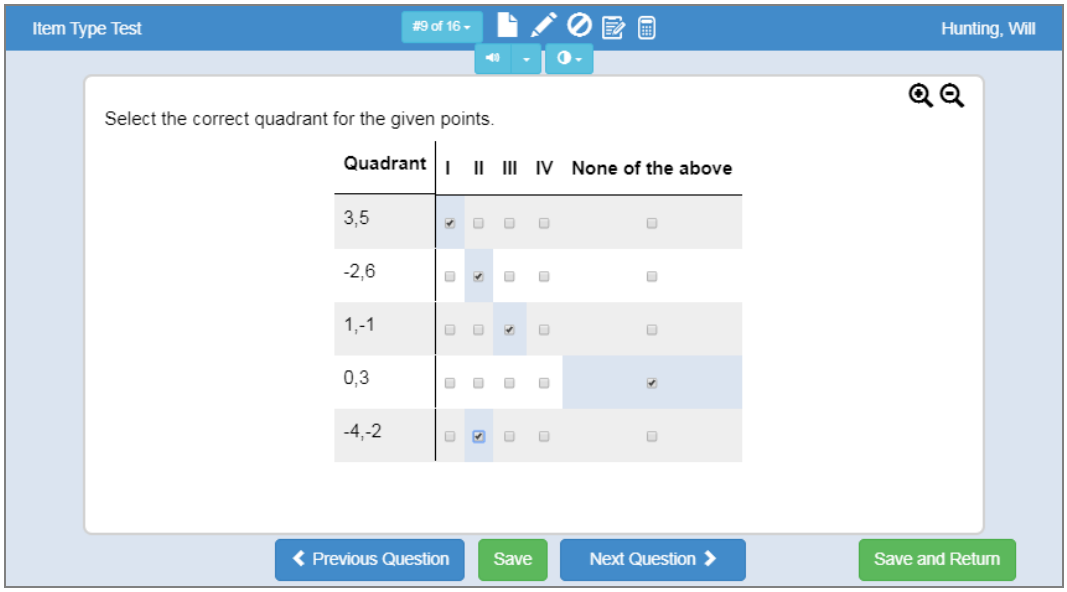
Matching

The student selects the item in the right column that matches the item in the left column.

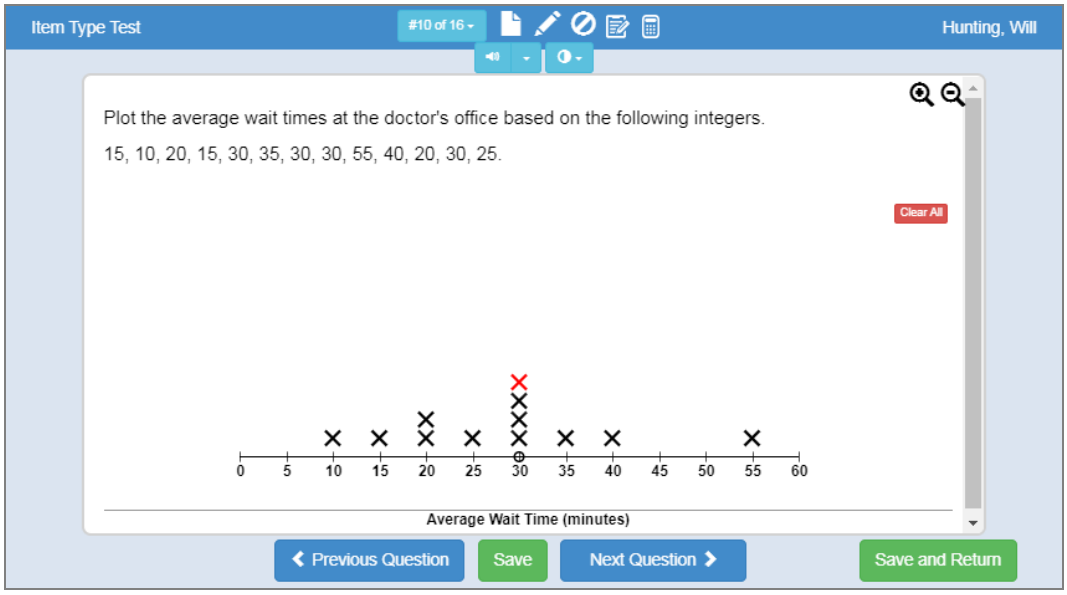


Student Assessment Screen

Number Line

Line Plot

Student selects points on a line.

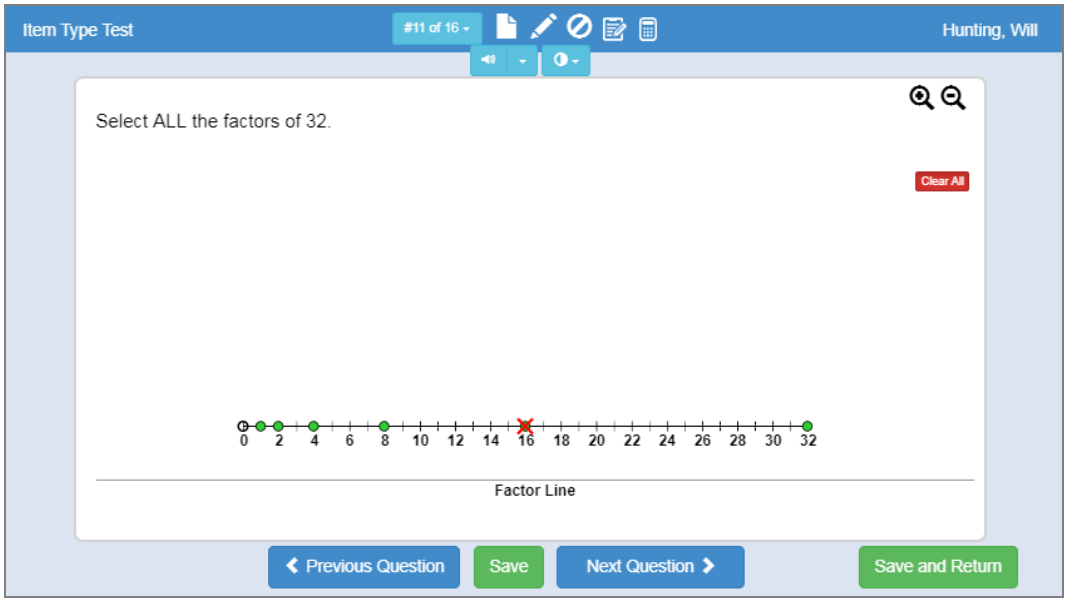


Student Assessment Screen

- Hover a plot and click ✖ to remove a plot.
- Click **Clear All** to remove all plots and start over.

Points on a Line

Student selects points on a line.

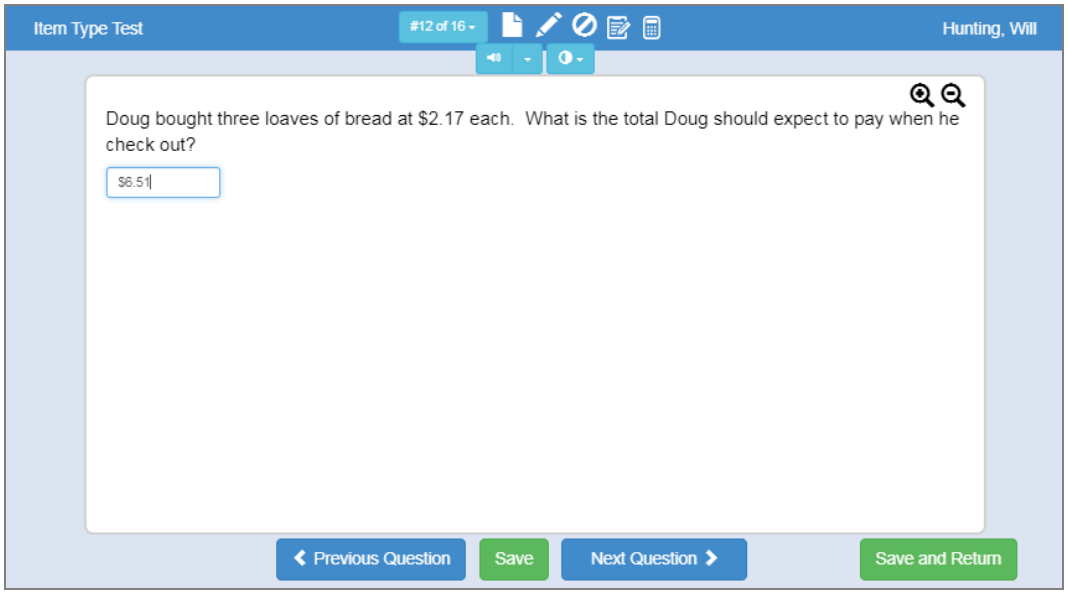


Student Assessment Screen

- Hover a plot and click to remove a plot.
- Click **Clear All** to remove all plots and start over.

Text Entry

Student enters answer into a text box.



Student Assessment Screen

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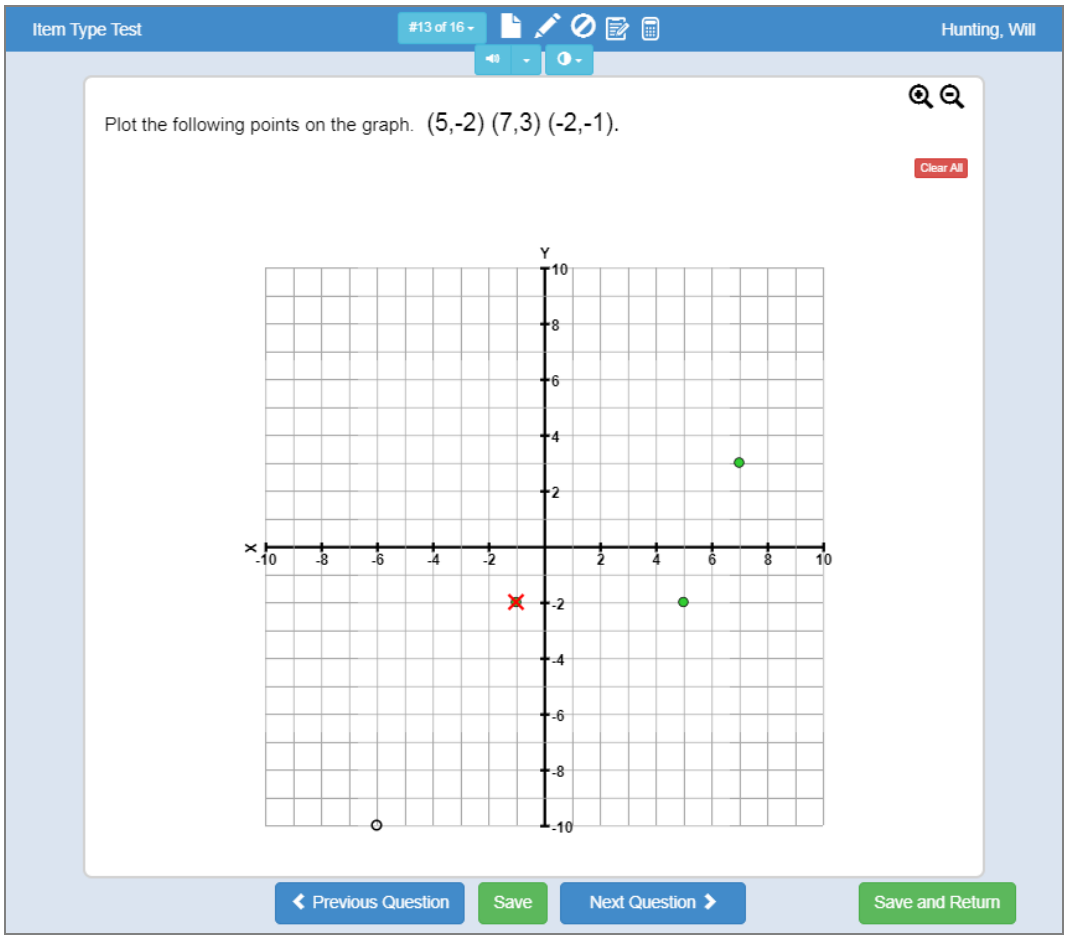
Select Point

Points on a Graph

Student select points on a graph.

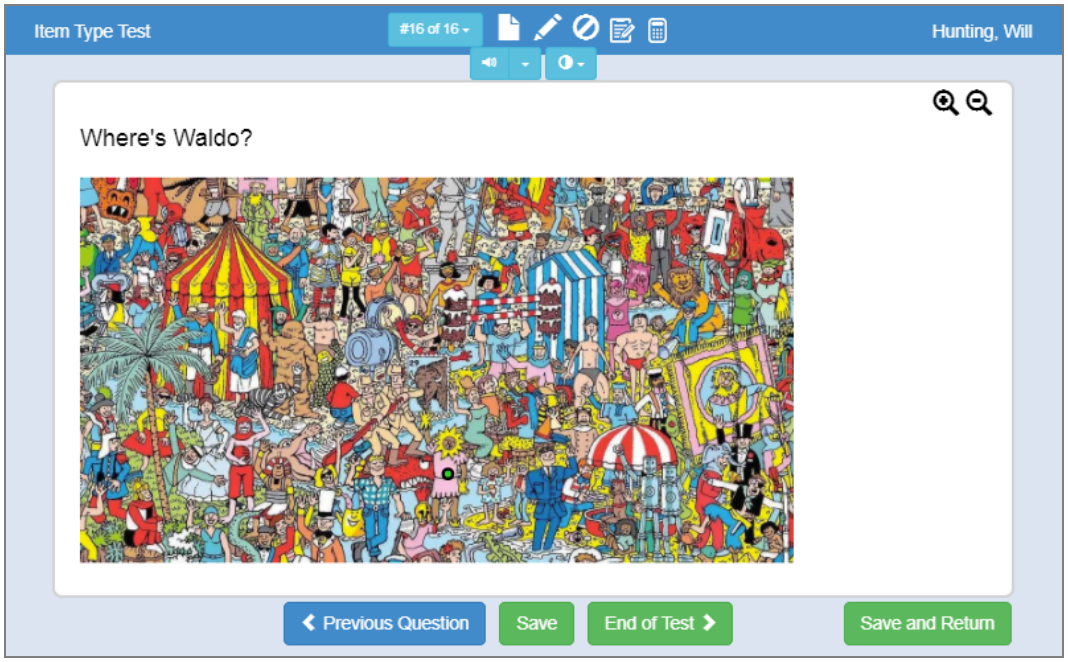


Student Assessment Screen

- Hover a plot and click to remove a plot.
- Click **Clear All** to remove all plots and start over.

Points on an Image

Student selects a point on an image.



Student Assessment Screen

- displays on the student's select selection.
- Hover over and click to remove a selection.

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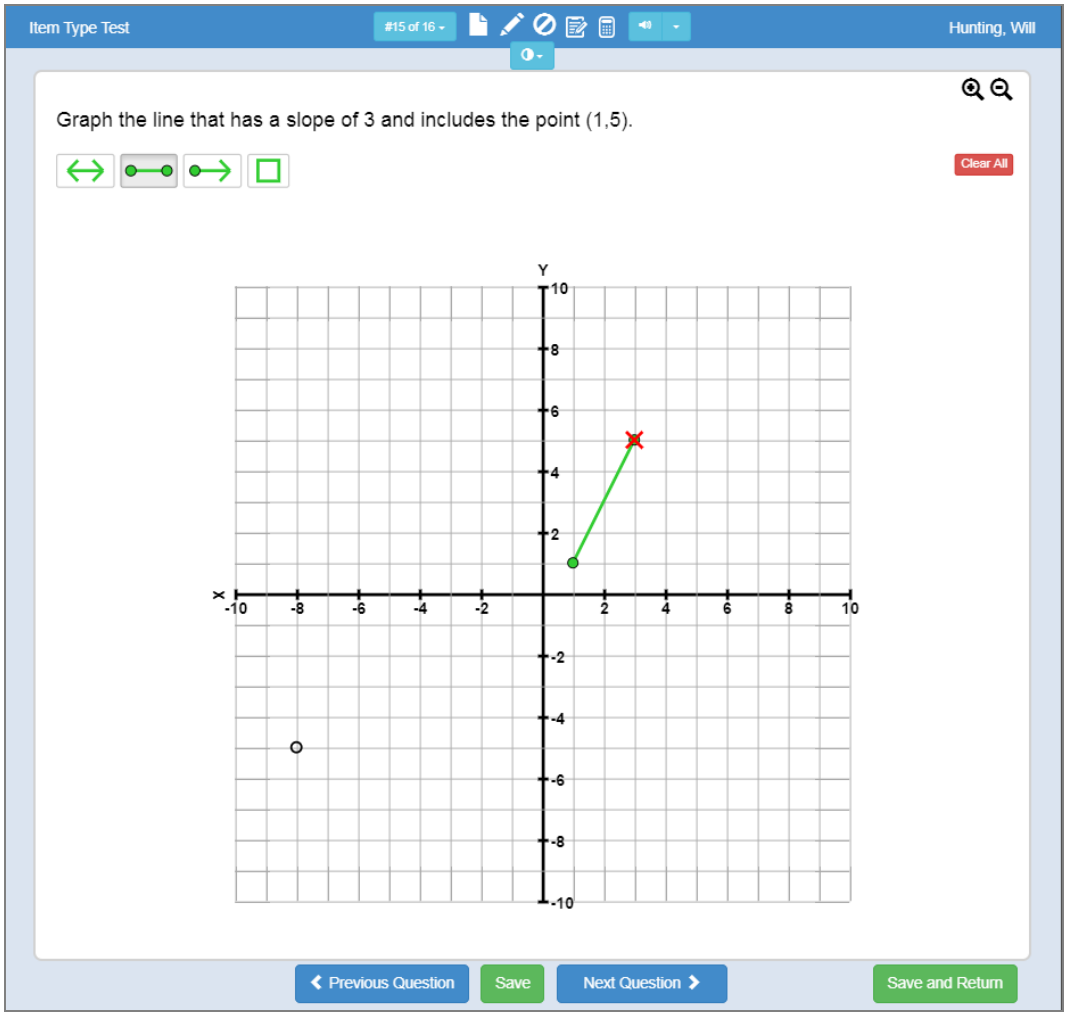
Lines on a Graph

Student uses the tools to draw on the graph.

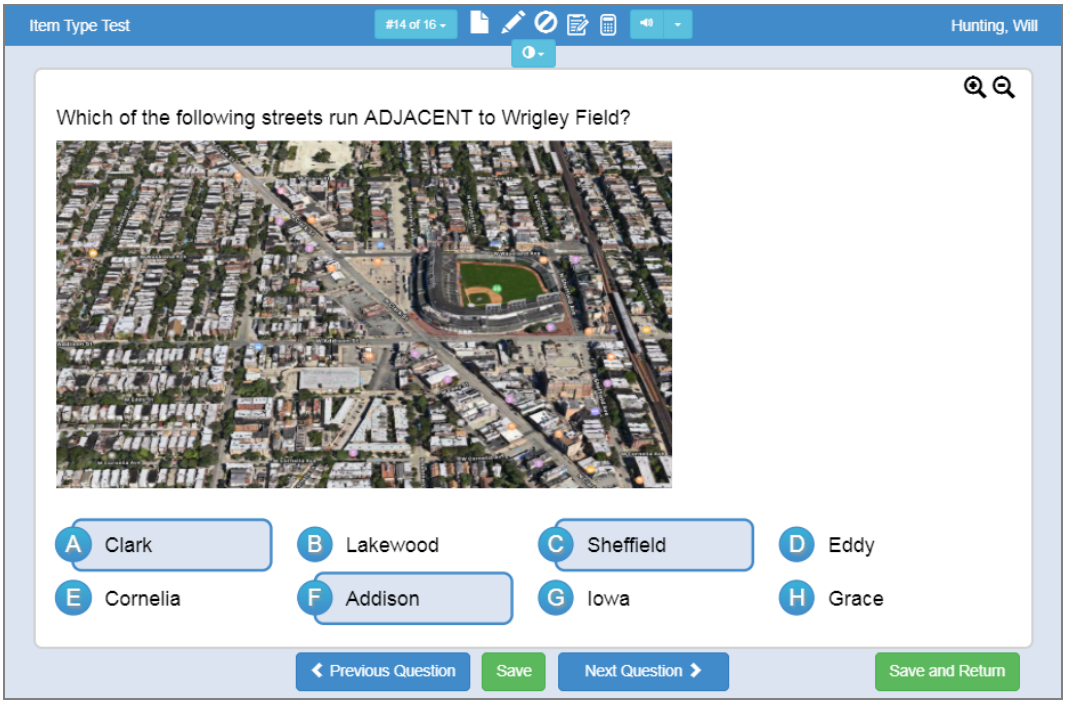


Student Assessment Screen

- Hover a plot and click to remove a plot.
- Click **Clear All** to remove all plots and start over.

Multiple Select

Student selects multiple answers.

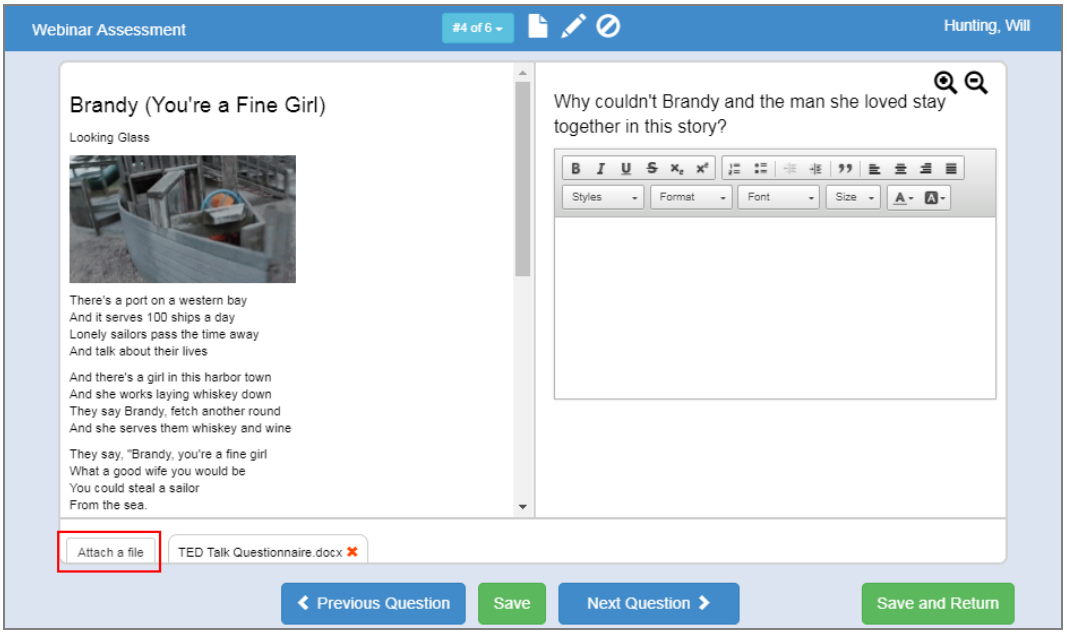


Student Assessment Screen, Multiple Select

Constructed Response with Media Upload

Student answers a question and uploads documents to support the answer.

- Click **Attach a file** if the assessment allows Media Uploads to attach a file.



Student Assessment Screen, Constructed Response

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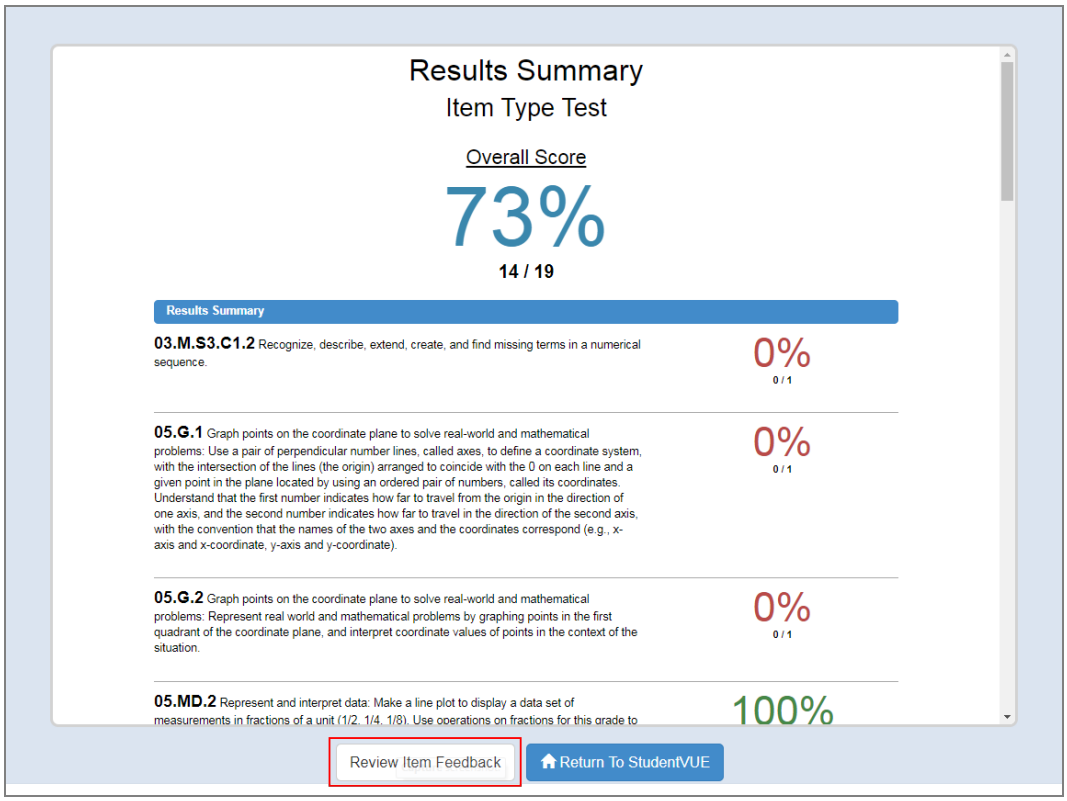
Viewing Assessment Results and History

Students view their assessment feedback from the Results Summary based on the assessment settings.

> Set how students receive feedback when creating assessments and scheduling assessments.

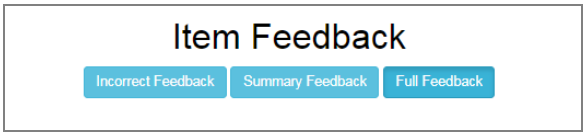
1. Open the Results Summary:
   - Immediately after taking an assessment
     - Click **Review Item Feedback**.
   - Online Assessment History
     1. Click a year on the **Assessment** tab in StudentVUE.
     2. Select an assessment.
     3. Click **Review Item Feedback**.



StudentVUE Assessment Online History

2. Select the Item Feedback.

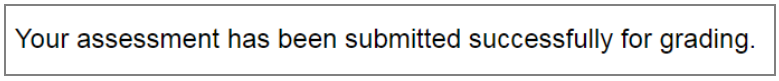
You select how to provide feedback to students when creating assessments, scheduling assessments, or printing student results from the Student Assessment Results screen.



Student Feedback Screen

If feedback is not allowed, the Results Summary displays and the **Review Item Feedback** button does not display.

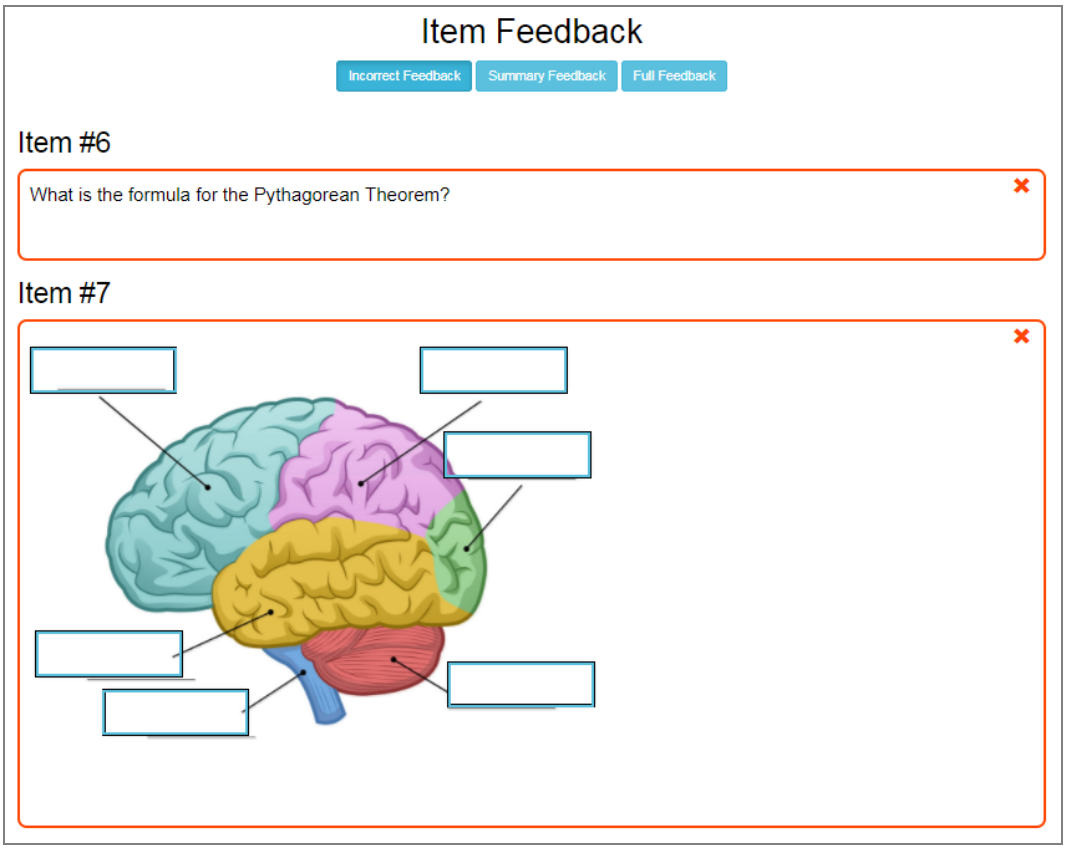
If the item contains Constructed Response items only, a message displays:



Student Feedback Screen

If **Full Feedback** is allowed. The screen opens with Full Feedback.

- **Incorrect Feedback** displays incorrect items without the student's selection.



Incorrect Feedback Screen

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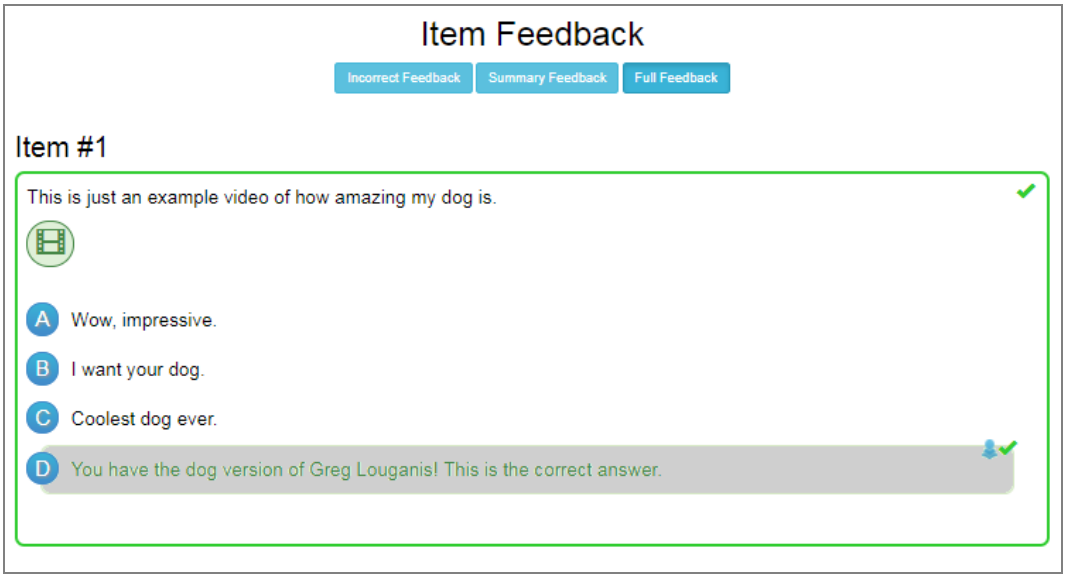
- **Summary Feedback** displays a list of the items with the Item Type and Points received. Correct answers are green and incorrect are red.

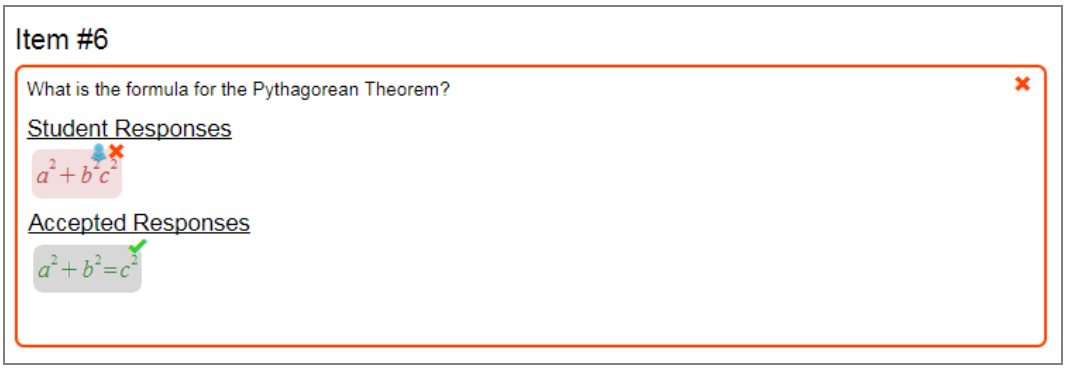
Summary Feedback Screen

- **Full Feedback** shows all items with correct and incorrect answers and the student's selection.
  - Correct responses selected by the student are highlighted in blue and have .



Student Full Feedback Screen

- Incorrect responses selected by the student are highlighted in red and have ✖.
- Correct responses not selected by the student are highlighted in gray and have ✔.



Student Full Feedback Screen

- *Graphic Drag and Drop* items have an additional Answer Key with the full responses displayed.
- *Text Entry* items have a red skipped field when the student did not provide a response.

3. Click **Return to StudentVUE** to select another assessment.

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GradeCam

GradeCam is a plug-in that uses a camera to automatically grade the assessment using bubble sheets.

> GradeCam is embedded in Synergy Assessment but must be purchased through Edupoint to enable the full features.

GradeCam works with assessments using the following item types:

- Multiple Choice
- Multiple Select
- True/False
- Constructed Response has the following options:
  - Creates a form that ignores constructed response items that you grade later.
  - Creates a form with numeric fields you can use to enter point values. You grade the constructed responses on the form and scan the scores in directly.

Teachers use a camera on their computer to score the assessment and give immediate feedback to the students.

- Blank forms are identified and presented as an error.
- Confusing forms ask you for feedback, allowing you to modify a student's responses to match the form.

Using GradeCam

1. Select the assessment with the appropriate item types in either the **You Scheduled** or the **Scheduled for Your Classes** tabs.
2. Click **GradeCam**.
3. Click **Bubble Sheets**.
4. Select the type of bubble sheet to create:
   - **Pre-Marked** – Creates a PDF with a bubble sheet for each student for this assessment. Each student's name is printed on the sheet.
     a. Click **Pre-Marked**.
     b. **Constructed Response** – Selected by default. ❶ If the assessment contains Constructed Response items the scores are entered using the Bubble Sheet. This option allows you to load the scores using bubble sheets instead of manually entering the scores for the items.

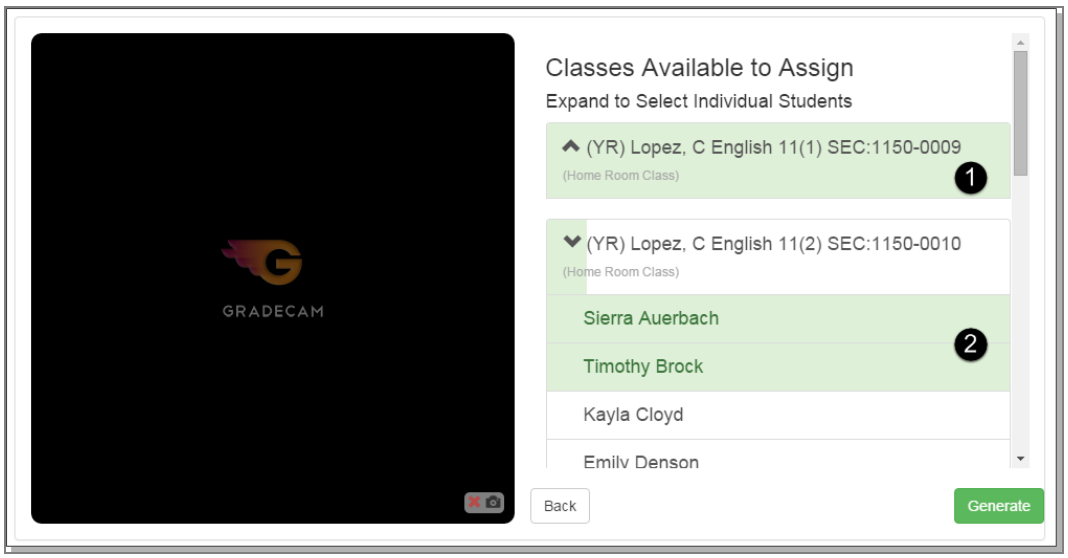
c. Select the students:

- Select a class to include all students from the class. ❷
- Expand the class to select individual students. ❸

d. Click **Generate**. A PDF of the bubble sheet is created with a sheet for each student selected.

e. Click **Open PDF**. The PDF opens.

f. Print the PDF to distribute to the students.



GradeCam Screen

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- **Generic** – Creates a generic PDF that can be used for multiple assessments

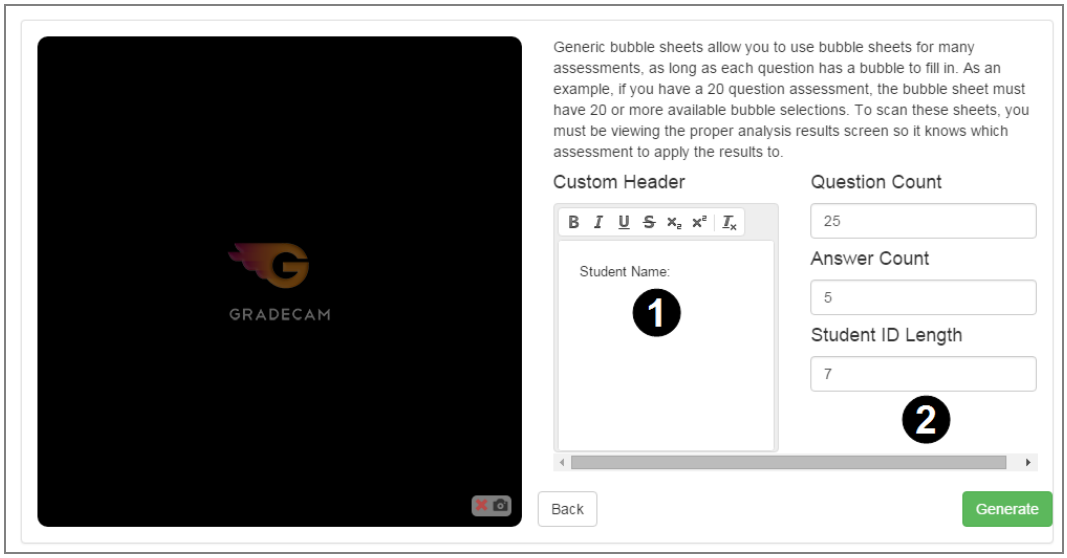
  a. Enter a **Custom Header**, if needed. ❶

  b. Enter the **Question Count**, **Answer Count**, and the **Student ID Length**. ❷

  c. Click **Generate**. A PDF of the bubble sheet is created that contains a generic bubble sheet.

  d. Click **Open PDF**.

  e. Print the PDF.



GradeCam Screen

5. If a paper version of the assessment is required:
   - Click **Print Assessment**. The assessment displays in the browser.
   - Use your browser to print the PDF.
6. Click to select a camera from the available devices to grade the sheets using a camera. When students complete their assessment, they hold their bubble sheets to the camera and receive an immediate score.

> When teachers scan assessments with Constructed Responses, they receive an alert if the scored value is larger than the allowed **Max Value**. A text box displays to update the score.
>
> Click to turn off the camera.

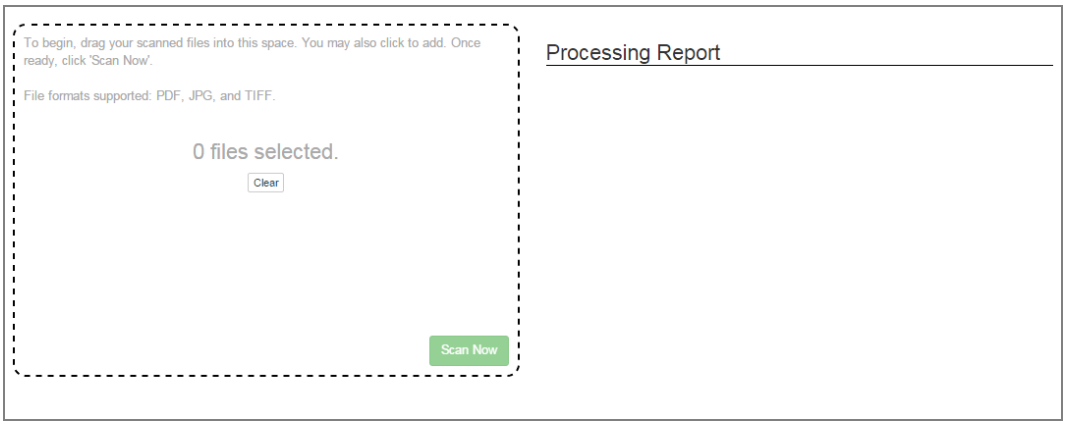
Bulk Scanning Bubble Sheets (District Users Only)

District Administrators have the ability to score multiple bubble sheets at one time.

- Blank forms are identified and allow you the option of scoring them as empty or skipping them.
- Confusing forms ask you for feedback, allowing you to modify a student's responses to match the form.
- When a score already exists for the student, you have the option to update their result or cancel the submission.
- The image of the scanned form displays on the screen and is included with any scanning errors to identify the troubled scan.
- If a Gridded Response field for Constructed Response items scans a point value higher than the item's total points, you have the option of updating that score.

Using Bulk Scanning

1. Scan the sheets in PDF, JPG, or TIFF format using gray scale or color.
2. Navigate to **Assessment > GradeCam Bulk Processing**.



GradeCam Bulk Processing Screen

3. Navigate to the folder in your file manager that contain the files.

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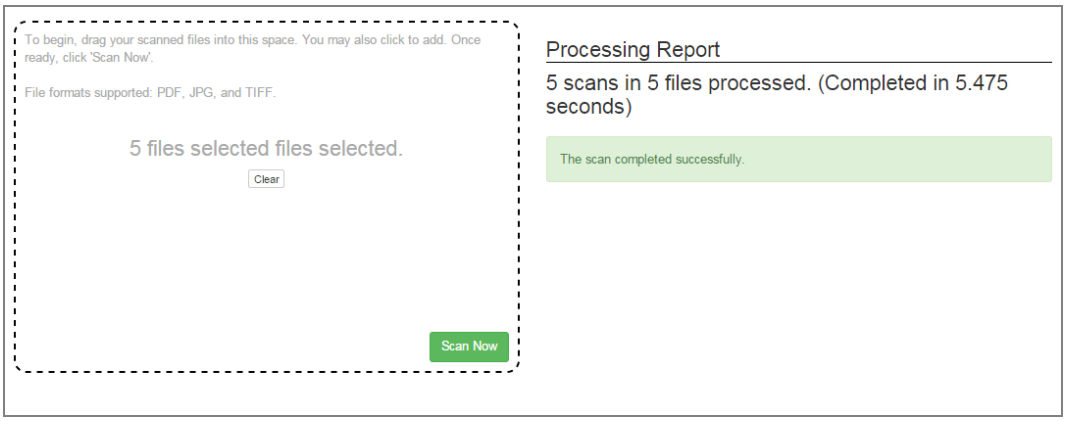
4. Drag and drop the files into the box.
5. Click **Scan Now**.



GradeCam Bulk Processing Screen

6. View the Assessment Results.

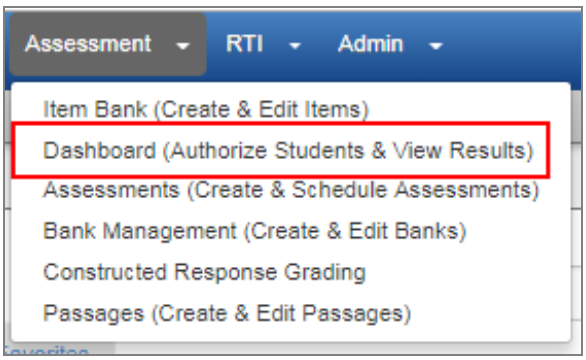
Viewing Scheduled Assessments

Use the Dashboard to view scheduled assessments. You can also do the following from the Dashboard:

- View live dashboard to watch live student responses on scheduled assessments
- Cancel assessments to cancel or end a currently scheduled assessment
- Archive assessments so it no longer displays in the **Completed** tab
- Pause or resume an assessment for students
- Change access to define which students can access an assessment for students

Viewing Assessments

1. Select *Dashboard (Authorize Students and View Results)* from the **Assessment** menu or navigate to **Synergy SIS > Assessments > Assessment Dashboard**.

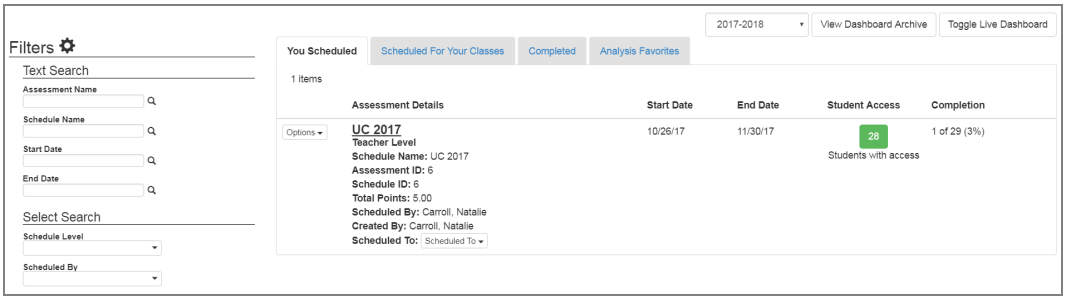


Assessment Menu

The assessments are sorted into tabs by schedule level:

- **You Scheduled** – Assessments you scheduled
- **Scheduled For Your Classes** – Assessments scheduled for your classes and can include assessments that you scheduled
- **Scheduled To Your School** – Assessments scheduled to your school – Displays for users with District Level and School Level scheduling. Assessments in this tab display based on the user's current Grade Book Focus.
- **Completed** – Completed assessments of all assessment levels

> The same assessment may show in multiple tabs, depending on the schedule level of the user.
>
> Users without schedule rights of their own who have Assessments assigned to them can view the Schedule Details in Preview Mode only.



Assessment Dashboard Screen

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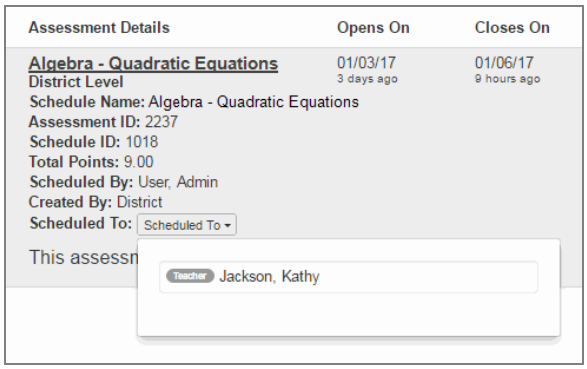
The following information displays for the assessment:

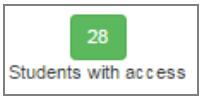
- Level – District, School, and Teacher – Describes the level of the assessment
- Scheduled By – The name of the user who scheduled the assessment
- Created By – The name of the user who created the assessment
- Scheduled To – Lists the Schools, Grade Levels, Courses, or Sections the Assessment was assigned to



Assessment Dashboard Screen

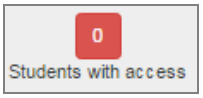
The Access Status displays for each assessment:

- Indicates that students currently have access to the assessment



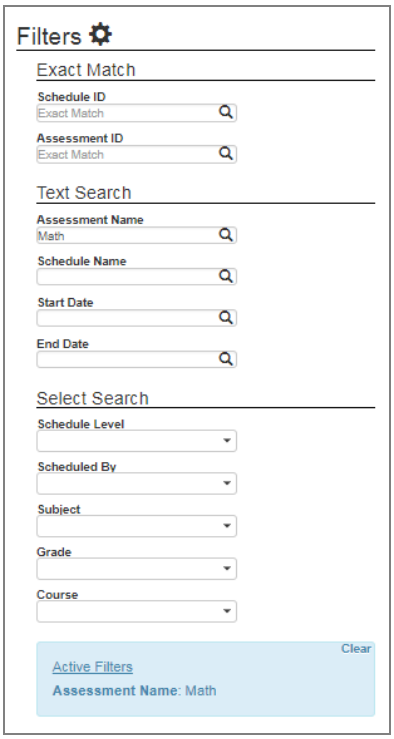
Assessment Dashboard Screen

- Indicates that students do not currently have access to the assessment



Assessment Dashboard Screen

2. Use the filters to limit the assessments displayed.



Assessment Dashboard Screen

Click **Clear** to remove a filter under a category or **Clear** in the blue box to remove all filters.

- Select *Assessment Details* from **Options** to view an assessment. See Creating Assessments .
- See Viewing Live Details to view live details of an assessment.
- See Canceling an Assessment to cancel an assessment.
- See Pausing or Resuming an Assessment to pause or resume an assessment.
- See Changing Access to an Assessment to change access to an assessment.
- Select *Results Analysis* from **Options** to analyze the assessment results. See Viewing Assessment Results.

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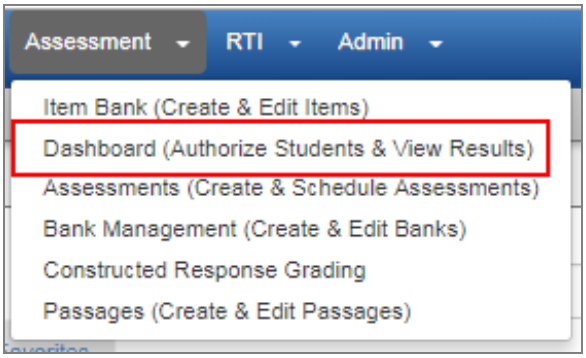
Viewing Live Details of an Assessment

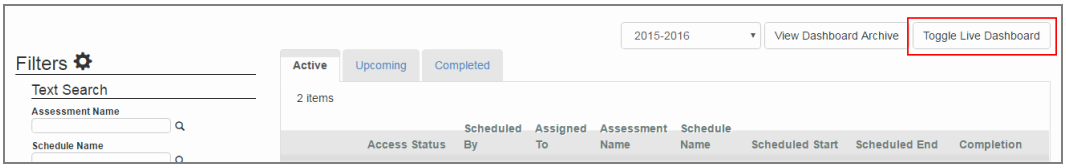
You can view the student responses while the students are taking an assessment.

1. Select *Dashboard (Authorize Students and View Results)* from the **Assessment** menu or navigate to **Synergy SIS > Assessments > Assessment Dashboard**.



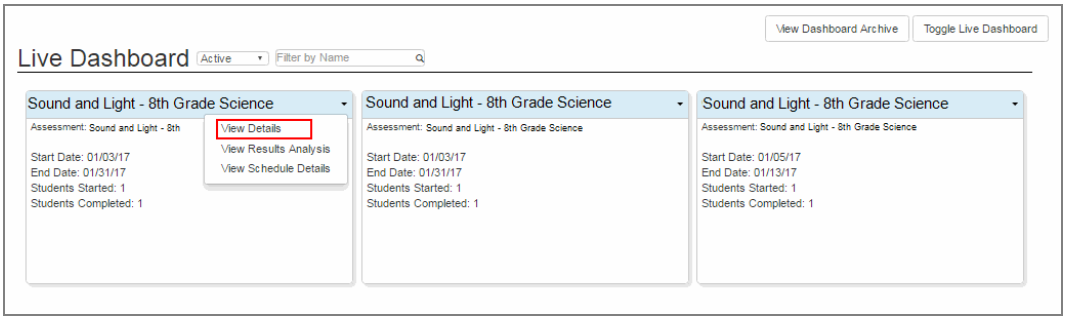
Assessment Menu

2. Open the live view.
3. Click **Toggle Live Dashboard**. The Live Dashboard displays.



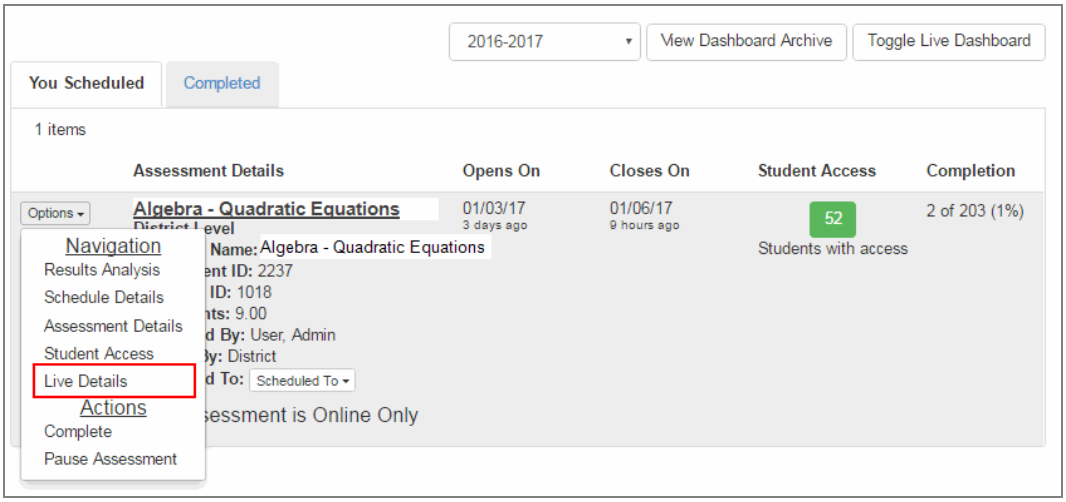
Dashboard Screen

4. Select *View Details* from the Assessment.



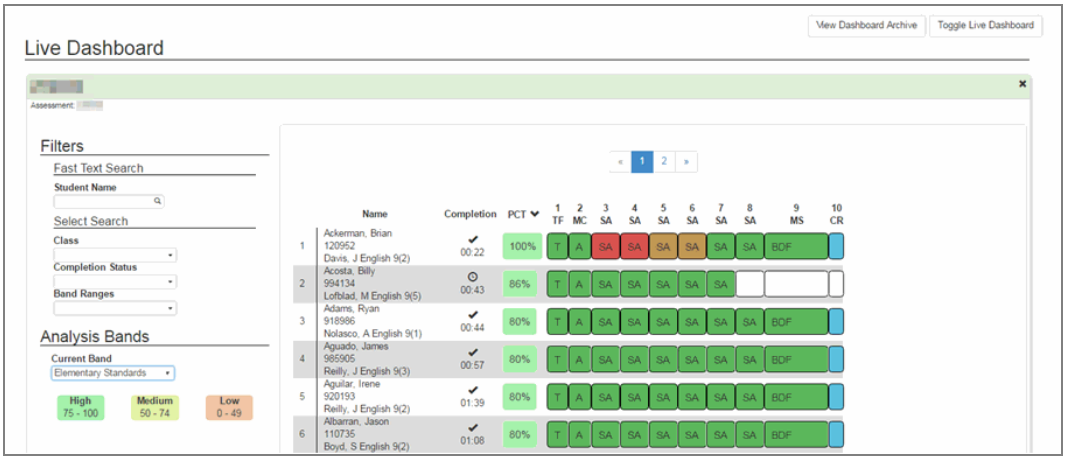
Live Dashboard Screen

5. Select *Live Details* from **Options** to view the details of an ongoing assessment.



Dashboard Screen

The details for the assessment display, including the Preferred Score Type as the students' scores on the assessment.



Live Dashboard Screen, Assessment Details

- Students that have started the assessment display with their current time spent on the assessment and their current overall percent.
- Student responses display for Multiple Choice, Multiple Select, True/False, Multi-Part, and EBSR items.

> For Multi-Part items, the individual parts display with an alpha character appended to the item number. For example, 3.A, 3.B, 3.C.
>
> For EBSR items, the individual parts display with an A and B appended to the item number. For example, 4.A, 4.B.
>
> For assessments with Sections, the sections are separated by a line and the numbering changes. For example, 1.1, 1.2, 1.3 and 2.1, 2.2, 2.3.

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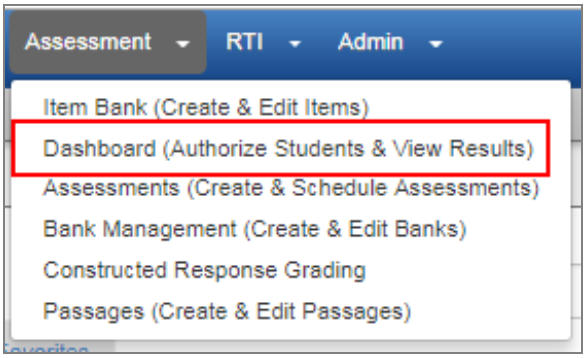
- Short Answer items are highlighted as correct (green) or incorrect (red).
- Technology Enhanced and Constructed Response items are blue. These responses are graded once the assessment is completed.
- Skipped items are orange.

Canceling an Assessment

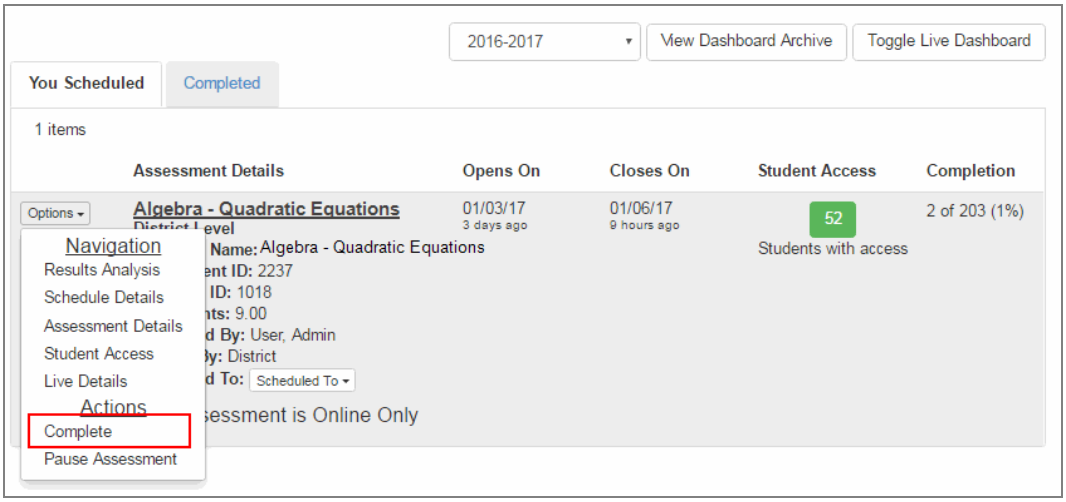
The **Options** menu displays different choices depending on the status of an assessment.

1. Select *Dashboard (Authorize Students and View Results)* from the **Assessment** menu or navigate to **Synergy SIS > Assessments > Assessment Dashboard**.



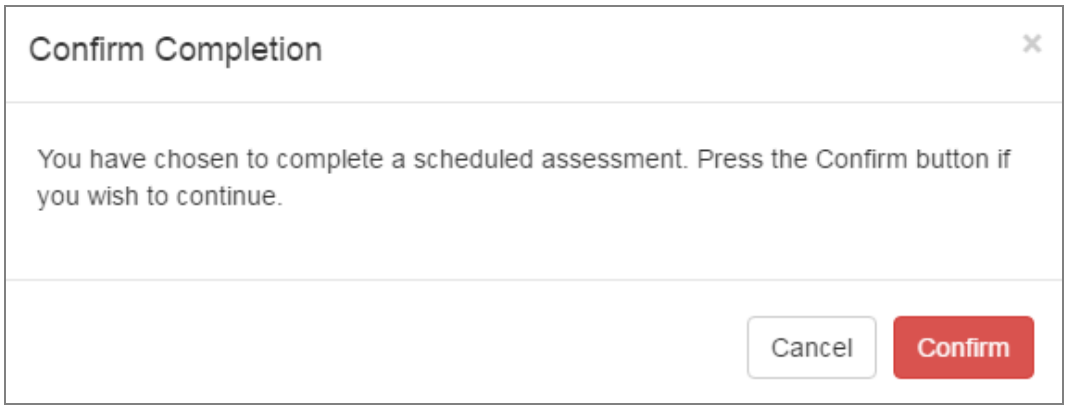
Assessment Menu

2. Select an action from **Options** in either the **You Scheduled** or the **Scheduled for Your Classes** tabs.
   - *Unschedule* – Displays for assessments prior to the scheduled start time or after the scheduled start time as long as none of the students completed the assessment.
   - *Complete* – Displays for assessments when at least one student has completed the assessment.



Assessment Dashboard, You Scheduled Tab

3. Click **Confirm** to the confirmation message.



Confirmation Message

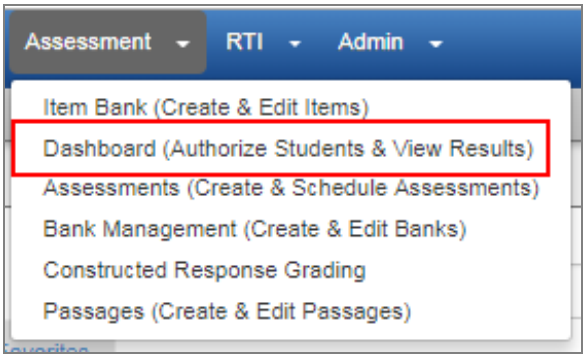
Archiving an Assessment

Archiving a Scheduled Instance of an Assessment

Once you have reviewed an assessment, you can archive it so that it no longer displays in the **Completed** tab. Moving assessments to the archive allows users a way to organize and display their completed assessments.

> Once an assessment is archived, it cannot be reinstated without recreating the assessment. It can be reviewed from the Archive directory.

1. Select *Dashboard (Authorize Students and View Results)* from the **Assessment** menu or navigate to **Synergy SIS > Assessments > Assessment Dashboard**.



Assessment Menu

2. Select the **Completed** tab in the Dashboard.

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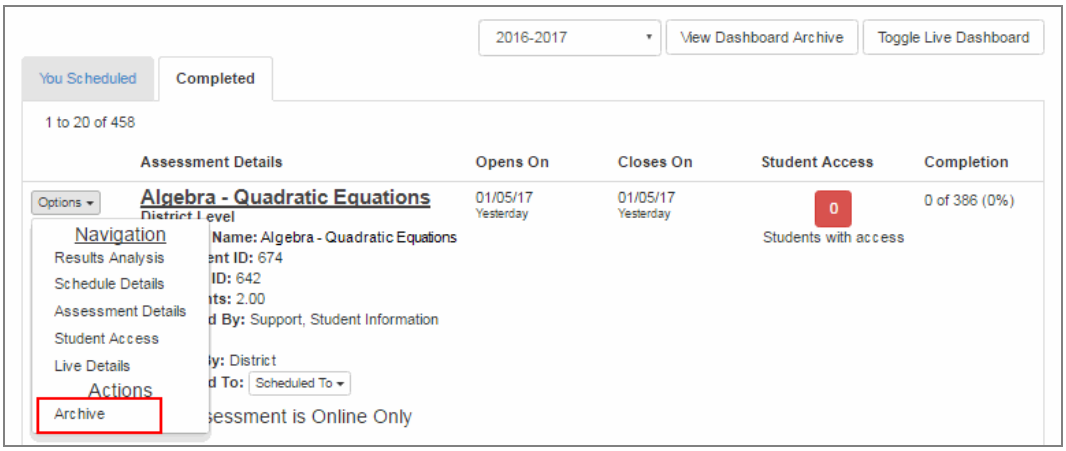
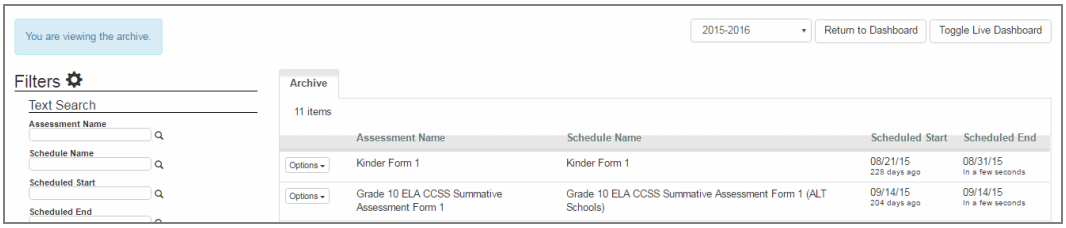
3. Select *Archive* from the **Options**. A confirmation message displays.



Assessment Dashboard Screen, Completed Tab

4. Click **Confirm**. The assessment moves to the Archive where it continues to display the same student results.

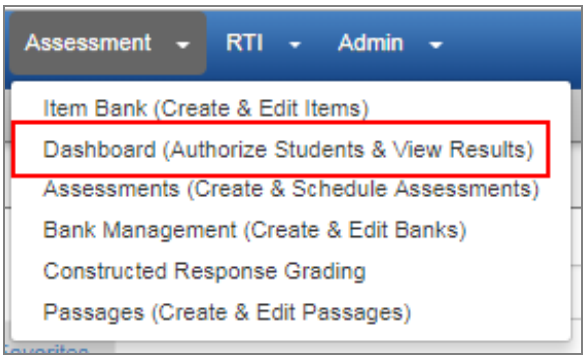
> To view archived assessments, click **View Dashboard Archive** in the Assessment Dashboard. Click **Return to Dashboard** to return to the active assessments.



Assessment Dashboard Screen, Archived Assessments

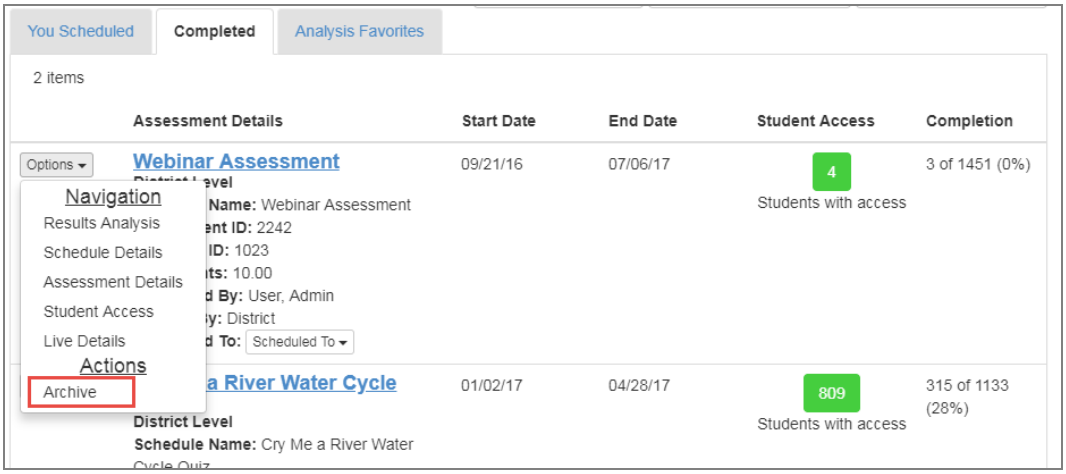
Archiving an Assessment

1. Select *Dashboard (Authorize Students and View Results)* from the **Assessment** menu or navigate to **Synergy SIS > Assessments > Assessment Dashboard**.



Assessment Menu

2. Select *Archive* from **Options**.



Assessment Dashboard Screen

3. Click **Confirm**. The assessment is archived.

> - This archived assessment displays all of the results and retains the same functionality as any other assessment.
> - To view archived assessments, select *Archived* in the **Schedule Status** filter. Select *Available to Schedule* to return to the active assessments.

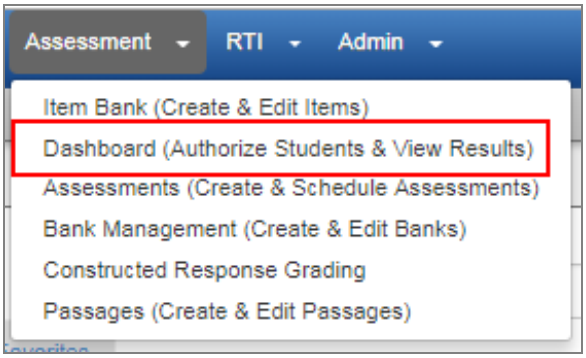
Pausing or Resuming an Assessment

Users who have scheduled an assessment can temporarily prevent students from starting the assessment from StudentVUE.

> When pausing a scheduled assessment, students that are currently within the scheduled assessment are not interrupted. They may continue testing.

To prevent students with access from starting the assessment:

1. Select *Dashboard (Authorize Students and View Results)* from the **Assessment** menu or navigate to **Synergy SIS > Assessments > Assessment Dashboard**.



Assessment Menu

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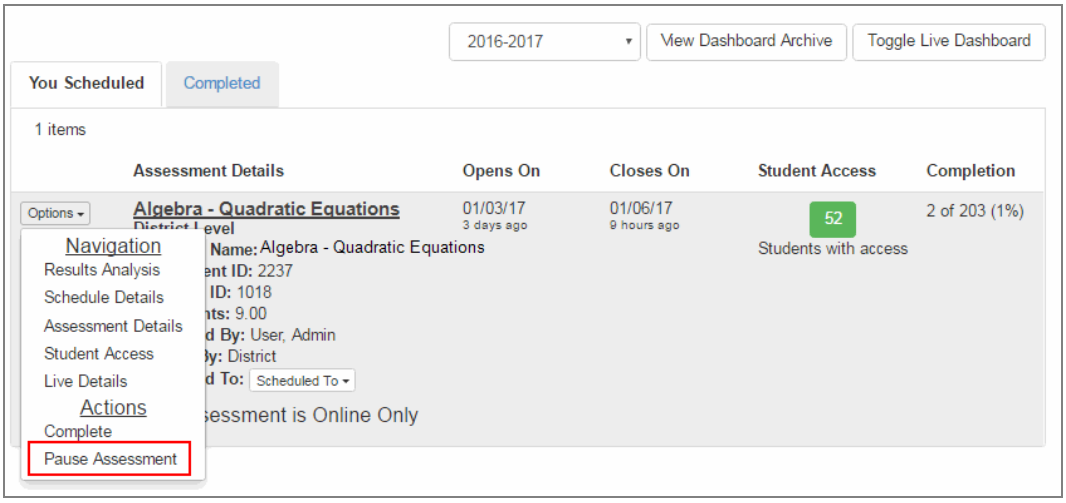
2. Select *Pause Assessment* from **Options**.

> *Pause Assessment* only displays for the user that scheduled the assessment. It is not available to other users that have access to the test, but did not schedule the assessment.

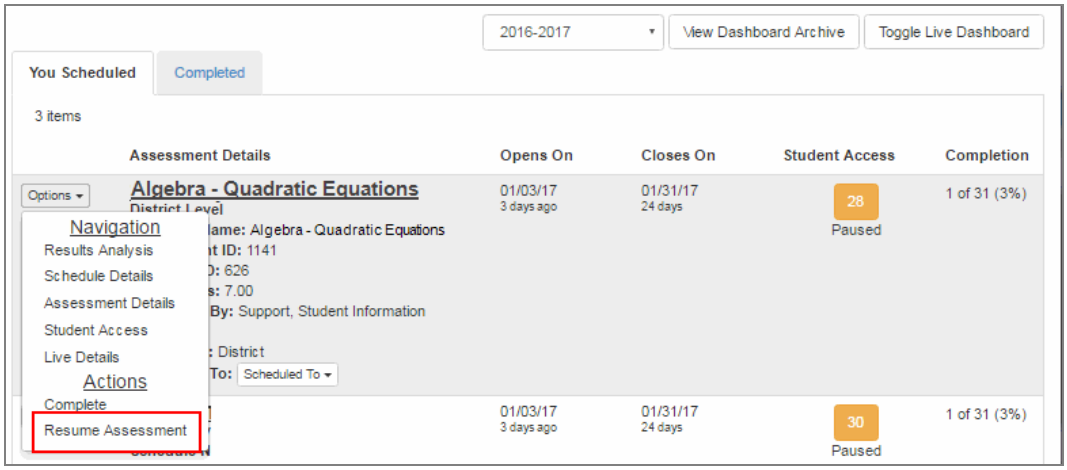


Assessment Dashboard Screen

> A pause button displays after selecting **Pause Assessment**.
>
> You can also pause assessments when Scheduling Assessments.

Restore Access and Return Status

- Select *Resume Assessment* from **Options**.



Assessment Dashboard Screen

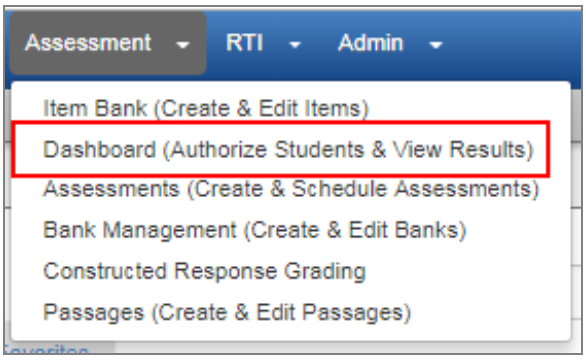
> *Resume Assessment* only displays for the user that scheduled the assessment. The option is not available to other users that have access to the test, but did not schedule it.

Changing Access to an Assessment

- District Level and School Level users can change access to assessments for students.
- Teachers can change access to active assessments for their students.

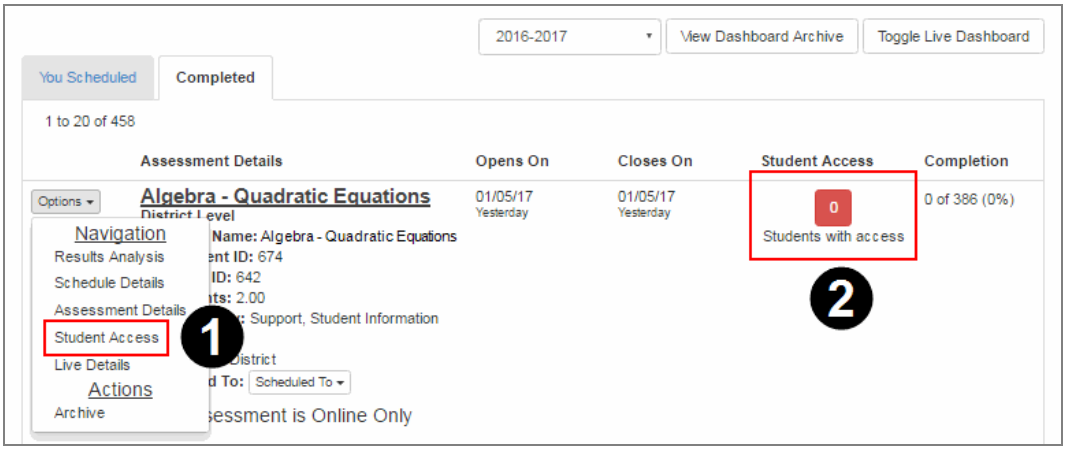
To change access:

1. Select *Dashboard (Authorize Students and View Results)* from the **Assessment** menu or navigate to **Synergy SIS > Assessments > Assessment Dashboard**.



Assessment Menu

2. Select *Student Access* ❶ or click the **Students with Access** icon. ❷



Assessment Dashboard Screen

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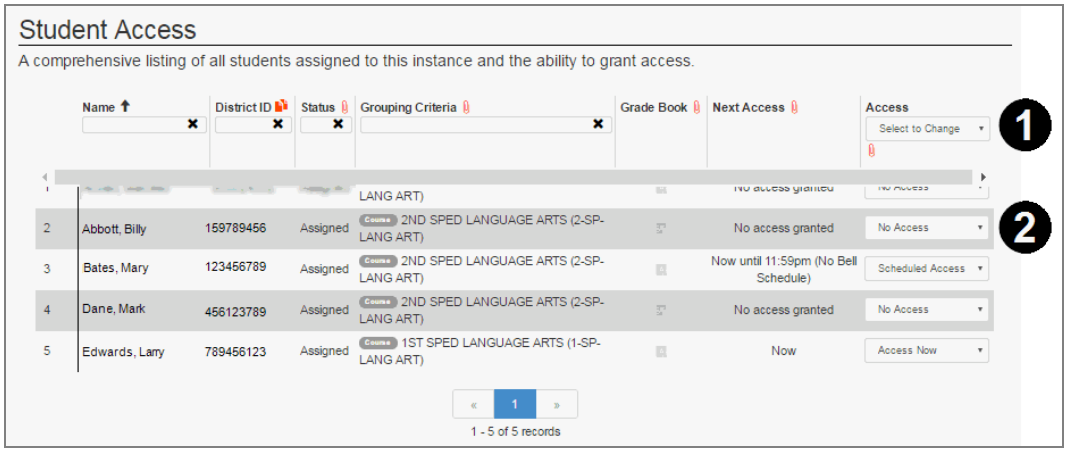
3. Make a selection:
   - Change the access for all listed students. ❶
   - Change the access for individual students. ❷



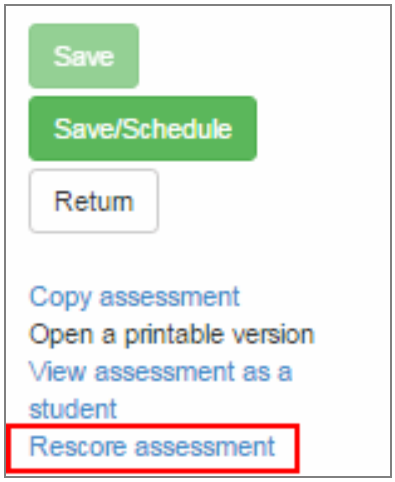
Student Access Screen

4. Click **Save**.

Working with Responses

Rescoring Assessment

Click **Rescore assessment** after editing items to update the scores for all students who have ever taken the assessment.



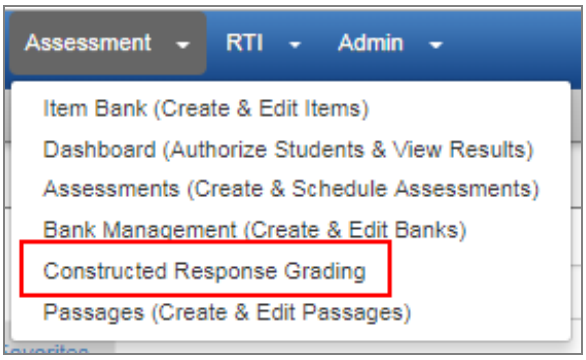
Assessment Creation Screen

Scoring Constructed Responses

Accessing the Responses

Using Constructive Response Grading Screen

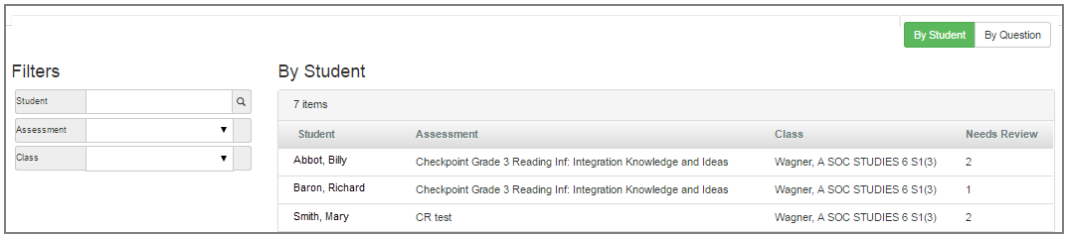
1. Select *Constructive Response Grading* from the **Assessment** menu or navigate to **Synergy SIS > Assessment > Assessment Item Grading**.



2. Select how to view the items requiring scoring.

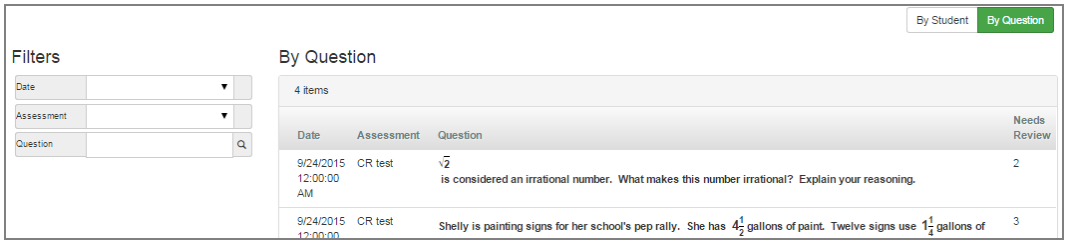
   - **By Student** – Lists the students that supplied answers and how many items require review.

> Enable Constructed Response Scoring to determine who can score these items.



Assessment Item Grading Screen

   - **By Question** – Lists the items and how many student answers need review.



Assessment Item Grading Screen

3. Select a response to grade by either **Student** or **Question**.

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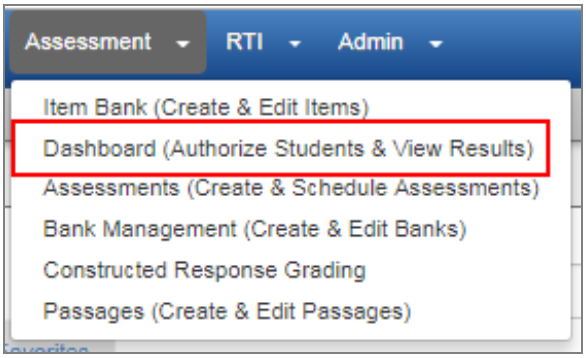
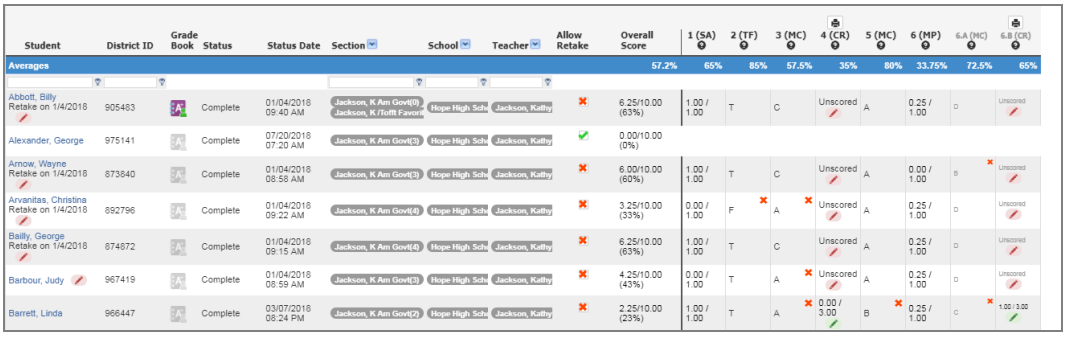
Using the Assessment Dashboard

1. Select *Dashboard (Authorize Students and View Results)* from the **Assessment** menu or navigate to **Synergy SIS > Assessments > Assessment Dashboard**.



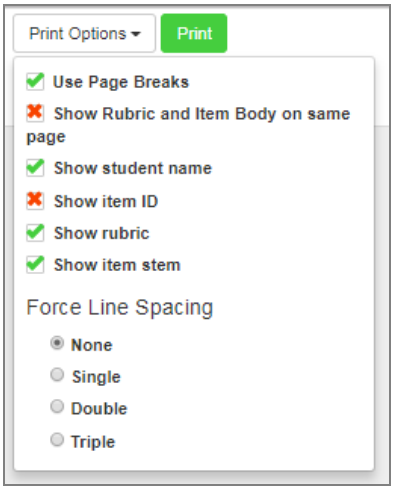
Assessment Menu

2. Select an Assessment.
3. Select the **Data Table**tab.
4. Click . The item displays.



Student Assessment Results Screen

5. Print constructed responses, if needed.
    a. Select students.
    b. Click .
    c. Click **Confirm** to the Export Student Responses message.
    d. Select the Print Options.



Print Web Page

    e. Click **Print**.

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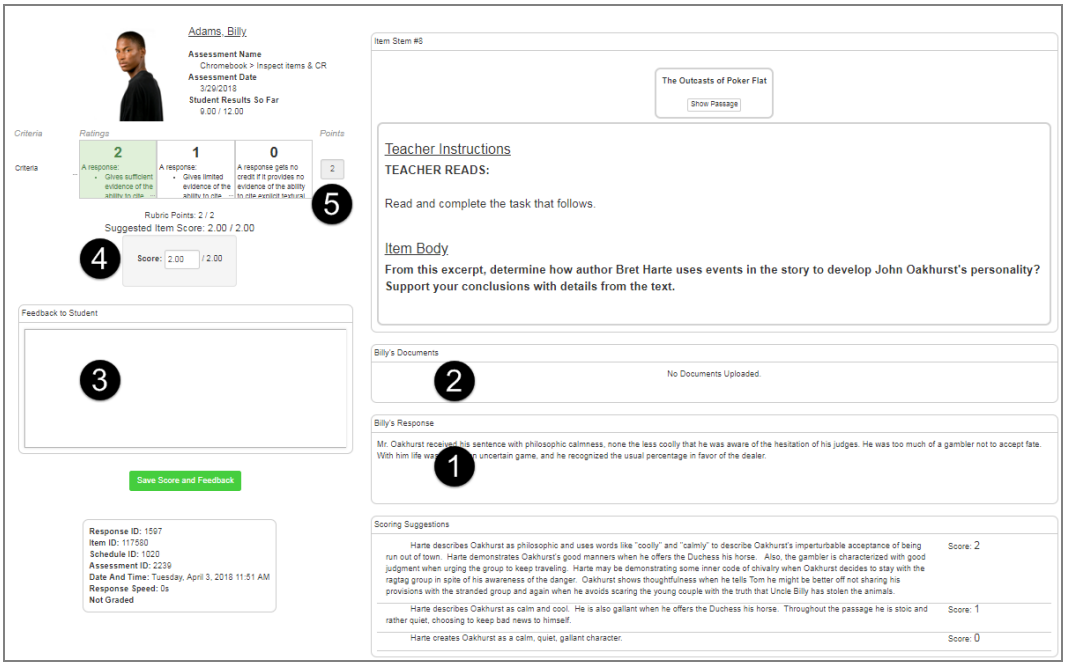
Scoring the Response

1. Review the Student's Response. ❶
2. Open the **Student's Documents** if available. ❷

> Available if **Media Upload** selected in Assessment settings.

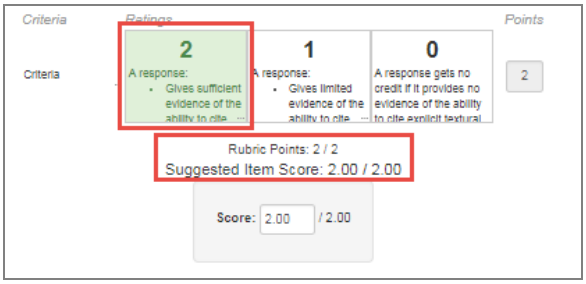
3. Enter and format the **Feedback to Student**. ❸



Constructed Response Scoring Screen

4. Enter the score for the item ❹ or use the rubric ❺ to select **Ratings** for each Criteria. The Suggested Item Score displays based on the rubric Points and Total Points of the item.

> If the value of the rubric does not match the Points of the item, a suggested **Score** displays. You can change this value.

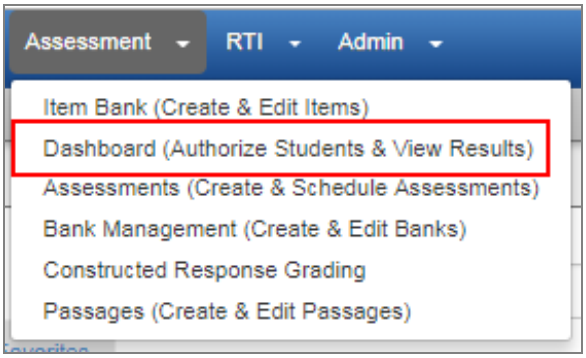


Assessment Grading Screen

5. Click **Save Score and Feedback**. The next item to score opens.
6. Click **Close**.

Changing the Score of Constructed Response Items

1. Select *Dashboard (Authorize Students and View Results)* from the **Assessment** menu or navigate to **Synergy SIS > Assessments > Assessment Dashboard**.



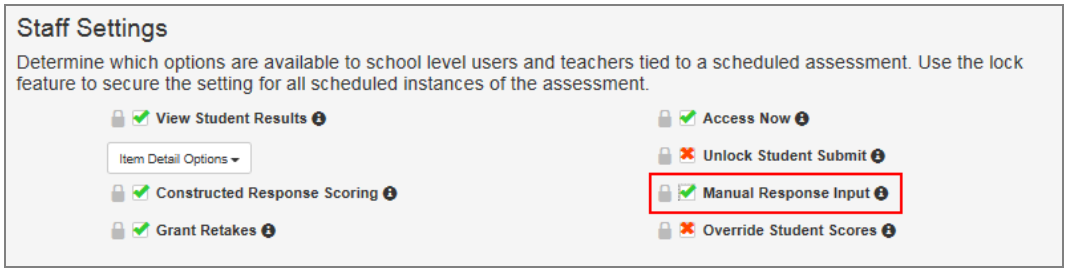
Assessment Menu

2. Select an *Results Analysis* from **Options**.
3. Select the **Data Table** tab.
4. Click next to a previously scored Constructed Response Item.
5. Edit the score. The student score is automatically updated in Grade Book if the **Include in Grade Book** setting was selected.

Manual Entry of Assessment Responses

A feature allows you to manually input student responses in to the assessment. This feature works with the following item types: Multiple Choice, Multiple Select, True/False, and Constructed Response.

- For district and school-level assessments, the option is available when enabled when scheduling an assessment.



Scheduling Assessment Screen

- For teacher level assessments, the option is available if the assessment uses the appropriate Item Types.

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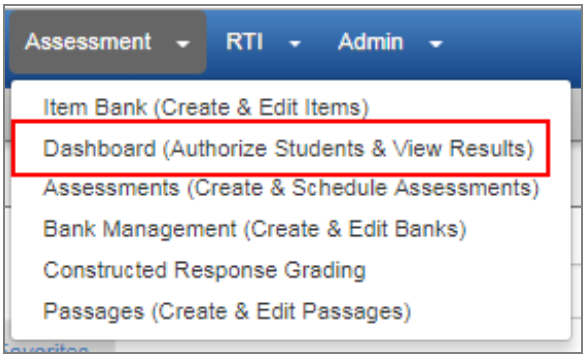
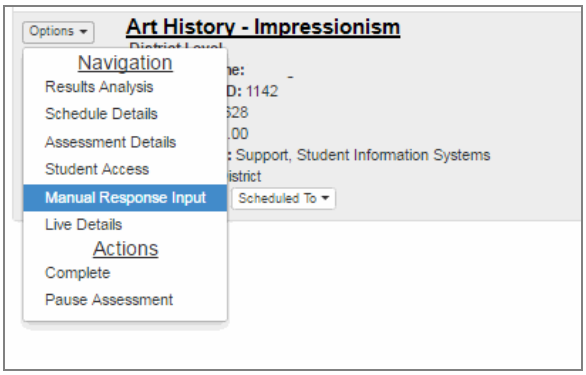
Access the Manual Entry Screen

1. Select *Dashboard (Authorize Students and View Results)* from the **Assessment** menu or navigate to **Synergy SIS > Assessments > Assessment Dashboard**.



Assessment Menu

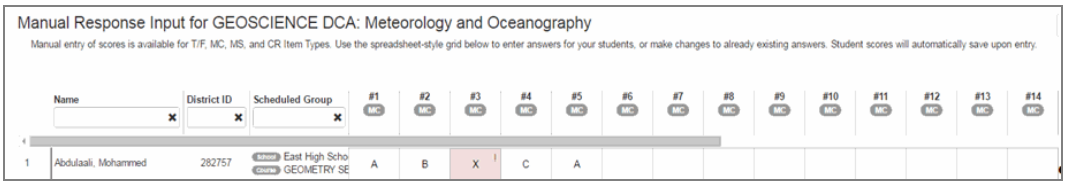
2. Select *Manual Response Input* from **Options**.



Assessment Dashboard

- This screen acts like a spreadsheet.
- Use the arrows on the keyboard to navigate.
- If an Item has an unavailable response, Synergy highlights the square in red and a notification displays: Response is not an available choice.
- If the assessment uses Constructed Response Items, enter the point value. The total points display in the Column Header.

- Synergy automatically saves student scores.



Manual Response Screen

The Assessment User must enter all responses to mark the student complete for the assessment.

Partial completion does not display on the Student Analysis screen.

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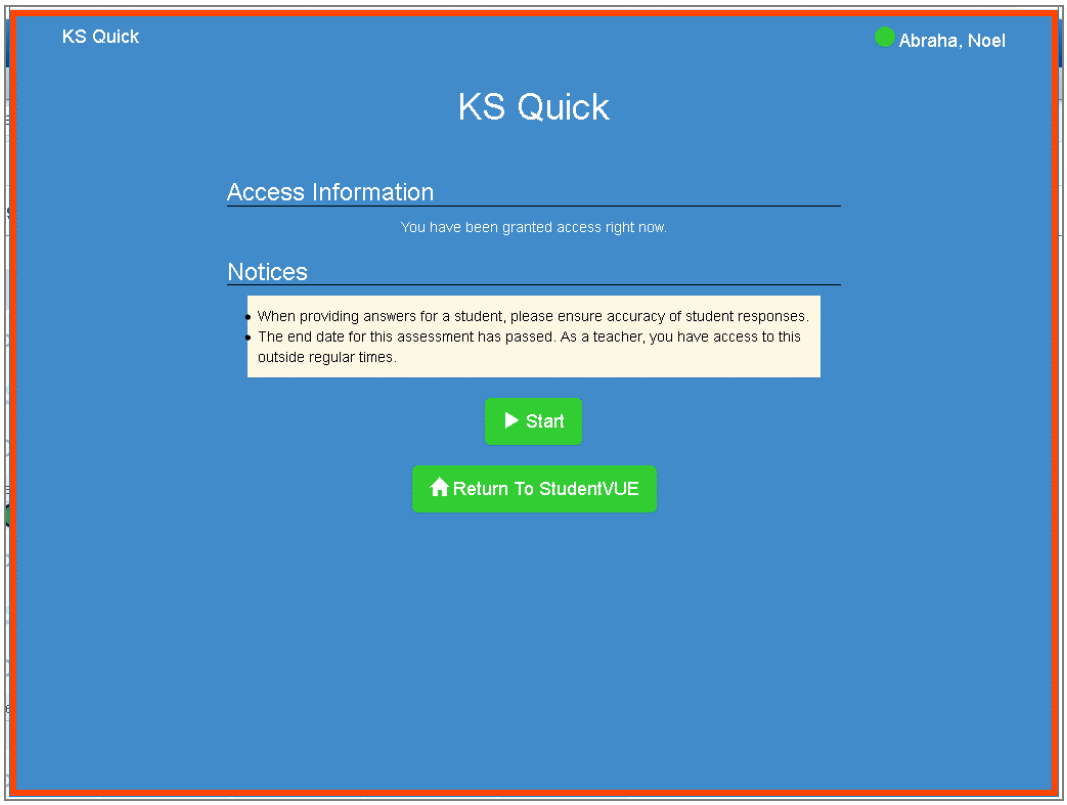
Using the Student Activity Log

Synergy Assessment now records activity as a student navigates through an assessment when the Student Action Log is enabled by an administrator. This record is available to teachers and others who have access to student results on the **Data Table** tab on the Student Assessment Results screen. It captures a student's answers on an assessment when a student has a loss of connection so the student's progress through the assessment is not lost.

Entering Responses in a Student Assessment

When someone accesses the student's assessment from StudentVUE, the window highlights with a red box and the IP address and browser information is recorded in the Student Activity Log.

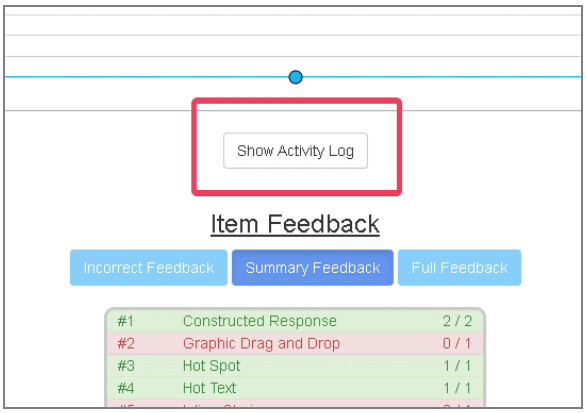


Student Assessment Screen

Accessing the Student Activity Log

The Student Activity Log is located in the Student Feedback.

1. Select *Assessment Dashboard (Authorize Students & View Results)* from the **Assessment** menu.
2. Select *Results Analysis* from **Options**.
3. Select the **Data Table** tab.
4. Select a student to view the Student Feedback.
5. Click **Show Activity Log**.



Results For Student Window

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Viewing the Student Activity Log

Responses in the Student Activity Log are highlighted with a red box when someone other than the student enters responses in the assessment.

> The Student Activity Log is not available for responses entered using GradeCam or Manual Input or for assessments taken prior to enabling the feature.

❶ – User who accessed the assessment from StudentVUE and took this assessment for the student

❷ – Browser used for that item

❸ – IP address of the computer where the response was entered

❹ – Blue numbers on the left indicate the question number on the assessment

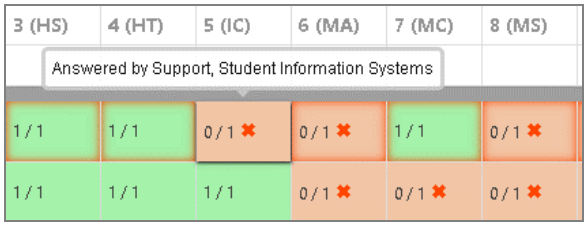
❺ – Item ID, Interaction, and the response the user or student selected or typed in

❻ through ❿ – Click-by-click information with date and time stamp for this item

Student Feedback Window

Viewing the Assessment Results

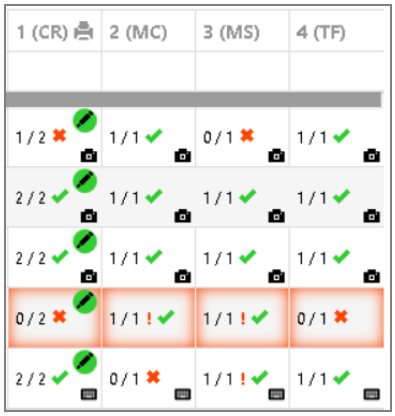
Responses made by someone other than the student are highlighted with red on the **Data Table** tab on the Student Assessment Results screen. Hovering over the item displays additional information about the user who submitted the response.



Student Assessment Results, Data Table Tab

The Data Table also displays icons to indicate how the responses were entered into the assessment.

- – Student's results scanned using GradeCam
- – Student's results entered with Manual Response input
- – Student's response was overridden



Student Assessment Results, Data Table Tab

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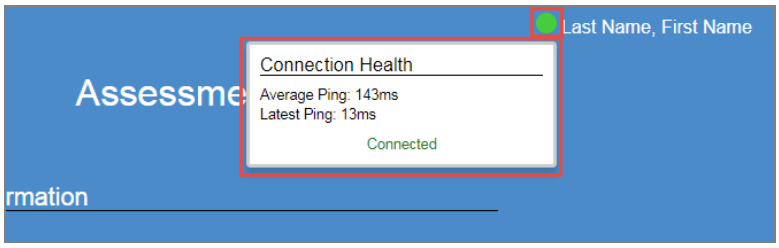
Losing Connection

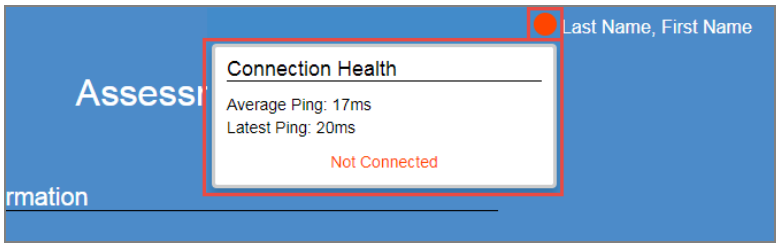
Improvements to the assessment system allow students to continue working even when their connection to the web server fails.

Student responses now save periodically while a student is taking their assessment. Constructed Response is the best example of this. It saves to their browser even if the student never clicks **Save**. Even if the computer suddenly reboots, that saved information is available when the student logs back in.

Connection Health information is now always available and color-coded.



Student Assessment Screen

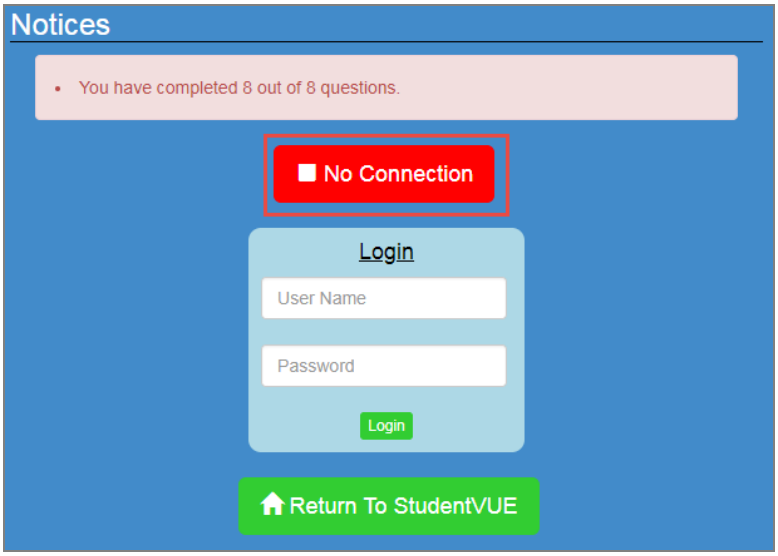


Student Assessment Screen

Students are notified if there is a connection loss and there are multiple ways for students to immediately log back in when disconnected.

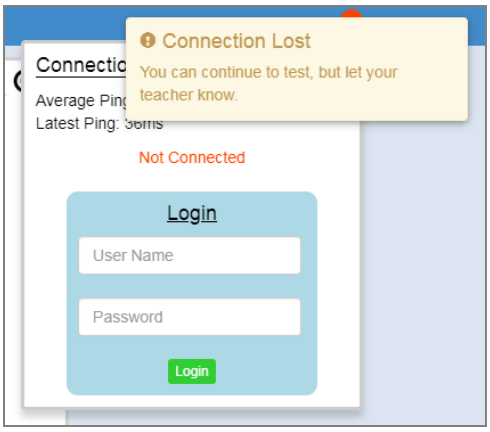
Student Assessment Connection Loss - Login

The **Start** button becomes a **No Connection** button with a Login form when the student is not logged in and there is no connection.



Student Assessment Connection Loss - Login

Messaging notifies the student to tell the teacher and that they can continue to test.



Student Assessment Connection Loss - Login

Students are informed when they regain their session and responses they gave during the session loss are saved in Assessment at this time.

When a student is not logged in, reaching the End of Test requires a login to continue. This login officially saves the answers stored in the browser during the session loss and requires the student to submit the assessment.

> The student must use the same computer and browser because the student's responses are saved to the browser.
>
> If the browser cache is cleared, the student's locally saved responses are also lost.
>
> Due to the nature of the secure browser and the Sunergy Edupoint Kiosk App, this locally saved data is cleared if the user logs out. The same is true for the browser when using Incognito modes.

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Chapter 7: View Assessment Results

Analysis Basics 219
Viewing Assessment Results 221
Test History Analysis 276

Analysis Basics

You can view any assessment that displays in the Dashboard.

> This section focuses on data used to analyze the results of completed assessments. Analysis is also available for active assessments.

Why analyze the results?

Analyzing the assessment results allows you to learn whether or not the student learning outcomes are met. The data gathered from the analysis can be compared to previous assessments and existing standards. For example:

- Are students/teachers/schools meeting the standards?
- How do students/teachers/schools compare to their peers?
- Are students/teachers/schools improving?
- Is the teacher curriculum improving?

Once the data is gathered on the assessment, it can be reviewed to determine where the successes and weaknesses are and what actions are needed to share successes and improve weaknesses.

Who can view assessments?

You can view and analyze assessment results based on your security settings.

> District users can only view district created assessments. They cannot view teacher created assessments.

Analysis Type	Security Setting	View assessment data based on
Student	Teachers Principals District users	Student, standard or item, and analysis bands
Item	Teachers Principals District users	Item and answer in: • **Grid** view that shows the item number, answer, with the number of students that picked that answer, and the percentage of correct answers • **Expanded** view that shows the item and answer with the student name that selected the answer, the number of students that selected the answer, and the percentage of students
Teacher	District users	The overall score the students received on an assessment for the teacher, the school, and the district
School	District users	The overall score the students received on an assessment for the school and the district

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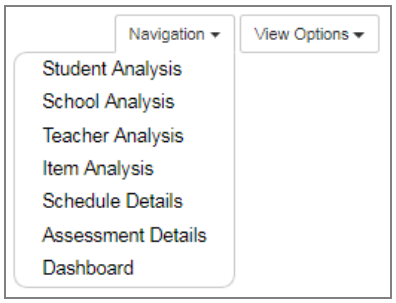
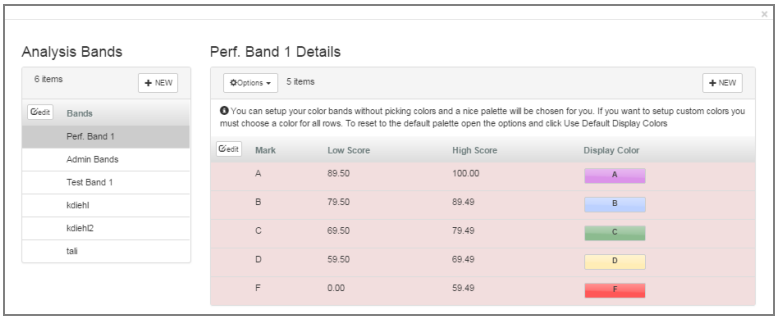
The Student Assessment Results display when you select an assessment to analyze. Once open, all other analysis types are accessible from the **Navigation** menu.



Student Assessment Results Screen

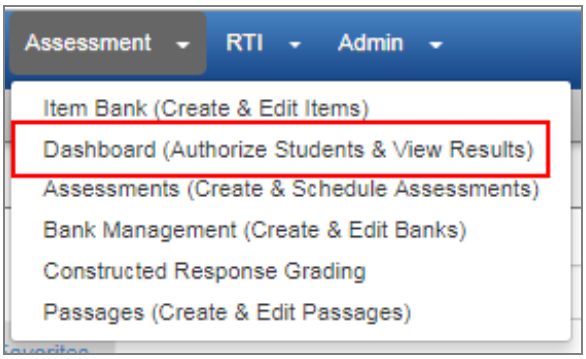
Analysis Bands are set up in Grade Book but you can modify them and/or create new ones in Synergy Assessment. District users can modify district-created bands but teachers can only modify bands they created. When gaps are present in the selected Analysis Band and the results are not accounted for, they highlight in gray.



Analysis Bands Screen

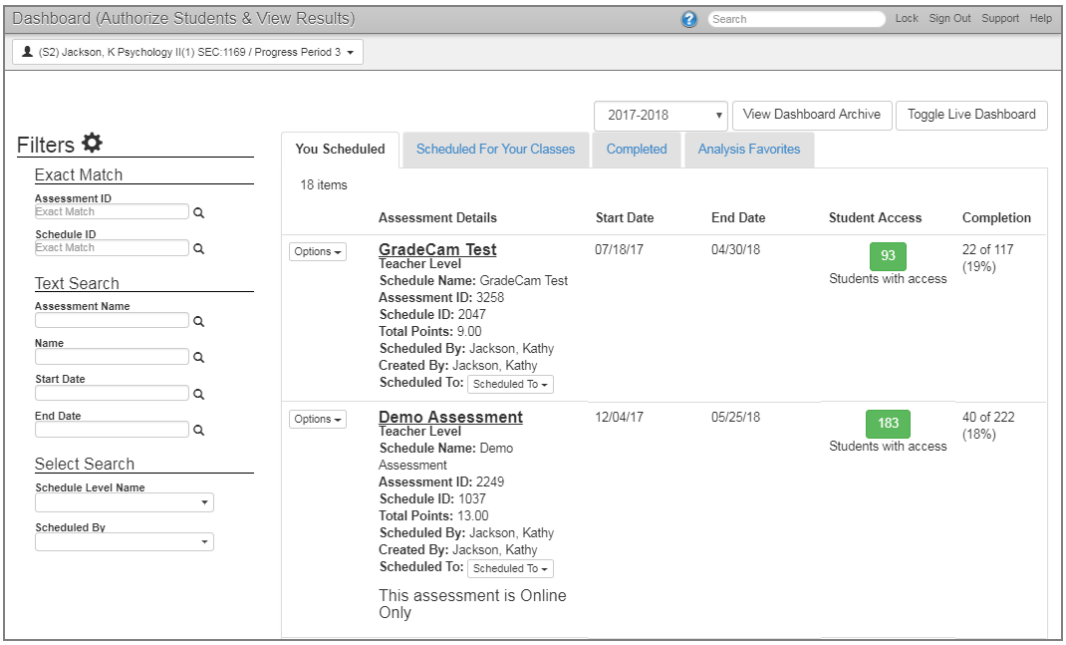
Viewing Assessment Results

1. Select *Dashboard (Authorize Students and View Results)* from the **Assessment** menu or navigate to **Synergy SIS > Assessments > Assessment Dashboard**.



Assessment Menu

2. Use filters to narrow the results.



Assessment Dashboard Screen

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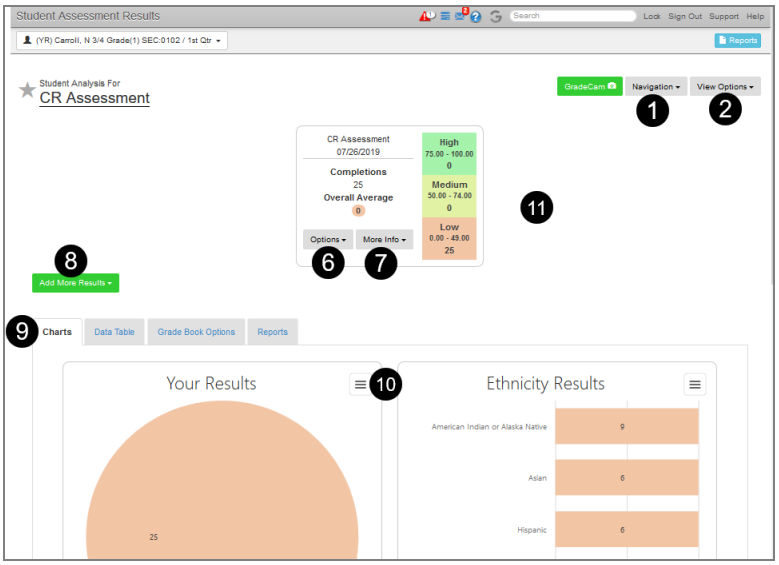
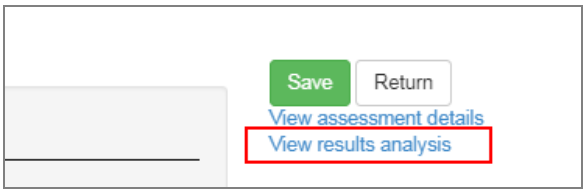
3. Select *Results Analysis* from the **Options** menu for an assessment. The Student Assessment Results screen displays the **Charts** tab.



Student Assessment Results Screen

You can access the results for an assessment from the Schedule Assessment screen.



Schedule Assessment Screen

- Select the **Navigation**. ❶
  - *Student Analysis* – All users
  - *School Analysis* – District users
  - *Teacher Analysis* – District users or Principals
  - *Question Analysis* – All users
  - *Schedule Details* – Select to view the Assessment Schedule screen for the assessment.
  - *Assessment Details* – Select to view the Assessment Creation screen for the assessment.
  - *Dashboard* – Select to return to the Assessment Dashboard.
- Select the **View Options**. ❷

Assessment Results Screen

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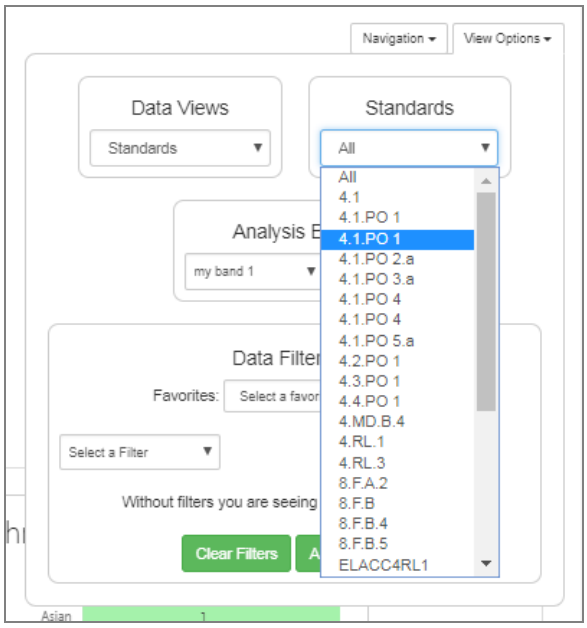
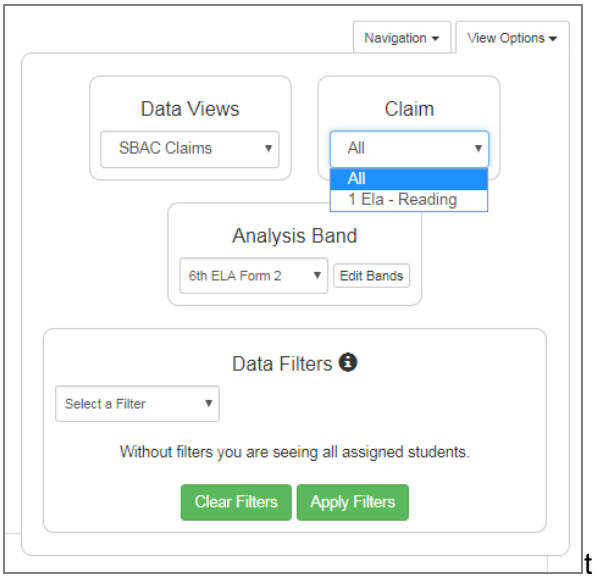
- **Data View** – Select to view details by *Assessment Items*, *Standards*, *Historical Summary*, *Historical Standards*, *SBAC Claims*, or *SBAC Targets* if available to the specific assessment. ❸
  - If you select *Standards*, select specific **Standards** to narrow the results.



Assessment Results Screen

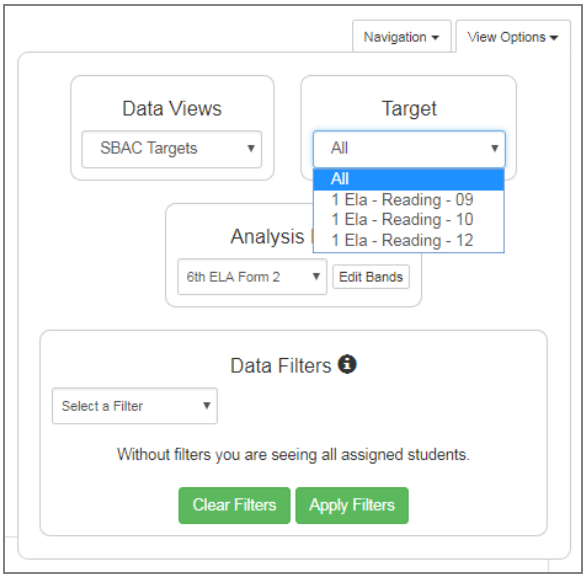
  - If you select *SBAC Claims*, select specific **Claims** to narrow the results.



t

Assessment Results Screen

- If you select *SBAC Targets*, select specific **Targets** to narrow the results.



Assessment Results Screen

- **Analysis Band** – Select to apply desired analysis bands to the available charts and data available. ❹

> Click **Edit Bands** if needed.

- **Data Filters** – Select an option from **Select a Filter** to change the data displayed. ❺ See Filtering Data From View Options.

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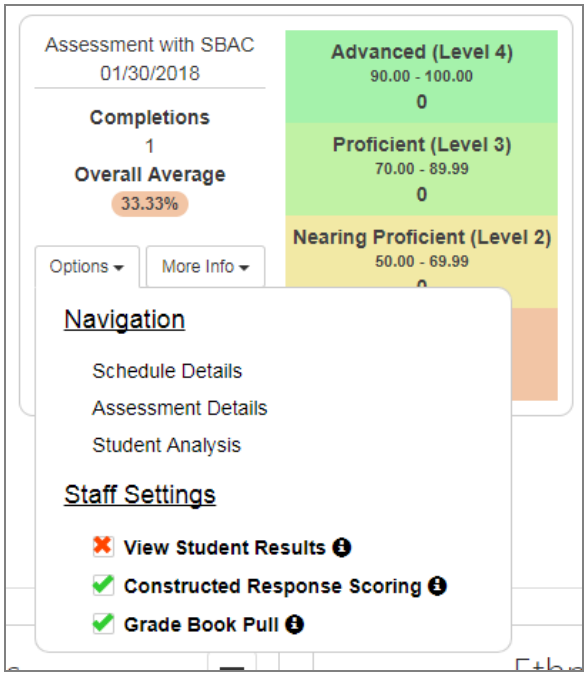
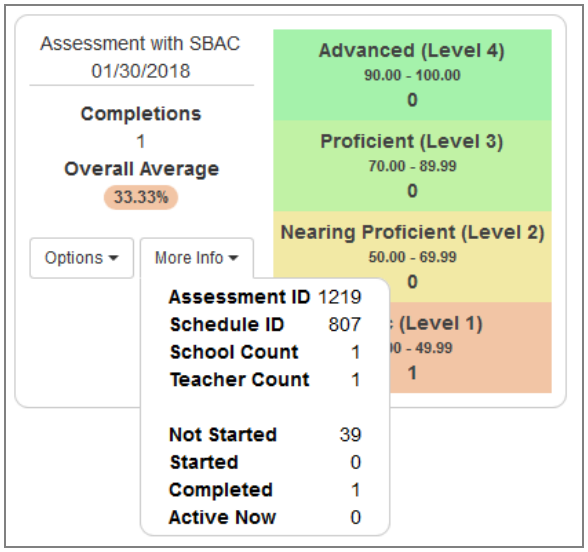
- Use the **Options** menu to move view assessment information: ❻



Results Analysis Screen

- The Navigation options are available to all users:
  - *Schedule Details* – Select to view the scheduling information for the assessment.
  - *Assessment Details* – Select to view the information for the assessment on the Assessment Creation screen.
  - *Student Analysis* – Select to view the Student Analysis Assessment Results screen.
- The Staff Settings options are not available for Teachers:
  - *View Student Results* – Select to allow others to view student results.
  - *Constructed Response Scoring* – Select to allow others to score the Constructed Responses.
  - *Grade Book Pull* – Select to allow teachers to pull the information into Grade Book.

- Use the **More Info** menu to view assessment completion information for the assessment. ❼



Assessment Results Screen

- Select **Add More Results** to compare information between assessments. ❽ For example, compare the results of a test given before you present the subject to a class and after.
- Select a tab: ❾
  - **Charts** – All users
  - **Data Tables** – All users
  - **Reports** – All users on Student Analysis, district users on Teacher Analysis
  - **Details** – All users
- Export results: ❿
  - **Export Student Results** – All users can export student results
  - **Export To Excel** – All users
  - **Export to PDF** – All users
  - **Connect/Update Grade Book** – Teachers can update scores in Grade Book
  - **Create Breakout** – Teachers can create breakout classes

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- Drill down into the details on the chart.
  - Click a chart section to display the student information for the data
  - Click on the bottom right corner to resize the pop-up window.
  - Click to expand the pop-up window to full size.

Assessment Results Screen

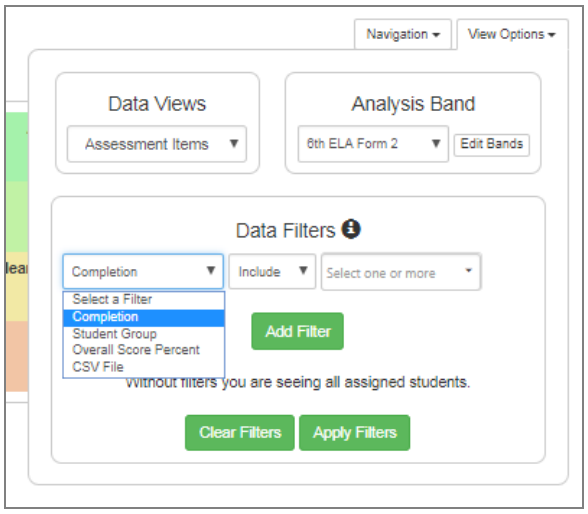
Filtering Results

From View Options

Use the following steps on the Student Analysis, Teacher Analysis, and School Analysis screens to change the data that displays.

1. Select an option from **Select a Filter** to change the data displayed.
   - *Completion* – Select to Include or Exclude students base on their current status of the assessment, this defaults to display only completed students when the assessment is complete. Select an option:
     - *All* – Displays all students scheduled to the assessment.
     - *Assigned* – Displays students currently assigned to the assessment and have not accessed the assessment. This filter automatically applies for **Active** assessments.
     - *Started* – Displays students who have accessed the assessment.
     - *Completed* – Displays students who have submitted the assessment for grading. This filter automatically applies to **Completed** assessments.
   - *Student Group* – Select to *Include* or *Exclude* students based on the Synergy-created student groups.
   - *Overall Score Percent* – Select to *Include* or *Exclude* data based based on score ranges using operators (=, <, <=, >, >=)

- *CSV File* – Select to *Include* or *Exclude* data based on an imported spreadsheet.

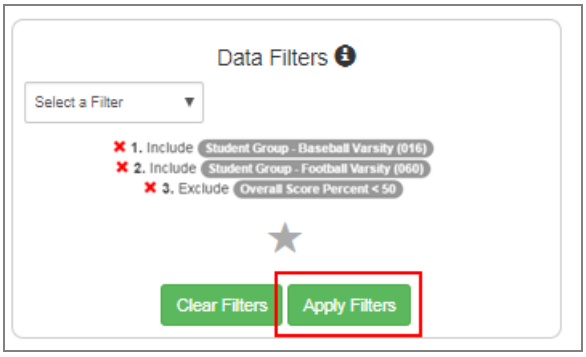


Assessment Results Screen

2. Click **Add Filter**.
3. Add additional filters if needed.

> Click **Clear Filters** to clear all filters or ✖ to remove a single filter.

4. Click **Apply Filters**. Active Data Filters display to indicate you filtered the data on the screen.



Assessment Results Screen

> In the example, the data includes only students in the *Baseball* and *Football Varsity* student groups whose **Overall Score** is less than *50*.

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Teachers with School Level Access

Select which results to display (for teachers with school level access):

- Click **Switch to all results** to view all results.
- Click **Switch to just your results** to view just your classes.

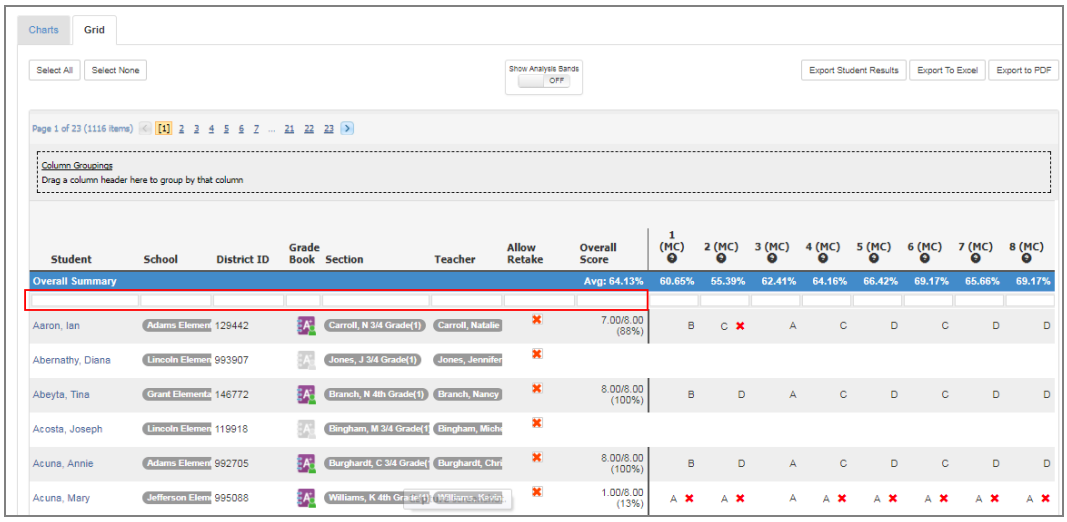
> The ability to switch results displays depending on your scheduling level.

In Data Tables and Grids

Enter a value to filter data for analysis in the column.

> Use last names only for **Teacher**.
>
> Enter percentages without %. For example 100 for 100%.
>
> Some **Overall Scores** require you to calculate the value. For example, 7.00/8.00 is 87.5 instead of 88.

- Gender and Ethnicity headers are available.
- Search and Filter options are available on appropriate column headers.
- Select to display the **Column Chooser** and make decisions on which information is displayed or hidden.



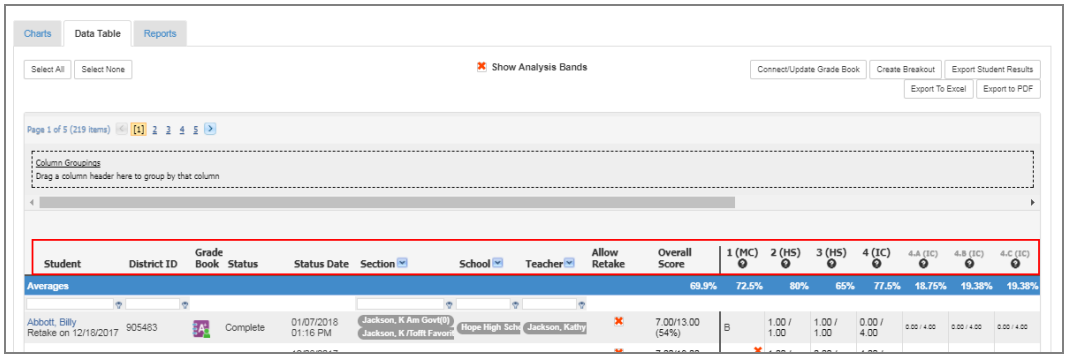
Student Assessment Results Screen

- Click a **Student Name** or their **Overall Score** to see the Results Summary screen and the Item Feedback.

- Click an Item Response to see how the student responded to that individual item.
  - The response has a red border if a user other than the student provided the response.
  - displays displays if the student's response was entered using GradeCam Hand Scan or Bulk Scan.
  - displays if the student's response was entered using Manual Entry.

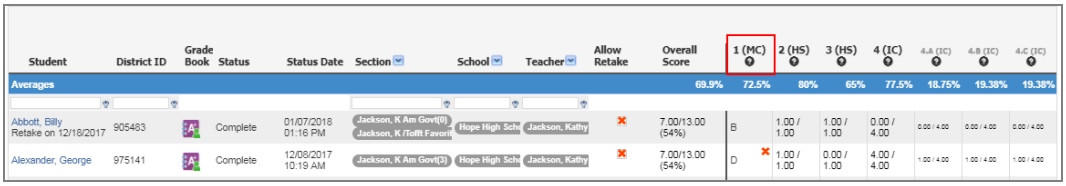
Sorting Results

Click the header to sort the column in ascending or descending order. Click again to change the direction of the sort.



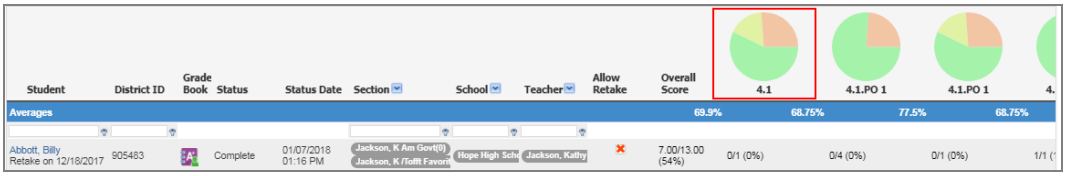
Student Assessment Results Screen

- In the *Assessment Items* Data View, sort by any column heading including answers to the items.



Student Assessment Results Screen

- In the *Standards* Data View, sort by any column heading including standards.



Student Assessment Results Screen

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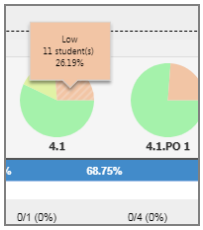
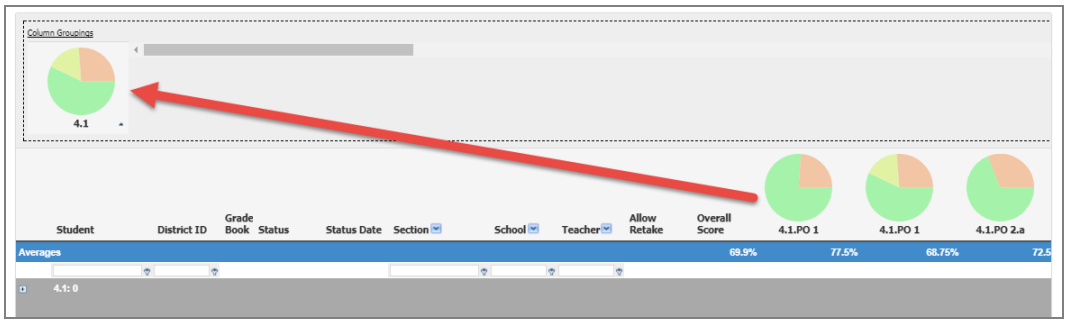
Hover over the pie chart to view the distribution.



Student Assessment Results Screen

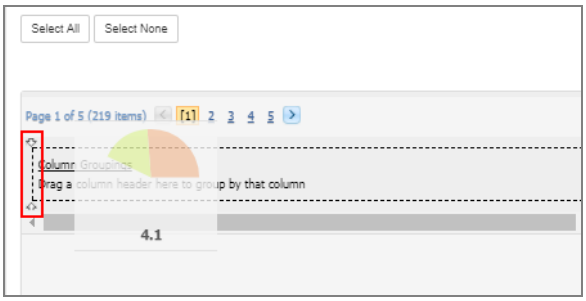
Grouping Results

Drag a column header into the box to group the results.



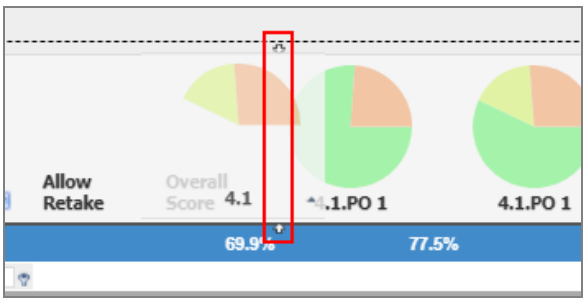
Student Assessment Results Screen

Make sure the arrows show when dragging the column header.



Student Assessment Results Screen

Dragging the heading back to the column headings ungroups the results. The arrow indicates where it will be inserted. Ungroup results before switching to the Item results view.



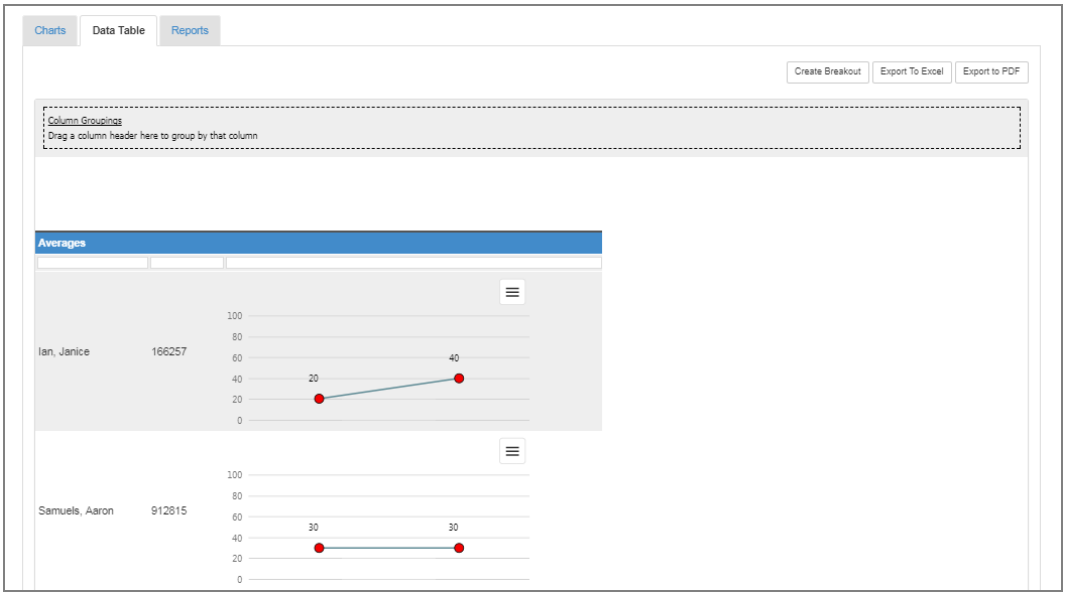
Student Assessment Results Screen

Comparing Student Results

1. Select an assessment from **Add More Results**. Results from all of the selected assessment display.

Assessment Results Screen

2. Select the **Data Table** tab. A graph displays showing the difference between the assessments.



Assessment Results Screen, Data Table Tab

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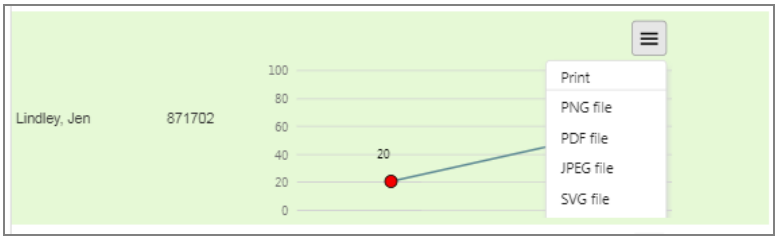
3. Select ☰ to print a PDF or image of the graph.



Assessment Results Screen, Data Table Tab

Creating Favorites

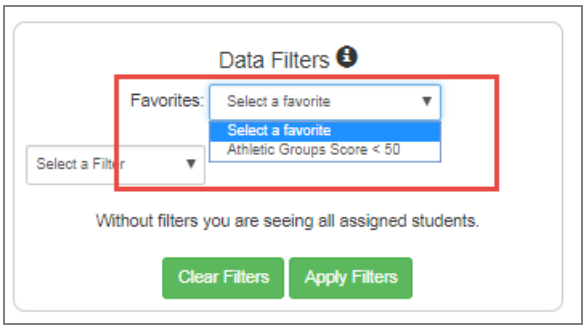
You can create favorites from your Active Filters and when you compare results.

Data Filter Favorites

1. Select your **Data Filters**.
2. Click ★ to add this group of Active Filters to your favorites.
3. Enter a name for your filter.
4. Click **Add Favorite Filter**.

Assessment Results Screen

A new menu displays to select **Favorites**.



Assessment Results Screen

★ indicates you used a filter from your favorites.

Assessment Results Screen

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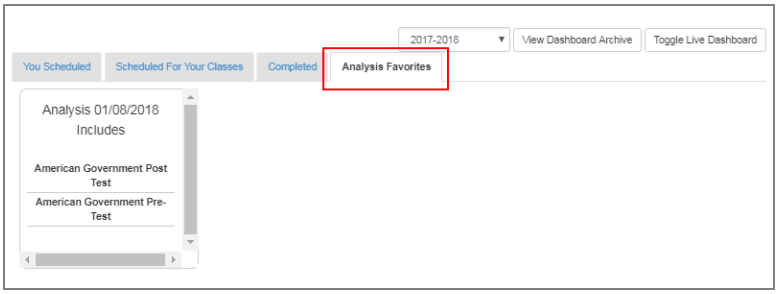
Analysis Favorites

1. Select the assessments to compare.
2. Click ★ to create an analysis favorite.
3. Enter a name for the analysis favorite.
4. Click **Add Favorite Analysis**.

Assessment Results Screen, Data Table Tab

- The **Analysis Favorites** tab displays on the Assessment Dashboard screen. Select a favorite to compare the results.

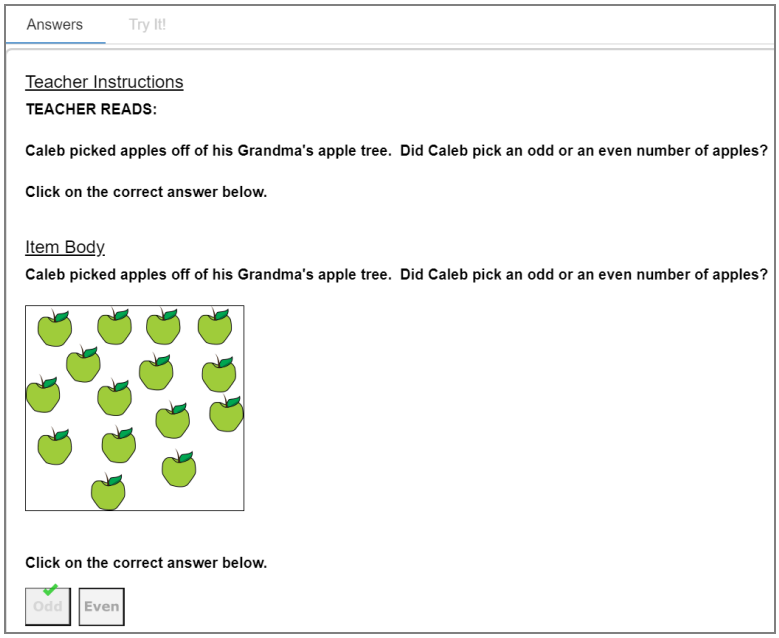


Analysis Dashboard Screen

- ★ indicates you used a filter from your favorites.

Viewing Assessment Items

- Click ⤢ to see the item.



Student Assessment Results Screen

For Multi-Part items, the individual parts display with an alpha character appended to the item number. For example, 3.A, 3.B, 3.C.

For EBSR items, the individual parts display with an A and B appended to the item number. For example, 4.A, 4.B.

For assessments with Sections, the sections are separated by a line and the numbering changes. For example, 1.1, 1.2, 1.3 and 2.1, 2.2, 2.3.

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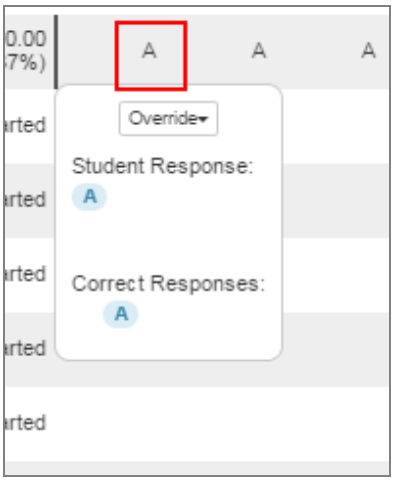
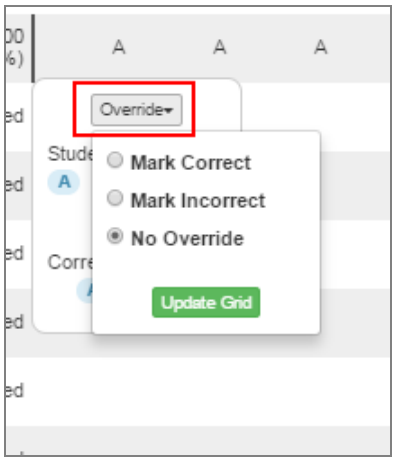
- Hover over the answer to see the student and correct response.



Student Assessment Results Screen

Overriding Scores

Select an **Override** for the score.



Student Assessment Results Screen

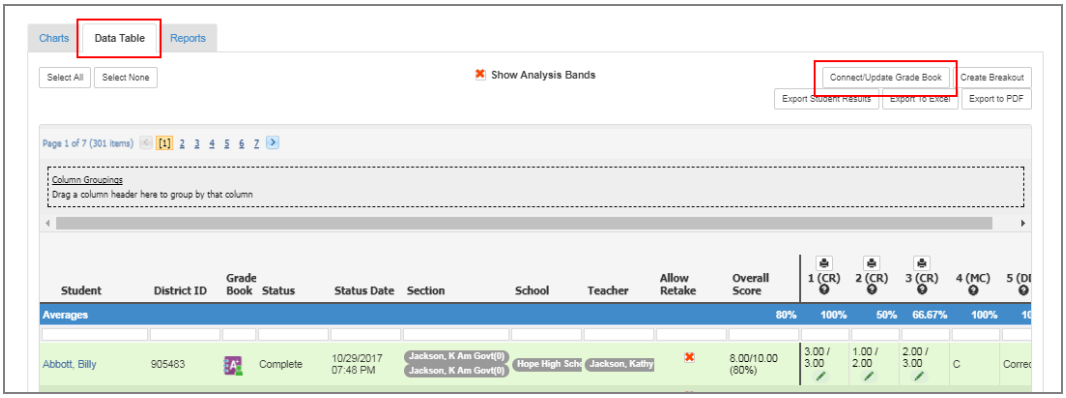
Overriding a student score does not update the Grade Book assignment or impact any item analysis statistics.

Teachers push scores to Grade Book from the Student Assessment Results screen.

1. Select the **Data Table** tab.
2. Select the students that have score adjustments. The selected students highlight in green.

All previous data for the selected students will be overwritten when you push the scores from the assessment. Make sure you only select the students you want to change scores for.

3. Click **Connect/Update Grade Book**.



Student Assessments Results Screen, Data Table Tab

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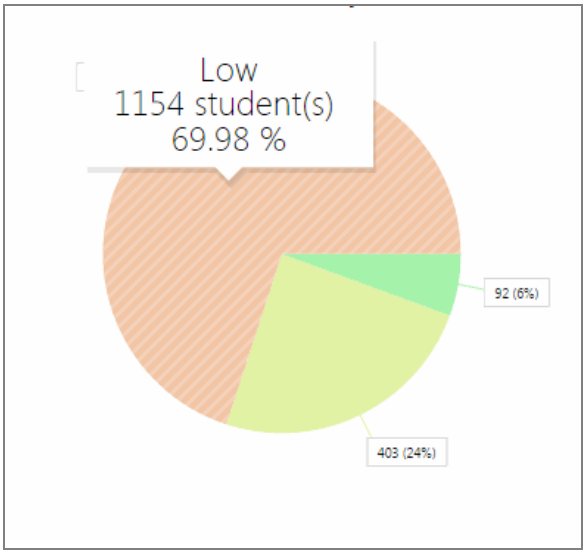
Viewing Student Assessment Results

Student responses to technology enhanced items display in the Student Assessment Results screen. Items rendered and scored outside of Synergy display images of the student responses. Images are not exportable and items rendered outside of Synergy are not included in Assessment Advanced Statistics.

Student Analysis Screen

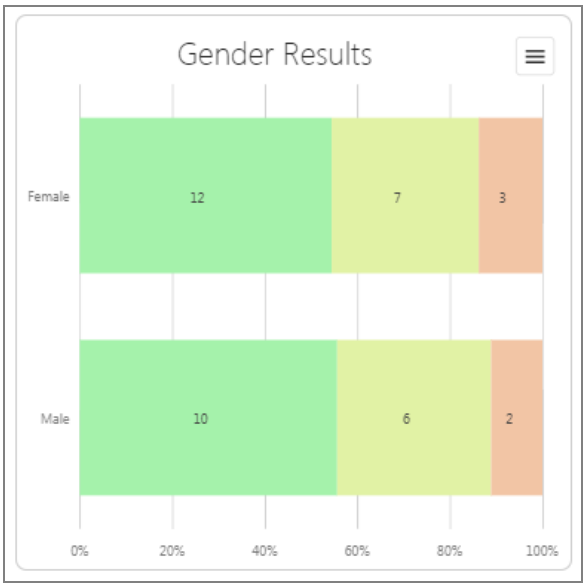
Hover over a section of the chart to view details.



Student Assessment Results Screen

The results displayed on the **Chart** tab include:

- A list of the Analysis Bands, the associated settings and how many students are in each band. ❶
- **Overall Results** indicate the number and percentage of students in the Analysis Band for all students. ❷
- **Ethnicity Results** indicate the number and percentage of students in the Analysis Band by ethnicity. ❸
- **Gender Results** indicate the number and percentage of students in the Analysis Band lists by gender.



Student Analysis Screen

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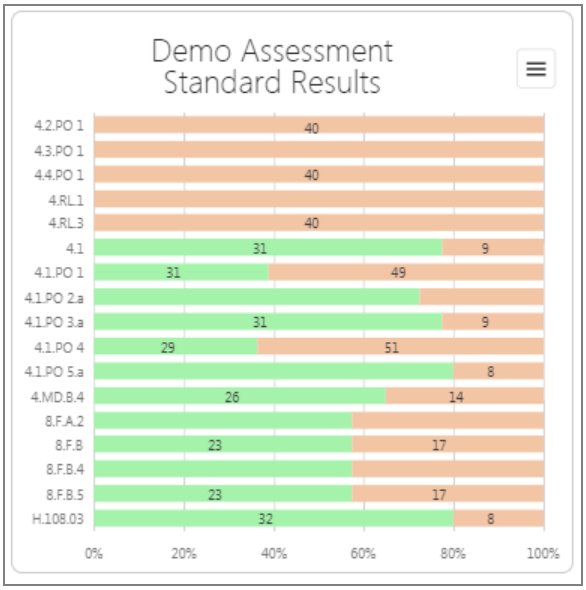
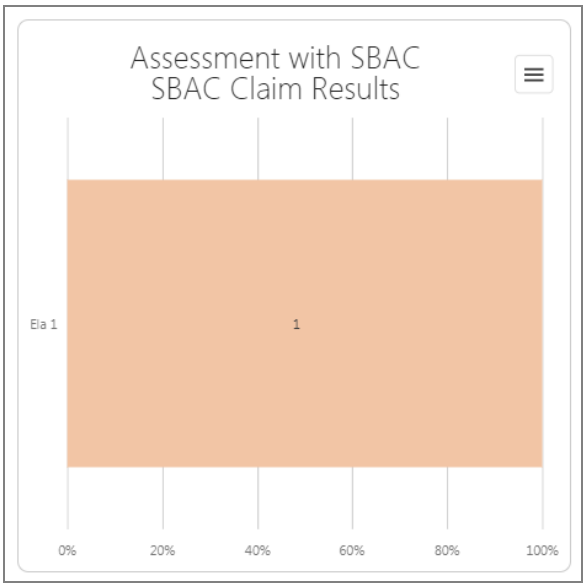
- **Standard Results** indicate the number and percentage of students in the Analysis Band lists by standard.



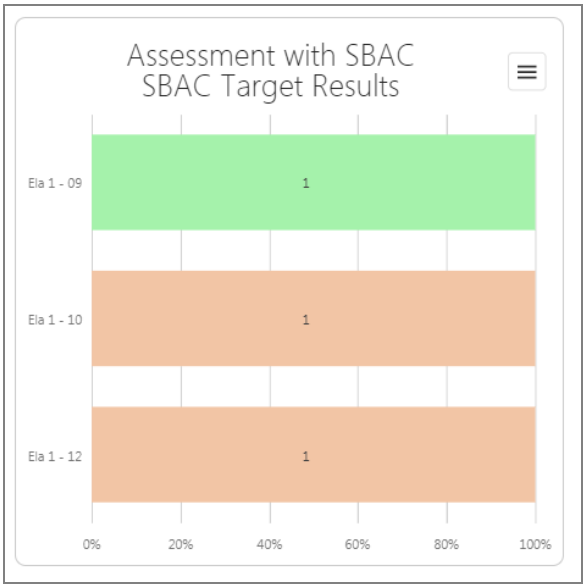
Student Analysis Screen

- **SBAC Claim Results** indicate the number and percentage of students in the Analysis Band lists by SBAC Claim.



Student Analysis Screen

- **SBAC Target Results** indicate the number and percentage of students in the Analysis Band lists by SBAC Target.



Student Analysis Screen

Standard, SBAC Claim, and SBAC Target Results do not display if not defined in the assessment.

SBAC Claims and SBAC Targets only display for items in the INSPECT item bank that have SBAC data associated.

Select a **Standard**, **Claim**, or **Target** from **View Options** to view a definition and to view the results. ❹

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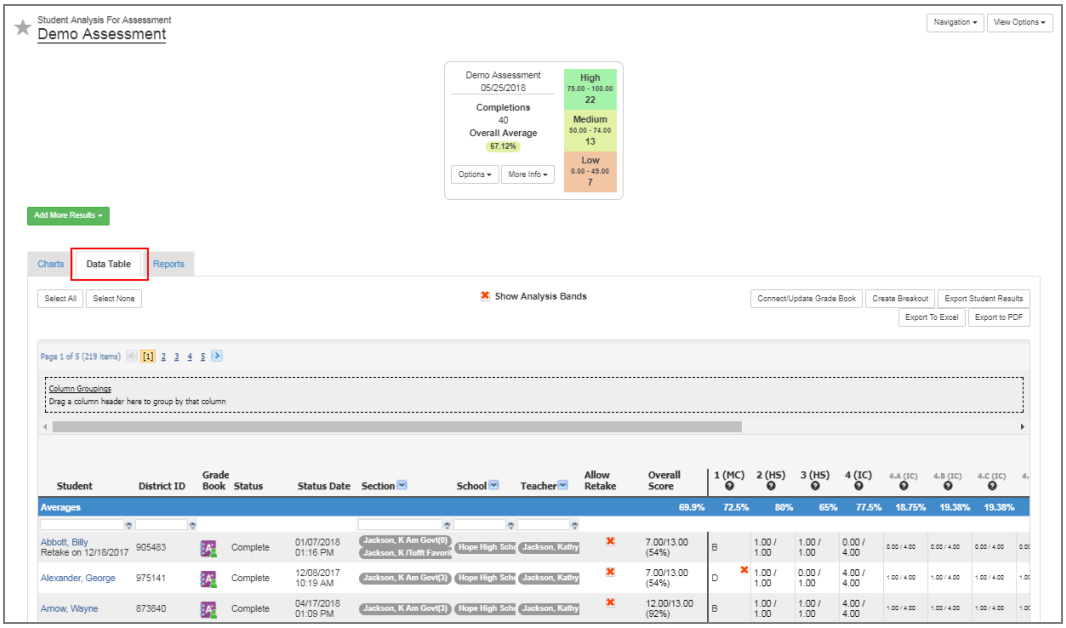
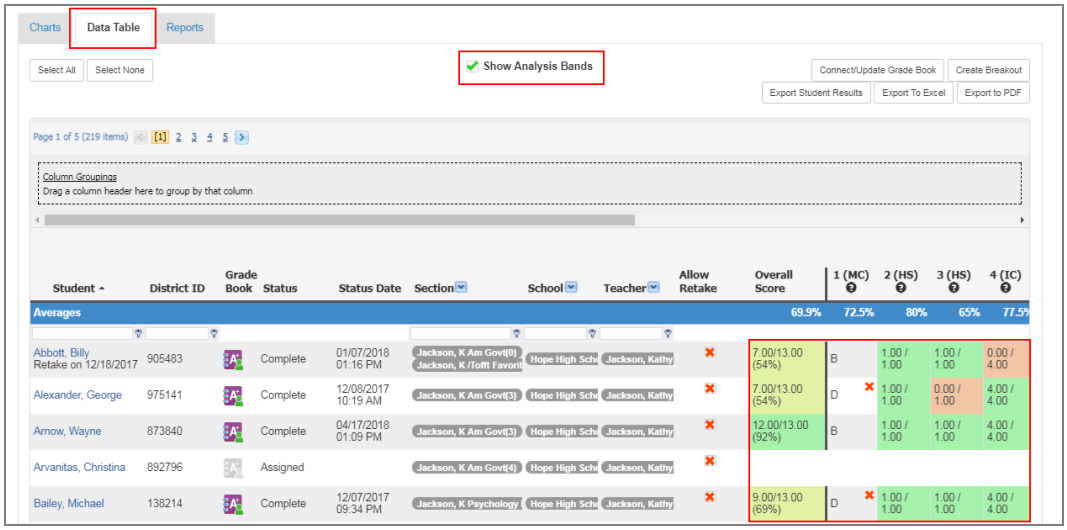
The results displayed on the **Data Table** tab depend on the **Data View** selection in **View Options**. The Data Table displays the raw score followed by the preferred score (in parentheses).

- *Assessment Items* Data View



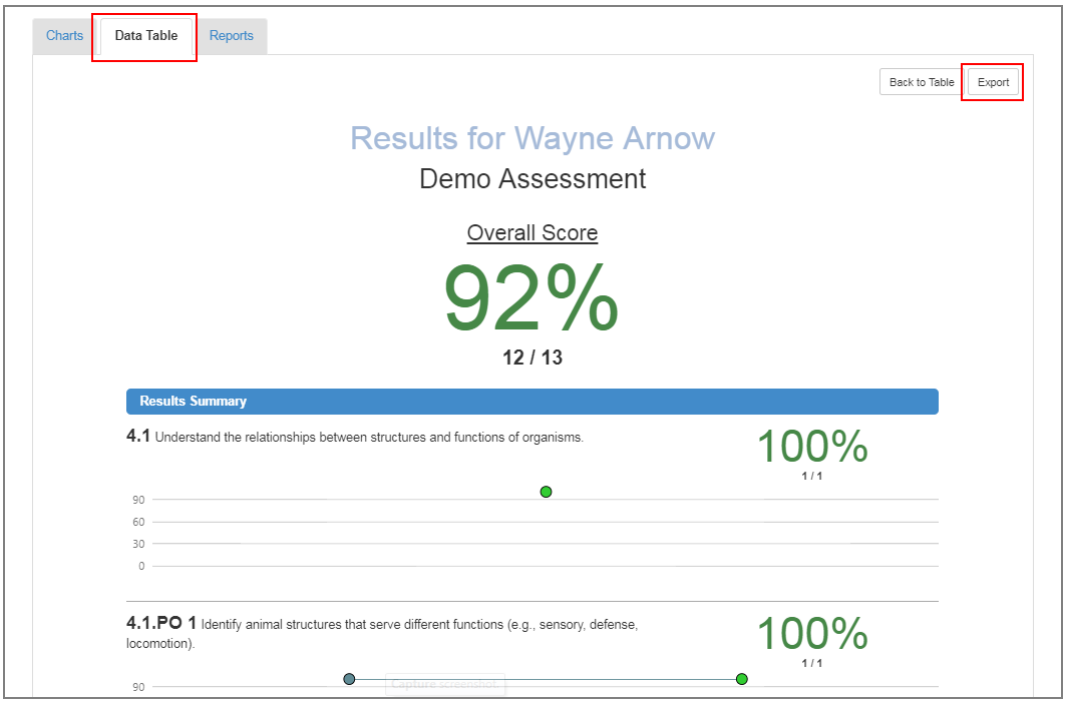
Student Assessment Results Screen, Data Table Tab

- Select **Show Analysis Bands** to shade the results with the analysis band colors.

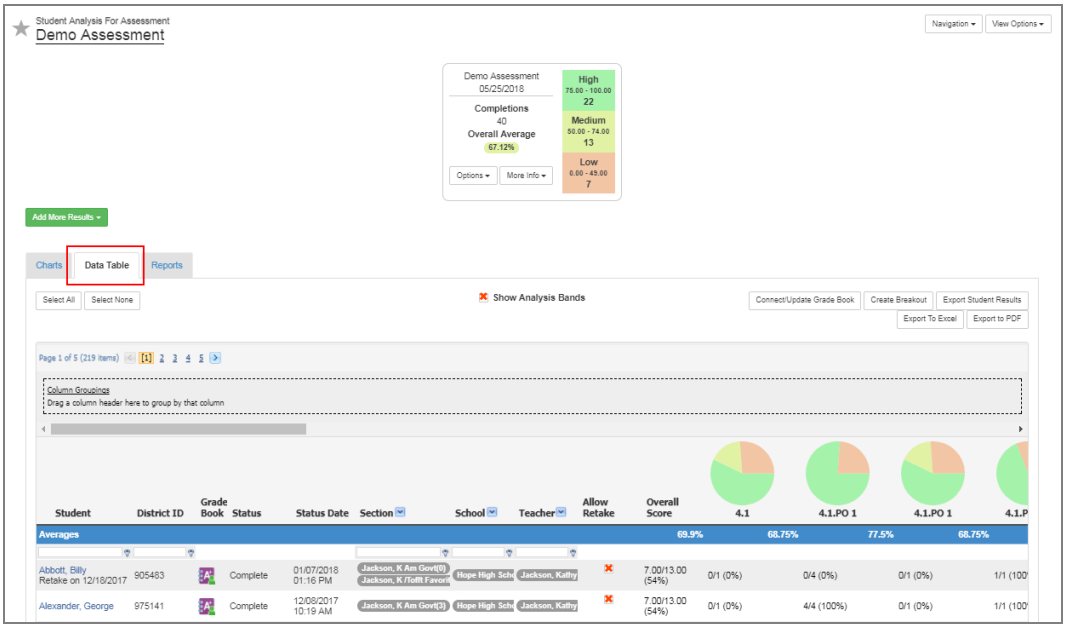


Student Assessment Results Screen, Data Table Tab

- Select a student's name to display the overall score for the student. The Preferred Score Type value displays as the student's overall score. This also displays for students when they complete an assessment.



- *Standards* Data View



Student Assessment Results Screen, Data Table Tab

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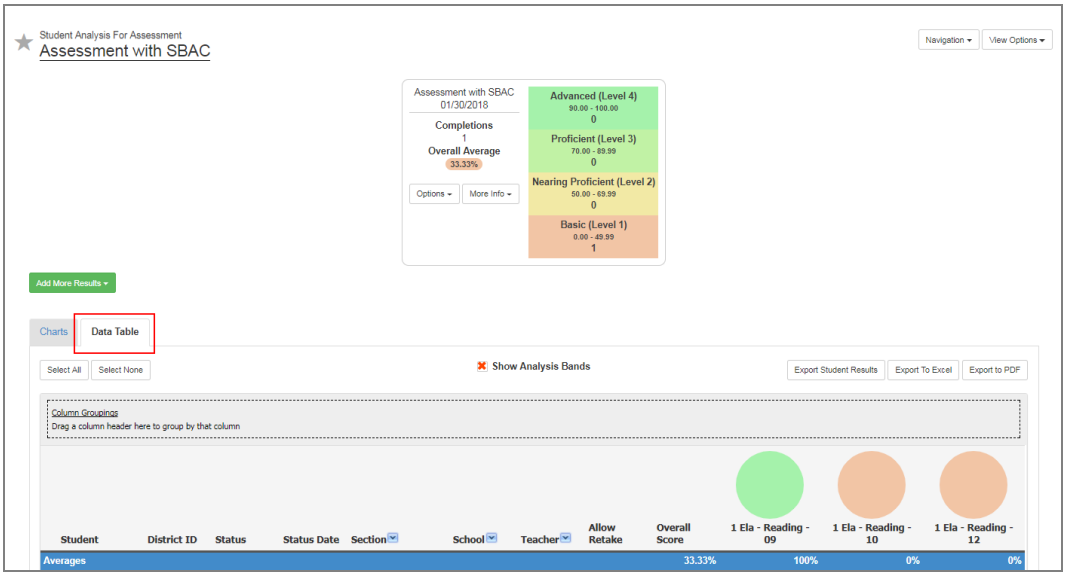
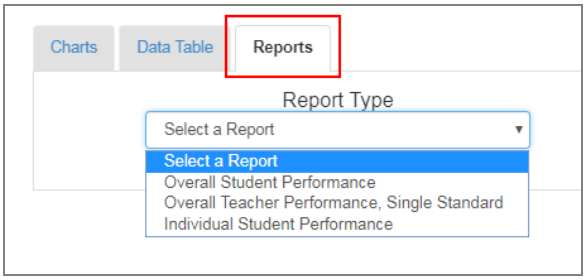
- *SBAC Claims* or *SBAC Targets* Data View



Student Assessment Results Screen, Data Table Tab

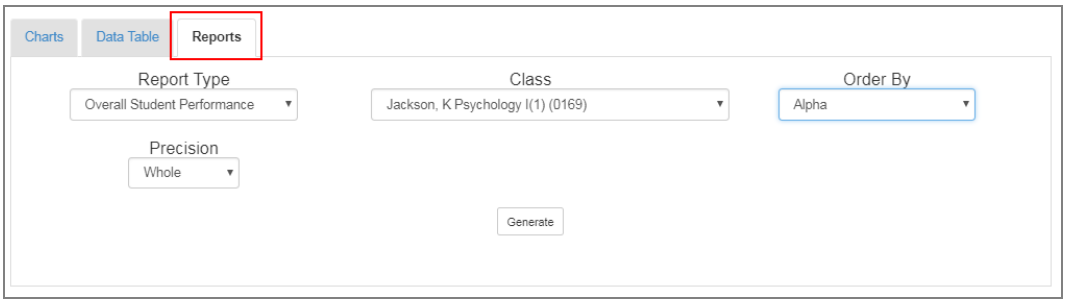
The **Reports** tab displays reports based on selections. To view a report:

1. Select a **Report Type** on the **Reports** tab.



Teacher Assessment Results Screen, Reports Tab

2. Make selections depending on the **Report Type**:
   - *Overall Student Performance* – Select the **Class**, **Order By**, and **Precision**.



Student Assessment Results Screen, Reports Tab

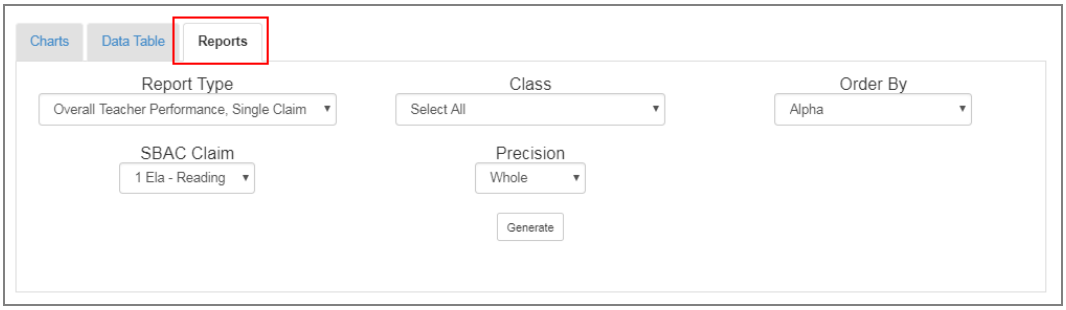
- *Overall Student Performance, Single Standard* – Select the **Class**, **Order By**, **Standard**, and **Precision**.

> You must select a *Standards* in **Data Views** and a single standard from **Standards** in **View Options** for this option to display.

Student Assessment Results Screen, Reports Tab

- *Overall Student Performance, Single Claim* – Select the **Class**, **Order By**, **SBAC Claim**, and **Precision**.

> You must select a *SBAC Claim* in **Data Views** for this option to display.



Student Assessment Results Screen, Reports Tab

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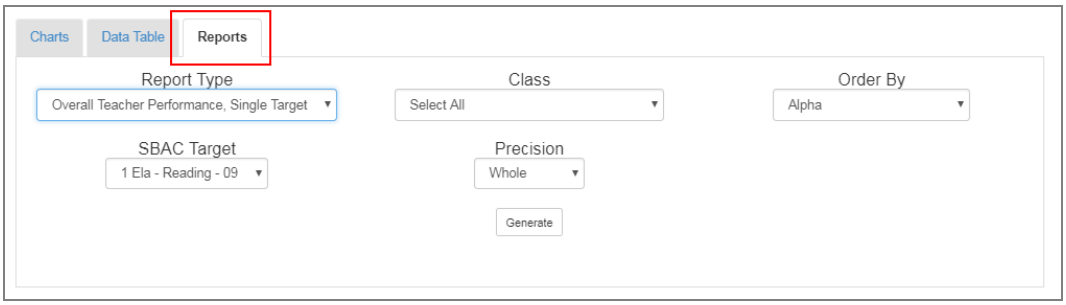
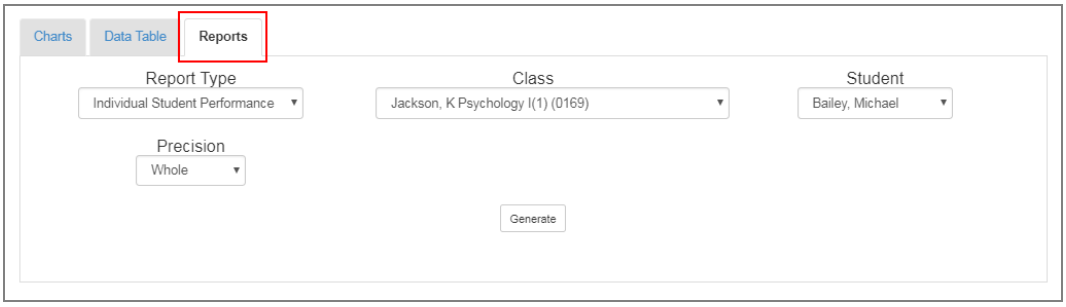
- *Overall Student Performance, Single Target* – Select the **Class**, **Order By**, **SBAC Target**, and **Precision**.

> You must select a *SBAC Target* in **Data Views** for this option to display.



Student Assessment Results Screen, Reports Tab

- *Individual Student Performance* – Select the **School**, **Teacher**, and **Precision**.



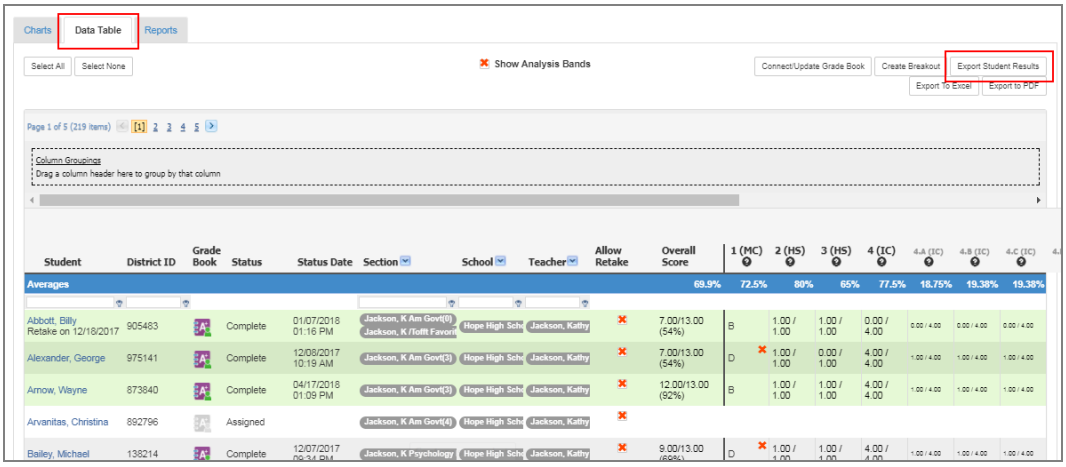
Student Assessment Results Screen, Reports Tab

3. Click **Generate** to view the report.
4. Click **Export To PDF** to print the report, if needed.

Exporting Student Results

Export student results for assessments using standards. If your assessment does not include standards, only the Overall Score displays.

1. Select the **Data Table** tab.
2. Select the students to export. The rows highlight in green.
3. Click **Export Student Results**. A confirmation dialog displays.



Student Assessment Results Screen, Data Table Tab

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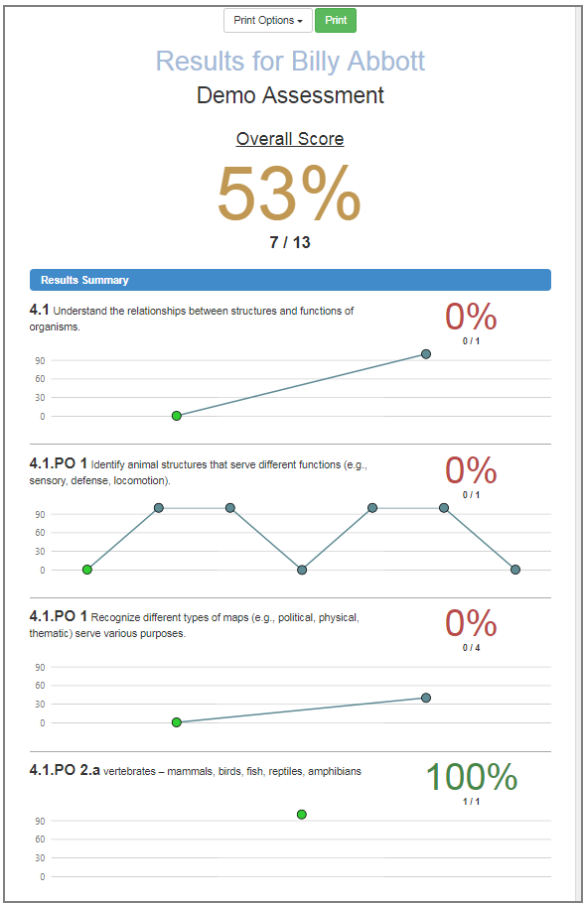
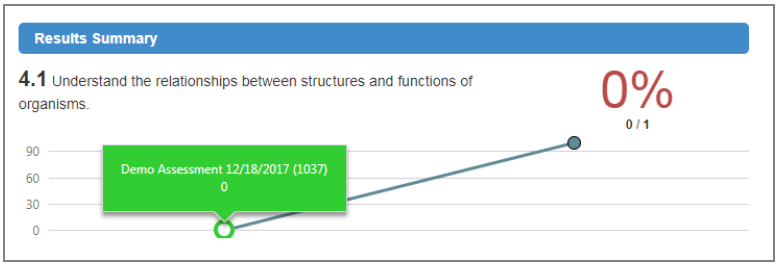
4. Click **Confirm**. The results display.



Exported Student Assessment Results Screen

- Hover over a data point to see the assessment name where the standard was evaluated.

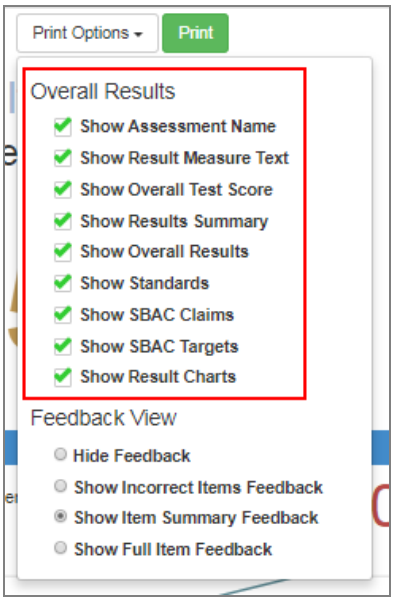


Exported Student Assessment Results Screen

Printing Student Results

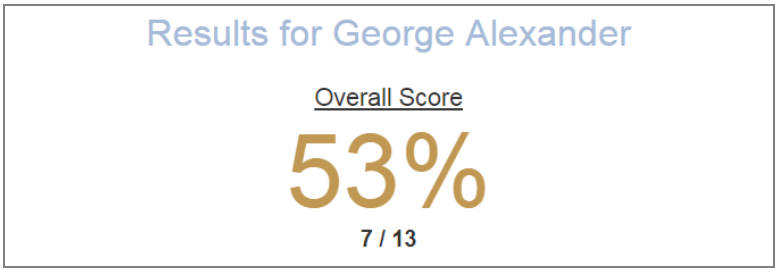
All options under Overall Results and **Show Item Summary** are enabled by default.

1. Display the results by selecting a student or exporting the results for multiple students.
2. Select Overall Results from the **Print Options**.



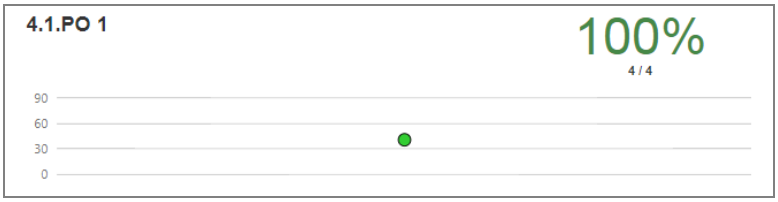
Export Student Assessment Results Screen

- **Show Assessment Name** – Clear to hide the assessment name.



Export Student Assessment Results Screen

- **Show Result Measure Text** – Clear to hide text that describes the standard.



Export Student Assessment Results Screen

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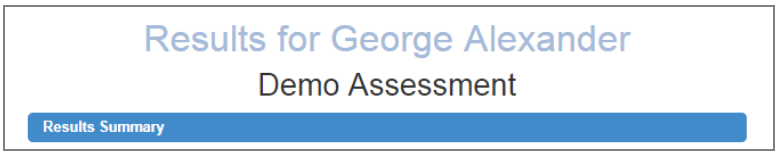
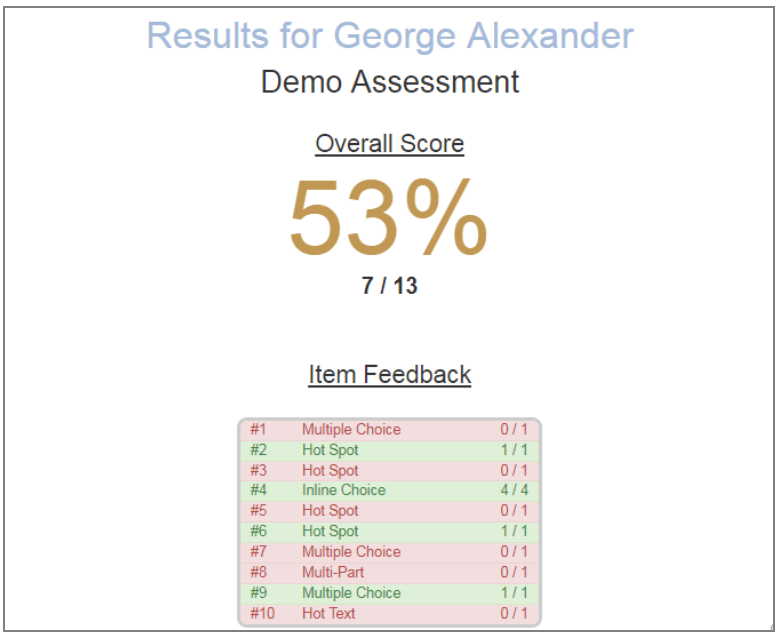
- **Show Overall Test Score** – Clear to hide the Overall Score at the top of the results.



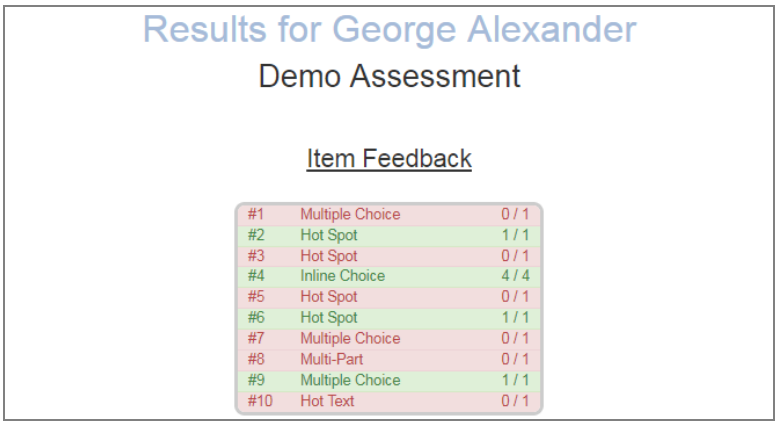
Export Student Assessment Results Screen

- **Show Results Summary** – Clear to hide the Results Summary.



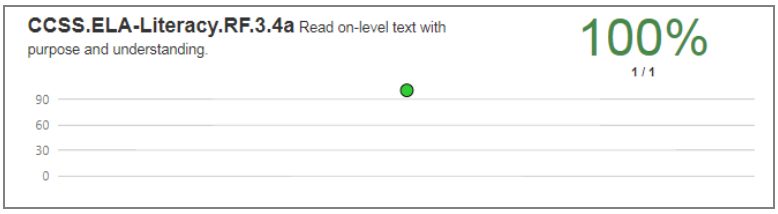
Export Student Assessment Results Screen

- **Show Overall Results** – Clear to hide all information but the student name, assessment name, and Item Feedback.



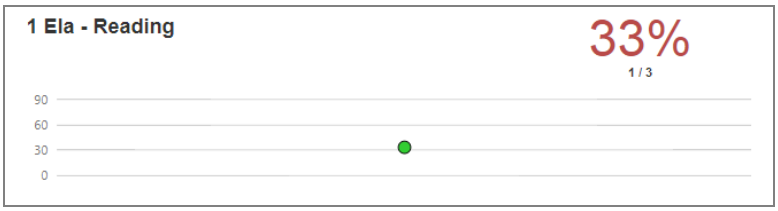
Export Student Assessment Results Screen

- **Show Standards** – Clear to hide results for standards.



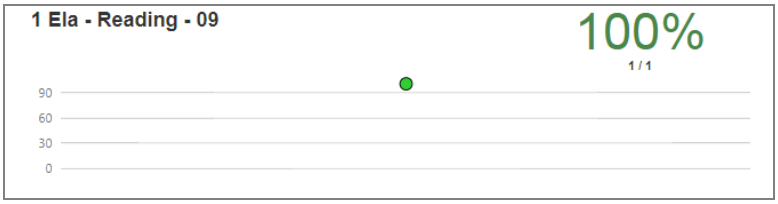
Export Student Assessment Results Screen

- **Show SBAC Claims** – Clear to hide results for SBAC Claims.



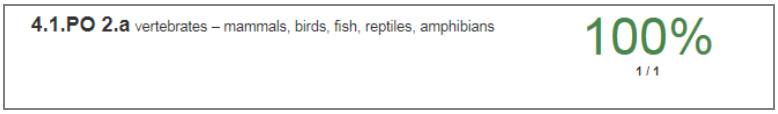
Export Student Assessment Results Screen

- **Show SBAC Targets** – Clear to hide results for SBAC Targets.



Export Student Assessment Results Screen

- **Show Result Charts** – Clear to hide all results charts.



Export Student Assessment Results Screen

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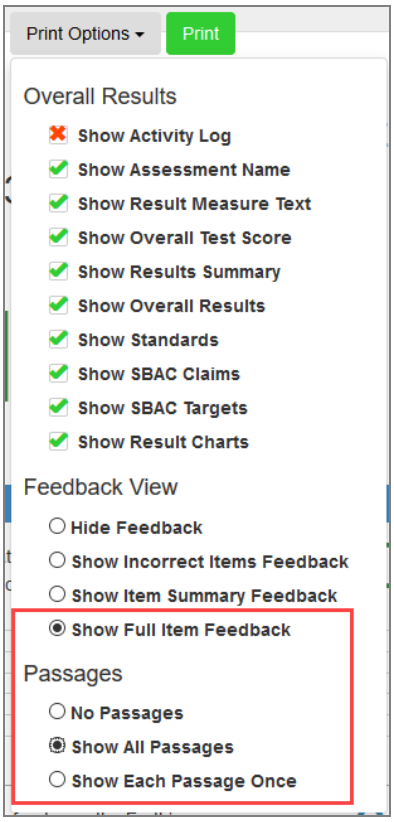
3. Select Passages from the **Print Options**. **Show Full Item Feedback** must be selected for the passage details to be available.



Export Student Assessment Results Screen

- **No Passages** – Passages do not display.
- **Show All Passages** – Passages display with each item that the passage is available.
- **Show Each Passage Once** – Passages display once for each student if used with multiple items.

4. Click **Print**.

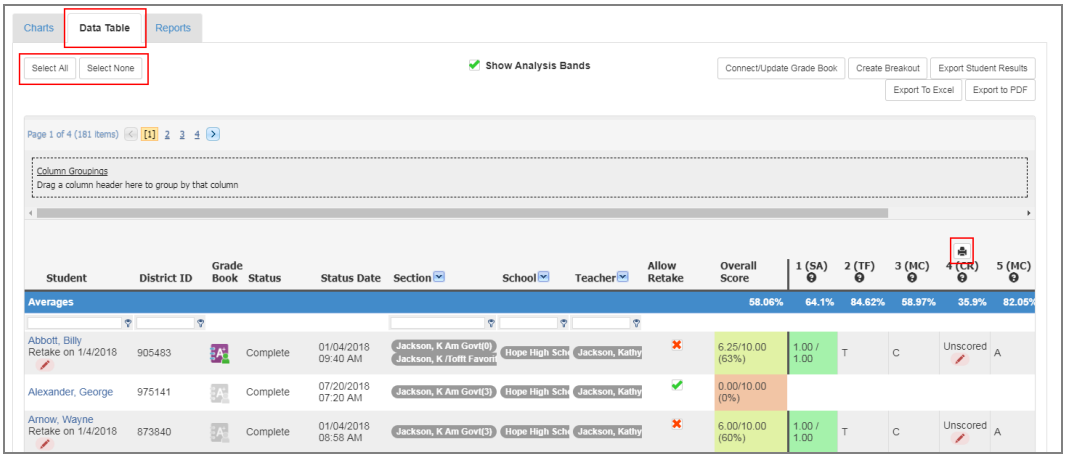
Exporting Student Responses on Constructed Response Items

Teacher, School Level, and District Administrators can print student responses to constructed response items from the Student Assessment Results screen.

1. Select the **Data Table** tab.
2. Select the students to export. The rows highlight in green.
   - Click **Select All** to highlight all students.

     Use **Column Groupings** to sort the student names by teacher, school, or course before using the **Select All** option.

   - Click **Select None** to clear highlighted students.
3. Click to print the student responses. A confirmation dialog displays.



Student Assessment Results Screen, Data Table Tab

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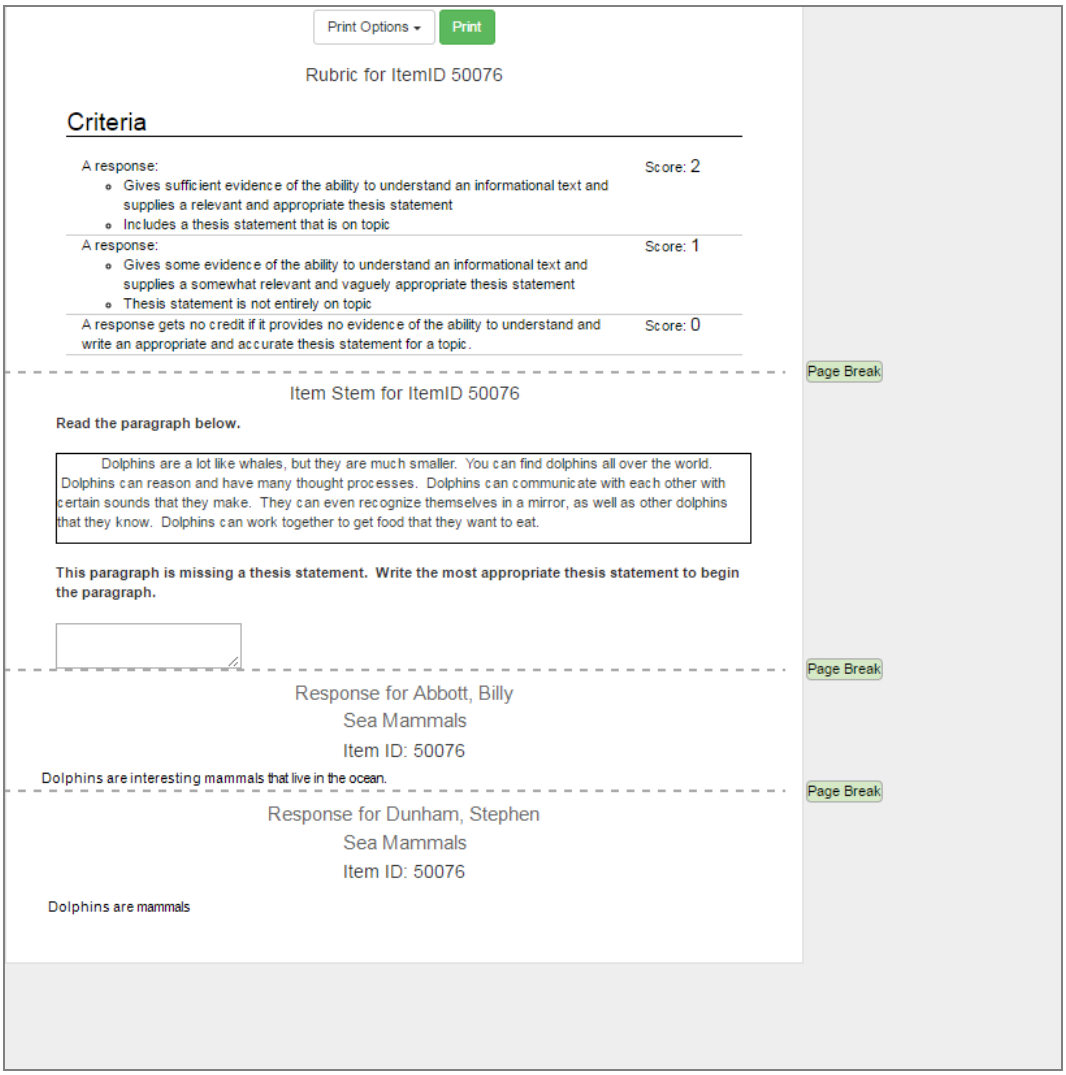
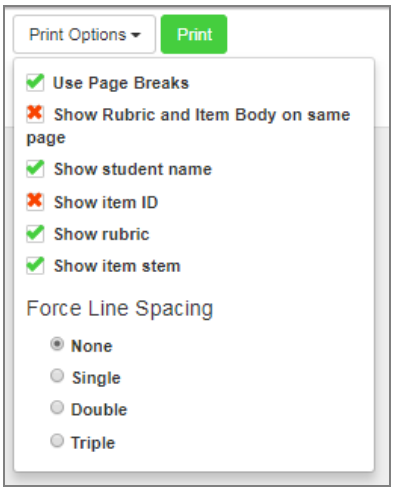
4. Click **Confirm**. The Constructed Response Rubric, Question Stem, and Student Responses for the Item selected display.

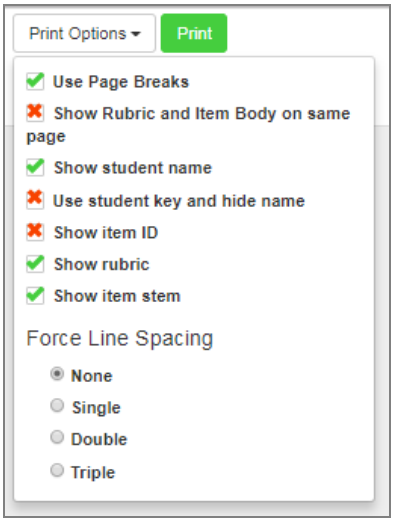


Student Response Output

5. Select the **Print Options**.
    - **Use Page Breaks** – Select to print using the Page Breaks shown on the preview.
    - **Show Rubric and Item Body on same page** – Select to print the **Scoring Rubric** with the **Item Stem** .
    - **Show student name** – Select to include the student names. Do not select to use for blind scoring.
    - **Use student key and hide name** – (District Users Only) Select to display a 6-digit number in place of the student's name. Do not select **Show student name**.
    - **Show item ID** – Select to include the **Item ID**.
    - **Show rubric** – Select to include the **Scoring Rubric** for the item.
    - **Show item stem** – Select to include the **Item Stem**.
    - **Force Line Spacing** – Select to force a specific line spacing when printing the document.



Student Assessment Results Screen, Teacher



Student Assessment Results Screen, District User

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6. Click **Print**.

> The student responses begin on page 3.

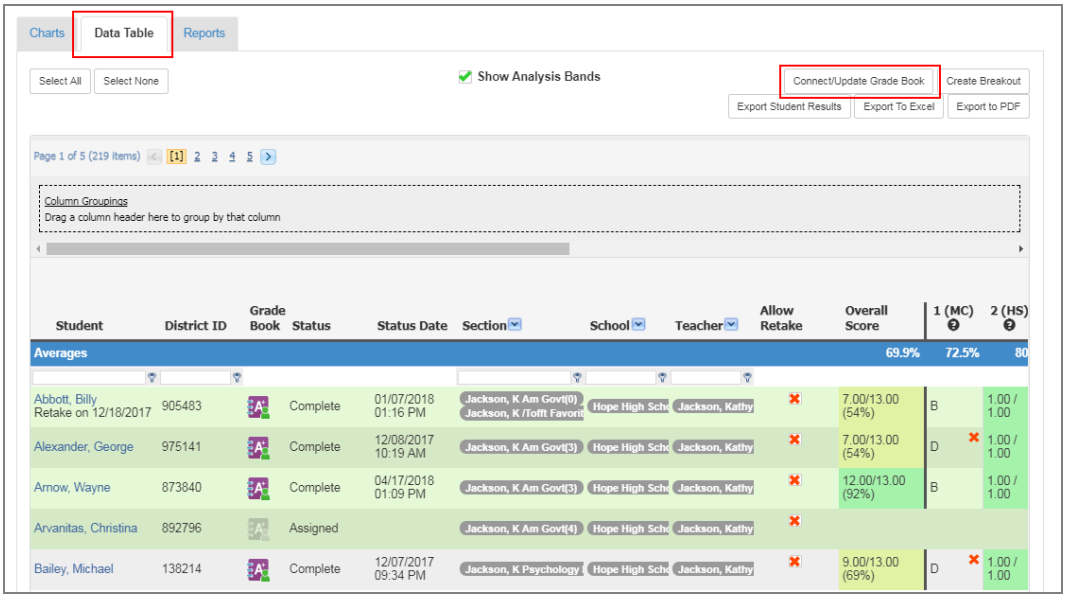
Pulling Scores into Grade Book

Teachers can pull the scores into their Grade Book.

1. Select the **Data Table** tab.
2. Select the students to update. The rows highlight in green.
   - Click **Select All** to highlight all students.

> Use **Column Groupings** to sort the student names by teacher, school, or course before using the **Select All** option.

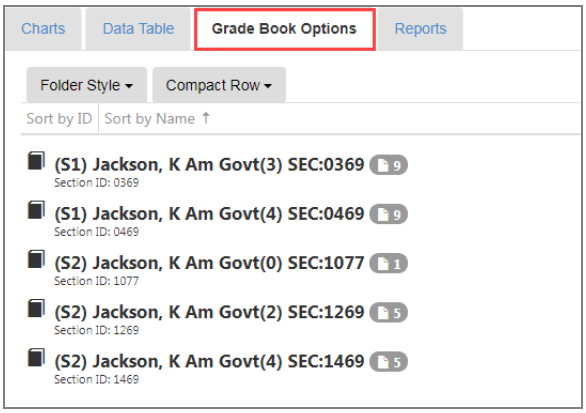
   - Click **Select None** to clear highlighted students.
3. Click **Connect/Update Grade Book**.



Student Assessment Results Screen, Data Table Tab

Connecting Assessment Scores to Assignments

1. Select *Dashboard (Authorize Students & View Results)* from the **Assessments** menu.
2. Click an assessment name or select *Results Analysis* from **Options**.
3. Select the **Grade Book Options** tab. The targeted sections display the assignments the assessment scores can connect to.



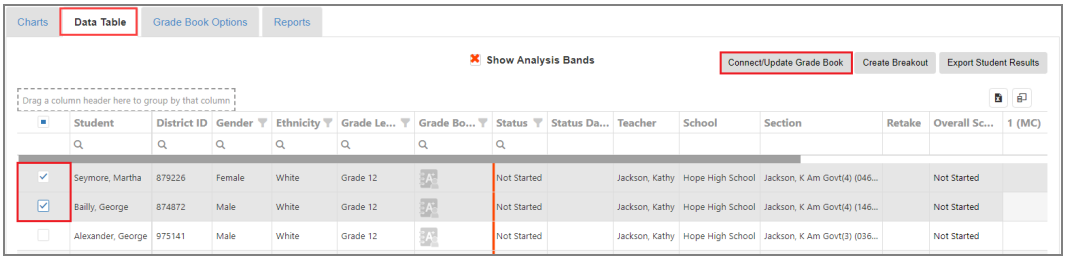
Student Assessment Results Screen, Grade Book Options Tab

4. Click a section or period to display the assignments.
5. Select the assignment to connect the assessment scores to.
6. Hover over an assignment and select *Sync Grade Book* or *Edit Assignment* from **Options**.

> An alert displays to confirm that the assessment scores will override the existing assignment scores if the selected assignment has existing class scores.

7. Select the **Data Table** tab.
8. Select a student and click **Connect/Update Grade Book** to assign the Assessment scores to that assignment.

> This option displays for District Scheduled Assessments if **Grade Book Pull** was enabled.
>
> A purple icon displays in the **Grade Book** column after the Grade Book is updated.



Student Assessment Results Screen, Data Table Tab

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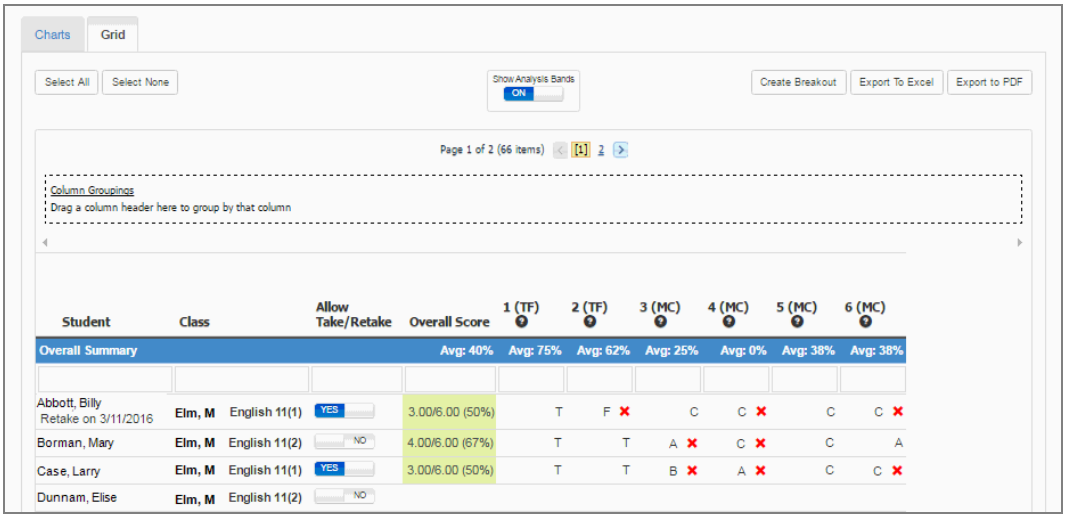
Allowing Students to Retake an Assessment

Select individual students or allow all students to retake the assessment from the **Grid** tab on the Student Assessment Results screen.

- Set the **Allow Take/Retake** option to *Yes* for the students that are allowed to retake the assessment.

> The **Allow Take/Retake** option may be unavailable for district assessments.

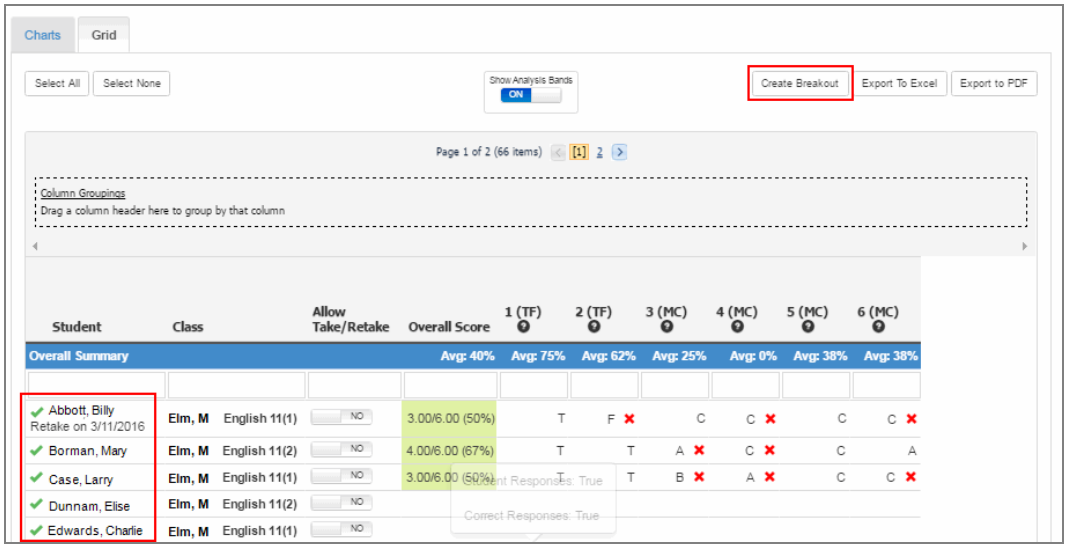


Assessment Dashboard Screen, Grid Tab

Creating a Breakout Class Based on Assessment

Create a breakout class based on the assessment results from the **Grid** tab on the Student Assessment Results screen.

1. Use filters to sort the students by their results. For example, sort on the **Overall Score** column to group the students and select students performing below grade level, to provide them additional instruction to reinforce the curriculum.
2. Select the students from the **Students** column.
3. Click **Create Breakout**. A confirmation message displays.
4. Click **Confirm**.



Assessment Dashboard Screen, Student Assessment Results

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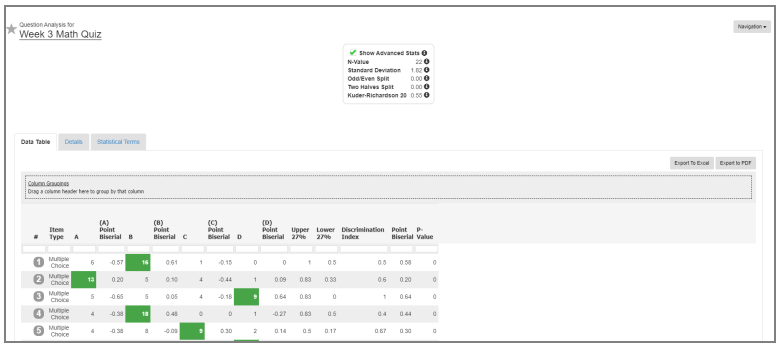
Viewing Item Assessment Results

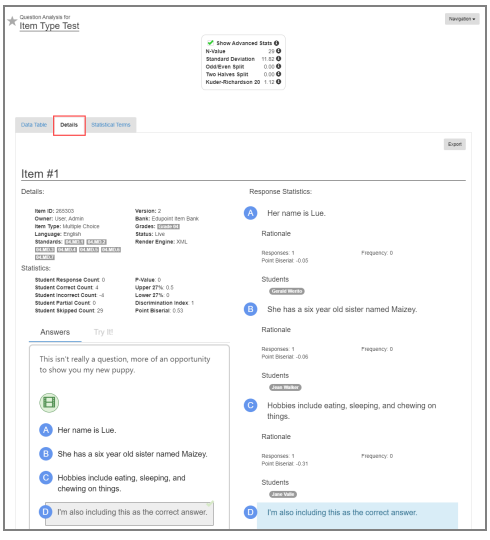
Select *Question Analysis* on any Assessment Results screen or navigate to **Synergy SIS > Assessments > Assessment Dashboard**.

- The **Data Table** tab displays the consolidated responses to the item.
  - Click **Export to Excel** or **Export to PDF** to download a file of the results.



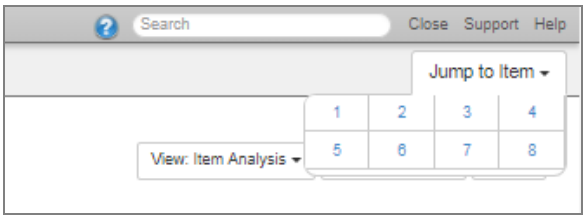
Question Analysis Screen

- The **Details** tab displays all the information available on the item and the responses, which include the:
  - Item
  - Possible Answers
  - Related standards
  - Students who responded to each answer (teacher only)
  - Student responses for Constructed Response items.



Question Analysis Screen, Details Tab

Use **Jump To Item** to jump to the item instead of scrolling.



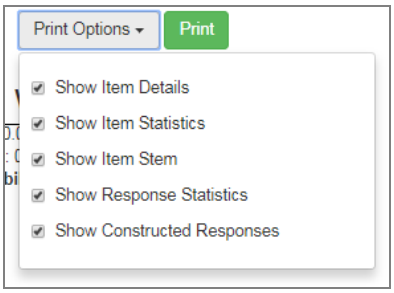
Item Assessment Results Screen, Details Tab

Click the student's name to expand the content.

See the **Statistical Terms** tab for an explanation of the terms used such as *Point Biserial*. Toggle **Show Advanced Stats** to *ON* if tab is not shown.

Exporting Results

1. Click **Export** to print the results.
2. Select the **Print Options** to limit what displays.



Item Assessment Results Screen, Details Tab, Export

3. Print the screen using the browser print function.

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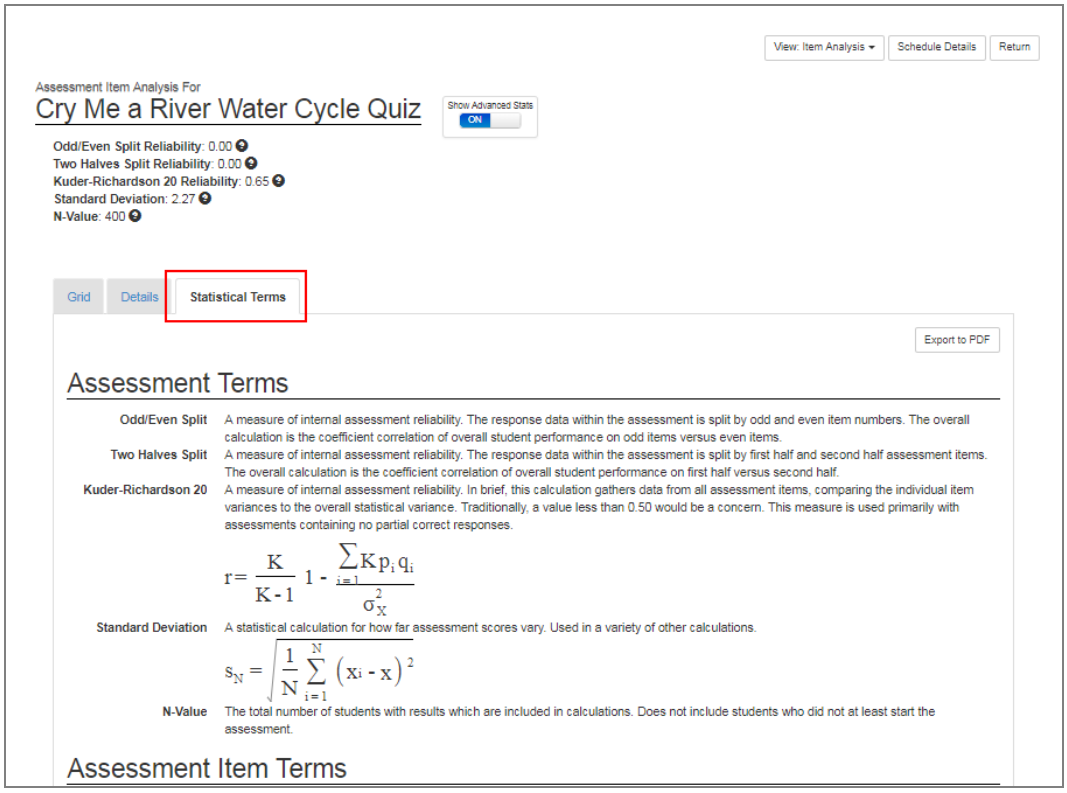
The **Statistical Terms** tab defines the terms used on the **Details** tab.



Item Assessment Results Screen, Statistical Terms Tab

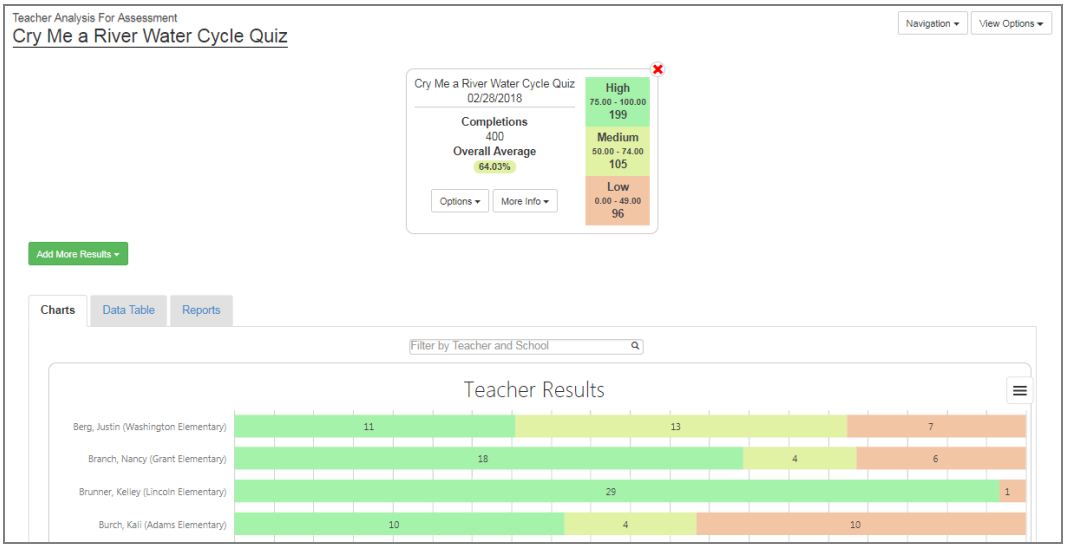
- Click **Export to PDF** to download a PDF of the terms.

Viewing Teacher Assessment Results (District Users Only)

Principals and district users select *Teacher Analysis* from **Navigation** on any Assessment Results screen.

> The ability to switch results displays if you have School Level scheduling ability.

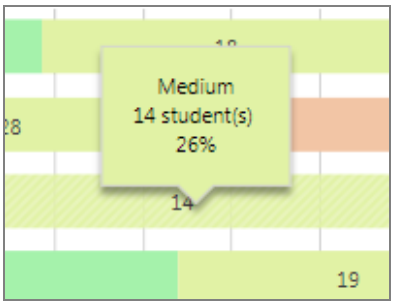
- The **Charts** tab displays the results by Teacher and School for *Assessment Items*, *Standards*, *SBAC Claims*, and *SBAC Targets*:



Teacher Assessment Results

- Enter a teacher and/or school name to **Filter by Teacher and School**.

  Hover over a section of the chart to view details.



Assessment Results Screen

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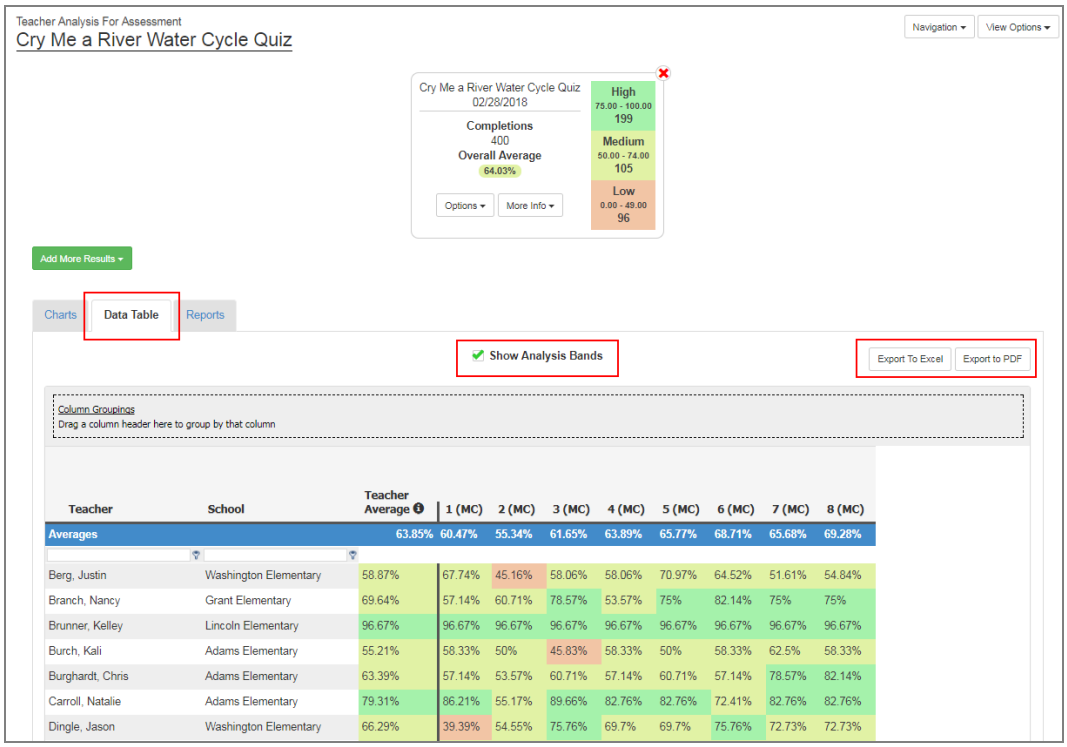
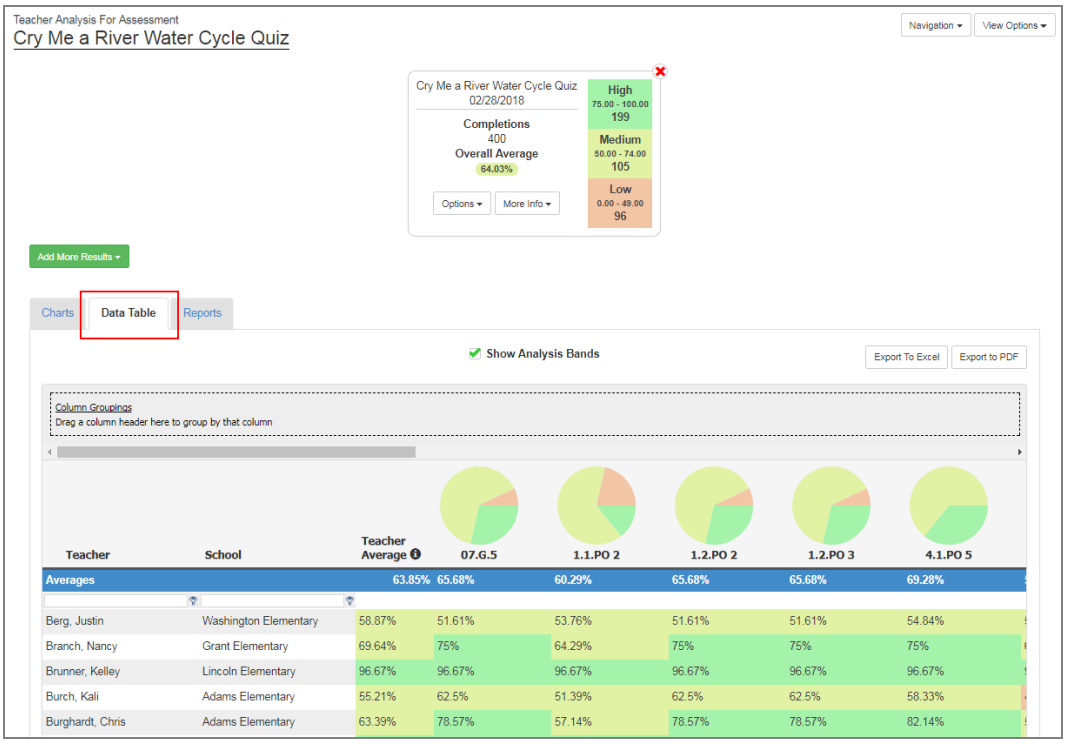
- The **Data Table** tab displays the results depend on the **Data View** selection in **View Options**. Admin users can view this using the Preferred Score Type.
    - *Assessment Items* Data View



Teacher Assessment Results Screen, Data Table Tab

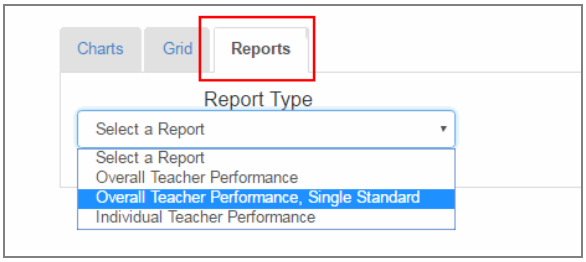
- *Standards* Data View



Teacher Assessment Results Screen, Data Table Tab

- The **Reports** tab displays reports based on selections:

1. Select *Report Type* on the **Reports** tab.



Teacher Assessment Results Screen, Reports Tab

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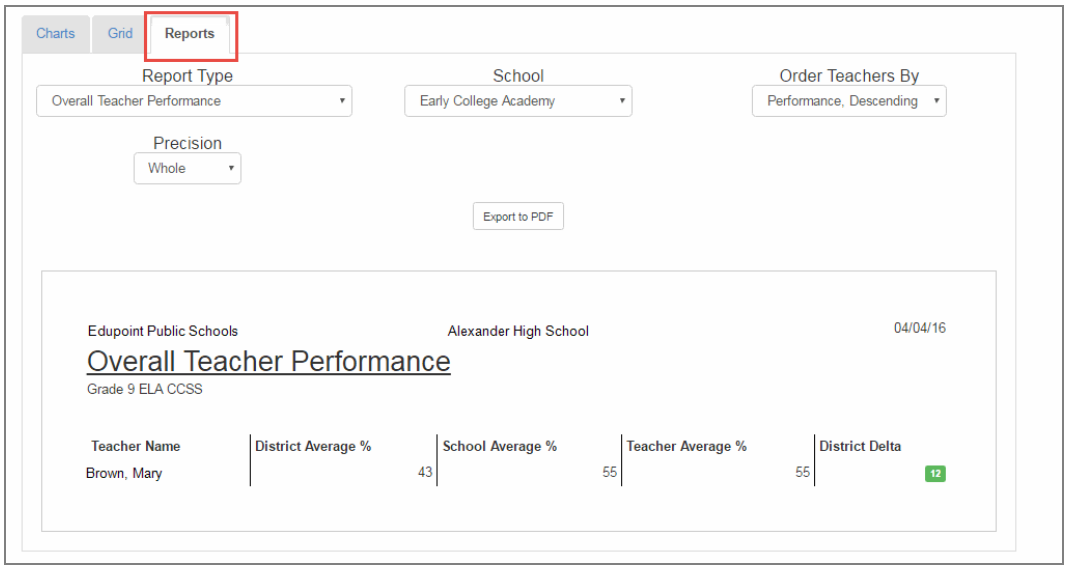
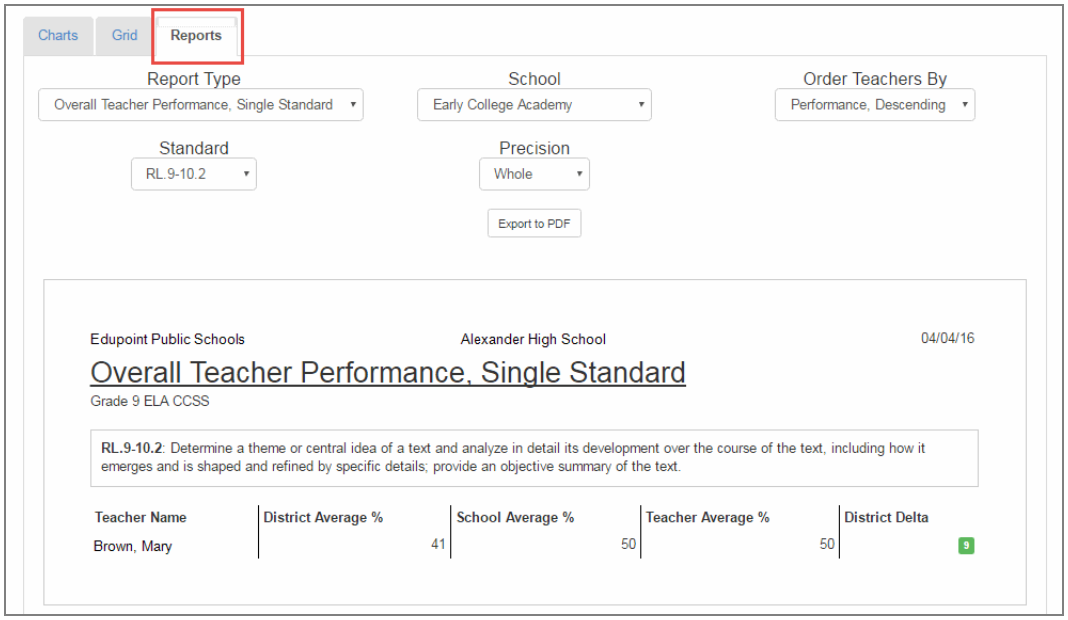
2. Make selections depending on the Report Type:
   - *Overall Teacher Performance* – Select the **School**, **Order Teachers By**, and **Precision**.



Teacher Assessment Results Screen, Reports Tab

- *Overall Teacher Performance, Single Standard* – Select the **School**, **Order Teachers By**, **Standard**, and **Precision**.

> You must select a *Standards* in **Data Views** and a single standard from **Standards** in **View Options** for this option to display.



Teacher Assessment Results Screen, Reports Tab

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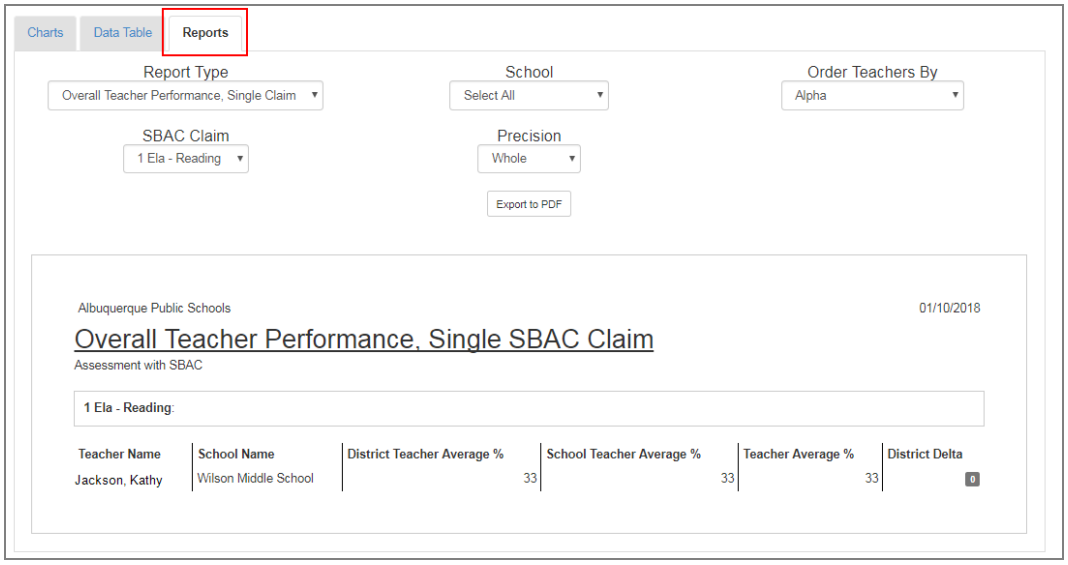
- *Overall Teacher Performance, Single Claim* – Select the **School**, **Order Teachers By**, **SBAC Claim**, and **Precision**.

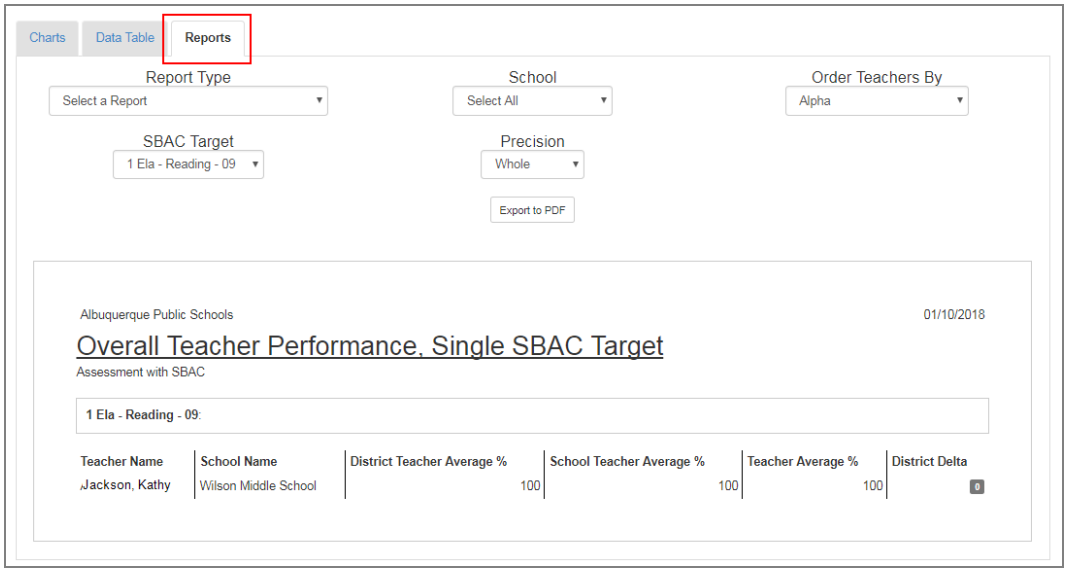
> You must select a *SBAC Claims* in **Data Views** for this option to display.



Teacher Assessment Results Screen, Reports Tab

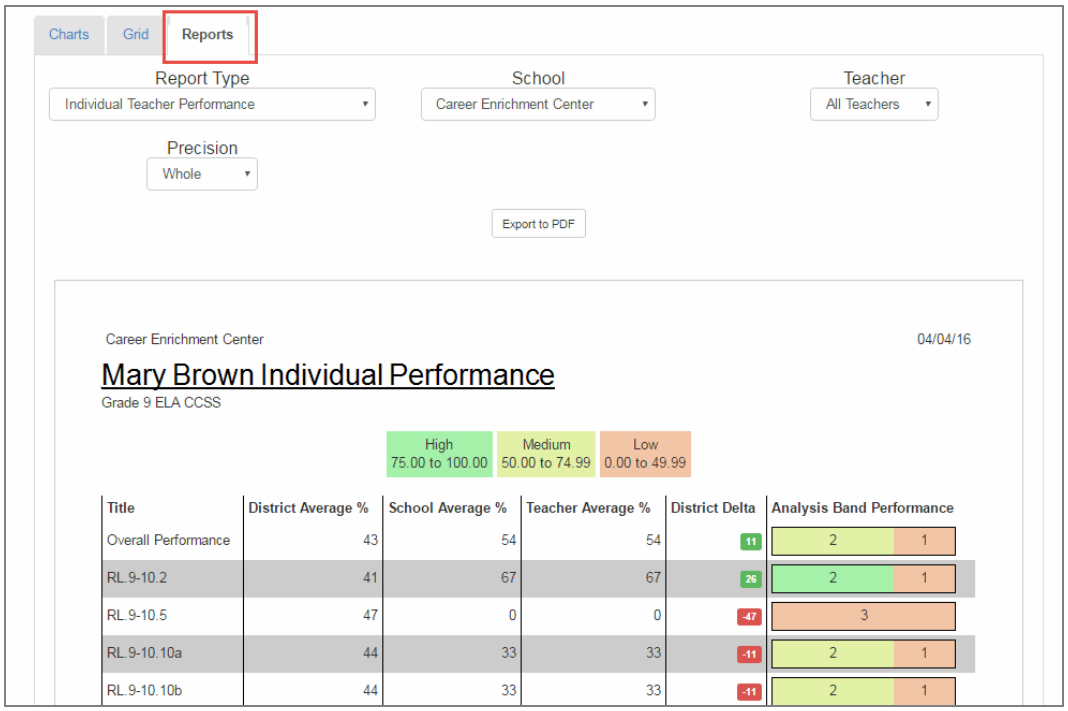
- *Overall Teacher Performance, Single Target* – Select the **School**, **Order Teachers By**, **SBAC Target**, and **Precision**.

> You must select a *SBAC Target* in **Data Views** for this option to display.



Teacher Assessment Results Screen, Reports Tab

- *Individual Teacher Performance* – Select the **School**, **Teacher**, and **Precision**.



Teacher Assessment Results Screen, Reports Tab

3. Click **Generate** to view the report.
4. Click **Export to PDF** to print the report, if needed.

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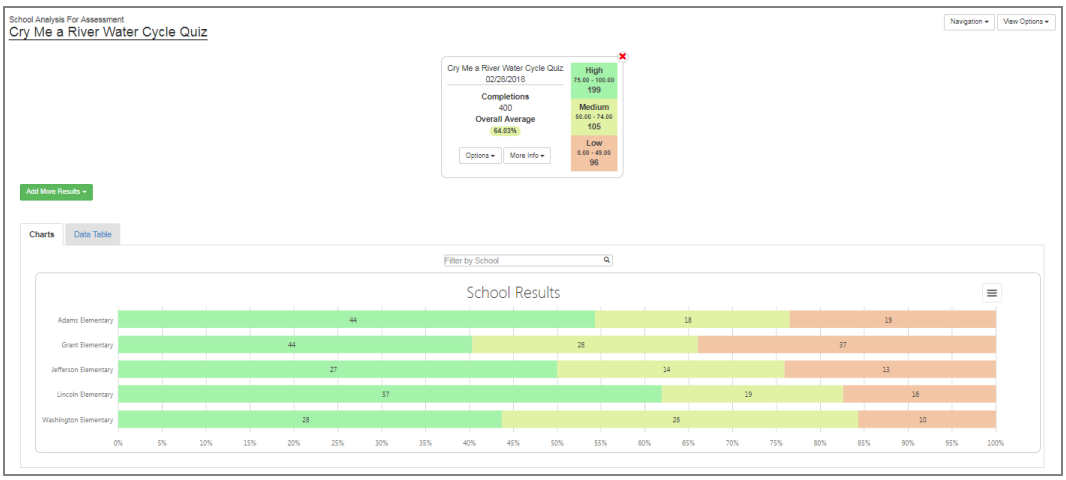
Viewing School Assessment Results (District Users Only)

Principals and district users select *School Analysis* from **Navigation** on any Assessment Results screen.

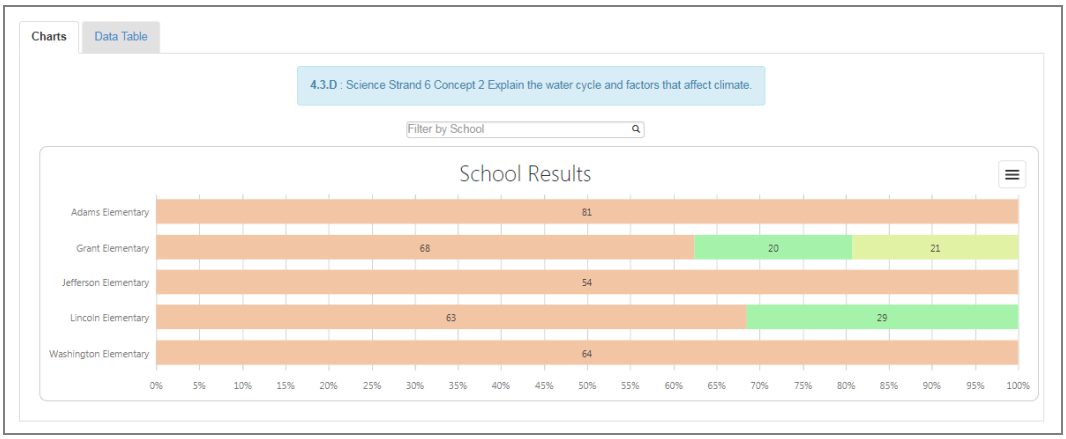
> The ability to switch results displays if you have District Level scheduling ability.

- *Assessment Items* Data View



School Assessment Results Screen

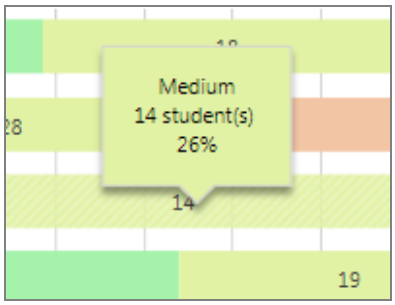
- *Standards* Data View



School Assessment Results Screen

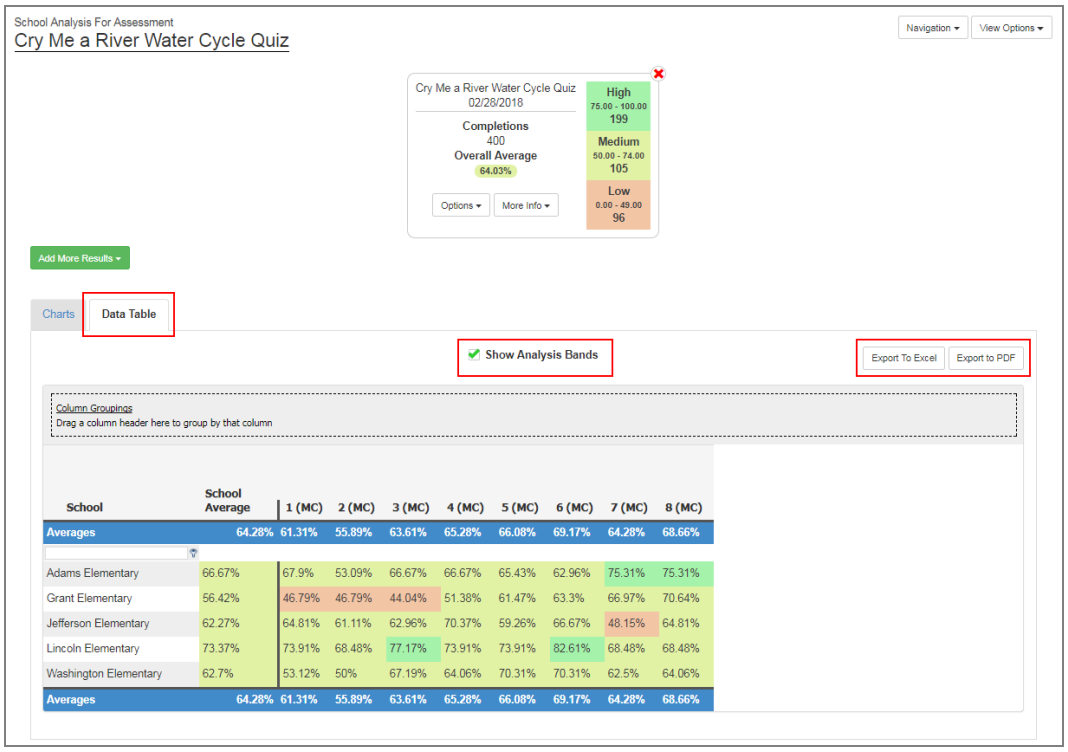
The results by school display on the **Chart** tab.

- Enter a school name to **Filter by School**.
- Hover over a section of the chart to view details.



Assessment Results Screen

- The results displayed on the **Data Table** tab depend on the on the **Data View** selection in **View Options**. Admin users can view this using the Preferred Score Type.
  - *Assessment Items* Data View
    - Select **Show Analysis Bands** to shade the results with the analysis band colors.
    - Click an option to export the results to Excel or PDF.



School	School Average	1 (MC)	2 (MC)	3 (MC)	4 (MC)	5 (MC)	6 (MC)	7 (MC)	8 (MC)
Averages	64.28%	61.31%	55.89%	63.61%	65.28%	66.08%	69.17%	64.28%	68.66%
Adams Elementary	66.67%	67.9%	53.09%	66.67%	66.67%	65.43%	62.96%	75.31%	75.31%
Grant Elementary	56.42%	46.79%	46.79%	44.04%	51.38%	61.47%	63.3%	66.97%	70.64%
Jefferson Elementary	62.27%	64.81%	61.11%	62.96%	70.37%	59.26%	66.67%	48.15%	64.81%
Lincoln Elementary	73.37%	73.91%	68.48%	77.17%	73.91%	73.91%	82.61%	68.48%	68.48%
Washington Elementary	62.7%	53.12%	50%	67.19%	64.06%	70.31%	70.31%	62.5%	64.06%
Averages	64.28%	61.31%	55.89%	63.61%	65.28%	66.08%	69.17%	64.28%	68.66%

Student Assessment Results, Data Table Tab

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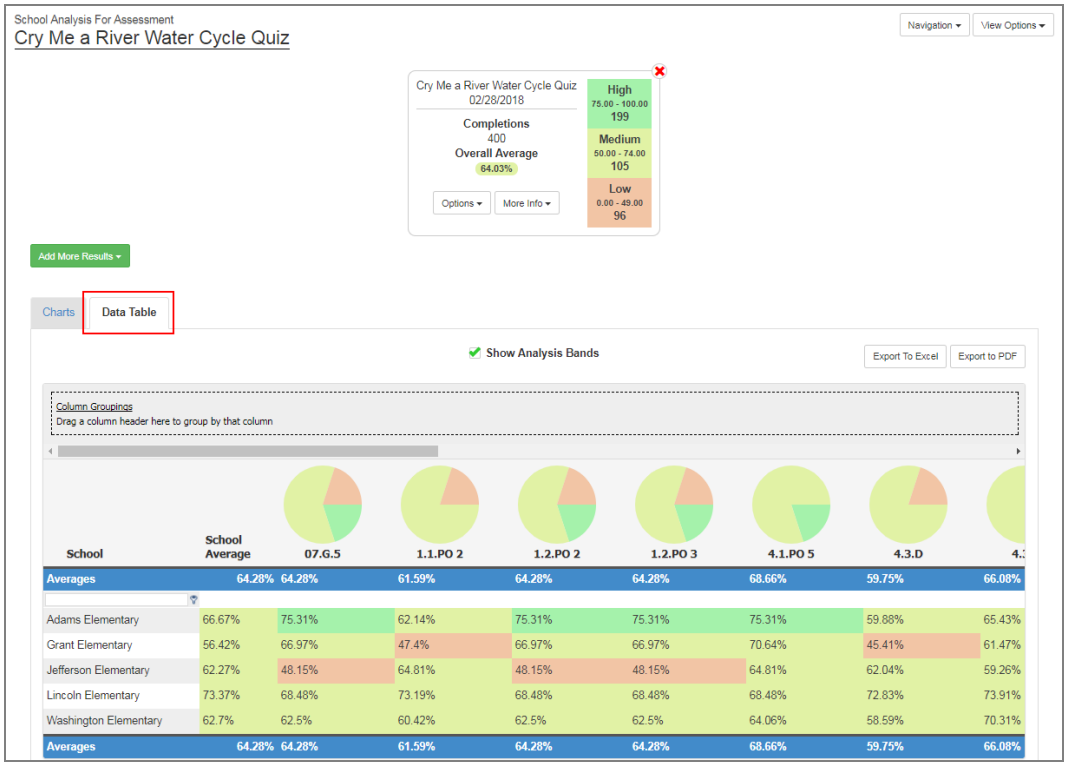
- *Standards* Data View



Student Assessment Results Screen, Data Table Tab

- *SBAC Claims* or *SBAC Targets* Data View

Student Assessment Results Screen, Data Table Tab

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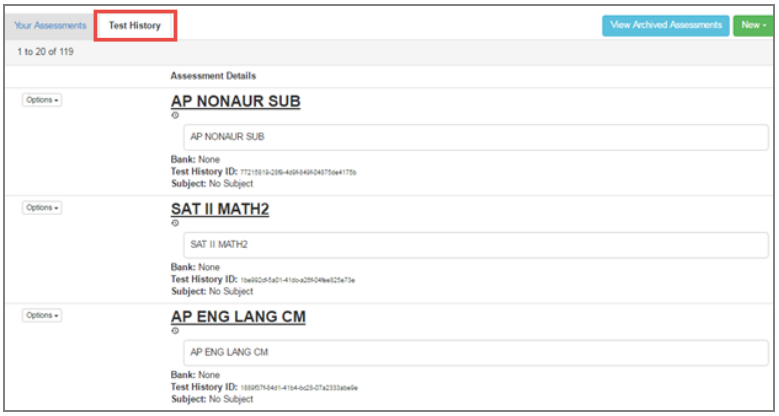
Test History Analysis

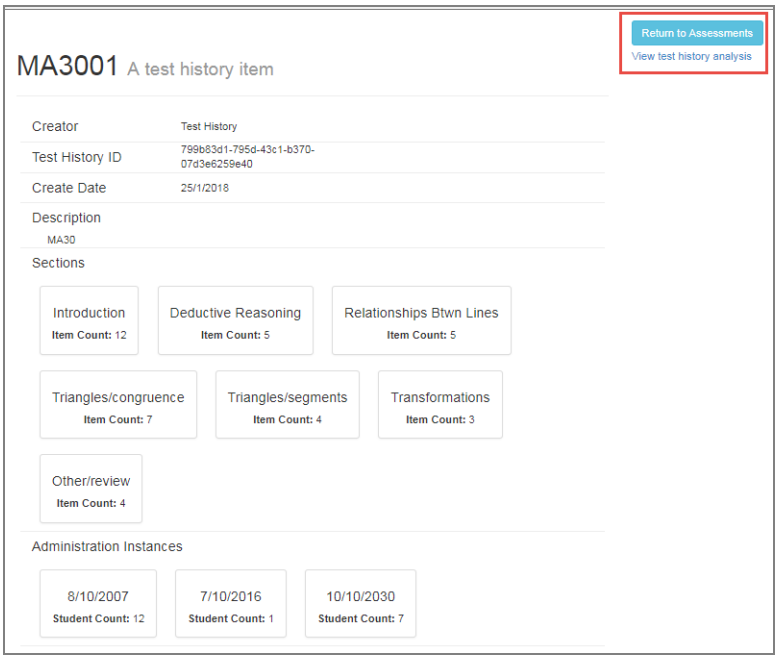
Viewing Test History on the Assessment Grid

1. Select *Assessments (Create & Schedule Assessments)* from the **Assessments** menu.
2. Select the **Test History** tab.



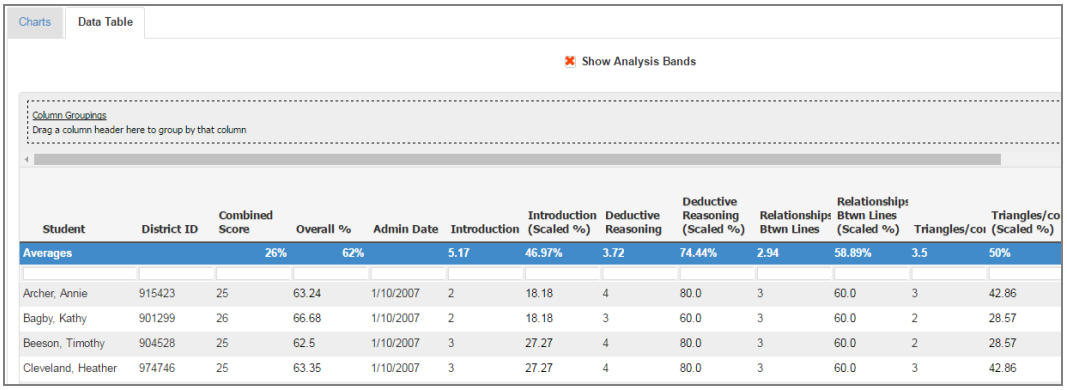
Assessment Screen, Test History Tab

3. Select an **Option**.
   - *Test History Details* displays the details of the Parts as well as the Dates of Administration.
   - Click **Return to Assessments** to return to the list of assessments
   - Click **View test history analysis** to open the Student Assessment Results screen.



Test History Details

- *Test History Analysis* displays the data with charts and a breakdown of student testing data.
- The **Charts** tab displays the parts of the test based on the applied Analysis Band
- The **Data Table** tab displays both the Score and Scaled Score of each part of the test. You can export the **Data Table** to Excel or PDF.

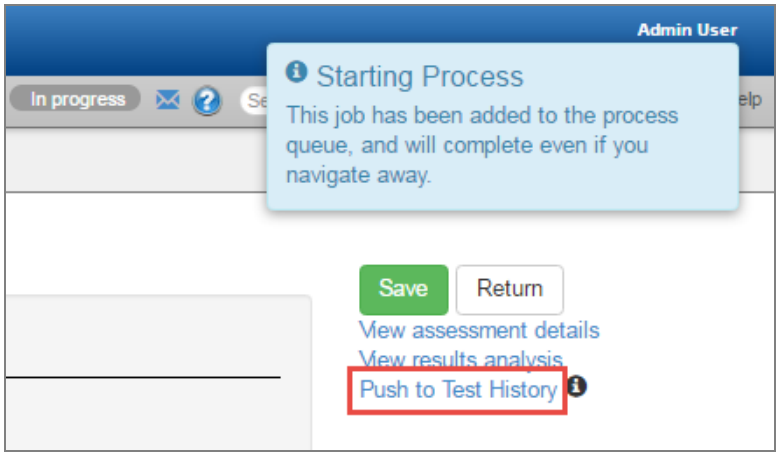


Student	District ID	Combined Score	Overall %	Admin Date	Introduction	Introduction (Scaled %)	Deductive Reasoning	Deductive Reasoning (Scaled %)	Relationships Btwn Lines	Relationships Btwn Lines (Scaled %)	Triangles/co	Triangles/co (Scaled %)
Averages		26%	62%		5.17	46.97%	3.72	74.44%	2.94	58.89%	3.5	50%
Archer, Annie	915423	25	63.24	1/10/2007	2	18.18	4	80.0	3	60.0	3	42.86
Bagby, Kathy	901299	26	66.68	1/10/2007	2	18.18	3	60.0	3	60.0	2	28.57
Beeson, Timothy	904528	25	62.5	1/10/2007	3	27.27	4	80.0	3	60.0	2	28.57
Cleveland, Heather	974746	25	63.35	1/10/2007	3	27.27	4	80.0	3	60.0	3	42.86

Test History Analysis Screen, Data Table Tab

Pushing Assessments to Test History (District Users Only)

1. Select *Dashboard (Authorize Students & View Results)* from the **Assessments** menu.
2. Select *Schedule Details* from **Options**.
3. Click **Push to Test History** to start the process of pushing data to Synergy Test History.



Assessment Schedule Screen

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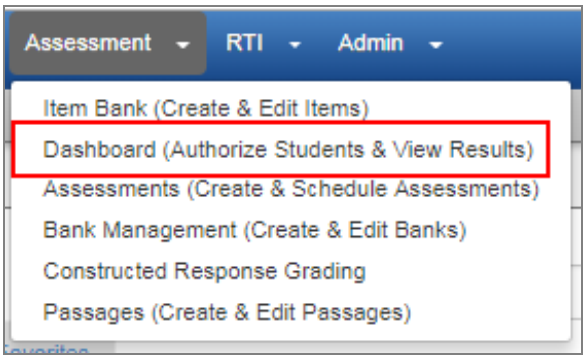
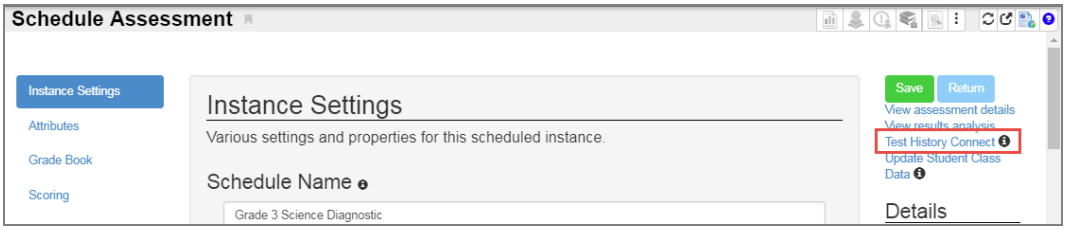
Connecting to Test History

1. Log in as an administrator.
2. Select *Dashboard (Authorize Students and View Results)* from the **Assessment** menu or navigate to **Synergy SIS > Assessments > Assessment Dashboard**.



Assessment Menu

3. Select *Schedule Details* from **Navigation**.
4. Select **Test History Connect**.



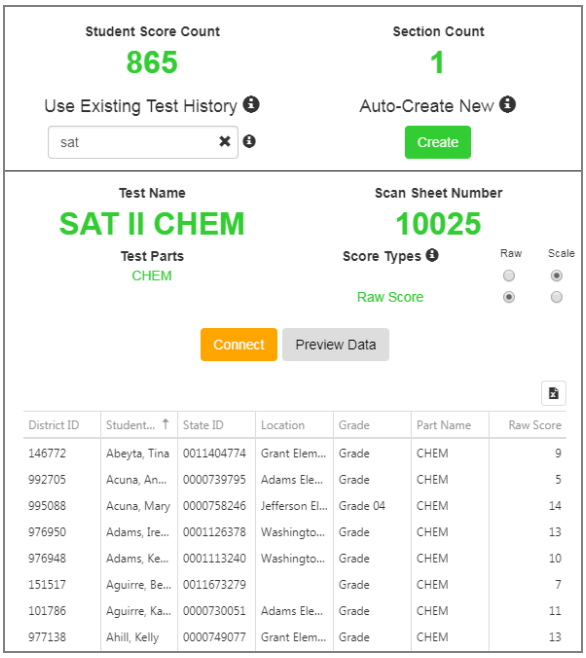
Schedule Assessment Screen

5. Click **Create** to create a new *Test History Entry* or use the search field to *Use Existing Test History*.
    - If connecting to an Existing Test History entry, the number of *Test Parts* must match the number from *Section Count*. Use the *Score Types* selection to determine how the assessment data connects to the score types used for the selected entry.
6. Click **Preview Data** to view which data will be pushed into Test History.

> Select the headers of the Data Table to sort the data as needed.
>
> Select to export into an Excel document.

7. Click **Connect** to update the selected Test History entry with the Assessment Data.

> This job runs on the Process Server.



Test History Connect Screen

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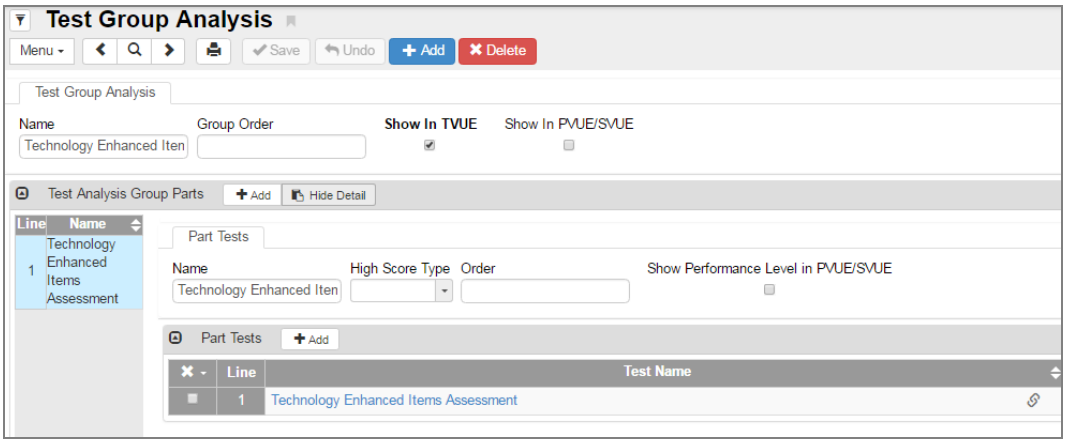
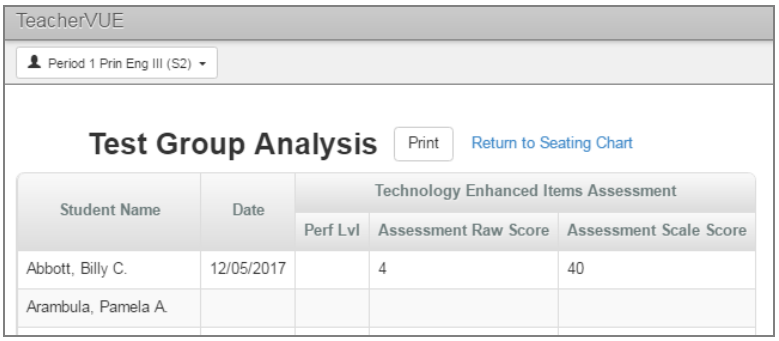
Viewing Test Group Analysis

- Staff without TeacherVUE access Test Group Analysis by navigating to **Synergy SIS > Test History > Setup > Test Group Analysis**.

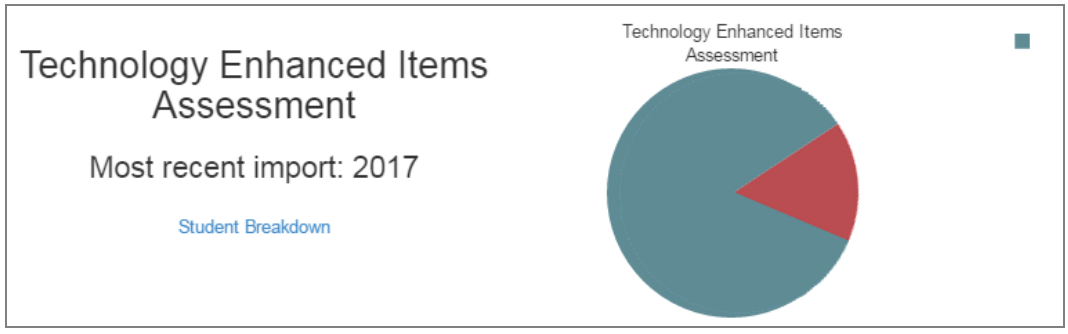


Test Group Analysis

- Teachers access the data by selecting *Test Group Analysis* or *Test Group Analysis 2* on the **Home** menu in TeacherVUE.



Test Group Analysis Screen

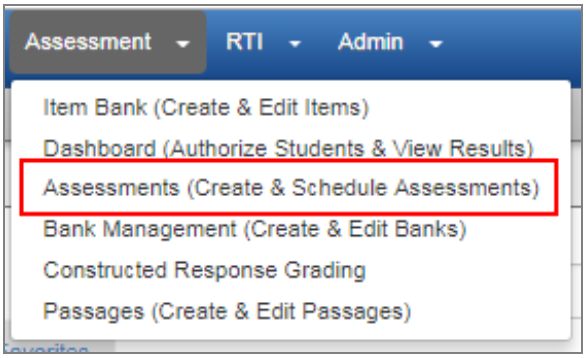


Test Group Analysis 2 Screen

> See the *Synergy SIS – TeacherVUE User Guide* for more information about the Test Group Analysis and Test Group Analysis 2 screens.

Viewing Test History (District Users Only)

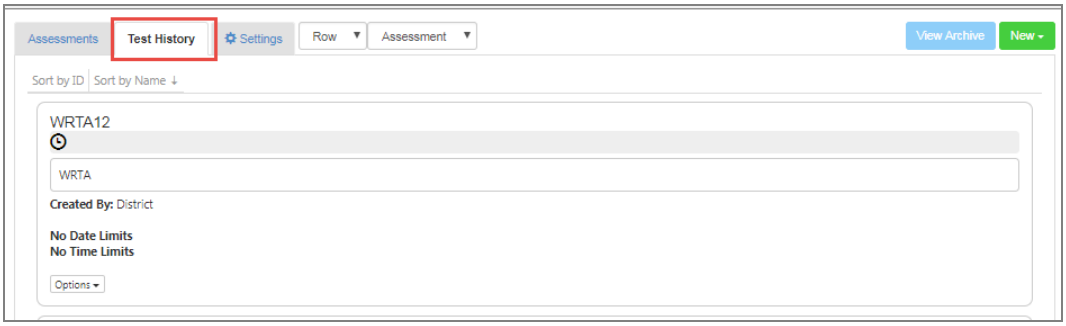
1. Select *Assessments (Create & Schedule Assessments)* from the **Assessment** menu or navigate to **Synergy SIS > Assessment > Assessments**.



Assessment Menu

2. Select the **Test History** tab.

   – Identifies assessments imported from Synergy Test History.



Assessments Screen, Test History Tab

3. Click a sort option, if needed.
   - **Sort by ID** – Select to sort the assessments by the Assessment ID number in ascending or descending order.
   - **Sort by Name** – Select to sort the assessments by Name alphabetically in ascending or descending order.

> When sorting by ascending, assessments with numerical numbers or spaces prior to the name of the assessment display first.

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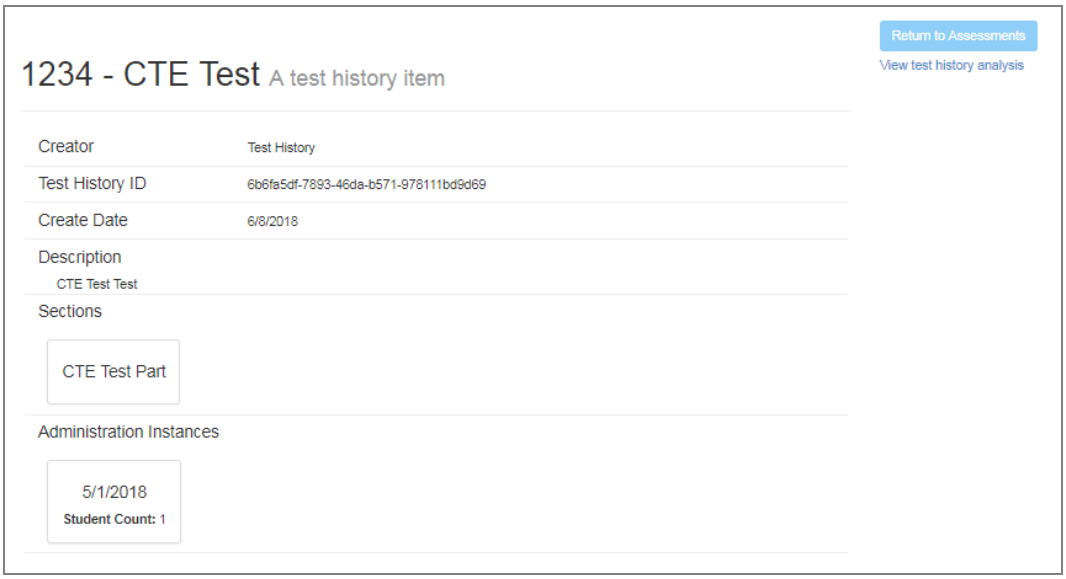
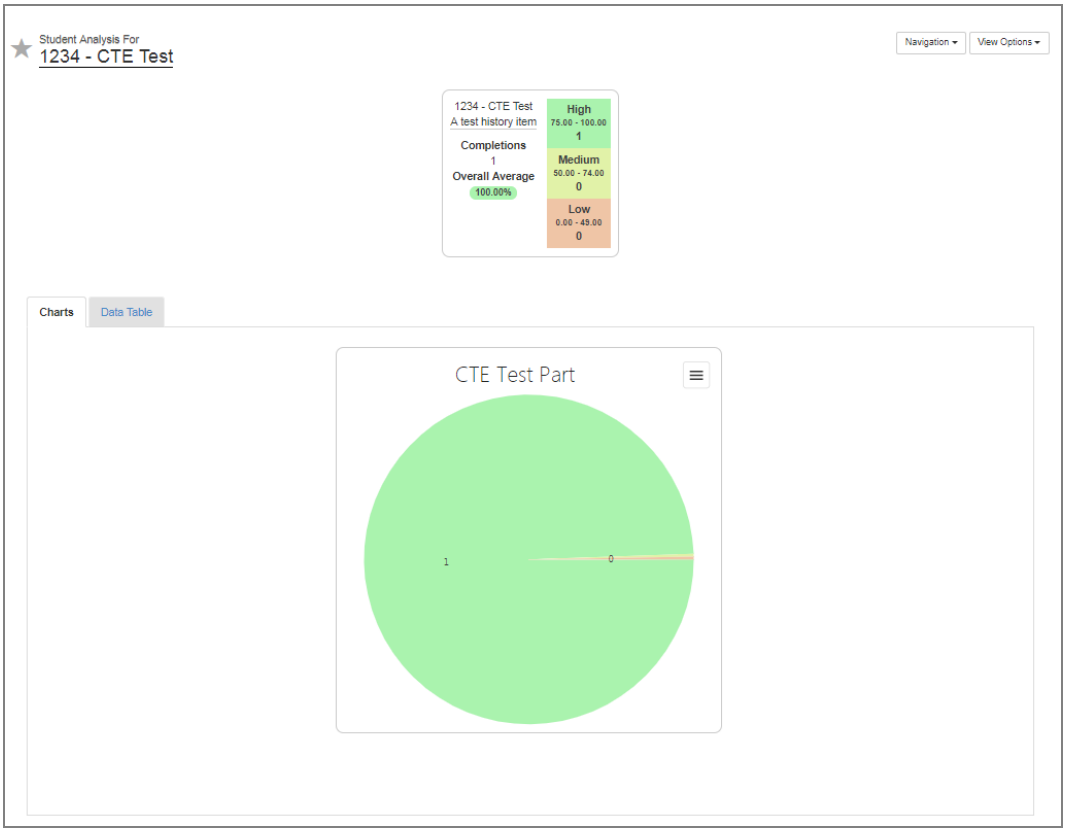
4. Select *Test History Details* from **Options** to view additional information about the test.



Test History Details

5. Select *Test History Analysis* from **Options** or click **View test history analysis** on the Test History Details screen to view the Student Analysis for the test.



Test History Analysis Screen

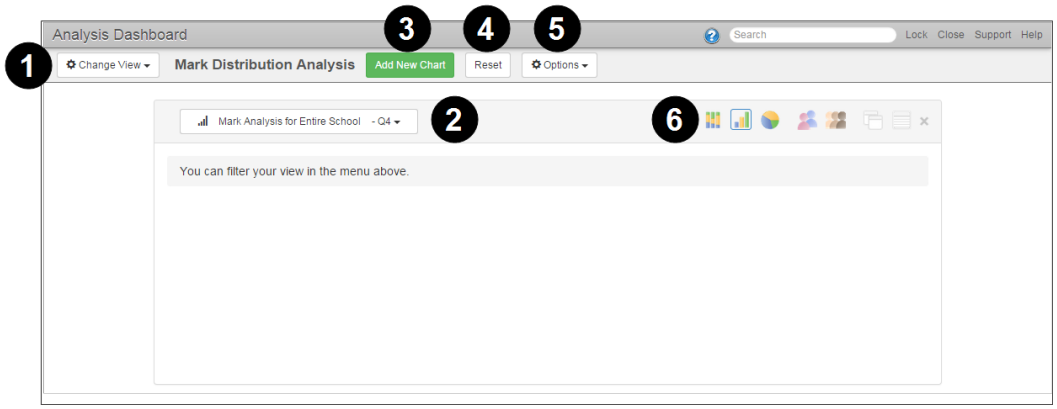
Chapter 8: Analysis Tools

Using the Analysis Dashboard 284
Admin Reports 288

Using the Analysis Dashboard

The Analysis Dashboard enables district administrators and principals to view Assessment results by assessment and school. The Analysis Dashboard uses dynamic filters to define the analysis parameters. The data can be viewed in bar or pie charts or be filtered by gender or ethnicity.

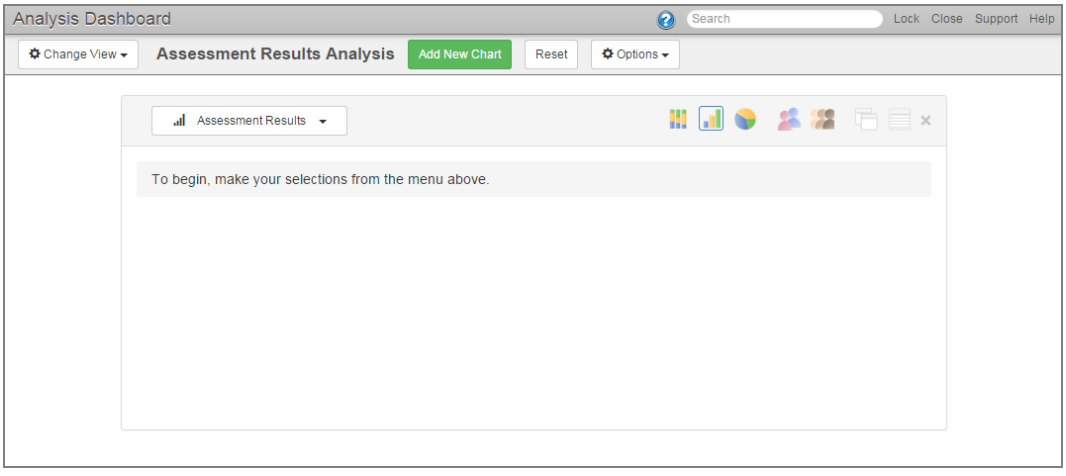
- Select *Analysis Dashboard* from the **Admin** menu or navigate to **Synergy SIS > Assessments > Assessment Dashboard**.



Analysis Dashboard Screen

The Analysis Dashboard screen displays the Mark Distribution Data by default.

- Select *Assessment Results* from **Change View**. ❶ The Assessment Results screen displays the scores and the number of students that received those scores on assessments created by the school or district.



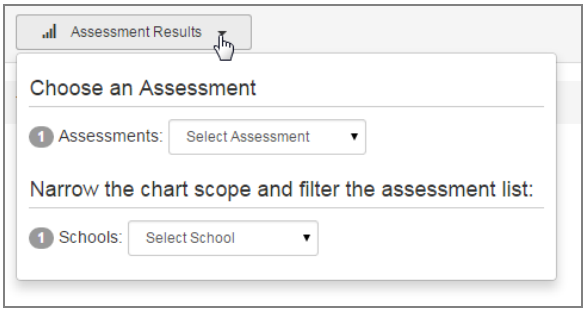
Analysis Dashboard Screen

See the *Synergy SIS – Grade Book Administrator Guide* for information on:

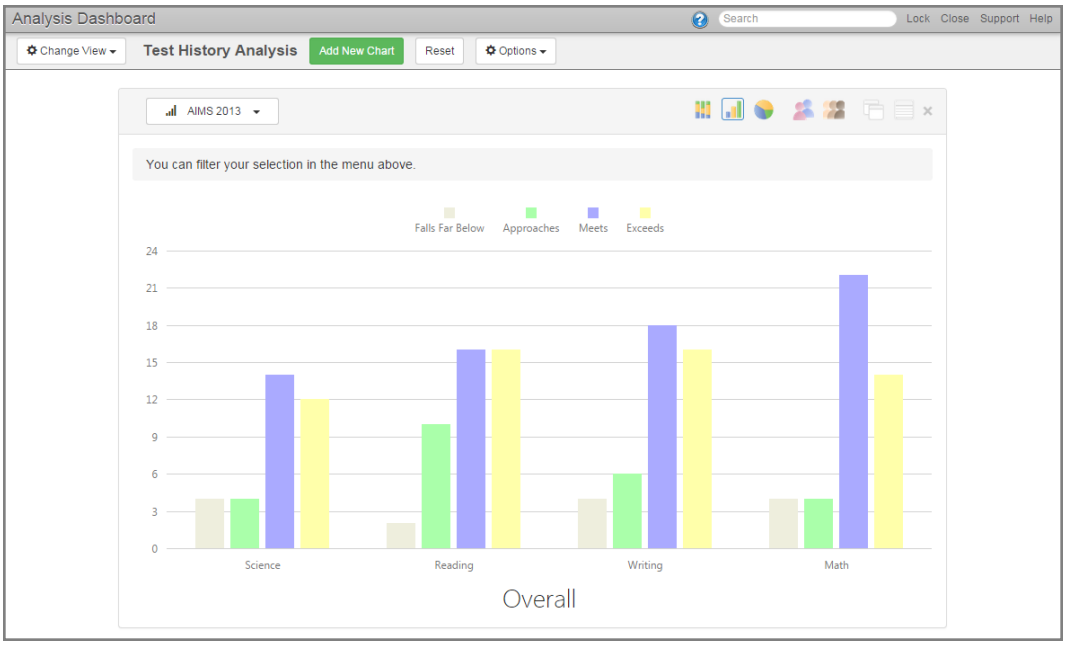
- **Mark Distribution** – Displays the overall grades and the number of students that received that mark. Normally used with section-based grading in secondary schools. Elementary schools normally use Report Card Item Analysis.
- **Test History** – Displays the scores and number of students that received those scores on tests imported to Grade Book.

- Use the dynamic filter to select the focus of the chart and limit the data displayed on the dashboard. ❷

Additional filters display as selections are made.



Analysis Dashboard Screen



Analysis Dashboard Screen

- Click **Add New Chart** to add additional charts to the bottom of the screen. Select different filters to perform a comparison. ❸

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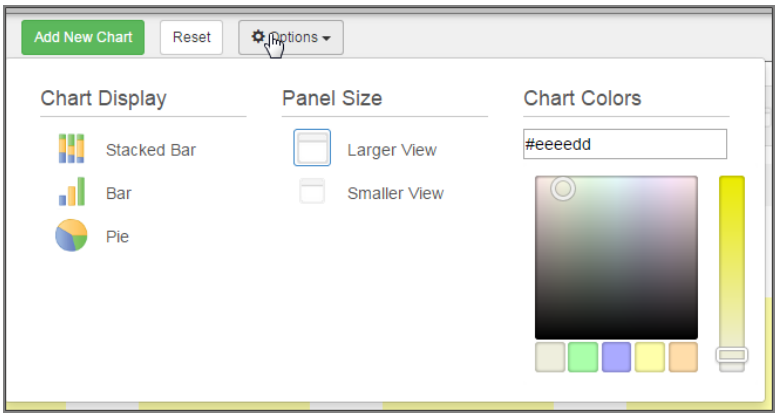
- Click **Reset** to remove all filters and selections. ❹
- Click **Options** to: ❺
  - Change the Chart Display
  - Select the Panel Size
  - Select Chart Colors



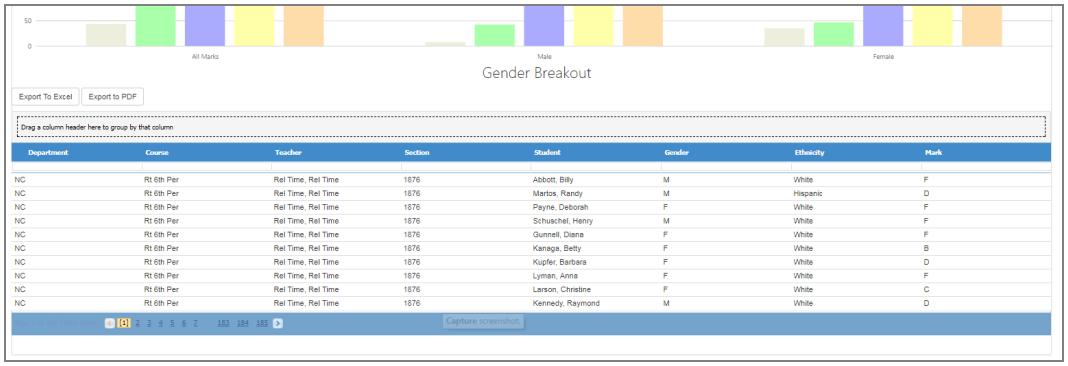
Analysis Dashboard Screen

- Select the type of chart. ❻

Analysis Dashboard Screen

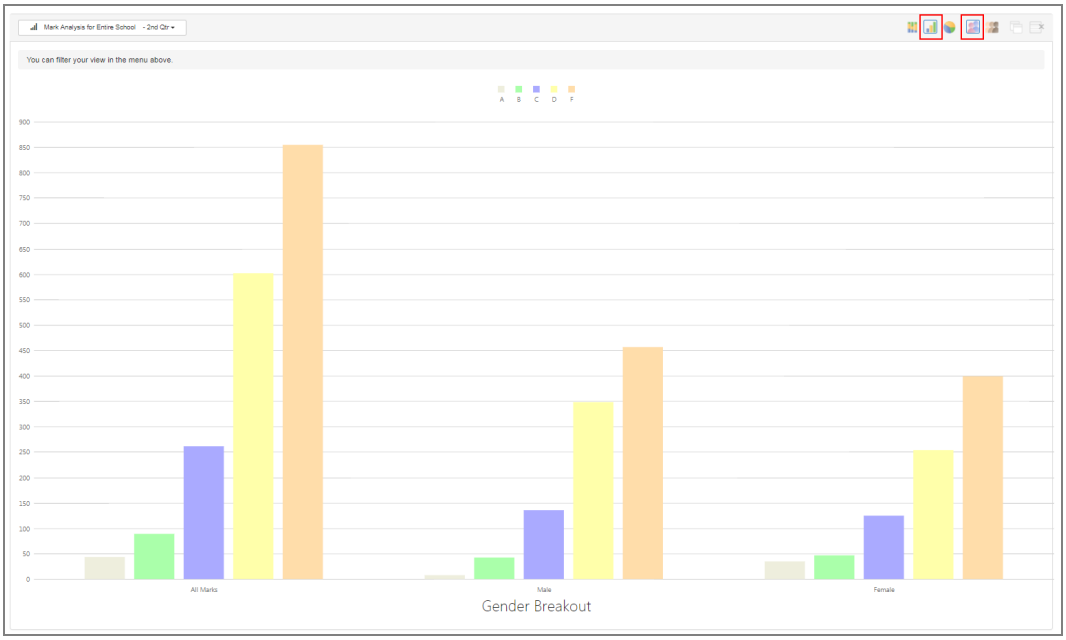
  - Full Stacked Bar Chart
  - Bar Graph
  - Pie Chart
  - Gender Breakout
  - Ethnicity Breakout
  - Open a Copy – A copy of the chart opens below the copied chart

- View Data Grid – A data grid opens below the chart. You can filter, group, and export the information.



Analysis Dashboard, Data Grid

You can select more than one of the icons to display additional information. For example, select and to see a breakdown by All Marks, marks selected by Males, and marks selected by Females.



Analysis Dashboard

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Admin Reports

Further analysis can be done using SQL statements and Admin Reports. An unlimited number of Admin Reports may be created.

See the *Synergy SIS – Grade Book Administrator Guide* for information on creating Admin Reports.

Some sample SQL statements for assessments are shown below.

Assessment Student/Standard Results

```
select stu.LASTNAME+', ' +stu.FIRSTNAME StudentName
                ,subj.SUBJECT
                ,st.CODE+' - '+st.STANDARD Standard
                ,t.TESTNAME
                ,'DOK ' + CONVERT(VARCHAR,ib.DEPTHOFKNOWLEDGE) DOK
                ,convert(datetime,convert(varchar(11),min(r.RESPONSEDATE)))
TestDate
                ,convert(decimal(6,1), SUM(case when r.CORRECT=1 then 1.0
else 0.0 end) / COUNT(r.ID)*100.0,1) 'P-Value'

from EGB_TEST_ITEMBANK ib
                join EGB_TEST_QUESTIONS q on q.ITEMBANKID = ib.id
                join EGB_TEST t on t.ID = q.TESTID
                join EGB_TEST_SCHEDULED sch on sch.TESTID = t.id
                join EGB_TEST_STUDENTRESPONSES r on r.SCHEDULEDTESTID =
sch.ID
                join EGB_TEST_ITEMSTANDARDS ist on ist.ITEMBANKID = ib.ID
                join EGB_STANDARDS_NEW st on st.ID = ist.STANDARDID
                join EGB_SUBJECTS subj on subj.ID = st.SUBJECTID
                join EGB_PEOPLE stu on stu.ID = r.STUDENTID
group by stu.LASTNAME+', ' +stu.FIRSTNAME
                ,subj.SUBJECT
                ,st.CODE+' - '+st.STANDARD
                ,t.TESTNAME
                ,'DOK ' + CONVERT(VARCHAR,ib.DEPTHOFKNOWLEDGE)

order by stu.LASTNAME+', ' +stu.FIRSTNAME
                ,subj.SUBJECT
                ,st.CODE+' - '+st.STANDARD
                ,min(r.RESPONSEDATE)
                ,t.TESTNAME
                ,'DOK ' + CONVERT(VARCHAR,ib.DEPTHOFKNOWLEDGE)
```

Test History

```
SELECT R0.[LAST_NAME],
       R0.[FIRST_NAME],
       R1.[SIS_NUMBER],
                                t.TEST_NAME,
       R3.[ADMIN_DATE],
       R4.[PERFORMANCE_LEVEL],
       R5.[PART_DESCRIPTION],
       R8.[NAME],
       R9.[TEST_SCORE],
       R11.[SCORE_DESCRIPTION],
                                t.TEST_LEVEL
                                ,t.TEST_FORM

FROM   [EPC_STU] R1
       LEFT OUTER JOIN [REV_PERSON_PHOTO] R2
                    ON ( R1.STUDENT_GU = R2.PERSON_GU )
       LEFT OUTER JOIN [EPC_STU_TEST] R3
                    ON ( R1.STUDENT_GU = R3.STUDENT_GU )
       LEFT OUTER JOIN [EPC_STU_TEST_PART] R4
                    ON ( R3.STUDENT_TEST_GU = R4.STUDENT_TEST_GU )
       LEFT OUTER JOIN [EPC_STU_TEST_PART_SCORE] R9
                    ON ( R4.STU_TEST_PART_GU = R9.STU_TEST_PART_GU )
       LEFT OUTER JOIN [EPC_TEST_SCORE_TYPE] R10
                    ON ( R9.TEST_SCORE_TYPE_GU = R10.TEST_SCORE_TYPE_GU )
       LEFT OUTER JOIN [EPC_TEST_DEF_SCORE] R11
                    ON ( R10.TEST_DEF_SCORE_GU = R11.TEST_DEF_SCORE_GU )
       LEFT OUTER JOIN [EPC_TEST_PART] R5
                    ON ( R4.TEST_PART_GU = R5.TEST_PART_GU )
       LEFT OUTER JOIN [EPC_TEST_GROUP_PART_TEST] R6
                    ON ( R5.TEST_PART_GU = R6.TEST_PART_GU )
       LEFT OUTER JOIN [EPC_TEST_GROUP_PART] R7
                    ON ( R6.TEST_GROUP_PART_GU = R7.TEST_GROUP_PART_GU )
       LEFT OUTER JOIN [EPC_TEST_GROUP] R8
                    ON ( R7.TEST_GROUP_GU = R8.TEST_GROUP_GU )
       LEFT OUTER JOIN [EPC_STU_SCH_YR] R12
                    ON ( R1.STUDENT_GU = R12.STUDENT_GU )
       INNER JOIN [REV_PERSON] R0
               ON ( R1.STUDENT_GU = R0.PERSON_GU )
       join EPC_TEST t on t.TEST_GU = r3.TEST_GU
WHERE  ( (( R12.[ORGANIZATION_YEAR_GU] IN ( '00DCA4BC-75D8-4118-B47E-
4E0C66283FB9' ) ))
         AND (( R12.[STATUS] IS NULL )) )
--         and   R3.TEST_GU='4A10DFE3-CFD5-446C-A73A-CDD73142E8CB'
ORDER  BY R0.[LAST_NAME] ASC,
          R0.[FIRST_NAME] ASC,
          R0.[MIDDLE_NAME] ASC,
          R1.[SIS_NUMBER] ASC,
                               t.TEST_NAME,
       R3.[ADMIN_DATE]
```

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Assessment Item Analysis

```
select g.GRADE
                ,s.SUBJECT
                ,st.CODE
                ,st.STANDARD
                ,COUNT(distinct ib.ID) as 'Item Count'
                ,COUNT(distinct q.ID) as 'Item on Test Count'
                ,SUM(case when r.CORRECT=1 then 1 else 0 end) 'Number
Correct'
                ,COUNT(r.ID) 'Count Items Tested'
                ,convert(decimal(6,1), SUM(case when r.CORRECT=1 then 1.0
else 0.0 end) / COUNT(r.ID)*100.0,1) 'P-Value'

from EGB_TEST_ITEMBANK ib
                join EGB_TEST_QUESTIONS q on q.ITEMBANKID = ib.id
                join EGB_TEST t on t.ID = q.TESTID
                join EGB_TEST_SCHEDULED sch on sch.TESTID = t.id
                join EGB_TEST_STUDENTRESPONSES r on r.SCHEDULEDTESTID =
sch.ID
                join EGB_GRADE g on g.ID = ib.GRADEID
                join EGB_SUBJECTS s on s.ID = ib.SUBJECTID
                join EGB_TEST_ITEMSTANDARDS ist on ist.ITEMBANKID = ib.ID
                join EGB_STANDARDS_NEW st on st.ID = ist.STANDARDID
group by g.GRADE
                ,s.SUBJECT
                ,st.CODE
                ,st.STANDARD
order by g.GRADE
                ,s.SUBJECT
                ,st.CODE
                ,st.STANDARD
```

Assessment Item Analysis by Item

```
select g.GRADE
                ,s.SUBJECT
                ,convert(varchar(8000),ib.QUESTION) Question
                ,ib.DEPTHOFKNOWLEDGE dok
                ,st.CODE
                ,st.STANDARD
                ,COUNT(distinct ib.ID) as 'Item Count'
                ,COUNT(distinct q.ID) as 'Item on Test Count'
                ,SUM(case when r.CORRECT=1 then 1 else 0 end) 'Number Correct'
                ,COUNT(r.ID) 'Count Items Tested'
                ,convert(decimal(6,1), SUM(case when r.CORRECT=1 then 1.0 else
0.0 end) / COUNT(r.ID)*100.0,1) 'P-Value'

from EGB_TEST_ITEMBANK ib
                join EGB_TEST_QUESTIONS q on q.ITEMBANKID = ib.id
                join EGB_TEST t on t.ID = q.TESTID
                join EGB_TEST_SCHEDULED sch on sch.TESTID = t.id
                join EGB_TEST_STUDENTRESPONSES r on r.SCHEDULEDTESTID = sch.ID
                join EGB_GRADE g on g.ID = ib.GRADEID
                join EGB_SUBJECTS s on s.ID = ib.SUBJECTID
                join EGB_TEST_ITEMSTANDARDS ist on ist.ITEMBANKID = ib.ID
                join EGB_STANDARDS_NEW st on st.ID = ist.STANDARDID
group by g.GRADE
                ,s.SUBJECT
                ,st.CODE
                ,st.STANDARD
                ,convert(varchar(8000),ib.QUESTION)
                ,ib.DEPTHOFKNOWLEDGE

order by g.GRADE
                ,s.SUBJECT
                ,st.CODE
                ,st.STANDARD
```

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Assessment Class Standards/Tests

```
select C.CLASSNAME
                ,subj.SUBJECT
                ,st.CODE+' - '+st.STANDARD Standard
                ,t.TESTNAME
                ,'DOK ' + CONVERT(VARCHAR,ib.DEPTHOFKNOWLEDGE) DOK
                ,convert(datetime,convert(varchar(11),min(r.RESPONSEDATE)))
TestDate
                ,convert(decimal(6,1), SUM(case when r.CORRECT=1 then 1.0
else 0.0 end) / COUNT(r.ID)*100.0,1) 'P-Value'

from EGB_TEST_ITEMBANK ib
                join EGB_TEST_QUESTIONS q on q.ITEMBANKID = ib.id
                join EGB_TEST t on t.ID = q.TESTID
                join EGB_TEST_SCHEDULED sch on sch.TESTID = t.id
                join EGB_TEST_STUDENTRESPONSES r on r.SCHEDULEDTESTID =
sch.ID
                join EGB_TEST_ITEMSTANDARDS ist on ist.ITEMBANKID = ib.ID
                join EGB_STANDARDS_NEW st on st.ID = ist.STANDARDID
                join EGB_SUBJECTS subj on subj.ID = st.SUBJECTID
                join EGB_ENROLLMENT E ON E.STUDENTID = R.STUDENTID
                join EGB_CLASS c on c.ID = E.CLASSID
WHERE C.CLASSGUID IS NOT NULL
group by C.CLASSNAME
                ,subj.SUBJECT
                ,st.CODE+' - '+st.STANDARD
                ,t.TESTNAME
                ,'DOK ' + CONVERT(VARCHAR,ib.DEPTHOFKNOWLEDGE)

order by C.CLASSNAME
                ,subj.SUBJECT
                ,st.CODE+' - '+st.STANDARD
                ,min(r.RESPONSEDATE)
                ,t.TESTNAME
                ,'DOK ' + CONVERT(VARCHAR,ib.DEPTHOFKNOWLEDGE)
```

Assessment Statistics by Test and Teacher

```
select t.TESTNAME
                ,t.TESTDESCRIPTION
                ,st.CODE
                ,st.STANDARD
                ,COUNT(distinct ib.ID) as 'Item Count'
                ,COUNT(distinct q.ID) as 'Item on Test Count'
                ,SUM(case when r.CORRECT=1 then 1 else 0 end) 'Number Correct'
                ,COUNT(r.ID) 'Count Items Tested'
                ,convert(decimal(6,1), SUM(case when r.CORRECT=1 then 1.0 else
0.0 end) / COUNT(r.ID)*100.0,1) 'P-Value'

from EGB_TEST_ITEMBANK ib
                join EGB_TEST_QUESTIONS q on q.ITEMBANKID = ib.id
                join EGB_TEST t on t.ID = q.TESTID
                join EGB_TEST_SCHEDULED sch on sch.TESTID = t.id
                join EGB_TEST_STUDENTRESPONSES r on r.SCHEDULEDTESTID = sch.ID
                join EGB_GRADE g on g.ID = ib.GRADEID
                join EGB_SUBJECTS s on s.ID = ib.SUBJECTID
                join EGB_TEST_ITEMSTANDARDS ist on ist.ITEMBANKID = ib.ID
                join EGB_STANDARDS_NEW st on st.ID = ist.STANDARDID
where t.TEACHERID=@teacherid
group by t.TESTNAME
                ,t.TESTDESCRIPTION
                ,st.CODE
                ,st.STANDARD

order by t.TESTNAME
                ,t.TESTDESCRIPTION
                ,st.CODE
                ,st.STANDARD
```

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Item Bank Summary

```
select g.GRADE
                ,s.SUBJECT
                ,st.CODE
                ,st.STANDARD
                ,COUNT(distinct ib.ID)+15 as 'Item Count'
from EGB_TEST_ITEMBANK ib
                join EGB_GRADE g on g.ID = ib.GRADEID
                join EGB_SUBJECTS s on s.ID = ib.SUBJECTID
                join EGB_TEST_ITEMSTANDARDS ist on ist.ITEMBANKID = ib.ID
                join EGB_STANDARDS_NEW st on st.ID = ist.STANDARDID
group by g.GRADE, s.SUBJECT
                ,st.CODE
                ,st.STANDARD
order by g.GRADE, s.SUBJECT
                ,st.CODE
                ,st.STANDARD
```

Ethnicity / Standards Test Breakdown

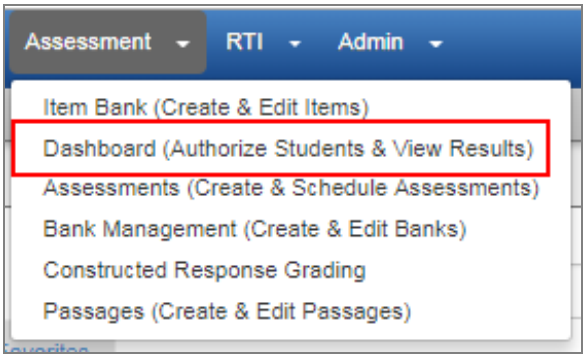
```
select G.GRADE
      ,ETH.ETHNICITY
      ,st.CODE
      ,st.STANDARD
      ,COUNT(distinct ib.ID) as 'Item Count'
      ,COUNT(distinct q.ID) as 'Item on Test Count'
      ,SUM(case when r.CORRECT=1 then 1 else 0 end) 'Number Correct'
      ,COUNT(r.ID) 'Count Items Tested'
      ,convert(decimal(6,1), SUM(case when r.CORRECT=1 then 1.0 else 0.0 end)
/ COUNT(r.ID)*100.0,1) 'P-Value'

from EGB_TEST_ITEMBANK ib
      join EGB_TEST_QUESTIONS q on q.ITEMBANKID = ib.id
      join EGB_TEST t on t.ID = q.TESTID
      join EGB_TEST_SCHEDULED sch on sch.TESTID = t.id
      join EGB_TEST_STUDENTRESPONSES r on r.SCHEDULEDTESTID = sch.ID
      join EGB_GRADE g on g.ID = ib.GRADEID
      join EGB_SUBJECTS s on s.ID = ib.SUBJECTID
      join EGB_TEST_ITEMSTANDARDS ist on ist.ITEMBANKID = ib.ID
      join EGB_STANDARDS_NEW st on st.ID = ist.STANDARDID
      JOIN EGB_PEOPLE STU ON STU.ID = R.STUDENTID
      JOIN EGB_ETHNICITIES ETH ON ETH.ID = STU.ETHNICITYID
where t.TEACHERID=26
group by G.GRADE
      ,st.CODE
      ,st.STANDARD
      ,ETH.ETHNICITY
order by st.CODE
      ,st.STANDARD
```

Chapter 9: Reports

Assessment Reports Overview **296**

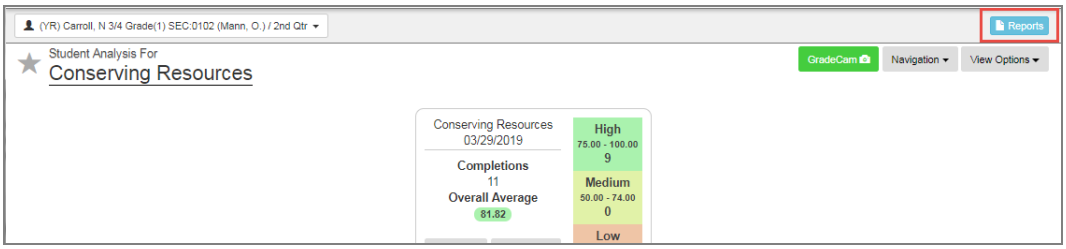
Assessment Reports Overview

1. Select *Dashboard (Authorize Students and View Results)* from the **Assessment** menu or navigate to **Synergy SIS > Assessments > Assessment Dashboard**.



Assessment Menu

2. Click an assessment name or select *Results Analysis* from **Options**.
3. Click **Reports** to open the Report Viewer.



Student Assessment Results Screen

4. Select a report option to export in PDF or Excel.

> Creating PDFs or Excel output runs on the Process Server.

Report Viewer Window

CODE	NAME	DESCRIPTION	USER	STANDARDS	PERFORMANCE	ITEMS
ASMT201	Student Assessment Results	Proficiency breakdown of student performance standard by standard	Teacher	✓	✓	
ASMT401	Class Assessment Results	Analysis by Gender and Ethnicity, Individual Student Standards Performance, Class Level Standards Performance	Teacher	✓	✓	
ASMT402	Class Band Breakdown	Student performance breakdown by Analysis Bands	Teacher		✓	
ASMT403	Class Summary by Item Type	Analysis of item Types assessed, and performance detail by student	Teacher		✓	✓
ASMT404	Performance Level Distribution	Analysis of performance comparing District, School, and Teacher	Teacher		✓	
ASMT406	Teacher Item Standard Analysis	Standards average score comparing teacher averages to the district	Teacher		✓	
ASMT407	Teacher Standards Analysis	Analysis of Standards by District, School, and Teacher	Teacher	✓	✓	
ASMT407 Alt	Teacher Standard Analysis	Additional graphic analysis of standards by District, School, and Teacher	Teacher	✓	✓	

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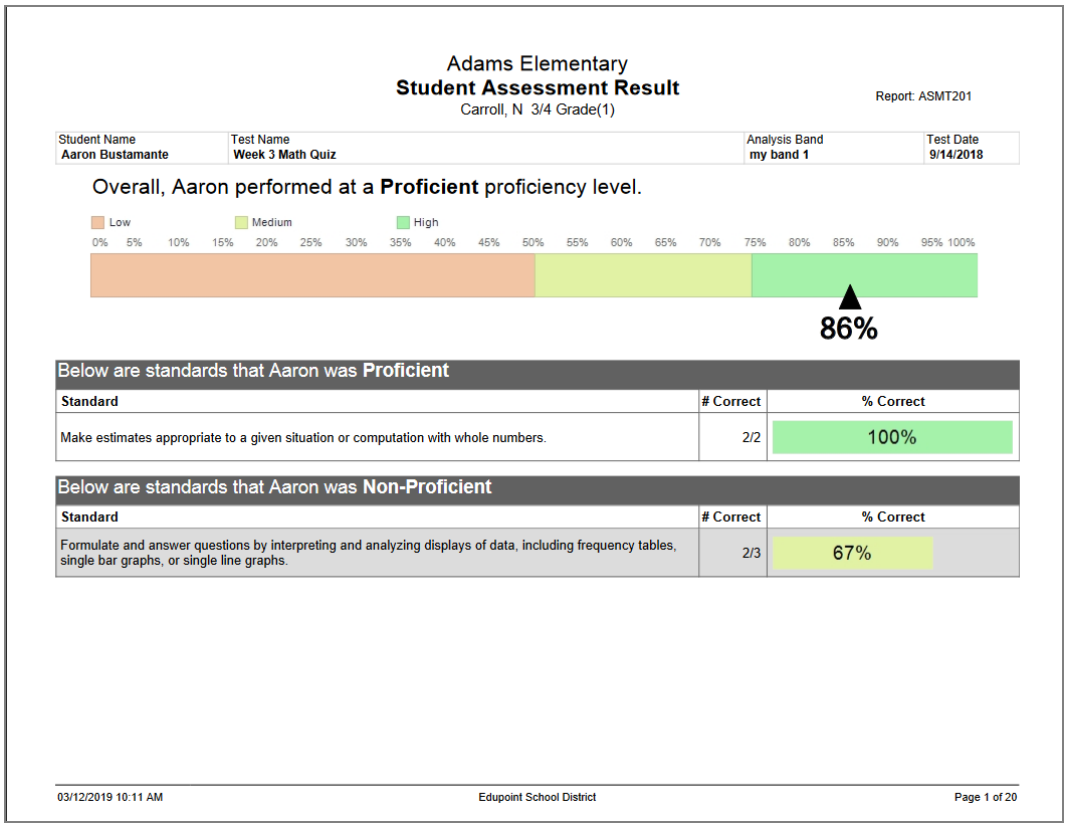
CODE	NAME	DESCRIPTION	USER	STANDARDS	PERFORMANCE	ITEMS
ASMT601	School Results	Analysis by Gender and Ethnicity and overall standards performance	Principal	✓	✓	
ASMT602	School Results by Class	Analysis by Gender and Ethnicity and Class level Standards comparison to district	Teacher	✓	✓	
ASMT603	School Results by Teacher	Analysis by Gender and Ethnicity and Teacher level Standards comparison to district	Principal	✓	✓	
ASMT604	Teacher Overall Performance	Comparison of Teacher, School and District Averages	Principal		✓	
ASMT605	Site Assessment Standards	Standards performance at school level	Principal	✓	✓	
ASMT606	School Summary by Item Type	Analysis of item types at the teacher level	Principal		✓	✓
ASMT701	District Results	Analysis by Gender and Ethnicity and overall standards performance	District	✓	✓	
ASMT702	District Results by School	Analysis by Gender and Ethnicity and Standards comparison by schools	District	✓	✓	
ASMT703	District Results by Teacher	Analysis by Gender and Ethnicity and Teacher level Standards comparison	District	✓	✓	
ASMT704	Teacher Overall Performance by School	Comparison of Teacher, School and District Averages	District		✓	
ASMT705	Student Overall Performance by Class	Student performance compared to Class Averages	Teacher		✓	
ASMT707	Blueprint	Analysis of DOK, Items, and Standards to be assessed	All	✓		✓
ASMT708	District Summary by Item Type	Analysis of Item Types assessed and performance detail by Student per School	District		✓	✓
ASMT708 Alt1	District Summary by Item Type	Analysis of Item Types assessed and performance detail by Teacher per school	District		✓	✓
ASMT708 Alt2	District Summary by Item Type	Analysis of Item Types assessed and performance detail by School	District		✓	✓

ASMT201 – Student Assessment Result

Proficiency breakdown of student performance standard by standard



Adams Elementary
Student Assessment Result
Carroll, N 3/4 Grade(1)

Report: ASMT201

Student Name	Test Name	Analysis Band	Test Date
Aaron Bustamante	**Week 3 Math Quiz**	**my band 1**	**9/14/2018**

Overall, Aaron performed at a **Proficient** proficiency level.

Low Medium High

0% 5% 10% 15% 20% 25% 30% 35% 40% 45% 50% 55% 60% 65% 70% 75% 80% 85% 90% 95% 100%

86%

Below are standards that Aaron was **Proficient**

Standard	# Correct	% Correct
Make estimates appropriate to a given situation or computation with whole numbers.	2/2	100%

Below are standards that Aaron was **Non-Proficient**

Standard	# Correct	% Correct
Formulate and answer questions by interpreting and analyzing displays of data, including frequency tables, single bar graphs, or single line graphs.	2/3	67%

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ASMT201 Output (page 1)

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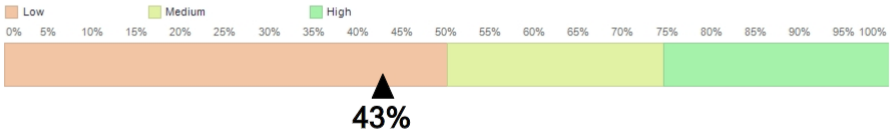
Adams Elementary
Student Assessment Result
Carroll, N 3/4 Grade(1)

Report: ASMT201

Student Name	Test Name	Analysis Band	Test Date
Alan Johnson	**Week 3 Math Quiz**	**my band 1**	**9/14/2018**

Overall, Alan performed at a **Not Proficient** proficiency level.



Below are standards that Alan was **Non-Proficient**

Standard	# Correct	% Correct
Formulate and answer questions by interpreting and analyzing displays of data, including frequency tables, single bar graphs, or single line graphs.	1/3	33%

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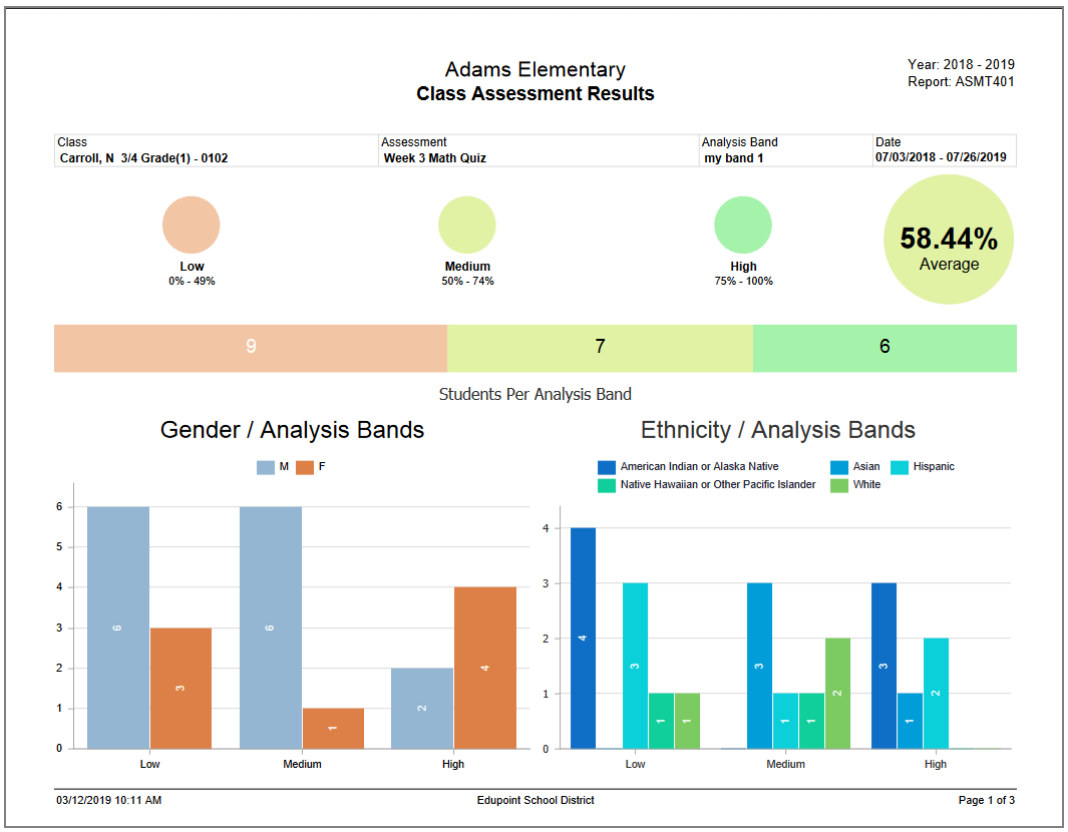
ASMT201 Output (page 2)

ASMT401 – Class Assessment Results

Analysis by Gender and Ethnicity, Individual Student Standards Performance, Class Level Standards Performance



ASMT401 Output (page 1)

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Adams Elementary
Class Assessment Results

Year: 2018 - 2019
Report: ASMT401

Class	Assessment	Analysis Band	Date
Carroll, N 3/4 Grade(1) - 0102	**Week 3 Math Quiz**	**my band 1**	**07/03/2018 - 07/26/2019**

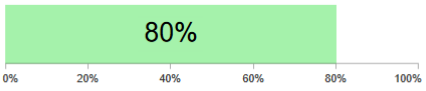
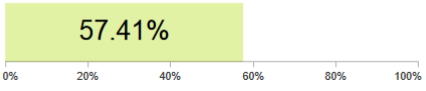
Student	ID	Score	03.M.S1.C3.1	03.M.S2.C1.2
Aaron, Ian	129442	71.43%	100.00%	33.33%
Alejandrez, Willie	992706	28.57%	50.00%	
Baker, Carlos	151640	57.14%	50.00%	33.33%
Bustamante, Aaron	130333	85.71%	100.00%	66.67%
Cervantes Vazque, Howard	115224	42.86%		66.67%
Covington, Louis	133538	14.29%		33.33%
Flores Aldaba, Wanda	154975	85.71%	50.00%	
Johnson, Alan	158343	42.86%		33.33%
Jolley, Wayne	131024	71.43%		100.00%
Lowe, Ralph	153981	71.43%	100.00%	33.33%
Mancera Herrera, Kathryn	156774	42.86%	50.00%	33.33%
Sabye, Gennifer	147414	85.71%	100.00%	66.67%
Valle, Jane	152380	71.43%	100.00%	33.33%
Vanetten, Shirley	129844	14.29%		33.33%
Vega Gonzalez, Justin	143418	85.71%	100.00%	100.00%
Vela, Bonnie	126823	42.86%	100.00%	33.33%
Villanueva, Evelyn	149861	100.00%	100.00%	100.00%
Walker, Jean	150747	100.00%	100.00%	100.00%
Werito, Gerald	145377	71.43%	50.00%	100.00%
Williams, Eugene	139100	57.14%	50.00%	33.33%

ASMT401 Output (page 2)

Adams Elementary
Class Assessment Results

Year: 2018 - 2019
Report: ASMT401

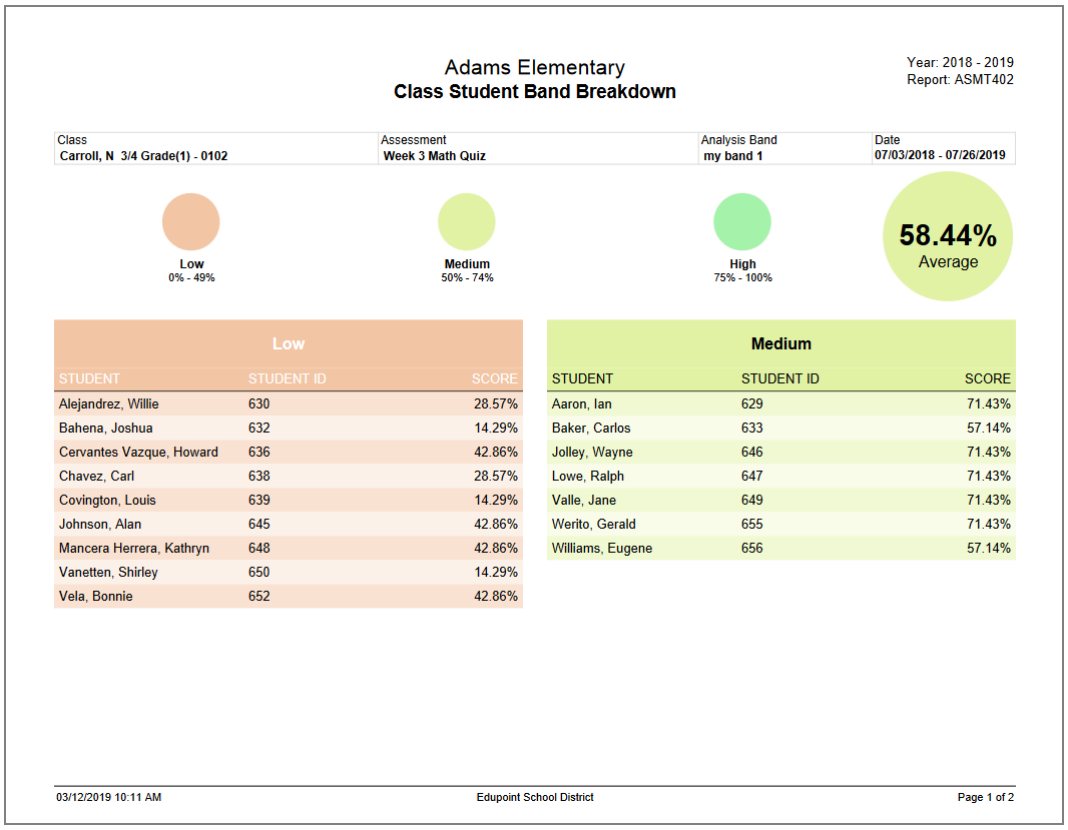
Class	Assessment	Analysis Band	Date
Carroll, N 3/4 Grade(1) - 0102	**Week 3 Math Quiz**	**my band 1**	**07/03/2018 - 07/26/2019**

03.M.S1.C3.1	Make estimates appropriate to a given situation or computation with whole numbers.	
03.M.S2.C1.2	Formulate and answer questions by interpreting and analyzing displays of data, including frequency tables, single bar graphs, or single line graphs.	

ASMT401 Output (page 3)

ASMT402 – Class Student Band Breakdown

Student performance breakdown by Analysis Bands



Adams Elementary
Class Student Band Breakdown

Year: 2018 - 2019
Report: ASMT402

Class	Assessment	Analysis Band	Date
Carroll, N 3/4 Grade(1) - 0102	Week 3 Math Quiz	my band 1	07/03/2018 - 07/26/2019

Low 0% - 49%
Medium 50% - 74%
High 75% - 100%
58.44% Average

Low

STUDENT	STUDENT ID	SCORE
Alejandrez, Willie	630	28.57%
Bahena, Joshua	632	14.29%
Cervantes Vazque, Howard	636	42.86%
Chavez, Carl	638	28.57%
Covington, Louis	639	14.29%
Johnson, Alan	645	42.86%
Mancera Herrera, Kathryn	648	42.86%
Vanetten, Shirley	650	14.29%
Vela, Bonnie	652	42.86%

Medium

STUDENT	STUDENT ID	SCORE
Aaron, Ian	629	71.43%
Baker, Carlos	633	57.14%
Jolley, Wayne	646	71.43%
Lowe, Ralph	647	71.43%
Valle, Jane	649	71.43%
Werito, Gerald	655	71.43%
Williams, Eugene	656	57.14%

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ASMT402 Output (page 1)

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Adams Elementary
Class Student Band Breakdown

Year: 2018 - 2019
Report: ASMT402

Class	Assessment	Analysis Band	Date
Carroll, N 3/4 Grade(1) - 0102	**Week 3 Math Quiz**	**my band 1**	**07/03/2018 - 07/26/2019**

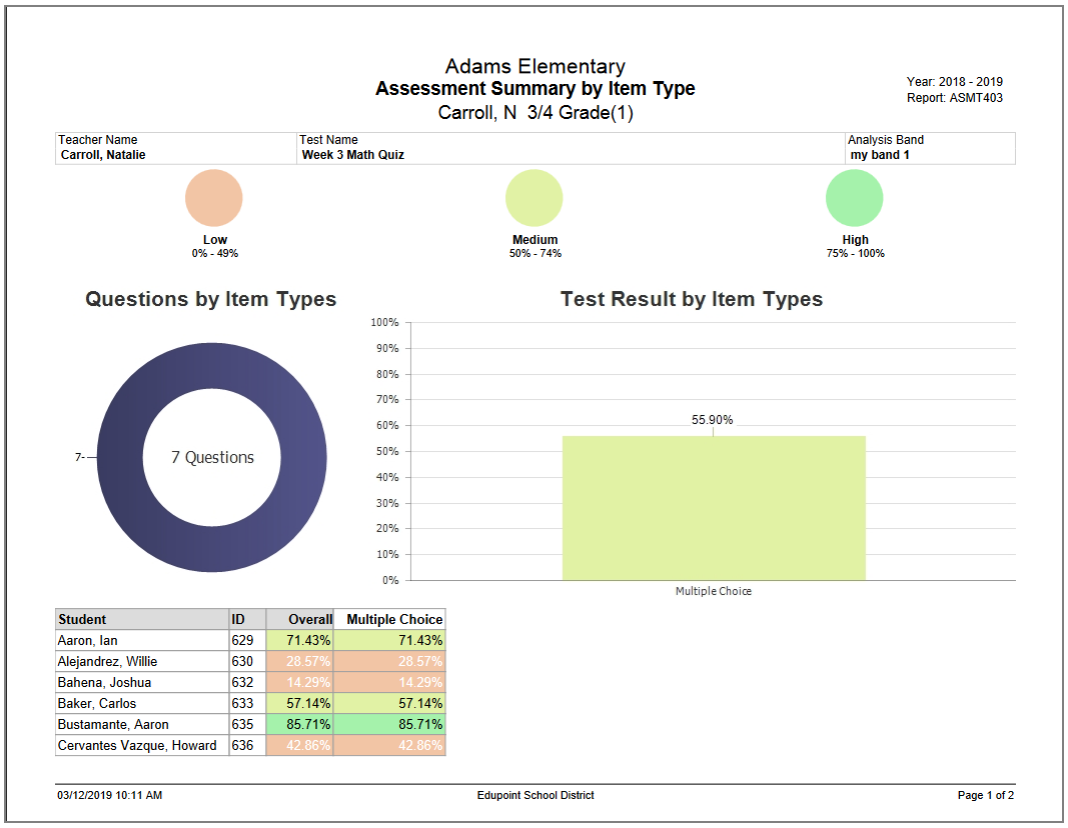
High

STUDENT	STUDENT ID	SCORE
Sabye, Gennifer	634	85.71%
Bustamante, Aaron	635	85.71%
Flores Aldaba, Wanda	642	85.71%
Vega Gonzalez, Justin	651	85.71%
Villanueva, Evelyn	653	100.00%
Walker, Jean	654	100.00%

ASMT402 Output (page 2)

ASMT403 – Assessment (Class) Summary by Item Type

Analysis of item Types assessed, and performance detail by student



Adams Elementary
Assessment Summary by Item Type
Carroll, N 3/4 Grade(1)

Year: 2018 - 2019
Report: ASMT403

Teacher Name	Test Name	Analysis Band
Carroll, Natalie	**Week 3 Math Quiz**	**my band 1**

Low 0% - 49%
Medium 50% - 74%
High 75% - 100%

Questions by Item Types

Test Result by Item Types

Student	ID	Overall	Multiple Choice
Aaron, Ian	629	71.43%	71.43%
Alejandrez, Willie	630	28.57%	28.57%
Bahena, Joshua	632	14.29%	14.29%
Baker, Carlos	633	57.14%	57.14%
Bustamante, Aaron	635	85.71%	85.71%
Cervantes Vazque, Howard	636	42.86%	42.86%

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ASMT403 Output (page 1)

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Adams Elementary
Assessment Summary by Item Type
Carroll, N 3/4 Grade(1)

Year: 2018 - 2019
Report: ASMT403

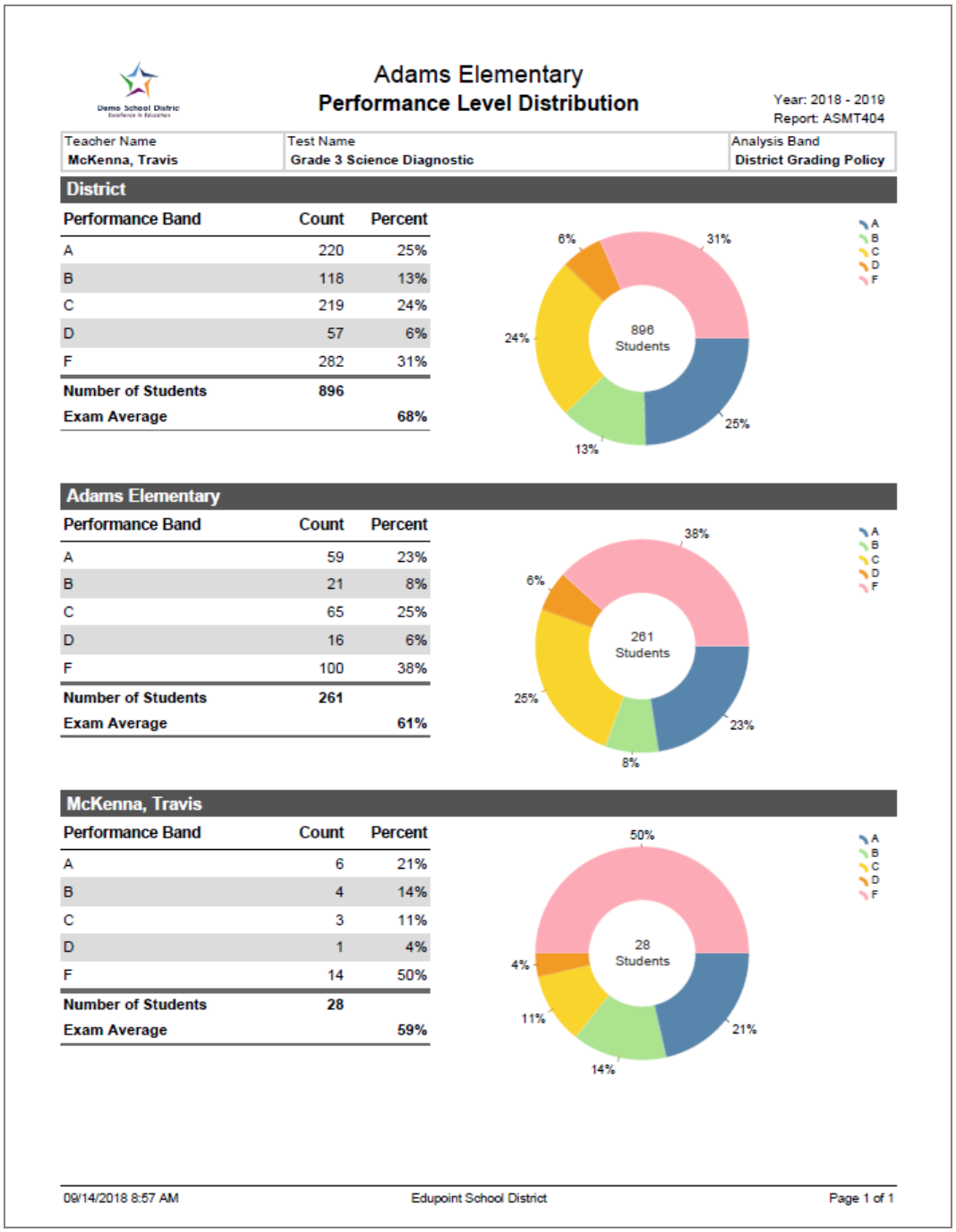
Teacher Name	Test Name	Analysis Band
Carroll, Natalie	**Week 3 Math Quiz**	**my band 1**

Student	ID	Overall	Multiple Choice
Chavez, Carl	638	28.57%	28.57%
Covington, Louis	639	14.29%	14.29%
Flores Aldaba, Wanda	642	85.71%	42.86%
Johnson, Alan	645	42.86%	42.86%
Jolley, Wayne	646	71.43%	71.43%
Lowe, Ralph	647	71.43%	71.43%
Mancera Herrera, Kathryn	648	42.86%	42.86%
Sabye, Gennifer	634	85.71%	85.71%
Valle, Jane	649	71.43%	71.43%
Vanetten, Shirley	650	14.29%	14.29%
Vega Gonzalez, Justin	651	85.71%	85.71%
Vela, Bonnie	652	42.86%	42.86%
Villanueva, Evelyn	653	100.00%	100.00%
Walker, Jean	654	100.00%	100.00%
Werito, Gerald	655	71.43%	71.43%
Williams, Eugene	656	57.14%	57.14%

ASMT403 Output (page 2)

ASMT404 – Performance Level Distribution

Analysis of performance comparing District, School, and Teacher



Demo School District

Adams Elementary
Performance Level Distribution

Year: 2018 - 2019
Report: ASMT404

Teacher Name	Test Name	Analysis Band
McKenna, Travis	**Grade 3 Science Diagnostic**	**District Grading Policy**

District

Performance Band	Count	Percent
A	220	25%
B	118	13%
C	219	24%
D	57	6%
F	282	31%
Number of Students	**896**	
Exam Average		**68%**

Adams Elementary

Performance Band	Count	Percent
A	59	23%
B	21	8%
C	65	25%
D	16	6%
F	100	38%
Number of Students	**261**	
Exam Average		**61%**

McKenna, Travis

Performance Band	Count	Percent
A	6	21%
B	4	14%
C	3	11%
D	1	4%
F	14	50%
Number of Students	**28**	
Exam Average		**59%**

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ASMT404 Output

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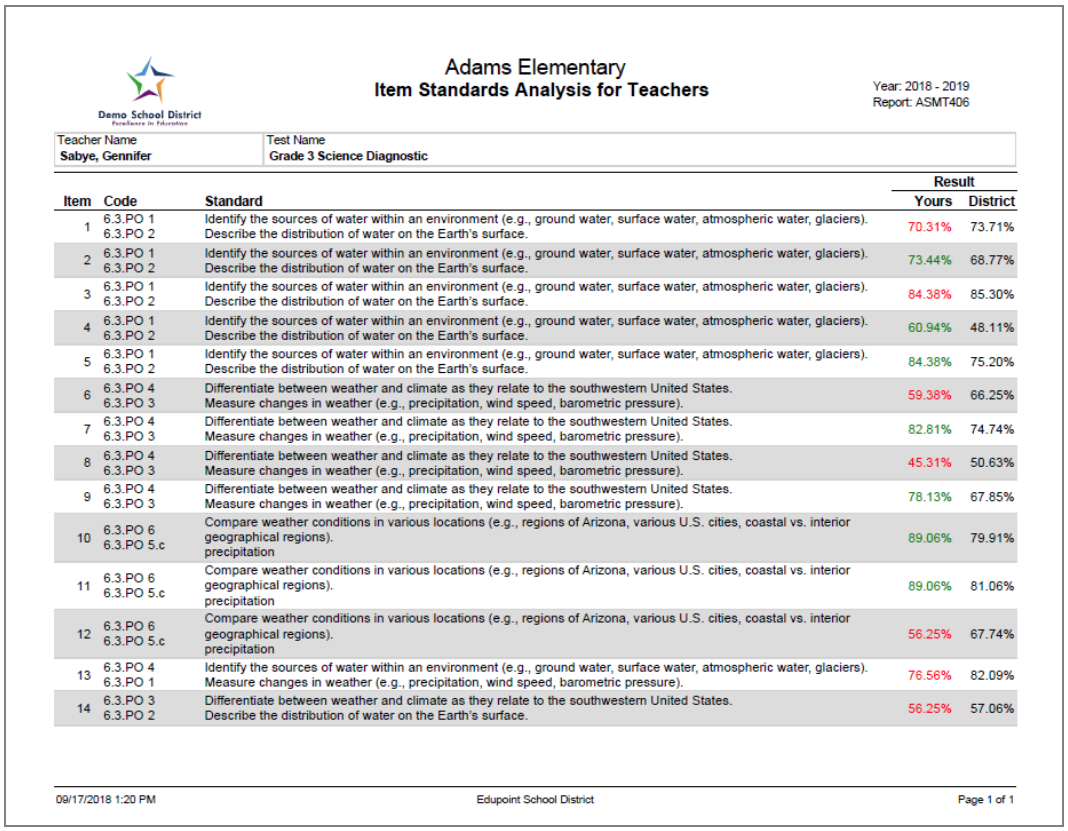
ASMT406 – Item Standards Analysis for Teachers

Standards average score comparing teacher averages to the district



Demo School District

Adams Elementary
Item Standards Analysis for Teachers

Year: 2018 - 2019
Report: ASMT406

Teacher Name	Test Name
Sabye, Gennifer	**Grade 3 Science Diagnostic**

Item	Code	Standard	Result Yours	Result District
1	6.3.PO 1 6.3.PO 2	Identify the sources of water within an environment (e.g., ground water, surface water, atmospheric water, glaciers). Describe the distribution of water on the Earth's surface.	70.31%	73.71%
2	6.3.PO 1 6.3.PO 2	Identify the sources of water within an environment (e.g., ground water, surface water, atmospheric water, glaciers). Describe the distribution of water on the Earth's surface.	73.44%	68.77%
3	6.3.PO 1 6.3.PO 2	Identify the sources of water within an environment (e.g., ground water, surface water, atmospheric water, glaciers). Describe the distribution of water on the Earth's surface.	84.38%	85.30%
4	6.3.PO 1 6.3.PO 2	Identify the sources of water within an environment (e.g., ground water, surface water, atmospheric water, glaciers). Describe the distribution of water on the Earth's surface.	60.94%	48.11%
5	6.3.PO 1 6.3.PO 2	Identify the sources of water within an environment (e.g., ground water, surface water, atmospheric water, glaciers). Describe the distribution of water on the Earth's surface.	84.38%	75.20%
6	6.3.PO 4 6.3.PO 3	Differentiate between weather and climate as they relate to the southwestern United States. Measure changes in weather (e.g., precipitation, wind speed, barometric pressure).	59.38%	66.25%
7	6.3.PO 4 6.3.PO 3	Differentiate between weather and climate as they relate to the southwestern United States. Measure changes in weather (e.g., precipitation, wind speed, barometric pressure).	82.81%	74.74%
8	6.3.PO 4 6.3.PO 3	Differentiate between weather and climate as they relate to the southwestern United States. Measure changes in weather (e.g., precipitation, wind speed, barometric pressure).	45.31%	50.63%
9	6.3.PO 4 6.3.PO 3	Differentiate between weather and climate as they relate to the southwestern United States. Measure changes in weather (e.g., precipitation, wind speed, barometric pressure).	78.13%	67.85%
10	6.3.PO 6 6.3.PO 5.c	Compare weather conditions in various locations (e.g., regions of Arizona, various U.S. cities, coastal vs. interior geographical regions). precipitation	89.06%	79.91%
11	6.3.PO 6 6.3.PO 5.c	Compare weather conditions in various locations (e.g., regions of Arizona, various U.S. cities, coastal vs. interior geographical regions). precipitation	89.06%	81.06%
12	6.3.PO 6 6.3.PO 5.c	Compare weather conditions in various locations (e.g., regions of Arizona, various U.S. cities, coastal vs. interior geographical regions). precipitation	56.25%	67.74%
13	6.3.PO 4 6.3.PO 1	Identify the sources of water within an environment (e.g., ground water, surface water, atmospheric water, glaciers). Measure changes in weather (e.g., precipitation, wind speed, barometric pressure).	76.56%	82.09%
14	6.3.PO 3 6.3.PO 2	Differentiate between weather and climate as they relate to the southwestern United States. Describe the distribution of water on the Earth's surface.	56.25%	57.06%

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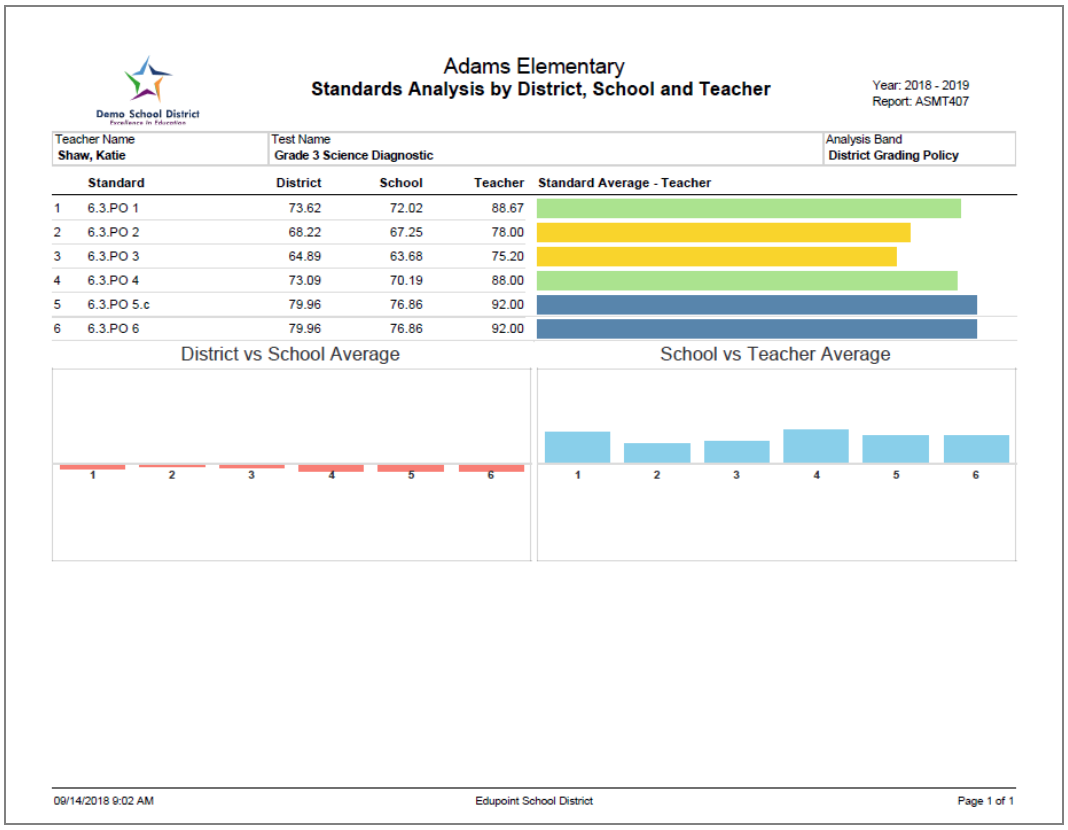
ASMT406 Output

ASMT407 – Standards Analysis by District, School and Teacher

Analysis of Standards by District, School, and Teacher



Demo School District

Adams Elementary
Standards Analysis by District, School and Teacher

Year: 2018 - 2019
Report: ASMT407

Teacher Name	Test Name	Analysis Band
Shaw, Katie	**Grade 3 Science Diagnostic**	**District Grading Policy**

	Standard	District	School	Teacher	Standard Average - Teacher
1	6.3.PO 1	73.62	72.02	88.67	
2	6.3.PO 2	68.22	67.25	78.00	
3	6.3.PO 3	64.89	63.68	75.20	
4	6.3.PO 4	73.09	70.19	88.00	
5	6.3.PO 5.c	79.96	76.86	92.00	
6	6.3.PO 6	79.96	76.86	92.00	

09/14/2018 9:02 AM Edupoint School District Page 1 of 1

ASMT407 Output

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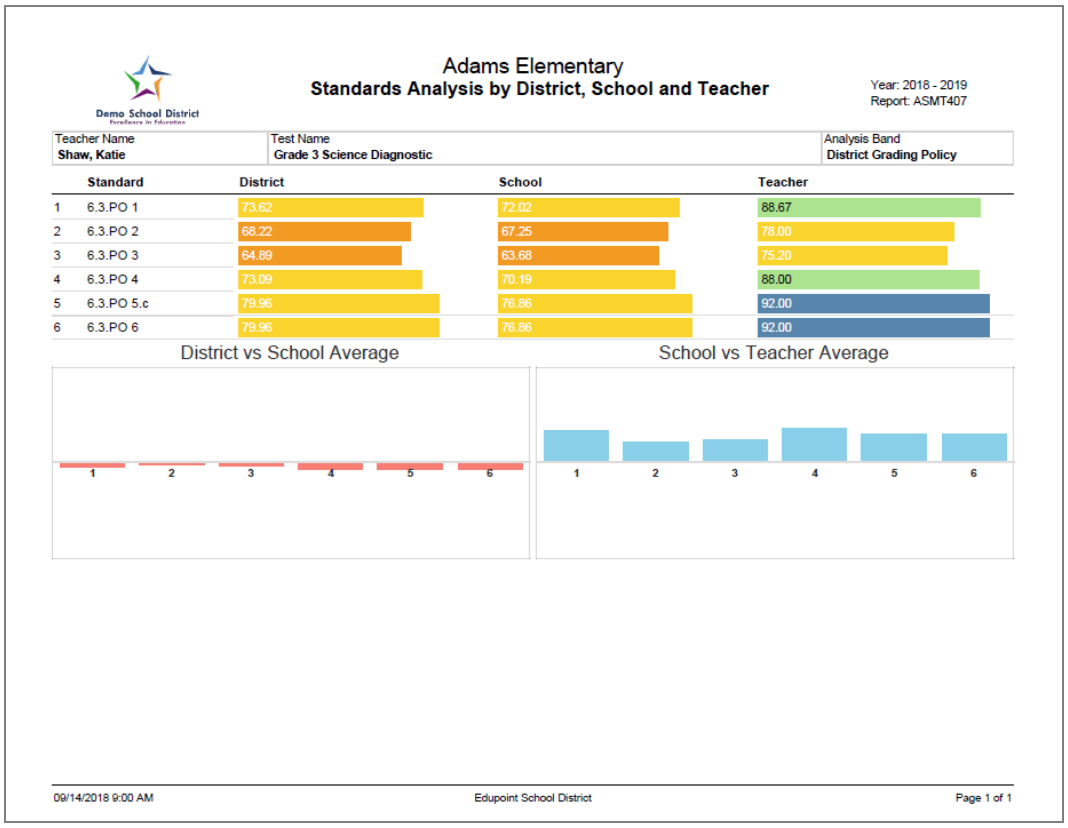
ASMT407 Alt – Standards Analysis by District, School and Teacher

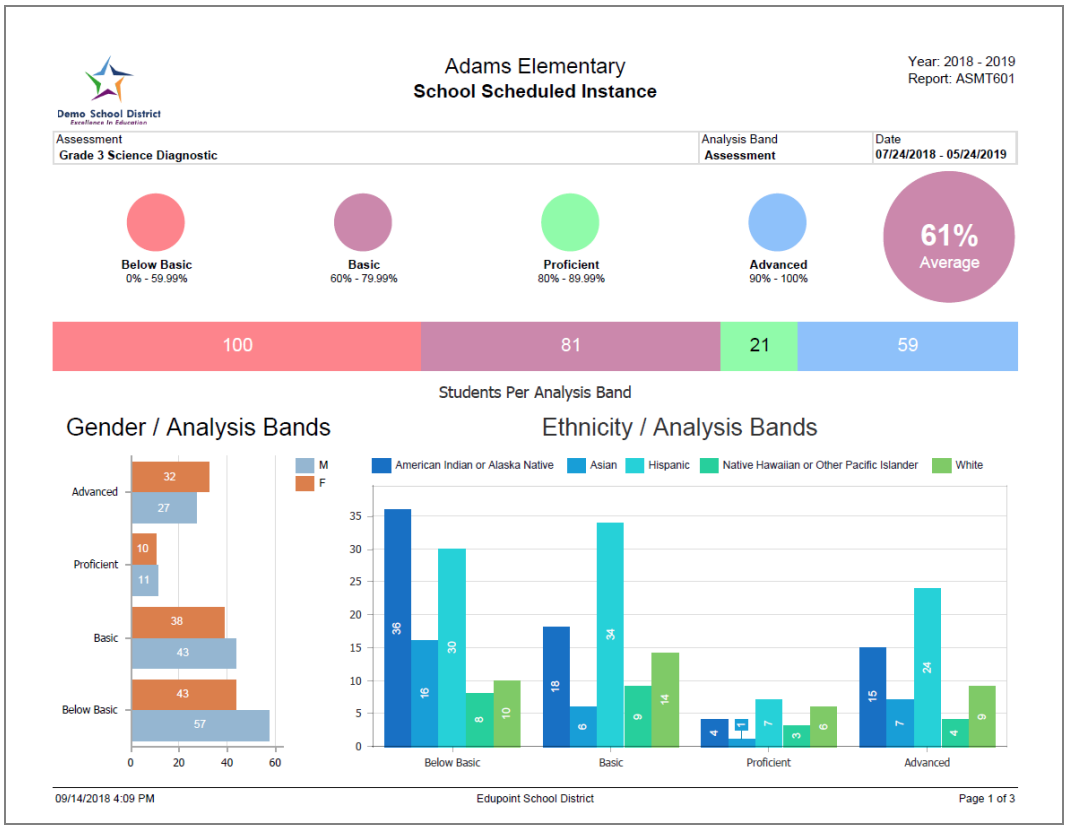
Additional graphic analysis of standards by District, School, and Teacher



ASMT407 Alt Output

ASMT601 – School Results

Analysis by Gender and Ethnicity and overall standards performance



ASMT601 Output (page 1)

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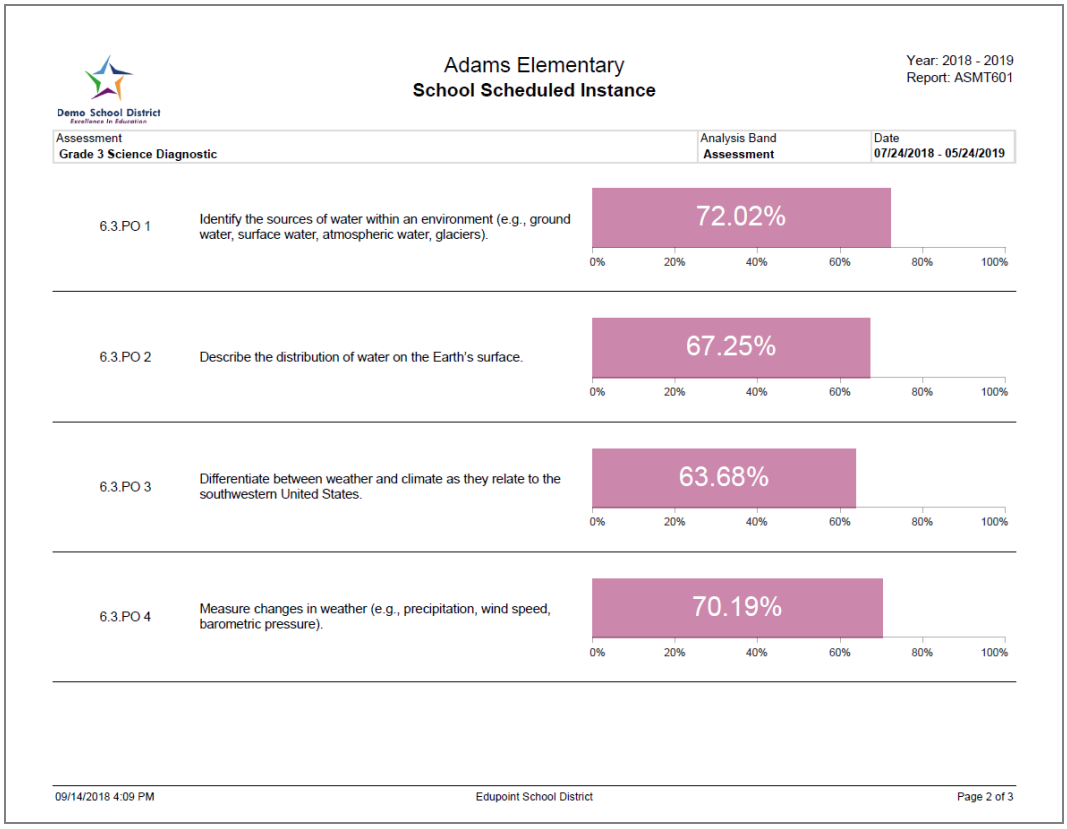
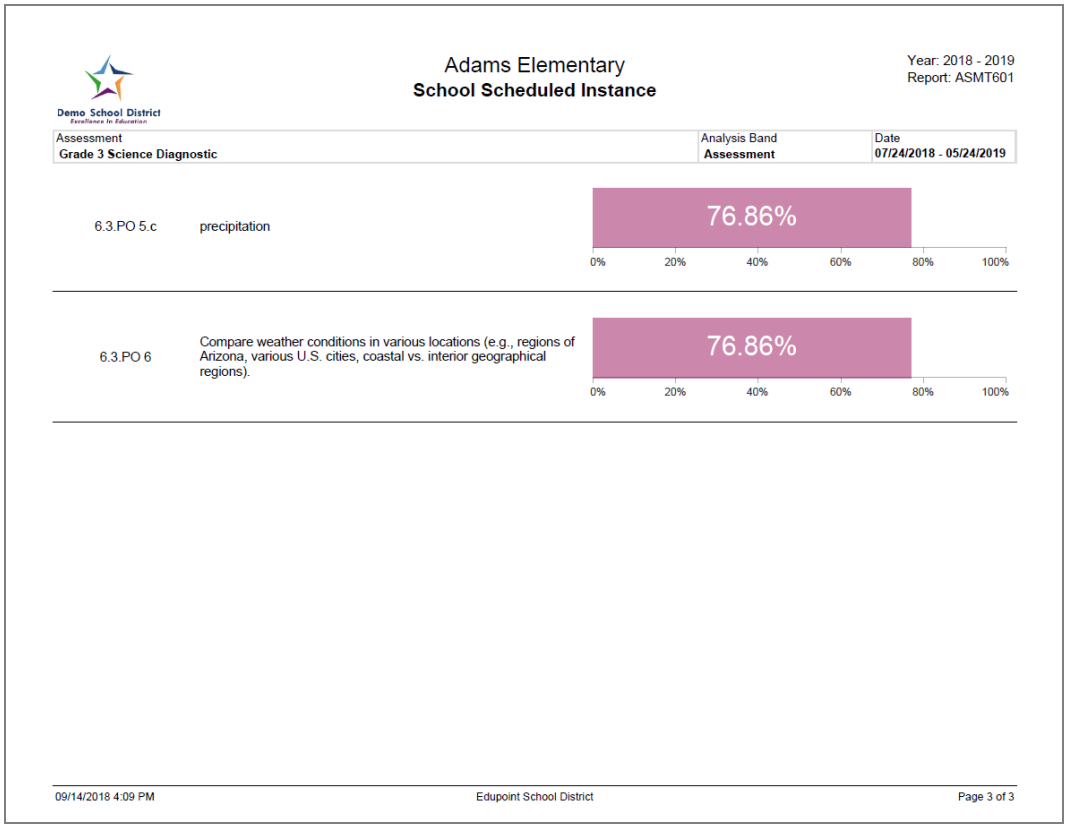


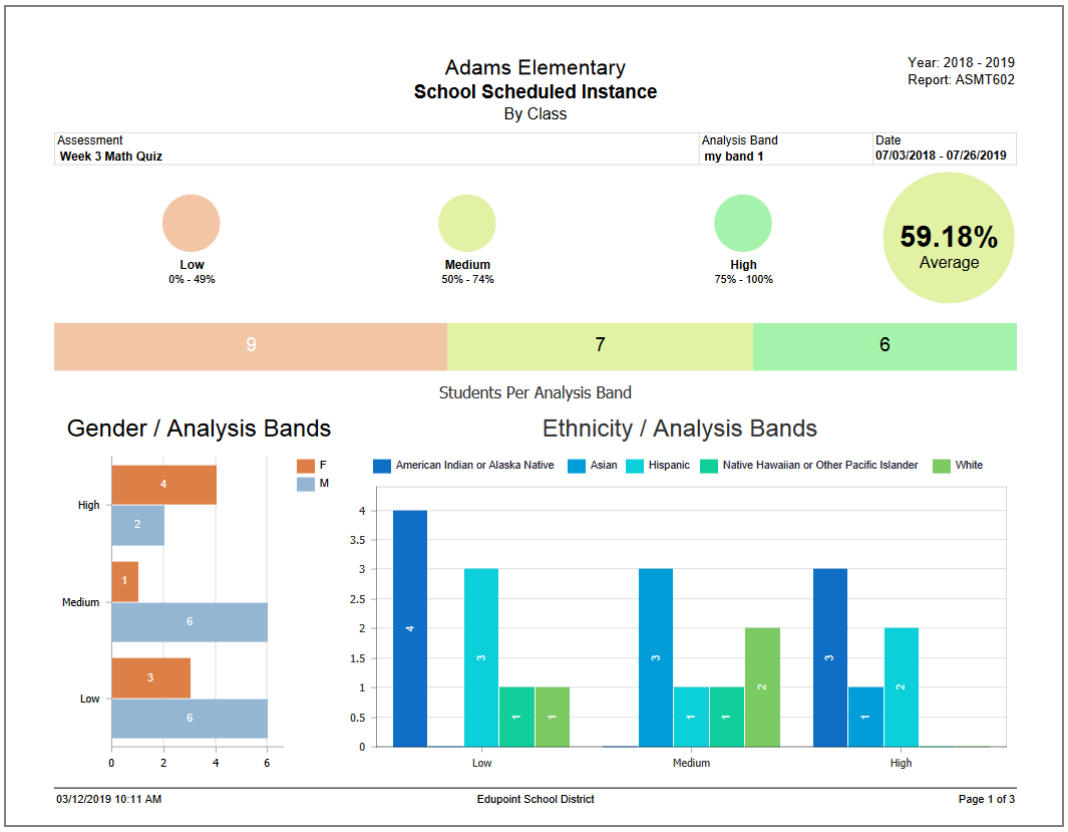
ASMT601 Output (page 2)



ASMT601 Output (page 3)

ASMT602 – School Schedule Instance By Class

Analysis by Gender and Ethnicity and Teacher level Standards comparison to district



ASMT602 Output (page 1)

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Adams Elementary
School Scheduled Instance
By Class

Year: 2018 - 2019
Report: ASMT602

Assessment	Analysis Band	Date
Week 3 Math Quiz	**my band 1**	**07/03/2018 - 07/26/2019**

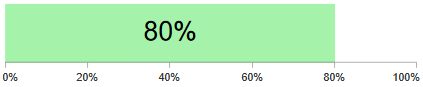
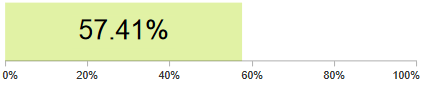
			03.M.S1.C3.1		03.M.S2.C1.2	
Class	Teacher	Class Avg.	Std %	Diff.	Std %	Diff.
	Carroll, Natalie	50.00%	75.00%	-5.00%	33.33%	-24.07%
		67.86%	83.33%	3.33%	58.33%	0.93%
Carroll, N 3/4 Grade(1) - 0102	Carroll, Natalie	58.44%	80.00%	0.00%	57.41%	0.00%

ASMT602 Output (page 2)

Adams Elementary
School Scheduled Instance
By Class

Year: 2018 - 2019
Report: ASMT602

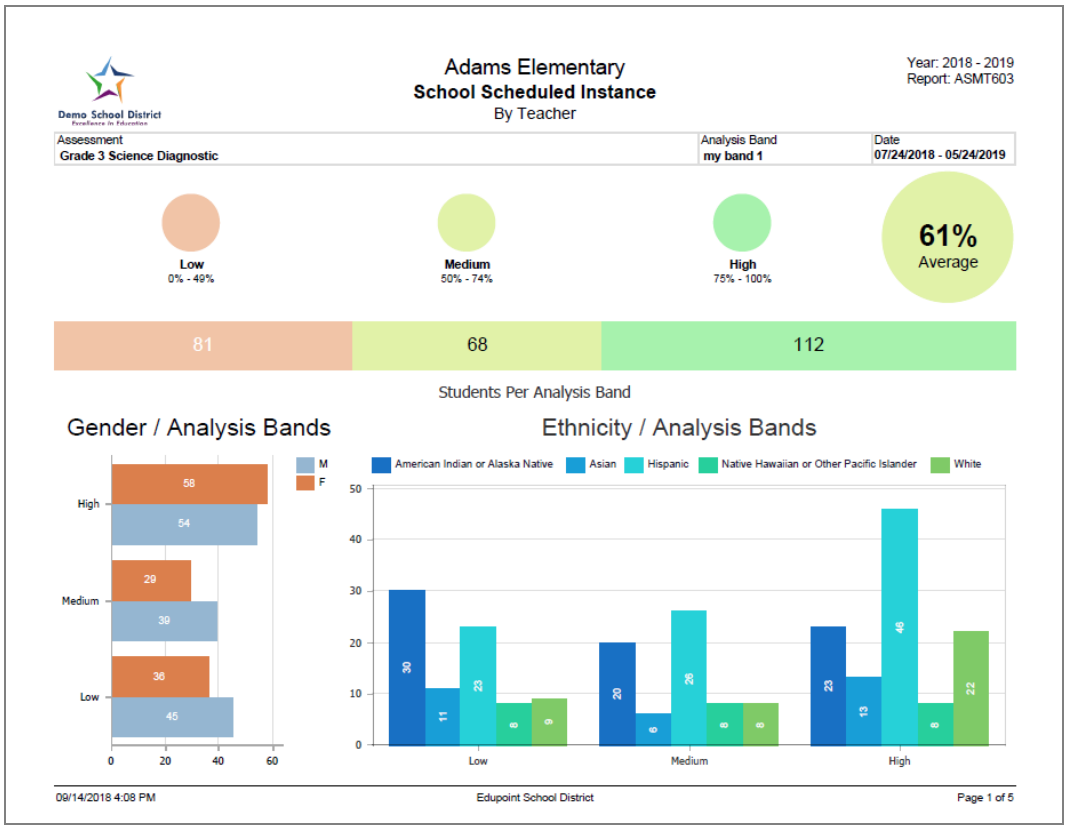
Assessment	Analysis Band	Date
Week 3 Math Quiz	**my band 1**	**07/03/2018 - 07/26/2019**

03.M.S1.C3.1	Make estimates appropriate to a given situation or computation with whole numbers.	
03.M.S2.C1.2	Formulate and answer questions by interpreting and analyzing displays of data, including frequency tables, single bar graphs, or single line graphs.	

ASMT602 Output (page 3)

ASMT603 – School Scheduled Instance By Teacher

Analysis by Gender and Ethnicity and Teacher level Standards comparison to district



ASMT603 Output (page 1)

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Demo School District

Adams Elementary
School Scheduled Instance
By Teacher

Year: 2018 - 2019
Report: ASMT603

Assessment	Analysis Band	Date
Grade 3 Science Diagnostic	**my band 1**	**07/24/2018 - 05/24/2019**

		6.3.PO 1		6.3.PO 2		6.3.PO 3		6.3.PO 4		6.3.PO 5.c		6.3.PO 6	
Teacher	Teacher Avg.	Std %	Diff.	Std %	Diff.	Std %	Diff.	Std %	Diff.	Std %	Diff.	Std %	Diff.
Aldrich, Heidi	75.77%	75.00%	2.98%	70.83%	3.58%	80.00%	16.32%	85.60%	15.41%	84.52%	7.66%	84.52%	7.66%
Allen, Stephanie	57.64%	63.79%	-8.23%	62.07%	-5.18%	48.97%	-14.71%	52.86%	-17.33%	70.24%	-6.63%	70.24%	-6.63%
Aris, Melissa	57.67%	64.10%	-7.92%	64.74%	-2.51%	55.38%	-8.29%	67.62%	-2.57%	73.02%	-3.85%	73.02%	-3.85%
Bahl, Riley	82.65%	85.71%	13.69%	76.19%	8.94%	77.78%	14.10%	93.08%	22.89%	92.59%	15.73%	92.59%	15.73%
Bowerman, Margaret	74.79%	83.85%	11.83%	71.57%	4.32%	66.47%	2.79%	85.33%	15.15%	91.11%	14.25%	91.11%	14.25%
Branch, Nancy	76.62%	81.72%	9.70%	70.31%	3.06%	73.75%	10.07%	87.10%	16.91%	90.32%	13.46%	90.32%	13.46%
Brunner, Kelley	80.80%	83.33%	11.31%	73.44%	6.19%	74.84%	11.16%	87.10%	16.91%	89.58%	12.72%	89.58%	12.72%
Buroh, Kali	74.18%	78.85%	6.82%	76.28%	9.03%	66.15%	2.48%	69.23%	-0.95%	78.21%	1.34%	78.21%	1.34%
Burghardt, Christopher	62.76%	62.50%	-9.52%	60.71%	-6.54%	58.57%	-5.11%	60.71%	-9.47%	70.24%	-6.63%	70.24%	-6.63%
Davis, Nathan	63.55%	70.99%	-1.04%	64.94%	-2.31%	59.29%	-4.39%	70.83%	0.65%	80.00%	3.14%	80.00%	3.14%
Epting, Kerstin	63.62%	67.78%	-4.25%	61.46%	-5.79%	61.88%	-1.80%	68.67%	-1.52%	71.11%	-5.75%	71.11%	-5.75%
Garrett, Barbara	55.71%	62.32%	-9.70%	54.67%	-12.58%	49.60%	-14.08%	57.39%	-12.79%	68.12%	-8.75%	68.12%	-8.75%
Howey, Beth	86.69%	90.15%	18.13%	83.33%	16.08%	75.45%	11.78%	83.64%	13.45%	93.94%	17.07%	93.94%	17.07%
Jolin, Josh	64.81%	65.43%	-6.59%	63.58%	-3.67%	63.08%	-0.60%	65.38%	-4.80%	70.37%	-6.49%	70.37%	-6.49%
Madson, Doug	68.37%	75.60%	3.57%	70.83%	3.58%	57.14%	-6.53%	62.86%	-7.33%	72.62%	-4.25%	72.62%	-4.25%
Malin, Randi	69.05%	71.60%	-0.42%	68.52%	1.27%	60.74%	-2.94%	64.44%	-5.74%	77.78%	0.91%	77.78%	0.91%
McKenna, Travis	58.67%	56.94%	-15.08%	52.78%	-14.47%	54.55%	-9.13%	62.86%	-7.33%	66.67%	-10.20%	66.67%	-10.20%
Sabye, Gennifer	71.87%	75.00%	2.98%	71.61%	4.36%	66.45%	2.77%	70.65%	0.46%	78.12%	1.26%	78.12%	1.26%
Shaw, Katie	84.57%	88.67%	16.64%	78.00%	10.75%	75.20%	11.52%	88.00%	17.81%	92.00%	15.14%	92.00%	15.14%
Smith, Colleen	73.63%	72.44%	0.41%	66.03%	-1.23%	70.00%	6.32%	77.69%	7.51%	82.05%	5.19%	82.05%	5.19%
Smith, Debbie	84.98%	88.51%	16.48%	78.74%	11.48%	73.10%	9.43%	84.83%	14.64%	97.70%	20.84%	97.70%	20.84%
Sunil, Usha	61.08%	64.37%	-7.66%	63.79%	-3.46%	58.62%	-5.06%	66.15%	-4.03%	76.92%	0.06%	76.92%	0.06%
Sylvia, Tyson	81.32%	86.67%	14.64%	76.00%	8.75%	77.60%	13.92%	90.40%	20.21%	92.00%	15.14%	92.00%	15.14%
Thursam, Jeff	70.78%	74.60%	2.58%	69.70%	2.45%	71.43%	7.75%	81.05%	10.87%	81.67%	4.80%	81.67%	4.80%
Tobin, Denise	56.63%	63.10%	-8.93%	62.50%	-4.75%	52.80%	-10.88%	55.83%	-14.35%	61.73%	-15.14%	61.73%	-15.14%
Vilani, Jess	48.57%	54.35%	-17.68%	50.67%	-16.58%	49.09%	-14.59%	55.79%	-14.40%	57.58%	-19.29%	57.58%	-19.29%
Weismann, Marcy	59.34%	62.00%	-10.02%	57.69%	-9.56%	56.15%	-7.52%	66.09%	-4.10%	72.46%	-4.40%	72.46%	-4.40%
Williams, Kevin	57.54%	64.76%	-7.26%	61.57%	-5.68%	60.00%	-3.68%	65.81%	-4.38%	71.57%	-5.30%	71.57%	-5.30%
Yglecias, Greg	81.22%	85.80%	13.78%	82.10%	14.85%	68.89%	5.21%	73.33%	3.15%	92.59%	15.73%	92.59%	15.73%

ASMT603 Output (page 2)

Demo School District

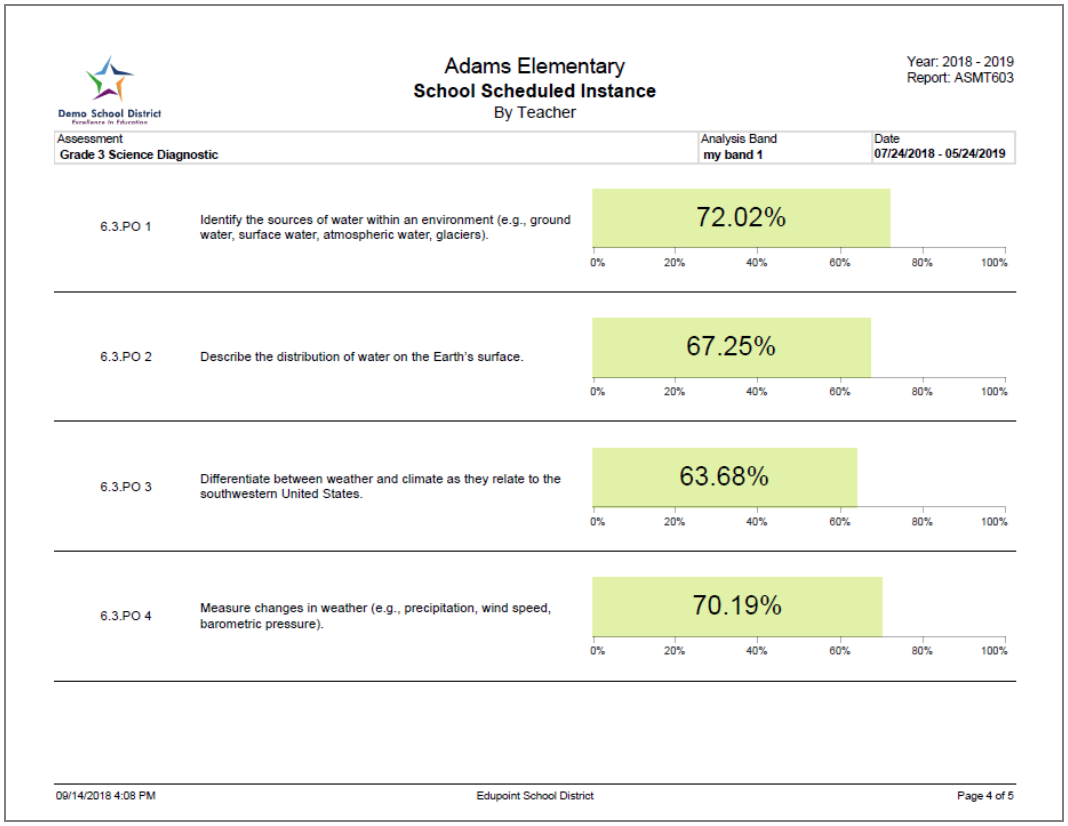
Adams Elementary
School Scheduled Instance
By Teacher

Year: 2018 - 2019
Report: ASMT603

Assessment	Analysis Band	Date
Grade 3 Science Diagnostic	**my band 1**	**07/24/2018 - 05/24/2019**

		6.3.PO 1		6.3.PO 2		6.3.PO 3		6.3.PO 4		6.3.PO 5.c		6.3.PO 6	
Teacher	Teacher Avg.	Std %	Diff.	Std %	Diff.	Std %	Diff.	Std %	Diff.	Std %	Diff.	Std %	Diff.
Yorio, Stephanie	84.69%	83.33%	11.31%	78.57%	11.32%	80.00%	16.32%	85.71%	15.53%	95.24%	18.37%	95.24%	18.37%

ASMT603 Output (page 3)



Demo School District

Adams Elementary
School Scheduled Instance
By Teacher

Year: 2018 - 2019
Report: ASMT603

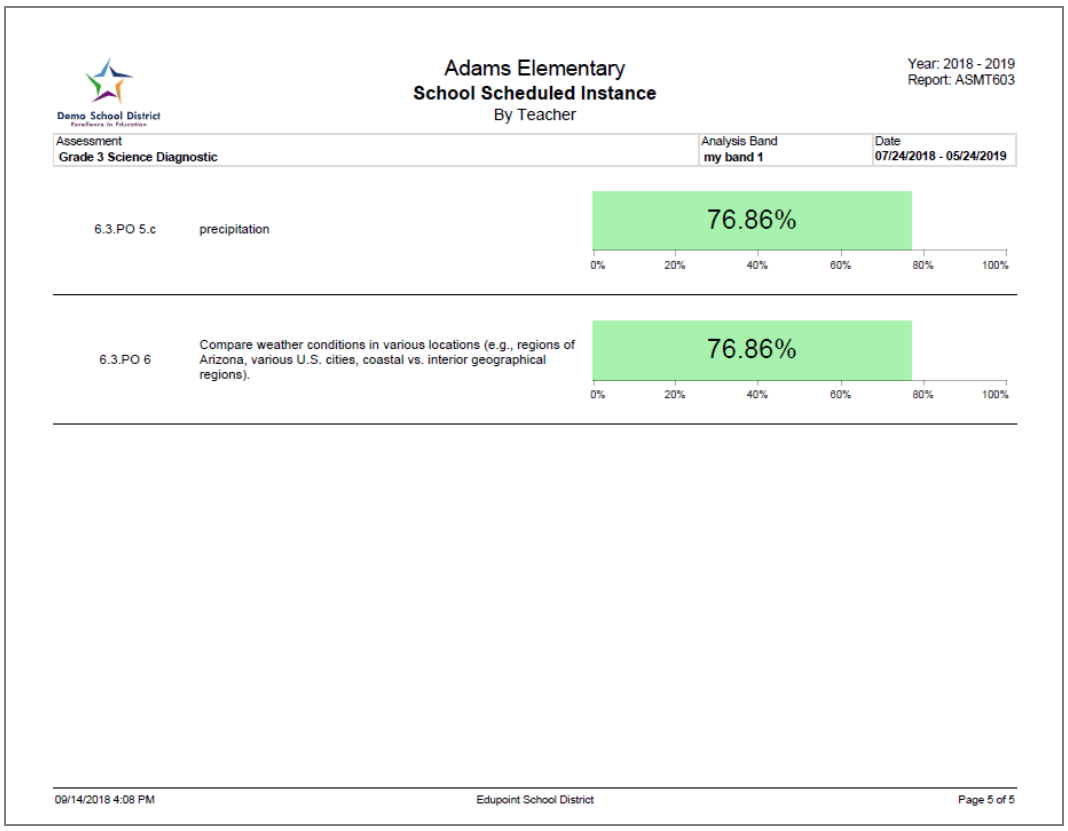
Assessment	Analysis Band	Date
Grade 3 Science Diagnostic	**my band 1**	**07/24/2018 - 05/24/2019**

6.3.PO 1	Identify the sources of water within an environment (e.g., ground water, surface water, atmospheric water, glaciers).	72.02%
6.3.PO 2	Describe the distribution of water on the Earth's surface.	67.25%
6.3.PO 3	Differentiate between weather and climate as they relate to the southwestern United States.	63.68%
6.3.PO 4	Measure changes in weather (e.g., precipitation, wind speed, barometric pressure).	70.19%

0% 20% 40% 60% 80% 100%

09/14/2018 4:08 PM Edupoint School District Page 4 of 5

ASMT603 Output (page 4)



Demo School District

Adams Elementary
School Scheduled Instance
By Teacher

Year: 2018 - 2019
Report: ASMT603

Assessment	Analysis Band	Date
Grade 3 Science Diagnostic	**my band 1**	**07/24/2018 - 05/24/2019**

6.3.PO 5.c	precipitation	76.86%
6.3.PO 6	Compare weather conditions in various locations (e.g., regions of Arizona, various U.S. cities, coastal vs. interior geographical regions).	76.86%

0% 20% 40% 60% 80% 100%

09/14/2018 4:08 PM Edupoint School District Page 5 of 5

ASMT603 Output (page 5)

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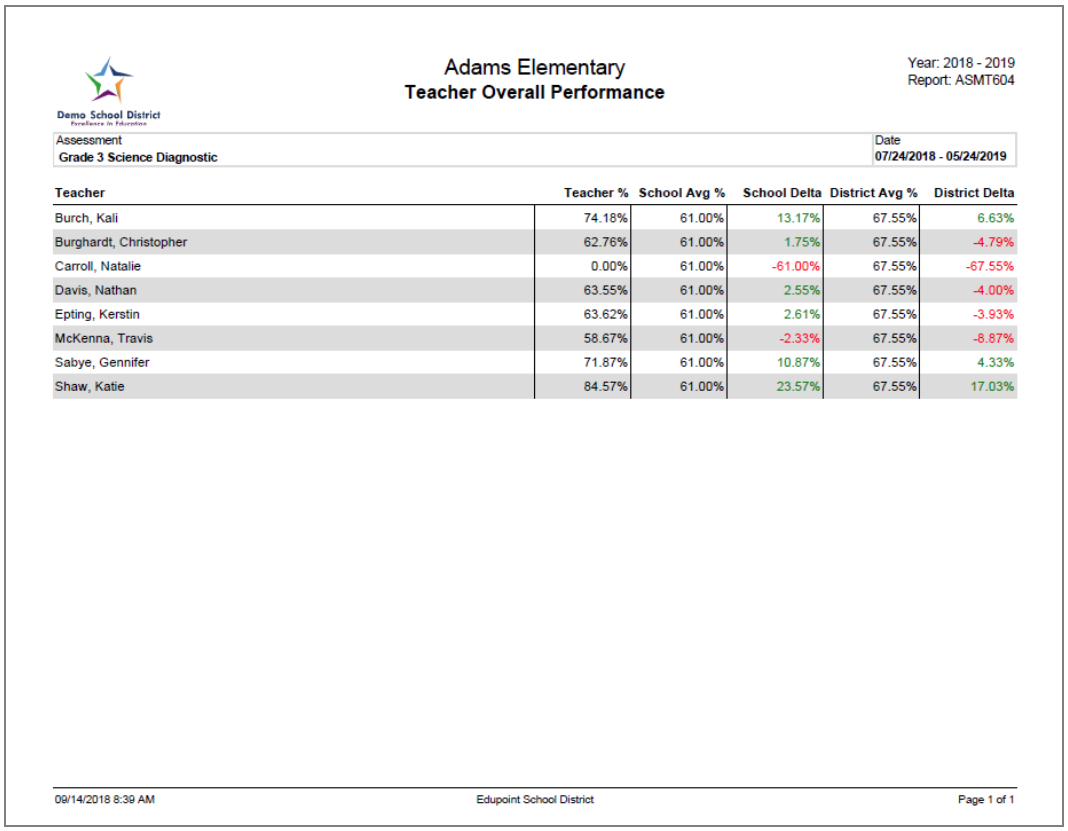
ASMT604 – Teacher Overall Performance

Comparison of Teacher, School and District Averages



Demo School District

Adams Elementary
Teacher Overall Performance

Year: 2018 - 2019
Report: ASMT604

Assessment	Date
Grade 3 Science Diagnostic	**07/24/2018 - 05/24/2019**

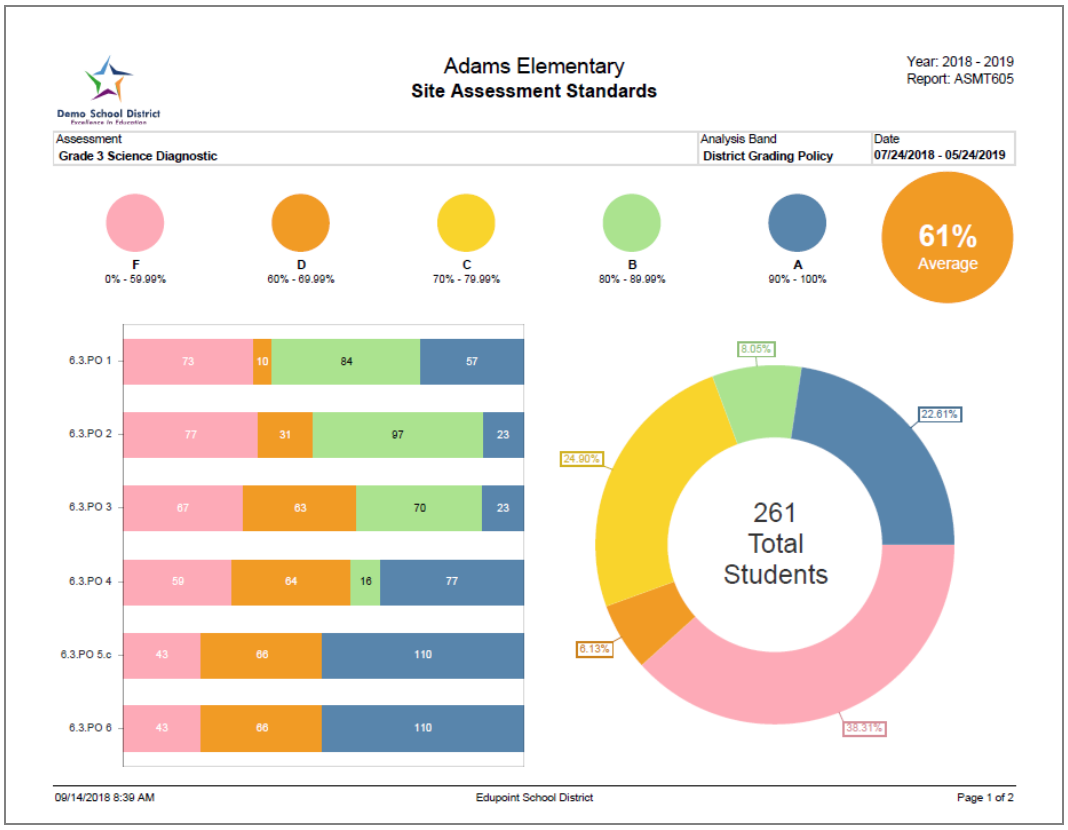
Teacher	Teacher %	School Avg %	School Delta	District Avg %	District Delta
Burch, Kali	74.18%	61.00%	13.17%	67.55%	6.63%
Burghardt, Christopher	62.76%	61.00%	1.75%	67.55%	-4.79%
Carroll, Natalie	0.00%	61.00%	-61.00%	67.55%	-67.55%
Davis, Nathan	63.55%	61.00%	2.55%	67.55%	-4.00%
Epting, Kerstin	63.62%	61.00%	2.61%	67.55%	-3.93%
McKenna, Travis	58.67%	61.00%	-2.33%	67.55%	-8.87%
Sabye, Gennifer	71.87%	61.00%	10.87%	67.55%	4.33%
Shaw, Katie	84.57%	61.00%	23.57%	67.55%	17.03%

09/14/2018 8:39 AM Edupoint School District Page 1 of 1

ASMT604 Output

ASMT605 – Site Assessment Standards

Standards performance at school level



ASMT605 Output (page 1)

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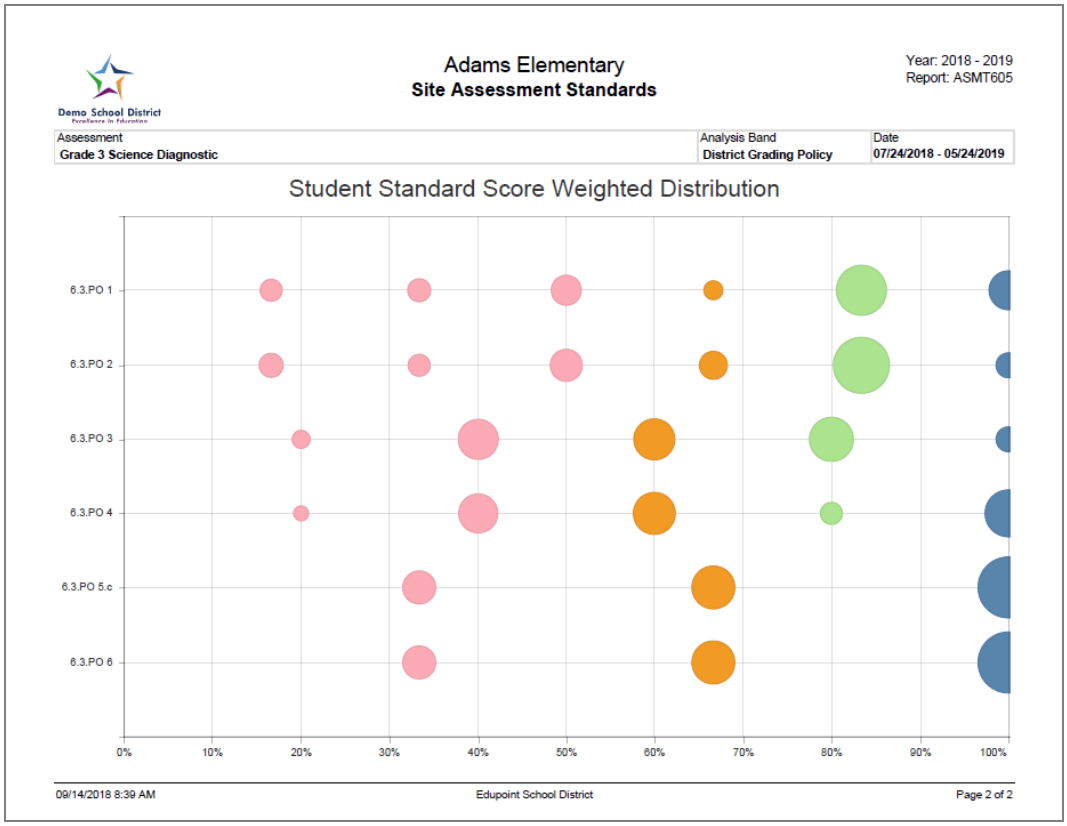
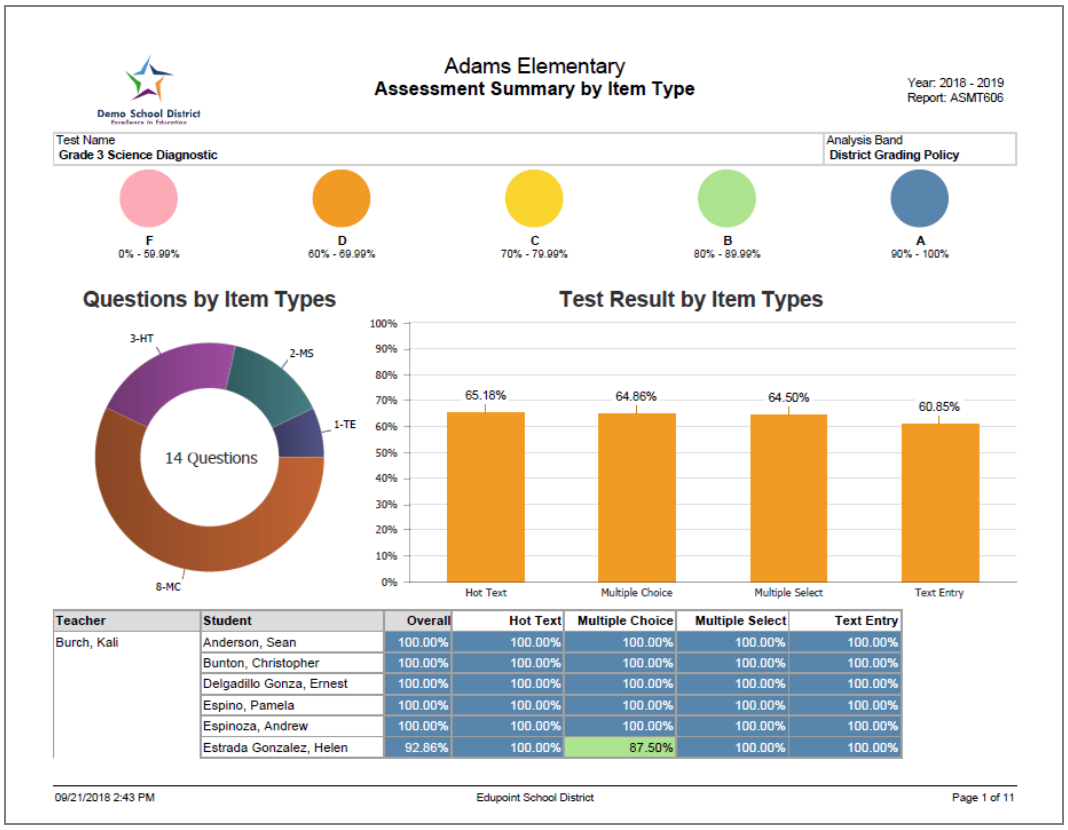


ASMT605 Output (page 2)

ASMT606 – Assessment Summary by Item Type

Analysis of item types at the teacher level



Demo School District

Adams Elementary
Assessment Summary by Item Type

Year: 2018 - 2019
Report: ASMT606

Test Name	Analysis Band
Grade 3 Science Diagnostic	**District Grading Policy**

F 0% - 59.99% | D 60% - 69.99% | C 70% - 79.99% | B 80% - 89.99% | A 90% - 100%

Questions by Item Types

Test Result by Item Types

Teacher	Student	Overall	Hot Text	Multiple Choice	Multiple Select	Text Entry
Burch, Kali	Anderson, Sean	100.00%	100.00%	100.00%	100.00%	100.00%
	Bunton, Christopher	100.00%	100.00%	100.00%	100.00%	100.00%
	Delgadillo Gonza, Ernest	100.00%	100.00%	100.00%	100.00%	100.00%
	Espino, Pamela	100.00%	100.00%	100.00%	100.00%	100.00%
	Espinoza, Andrew	100.00%	100.00%	100.00%	100.00%	100.00%
	Estrada Gonzalez, Helen	92.86%	100.00%	87.50%	100.00%	100.00%

09/21/2018 2:43 PM Edupoint School District Page 1 of 11

ASMT606 Output (page 1)

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Demo School District

Adams Elementary
Assessment Summary by Item Type

Year: 2018 - 2019
Report: ASMT606

Test Name
Grade 3 Science Diagnostic

Analysis Band
District Grading Policy

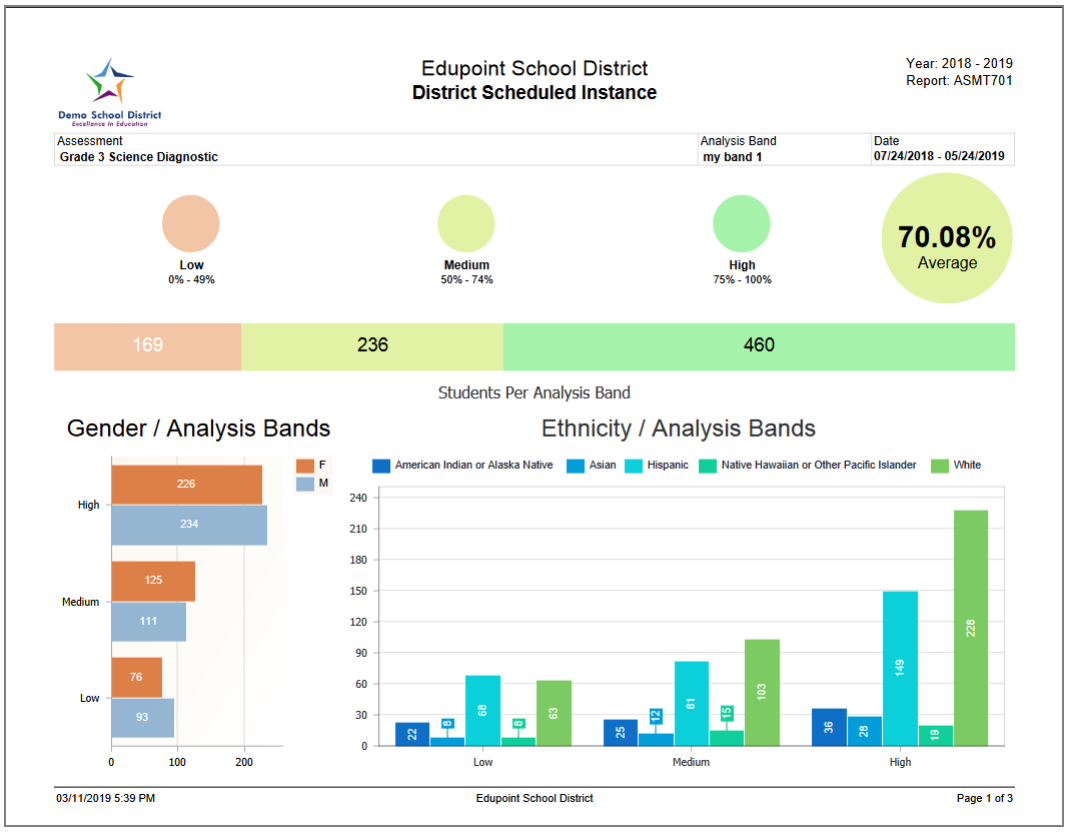
Teacher	Student	Overall	Hot Text	Multiple Choice	Multiple Select	Text Entry
	Garcia, Karen	92.86%	100.00%	87.50%	100.00%	100.00%
	Saldivar, Billy	92.86%	100.00%	87.50%	100.00%	100.00%
	Sanchez, Shawn	92.86%	100.00%	87.50%	100.00%	100.00%
	Sanchez, Walter	78.57%	66.67%	87.50%	100.00%	0.00%
	Silago, Donald	78.57%	66.67%	87.50%	100.00%	0.00%
	Simpson, Kevin	78.57%	66.67%	87.50%	100.00%	0.00%
	Sims, Daniel	78.57%	66.67%	87.50%	100.00%	0.00%
	Singley, Adam	78.57%	66.67%	87.50%	100.00%	0.00%
	Soto, Thomas	78.57%	66.67%	87.50%	100.00%	0.00%
	Stacey, Rommel	71.43%	100.00%	50.00%	100.00%	100.00%
	Stamp, Norma	71.43%	100.00%	50.00%	100.00%	100.00%
	Suarez Vergara, Samuel	71.43%	100.00%	50.00%	100.00%	100.00%
	Suarez, Tina	71.43%	100.00%	50.00%	100.00%	100.00%
	Tafoya, Juan	71.43%	100.00%	50.00%	100.00%	100.00%
	Tautimer, Carl	42.86%	33.33%	37.50%	50.00%	100.00%
	Thomas, Mary	42.86%	33.33%	37.50%	50.00%	100.00%
	Tohee, Kenneth	42.86%	33.33%	37.50%	50.00%	100.00%
	Torres, Diane	42.86%	33.33%	37.50%	50.00%	100.00%
	Torres, Randy	28.57%	0.00%	50.00%	0.00%	0.00%
	Tran, Arthur	28.57%	0.00%	50.00%	0.00%	0.00%
Burghardt, Christopher	Acuna, Annie	35.71%	33.33%	50.00%	0.00%	0.00%
	Amador, Gregory	35.71%	33.33%	50.00%	0.00%	0.00%
	Barrera Melo, Debra	35.71%	33.33%	50.00%	0.00%	0.00%
	Celaya, Karen	35.71%	33.33%	50.00%	0.00%	0.00%
	Charley, Brian	35.71%	33.33%	50.00%	0.00%	0.00%
	Daggett, Jose	35.71%	33.33%	50.00%	0.00%	0.00%
	Dunnuck, Deborah	50.00%	33.33%	50.00%	50.00%	100.00%
	Frausto, Sean	50.00%	33.33%	50.00%	50.00%	100.00%

09/21/2018 2:43 PM Edupoint School District Page 2 of 11

ASMT606 Output (page 2)

ASMT701 – District Scheduled Instance

Analysis by Gender and Ethnicity and overall standards performance



ASMT701 Output (page 1)

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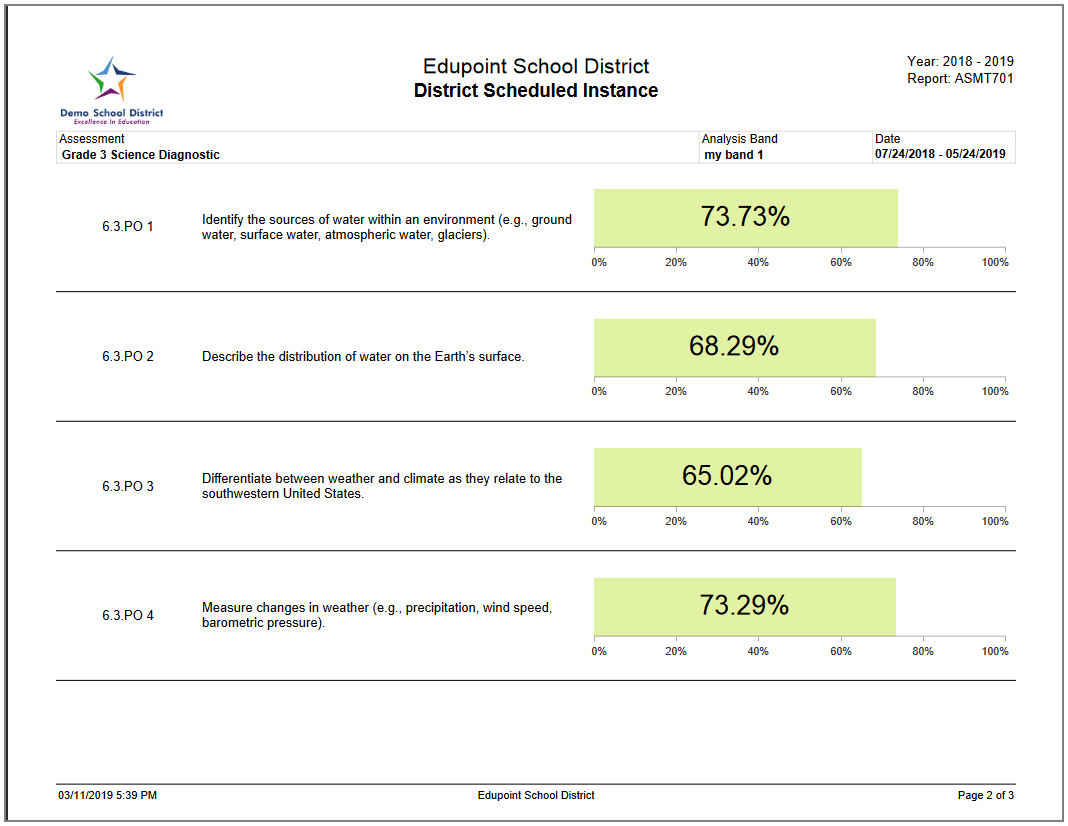
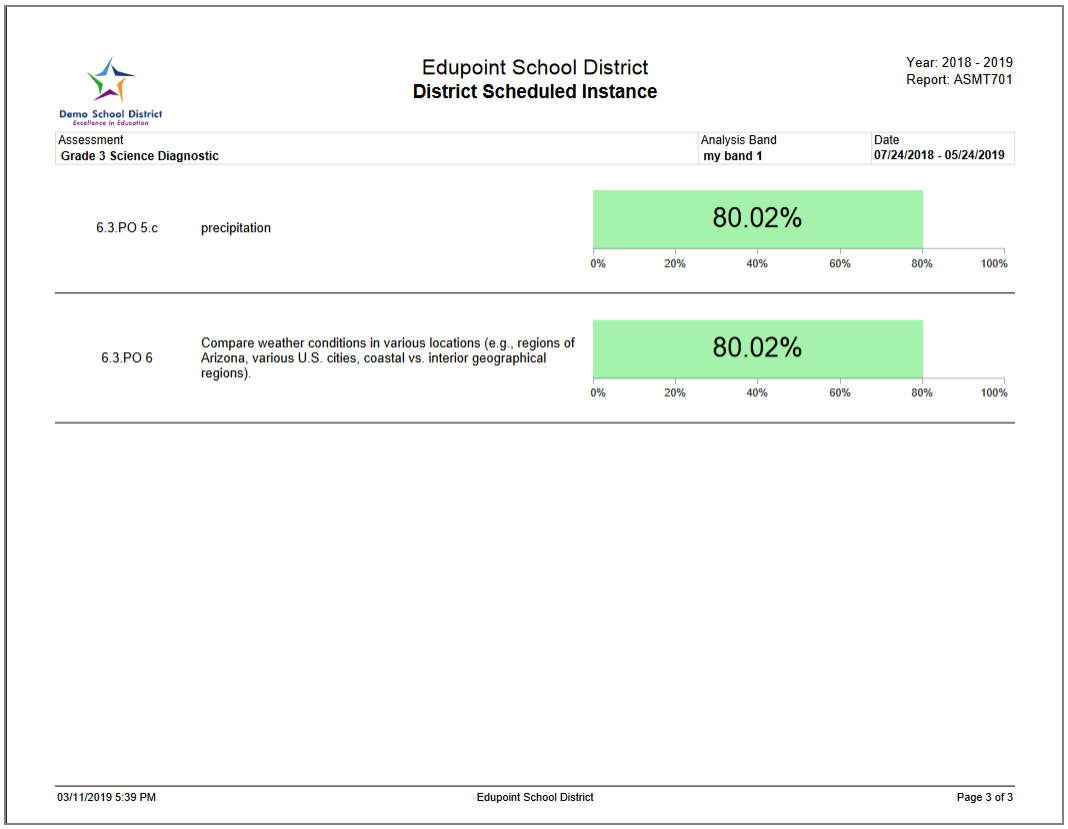


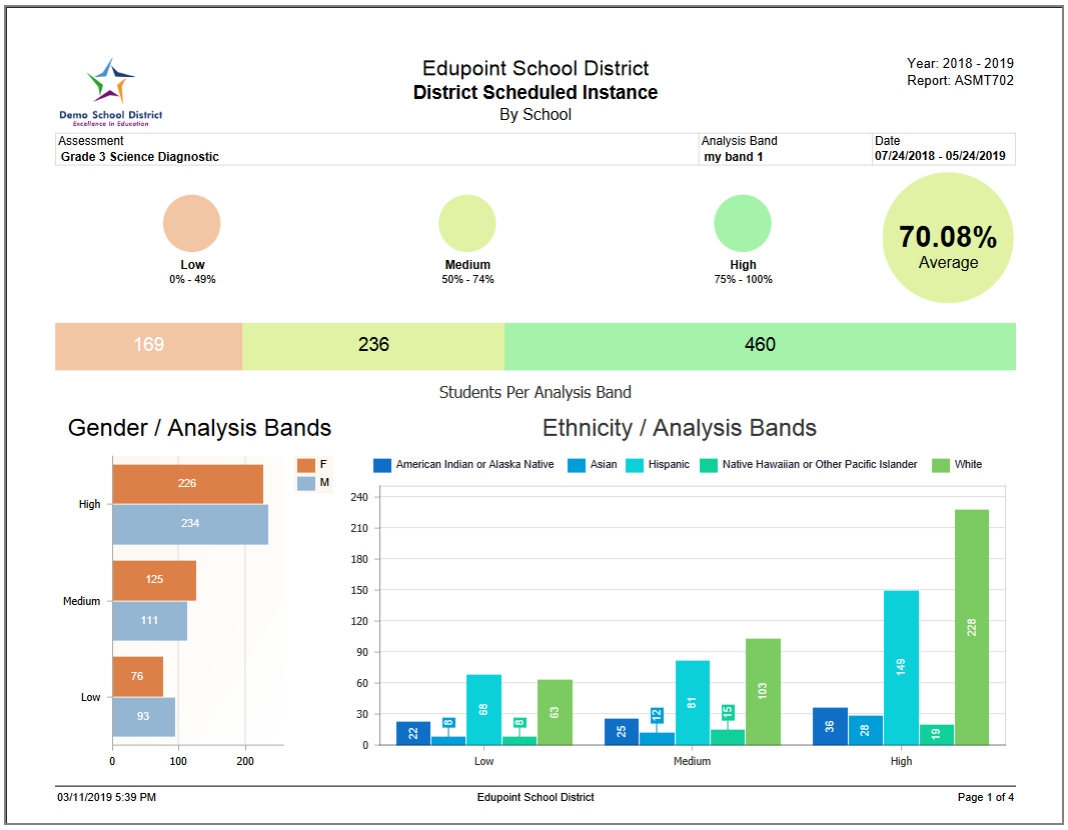
ASMT701 Output (page 2)



ASMT701 Output (page 3)

ASMT702 – District Scheduled Instance By School

Analysis by Gender and Ethnicity and Standards comparison by schools



ASMT702 Output (page 1)

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Demo School District
Excellence in Education

Edupoint School District
District Scheduled Instance
By School

Year: 2018 - 2019
Report: ASMT702

Assessment	Analysis Band	Date
Grade 3 Science Diagnostic	**my band 1**	**07/24/2018 - 05/24/2019**

		6.3.PO 1		6.3.PO 2		6.3.PO 3		6.3.PO 4		6.3.PO 5.c		6.3.PO 6	
School	School Avg.	Std %	Diff.	Std %	Diff.	Std %	Diff.	Std %	Diff.	Std %	Diff.	Std %	Diff.
Adams Elementary	68.76%	72.15%	-1.58%	67.39%	-0.90%	63.84%	-1.18%	70.32%	-2.97%	76.97%	-3.05%	76.97%	-3.05%
Grant Elementary	69.91%	73.41%	-0.32%	69.10%	0.81%	64.93%	-0.09%	72.17%	-1.12%	80.37%	0.35%	80.37%	0.35%
Jefferson Elementary	72.63%	76.06%	2.33%	69.39%	1.10%	67.82%	2.79%	76.42%	3.13%	82.74%	2.72%	82.74%	2.72%
Washington Elementary	69.30%	73.63%	-0.10%	67.40%	-0.89%	63.68%	-1.34%	74.76%	1.47%	80.45%	0.44%	80.45%	0.44%

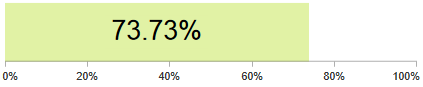
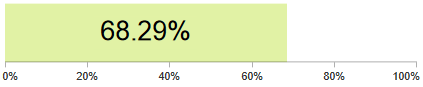
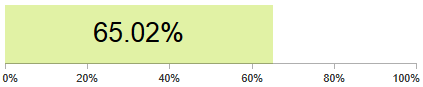
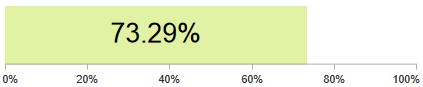
ASMT702 Output (page 2)

Demo School District
Excellence in Education

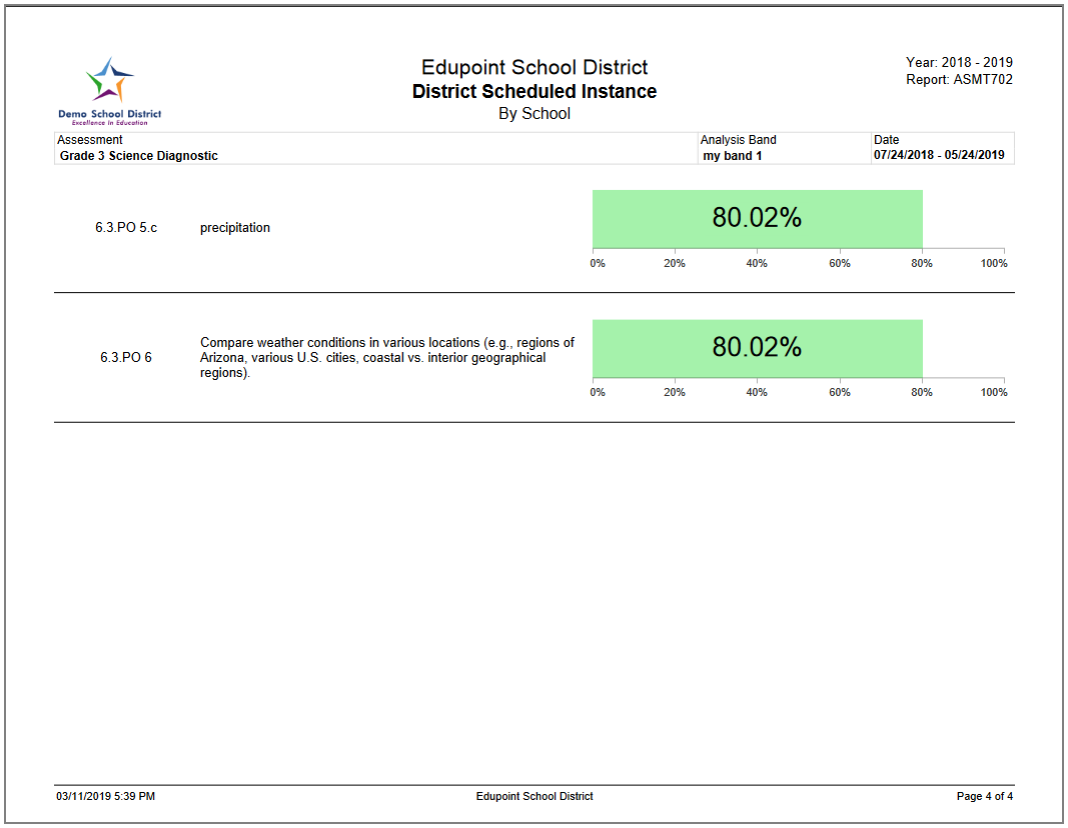
Edupoint School District
District Scheduled Instance
By School

Year: 2018 - 2019
Report: ASMT702

Assessment	Analysis Band	Date
Grade 3 Science Diagnostic	**my band 1**	**07/24/2018 - 05/24/2019**

6.3.PO 1	Identify the sources of water within an environment (e.g., ground water, surface water, atmospheric water, glaciers).	
6.3.PO 2	Describe the distribution of water on the Earth's surface.	
6.3.PO 3	Differentiate between weather and climate as they relate to the southwestern United States.	
6.3.PO 4	Measure changes in weather (e.g., precipitation, wind speed, barometric pressure).	

ASMT702 Output (page 3)



ASMT702 Output (page 4)

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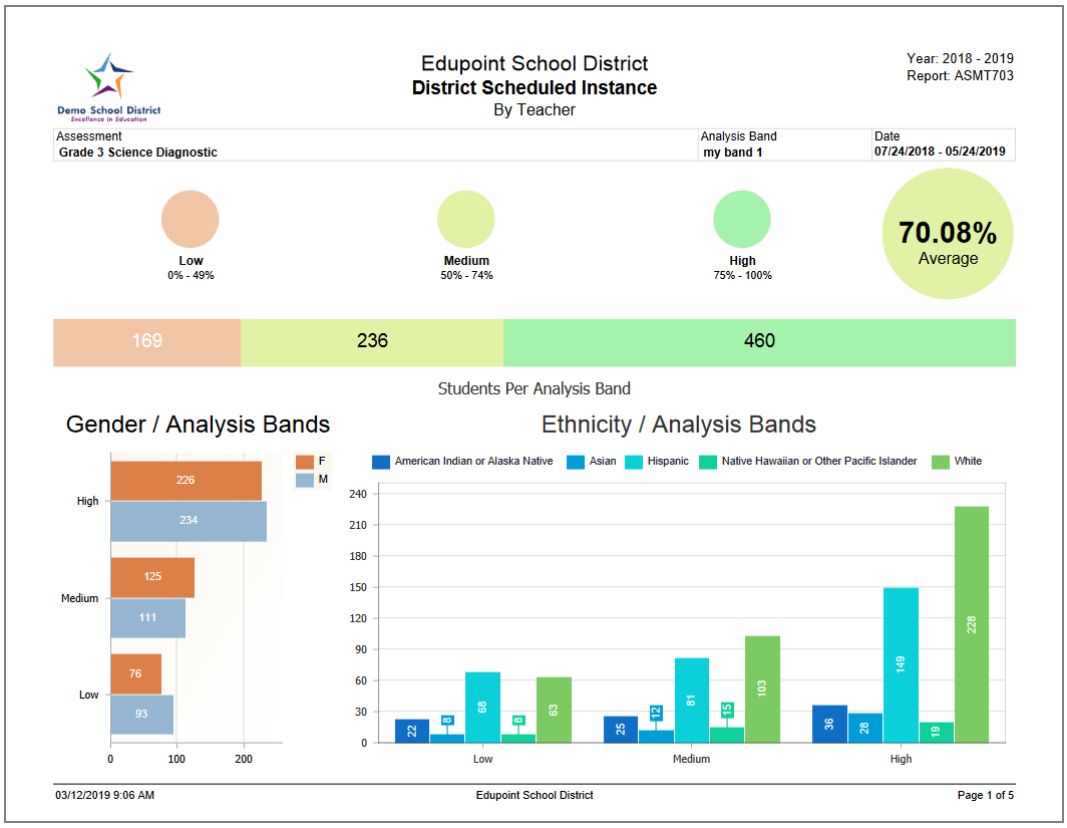
ASMT703 – District Scheduled Instance By Teacher

Analysis by Gender and Ethnicity and Teacher level Standards comparison



ASMT703 Output (page 1)

Demo School District
Excellence In Education

Edupoint School District
District Scheduled Instance
By Teacher

Year: 2018 - 2019
Report: ASMT703

Assessment	Analysis Band	Date
Grade 3 Science Diagnostic	**my band 1**	**07/24/2018 - 05/24/2019**

			6.3.PO 1		6.3.PO 2		6.3.PO 3		6.3.PO 4		6.3.PO 5.c		6.3.PO 6	
Teacher	School	Teacher Avg.	Std %	Diff.	Std %	Diff.	Std %	Diff.	Std %	Diff.	Std %	Diff.	Std %	Diff.
Aldrich, Heidi	Grant Elementary	75.77%	75.00%	1.27%	70.83%	2.54%	80.00%	14.98%	85.60%	12.31%	84.52%	4.51%	84.52%	4.51%
Allen, Stephanie	Grant Elementary	57.64%	63.79%	-9.94%	62.07%	-6.22%	48.97%	-16.06%	52.86%	-20.43%	70.24%	-9.78%	70.24%	-9.78%
Aris, Melissa	Washington Elementary	59.89%	64.10%	-9.63%	64.74%	-3.55%	55.38%	-9.64%	67.62%	-5.67%	73.02%	-7.00%	73.02%	-7.00%
Bahl, Riley	Grant Elementary	82.65%	85.71%	11.98%	76.19%	7.90%	77.78%	12.75%	93.08%	19.78%	92.59%	12.58%	92.59%	12.58%
Bowerman, Margaret	Washington Elementary	74.79%	83.85%	10.12%	71.57%	3.28%	66.47%	1.45%	85.33%	12.04%	91.11%	11.09%	91.11%	11.09%
Branch, Nancy	Washington Elementary	79.02%	81.72%	7.99%	70.31%	2.02%	73.75%	8.73%	87.10%	13.80%	90.32%	10.31%	90.32%	10.31%
Brunner, Kelley	Washington Elementary	80.80%	83.33%	9.60%	73.44%	5.14%	74.84%	9.81%	87.10%	13.80%	89.58%	9.57%	89.58%	9.57%
Burch, Kali	Adams Elementary	74.18%	78.85%	5.12%	76.28%	7.99%	66.15%	1.13%	69.23%	-4.06%	78.21%	-1.81%	78.21%	-1.81%
Burghardt, Christopher	Adams Elementary	62.76%	62.50%	-11.23%	60.71%	-7.58%	58.57%	-6.45%	60.71%	-12.58%	70.24%	-9.78%	70.24%	-9.78%
Carroll, Natalie	Adams Elementary	100.00%	100.00%	26.27%	100.00%	31.71%	100.00%	34.98%	100.00%	26.71%	100.00%	19.98%	100.00%	19.98%
Cordova, Katie	Adams Elementary	84.57%	88.67%	14.94%	78.00%	9.71%	75.20%	10.18%	88.00%	14.71%	92.00%	11.98%	92.00%	11.98%
Davis, Nathan	Adams Elementary	63.55%	70.99%	-2.74%	64.94%	-3.35%	59.29%	-5.74%	70.83%	-2.46%	80.00%	-0.02%	80.00%	-0.02%
Epting, Kerstin	Adams Elementary	63.62%	67.78%	-5.95%	61.46%	-6.83%	61.88%	-3.15%	68.67%	-4.63%	71.11%	-8.91%	71.11%	-8.91%
Garrett, Barbara	Jefferson Elementary	55.71%	62.32%	-11.41%	54.67%	-13.63%	49.60%	-15.42%	57.39%	-15.90%	68.12%	-11.90%	68.12%	-11.90%
Howey, Beth	Jefferson Elementary	86.69%	90.15%	16.42%	83.33%	15.04%	75.45%	10.43%	83.64%	10.34%	93.94%	13.92%	93.94%	13.92%
Jolin, Josh	Jefferson Elementary	64.81%	65.43%	-8.30%	63.58%	-4.71%	63.08%	-1.95%	65.38%	-7.91%	70.37%	-9.65%	70.37%	-9.65%
Madson, Doug	Grant Elementary	68.37%	75.60%	1.86%	70.83%	2.54%	57.14%	-7.88%	62.86%	-10.43%	72.62%	-7.40%	72.62%	-7.40%
Malin, Randi	Washington Elementary	69.05%	71.60%	-2.13%	68.52%	0.23%	60.74%	-4.28%	64.44%	-8.85%	77.78%	-2.24%	77.78%	-2.24%
McKenna, Travis	Adams Elementary	58.67%	56.94%	-16.79%	52.78%	-15.51%	54.55%	-10.48%	62.86%	-10.43%	66.67%	-13.35%	66.67%	-13.35%
Sabye, Gennifer	Adams Elementary	71.87%	75.00%	1.27%	71.61%	3.32%	66.45%	1.43%	70.65%	-2.65%	78.12%	-1.89%	78.12%	-1.89%
Smith, Colleen	Grant Elementary	73.63%	72.44%	-1.29%	66.03%	-2.27%	70.00%	4.98%	77.69%	4.40%	82.05%	2.04%	82.05%	2.04%
Smith, Debbie	Jefferson Elementary	84.98%	88.51%	14.77%	78.74%	10.44%	73.10%	8.08%	84.83%	11.54%	97.70%	17.68%	97.70%	17.68%
Sunil, Usha	Grant Elementary	61.08%	64.37%	-9.36%	63.79%	-4.50%	58.62%	-6.40%	66.15%	-7.14%	76.92%	-3.09%	76.92%	-3.09%
Sylvia, Tyson	Jefferson Elementary	84.57%	86.67%	12.94%	76.00%	7.71%	77.60%	12.58%	90.40%	17.11%	92.00%	11.98%	92.00%	11.98%
Thursam, Jeff	Jefferson Elementary	70.78%	74.60%	0.87%	69.70%	1.40%	71.43%	6.40%	81.05%	7.76%	81.67%	1.65%	81.67%	1.65%
Tobin, Denise	Washington Elementary	56.63%	63.10%	-10.64%	62.50%	-5.79%	52.80%	-12.22%	55.83%	-17.46%	61.73%	-18.29%	61.73%	-18.29%
Vilani, Jess	Jefferson Elementary	48.57%	54.35%	-19.38%	50.67%	-17.63%	49.09%	-15.93%	55.79%	-17.50%	57.58%	-22.44%	57.58%	-22.44%
Weismann, Marcy	Washington Elementary	59.34%	62.00%	-11.73%	57.69%	-10.60%	56.15%	-8.87%	66.09%	-7.20%	72.46%	-7.55%	72.46%	-7.55%
Williams, Kevin	Grant Elementary	57.54%	64.76%	-8.97%	61.57%	-6.72%	60.00%	-5.02%	65.81%	-7.49%	71.57%	-8.45%	71.57%	-8.45%

ASMT703 Output (page 2)

Demo School District
Excellence In Education

Edupoint School District
District Scheduled Instance
By Teacher

Year: 2018 - 2019
Report: ASMT703

Assessment	Analysis Band	Date
Grade 3 Science Diagnostic	**my band 1**	**07/24/2018 - 05/24/2019**

			6.3.PO 1		6.3.PO 2		6.3.PO 3		6.3.PO 4		6.3.PO 5.c		6.3.PO 6	
Teacher	School	Teacher Avg.	Std %	Diff.	Std %	Diff.	Std %	Diff.	Std %	Diff.	Std %	Diff.	Std %	Diff.
Yglecias, Greg	Grant Elementary	81.22%	85.80%	12.07%	82.10%	13.81%	68.89%	3.87%	73.33%	0.04%	92.59%	12.58%	92.59%	12.58%
Yorio, Stephanie	Jefferson Elementary	84.69%	83.33%	9.60%	78.57%	10.28%	80.00%	14.98%	85.71%	12.42%	95.24%	15.22%	95.24%	15.22%

ASMT703 Output (page 3)

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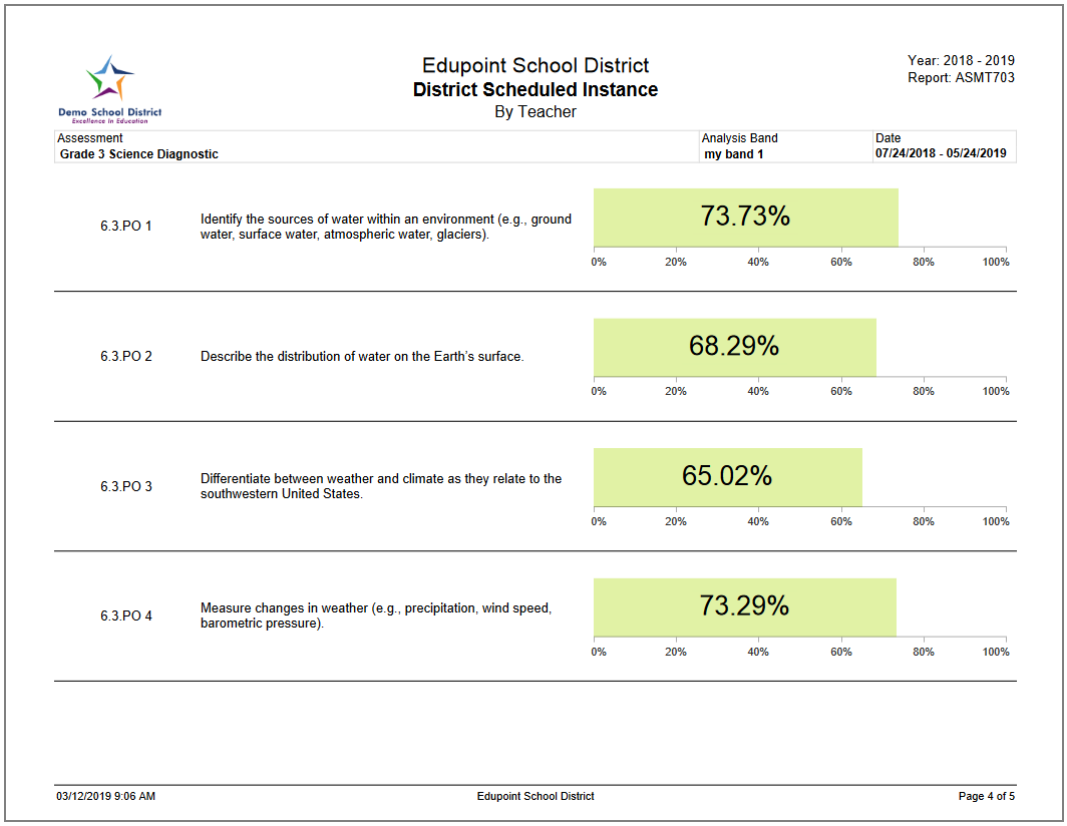


Edupoint School District
District Scheduled Instance
By Teacher

Year: 2018 - 2019
Report: ASMT703

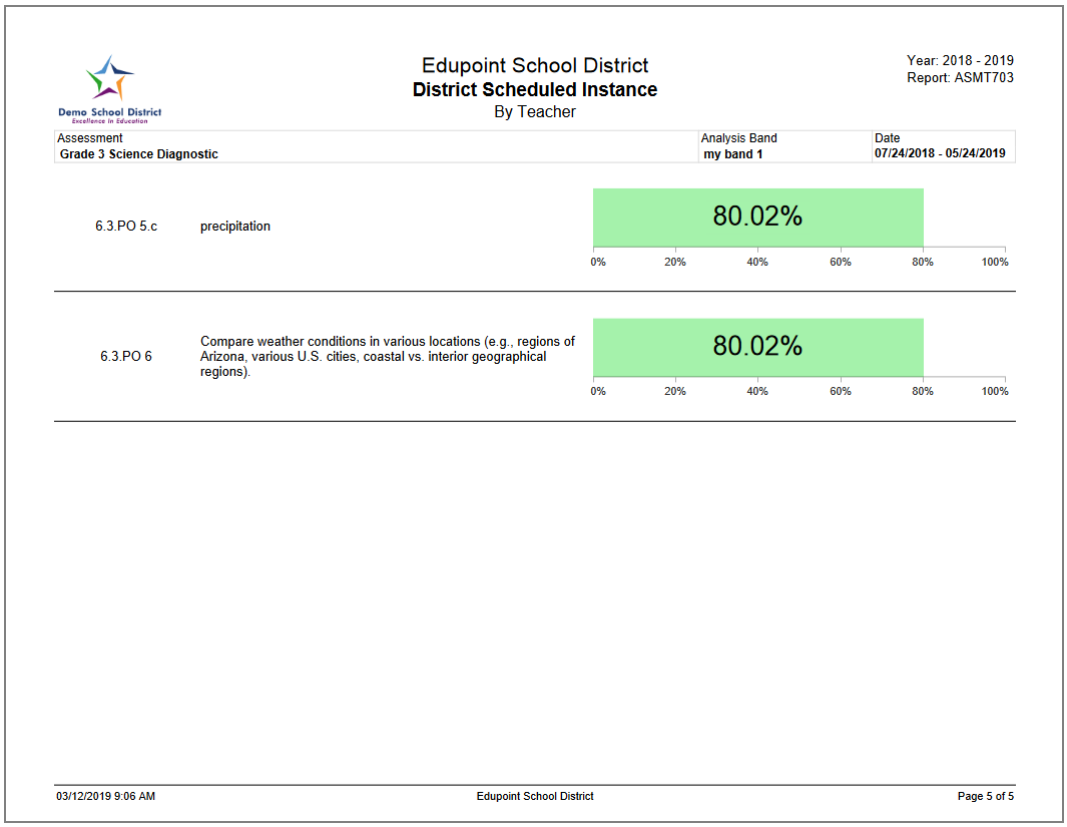
Assessment	Analysis Band	Date
Grade 3 Science Diagnostic	**my band 1**	**07/24/2018 - 05/24/2019**

6.3.PO 1	Identify the sources of water within an environment (e.g., ground water, surface water, atmospheric water, glaciers).	73.73%
6.3.PO 2	Describe the distribution of water on the Earth's surface.	68.29%
6.3.PO 3	Differentiate between weather and climate as they relate to the southwestern United States.	65.02%
6.3.PO 4	Measure changes in weather (e.g., precipitation, wind speed, barometric pressure).	73.29%

0% 20% 40% 60% 80% 100%

03/12/2019 9:06 AM Edupoint School District Page 4 of 5

ASMT703 Output (page 4)



Edupoint School District
District Scheduled Instance
By Teacher

Year: 2018 - 2019
Report: ASMT703

Assessment	Analysis Band	Date
Grade 3 Science Diagnostic	**my band 1**	**07/24/2018 - 05/24/2019**

6.3.PO 5.c	precipitation	80.02%
6.3.PO 6	Compare weather conditions in various locations (e.g., regions of Arizona, various U.S. cities, coastal vs. interior geographical regions).	80.02%

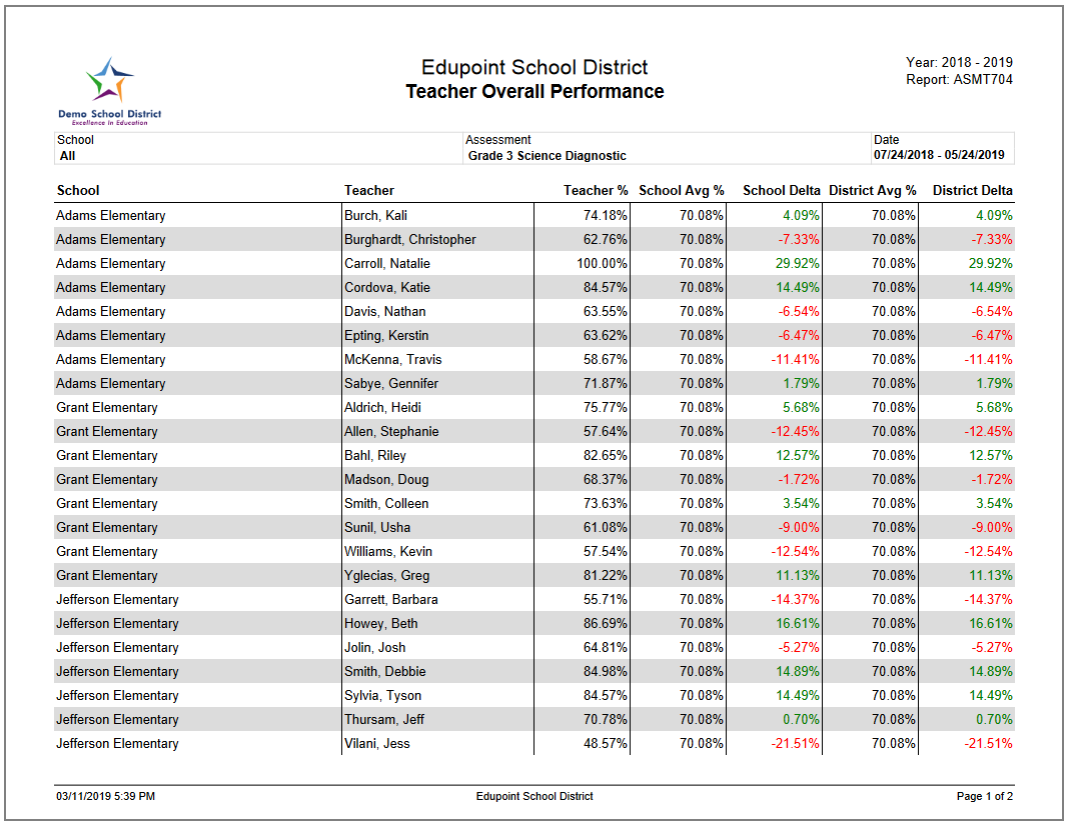
0% 20% 40% 60% 80% 100%

03/12/2019 9:06 AM Edupoint School District Page 5 of 5

ASMT703 Output (page 5)

ASMT704 – Teacher Overall Performance

Comparison of Teacher, School, and District Averages



Demo School District
Excellence In Education

Edupoint School District
Teacher Overall Performance

Year: 2018 - 2019
Report: ASMT704

School	Assessment	Date
All	**Grade 3 Science Diagnostic**	**07/24/2018 - 05/24/2019**

School	Teacher	Teacher %	School Avg %	School Delta	District Avg %	District Delta
Adams Elementary	Burch, Kali	74.18%	70.08%	4.09%	70.08%	4.09%
Adams Elementary	Burghardt, Christopher	62.76%	70.08%	-7.33%	70.08%	-7.33%
Adams Elementary	Carroll, Natalie	100.00%	70.08%	29.92%	70.08%	29.92%
Adams Elementary	Cordova, Katie	84.57%	70.08%	14.49%	70.08%	14.49%
Adams Elementary	Davis, Nathan	63.55%	70.08%	-6.54%	70.08%	-6.54%
Adams Elementary	Epting, Kerstin	63.62%	70.08%	-6.47%	70.08%	-6.47%
Adams Elementary	McKenna, Travis	58.67%	70.08%	-11.41%	70.08%	-11.41%
Adams Elementary	Sabye, Gennifer	71.87%	70.08%	1.79%	70.08%	1.79%
Grant Elementary	Aldrich, Heidi	75.77%	70.08%	5.68%	70.08%	5.68%
Grant Elementary	Allen, Stephanie	57.64%	70.08%	-12.45%	70.08%	-12.45%
Grant Elementary	Bahl, Riley	82.65%	70.08%	12.57%	70.08%	12.57%
Grant Elementary	Madson, Doug	68.37%	70.08%	-1.72%	70.08%	-1.72%
Grant Elementary	Smith, Colleen	73.63%	70.08%	3.54%	70.08%	3.54%
Grant Elementary	Sunil, Usha	61.08%	70.08%	-9.00%	70.08%	-9.00%
Grant Elementary	Williams, Kevin	57.54%	70.08%	-12.54%	70.08%	-12.54%
Grant Elementary	Yglecias, Greg	81.22%	70.08%	11.13%	70.08%	11.13%
Jefferson Elementary	Garrett, Barbara	55.71%	70.08%	-14.37%	70.08%	-14.37%
Jefferson Elementary	Howey, Beth	86.69%	70.08%	16.61%	70.08%	16.61%
Jefferson Elementary	Jolin, Josh	64.81%	70.08%	-5.27%	70.08%	-5.27%
Jefferson Elementary	Smith, Debbie	84.98%	70.08%	14.89%	70.08%	14.89%
Jefferson Elementary	Sylvia, Tyson	84.57%	70.08%	14.49%	70.08%	14.49%
Jefferson Elementary	Thursam, Jeff	70.78%	70.08%	0.70%	70.08%	0.70%
Jefferson Elementary	Vilani, Jess	48.57%	70.08%	-21.51%	70.08%	-21.51%

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ASMT704 Output (page 1)

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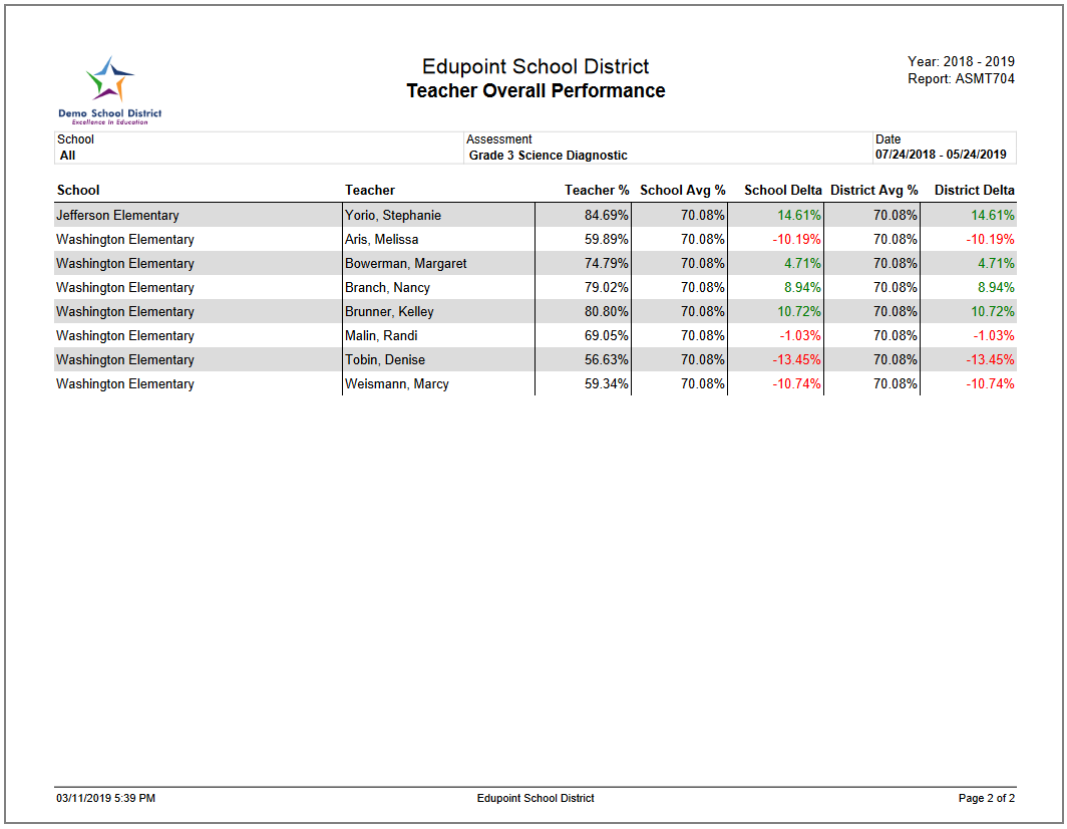


Demo School District
Excellence in Education

Edupoint School District
Teacher Overall Performance

Year: 2018 - 2019
Report: ASMT704

School	Assessment	Date
All	**Grade 3 Science Diagnostic**	**07/24/2018 - 05/24/2019**

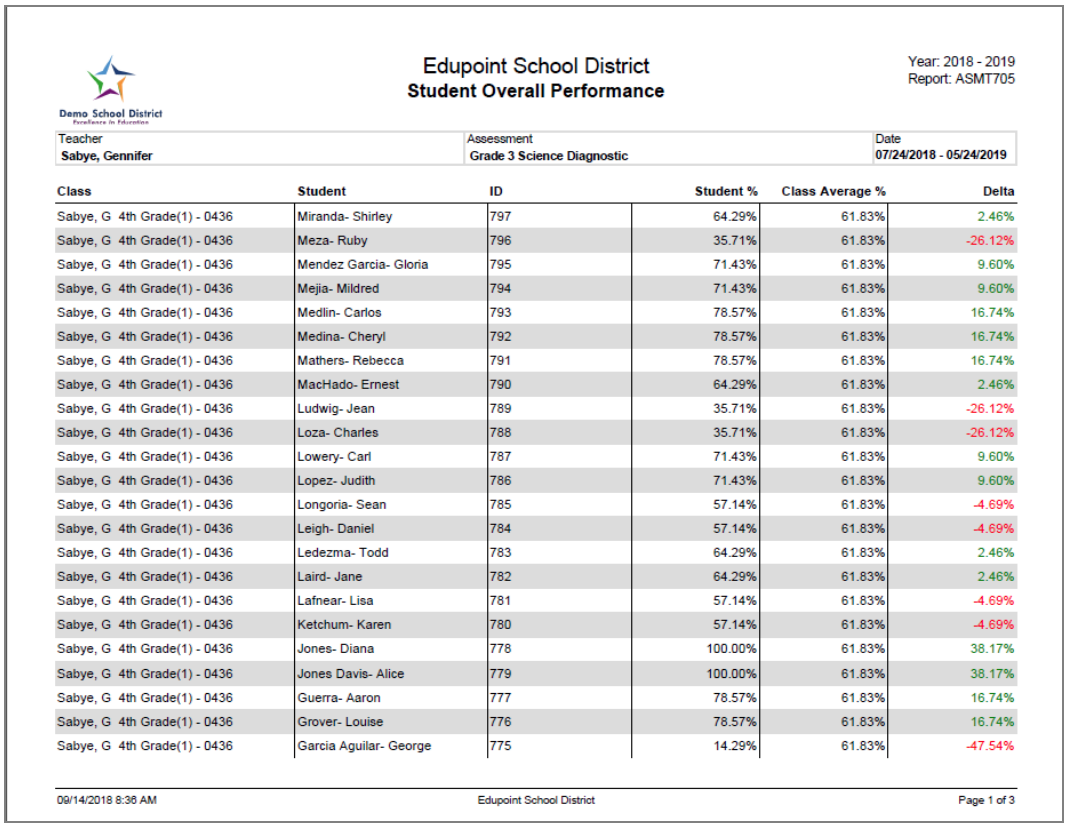
School	Teacher	Teacher %	School Avg %	School Delta	District Avg %	District Delta
Jefferson Elementary	Yorio, Stephanie	84.69%	70.08%	14.61%	70.08%	14.61%
Washington Elementary	Aris, Melissa	59.89%	70.08%	-10.19%	70.08%	-10.19%
Washington Elementary	Bowerman, Margaret	74.79%	70.08%	4.71%	70.08%	4.71%
Washington Elementary	Branch, Nancy	79.02%	70.08%	8.94%	70.08%	8.94%
Washington Elementary	Brunner, Kelley	80.80%	70.08%	10.72%	70.08%	10.72%
Washington Elementary	Malin, Randi	69.05%	70.08%	-1.03%	70.08%	-1.03%
Washington Elementary	Tobin, Denise	56.63%	70.08%	-13.45%	70.08%	-13.45%
Washington Elementary	Weismann, Marcy	59.34%	70.08%	-10.74%	70.08%	-10.74%

03/11/2019 5:39 PM Edupoint School District Page 2 of 2

ASMT704 Output (page 2)

ASMT705 – Student Overall Performance

Student performance compared to Class Averages



Demo School District

Edupoint School District
Student Overall Performance

Year: 2018 - 2019
Report: ASMT705

Teacher	Assessment	Date
Sabye, Gennifer	**Grade 3 Science Diagnostic**	**07/24/2018 - 05/24/2019**

Class	Student	ID	Student %	Class Average %	Delta
Sabye, G 4th Grade(1) - 0436	Miranda- Shirley	797	64.29%	61.83%	2.46%
Sabye, G 4th Grade(1) - 0436	Meza- Ruby	796	35.71%	61.83%	-26.12%
Sabye, G 4th Grade(1) - 0436	Mendez Garcia- Gloria	795	71.43%	61.83%	9.60%
Sabye, G 4th Grade(1) - 0436	Mejia- Mildred	794	71.43%	61.83%	9.60%
Sabye, G 4th Grade(1) - 0436	Medlin- Carlos	793	78.57%	61.83%	16.74%
Sabye, G 4th Grade(1) - 0436	Medina- Cheryl	792	78.57%	61.83%	16.74%
Sabye, G 4th Grade(1) - 0436	Mathers- Rebecca	791	78.57%	61.83%	16.74%
Sabye, G 4th Grade(1) - 0436	MacHado- Ernest	790	64.29%	61.83%	2.46%
Sabye, G 4th Grade(1) - 0436	Ludwig- Jean	789	35.71%	61.83%	-26.12%
Sabye, G 4th Grade(1) - 0436	Loza- Charles	788	35.71%	61.83%	-26.12%
Sabye, G 4th Grade(1) - 0436	Lowery- Carl	787	71.43%	61.83%	9.60%
Sabye, G 4th Grade(1) - 0436	Lopez- Judith	786	71.43%	61.83%	9.60%
Sabye, G 4th Grade(1) - 0436	Longoria- Sean	785	57.14%	61.83%	-4.69%
Sabye, G 4th Grade(1) - 0436	Leigh- Daniel	784	57.14%	61.83%	-4.69%
Sabye, G 4th Grade(1) - 0436	Ledezma- Todd	783	64.29%	61.83%	2.46%
Sabye, G 4th Grade(1) - 0436	Laird- Jane	782	64.29%	61.83%	2.46%
Sabye, G 4th Grade(1) - 0436	Lafnear- Lisa	781	57.14%	61.83%	-4.69%
Sabye, G 4th Grade(1) - 0436	Ketchum- Karen	780	57.14%	61.83%	-4.69%
Sabye, G 4th Grade(1) - 0436	Jones- Diana	778	100.00%	61.83%	38.17%
Sabye, G 4th Grade(1) - 0436	Jones Davis- Alice	779	100.00%	61.83%	38.17%
Sabye, G 4th Grade(1) - 0436	Guerra- Aaron	777	78.57%	61.83%	16.74%
Sabye, G 4th Grade(1) - 0436	Grover- Louise	776	78.57%	61.83%	16.74%
Sabye, G 4th Grade(1) - 0436	Garcia Aguilar- George	775	14.29%	61.83%	-47.54%

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ASMT705 Output (page 1)

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Demo School District

Edupoint School District
Student Overall Performance

Year: 2018 - 2019
Report: ASMT705

Teacher	Assessment	Date
Sabye, Gennifer	**Grade 3 Science Diagnostic**	**07/24/2018 - 05/24/2019**

Class	Student	ID	Student %	Class Average %	Delta
Sabye, G 4th Grade(1) - 0436	Dillon- Walter	774	14.29%	61.83%	-47.54%
Sabye, G 4th Grade(1) - 0436	Diaz- Kathy	773	71.43%	61.83%	9.60%
Sabye, G 4th Grade(1) - 0436	Chavarria- Julie	772	71.43%	61.83%	9.60%
Sabye, G 4th Grade(1) - 0436	Celaya- Julie	771	71.43%	61.83%	9.60%
Sabye, G 4th Grade(1) - 0436	Buchanon- Angela	770	100.00%	61.83%	38.17%
Sabye, G 4th Grade(1) - 0436	Brown- Carl	769	28.57%	61.83%	-33.26%
Sabye, G 4th Grade(1) - 0436	Avalos Vazquez- Jessica	768	28.57%	61.83%	-33.26%
Sabye, G 4th Grade(1) - 0436	Amonsot- Sarah	767	28.57%	61.83%	-33.26%
Sabye, G 4th Grade(1) - 0436	Aguirre- Kathy	766	78.57%	61.83%	16.74%
Sabye, G 4th Grade(1) - 0443	Yazzie- Nicole	293	71.43%	81.92%	-10.49%
Sabye, G 4th Grade(1) - 0443	Torres- Alice	290	78.57%	81.92%	-3.35%
Sabye, G 4th Grade(1) - 0443	Thompson- Rose	289	78.57%	81.92%	-3.35%
Sabye, G 4th Grade(1) - 0443	Tetter- Carolyn	288	78.57%	81.92%	-3.35%
Sabye, G 4th Grade(1) - 0443	Taylor- Ernest	287	92.86%	81.92%	10.94%
Sabye, G 4th Grade(1) - 0443	Tanori- Helen	286	85.71%	81.92%	3.79%
Sabye, G 4th Grade(1) - 0443	Stewart- Beverly	285	92.86%	81.92%	10.94%
Sabye, G 4th Grade(1) - 0443	Soriano- Brian	284	92.86%	81.92%	10.94%
Sabye, G 4th Grade(1) - 0443	Smith- Juan	283	92.86%	81.92%	10.94%
Sabye, G 4th Grade(1) - 0443	Senteno- Jason	282	100.00%	81.92%	18.08%
Sabye, G 4th Grade(1) - 0443	Segura- Jose	281	100.00%	81.92%	18.08%
Sabye, G 4th Grade(1) - 0443	Santos- John	280	92.86%	81.92%	10.94%
Sabye, G 4th Grade(1) - 0443	Sandoval- Kathleen	279	92.86%	81.92%	10.94%
Sabye, G 4th Grade(1) - 0443	Saldana- Susan	278	92.86%	81.92%	10.94%

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ASMT705 Output (page 2)

Demo School District

Edupoint School District
Student Overall Performance

Year: 2018 - 2019
Report: ASMT705

Teacher	Assessment	Date
Sabye, Gennifer	**Grade 3 Science Diagnostic**	**07/24/2018 - 05/24/2019**

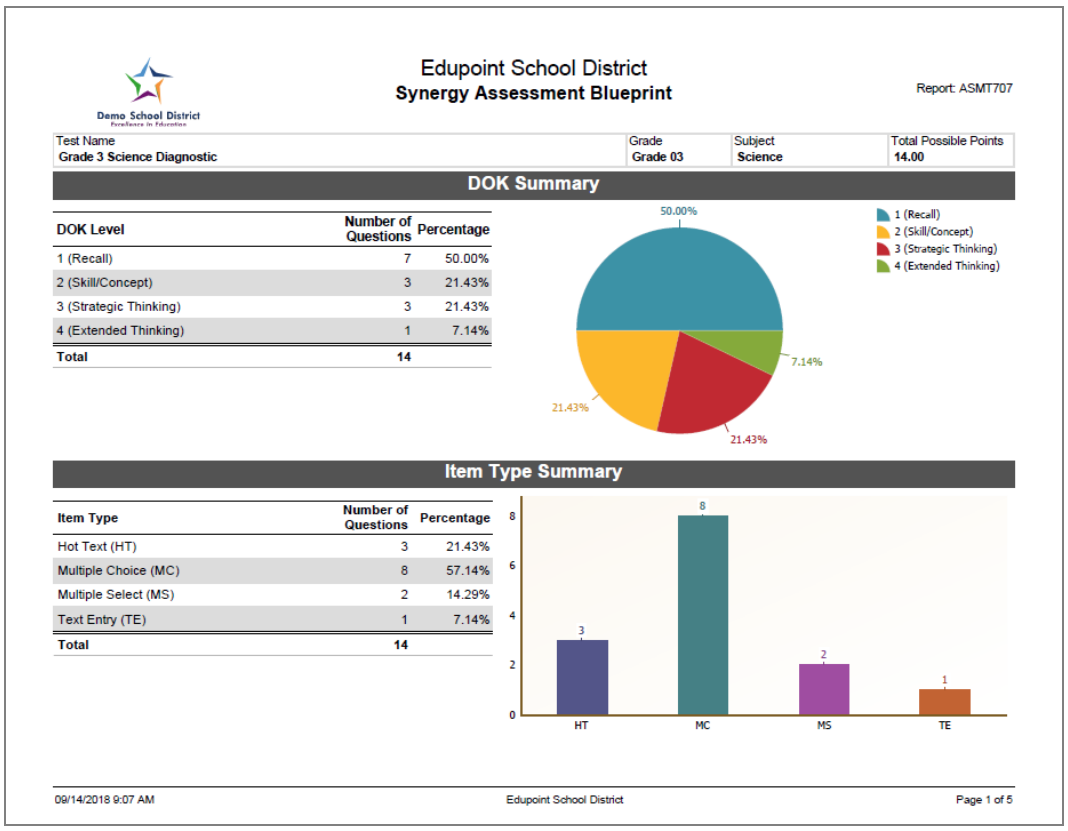
Class	Student	ID	Student %	Class Average %	Delta
Sabye, G 4th Grade(1) - 0443	Sakala- Julia	277	35.71%	81.92%	-46.21%
Sabye, G 4th Grade(1) - 0443	Romero- Roger	276	35.71%	81.92%	-46.21%
Sabye, G 4th Grade(1) - 0443	Rojas Orozco- Charles	275	78.57%	81.92%	-3.35%
Sabye, G 4th Grade(1) - 0443	Raygoza- Michelle	274	78.57%	81.92%	-3.35%
Sabye, G 4th Grade(1) - 0443	Rapisura- Ruby	273	85.71%	81.92%	3.79%
Sabye, G 4th Grade(1) - 0443	Ramos- Kevin	272	100.00%	81.92%	18.08%
Sabye, G 4th Grade(1) - 0443	Pounds- Lawrence	271	92.86%	81.92%	10.94%
Sabye, G 4th Grade(1) - 0443	Gonzalez- Martha	270	71.43%	81.92%	-10.49%
Sabye, G 4th Grade(1) - 0443	Galindo Romero- Samuel	269	71.43%	81.92%	-10.49%
Sabye, G 4th Grade(1) - 0443	Finley- Lawrence	268	71.43%	81.92%	-10.49%
Sabye, G 4th Grade(1) - 0443	Encinas- Kimberly	267	78.57%	81.92%	-3.35%
Sabye, G 4th Grade(1) - 0443	Duarte- Alice	266	92.86%	81.92%	10.94%
Sabye, G 4th Grade(1) - 0443	Cohoe- Patrick	265	92.86%	81.92%	10.94%
Sabye, G 4th Grade(1) - 0443	Carranza Maclel- Shawn	264	85.71%	81.92%	3.79%
Sabye, G 4th Grade(1) - 0443	Calles Iraheta- Daniel	263	100.00%	81.92%	18.08%
Sabye, G 4th Grade(1) - 0443	Briand- Aaron	262	71.43%	81.92%	-10.49%
Sabye, G 4th Grade(1) - 0443	Bonilla- Eric	261	71.43%	81.92%	-10.49%
Sabye, G 4th Grade(1) - 0443	Antonio Gonzalez- Frank	260	64.29%	81.92%	-17.63%

09/14/2018 8:36 AM Edupoint School District Page 3 of 3

ASMT705 Output (page 3)

ASMT707 – Synergy Assessment Blueprint

The Assessment Blueprint is an analysis of Item Types, Depth of Knowledge, and Standards that will be assessed. You can access the blueprint from Assessment Details which you can access in multiple ways.



Edupoint School District
Synergy Assessment Blueprint

Report: ASMT707

Test Name	Grade	Subject	Total Possible Points
Grade 3 Science Diagnostic	**Grade 03**	**Science**	**14.00**

DOK Summary

DOK Level	Number of Questions	Percentage
1 (Recall)	7	50.00%
2 (Skill/Concept)	3	21.43%
3 (Strategic Thinking)	3	21.43%
4 (Extended Thinking)	1	7.14%
Total	**14**	

Item Type Summary

Item Type	Number of Questions	Percentage
Hot Text (HT)	3	21.43%
Multiple Choice (MC)	8	57.14%
Multiple Select (MS)	2	14.29%
Text Entry (TE)	1	7.14%
Total	**14**	

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ASMT707 Output (page 1)

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Edupoint School District
Synergy Assessment Blueprint

Report: ASMT707

Test Name	Grade	Subject	Total Possible Points
Grade 3 Science Diagnostic	**Grade 03**	**Science**	**14.00**

Items Detail

Question #	Standard	Passage Title	Item Type	DOK	Blooms	Points
1	6.3.PO 1 6.3.PO 2		MS	2		1.00
2	6.3.PO 1 6.3.PO 2		MS	2		1.00
3	6.3.PO 1 6.3.PO 2		HT	2		1.00
4	6.3.PO 1 6.3.PO 2		HT	3		1.00
5	6.3.PO 1 6.3.PO 2		HT	3		1.00
6	6.3.PO 3 6.3.PO 4		TE	3		1.00
7	6.3.PO 3 6.3.PO 4		MC	4		1.00
8	6.3.PO 3 6.3.PO 4		MC	1		1.00
9	6.3.PO 3 6.3.PO 4		MC	1		1.00
10	6.3.PO 5.c 6.3.PO 6		MC	1		1.00
11	6.3.PO 5.c 6.3.PO 6		MC	1		1.00
12	6.3.PO 5.c 6.3.PO 6		MC	1		1.00
13	6.3.PO 1 6.3.PO 4		MC	1		1.00
14	6.3.PO 2 6.3.PO 3		MC	1		1.00

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ASMT707 Output (page 2)

Edupoint School District
Synergy Assessment Blueprint

Report: ASMT707

Test Name	Grade	Subject	Total Possible Points
Grade 3 Science Diagnostic	**Grade 03**	**Science**	**14.00**

Standards Summary

Code	Standard	Number of Questions	Percentage
6.3.PO 5.c	precipitation	3	10.71%
6.3.PO 2	Describe the distribution of water on the Earth's surface.	6	21.43%
6.3.PO 6	Compare weather conditions in various locations (e.g., regions of Arizona, various U.S. cities, coastal vs. interior geographical regions).	3	10.71%
6.3.PO 1	Identify the sources of water within an environment (e.g., ground water, surface water, atmospheric water, glaciers).	6	21.43%
6.3.PO 4	Measure changes in weather (e.g., precipitation, wind speed, barometric pressure).	5	17.86%
6.3.PO 3	Differentiate between weather and climate as they relate to the southwestern United States.	5	17.86%

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ASMT707 Output (page 3)

Edupoint School District
Synergy Assessment Blueprint

Report: ASMT707

Test Name	Grade	Subject	Total Possible Points
Grade 3 Science Diagnostic	**Grade 03**	**Science**	**14.00**

Standard by DOK Matrix

Standard	Count by DOK					Total	Percentage
	1	2	3	4	Non Specified		
6.3.PO 3	3		1	1		5	17.86%
6.3.PO 2	1	3	2			6	21.43%
6.3.PO 5.c	3					3	10.71%
6.3.PO 4	3		1	1		5	17.86%
6.3.PO 6	3					3	10.71%
6.3.PO 1	1	3	2			6	21.43%
Total Standards	**14**	**6**	**6**	**2**	**0**	**28**	**100.00%**

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ASMT707 Output (page 4)

Edupoint School District
Synergy Assessment Blueprint

Report: ASMT707

Test Name	Grade	Subject	Total Possible Points
Grade 3 Science Diagnostic	**Grade 03**	**Science**	**14.00**

Standard by Item Type Matrix

Standard	Count by Item Type				Total
	HT	MC	MS	TE	
6.3.PO 1	3	1	2		6
6.3.PO 2	3	1	2		6
6.3.PO 3		4		1	5
6.3.PO 4		4		1	5
6.3.PO 5.c		3			3
6.3.PO 6		3			3
Total Standards	**6**	**16**	**4**	**2**	**28**

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ASMT707 Output (page 5)

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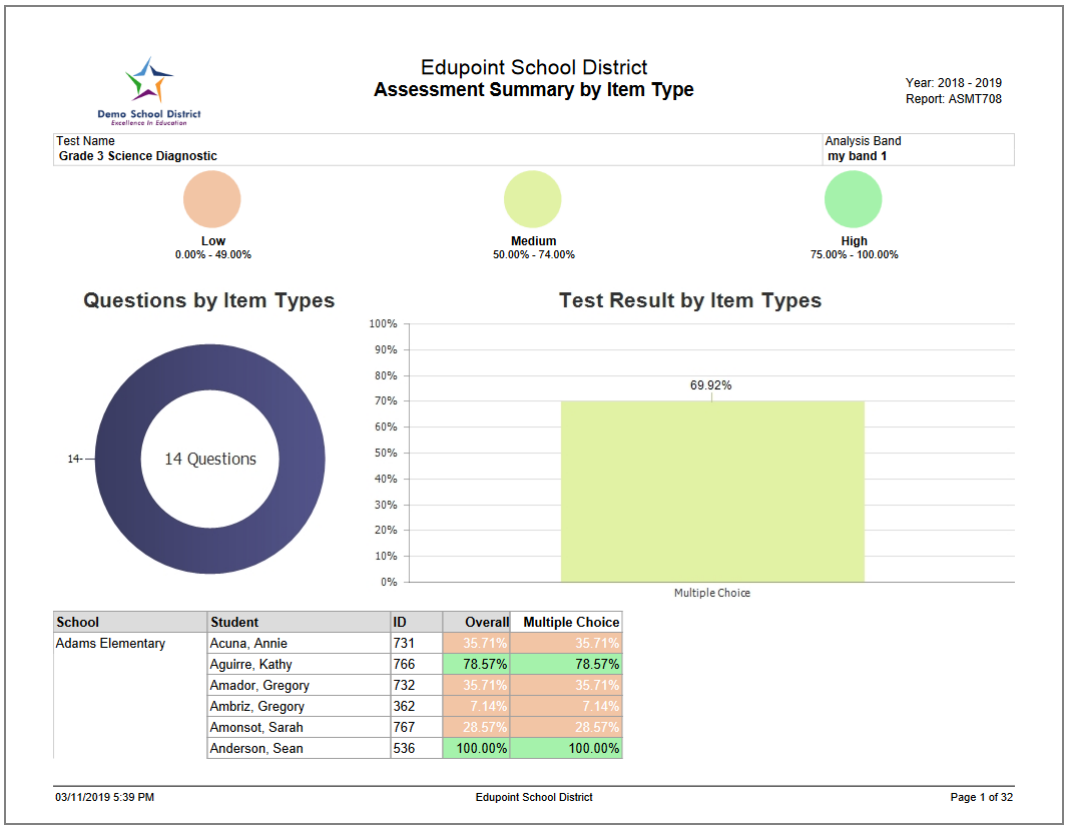
ASMT708 – Assessment (District) Summary by Item Type

Analysis of Item Types assessed and performance detail by Student per School



Edupoint School District
Assessment Summary by Item Type

Year: 2018 - 2019
Report: ASMT708

Test Name	Analysis Band
Grade 3 Science Diagnostic	my band 1

Low 0.00% - 49.00%
Medium 50.00% - 74.00%
High 75.00% - 100.00%

Questions by Item Types

Test Result by Item Types

School	Student	ID	Overall	Multiple Choice
Adams Elementary	Acuna, Annie	731	35.71%	35.71%
	Aguirre, Kathy	766	78.57%	78.57%
	Amador, Gregory	732	35.71%	35.71%
	Ambriz, Gregory	362	7.14%	7.14%
	Amonsot, Sarah	767	28.57%	28.57%
	Anderson, Sean	536	100.00%	100.00%

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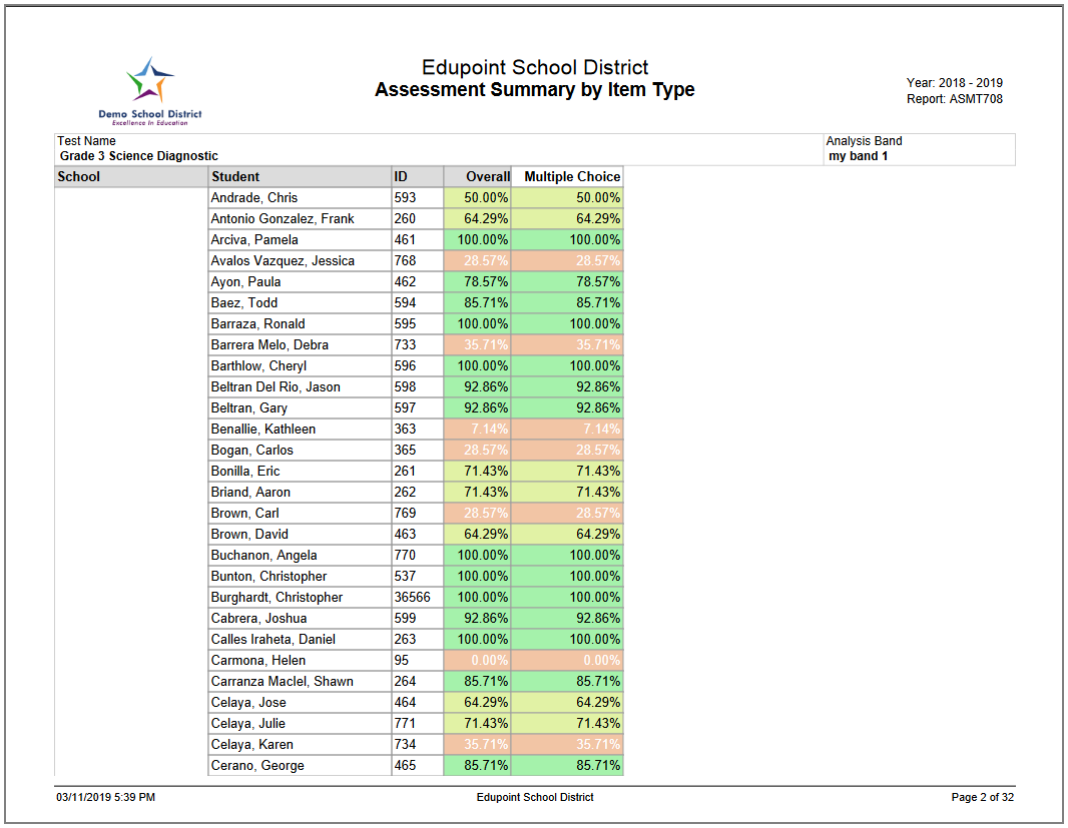
ASMT708 Output (page 1)



Demo School District
Excellence In Education

Edupoint School District
Assessment Summary by Item Type

Year: 2018 - 2019
Report: ASMT708

Test Name
Grade 3 Science Diagnostic

Analysis Band
my band 1

School	Student	ID	Overall	Multiple Choice
	Andrade, Chris	593	50.00%	50.00%
	Antonio Gonzalez, Frank	260	64.29%	64.29%
	Arciva, Pamela	461	100.00%	100.00%
	Avalos Vazquez, Jessica	768	28.57%	28.57%
	Ayon, Paula	462	78.57%	78.57%
	Baez, Todd	594	85.71%	85.71%
	Barraza, Ronald	595	100.00%	100.00%
	Barrera Melo, Debra	733	35.71%	35.71%
	Barthlow, Cheryl	596	100.00%	100.00%
	Beltran Del Rio, Jason	598	92.86%	92.86%
	Beltran, Gary	597	92.86%	92.86%
	Benallie, Kathleen	363	7.14%	7.14%
	Bogan, Carlos	365	28.57%	28.57%
	Bonilla, Eric	261	71.43%	71.43%
	Briand, Aaron	262	71.43%	71.43%
	Brown, Carl	769	28.57%	28.57%
	Brown, David	463	64.29%	64.29%
	Buchanon, Angela	770	100.00%	100.00%
	Bunton, Christopher	537	100.00%	100.00%
	Burghardt, Christopher	36566	100.00%	100.00%
	Cabrera, Joshua	599	92.86%	92.86%
	Calles Iraheta, Daniel	263	100.00%	100.00%
	Carmona, Helen	95	0.00%	0.00%
	Carranza Maclel, Shawn	264	85.71%	85.71%
	Celaya, Jose	464	64.29%	64.29%
	Celaya, Julie	771	71.43%	71.43%
	Celaya, Karen	734	35.71%	35.71%
	Cerano, George	465	85.71%	85.71%

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ASMT708 Output (page 2)

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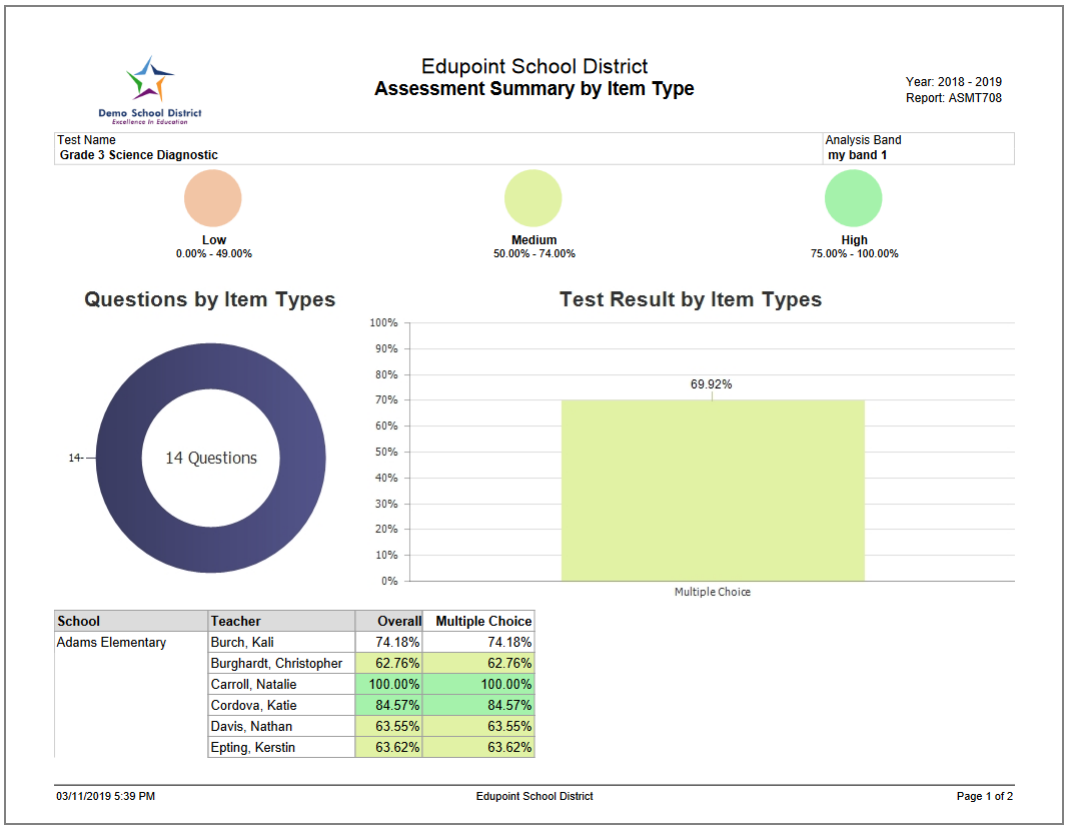
ASMT708 Alt1 – Assessment (District) Summary by Item Type

Analysis of Item Types assessed and performance detail by Teacher per school



Edupoint School District
Assessment Summary by Item Type

Year: 2018 - 2019
Report: ASMT708

Test Name	Analysis Band
Grade 3 Science Diagnostic	**my band 1**

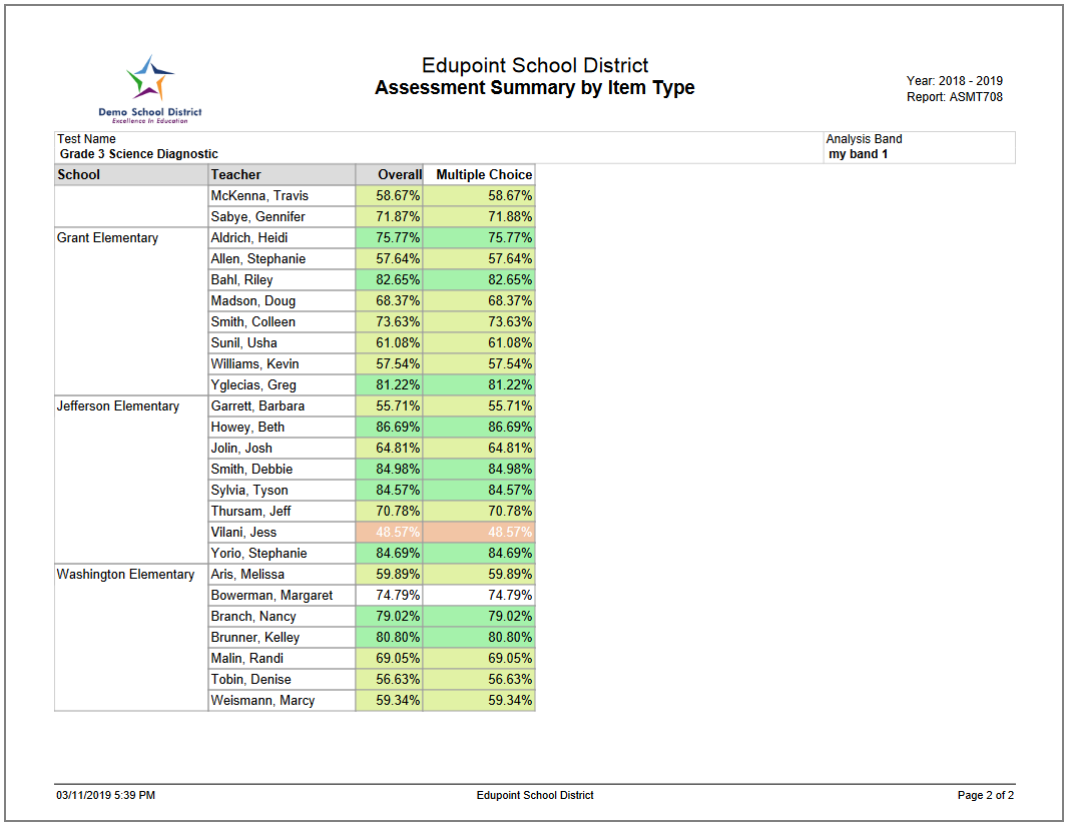
Low 0.00% - 49.00%
Medium 50.00% - 74.00%
High 75.00% - 100.00%

Questions by Item Types

Test Result by Item Types

School	Teacher	Overall	Multiple Choice
Adams Elementary	Burch, Kali	74.18%	74.18%
	Burghardt, Christopher	62.76%	62.76%
	Carroll, Natalie	100.00%	100.00%
	Cordova, Katie	84.57%	84.57%
	Davis, Nathan	63.55%	63.55%
	Epting, Kerstin	63.62%	63.62%

ASMT708 Alt1 Output (page 1)



Demo School District
Excellence in Education

Edupoint School District
Assessment Summary by Item Type

Year: 2018 - 2019
Report: ASMT708

Test Name
Grade 3 Science Diagnostic

Analysis Band
my band 1

School	Teacher	Overall	Multiple Choice
	McKenna, Travis	58.67%	58.67%
	Sabye, Gennifer	71.87%	71.88%
Grant Elementary	Aldrich, Heidi	75.77%	75.77%
	Allen, Stephanie	57.64%	57.64%
	Bahl, Riley	82.65%	82.65%
	Madson, Doug	68.37%	68.37%
	Smith, Colleen	73.63%	73.63%
	Sunil, Usha	61.08%	61.08%
	Williams, Kevin	57.54%	57.54%
	Yglecias, Greg	81.22%	81.22%
Jefferson Elementary	Garrett, Barbara	55.71%	55.71%
	Howey, Beth	86.69%	86.69%
	Jolin, Josh	64.81%	64.81%
	Smith, Debbie	84.98%	84.98%
	Sylvia, Tyson	84.57%	84.57%
	Thursam, Jeff	70.78%	70.78%
	Vilani, Jess	48.57%	48.57%
	Yorio, Stephanie	84.69%	84.69%
Washington Elementary	Aris, Melissa	59.89%	59.89%
	Bowerman, Margaret	74.79%	74.79%
	Branch, Nancy	79.02%	79.02%
	Brunner, Kelley	80.80%	80.80%
	Malin, Randi	69.05%	69.05%
	Tobin, Denise	56.63%	56.63%
	Weismann, Marcy	59.34%	59.34%

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ASMT708 Alt1 Output (page 2)

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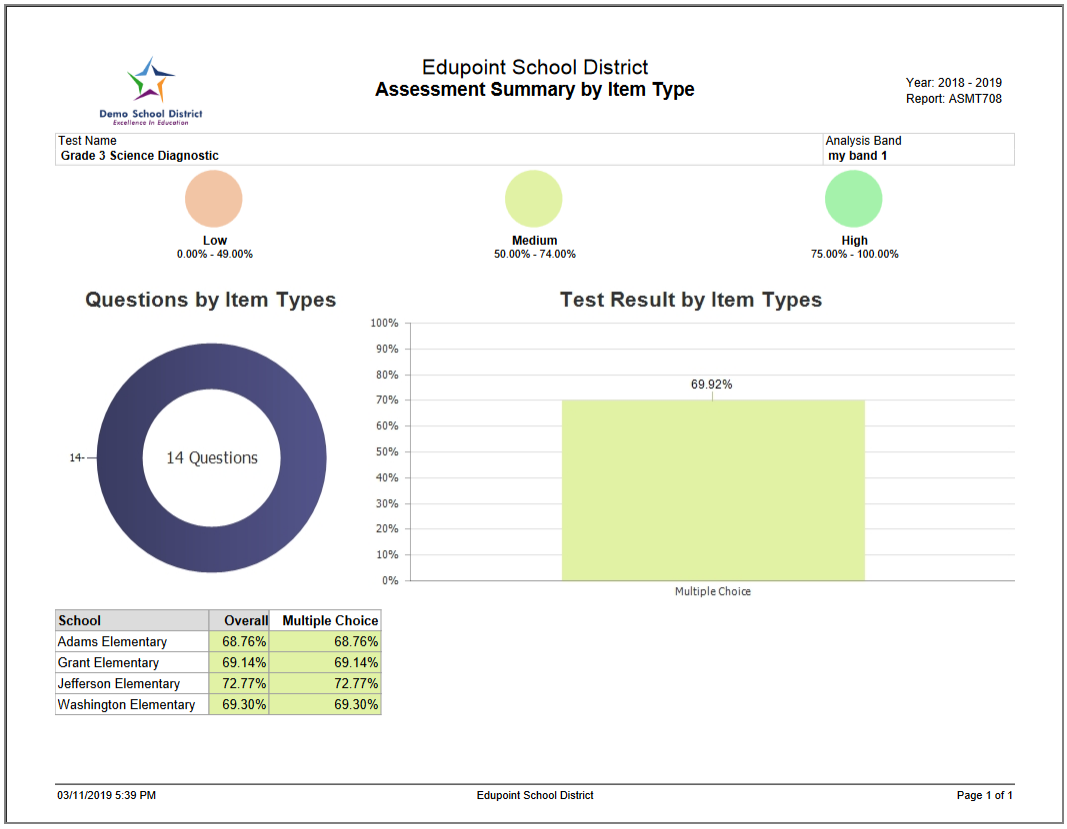
ASMT708 Alt2 – Assessment (District) Summary by Item Type

Analysis of Item Types assessed and performance detail by School



ASMT708 Alt2 Output